APPROVED: 10-13-2026

VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
September 8, 2026

The Village of Osceola met for a Regular meeting on September 8, 2026, at Village Hall. Village President Lutz called the meeting to order at 6:00 pm.

Present: Brad Lutz, Neil Kline, Mike Sine, Jay Nelson, Tony Perry, Arvid Maki, and Nicole Holt
Staff present: Devin Swanberg, Carie Krentz, Todd Waters, Rick Caruso, Anne Miller, Andrew Bach, Paul Elfstrom, Joey Cutts, and Erik Henningsgard

Pledge of Alliance / Roll Call Vote: Holt, Kline, Lutz, Maki, Nelson, Perry and Sine - 7 of 7, quorum to continue

Motion by Holt and second by Maki to approve the agenda. Ayes-7 Nays-0 Motion carried

Motion by Holt and second by Nelson to approve the consent agenda.
Ayes-7 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)
Robin Gibson-Matter, 822 233rd Street, Osceola, came to submit an evidentiary binder into public record detailing non-compliance with Resolution #26-06 via social media page Osceola Taxpayer page and presented binder to clerk.

Reports: Staff reports

Utilities: Caruso reviewed his memo to the board.
Library: Miller reviewed her memo to the board.
Fire: Elfstrom stated runs for the month of August and were 8 runs total, 5 in Village of Osceola and 3 in Town of Farmington and reviewed his memo to the board.
Police: Chief Bach stated in August the PD generated 78 incident reports, 1 traffic crash report with 1 arrest and 1 criminal referral. Officers had 83 traffic stops and issued 38 citations and reviewed memo.
Public Works: Waters highlighted his memo to the board.
Building Inspection: Swanberg stated quite month for building permits and highlighted new commercial building for Wurzer.
Administration: Swanberg reviewed his memo to the board.
Explore Osceola / Main Street: Nicole Bartley emailed update and reviewed memo to board.

Other business – discussion and possible action re:
Heritage Committee – content approval on text for signage for Cascade Falls Project
Swanberg stated with the Cascade Falls project a sign was requested for the history and was designated to the newly created Heritage Committee to create. Anything this committee does needs board approval, here today to review current draft of sign that has been worked on for over a year. The main challenge has been to get 100 years of history into 500 words or less. Maddie Shaw, member, highlighted they worked with indigenous consultants due to their history being missing from signage here, which is best practice to get it accurate. Discussion on strong language in paragraphs 5 and 6, adding history on Kent brothers and making sure to keep it only informative only. Directed committee to take discussion, make changes and bring back to board.

MSA Project Update – Cascade Falls Project
Drew Lindh, MSA Professional Services, provided a project update on Cascade Falls. Beginning with a recap: pay app #4 was approved with 14 days of liquidated damages and there could be 15 additional days of liquidated damages accessed on future pay applications. Pay application #5 has been submitted but did not meet the deadline for this meeting. Recommending to hold retainage of 2.5% (approx. $30K) until spring on work not completed and not close out project until spring. Reviewed final punchlist items and invited board members ribbon cutting.

Line of Credit Renewal
Swanberg requesting renewal of line of credit. This is for any emergency or unexpected cash-flow need arises and

there is no fee to renew. This is another tool if needed and looking for approval to renew.

Motion by Maki seconded by Holt to approve the renewal of the Village of Osceola's existing $700,000 line of credit and authorize the Village Administrator to execute all necessary documents associated with the renewal as presented. Ayes-7 Nays-0 Motion carried

Resolution #26-13 Petitioning The Secretary of Transportation for Airport Improvement Aid
Swanberg another resolution needing to be approved by board for the airport for improvements for airport. This gives them authorization to apply for federal funding.

Motion by Holt seconded by Sine to Resolution #26-13 Petitioning The Secretary of Transportation for Airport Improvement Aid as presented. Ayes-6 Nays-1 (Perry) Motion carried

Resolution #26-14 Support to Continued ACT 150 Library Funding
Swanberg stated we passed this last year due to County stating they may decrease funding to the Library. There is a big impact to the community if County does not fully fund the Library, would be a reduction of $42.5K, and the Village would not be able to cover that amount. The Library is not only used by village residents (1/3), but people also all throughout the county (2/3) come and use its services.

Motion by Holt seconded by Maki to approve Resolution #26-14 Support to Continued ACT 150 Library Funding as presented. Ayes-7 Nays-0 Motion carried

Ordinance #26-06 to Amend Village Code Section §219-29(E) Political signs or posters
Motion by Sine seconded by Kline to adopt Ordinance #26-06 to Amend Village Code Section §219-29(E) Political signs or posters as presented. Ayes-7 Nays-0 Motion carried

Albrightson Excavating Pay Application #1 – River Street & 3rd Avenue Reconstruction Project
Henningsgard stated this application was for removals and sanitary sewer installation through August.

Motion by Perry seconded by Lutz to approve pay application #1 to Albrightson in the amount of $116,418.74 as presented. Ayes-7 Nays-0 Motion carried

J&S General Contracting Pay Application #4 – Ridge Road Extension Project
Henningsgard stated this is likely to be the last pay application on the project due the work being substantially complete.

Motion by Sine seconded by Holt to approve pay application #4 to J&S General Contracting in the amount of $52,002.33 as presented. Ayes-7 Nays-0 Motion carried

Certified Survey Map (CSM) Minor Subdivision – 805 Seminole – 108 Industrial Drive
Swanberg stated the Polaris property is looking to division of their lot. Planning Commission approved CSM unanimously at their last meeting. Creating to sell lots.

Motion by Sine seconded by Holt to approve CSM minor subdivision as presented.
Ayes-7 Nays-0 Motion carried

Motion by Holt and seconded by Nelson to go into closed session at 7:36 pm pursuant to Wisconsin Statute §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This pertains to the performance review of the administrator.
Roll Call Vote: Ayes- Holt, Kline, Lutz, Maki, Nelson, Perry, Sine-7 Nays-0 Motion carried

Possible Action
Motion by Lutz seconded by Sine to direct Holt to prepare an anonymous survey for information gathering.

Ayes-7 Nays-0 Motion carried

Future agenda items and updates
Maki – flock, Kline stated will be covered at October Police & Fire Committee meeting
Kline – another closed session for performance review

President Lutz adjourned the meeting at 8:17 pm.

Respectfully submitted by
Carie Krentz, Village Clerk