

**VILLAGE OF OSCEOLA
ADMINISTRATION & FINANCE COMMITTEE AGENDA**

Date: December 5, 2024
Time: 4:30 p.m.
Place: Village Hall-310 Chieftain St-Room 105

AGENDA

- 1) Call to Order
- 2) Approval of the Agenda
- 3) Approval of the minutes dated
 - a. November 7, 2024
- 4) Discussion and Possible Action re:
 - a. Verizon Lease proposal
 - b. Possible Sponsorship for Officer
 - c. Procurement Policy
 - d. Proposed 2025 Fee Schedule
 - e. Budget Update
- 5) Future Agenda Items and Updates
- 6) Adjourn

Carie Krentz
Village Clerk

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

VILLAGE OF OSCEOLA ADMINISTRATION & FINANCE COMMITTEE PROCEEDINGS

The Village of Osceola Administration & Finance Committee met on November 7, 2024, at Village Hall. Chair Burch called the meeting to order at 4:33 pm.

Present: Van Burch, Ron Pedrys and Brad Lutz
Staff present: Devin Swanberg, Carie Krentz, and Tanya Batchelor

Motion by Lutz and seconded by Pedrys to approve the agenda.
Ayes-3 Nays-0 Motion carried

Motion by Pedrys and seconded by Lutz to approve the minutes dated October 3, 2024.
Ayes-3 Nays-0 Motion carried

Discussion and Possible Action re:

Approval of the Fire Chief Job Description

Board members stated this was completed three years ago. Swanberg stated he was unable to find any job description and since the Fire Chief position up for renewal, created the attached description. This description can also serve for the posting for Fire Chief. Recommending this be posted for 2 weeks with hiring meeting in early December to be approved at December Board meeting. Changes made from description in packet are (1) under operational management – removed oversee emergency medical response, (2) moving valid EMT or First Responder certification to the preferred qualifications and (3) removing certified fire officer, incident safety officer or fire inspector line. One addition added is to submit & sign off on payroll with run sheets to the treasurer. This would be like all other departments for tracking purposes.

Motion by Burch seconded by Pedrys to recommend approval to the Village Board of the Fire Chief Job Description as presented.
Ayes-3 Nays-0 Motion carried

New Sweeper – CIP Public Works

Swanberg stated the Village has the opportunity to purchase a slightly used street sweeper, to accomplish this some CIP funds would need to be moved around. The asking price is \$130K for a 2016 Ravo demo model with 300 operating hours and Waters feels this will be 10 to 15 years of use vehicle. Requesting using 2025 CIP expenditure of \$100K for a Patrol Plow Truck be reallocated to the sweeper, along with sale of current Pelican Street Sweeper of approximately \$20K. Swanberg feels the difference can easily be found depending on sale of current sweeper. Pedrys brought up grants for a new sweeper with discussion by all members. Swanberg stated Waters is happy with this machine and the cost of it. Requesting approval to board for 2016 Ravo sweeper as presented. Members would like to know the warranty status of the demo versus a new machine.

Motion by Lutz seconded by Pedrys to send to the Village Board for consideration for the purchase of the 2016 Ravo Sweeper as presented.
Ayes-3 Nays-0 Motion carried

2024 1-Ton Truck with Snow Plow

Swanberg this is on the 2024 CIP for \$35K and sell the 2019 F350 for approximately \$35K for total funding of \$70K for a 1-ton truck with snow plow. Due to needing to sell the 2019 F350, Waters is looking for approval to move forward.

Motion by Burch seconded by Lutz to recommend approval to the Village Board for the purchase of a 1-Ton Truck with snow plow and sale of 2019 F350, not to exceed purchase price of \$70K, as presented.
Ayes-3 Nays-0 Motion carried

2025 Insurance Policy

Swanberg stated were expecting rates to be 15-20% higher than last year. Staff reached out to the League of Wisconsin Municipalities and their rate for 2025 is 15.5% less than our current insurance provider EMC's 2024 rate. Recommending we switch to the League of WI Municipalities for the Villages insurance needs.

Motion by Lutz seconded by Burch to approve 2025 asset & liability insurance through the League of Wisconsin Municipalities as presented. Ayes-3 Nays-0 Motion carried

Budget update

Swanberg presented a 2025 budget with a deficit of \$108K, went through another \$10K reduction which included reducing Legal Counsel – General and Admin-IT Support by \$5,000, respectively for a deficit of \$98,595. Discussion on state support and expense clarifications. Recommendation is to use General Fund to cover deficit. Swanberg stated we’ll present this budget to board on Tuesday, have a public hearing in early December, and get final approval at December board meeting.

Future Agenda items and Updates

2023 Audit will be presented at Tuesday’s board meeting.

Swanberg, Pedrys and Bach will be meeting with Polk County Sheriffs Department next week.

Chair Burch adjourned the meeting at 5:05 pm.

Respectfully Submitted by

Carie Krentz, Village Clerk

DRAFT

THIRD AMENDMENT TO OSCEOLA SITE LEASE AGREEMENT

THIS THIRD AMENDMENT TO OSCEOLA SITE LEASE AGREEMENT (this “**Amendment**”) made as of _____, by the VILLAGE OF OSCEOLA (“**LESSOR**”), and WISCONSIN RSA #1 LIMITED PARTNERSHIP, a Wisconsin limited partnership, with its principal office located at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 (telephone number 866-862-4404) (hereinafter designated “**LESSEE**”).

EXPLANATORY STATEMENT

A. Pursuant to an Osceola Site Lease Agreement dated July 17, 1995, as amended by a First Amendment to Tower Site Agreement dated August 22, 2003, and a Second Amendment to Site Lease Agreement dated April 23, 2013 (collectively, the “**Lease Agreement**”), LESSEE leases from LESSOR certain space on LESSOR's water tower and property located at 109 248th Street, Osceola, Wisconsin, as more particularly set forth in the Lease Agreement (the “**Property**”).

B. LESSOR and LESSEE desire for LESSEE to make certain changes, additions and modifications to its existing equipment and leased area at the Property to allow LESSEE to install the equipment specified on Exhibit A-3 (2024) attached hereto (collectively, the “**Equipment Modification**”), and to provide for additional renewal rights for LESSEE.

C. LESSOR and LESSEE now desire to amend the Lease Agreement on the terms and conditions set forth in this Amendment.

NOW, THEREFORE, WITNESSETH, that LESSOR and LESSEE, in consideration of the foregoing Explanatory Statement and the mutual covenants herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, agree as follows:

1. **Explanatory Statement; Defined Terms.** The Explanatory Statement of this Amendment forms an integral part hereof. The use of initially capitalized terms in this Amendment shall have the meaning ascribed to them in the Lease Agreement unless the context requires otherwise.

2. **Equipment Modification.** LESSEE and LESSOR agree that LESSEE may promptly perform the Equipment Modification after the full execution and delivery of this Amendment. In connection therewith, LESSEE shall replace, repair, add or otherwise modify its equipment as necessary to perform the Equipment Modification, and, in all instances, such work shall be performed in accordance with the requirements of the Lease Agreement. To accurately reflect the Equipment Modification, effective as of the date LESSEE completes the Equipment Modification: Exhibit A Revised, and Exhibit A-2 attached to the Lease Agreement, are hereby supplemented and updated with the equipment list set forth on Exhibit A-3 (2024), attached to this Amendment, and all

references to such exhibits in the Lease Agreement are hereby modified accordingly. For the avoidance of doubt, the lease areas and non-exclusive easement areas generally shown on Exhibit A-2 are not modified by this Amendment, except to allow the specific tower-based equipment referenced thereon to be modified to be the equipment specified on Exhibit A-3 (2024), which will be in the same general location as the equipment being removed. The Lessor reserves the right to appoint a third-party inspector to review and approve the Lessee's plans and installation for this and all future modifications. All associated costs will be borne by the Lessee.

3. **Additional Extension Terms.** LESSOR and LESSEE acknowledge the current extension term is scheduled to expire at the end of July 31, 2025. In order to further extend the term of the Lease Agreement, the Parties agree that commencing on August 1, 2025, the term of the Lease Agreement shall be automatically extended for four (4), additional five (5) year extension terms unless LESSEE terminates it at the end of the then current term by giving LESSOR written notice of the intent to terminate at least six (6) months prior to the end of the then current term.

4. **Rent Escalation.** Beginning on August 1st, 2025, the annual rent shall be \$24,000 dollars. The annual rent will escalate by 3% annually, with each increase taking effect on the anniversary of the effective date of this agreement (August 1st, 2025). The escalation shall apply to the total rent payable for the preceding year. . Rent will continue to be payable in monthly installments pursuant to the terms of the Lease Agreement.

5. **Maintenance of Structure**

A. Responsibility for Equipment Removal and Reinstallation:

In the event the Lessor determines that maintenance, painting, repair, or replacement of the water tower structure or any of its components is necessary, the Lessee shall, at its sole cost and expense, remove, relocate, or otherwise protect its equipment to facilitate such maintenance, repair, or replacement work. The Lessor agrees to provide the Lessee with sixty (60) days' prior written notice of such maintenance, except in cases of emergency, in which case the Lessor shall provide as much notice as is practical under the circumstances.

B. Liability Waiver:

The Lessor shall not be liable for any interruption of the Lessee's operations, interruption to service, damage to equipment, or other losses arising out of or related to the maintenance, painting, repair, or replacement of the water tower structure.

C. Indemnification by Lessee:

The Lessee shall indemnify, defend, and hold harmless the Lessor from and against any and all claims, demands, losses, damages, liabilities, costs, and expenses (including any legal fees) arising out of or related to the removal, relocation, or reinstallation of the Lessee's equipment for maintenance, painting, repair, or replacement of the water tower structure.

D. Temporary Use of Mobile Cellular Equipment:

In the event the use of the Lessee's antenna facility is interrupted by the Lessor for maintenance, painting, repair, or replacement of the structure, the Lessee shall have the right to maintain temporary mobile cellular equipment for the duration of the structure maintenance period as defined by the Lessor. If site will not accommodate mobile cellular equipment, it is the responsibility of the Lessee to secure and deploy equipment at alternative sites. All costs associated with the use of mobile cellular equipment shall be borne solely by the Lessee.

E. Restoration of Operations:

Following the completion of maintenance, painting, repair, or replacement work by the Lessor, the Lessee shall restore its equipment in the same location and in the same manner as it was prior to its removal, at its sole cost and expense. The Lessor reserves the right to appoint a third-party inspector to review and approve the Lessee's plans and installation. All associated costs will be borne by the Lessee.

6. Access to Premises

Routine Access:

The Lessee shall have access to the leased premises during reasonable business hours, defined as Monday through Friday from 8:00 a.m. to 4:00 p.m., excluding observed holidays. The Lessee shall provide the Lessor with at least 24 hours' advance notice before accessing the site for non-emergency purposes. Temporary access outside of business hours may be allowed if agreed upon by Lessor and Lessee.

Emergency Access:

The Lessor shall permit 24/7 access to the leased premises in the event of an emergency affecting the operation, safety, or security of its equipment. In such cases, the Lessee shall make reasonable efforts to notify the Lessor of its need for immediate access as soon as practicable. For purposes of this section, "emergency" is defined as an unforeseen event requiring immediate action to prevent service interruptions, damage to equipment, or risks to public safety.

7. **Notices.** The notice address for LESSEE in Section 10 of the Lease Agreement is hereby updated to be as follows:

LESSEE: Wisconsin RSA #1 Limited Partnership
180 Washington Valley Road
Bedminster, New Jersey 07921
Attention: Network Real Estate

With a copy to: Basking Ridge Mail Hub
 Attn: Legal Intake
 One Verizon Way
 Basking Ridge, NJ 07920

8. **No Other Amendments.** In all other respects, the Lease Agreement shall remain in full force and effect and binding on each of LESSOR and LESSEE and each of their respective successors and assigns, except as amended herein.

9. **Representations.** Each party hereto hereby represents to the other that it has the power to execute this Amendment and that the execution and delivery of this Amendment (a) has been authorized by all proper action, (b) has been executed by a duly authorized representative of such party, and (c) constitutes the valid and binding obligation of such party.

[signatures on the following page]

IN WITNESS WHEREOF, the duly authorized representatives of the Parties hereto have executed this Amendment as of the date first above written.

LESSOR:
VILLAGE OF OSCEOLA

By: _____

Name: _____

Title: _____

Date: _____

LESSEE:
WISCONSIN RSA #1 LIMITED PARTNERSHIP

By: Alltel Corporation, Its Managing Partner

By: _____

Name: _____

Title: _____

Date: _____

Exhibit A-3 (2024)

Equipment List

LESSEE is authorized to install and maintain the following equipment along with appurtenant equipment necessary for efficient operation of the following equipment:

Water Tower-Based Equipment

Antenna Quantity and Type: Three (3) Ericsson AIR 6419 antennas;
Six (6) Commscope NHH-65C-R2B antennas;
Three (3) Ericsson 4490 RRUs (remote radios);
Three (3) Ericsson 8843 RRU (remote radios);
Two (2) RVZDC-3315-PF-48 OVP,
Two (2) HFT1206-24SV4-250G hybrids

Antenna Dimensions and Weight: 31.2" x 16.1" x 9.1", 63.1 lbs;
96.0" x 11.9" x 7.1", 51.6 lbs;
20.6" x 15.7" x 7.0", 68.4 lbs;
15.0" x 13.2" x 10.9", 71.9 lbs;
25.7" x 15.7" x 10.3", 32 lbs

Diameter of Transmission Lines: 1-5/8"

Height of Antennas of Tower Structure: 143 feet AGL

Ground-Based Equipment

Equipment & Generator Space: 20' x 27' lease area for ground-based equipment, and diesel generator, together with appurtenant equipment

NOTE: Non-exclusive easement areas are unmodified by this Amendment.

**VILLAGE OF OSCEOLA, POLK COUNTY, WISCONSIN
RESOLUTION #24-18**

**RESOLUTION TO ADOPT THE 2025 FEE SCHEDULE FOR SERVICES, LICENSES,
RENTALS, ETC. FOR THE VILLAGE OF OSCEOLA, WISCONSIN, FOR THE FISCAL YEAR
BEGINNING JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

WHEREAS, modifications have been made to the Fee Schedule, which is included as part of the Annual Budget, and

WHEREAS, the Village Board for the Village of Osceola has determined that it is prudent that fees be reviewed annually for cost effectiveness; and

WHEREAS, a copy of the recommended Fee Schedule is attached as part of this resolution.

NOW, THEREFORE BE IT RESOLVED, by its passage, the Village Board for the Village of Osceola, Polk County, Wisconsin that the rates, fees, and charges in the attached 2025 Fee Schedule are hereby adopted for the fiscal year beginning January 1, 2025 and ending December 31, 2025.

Passed and adopted the ____ day of _____ 2024.

Brad Lutz, Village President

ATTEST: I hereby certify that the foregoing resolution was duly adopted by the Village of Osceola at a legal meeting held on this ____ day of _____ 2024.

Carie Krentz, Village Clerk



**Village of Osceola Fee Schedule
Proposed 2025**

DESCRIPTION	ADDITIONAL INFORMATION	2024 RATE	PROPOSED 2025 RATE	MUNICIPAL CODE CHAPTER
GENERAL GOVERNMENT				
Appointed Board & Commission members	per meeting	\$20.00		6-6(A)/6-8(A)
Administrative Fee - misc. services rendered		10% of amount billed/ \$20 min.		
Photocopies		\$0.25		47-4(F)
Photos on CD, DVD, USB		\$3.00		47-4(F)(3)
Antennas - Business user fees	per year	\$100.00		78-2(B)(2)
Mobile Home Park License	each space (min. \$25/max \$100)	\$2.00		153-3(A)
Assignment Fee of Mobile Home License		\$10.00		153-6
False Alarm Fees	1st Offense	\$10.00		168-8(B)(1)
False Alarm Fees	2nd Offense	\$25.00		168-8(B)(1)
False Alarm Fees	3rd Offense	\$50.00		168-8(B)(1)
False Alarm Fees	4th and subsequent offenses	\$100.00		168-8(B)(1)
Triennial Inspection, incl. follow-up		\$35.00		172-32
Additional follow-up inspections		\$25.00		172-32
Rental Property License	3-year period	\$5.00		172-36(B)
Rental License Late Payment		\$50.00		172-36(A)(5)
Room Tax Returns - late filing		\$10.00		175-5
Refuse collection service license fee		\$25.00		180-3(D)(2)
NSF checks returned		\$40.00		
Special Assessment Search		\$25.00		
Municipal Board Room Rental, Room 205	non-profit organizations / refundable deposit	\$0.00	\$50.00	
Municipal Board Room Rental, Room 205	For profit / per hour rate		\$50.00	
Request of a Special Village Board Meeting			\$100.00	
Fingerprinting by Police Department	nonschool related	\$10.00		
Fingerprinting by Police Department	school related	\$0.00		
FIRE DEPARTMENT & PUBLIC WORKS				
Equipment rates to be utilized in billings for fire/miscellaneous services rendered: FEMA schedule of rates for disaster assistance or, if not provided, equipment rates as established in the State Highway Maintenance Manual.				
Administrative Fee - misc. services rendered		10% of amount billed/ \$20 min.		
Service rate		employee wage & fringe benefit		

ANIMALS				
Dogs - Neutered or Spayed	Annually April 1 - March 31		\$10.00	74-2(A)
Dogs - Non - Neutered or Spayed	Annually April 1 - March 32		\$15.00	74-2(A)
Kennel License	more than 3 dogs		\$55.00	74-2(A)
Dangerous Animal Registration	Annually by January 31		\$75.00	74-3(C)(1)
Redemption of impounded dog	1st offense		\$25.00	74-6
Redemption of impounded dog	Subsequent offenses		\$50.00	74-6
BUILDING CONSTRUCTION & FIRE PREVENTION				
New One- and Two-Family Homes			\$600 + \$.20/sq. ft.	92-1(C)
Square foot of all finished space, unfinished space, attached garages, decks, porches, crawl spaces.				
Residential Additions			\$250 + \$.20/sq. ft.	92-1(C)
Residential Alterations & Repairs*	Building cost per RS Means.		\$150 + \$6 per \$1,000	92-1(C)
Manufactured/Modular Homes			\$500 + \$.10/sq. ft.	92-1(C)
HUD	if no new slab		\$300.00	92-1(C)
HUD	if new slab		\$400.00	92-1(C)
Plan Review			10% added to above fees	92-1(C)
State Building Permit Seal, when required	or current cost		\$35.00	92-1(C)
Commercial Buildings			\$600 + \$.25/sq. ft. of project area	92-5(I)
Commercial Additions			\$400 + \$.25/ sq. ft. of project area	92-5(I)
Apartments, Hospitals, Schools			Add \$200 for each room/unit	92-5(I)
Warehouses & Storage Buildings			Subtract 20%	92-5(I)
Commercial Alterations	Building cost per RS Means.		\$250 + \$6/\$1,000 up to \$500,000 and \$3/\$1,000 over \$500,000	92-5(I)
Plan Review			Fees listed on State of WI form SBD-118	92-5(I)
Electrical			45% added to above fees	92-14
Accessory Buildings/Detached Garages	over 144 sq. ft.		\$125 + \$.10/sq. ft., add \$50 if the bldg will have electrical, plumbing, or heating.	
Plan Review			10% added to above fees	
Deck Additions			\$160.00	
Porches/Covered Decks Additions			\$300.00	
Signs, Siding & Fences			\$75.00	
Repair or replace sign			\$40.00	

Residential Electrical Service/Gas Meter		\$150.00	
Commerical Services	up to 200 amp service	\$150.00	
	over 200 amp service, \$175 minimum	\$35/100 amps	
Individual Commercial Electrical	Electrical cost per RS Means		
Inspection outside normal business hours	per hour	\$50.00	92-1(C)
Reinspection	Reinspection over two inspection trips	\$100.00	92-1(C)
Inspections with no specific category	per hour	\$50.00	92-1(C)
Erosion Control permit	Projects disturbing more than 1,000 sq. ft. of land and all new family dwellings	\$100.00	92-1(C)
Footing & foundation		\$100.00	92-1(C)
Renewal Fee	Minimum \$50/Max \$250	Half original permit fee	92-1(C)
Repairs/Alterations: minor	costing less than \$2,000	-	92-1(C)
Roof: Repair or replacement	exceeding \$2,000 in value	\$50.00	92-1(C)
Administration - on all permits	Minimum \$10/Max \$150	20% of permit	92-1(C)
Decks	plus administration fee	\$100.00	92-1(C)
Fences	plus administration fee	\$50.00	92-1(C)/219-47(B)
Fireplaces	plus administration fee	\$100.00	92-1(C)
Porches & Gazebos	plus administration fee	\$100.00	92-1(C)
Pool requiring a building permit	plus administration fee	\$180.00	92-1(C)
Signs	plus administration fee	\$50.00	92-1(C)
Satellite TV antenna		\$0.00	92-4(A)
Sheds up to 300 sq. ft.	plus administration fee	\$50.00	92-1(C)
Shed/detached garage/pole bldg over 300 sq. ft.	plus administration fee	\$100 + \$.10/sq. ft + \$50/electrical, plumbing and HVAC	92-1(C)
The value of construction for calculating permit fees shall be calculated using the most recent Building Valuation Data (including regional modifiers) as published by the International Code Council in Building Safety Journal.			
Move or raze a building	plus administration fee	\$100.00	92-1(C)
Remodeling requiring permit	Electrial, plumbing & HVAC additional plus admin fee	\$.05/sq.ft. of affected area	92-1(C)
Minimum Housing Code Inspections	plus administration fee	\$55/unit; \$40 reinspection fee	92-1(C)
Heating, ventilating, air conditioning	plus administration fee		
Commercial to \$50,000 value		\$100 + 1% of total work	92-1(C)

Commercial over \$50,000 value		\$500 + .75% of value over \$500		92-1(C)
Residential equipment	per unit	\$50.00		92-1(C)
Electrical	plus administration fee			
Service feeder panels		\$50.00		92-1(C)
New circuits		\$5.00		92-1(C)
Circuit alterations	per opening	\$0.50		92-1(C)
Plumbing	plus administration fee			
Equipment installation	per fixture	\$10.00		92-1(C)
Lateral inspection		\$50.00		92-1(C)
Satellite Television Dish permit	plus administration fee	\$0.00		92-4(A)
Penalty. A penalty fee shall be assessed for any work started without a building permit. The penalty fee shall be equal to the permit fee. The Village shall retain all penalty fees; the Clerk shall attribute the same to the general fund.				
DIRECT SELLERS				
Registration Fee		\$50.00	\$25/day or \$100/month	106-4(C)
Criminal investigation background check		\$25.00	\$25.00	106-4(C)
PARK & RECREATION				
Oakey Park Rental	\$0 for non-profit	\$50.00		
Mill Pond Park Rental	\$0 for non-profit	\$25.00		
PUBLIC AMUSEMENTS				
Dances and Dance Halls		\$5.00		114-1(C)
Incidental Dancing	per year	\$5.00		114-2(C)
Jukebox	per year	\$2.00		114-2(C)
Place of Amusement	annual July 1 - June 30	\$10.00		114-3(B)
PENALTIES				
Penalty for Chapter 130 violation	per offense	\$50.00		130-8
IMPACT FEES				
Appeals		\$200.00	\$200.00	134-9(D)
Public Water		\$420.00	\$579.00	134-10(D)
Public Sewer		\$1,150.00	\$2,857.00	134-10(D)
Library			\$51.00	134-16(D)
Public Works Building	Residential		\$483.00	134-12(D)
Public Works Building	Commerical / per acre		\$1,746.00	134-12(D)
Roads			\$3,035.00	134-17(D)
Parks		\$440.00	\$87.00	134-11(D)

LIQUOR LICENSES	State Fee Law			
Class "A" Beer	no max / no min		\$100.00	137-3
"Class A" Liquor	\$500 max / \$50 min		\$300.00	137-3
Class "B" Beer	\$100 max/ no min		\$100.00	137-3
"Class B" Liquor	\$500 max / \$50 min		\$500.00	137-3
"Class C" Wine	\$100 max / no min		\$100.00	137-3
Temporary "Picnic" License	\$10 max		\$10.00	137-3
Temporary "Class B" Beer License	\$10 max		\$10.00	137-3
Operators License	two-year license		\$40.00	137-3
Operators Provisional	60-day license		\$15.00	137-3
Wholesaler's Fermented Malt Beverage	per year		\$25.00	137-3
CIGARETTE				
Cigarette			\$100.00	
LICENSES/PERMITS				
Fireworks User's Permit			\$10.00	161-3(A)
Fireworks - Buyer Possession Permit			\$5.00	161-4
Fireworks Sellers Permit			\$150.00	161-5(B)
Fireworks Transfer Fee			\$25.00	161-5(B)(3)
Street Opening Permit			\$50.00	186-3(A)
Street Opening Deposit	per sq. ft. of excavation		\$20.00	186-3(C)
Right-of-way Permit (re-place street opening)	+.60 per linary foot			\$400.00 186-3(A)
Conditional Obstruction Permit (HPC)			\$0.00	\$25.00
Driveway Permit			\$0.00	\$200.00
HP - Certificate of Appropriateness Application			\$20.00	\$100.00
Special Event Permit Application			\$0.00	\$50.00
PARKING				
Winter Overnight Parking Permit	November 15 - April 15		\$200.00	
All-night parking ticket			\$30.00	207-9(C)
All-night storage charge			\$5.00	207-9(C)
Snow removal emergency parking ticket			\$20.00	207-13(C)
UTILITIES				
Sewer account set-up fee			\$45.00	201-12(A)
Sewer fixed charge	per quarter		\$40.00	
Usage charge	per 100 cubic ft. of actual usage		\$10.75	
Connection Permit fee	residential & commercial		\$5.00	201-12(F)(2)(c)
Connection Permit fee	industrial		\$25.00	201-12(F)(2)(c)

Inspection fee after initial inspection		employee wage & fringe benefit		
ZONING				
St. Croix River District: Review	zoning, CUPs, variances, platting	\$250.00		217
Preliminary Plat & Replat Review		\$50 plus \$1,500 escrow		218-32
Final Plat & Replat Review		\$50 plus \$500 escrow		218-32
Certified Survey Plats, Maps & Replats		\$50 plus \$500 escrow		218-32
Conditional use permit, initial	plus any costs for notification	\$100.00		
Conditional use permit, renewal		\$50.00		
Board of Appeals request		\$50.00		
Variance request		\$75.00	\$100.00	
Rezoning request		\$50.00	\$75.00	
Site Plan review		\$100 plus \$500 escrow	\$100 plus \$1,000 escrow	
Annexation	not limited to this amount as the Village may require an escrow	min of \$250, plus \$10 per acre		
If the required escrow amount for each of the items specified above is not sufficient to reimburse the Village for professional services and other costs in reviewing the application, the applicant is required to pay additional funds into the escrow in an amount determined by the Village. Any funds remaining after the completion of the review shall be refunded to the applicant.				

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
11/30/2024

Account Number	Village of Osceola	2024 Actuals @ 11/30/2024	2024 Budget	Variance (Over)/Under Budget	Percentage
Revenue					
100-00-41110-000-000	Levy for General Fund	0	668,763	(668,763)	0%
100-00-41140-000-000	Mobile Home Taxes	19,724	20,000	(276)	99%
100-00-41310-000-000	Taxes from Utility	0	103,070	(103,070)	0%
100-00-41320-000-000	Payment in Lieu of Taxes	8,087	4,721	3,366	171%
100-00-41810-000-000	Interest / Penalty on Taxes	0	100	(100)	0%
100-00-41900-000-000	Other Taxes	0	1,500	(1,500)	0%
	Total Taxes	27,811	798,154	(770,343)	
100-00-42300-000-000	Special Assessment Revenue	0	1,700	(1,700)	1,700
100-00-43410-000-000	WI State Shared Revenue	401,676	401,675	1	100%
100-00-43415-000-000	Expenditure Restraint	0	0	0	
100-00-46220-000-000	Fire Insurance Fee	13,866	12,589	1,277	110%
100-00-43430-000-000	Exempt Computer Aid	13,503	13,503	0	100%
100-00-43531-000-000	WI State Transportation Aid Revenue	151,185	151,185	(0)	100%
100-00-43440-000-000	Personal Property Aid	8,571	8,571	0	100%
100-00-43534-000-000	LRIP Grant	0	0	0	0
100-00-43535-000-000	Other Federal Grant - Police	3,715	250	3,465	250
100-00-43690-000-000	Other State Grant	0	0	0	0
	Intergovernmental Revenues	592,516	587,773	4,743	
	Licenses and Permits				
100-00-44110-000-000	Liquor Licenses	6,145	6,000	145	
100-00-44200-000-000	All non-liquor licenses	3,775	4,000	(225)	94%
100-00-44400-000-000	Planning and Zoning Fees	940	1,000	(60)	94%
100-00-44300-000-000	Building Permits	49,474	65,000	(15,526)	76%
100-00-44405-000-000	Escrow - Engineering Review	0	15,000	(15,000)	0%
100-00-44900-000-000	Cable Franchise Fees	13,014	15,000	(1,986)	87%
100-00-46311-000-000	Street Opening Permits	1,950	1,250	700	156%
100-00-46330-000-000	Downtown Parking Permits	1,051	1,000	51	105%
	Licenses and Permits	76,351	108,250	(31,899)	
	Fines, Forfeits and Penalties				
100-00-45100-000-000	Court Fines Revenue	18,251	24,200	(5,949)	75%
100-00-45110-000-000	Parking Fines	0	100	(100)	0%
	Fines, Forfeits and Penalties	18,251	24,300	(6,049)	
	Special Assessments				
100-00-42300-000-000	Special Assessment Revenue	0	1,700	(1,700)	0%
	Public Charges for Service				
100-00-44102-000-000	Dog Licenses	759	900	(141)	84%
100-00-46211-000-000	Charges for Public Service - Police	581	1,000	(419)	58%
	Other - COPS Grant	0	0	0	
100-00-46100-000-000	Admin Assess Search	1,200	1,500	(300)	80%
100-00-44401-000-000	Zoning Compliance Letters	0	250	(250)	0%
100-00-47491-000-000	Public Fire Protection	0	239,454	(239,454)	0%
100-00-46850-000-000	RDA Administrative Fee	0	41,000	(41,000)	0%
100-00-46222-000-000	Fire Revenue from Townships	96,952	193,903	(96,952)	50%
	Public Charges for Service	99,491	478,007	(378,516)	

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
11/30/2024

Account Number	Village of Osceola	2024 Actuals @ 11/30/2024	2024 Budget	Variance (Over)/Under Budget	Percentage
	Misc General Revenue				
100-00-48100-000-000	Interest Income	38,486	3,500	34,986	1100%
100-00-48309-000-000	Sale of Property	324,761	50,000		
100-00-48310-000-000	Sale of Assets	8,000	0	8,000	0%
100-00-48400-000-000	Recoveries and Reimbursements	7,568	1,500	6,068	
100-00-48401-000-000	Recoveries and Reimbursements	20,909	7,500	13,409	279%
100-00-48500-000-000	Donations	15,000	16,000	(1,000)	0%
100-00-48501-000-000	Donations - Police	0			
100-00-48502-000-000	Donations - Fire	69,609			
100-00-48900-000-000	Misc. Revenues	0	2,000	(2,000)	0%
100-00-48990-000-000	Refund Prior Year Expense	0	0	0	0
	Misc. General Revenue	484,333	80,500	59,464	
	Other Financing Sources				
100-00-49280-000-000	Transfer In -Room Tax Fund	0	5,000	(5,000)	0%
100-00-49600-000-000	Transfer In - Water Fund	0	123,041	(123,041)	0%
100-00-49620-000-000	Transfer In - Sewer Fund	0	0	0	0%
	Borrow for Maintenance Items		165,655		
100-00-49610-000-000	Transfer in - Water Admin Fees	0	68,255		
100-00-49620-000-000	Transfer in - Sewer Admin Fees	0	45,820		
	Subtotal Other Financing Sources	0	407,771	(128,041)	
	TOTAL REVENUE	1,298,754	2,486,455	(1,252,341)	52%
	GENERAL FUND EXPENSES -SUMMARY				
	Legislative	75,067	116,965	(41,898)	64%
	Administration	420,803	253,835	166,968	166%
	Police	480,204	791,465	(311,261)	61%
	Fire	161,180	204,200	(43,020)	79%
	Street	110,869	254,740	(143,872)	44%
	Street Lights	33,222	57,980	(12,234)	57%
	Storm Water	17,274	16,855	228	102%
	Street Signs	6,190	14,520	(8,330)	43%
	Garage and Maintenance	105,384	78,995	27,741	133%
	Sanitation	18,191	13,575	4,616	134%
	Parks	122,776	132,590	(9,814)	93%
	Economic Development	17,772	16,573	1,199	107%
	General Fund Transfers	0	186,500	186,500	0%
100-00-52210-226-000	Public Fire Protection (Hydrants)*	0	239,454	(239,454)	0%
100-00-52300-000-000	Ambulance*	42,360	42,360	0	100%
100-00-52400-215-000	Building Inspection*	42,393	40,000	2,393	106%
100-00-51930-511-000	Insurance *	2,500	5,000	(2,500)	50%
100-00-51510-215-000	Auditor	13,596	20,000	(6,404)	68%
100-00-51530-215-000	Assessor	13,200	13,200	0	100%
100-00-51530-390-000	Assessor Manufacturing	2,052	2,400	(348)	85%
	TOTAL GENERAL FUND OPERATING EXPENDITURES	1,685,032	2,501,207	(429,490)	67%
	REVENUE OVER (UNDER) EXPENSES	(386,278)	(14,752)	(822,852)	

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
11/30/2024

Account Number	Village of Osceola	2024 Actuals @ 11/30/2024	2024 Budget	Variance (Over)/Under Budget	Percentage
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REVENUES TO BE COMING

TFR in Room Tax - Journal Entry made in December	5,000
TFR in Water Fund - Journal Entry made in December	123,041
Public Fire Protection - Journal Entry made in December	239,454
Taxes from Utility - Journal Entry made in December	103,070
	470,565