

NOTICE
VILLAGE OF OSCEOLA
SPECIAL BOARD MEETING

Date: December 4, 2024
Time: 6:00 pm
Place: Village Hall, Room 205 (Large Conference Room)
310 Chieftain Street, Osceola, WI

AGENDA

1. Call to order
2. Approval of the agenda
3. **Public Hearing** portion of the meeting on the proposed 2025 Village Budget
4. Close Public Hearing
5. Any proposed amendments to the proposed 2025 budget
6. Resolution #24-16 “To Appropriate Funds for the Fiscal Year Beginning January 1, 2025 and to Authorize the Levy of a Sufficient Tax Upon the Taxable Property within the Village of Osceola”
7. Other business – discussion and possible action re:
 - a) Resolution #24-17 - Vibrant Spaces Grant
 - b) Snow removal contracts – Municipal Building & Downtown Area
 - c) Winter Parking Permits
8. Future agenda items and updates
9. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

- | | | |
|--------------------|--|---|
| 1. Schools | 5. Falls | 9. Medical Services |
| 2. Airport | 6. Downtown Businesses | 10. Recreational opportunities and the Braves
(tied ranking for number 10) |
| 3. Industrial Park | 7. Personalization/Historic of Downtown Feel | |
| 4. River | 8. Access to major population center | |

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

Notice is hereby given the Village of Osceola Board will hold a Public Hearing on Wednesday, December 4, 2024 at 6:00 p.m. at Village Hall, Room 205, 310 Chieftain St on the proposed 2025 Budget. The following is a summary of the proposed budget, a detailed account may be inspected at Village Hall.

GENERAL FUND	2024 Budget	2025 Proposed Budget	Percent Change
REVENUES			
Taxes			
Property Taxes	\$ 668,763	\$ 620,348	-7.2%
Property Taxes-Debt Service	931,836	1,105,567	18.6%
Other Taxes	131,170	128,100	-2.3%
Special Assessments	1,700	100	0.0%
Intergovernmental Revenues	601,140	650,853	8.3%
Licenses and Permits	108,250	109,000	0.7%
Fines, Forfeits, and Penalties	24,300	26,100	7.4%
Charges for Public Service	284,104	283,954	-0.1%
Intergovt. Charges for Services	193,903	140,000	-27.8%
Interest	3,500	80,000	2185.7%
Miscellaneous	77,000	365,000	374.0%
Transfers from other funds	265,230	5,000	-98.1%
Maintenance & Equipment Borrow	152,289	-	0.0%
Fund Balance Applied	-	108,495	0.0%
Total Revenue	\$ 3,443,185	\$ 3,622,517	5.2%
EXPENDITURES			
General Government	\$ 411,400	\$ 365,678	-11.1%
Public Safety	1,317,479	1,316,388	-0.1%
Public Works	443,170	460,954	4.0%
Health & Human Services	-	-	0.0%
Culture, Recreation, and Education	132,590	149,855	13.0%
Conservation & Development	20,210	21,575	6.8%
Transfer to Debt service	931,836	1,105,567	18.6%
Transfer to Library	139,000	155,000	11.5%
Transfer to other funds	47,500	47,500	0.0%
Total Expenditures	\$ 3,443,185	\$ 3,622,517	5.2%
Revenue Over/(Under) Expenditures	\$ -	\$ -	\$ -
Devin Swanberg, Village Administrator			
Carie Krentz, Village Clerk			

Village of Osceola - 2025 Budget Summary - General Fund

Report Date: 12/2/2024

Account Number	Description	2022 Actual	2023 Actual	2024 Budget	2024 Actual thru 11/30/2024	2024 %	2025 Proposed
SUMMARY							
	REVENUE	3,096,507	3,923,413	3,226,175	1,298,752	40.26%	3,622,517
	EXPENSES	3,397,471	3,693,713	3,433,043	1,685,032	49.08%	3,622,518
	BALANCE (REVENUE OVER EXPENSES)	(300,964)	229,700	(206,867)	(386,280)		(0)

REVENUES (Categorial Breakdown)							
Taxes							
100-00-41110-000-000	Levy for General Fund	608,675	624,030	668,763	-	0.00%	620,348
	Additional Levy Per State Statute 66.0602	-	-	-	-	-	-
300-00-49110-000-000	Levy for G.O. Debt Service	930,922	929,310	931,836	-	0.00%	1,105,567
100-00-49200-000-430	Transfer in from TIF#2	-	482,537	-	-	-	-
100-00-41140-000-000	Mobile Home Taxes	18,224	14,338	20,000	19,724	98.62%	20,000
100-00-41310-000-000	Taxes from Utility	112,583	97,553	103,070	-	0.00%	100,000
100-00-41320-000-000	Payment in Lieu of Taxes	8,855	9,828	4,721	8,087	171.31%	8,000
100-00-41810-000-000	Interest / Penalty on Taxes	357	1,134	100	-	0.00%	100
100-00-41900-000-000	Other Taxes	-	-	1,500	-	0.00%	-
	Total Taxes	1,679,616	2,158,731	1,729,990	27,811	1.61%	1,854,015

Special Assessments							
100-00-42300-000-000	Special Assessment Revenue	563	123	1,700	-	-	100
	Total Special Assessments	563	123	1,700			100

Intergovernmental Revenues							
100-00-43410-000-000	WI State Shared Revenue	356,036	322,000	401,675	401,676	100.00%	410,890
100-00-43415-000-000	Expenditure Restraint	-	29,667	-	-	-	-
100-00-46220-000-000	Fire Insurance Fee	10,694	12,589	12,589	13,866	110.14%	13,866
100-00-43430-000-000	Exempt Computer Aid	25,089	17,241	13,503	13,503	100.00%	13,503
100-00-43531-000-000	WI State Transportation Aid Revenue	137,126	164,552	151,185	151,185	100.00%	152,294
100-00-43416-000-000	Video Service Provider Aid	-	3,715	-	-	-	3,715
100-00-43440-000-000	Personal Property Aid	-	8,422	8,571	8,571	100.00%	56,336
100-00-43534-000-000	LRIP Grant	45,709	-	-	-	-	-
100-00-43211-000-000	Federal Law Enforcement Grants	-	5,893	-	-	-	-
100-00-43535-000-000	Other Federal Grant - Police	3,715	6,200	250	3,715	1486.00%	250
100-00-43521-000-000	LE Grants - Officer Training	-	3,257	-	-	-	-
	Total Intergovernmental Revenues	578,368	573,537	587,774	592,516	100.81%	650,853

Licenses and Permits							
100-00-44110-000-000	Liquor Licenses	5,337	5,911	6,000	6,145	102.42%	6,000
100-00-44200-000-000	All non-liquor licenses	3,964	3,854	4,000	3,775	94.38%	4,000
100-00-44400-000-000	Planning and Zoning Fees	1,065	2,075	1,000	940	94.00%	1,000

Village of Osceola - 2025 Budget Summary - General Fund

Report Date: 12/2/2024

Account Number	Description	2022 Actual	2023 Actual	2024 Budget	2024 Actual thru 11/30/2024	2024 %	2025 Proposed
100-00-44300-000-000	Building Permits	43,109	30,036	65,000	49,474	76.11%	65,000
100-00-44405-000-000	Escrow - Engineering Review	14,126	20,328	15,000	-	0.00%	15,000
100-00-44900-000-000	Cable Franchise Fees	14,830	14,760	15,000	13,014	86.76%	15,000
100-00-46311-000-000	Street Opening Permits	1,150	5,713	1,250	1,950	156.00%	2,000
100-00-46330-000-000	Downtown Parking Permits	700	2,000	1,000	1,051	105.10%	1,000
Total Licenses and Permits		84,281	84,677	108,250	76,349	70.53%	109,000
Fines, Forfeits and Penalties							
100-00-45100-000-000	Forfeitures Collected	25,980	25,787				
100-00-45100-000-000	Court Fines Revenue	434	347	24,200	18,251	75.42%	26,000
100-00-45110-000-000	Parking Fines	-	-	100			100
Total Fines, Forfeits and Penalties		26,414	26,134	24,300	18,251	75.11%	26,100
Public Charges for Service							
100-00-44102-000-000	Dog Licenses	849	816	900	759	84.33%	900
100-00-46211-000-000	Charges for Public Service - Police	371	983	1,000	581	58.10%	1,000
	Other - COPS Grant	-	-	-	-		
100-00-46229-000-000	Other Police Revenue	-	1,568	-	-		
100-00-46310-000-000	Other Revenue	10,000	250	-	-		
100-00-46100-000-000	Admin Assesst Search	1,825	1,325	1,500	1,200	80.00%	1,500
100-00-44401-000-000	Zoning Compliance Letters	25	-	250	-	0.00%	100
100-00-47491-000-000	Public Fire Protection	239,443	239,454	239,454	-	0.00%	239,454
100-00-46850-000-000	RDA Administrative Fee	41,000	41,000	41,000	-	0.00%	41,000
100-00-46222-000-000	Fire Revenue from Townships	163,284	193,903	193,903	96,952	50.00%	140,000
Public Charges for Service		456,797	479,299	478,007	99,492	20.81%	423,954
Misc. General Revenue							
100-00-48100-000-000	Interest Income	28,817	10,455	3,500	38,486		80,000
	CTH M Tower Rent - Alltel	14,982	16,344	Must go to water			
	Bluff Tower Rent - T-Mobile	9,900	13,464				
	CTH M Tower Rent - Verizon	18,185	20,830			0.00%	
	Bluff Tower Rent- Cingular / ATT	21,173	16,856			0.00%	
	CTH M Tower Cedar Cliff	3,240	2,970			0.00%	
100-00-48309-000-000	Sale of Property	-	367,431	50,000	324,761	0.00%	350,000
100-00-48310-000-000	Sale of Assets		49,000		8,000		
100-00-48400-000-000	Recoveries and Reimbursements	129,556	895	1,500	7,568	504.53%	
100-00-48401-000-000	Recoveries and Reimbursements	3,000	18,962	7,500	20,909	278.79%	
100-00-48402-000-000	Recoveries & Reimbursements - Police		-				
100-00-48500-000-000	Donations	16,000	15,000	16,000	15,000	93.75%	15,000
100-00-48501-000-000	Donations - Police	175	2,100				
100-00-48502-000-000	Donations - Fire				69,609		

Village of Osceola - 2025 Budget Summary - General Fund

Report Date: 12/2/2024

Account Number	Description	2022 Actual	2023 Actual	2024 Budget	2024 Actual thru 11/30/2024	2024 %	2025 Proposed
100-00-48900-000-000	Misc. Revenues	4,126	95	2,000	-	0.00%	
100-00-48990-000-000	Refund Prior Year Expense	-	2,510		-		
Misc. General Revenue		249,154	536,911	80,500	484,333	601.66%	445,000

Other Financing Sources							
100-00-49280-000-000	Transfer In - Room Tax Fund	21,314	5,000	5,000	-	0.00%	5,000
100-00-49600-000-000	Transfer In - Water Fund Repmt of Well 4 Adv	-	59,001	45,000	-	0.00%	
	Fund Balance Applied	-	-	-	-		108,495
	Maintenance & Equipment Borrow			165,655	-	0.00%	-
Subtotal Other Financing Sources		21,314	64,001	215,655	-	0.00%	113,495

TOTAL REVENUES	3,096,507	3,923,413	3,226,175	1,298,752	40.26%	3,622,517
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EXPENSES (CATEGORIAL BREAKDOWN)							
	Legislative	111,818	124,047	116,965	75,066	64.18%	97,138
	Administration	265,288	521,339	253,835	420,802	165.78%	226,117
	Police	803,926	789,245	791,465	480,205	60.67%	785,820
	Fire	210,768	209,203	204,200	161,181	78.93%	208,724
	Streets	177,861	266,696	254,740	110,867	43.52%	244,020
	Street Lights	25,240	35,778	57,980	33,222	57.30%	41,000
	Storm Water	11,284	13,485	16,855	17,275	102.49%	17,549
	Street Signs	6,358	11,325	14,520	6,190	42.63%	11,098
	Garage	77,098	96,311	78,995	105,386	133.41%	128,225
	Sanitation	14,158	15,540	13,575	18,191	134.00%	19,062
	Parks	149,514	120,543	132,590	122,774	92.60%	149,855
	Economic Development	21,270	22,961	16,573	17,772	107.23%	21,575
	General Fund Transfers	182,750	186,500	186,500	-	0.00%	202,500
	Debt Relief	960,875	930,310	931,836	-	0.00%	1,105,567
100-00-52210-226-000	Public Fire Protection (Hydrants)*	239,443	239,454	239,454	-	0.00%	239,454
100-00-55700-000-000	Animal Control		103				600
100-00-52300-000-000	Ambulance*	35,672	44,102	42,360	42,360	100.00%	42,390
100-00-52400-215-000	Building Inspection*	38,461	27,328	40,000	42,393	105.98%	40,000
100-00-51930-511-000	Insurance*	-	2,500	5,000	2,500	50.00%	4,225
100-00-51510-215-000	Auditor	24,395	22,105	20,000	13,596	67.98%	22,000
100-00-51530-215-000	Assessor	39,100	12,600	13,200	13,200	100.00%	13,200
100-00-51530-390-000	Assessor Misc Contractual	2,192	2,238	2,400	2,052	85.50%	2,400
TOTAL GENERAL FUND OPERATING EXPENDITURES		3,397,471	3,693,713	3,433,043	1,685,032	49.08%	3,622,518

TOTAL EXPENSES	3,397,471	3,693,713	3,433,043	1,685,032	49.08%	3,622,518
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SUMMARY							
	REVENUE	3,096,507	3,923,413	3,226,175	1,298,752	40.26%	3,622,517

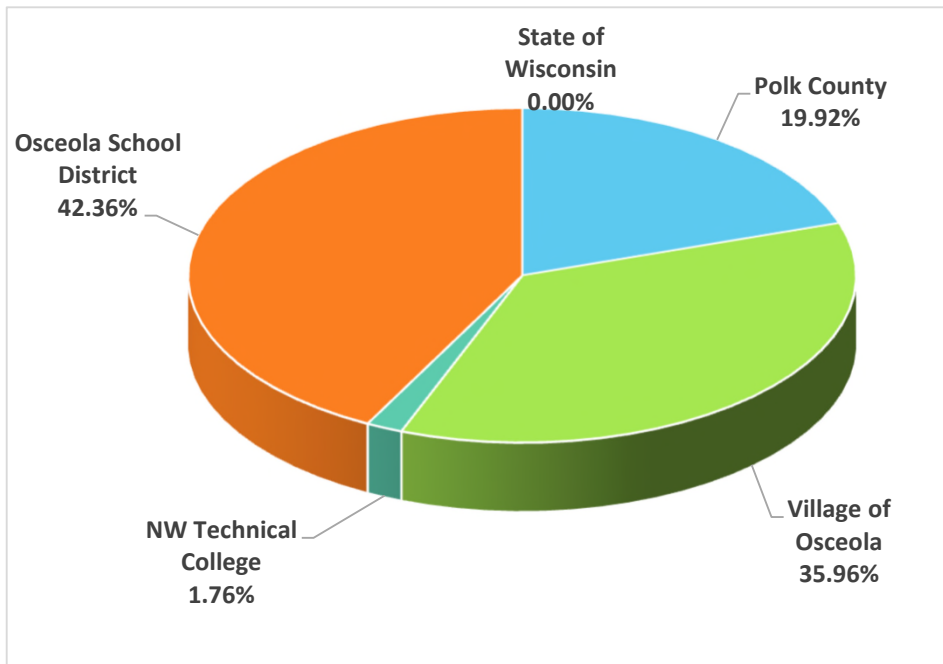
Village of Osceola - 2025 Budget Summary - General Fund

Report Date: 12/2/2024

Account Number	Description	2022 Actual	2023 Actual	2024 Budget	2024 Actual thru 11/30/2024	2024 %	2025 Proposed
	EXPENSES	3,397,471	3,693,713	3,433,043	1,685,032	49.08%	3,622,518
	BALANCE (REVENUE OVER EXPENSES)	(300,964)	229,700	(206,867)	(386,280)		(0)
REVENUES OVER 2024							(0)

<u>Home Value</u>	<u>Millrate 2023</u>	<u>Millrate 2024</u>	<u>Decrease</u>
\$ 300,000.00	\$ 4,320.24	\$ 4,168.48	\$ 151.76
\$ 200,000.00	\$ 2,880.16	\$ 2,778.99	\$ 101.17
\$ 150,000.00	\$ 2,160.12	\$ 2,084.24	\$ 75.88
\$ 100,000.00	\$ 1,440.08	\$ 1,389.49	\$ 50.59

Millrate: .014400791 0.013894937



RESOLUTION #24-16

**TO APPROPRIATE FUNDS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND
TO AUTHORIZE THE LEVY OF A SUFFICIENT TAX UPON THE TAXABLE
PROPERTY WITHIN THE VILLAGE OF OSCEOLA**

WHEREAS, Osceola Village Board held a public hearing on December 4, 2024, on the 2025 Village Budget as submitted by the Administration & Finance Committee pursuant to §9-2C of the Village Code.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Osceola to make the 2025 budget appropriations as shown and described:

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Village Board of the Village of Osceola to levy a tax on all taxable property within the Village of Osceola for the year beginning January 1, 2025 to the fullest extent of law, and for following purposes:

GENERAL FUND/DEBT SERVICE	
PROPERTY TAX LEVY	\$1,725,915.00

Adopted the 4th day of December, 2024.

Brad Lutz, Village President

ATTEST: I hereby certify that the foregoing resolution was duly adopted by the Village of Osceola at a legal meeting held on this 4th day of December 4, 2024.

Carie Krentz, Village Clerk

VILLAGE OF OSCEOLA

RESOLUTION #24-17

RESOLUTION FOR AUTHORIZING SUBMISSION OF A WISCONSIN ECONOMIC DEVELOPMENT CORPORATION VIBRANT SPACES GRANT FOR FUNDING TO SUPPORT THE CASCADE FALLS TRAILHEAD AND STRAIRCASE PROJECT

WHEREAS, the Village of Osceola is aware of funding opportunities available through the Vibrant Spaces Grant Program administered by the Wisconsin Economic Development Corporation (WEDC); and

WHEREAS, the Village of Osceola is committed to improving the downtown business district and public spaces within this area; and

WHEREAS, the WEDC Vibrant Spaces Grant Program is for the purpose of 'improving downtown spaces; and **WHEREAS**, the village board, and the Village of Osceola have allocated local funds, solicited private donations, approved a design and awarded bids for a shovel-ready Central Park project; and,

WHEREAS, the Vibrant Spaces Grant Program will award funding up to \$50,000 to successful applicants; and

NOW, THEREFORE BE IT RESOLVED, that the Village Board of the Village of Osceola authorizes the submission of an application of a WEDC Vibrant Spaces Grant Program application; and

BE IT FURTHER, RESOLVED, that the Village Board authorizes the Village Administrator to sign all documents related to the Vibrant Spaces Grant Program application.

ADOPTED this 4th day of December 2024.

I hereby certify that the foregoing resolution was duly adopted by the Village of Osceola Village Board at a legal meeting on December 4, 2024.

Brad Lutz, Village President

Carie Krentz, Village Clerk



Memo

To: Village President Lutz and Village Board Members
From: Todd Waters, Public Works Coordinator
CC: Carie Krentz
Date: December 4, 2024
Re: **Department of Public Works Snow Removal Contract**

GENERAL INFORMATION

Background

The annual Request for Quotes was disseminated in early November by way of public legal notice for contracted snow removal services within the Village of Osceola to include downtown Osceola and the Village of Osceola Municipal building. These were presented as individual Request for Quotes and only one bid was received for each service.

BID Number	Company	Bid Quote
Streets Snow Removal	J&S General Contracting	Please see attached price list
Municipal Building	Redline Contracting	Please see attached price list

DPW Budget Number	Description	Budget
100-21-53311-340-001	DPW –Snow Removal Contract	\$17,500.00

Action(s) Requested

Action 1: At this time the Department of Public Works is respectfully requesting the single contracted bid by J&S General Contracting for downtown snow removal and Redline Contracting for Municipal Building snow removal to be awarded the snow removal contracts for the 2024-2025 winter season.

Attachment(s)

1. RFQ Documentation

RECOMMENDATION(S)

Village Staff

Village Staff recommend approval as stated.

VILLAGE OF OSCEOLA REQUEST FOR QUOTATION

Village of OSCEOLA
310 Chieftain Street,
(Lower Level)
Osceola WI 54020-0217

Contact Person: Todd Waters, Public Works Coordinator		Phone: 715 294-3498 or 715-417-0973	
FAX (715) 294-2210	<input checked="" type="checkbox"/> Fax quotes accepted	<input type="checkbox"/> Fax quotes not accepted	

REQUEST FOR QUOTATION

THIS IS NOT AN ORDER

J&S General Contracting
P.O. Box 27
Osceola, WI 54020

Price quoted must be firm for thirty (30) days. Alternatives may be quoted but must be identified. It will be the responsibility of the vendor to show product equivalency. The Village shall be the sole judge of equivalency.

The Village of Osceola is exempt from payment of all federal and Wisconsin state and local taxes on its purchases except Wisconsin excise or occupation taxes on beer, liquor, wine, cigarettes, tobacco products, motor vehicle fuel, and general aviation fuel. However, it is exempt from payment of Wisconsin sales or use tax on these purchases. The Village of Osceola may be subject to other states' taxes on its purchases in that state depending on the laws of that state. Contractors performing construction activities are required to pay state use tax on the cost of materials.

The Village of Osceola reserves the right to accept or reject any or all quotations, to waive any technicality in any quotation submitted, and to accept any part of a quotation as deemed to be in the best interests of the Village of Osceola.

All replies must refer to Request for Quotation No. PW 340-001	Date: 10/22/2024	Quotation should be received in this office: Noon on 11/1/2024	Quote price and delivery: FOB Destination. Terms: Net 30.
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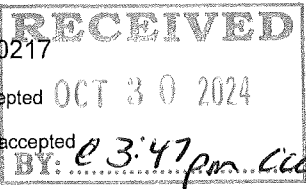
Item No.	Estimated Quantity and Unit	Description of Equipment to be provided	Price Per Hour	Total
1	40 hours	<i>Snow removal using our front-end loader for downtown snow removal service.</i>	<i>\$225.75</i>	<i>\$9030.00</i>
A	40 hours	ALTERNATE:		

In signing this quotation we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a quotation; that this quotation has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this quotation has not been knowingly disclosed prior to the opening of quotations to any other bidder or competitor; that the above statement is accurate under penalty of perjury.

Name of Authorized Company Representative (Type or Print) <i>Mindy Burrows</i>	Title <i>Chief Financial Officer</i>	Phone <i>(715) 294-2748</i>	Fax ()
Signature of Above <i>Mindy Burrows</i>	Date <i>10/25/24</i>	Federal Employer Identification No. <i>39-1936272</i>	Social Security No. if Sole Proprietor (Voluntary) 11 of 12

VILLAGE OF OSCEOLA REQUEST FOR QUOTATION

Village of OSCEOLA
310 Chieftain Street,
(Lower Level)
Osceola WI 54020-0217



- Fax quotations are accepted
- Fax quotations are not accepted

Contact Person: Todd Waters, Public Works Coordinator		Phone: 715 294-3498 or 715-417-0973	
FAX (715) 294-2210	<input checked="" type="checkbox"/> Fax quotes accepted	<input type="checkbox"/> Fax quotes not accepted	

REQUEST FOR QUOTATION THIS IS NOT AN ORDER

Price quoted must be firm for thirty (30) days. Alternatives may be quoted but must be identified. It will be the responsibility of the vendor to show product equivalency. The Village shall be the sole judge of equivalency.

The Village of Osceola is exempt from payment of all federal and Wisconsin state and local taxes on its purchases except Wisconsin excise or occupation taxes on beer, liquor, wine, cigarettes, tobacco products, motor vehicle fuel, and general aviation fuel. However, it is exempt from payment of Wisconsin sales or use tax on these purchases. The Village of Osceola may be subject to other states' taxes on its purchases in that state depending on the laws of that state. Contractors performing construction activities are required to pay state use tax on the cost of materials.

The Village of Osceola reserves the right to accept or reject any or all quotations, to waive any technicality in any quotation submitted, and to accept any part of a quotation as deemed to be in the best interests of the Village of Osceola.

All replies must refer to Request for Quotation No. PW 340-001	Date: 10/22/2024	Quotation should be received in this office: noon on 11/01/2024	Quote price and delivery: FOB Destination. Terms: Net 30.
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Item No.	Estimated Quantity and Unit	Description of Equipment to be provided	Price Per Hour	Total
1	40 hours	Skid Steer with 8' Snow bucket Snow blower - Shovel - Salting - Sidewalk Salt	\$160. ⁰⁰ \$75. ⁰⁰ \$65. ⁰⁰ \$90. ⁰⁰ \$40. ⁰⁰	*.75 = \$120/event = \$75/event = \$65/event = \$90. ⁰⁰ /event = 40. ⁰⁰ /event
A	40 hours	ALTERNATE:		

In signing this quotation we also certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a quotation; that this quotation has been independently arrived at without collusion with any other bidder, competitor or potential competitor; that this quotation has not been knowingly disclosed prior to the opening of quotations to any other bidder or competitor; that the above statement is accurate under penalty of perjury.

Name of Authorized Company Representative (Type or Print) <i>Craig McKenzie</i>	Title <i>Owner</i>	Phone (715) 417-1809	Fax ()
Signature of Above <i>Cy [Signature]</i>	Date 10/30/2024	Federal Employer Identification No. 92-1692255	Social Security No. if Sole Proprietor (Voluntary)