

**VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
September 10, 2024**

The Village of Osceola met for a Regular meeting on September 10, 2024, at Village Hall. Village President Lutz called the meeting to order at 6:00 pm.

Present: Brad Lutz, Arvid Maki, Ron Pedrys, Mike Sine, Marsha Hovey and Neil Kline

Absent: Van Burch

Staff present: Devin Swanberg, Carie Krentz, Ann Miller, Todd Waters, and Andrew Bach

Motion by Pedrys and seconded by Hovey to approve the agenda.

Ayes-6 Nays-0 Motion carried

Motion by Hovey and seconded by Sine to approve the consent agenda.

Ayes-6 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)

n/a

Reports: Staff reports

Library: Miller reviewed Library Director memo.

Fire: Swanberg stated that Elfstrom and Cutts were on their way to Florida for training on airboat and went through runs for the month of August with 9 runs total last month, 3 in Village of Osceola and 6 in Town of Farmington and reviewed his memo.

Police: Bach stated the PD generated 323 calls, 57 incidents and traffic reports with 2 arrests and 1 criminal referral. Officers had 52 traffic stops and issued 43 municipal citations. St. Croix Falls responded 16 times and reviewed his memo to the board. Discussion regarding vandalism throughout the area, bathrooms and old hospital site.

Public Works: Waters reviewed his memo to the board and gave an update on HVAC in municipal building, going over locking issue with public restrooms.

Utilities: Swanberg highlighted Caruso’s memo to the board.

Building Inspection: Swanberg stated it was a slow month with no new home permits and behind last year’s numbers.

Administration: Swanberg stated received a counteroffer from Mount Hope Cemetery, which he rejected and offered them to resubmit a new offer for the October meeting. Staff has been working on budget, plan on informal budget workshop at the September 30th special meeting. Expect the 2023 Audit presentation in October. Touched on development projects and working on child care in the community. Staff is working on the key card/security to building. Expecting to hear shortly on the DNR Stewardship Grant for Cascade Falls project with the National Park Service showing interest in help with this project. Simmon Drive discussion and update.

Chamber of Commerce/Mainstreet: Swanberg highlighted the chamber memo. Lutz passed along message from Fair organization that the BID has previous offered funds to provide busses to shuttle people back and forth from Wheels & Wings to Fair grounds and there was no request from fair board for this but would like this in the future.

Other business – discussion and possible action re:

Additional 2024-2025 Poll Worker Appointments

Krentz stated she had more interest from residents to be poll workers and with the Presidential Election in November looking to appoint three more.

Motion by Hovey and seconded by Pedrys to approve 3 additional poll workers to the 2024-2025 list as presented.

Ayes-6 Nays-0 Motion carried

New Oakey Park Parking

Swanberg stated he and Waters have been working all summer to plan for a new parking lot for Oakey Park using

current impact fees. Waters stated need to spent our impact fees due to being in our 7th year with the amount at approximately \$60,000, with specific requirements on usage that does not include maintenance. Discussion on the two bids submitted for Phase 1 of the parking lot. It was stated that Paragon bid was less space due the existing parking lot being a suitable surface to use, which work require limited work on their part. More discussion between both bids and it was stated that if over \$25K we need to move forward with a formal bid process. Waters is requesting to accept Paragon's proposal and utilized impact fees as presented.

Motion by Sine and seconded by Maki to approve contract with Paragon Excavating as quoted.

Ayes-5 Nays-1 (Hovey) Motion carried

Building HVAC System

Swanberg and Waters gave an update on what has been done to get the upper level of the municipal building cooled. We are no longer contracting with Badger State and went back to the original installer of the system. Though it was fixed with an oil pressure gauge that was replaced last week and will continue to work on getting the HVAC working properly.

Impact Fee and Needs Assessment

Swanberg stated Planning Commission (PC) was presented the 2025 impact fees, with a PC recommendation of a maximum of \$6,000. Angela Popenhagen stated impact fees are from March 2016 and working on for past three years. She stated report shows the maximum fees Village is allowed to charge and gave local comparisons. Not looking for any action tonight, just discussion to get ready for public hearing. Lengthy discussion took place on maximum fees versus the \$6,000. It was determined present both the maximum allowable fees along with the suggested \$6,000 at a public hearing in October.

Pinnacle Development Concept

Russ Kiviniemi and Oranzo Oevinger with Pinnacle Development presented their concept for a development that would need to be annexed into Village. Looking to see if Board is receptive to concept. Kiviniemi stated the proposed PUD development made up of mixed residential units on approx. 52 acres with 61 single-family homes, 42 twin home lots and 34 villa-style homes. Discussion between board members and developer on streets, lot sizes and number of lots and maintenance of roads and green space responsibility. PC approved to move forward with a closer look at the street plan.

Motion by Sine and seconded by Lutz to endorse the plan strategy and blend of lots on the concept plan as presented.

Roll Call: Ayes-Kline, Sine, Lutz, Maki Nays-Pedrys, Hovey 4-2 Motion carried

Remove Interim for the Police Chief

Swanberg gave a brief symptoms of how we got to having an Interim Police Chief and continued on with how well Andrew Bach has performed as interim police chief for past 8 months. The combination with St. Croix Falls has come to an impasse and feels this is no longer an option for the Village. Requesting the removal of interim from the police chief title for Andrew Bach. There will be swearing in ceremony on September 30th.

Motion by Sine and seconded by Maki to remove the interim title from Police Chief.

Ayes-6 Nays-0 Motion carried

Post for 2 Police Officer positions

Swanberg with halting discussions to merge with St. Croix Falls, OPD is looking to get police staff back up to 5 full-time officers. To provide 24-hour coverage we need to hire two additional officers. Our contracted service agreement with St. Croix Falls will expire at the end of September. Brief discussion on number of officers needed.

Motion by Lutz and seconded by Kline to post for 2 police officer positions as presented.

Ayes-6 Nays-0 Motion carried

Fire Hall Roof

Swanberg stated \$70K was allocated for a replacement roof for the Fire Department in the 2024-2025 CIP. Brought

before the board due the quote from Sunrise Remodelers, recommended quote, is over allocated amount by \$806.95. Elfstrom plans to use fund from his operating maintenance budget to cover overage. Sunrise is being recommended because it was the only quote to fix the leaking issue of existing roof. The roof will also be feature proofed for a steel roof in the future.

Motion by Pedrys and seconded by Maki to approve new fire hall roof with Sunrise Remodelers as presented.
Ayes-6 Nay-0 Motion carried

Skatepark Update

Swanberg stated there was a second addition added to the skatepark and thanked Hovey and Yaegar for their hard work procuring funds for this to happen. The skatepark is still under 1 acre of disturbance and did not need DNR permit. The agreement with the skatepark allowed for up to 1 year construction. Sine is uncomfortable that 2nd phase did not go before Planning Commission and wasn't in original presentation. Hovey stated in Planning Commission documents, it was presented that skate elements were subject to change. They received a grant, spoke with Administrator and were informed nothing else was needed to move forward with 2nd phase. Sine is disappointed. Discussion on future projects, license agreement wording and permittable process. Ended with members being overall happy with the skatepark and feel it's a good addition to Oakey Park.

Ron Pedrys left meeting at 8:10 pm

New Administrator Review Process

Kline stated currently there is no established process to evaluate the administrator's position and it is one of the primary functions of the Board. He presented two forms along with a time line, which were discussed in length.

Motion by Sine to adopt version two with no second, motion dropped.

More discussion on which form version works best, what is needed for the review process.

Motion by Lutz and seconded by Sine to adopt version ones language in version twos format.
Ayes-5 Nays-0 Motion carried

Lutz stated that at the October budget workshop would like to see this included afterwards at same meeting.

Motion by Maki and seconded by Kline to go into closed session proceedings at 8:30 p.m. pursuant to Wisconsin Statute §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This pertains to salaries and levels for police officers.

Roll Call Vote: Aye- Hovey, Maki, Lutz, Sine, Kline Nays-0 Motion carried

Back in open session at 8:52 pm.

Motion by Lutz and seconded by Maki to direct staff to go into negotiations with police union to adjust wage scale of police officers as discussed in closed session.
Ayes-5 Nays-0 Motion carried

Motion by Lutz and seconded by Sine to direct Village Administrator to extend offer to police chief not to exceed amount discussed in closed session.
Ayes-5 Nays-0 Motion carried

Future agenda items and updates

Hovey stated Skate Park Grand Opening will be on Sunday, September 22, 2024 from noon to 1:00 pm. Maki stated at Court Commission meeting it was recommended to review forfeiture amounts and ordinances Village has in place. Sine asked about status of liquor store parking lot and Lutz stated to put on October's agenda.

Kline stated our general zoning rules and should be put on next Planning Commission meeting. Lutz thanked village staff for fair weekend and all work that was done, was a fantastic event.

President Lutz adjourned the meeting at 8:58 pm.

Respectfully submitted by
Carie Krentz, Village Clerk