Click here to open USEPA 2022 Guidance for Developing and Maintaining a Service Line Inventory

Note: Field names that are shaded **navy** are <u>required</u> for every service connection. Field names shaded **blue** are <u>recommended</u>, optional, or only required under certain <u>conditions</u>. See field descriptions for more information.

	Column	Description				
Α	SITE ID	PWS that do not wish to report site addresses to the department in column B can use this column to "link" their materials inventory table to a separate service address table for their own use. This column is optional, however, it strongly recommended that PWS enter the site ID for locations that are lead and copper monitoring sites in this column.				
В	LOCATION IDENTIFIER	The location identifier can be the site address, however if there is more than one service connection at a given address, it must include additional detail. If the PWS does not wish to report addresses to the department it can be a block, intersection or landmark. This column is required per sub-subparagraph §141.84 (a)(8)(i) of the LCRR which requires that a location identifier be associated with each service line.				
	Column	Description	Answer options	Answer Option Descriptions		
	GOOSENECK CURRENTLY PRESENT?	Is there a gooseneck, lead connector or pigtail present? PWS are required to track this information, if known. However, PWS are not required to conduct investigations to determine if a gooseneck is present.	Υ	YES - WITH CERTAINTY		
С			N	NO - WITH CERTAINTY		
			UNK	NOT KNOWN WITH CERTAINTY		
	CURRENT STREET SIDE SERVICE	Service line pipe material, from the water main to curb stop.	L	CONFIRMED LEAD		
			С	CONFIRMED COPPER		
			G	CONFIRMED GALVANIZED		
			Р	CONFIRMED PLASTIC		
D			DI	CONFIRMED DUCTILE IRON		
			CI-L	CONFIRMED LINED CAST IRON		
			CI-U	CONFIRMED UNLINED CAST IRON		
			UNK-LG	UNKNOWN - MAY CONTAIN LEAD OR GALVANIZED		
			UNK-NOLG	UNKNOWN - DEFINITELY DOES NOT CONTAIN LEAD OR GALVANIZED		
	WAS STREET SIDE SERVICE LINE	Was the service line ever previously lead?	Υ	YES – SERVICE LINE WAS PREVIOUSLY LEAD		
Ε	MATERIAL EVER PREVIOUSLY		N	NO – KNOWS WITH CERTAINTY THAT SERVICE LINE MATERIAL WAS NEVER PREVIOUSLY LEAD		
	LEAD?		UNK	NOT KNOWN WITH CERTAINTY IF MATERIAL WAS EVER PREVIOUSLY LEAD		
	Column		Description			
F	STREET SIDE SERVICE LINE SIZE	Service line pipe diameter in inches, from the water main to curb stop. This information is useful as a screening tool as <u>most</u> lead service lines are 2 inches or less in diameter. Furthermore, PWSs are required to report service line size to the PSC for their annual report. This column may also be used by PWS that wish to track information required by both agencies in a single document. <i>Column F is optional.</i>				
G	STREET SIDE SERVICE LINE INSTALL DATE	The four-digit year that the utility-side service was installed (i.e. 1974). If the exact year is not known, enter the decade (i.e. enter 1970 for any year in the 1970s) Althought this information is not required, it can be used as a screening tool to determine if the service line was installed before or after the lead ban (1986). Column 6 is optional.				
_	CURRENT PROPERTY SIDE	Service line pipe material, from the curb stop to water meter. See Row D for answer options.				
Н		Service line pipe material, from the	curb stop to wa	ter meter. See Row D for answer options.		
H I	SERVICE LINE MATERIAL PROPERTY SIDE SERVICE LINE SIZE ¹	Service line pipe diameter, in inches diameter. Furthermore, PWS are rec	, from the curb quired to report	stop to water meter. This information is useful as a screening tool as most lead service lines are 2 inches or less service line size to the PSC for their annual report. This column may also be used by PWS that wish to track		
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I J	PROPERTY SIDE SERVICE LINE SIZE ¹ PROPERTY SIDE SERVICE LINE INSTALL DATE Column BUILDING TYPE POINT-OF-ENTRY OR POINT-OF- USE TREATMENT PRESENT? BUILDING PLUMBING MATERIAL 1 BUILDING PLUMBING MATERIAL 2	Service line pipe diameter, in inches diameter. Furthermore, PWS are recinformation required by both agenc. If the exact year is not known, enter service line was installed before or a Description The type of structure that is served water by the service connection. At a minimum, the PWS must identify the connection either SF, MF or NONRES. Is the cold-water kitchen tap treated by point-of-entry or point-of-use softening, filter or other treatment? Column L is optional. The type of plumbing materials inside the structure that water is deliver to. If there is more than one known plumbing material type, select the second material type in column N. Columns M and	, from the curb quired to report les in a single de the decade (i.e. after the lead ba Answer options SF MF SCH/CC RES/CC NORRES MIX O Y N UNK CLS C	stop to water meter. This information is useful as a screening tool as most lead service lines are 2 inches or less service line size to the PSC for their annual report. This column may also be used by PWS that wish to track ocument. Column I is optional. enter 1970 for any year in in the 1970s). This information it can be used as a screening tool to determine if the in (1986). Column I is optional. Answer Option Descriptions SINGLE-FAMILY RESIDENTIAL MULTI-FAMILY RESIDENTIAL SCHOOL OR CHILD CARE This category may be used by the PWSs to track locations that must be monitored under §141.92. RESIDENTIAL & IN-HOME CHILD CARE This category may be used by the PWSs to track locations that must be monitored under §141.92. NONRESIDENTIAL ONLY, NO SCHOOL OR CHILD CARE. MIXED RESIDENTIAL & NONRESIDENTIAL, NO SCHOOL OR CHILD CARE. OTHER YES - the sample tap is treated by a point of use or point of entry softener or filter Presence or absence of POU and POE is UNKNOWN Copper with lead solder Copper, no lead solder Other material that is not copper, or copper with lead solder Unknown		
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	=						
	BASIS OF STREET SIDE MATERIAL CLASSIFICATION		Previous eval	Previous Materials Evaluation			
			Installation record	Installation record (e.g., tap card)			
			Installed after lead ban	Installation date after lead ban (1986)			
		classification. If the method you	Diameter > 2 inches	Service line diameter is > 2 inches			
Q		select other and describe the basis for classification in Column Y-	SL repair/replace record	Service line repair or replacement record			
			Water sampling only	Water sampling only with no records			
			Field inspection only	Field inspection only with no records			
		Notes on materials classification.	Other - describe in notes	Other - if other is selected describe the basis for material classification in the Notes Column Y.			
Column		Description					
R	WAS STREET SIDE MATERIAL FIELD VERIFIED?	Was the street side material field verified? Select "Y" for "Yes" or "N" for "No".					
s	DATE OF STREET SIDE FIELD VERIFICATION, IF APPLICABLE	If you selected "Yes" in column R, enter the date (DD/MM/YYYY) or four-digit year that the material was field verified. This field is only required if "Yes" was selected in Column R.					
	Column	Description	Answer options	Answer Option Descriptions (Chapter 5 of EPA inventory guidance)			
	METHOD OF STREET SIDE FIELD VERIFICATION, IF APPLICABLE	If PWS selected "Yes" in column R, select the method used for field verification. If the method you used is not one of the options, select other and describe the basis for classification in Column Y. This field is only required if "Yes" was	Customer self id	Customer self-identification			
			CCTV - internal	CCTV investigation at curb stop - internal			
			CCTV - external	CCTV investigation at curb stop - external			
			Mech excav	Mechanical excavation at one location			
Т			Visual insp at meter	Visual inspection at the meter pit			
			Visual insp during install or repair	Visual inspection during construction or repair			
			Cross connection survey	Cross Connection survey			
			Other	Other - describe in Notes Column Y			
	Column	Description					
U	BASIS OF PROPERTY SIDE	Use the drop-down menu to select	the method used for materials	method used for materials classification. If the method you used is not one of the options, select other and describe the basis			
_	MATERIAL CLASSIFICATION	for classification in Column Y. See C	d an explanation of answer options.				
v	WAS PROPERTY SIDE MATERIAL FIELD VERIFIED?	Was the street side material field verified? Select "Y" for "Yes" or "N" for "No".					
w		If PWS selected "Yes" in column R, select the method used for field verification. If the method you used is not one of the options, select other and describe the basis for classification in Column Y. This field is only required if "Yes" was selected in Column V.					
х	METHOD OF PROPERTY SIDE FIELD VERIFICATION, IF APPLICABLE	If you selected "Yes" in column V, select the method used for field verification. See column T for an explanation of answer options. This field is only required if "Yes" was selected in Column V.					
Y	NOTES MATERIAL CLASSIFICATION	If PWS selected "other" in Columns Q, T, U or X, describe the basis for classification or field verification here. This field is only required if "other" was selected in column Q, T, U and/or X.					