

**VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
March 11, 2025**

The Village of Osceola met for a Regular meeting on March 11, 2025, at Village Hall. Village President Lutz called the meeting to order at 6:00 pm.

Present: Brad Lutz, Mike Sine, Van Burch, Neil Kline, Marsha Hovey and Ron Pedrys

Absent: Arvid Maki and Ron Pedrys

Staff present: Devin Swanberg, Carie Krentz, Ann Miller, Todd Waters, Andrew Bach, McCade Miller, Paul Elfstrom and Joey Cutts

Motion by Hovey and seconded by Sine to approve the agenda.

Ayes-5 Nays-0 Motion carried

Motion by Sine and seconded by Kline to approve the consent agenda.

Ayes-5 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)

n/a

Reports: Staff reports

Fire: Elfstrom stated runs for the month of February were 3 runs total, 2 in Village of Osceola and 1 in Town of Farmington and reviewed his memo.

Police: Bach stated the PD generated 339 calls, 54 incidents and traffic reports with 1 arrest, 2 criminal referrals and 1 emergency detention. Officers had 41 traffic stops and issued 16 municipal citations. Proceeded to review his memo to the board. Discussion on emergency detention.

Public Works: Waters reviewed his memo to the board.

Utilities: Swanberg has worked with Caruso on water main project and DNR letter. Working on monthly billing beginning 3rd quarter. Reviewed memo.

Library: Miller reviewed Library Director memo. Discussion on collection policy and weeding of books.

Building Inspection: None for February.

Administration: Swanberg updated board on things going on in the office, such as met with Verizon for another cell tower, met with MSA and Watershed for Cascade Falls project. Staff is getting ready for April Election and continuing to work on audit. There should be petition for annexation near airport next month. Also, working with Lakeland regarding issue on 2nd Avenue. Swanberg also wanted to thank public works department for their work on snow removal last week.

Chamber of Commerce/Mainstreet: No report this month.

Other business – discussion and possible action re:

Review and Consider Approval of Cascade Falls Phase 1 Plans for bidding - MSA

Swanberg stated Drew Lindh, MSA Professional Services, here to go over plans for Cascade Falls project Phase 1. We had a public meeting last month along with staff meetings to go over any changes. Looking for approval of the plans tonight and then go out for bids.

Lindh reviewed plan beginning with the estimated costs of project. Today proposing a cost increase from \$1.2M to \$1,389,705 due cost of stairway and bid alternatives that are options to add on to the project. Discussion on funding project and other sources such as additional CIP funds, TID funding and other grants. Swanberg feels the funding will be there for these additional costs. Lindh continued going over the design plans: adding a commercial entrance for a driveway; install a new bike rack; change in railing; added landscaping; created series of ramps in park for ADA accessible; added concrete slab with tables; and added safe grading to stairs. Discussion on design plans and the alternate options with a bid without an allowance and then decide if willing to move forward. Lindh is looking for approval to go out for bids for project.

Motion by Burch and seconded by Kline to approve Cascade Falls Phase 1 plan going for BIDS with the removal of allowances.

Ayes-5 Nays-0 Motion carried

DPW 2024-2025 Pulverize and Pave Project

Waters stated the 2024 numbers came back extremely high so we re-bid project this year. Bids are still high and recommending removing 3rd Avenue alternate and moving forward as presented. Waters would like to combine 2024 and 2025 CIP funds and move forward on Base Bid with alternate 2, 3 and 4 and moving forward with Albrightson Excavating. Discussion on why taking 3rd Avenue off of project, which is projected to be looked at in the future and the other alternatives.

Motion by Sine and seconded by Burch to approve contract with Albrightson for base bid with alternates 2, 3 and 4 as presented. Ayes-5 Nays-0 Motion carried

Waters stated that all work needs to be completed by the 4th of July to not interfere with any special events.

Bluff Tower Water Main Project

Erik Henningsgard with SEH reviewed the project. The project started over a year ago and is to replace an over hundred-year-old water main that runs up to the water tower. Plans were submitted to DNR and received back in June of last year and got DNR approval in August and will be funded by the low interest loan program. Henningsgard gave an overview of entire project, schedule for moving forward and looking for approval of plans to go to bid and timeline. Discussion on traffic with only one lane staying open.

Motion by Lutz and seconded by Kline to approve the Water Main replace project as presented. Ayes-4 Nays-1(Sine) Motion Carried

School Resource Officer position

Swanberg stated discussions with the school for an SRO position that began last May. More recently the school reached out and stated they want an SRO for the coming school year and willing to work together to accomplish this request. Before the members tonight there is a job description along with budget costs for this position for the coming years.

Bach feels this position would be beneficial to both the school and the village. This officer would be taking all the tasks that the department deals with on a daily basis with the school and give the students an officer to interact with on a positive note, which would free up our day officer’s time to deal with other issues within the village. This would also give the department a full-time officer during our busy summer time. This position was recommended to move forward by the Admin & Finance Committee. The school is providing 73% of the wages and benefits of this position with a year to year review. Rebecca Styles with OSD was there to answer questions from members. The school has been looking at this for some time and plan to make this work for years to come. Discussion continued on need, budgeting and how this position looks within the department.

Motion by Burch and seconded by Sine to continue to move forward in hiring a school resource officer. Ayes-5 Nays-0 Motion Carried

Resolution #25-02 to Adopt Amended 2025 Fee Schedule

Krentz stated after speaking with the Police Department there are were fees no longer used and others that were not listed. The changes are no all-night storage charge, beginning in 2020 the department charges \$50.00 for emergency parking tickets not \$20.00 and their \$20.00 paper service charge was not listed. Looking for approval to get our Fee Schedule updated and accurate. Sine was asked if there are other services that need to be added and after discussion it was decided to table after more review to make sure all is included.

Motion by Sine and seconded by Burch to table topic to next meeting. Ayes-5 Nays-0 Motion Carried

Commission/Committee open seats discussion

Swanberg stated we are looking for citizens to fill the listed openings. Currently the openings are on our website,

they will be added to our 1st quarter newsletter and Lutz directed staff to put an add in the local newspaper.

Snow Removal discussion

Swanberg stated this was asked to be put on agenda at last meeting. Klein wanted to thank public works for the cleaning of the last snow fall and after reviewing previous meetings on this discussion it was determined that clearing is based on complaints and feels it should stay this way for enforcement to balance time and resource of staff. Swanberg informed board that he will be meeting with Waters and Bach on how these departments can handle these type of issues with current staffing of each department. Discussion continued on how to handle issue and others like it and enforcement in dealing with them.

Future agenda items and updates

Hovey – sidewalk obstructions and policy should be added as an agenda item in the future.

Klien – say the pledge at the start of our meetings.

President Lutz adjourned the meeting at 8:38 pm.

Respectfully submitted by
Carie Krentz, Village Clerk