

**VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
August 14, 2024**

The Village of Osceola met for a Regular meeting on August 14, 2024, at Village Hall. Village President Lutz called the meeting to order at 6:00 pm.

Present: Brad Lutz, Van Burch, Arvid Maki, Ron Pedrys, Mike Sine, and Marsha Hovey

Absent: Neil Kline

Staff present: Devin Swanberg, Carie Krentz, Ann Miller, Todd Waters, Rick Caruso, Andrew Bach, Paul Elfstrom and Joey Cutts

Motion by Hovey and seconded by Maki to approve the agenda.

Ayes-6 Nays-0 Motion carried

Motion by Sine and seconded by Burch to approve the consent agenda except 3biv, Special Event Permits.

Ayes-6 Nays-0 Motion carried

3biv: Special Events Permits:

Sine has an issue with permits not being complete. No phone numbers included on Fun Run and map area exceeds Village land. Also mentioned insurance, which was provided by both applicants. Krentz stated insurance is not included in packet due to dollar amounts being listed on some and that memo stated both have been received. Discussion took place, the phone numbers for Fun Run are Brad Lutz’s 715-417-2097 and Kelly Kneath is 715-220-5979. Discussion directed staff to push applicants to complete applications fully for approval.

Motion by Maki and seconded by Sine to approve Fun Run with numbers being added and to table Valley Brewfest until September.

Ayes-6 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)

n/a

Reports: Staff reports

Utilities: Caruso reviewed his memo to the board.

Library: Miller reviewed Library Director memo.

Fire: Elfstrom went through runs for the month of July with 10 runs total last month, 8 in Village of Osceola and 2 in Town of Farmington and reviewed his memo and stated they need to airplane simulation training.

Police: Bach stated the PD generated 368 calls, 50 incidents and traffic reports with 3 arrests. Officers had 64 traffic stops and issued 30 municipal citations. St. Croix Falls responded 21 times with 1 arrest and reviewed his memo to the board.

Public Works: Waters reviewed his memo to the board.

Building Inspection: Swanberg focused on year-to-date this year compared to last year. Village has seen a larger value this year compared to last year due to 3 large commercial projects. Single family homes are higher this year compared to last year as well. There is an increase in permits which is a good trend, with a 6% increase in equalized value all showing our community is growing.

Administration: Swanberg thanked the election crew for running yesterday’s election. Yellow house demo is moving forward and starting tomorrow. Submitted claim for Cascade Falls to the State. Started meeting with department on budget.

Chamber of Commerce/Mainstreet: Wyatt Yager, Main Street Director, reviewed the memo to the board.

Other business – discussion and possible action re:

County Recycling Program location

Waters state the benefits for all communities of the recycle bins and acknowledges there have been issues with their current location. Recommending bins be moved closer to Hwy 35 within same parking lot to avoid the speed that has been disruptive to the fire department. Board feels Water/Elfstrom can work to find the best location.

2024 Road Maintenance CIP – Asphalt Replacement

Swanberg stated two weeks ago we put a request for bids for pavement replacement schedule for 2024 and quotes came back very high due to requesting in the summer. Recommending we move the \$110,000 for this project to 2025 CIP and go back out for bids at the end of this year to be completed next year. Discussion on the which roads this includes and they are 4th Avenue & Hill, a portion of 3rd Avenue, and Gerald & Marvin Street.

Motion by Lutz and seconded by Burch to move CIP-R006 to 2025.

Ayes-6 Nays-0 Motion carried

Discussion and Adoption of Capital Improvement Plan (CIP) per Resolution #24-11

Drew Lindh from MSA Professional Services stated the goal of the CIP is avoid reactive spending, give a plan on projects that should be addressed and when. Lindh went over revision #1 of Plan and the current state. Acknowledges should have been back sooner with summer having flown by. Issue that still needs to be addressed, when a project amount is larger than borrow capacity another financial source needs to be found to make that project work. These larger projects are in plan for informative purposes but need additional financing sources.

Lindh addressed priority levels of projects, which were not in the scope of MSA services for this plan. If hire MSA to work on plan again, that can be incorporated into their services provided. Projects were put where they are due to discussions with staff and department heads. These are definite years for each project they are put there for planning purposes. Swanberg stated with each borrow (every two years) there will be an approval process for project funding. Looking for approval of the CIP plan for a guidance tool moving forward. Discussion on when larger projects become a priority and items in the 2024 plan.

Lindh went over the cost calculator within the plan which shows all departments working together within the budget amount. Was asked why utility was included in plan, firstly because we were able to include their borrow with Village's to save on loan costs and secondly because when applying for additional funding, for example DNR, they give out points to have this information included in the plan making it a communication tool when applying for other sources of funding. Went on to highlight total budget included in plan with a 5% inflation for planning purposes and creating another TID district would provide relief with plenty of room for growth and opportunities within the Village. Thanked all department heads for their time.

Motion by Burch and seconded by Maki to approve CIP 2025-2029 per Resolution #24-11 as presented.

Ayes-6 Nays-0 Motion carried

Creation of TID #4

Swanberg has developments looking at the south of town and is requesting approval to move forward in creating TID #4. This would require a set of meetings, creation of boundaries and let board know that rules are expected to change in 2025 and is looking to capture current 2024 rules in this creation. This creation will have a 15-year life of the TID and area looking at is south of Kwik Trip around 68th all way above Kage. Also, some of the Administrator's wages get to be charged for work on the TID as well. Infrastructure that would be done through this TID are water and sewer along with road improvements.

Motion by Burch and seconded by Pedrys to direct staff to create TID #4.

Ayes-6 Nays-0 Motion carried

Taxiway D improvements made by Patrick Brown

Swanberg stated this is simple agreement giving Pat Brown indemnification from creating improvements on Taxiway D within the Airport was built to Village code and paid for by him. Burch expressed his thanks to Pat Brown for paying for the improvements to have more safety for those hangars that use it. Discussion on how this came about, was approved by Airport Commission and received building permit.

Motion by Burch and seconded by Maki to approve agreement with Patrick Brown as presented.

Ayes-6 Nays-0 Motion carried

2024 Budget and 2025 Proposed Ambulance Budget

Swanberg stated they are looking for all communities to approve their budget included in the packet, with a nominal increase of \$30 for the Village.

Motion by Sine and seconded by Hovey to approve 2024 budget and 2025 proposed ambulance budget as presented.
Ayes-6 Nays-0 Motion carried

ATV/UTV ordinance review & discussion

Swanberg stated after review of State Statute, there was no timeframe included to change Village ordinance to match. Currently our ordinance matches what the County has stated in their ordinances. Discussion on why this was being looked at and with no state statute to reference for times to follow, it was decided to keep as is for the time being.

CE Wurzer Ridge Road Development Concept

Swanberg stated that Jason Wurzer with CE Wurzer attended the Planning Commission meeting to present a development concept to for Ridge Road. He pointed out that is a concept design and is looking for recommendation to move forward with a purchase and development agreement before they spend any more money on the development. This would be part of TID #3. This was recommended to move forward by the Planning Commission. Pedrys wants Board to be aware of keeping Village a river town and keep the layout how we want them, Swanberg stated this is zoned R3 back in 2010 and fits into what is expected to be built in that area.

Motion by Sine and seconded by Lutz to enter into purchase and development agreement with CE Wurzer for Ridge Road.
Ayes-6 Nay-0 Motion carried

Mount Hope Cemetery Survey and Discussion

Swanberg this was also presented at Planning Commission last week to purchase a parcel of land that is found in the survey that was just completed. This parcel has to do with left field which falls into the cemetery. The Planning Commission recommend that parcel be purchased by the Village. By purchasing it would alleviate the issue with the cemetery.

Motion by Sine and seconded by Burch to enter into negotiations with Mount Home Cemetery to purchase portion of land.
Ayes-5(Lutz abstained) Nay-0 Motion carried

Motion by Burch and seconded by Hovey to go into closed session proceedings at 7:45 p.m. pursuant to Wisconsin Statute §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specified public business, for competitive or bargaining reasons. This pertains to purchase and development of parcel #165-00582-0300 as well as purchase of acres from Mount Hope Cemetery Association.

Roll Call Vote: Sine, Burch, Lutz, Pedrys, Maki, Hovey Nays-0 Motion carried.

Back in open session at 8:05 pm

Motion by Hovey and seconded by Sine to move forward with purchase and development agreement with CE Wurzer on parcel #165-00582-0300 as discussed in closed session.
Ayes-6 Nays-0 Motion carried

Motion by Maki and seconded by Pedrys to move to counteroffer with purchase of acres with Mount Home Cemetery Association as discussed in closed session.
Ayes-5(Lutz abstained) Nays-0 Motion carried

Future agenda items and updates

Sine liquor store parking lot update, Simmon Drive revisit contract language to make sure it's being met, procurement procedures.

President Lutz adjourned the meeting at 8:10 pm.

Respectfully submitted by
Carie Krentz, Village Clerk