

NOTICE
VILLAGE OF OSCEOLA
REGULAR BOARD MEETING

Date: Tuesday, June 13, 2023

Time: 6:00 pm CST

Place: Board Room (310 Chieftain Street)

AGENDA

1. Call to order
2. Approval of the agenda
3. Approval of the minutes:
 - a) Regular meeting dated May 16, 2023
4. Public input and ideas (Limit 5 minutes per speaker)
5. Reports:
 - a) Staff reports
 - i. Police
 - ii. Public Works
 - iii. Utilities
 - iv. Library
 - v. Fire
 - vi. Building Inspection
 - vii. Administration
 - b) Chamber of Commerce/Mainstreet
6. Other business – discussion and possible action re:
 - a) Skatepark Update
 - b) Oakley Park garage roof replacement and building rehabilitation
 - c) Resolution #23-05 Adjusting Sewer Only User Rates
 - d) CIP- MSA Presentation on CIP Plan
 - e) RFQ Cleaning Services
 - f) Treasurer Pay Increase
 - g) Commission/Committee Appointments
 - h) CUPs for Osceola Bluffs Development
 - i. Disturbance of 10,000 sq ft
 - ii. Allowance of Height up to 45 feet
 - iii. Mix use first floor residential in a B1 District
 - i) Development and TID agreement amendments with Osceola Bluffs Development
7. Licenses and Permits:

- a) Cigarette Licenses
 - i. Multiple Applicants
- b) Alcohol Licenses
 - i. Temporary (Picnic) Class B Beer License for Osceola Chamber/Main Street-Osceola Trails Coalition for Valley Brew Fest on October 7, 2023 at the Osceola Fair Grounds.
 - ii. Multiple Applicants
- c) Operator Licenses
 - i. Multiple Applicants
- d) Conditional Obstruction Permits
 - i. Multiple Applicants
- e) Special Event Permit Application
 - i. Worship Service/Picnic
- 8. Board, Committee, Commission and Agency Reports:
 - a) Admin & Finance April 7, 2023 (Commission approved June 2, 2023)
 - b) Airport Commission April 17, 2023 (Committee approved May 15, 2023)
 - c) Airport Commission April 24, 2023 (Committee approved May 15, 2023)
 - d) Library Board April 13, 2023 (Commission approved May 11, 2023)
 - e) Historic Preservation December 27, 2022 (Commission approved June 7, 2023)
 - f) Planning Commission May 2, 2023 (Commission approved June 6, 2023)
 - g) Planning Commission May 24, 2023 (Commission approved June 6, 2023)
 - h) Water & Sewer Committee February 28, 2023 (Commission approved May 30, 2023)
- 9. Approval of vouchers payable
- 10. The Board may consider going into closed session pursuant to Wisconsin Statute §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specified public business, for competitive or bargaining reasons. This pertains to sale of village parcel of land, Parcel ID #165-00621-2500 and Parcel ID #165-00582-0200.
- 11. Future agenda items and updates
- 12. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

- | | | |
|--------------------|--|---|
| 1. Schools | 5. Falls | 9. Medical Services |
| 2. Airport | 6. Downtown Businesses | 10. Recreational opportunities and the Braves |
| 3. Industrial Park | 7. Personalization/Historic of Downtown Feel | (tied ranking for number 10) |
| 4. River | 8. Access to major population center | |

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
May 16, 2023

The Village of Osceola met for a Regular meeting on May 16, 2023, at Village Hall. Village President Rose called the meeting to order at 6:00 pm.

Present: Deb Rose, Bill Chantelois IV, Bruce Gilliland, Van Burch, Brad Lutz and Arvid Maki

Absent: n/a

Staff present: Devin Swanberg, Carie Krentz, Ron Pedrys, Shelby Friendshuh, Paul Elfstrom and Joey Cutts

Motion by Gilliland and seconded by Burch to approve the agenda.

Ayes-6 Nay-0 Motion carried

Motion by Chantelois and seconded by Gilliland to approve the minutes of the Regular meetings dated April 11, 2023 and Special meeting dated April 18, 2023.

Ayes-6 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)

Pete Paidar at 508 River Street passed out a handout with concerns/questions regarding TID/TIF and asked for it to be added into minutes record (see attached). Feels at last Plan Commission the feeling was to slow down process however now his biggest concern there is a rush to get Gaughan Development passed. Hopes Village Board does not rush to a decision. What is Gaughans real investment into the community? A resident of River Street feels it will be nice to have the road redone but has concerns about the traffic increase. Will residence on River Street be assessed for the improvements? Also, concerned about the process and he will continue to look into the process. Village should slow down along with getting the public more involved in the process.

Adam Pieri Johnson at 405 Ridge Road had 2 concerns (1) need asphalt patching on Ridge Road soon and (2) with the new development is concerned about traffic congestion. Feels professional studies should be done regarding 1.7 spots of parking and traffic congestion.

Reports: Staff reports

Administration: Audit for 2022 has been going on for the last two weeks and hoping to be ready to present in June or July. Treasurer, Tanya Batchelor has been working hard with auditors and looking into CIP. Working to get a full understanding of where the Village stands with CIP spending. Also, looking to begin the budget process for 2024 to start in about a month.

Police-Pedrys: Radars checked annually with everything passing. Storm siren season and testing 1st Wednesday of month. April 19th – training at airport. Everyone passed. April 25th went to elementary school. Lots of tattoos, stickers, fun. Part-time – trying to be selective and make sure they want to work part-time.

Public Works-Waters: Swanberg gave an update, started with PW has accumulated 21 yards of sand/debris in downtown clean up; installed 12,000 lbs. of hot mix into pot holes; equipment switching for seasonal change completed. Structural integrity of Indian is a concern. Board member asked if it can it be fixed – might not survive move back.

Utilities-Caruso: Swanberg gave an update - one well completed, PFAS levels were zero and that is good news for the Village. Water flushing zones, where and when – was asked to get on website before beginning to give a heads up to residents.

Library-Friendshuh: April a busy month for Director. Completed staff reviews; had training in Oshkosh; found out received the grant applied for (one of the 144 libraries to receive)! Now begins the training for this, weekly webinars, how to use funds. Dip in circulation, however Rebekah working on summer programs, lots coming up and exciting to see how it will go. Dawn's Mother's Day program was well received. Get the book bike out this week or next for the first time.

Fire-Elfstrom: 13 runs total last month, 8 in Village of Osceola and 4 in Town of Farmington and 1 mutual aid, allied Dresser. Quickly went over items covered last months – training, airport hangar inspections, working with Friends of Osceola Fire & Rescue to upgrade backup compressor and will be applying for an FFP Grant through WI DNR.

Building Inspection: Issued 3 permits in the month of April for a total value of \$26,865. Sign, fence, shed.

Chamber of Commerce/Mainstreet-Kruger: Great attendance to Ambassadors meeting and their next one will be on the train on June 8th leaving at 11:00 returning at 12:30. Grow Osceola raised \$2,200 for flowers downtown. Could use more donations and there will be on spot on Chamber's website to do more. Wyatt Yeager gave an update for Main Street – working with BID Board to replace cascade falls sign, get next generation involved and be proud to work within community. Streetscape working with Todd and getting new benches for downtown. Celebrate Osceola, annual rewards event, sit down banquet to be held on June 1st Croix-View Farm and would like the board there. This banquet will recognize large business of year, small business of the year, non-profit of the year, educator of the year, legacy/lifetime awards.

Other business – discussion and possible action re:

TID Info Presentation by Baird

Justin Fischer and Adam Ruechel with Baird presented TID 101 presentation.

Public Works 2023 Mowing RFQ

Swanberg stated Waters received one RFQ for mowing services and it is below the budgeted amount. Looking for approval of mowing bid to Grassworks Lawncare LLC for the BID quote of \$13,992.

Motion by Lutz and seconded by Burch to approve mowing bid as presented.

Ayes-6 Nays-0 Motion carried

Appointment of Taylor Baert to the Library Board

Motion by Burch and seconded by Chantelois to approve Taylor Baert to Library Board for a 3-year term.

Ayes-6 Nays-0 Motion carried

Commission/Committee assignments

Motion by Lutz and seconded by Gilliland to approve commission/committee assignments as presented.

Ayes-6 Nays-0 Motion carried

Discuss vacant trustee position

Swanberg discussed previous years public announcement and went through a timeline for individuals looking to serve on Board. A public notice will be put in the paper and posted online for applications to be submitted to Village Hall by June 15, 2023. There will be a special board meeting to go over applications in late June and Board will appointment a member at the July Board meeting.

Polk County Loan Committee

Swanberg is asking to appointment himself to the Polk County Loan Committee.

Motion by Gilliland and seconded by Maki to appoint Swanberg to Polk County Loan Committee.

Ayes-6 Nays-0 Motion carried

Stairs to Cascade Falls update

Swanberg gave quick update on completion of demo. Stated the Village wants to make sure all people going to Cascade Falls are safe using stairs. Presented quote from Cyclone Fence with an estimated cost of \$3,080 to put up a fence, which would allow stairs to be opened up. Looking for approval to move forward with fence and get stairs open before Memorial Day weekend.

Motion by Burch and seconded by Chantelois to approve the fence installation by Cyclone Fence in the amount of \$3,080 as quoted.

Ayes-6 Nays-0 Motion carried

Licenses and Permits:

Motion by Gilliland and seconded by Lutz to approve Class B Beer Six-Month License to Osceola Braves and a Temporary (Picnic) Class B Beer & Wine License for Wheels & Wings.

Ayes-6 Nays-0 Motion carried

Motion by Chantelois and seconded by Burch to approve Operator Licenses for Travis Pinder, Dick's Fresh Market, Kyle Weaver, Osceola Lions Club, Sara Carlson and Robert Switalla, Osceola Braves.

Ayes-6 Nays-0 Motion carried

Motion by Burch and seconded by Maki to approve Special Event Permit Applications as presented.

Ayes-6 Nays-0 Motion carried

Motion by Lutz and seconded by Chantelois to approve Board, Committee, Commission and Agency Reports:

a) Airport Commission	March 20, 2023	(Committee approved April 17, 2023)
b) Library Board	March 23, 2023	(Commission approved April 13, 2023)
c) Planning Commission	March 7, 2023	(Commission approved May 2, 2023)
d) Planning Commission	April 5, 2023	(Commission approved May 2, 2023)
Ayes-6	Nays-0	Motion carried

Motion by Chantelois and seconded by Gilliland to approve vouchers payable.

Ayes-6 Nays-0 Motion carried

Future agenda items and updates

Burch way to get our system working for board meeting recordings and live.

Lutz looking at fee structure update and stated it's important to look at a more progressive community with new development for new housing.

Swanberg stated Plan Commission will have a preliminary plan review on May 24, 2023 and public hearings will be on June 6 2023.

Seek out candidates – good to have more than one.

President Rose adjourned the meeting at 7:48 pm.

Respectfully submitted by

Carie Krentz
Village Clerk

To: Devin Swanberg Village Administrator Carie Krentz

Subject: V.B. T.I.F. T.I.D information meeting with Baird

Date 5-12-23

From: Pete Paidar

Please review and distribute this correspondence to the Planning Commission and Village Trustees.

Will the public be able to ask questions during the agenda portion of Baird's presentation at next week are V.B. meeting? I truly feel this item must be added to the agenda for public to ask pertinent questions during this conversation.

The public comments section is insufficient, as the questions will arise during the review of their analysis. Should this review be a function of the P.C. before the V.B. receive the as a normal course of business procedure?

Since February you have stated numerous times "there is no plan on the table", "this is a non active, blind review, regular course of business, best time to review our ordinances" and made these comments at the April planning committee meeting. I have inquired numerous times when, where, how, who took this plan off the table during this review. The Baird documents presented at the last P.C. meeting clearly state "GAUGHAN".

Does the village have a legally binding tax incentive development agreement signed by the village and the developer? When I inquired about the P.C. 12-28-23 minutes requesting a strike thru copy document of the development agreement you were unable to provide me a copy.

Contrary to all these comments the original Tax Increment **development agreement** was signed by V.B. president on 10-14-21 but not signed by V.P. Hebert Osceola development LLC. Until 9-23-22, and the first amendment dated 9-13-22 signed by V.B. president on 9-23-22, but **not signed** by V.P. Hebert Osceola development LLC. Magically a plan appeared with the 4.6m T.I.F. amount that will be discussed at this meeting.

How does this T.I.F. fit our outdated Comprehensive plan?

- 1) How is the T.I.D. defined type zone? Redevelopment ECT?
- 2) Is the T.I.F. solely for infrastructure or is the public providing an incentive to finance this project?
- 3) How will the T.I.F. benefit the community IE: public services and schools?

Why did the TIF increase by \$2.1 m from \$2.5m to \$4.6m with just 14 more units?

- 1) What is the calculation developer's of costs?
- 2) How much is the developer investing in his own capital in the project?

- 3) What are the amounts of funding from other sources i.e., grants, private lenders, cash, bonds or loans from village taxpayers' funds? What percentage do they represent and developer percentage?

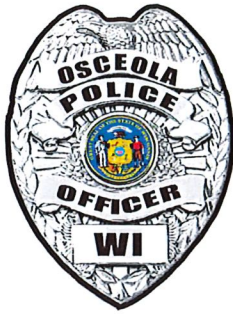
What will the cost be to the taxpayers?

- 1) How will this new amount be funded?
- 2) How much will the Infrastructure cost the taxpayers and adjacent property owners?
- 3) Who will pay for the \$600,000 grant short fall of the \$2.14m in street improvement, \$ 250,000 to the developer for their site improvements, the \$1m cost to remediate and remove the current building? (3rd Ave. River to support development, assessment to adjacent property owners?)

What is the Developers R.O.I. percentage/calculation?

- 1) How did the developer derive their projection of tax base to support the cost?
- 2) What happens if completed project does not meet taxable value projection?
- 3) Does the tax increment development agreement have pullback provision or readjustment clause?

Is this meeting solely for informational purposes with no action to be taken?



OSCEOLA POLICE DEPARTMENT

310 Chieftain Street – Lower Level

P.O. Box 217

Osceola, WI 54020

Phone: 715-294-3628 Fax: 715-294-2862

Ron Pedrys - Chief of Police

To: Village President Deb Rose and Village of Osceola Trustees

CC: Administrator Devin Swanberg

From: Police Chief Ron Pedrys

Date: June 2, 2023

Re: May 2023 Village Board Police Report

In May 2023, OPD Officers made 1 felony and 5 misdemeanor arrests. OPD Officers logged a total of 54 traffic stops that resulted in 50 traffic citations being issued. Additionally, 12 Municipal citations were issued, 87 incident reports were processed and OPD Officers logged 439 total calls for service.

Some incidents OPD Officers responded to and investigated in May included 1 O.W.I., 4 mental health welfare checks, 1 emergency detention, 3 disturbances, 5 motor vehicle accidents, 10 incidents of suspicious activity, 4 incidents of theft, 3 warrant arrests and 22 "assist others" which includes assisting EMS, fire and other police/human services agencies.

Administration:

On May 2nd, some visitors came across a baby fox wandering alone, along a trail, behind BP. Mama fox and any siblings could not be located. The fox was too young to care for itself. After many phone calls and the fox spending a couple hours visiting with staff members inside OPD, we were able to locate a rehabber that would care for the fox.

On May 15th, I learned that the \$7,100 grant I applied for back in December 2022 was approved and that the funds were transferred into the Village's account. This grant was awarded to help the Village with annual costs relating to the Flock camera system.

In May, OPD had six open patrol shifts. The posting for part-time Officers is listed on the statewide law enforcement website. I have also been attempting to recruit Officers. To date, we have had no applicants. On that statewide website, there are approximately 200 agencies attempting to hire staff, mostly full-time. I also received word that one of our full-time Officers is currently being backgrounded by another agency for a different full-time Officer position.

Over the past 12 months, I have been working with the property owner at 415 10th Avenue (near the Art Barn) to get that property cleaned up and in compliance with Village ordinances. There are several circumstances that led to the property being in complete disarray and in violation of multiple Village Nuisance Property ordinances. There is still work to be done but the owner has been working hard and visual improvements can be seen. Our goal is to have the property in complete compliance by the end of the month. This case has helped me notice some deficiencies in the Village's fence permits and codes. I will be working with Administration to fix those deficiencies.

As a reminder, the Village's monthly Tornado Warning siren testing will happen the 1st Wednesday of every month at 1:30 p.m. through September.

Thank You.

Respectfully Submitted,



Ron Pedrys – Police Chief
Village of Osceola



Memo

To: President Rose and Village Board Members

From: Todd Waters (Public Works Coordinator)

CC: Carie Krentz

Date: June 13th, 2023

Re: May Board Update

Streets:

- Potholing continued from April and consumed May with an additional 20,000 pounds of material installed into our roadways bringing us to a total of 40,000 pounds.
- Spray patching wide linear cracks was completed by our East Farmington neighbors on roads surrounding the airport and Chieftain. In return we were able to street sweep their municipality in May.
- Bike racks were installed at the Osceola Municipal building, downtown and at Oakey Park near the Village's ballfield. They make an excellent addition to the area and we look forward to them being utilized.
- Storm sewer basin assessments were conducted and we are in need of 6 immediate repairs. We look forward to having them sealed and repaired in early June.
- Public Works internally made immediate repairs to seasonally damaged sidewalks and curbs. June will be a full assessment of curb and sidewalk damage repair. RFP's will go out in June and Public Works will seek Village Board approval in July.

Parks:

- Mowing operations of 31 sites began in May.
- Removal of large overgrowth in Village parks and public owned spaces began in May and will continue into July.
- The department spearheaded the water line break at Oakey Park and made the repair to provide a water source for park goers and pets.

Building Maintenance:

- Three of the four roof top units failed when temperatures made a large transition in May. The Public Works Department was able to bring two of them back online while one was in need of a HVAC contractor.
- Broken faucets due to vandalism were replaced in May.
- The time to complete daily rounds has grown immensely. Sanitation in our downtown, cleaning of restrooms, and watering of plants consumes a large part of our regular maintenance activities.



Memo

To: President Rose and Village Board Members
From: Rick Caruso, Utilities Coordinator
CC: Carie Krentz
Date: June 13, 2023
Re: Utility Department June Board Update

Water Utility:

- Water produced in May totaled 7.983 million gallons.
- Well 3 has been reinstalled and test pumped. The utility department is waiting for water test results before the well can be reconnected to the distribution system. Operators will be flushing the well to waste to ensure water quality on the startup surge meets standards and is free of any debris that was loosened during the reconditioning process.
- The Consumer Confidence Report has been completed, published, and certified with the Department of Natural Resources.
- The North 4" Control valve that fills the bluff tower from the high zone failed due to a faulty diaphragm and has been rebuilt and placed back into operation.

Sewer Utility:

- Wastewater treated in May totaled 9.075 million gallons.
- The manholes near 9th and Cascade were repaired by utility operators and paved by the Public Works Department. The repairs are meant to serve as a solution to last until a WISDOT project is coordinated and the manholes can be dug during a scheduled road closure.
- Utility backflow preventers at the wells and treatment plant have been tested and filed with the state as required.
- Utility operators made repairs to the UV system bulbs to ensure effluent quality and limits are met. This system requires constant upkeep and maintenance during the summer months to keep it operating at 100% capacity. This includes daily checks to ensure all 24 lamps are operational and the wiping system is functioning properly to clear the quartz sleeves that house the bulbs.



Memo

To: Wilberg Memorial Library Board of Trustees

From: Library Director; Shelby Friendshuh

CC: Village Board of Osceola

Date: June 2023

DIRECTOR/ADMINISTRATION

This month has been busy with preparations for the summer and attending training seminars for the ALA grant that we were awarded. This summer I will be holding a community conversation with seniors affected by disability and those with specific accessibility needs so we can narrow down our plans for the grant funds to directly serve our community.

MATERIALS CIRCULATION

May 2023, Total Items Circulated: 3,985 *500+ more circulations than May 2022

Public Computer Uses for May 2023: 120

eBook Checkouts for May 2023: 1,271

New Patrons in May 2023: 19

COLLECTIONS

We are currently waiting on our back ordered barcode labels to come in so you may notice a lack of new items- don't worry! We have them ready to process as soon as those labels come in!

EVENTS & ACTIVITIES

May Events/Participation:

The Summer Reading Program kicked off on June 3rd with the Sustainable Safari program! Along with that this June will welcome the return of storytime, Mr. Licky's Birthday Party, a skateboarding event, and much more! Children can earn prizes and rewards for their participation- ask the front desk of the library for more information!

FACILITIES & STAFF

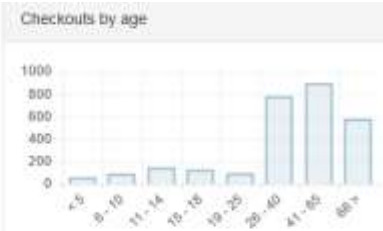
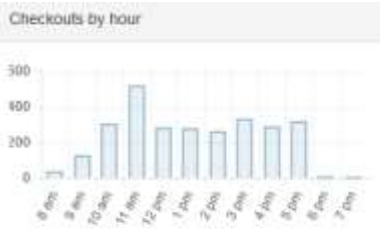
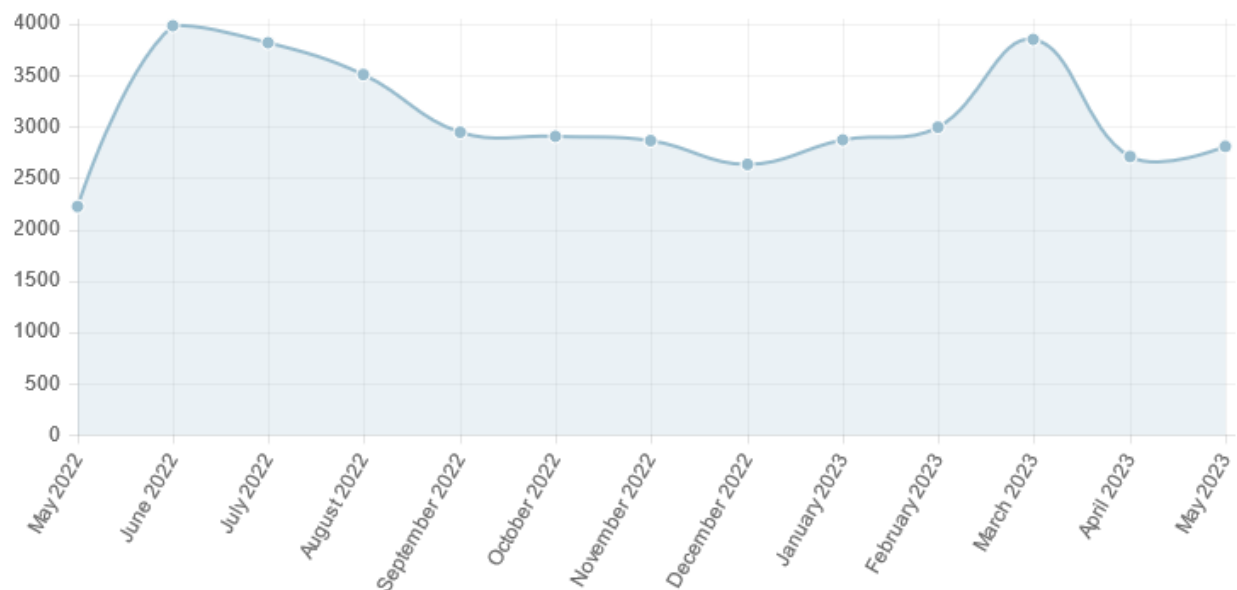


Staff is also doing well as we prepare for the Summer Reading Program to kick off and our busy season to begin.

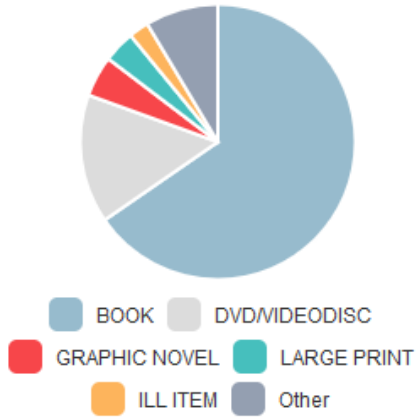
We are also on the lookout for village residents that may be interested in serving on the library board as we have two open positions. Please let me know if you have anyone in mind or send interested individuals my way to chat about what to expect when serving on a library board!

Osceola Circulation Statistics

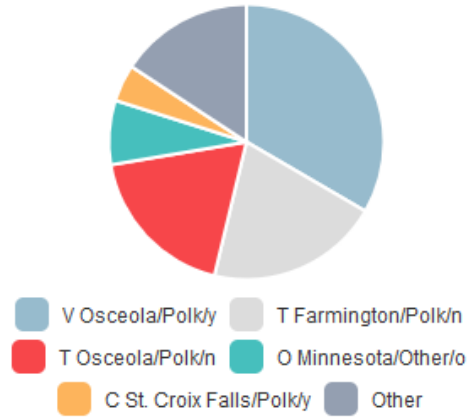
Past 13 Months - Checkouts



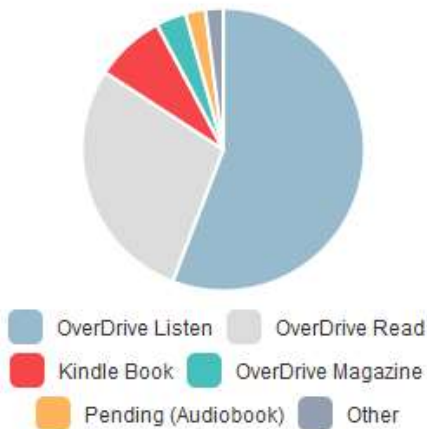
Checkouts by format



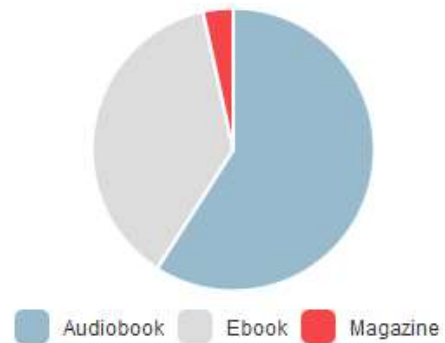
Checkouts by Act 150 Location



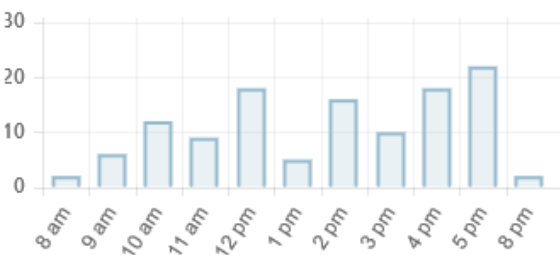
Overdrive by Format



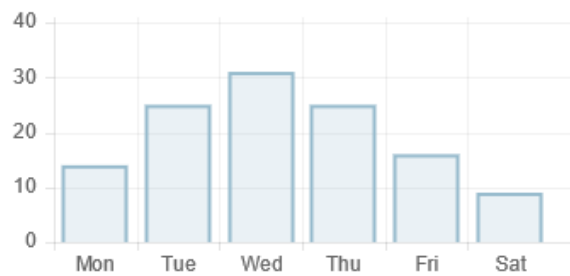
Overdrive by Type



Pharos computer uses by hour



Pharos computer uses by day





OSCEOLA FIRE AND RESCUE

Station - 657 HWY 35
PO Box 217
Osceola, WI 54020
Emergency: 911
Non-Emergency (715) 294-3440

To: President Rose and Village Board Members
From: Osceola Fire & Rescue
CC: Carie Krentz
Date: June 13, 2023
Re: **Fire & Rescue Monthly Report**

RUNS

- 15 - Runs total
 - 12 – Village of Osceola
 - 2 – Town of Farmington
 - 1 – Mutual Aid, Allied Alden
 - Run breakdown
 - 1 – Alarm
 - 1 – Vehicle Fire
 - 11 – Medical/Lift Assist
 - 1 – Rescue
 - 1 – Structure Fire, mutual aid given, Allied Alden

UPDATES IN BOLD

- Meeting for May consisted of pump operations, water supply/drafting/tender refresher.
- Upcoming Training for June. June will likely have knots and low angle rescue training.
- Airport hangar inspections for 2023 are going well with only a few remaining to follow up on in the next week or two with some that will need additional follow ups to comply.
- May and June were active for Department and facility PM's and annual inspections.
- Working with the Friends of Osceola Fire and Rescue to upgrade our backup compressor, lighted LED PPE for roadside incidents, and the purchase of a battery powered PPV fan and cordless reciprocating saw. **Awaiting delivery of the battery powered PPV.**
- We will be applying for an FFP Grant through the WI DNR. This is a 50/50 grant for qualifying items and departments that have a MUA with the DNR. Restock of class A foam and addition of a chainsaw are some items that we will apply for. Grant submission is due by first week in July.

Municipality Permits Report

5/1/2023 to 5/31/2023

VILLAGE OF OSCEOLA		Total Value	Total Fees	Total Fines
VOS23-23	165-00844-0058	\$250,000.00	\$1,259.48	
Grandemoore Homes				
161 GATEWAY PKWY	NEW SINGLE FAMILY DWELLING			
VOS23-24	165-00844-0096	\$3,300.00	\$130.00	
ASHLEY SCHMIDT				
351 STAPLES RD	DECK			
VOS23-25	165-00680-0000	\$3,000.00	\$60.00	
DYLAN RINGER				
906 MAPLE DR	FENCE			
VOS23-26	165-00813-0000	\$2,000.00	\$60.00	
SCOTT BERG - scott.berg.sb@gmail.com				
410 DELMAR AVE	FENCE			
VOS23-27	165-00361-0000	\$3,675.00	\$130.00	
DONALD RIGNEY - djrigney62@gmail.com				
315 9TH AVE	DECK			

Municipality Permits Report

5/1/2023 to 5/31/2023

VOS23-28	165-00817-2000	\$3,200.00	\$60.00
CHAD MECL - chadmecl@me.com			

508 SMITH AVE	SHED
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VOS23-29	165-00689-0000	\$47,668.00	\$463.20
Aaron Lewicki - wsandd@frontier.com			

905 MARTYS WAY	ALTERATIONS
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VOS23-30	165-00844-0056	\$929.00	\$60.00
ALBERT GILBERT			

181 GATEWAY PKWY	SHED
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VOS23-31	165-00856-0400	\$270,000.00	\$1,339.12
Oevering Homes, LLC			

606 KREEKVIEW DR	NEW SINGLE FAMILY DWELLING
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VOS23-32	165-00754-0000	\$5,500.00	\$60.00
WILLIAM JACOBS - Janelle.Jacobs500@gmail.com			

510 SARATOGA AVE	FENCE
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Municipality Permits Report

5/1/2023 to 5/31/2023

Permit Distribution

New Home=2
Deck=2
Fence=3
Shed=2
Alteration=1

Totals		Total Permits	10	Total Value	\$589,272.00
Admin	\$467.20	Impact		Plan Review	\$222.60
Inspection	\$2,862.00	State Permit Seal	\$70.00	House Number	
Fines		Other		Total Fees	\$3,621.80

Municipality Permits Report

1/1/2023 to 5/31/2023

VOS23-30 165-00844-0056 \$929.00 \$60.00
ALBERT GILBERT

181 GATEWAY PKWY SHED

VOS23-31 165-00856-0400 \$270,000.00 \$1,339.12
Oevering Homes, LLC

606 KREEKVIEW DR NEW SINGLE FAMILY DWELLING

VOS23-32 165-00754-0000 \$5,500.00 \$60.00
WILLIAM JACOBS - Janelle.Jacobs500@gmail.com

510 SARATOGA AVE FENCE

Permit Distribution

Electrical=3
Alteration=12
Sign=2
Siding=1
Other=2
New Commercial=1
HVAC=2
New Home=3
Fence=4
Shed=3
Deck=2

Totals

Total Permits

32

Total Value

\$1,783,997.55

Admin	\$1,528.00	Impact		Plan Review	\$629.80
Inspection	\$11,427.00	State Permit Seal	\$105.00	House Number	
Fines		Other		Total Fees	\$13,689.80

Report from Chamber & Main Street Directors for May 2023

COMMITTEE REPORTS:

1. **Ambassadors** – Our June B2B took place on the train. We traveled together from Osceola to Scandia and back. Lunch was provided by our new local food truck, Macho Taco, and sponsored jointly by Krumm Exteriors and Peggy Weber of Keller Williams.



2. **Membership** – Continuing regular visits to Industrial Park Businesses to build and strengthen relationships with our local manufacturers.

3. **Main Street** – Director Wyatt attended the Downtown Development Training with Errin Welty and Joe Lawniczak of Wisconsin Main Street in Clear Lake this past Thursday. He'll also be attending the upcoming required director training in Marshfield next week.

4. **Retail Group** – Planning for the next Ladies Night Out on Thursday June 22nd from 4pm-7:30 with prize drawings at 8pm.

5. **Streetscape** – The broken benches have been removed. Assessing a plan for downtown bench plan that would include purchase, installation, and maintenance details.

6. **Grow Osceola**- Planting has begun and the planters received new metal artwork pieces made

by the high school shop class.



EVENTS:

Annual Main Street Accreditation Visit Senior Director of Downtown Development at the WEDC, Errin Welty, joined our Chamber Executive Board Jessi Kruger, Ruth Sattler, Ed Vater, Pam Talmage, Patrick Nickel, Village Administrator Devin Swanberg and President Deb Rose, Main Street Director Wyatt Yager, and BID Board President Brandon Koehler on Thursday June 1st to complete our annual Main Street Accreditation visit. Beginning next year, only the National Main Street program accreditation criteria will be utilized. In anticipation of that switch we decided to make that shift this year for our visit. Errin found that we were within compliance and our accreditation was completed without incidence and we maintained our program status.

Celebrate Osceola - Thursday June 1st, we presented 6 awards:

- Large Business of the Year - Dick's Fresh Market
- Small Business of the Year - Hauge Dental Care
- Non Profit of the Year - Adoray's Treasures from the Heart & Hospice Care
- Educator of the Year - Osceola High School Vice Principal & Athletic Director, Scott Newton
- Volunteer of the Year- Christina Cook, director of the Open Cupboard
- Legacy Award - Tim Pauley of Rivergroup Financial Advisors

Our event was held at Croix-View Farm in East Farmington. We had roughly 150 guests attend and the feedback we've received has been extremely positive. Awards were handcrafted custom vases made by local artisan, Peg Medcraft.



Upcoming Ribbon Cutting at Christian Community Homes' new property, Evergreen Senior Living on Friday July 14th.

Rhubarb Fest Saturday June 10th from 9am to 3pm downtown Osceola

Participated in FNC Bank's Reality Fair at the High School

Spent quality time with Juniors at Osceola High School to equip them with essential financial knowledge that will prepare them for life after high school.




Attended the first (CHAT) Community Health Advisory Team meeting at The Acreage at Osceola.


Organized by the OMC's Community Health Foundation, this group of educators, mental health and medical practitioners, farmers, village administrators, and non-profits from the conservation, arts, and other sectors came together to share our vision for a healthy and vibrant community.




Upcoming Workforce Grant and Housing Opportunities In Polk County: Breakfast at Balsam Lake Lodge on Tuesday June 27th from 7:30am to 9am

WORKFORCE HOUSING AND GRANT BREAKFAST FORUM

 **June 27, 2023**

 **7:30 a.m. Breakfast
8:00 a.m. Program**


 **Balsam Lake Lodge
264 County Rd I**



Gae Magnafici
STATE REPRESENTATIVE,
ASSEMBLY DISTRICT 28



Steve Jahn
EXECUTIVE DIRECTOR,
MOMENTUM WEST
REGIONAL ECONOMIC
DEVELOPMENT




Deb Nichols
DIRECTOR, WEST
CENTRAL WISCONSIN
WORKFORCE
DEVELOPMENT BOARD

Come enjoy breakfast with other business and industry leaders and learn about local workforce housing initiatives and grant opportunities that you can leverage for your business or community.

Topics will include:

- ~ Specific housing legislation and local updates.
- ~ \$10,000 extremely flexible grant opportunity per individual for training, education, daycare, transportation and much more.




POLK COUNTY ECONOMIC
DEVELOPMENT CORPORATION



AEDC
Amery Economic Development Corp.



WEST CENTRAL
A partnership between the Amery and Hillsboro Centers



**MOMENTUM
WEST WISCONSIN**
MOVING FORWARD TOGETHER

FREE to attend!
Please Register Online
by June 23

DIRECTOR NOTES

Chamber Board President Ruth Sattler and Director Jessi Kruger hosted a Chamber to Chamber lunch meeting at our Chamber Office with the Falls Chamber Board President Tim Sass and Director Rebecca Stenberg, President of the Amery Community Club - April Ziemer, and President of the Somerset Chamber Board - Denise Gauper. We talked about some of the common issues we face as business member organizations and about how we can work together to support each other and our region. It was extremely well appreciated by all attendees. We will continue the conversation on strengthening this alliance on a bi-monthly basis.



Submitted by Chamber Director, Jessi Kruger



Memo

To: President Rose and Village Board Members
From: Todd Waters, Public Works Coordinator
CC: Carie Krentz
Date: June 13th, 2023
Re: **Oakey Park Garage roof and building rehabilitation**

GENERAL INFORMATION

Background

The 2023 Capital Improvement Program set funding under the Building and Grounds section in the amount of \$35,000. The Department of Public Works has been working hard on making that funding go as far as possible in rehabilitating the building for use by three entities. While the building is still in good useable condition, the roof is failing badly with more leaks developing each year. Paint is chipping from the exterior and the doors are mildly functioning. The Public Works Department feels the building is still very much a valuable asset not only to the department, but to the entities that also utilize it to help serve the community.

CIP Number	Company	Bid Quote
BG-011	J&A Northwest	\$17,995.50 (+/- 8.5%) =\$19,525.12
BG-011	Fischer Roofing	\$34,980

The Department of Public Works solidified two quotes from both qualified and very reputable contractors that have done work locally for private industrial, municipal government, and school districts. The distinction between the quotes has to do with two separate approaches, tactics or products utilized to repair the roof. Fischer utilizes a roofing membrane repair and J&A Northwest utilizes a polyurethane spray foam application with top and base coats for the repair. Both estimates include new flashing around the top of the building.

Action(s) Requested

Action 1: At this time staff is respectfully requesting that the Village Board approve the first phase of the building restoration by replacing the roof.

Attachment(s)

1. Quotes, Product Materials, and Warranties

RECOMMENDATION(S)

At this time DPW staff is recommending J&A Northwest to conduct the repairs to the roof. While hard to predict market and economic changes and include all different approaches or applications to repairing the flat roof; the department feels that the overall budget for the exterior restoration of this building with this included repair will leave us with an estimated \$17,000 to move forward with continued exterior rehabilitation in 2023 to include paint and door upgrades.

Village Staff

Village Staff recommend approval as stated.

Spray Foam Restoration System



Village of Osceola
384 6th Ave
Osceola, WI 54020



Thank you for choosing J & A Northwest Construction and Commercial Roofing!

As always feel free to reach out to your Sales Representative or call the office with any questions or concerns.

Project Overview

Preparation:

Cut out any bad spots, fill in with foam

Insulation:

Apply Polyurethane Spray foam system at 1 1/2" thick over entire roof

Surface:

Apply Acrylic Benchmark Base coat

Apply Polyurethane Modified Acrylic top coat

Other:

Install all new metal flashings

Potential expenses:

If Electrician or HVAC technicians are needed those hours will be an add on.

Village of Osceola
384 6th Ave
Osceola, WI 54020



Contract Price

Description	Price
Complete spray foam restoration system (2,100 sq ft)	\$17,995.50

Payment to be made as follows:

- 1) 1/2 down at signing of contract
- 2) final payment upon completion of work being performed

All material is guaranteed as specified. All work is to be completed according to standard practices. Any alteration or deviations from above specifications, involving extra cost, will be completed only upon written/signed request and will result as an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Bid may be withdrawn if not signed within 30 days.

Contractor has a 2 million dollar liability insurance policy.

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

If any additional items are discovered during work progress we will address the building owner immediately and find a solution.

20 year material warranty,
2 year labor warranty included

Customer (PRINT) _____

Customer (SIGNATURE) _____ DATE: _____

PO# _____

Sales Rep (PRINT) _____

Sales Rep (SIGNATURE) _____ DATE: _____

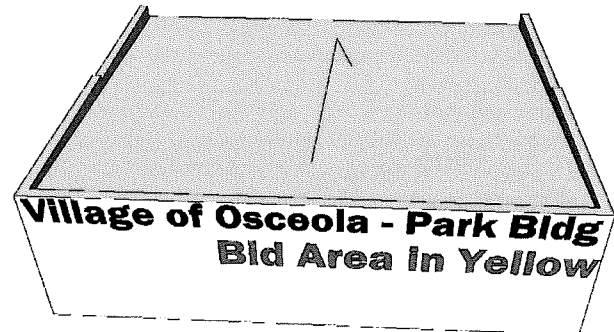
Bid for: Village of Osceola – Park Bldg
Project Location: 409 4th Ave Osceola, WI 54020
Contact Person: Todd Waters
Phone: (715) 417-0973
Mailing Address: 310 Chieftain St. Osceola, WI 54020
Email: toddwaters@myosceola.com
Rough Size: 2,00 Sqft
Work Description: Install a new roof system over existing.PN260

**25yr is your
best long
term value.**



We appreciate the opportunity to handle your roofing needs regarding the replacement of the roof on your building at the above noted location. As an authorized I.B. and GAF Contractor, we would like to offer the following recommendations and proposals.

Install fanfold underlayment as required
 Install mechanically attached roof system
 Install custom fabricated deck sheet
 Install custom fabricated stack and curb flashings
 Install I.B. wall flashing membrane 6" to 12" high & terminate
 Install custom 2" or 4" drip edge
 Install (4) I.B. two-way vents
 Install custom metal wall cap
 Install membrane under metal wall cap
 (1) Dumpster(s) included for roof debris & clean up
 Inspect finished installation and certify completion
NOTE: PONDING WATER AND UPHILL SEAM LAPS ARE NORMAL OCCURRENCES ON FLAT AND LOW SLOPE ROOF SYSTEMS.



Fischer Companies, Inc. Will complete the project as described in this proposal for: (initial your choice below)

<u>Initial</u>	45 mil GAF TPO Roof System	\$32,700.00
<u>Initial</u>	50 mil I.B. CPA. Roof System (IB's Free 15 year Warranty)	\$34,980.00 ✓
<u>Initial</u>	60 mil I.B. CPA or TPO upgrade, add to 50 MIL prices (IB's Free 20 year Warranty) Initial the 50 MIL system to upgrade also	\$800.00
<u>Initial</u>	80 mil I.B. CPA. Roof System (IB's Free 25 year Warranty)	\$37,630.00

TERMS AND CONDITIONS

This contract includes all labor and materials, cleanup of project site, IB's Free Material Commercial Warranty, worker's compensation and public liability insurance. The owner is to carry fire, tornado, liability and all other necessary insurance on the above property. This bid assumes the structure is sound. If there are unforeseen problems, such as rotten roof decking, structural deterioration, etc. which must be corrected, or if any type of hazardous materials are discovered (Examples: coal tar, asbestos, etc.), property owner will be contacted and additional fees and charges will be incurred.

1. Change orders altering this proposed description will be executed only on written agreement stating the labor and material cost or an agreed on bid amount. All future work will be halted regardless of consequence if the additional work / change order is not signed and authorized. Note: Change orders frequently result in a changed price, and a pre-payment will be required before work will be performed. Verbal agreements are not binding and will not be honored.
2. A 1.5% per month finance fee will be charged on the balance overdue, and a 3% fee on any credit card payments.
3. Fulfillment of this work will be accomplished, unless there are acts beyond our control such as poor weather, union interference, accidents, etc.
4. This bid can be withdrawn by us at any time prior to starting the actual work.
5. Fischer Companies and its associates will not be held liable for unforeseen mishaps such as screws piercing water pipes, electrical conduit, wires of any kind, equipment damage, problems associated with undetected wet or deteriorated areas, etc. or the problems, situations or costs that may arise from the mishaps or their repairs.
6. Great care and normal and customary precautionary measures, (at Fischer's discretion) will be taken to minimize any type of damage during the re-roofing process. Fischer Companies Inc. and its associates will not be held liable for interior or exterior water damage or building damage prior to, during roof replacement, or after the roof is replaced, or any mold or mildew issues or costs incurred from mold or mildew remediation at any time regardless of so called negligence.
7. Building or roofing permits acquired by building owner. (The cost of the building permit is not included in the bid.) (Call for Clarification)
8. The costs of re-aligning satellites or raising or altering equipment on the roof aren't included in this bid.
9. This bid does not include prevailing wage, if prevailing wages are required add 15% to the accepted bid amount.

This proposal of work for Todd Waters is respectfully submitted by:

Tim Fischer, President

Tim Fischer

Date

5/3/23

Acceptance of bid:

The above prices, specifications and conditions are satisfactory and are hereby accepted. Fischer Companies, Inc. is authorized to do the work as specified. Payments (negotiable if necessary) will be made as follows: 50% to be paid 30 days before estimated start date and the balance is due five days after Fischer Companies completes the roof installation and our (Fischer Companies) final inspection.

Property Owner or Authorized Person's Signature

Date

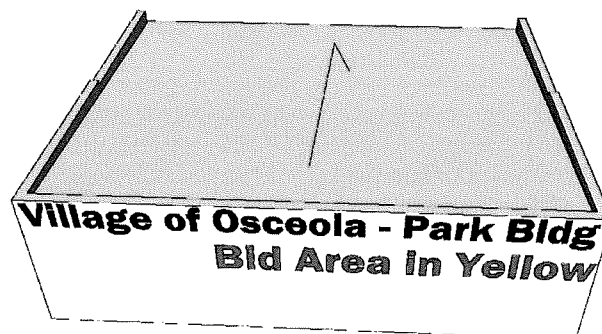
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Email: toddwaters@myosceola.com
Rough Size: 2,00 Sqft
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25yr is your
best long
term value.



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 Install custom metal wall cap
 Install membrane under metal wall cap
 (1) Dumpster(s) included for roof debris & clean up
 Inspect finished installation and certify completion
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	(IB's Free 15 year Warranty)	
<u>Initial</u>	60 mil I.B. CPA or TPO upgrade, add to 50 MIL prices	\$800.00
	(IB's Free 20 year Warranty) Initial the 50 MIL system to upgrade also	
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	(IB's Free 25 year Warranty)	

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Tim Fischer

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5/3/23

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Property Owner or Authorized Person's Signature

(To Accept: Sign and Mail or Fax back to Fischer Companies.)

Date



Memo

To: Village Board
From: Rick Caruso, Public Utilities Coordinator
CC: Devin Swanberg, Jenn Roytek
Date: June 13, 2023
Re: Sewer Only Customer Rates

The Sewer Utility currently has twelve residential customers connected to the sewerage system only that are billed quarterly a flat rate for usage. The sewer flat rate charge will need to be adjusted to reflect changes to our regular user rates. Per our municipal code, sewer rates are to be set by resolution of the Village Board. The Utility recommendation is to use the existing Village code to set a flat rate for sewer only customers based on the average of first quarter residential consumption using the following method: (average first quarter residential consumption) x \$10.75 per 100 cubic feet + \$40 fixed charge = flat rate. Using this method, the quarterly rate would be adjusted from \$136.70 to \$147.50 and be implemented in the fourth quarter of 2023 to allow for customer notification.

Recommendation:

Resolution has been approved by the Water and Sewer Committee and is to be submitted to the full Village Board for consideration.

Attachment(s):

Draft Sewer Flat Rate Resolution

CC:File

**RESOLUTION # 23-05
VILLAGE OF OSCEOLA
POLK COUNTY, WISCONSIN**

Adjusting Sewer Only User Rates

WHEREAS, the Village of Osceola owns and operates a Wastewater Treatment Facility to treat wastewater of the Village; and

WHEREAS, sewer user rates provide the primary source of funding improvement and operation of the Wastewater Treatment Plant; and

WHEREAS, residential sewer only accounts are unmetered and are billed flat rate; and

WHEREAS, the rates are now \$10.75 per 100 cubic feet with a meter fee of \$40.00 per quarter; and

WHEREAS, the average residential consumption is 1000 cubic feet per quarter;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Village of Osceola, State of Wisconsin that the residential sewer only flat rate shall be \$147.50 per quarter.

THEREFORE, BE IT FURTHER RESOLVED this rate shall be effective starting the fourth quarter billing cycle.

Adopted by the Osceola Village Board on this **13th day of June 2023**.

Signed: _____
Deb Rose, Village President

Attest: _____
Carie Krentz, Village Clerk



11 East Marshall Street
Suite 201
Rice Lake, WI 54868

P (715) 234-1009
TF (888) 869-1215
F (715) 234-8944

www.msa-ps.com

May 30, 2023

Devin Swanberg, Administrator
Village of Osceola
310 Chieftain Street
PO Box 217
Osceola WI 54020

Re: Capital Improvement Planning

Dear Devin:

The Village of Osceola is a growing community with many needs. Planning and prioritizing capital expenditures to meet those needs can be a complex process. Buildings, equipment, vehicles, and infrastructure all compete for funds constrained by levy limits and debt capacity. Rapidly increasing costs continue to put additional pressure on communities. Grants, TIF and subsidized loans all help, but meeting program requirements can be confusing and time consuming. Even after a Capital Improvement Plan has been prepared it needs to be maintained and updated to reflect the ever-changing conditions of the world we live in.

MSA has assisted dozens of cities and villages throughout the Upper Midwest with preparing and maintaining Capital Improvement Plans. The attached list of communities includes some communities we have assisted since 2017. Here are some other reasons to use MSA to assist in Capital Improvement Planning:

- Our **Engineers** complete hundreds of infrastructure projects each year, giving us solid background knowledge for construction cost estimating. Our engineering staff is also proficient at shaping project scopes to meet funding program requirements.
- Our **Community Development Specialists** work extensively with Tax Increment Finance Districts to maximize the benefit to the community. Their review of your CIP can help plan projects for maximum use of TID funds. They are also familiar with municipal financing rules and can help shape and prioritize expenditures in your CIP around your available revenues.
- Our **Funding Specialists** assist communities in obtaining millions of dollars in grants and subsidized loans for infrastructure projects every year. Have you heard of a "funding bundle"? That is what happens when we combine two or more funding programs on a single project to maximize the amount of grant dollars your community can receive. By including planned funding sources and schedules in your Capital Improvement Planning process, we make sure you know when to begin the steps needed for grants and subsidized loans to be available for the scheduled project.

The Village has provided MSA with their current Capital Improvement Plan in pdf format and has asked MSA for a proposal to assist with updating and reformatting the plan to a more "user friendly" document that can provide guidance for Village decision making through the upcoming years. The following pages include our proposed services and fee.

PROJECT DESCRIPTION

The project includes Capital Improvement Planning Assistance. MSA proposes to provide a Capital Improvement Plan report document that will include the following:

Devin Swanberg, Administrator
Osceola WI 54020
May 30, 2023

CAPITAL IMPROVEMENT PLAN REPORT

Section 1: Narrative and Summary

The report will begin with a narrative summary describing the planning process and purpose, an introduction of funding sources/types (general fund, utility funds, grants-in-aid, etc.), and a brief summary of Planned Capital Improvements including general schedule and costs. This summary may be presented in a tabular or other graphical format.

Section 2: Additional Detailed Information in Support of Plan

The report will include detailed information about each improvement as appropriate. We anticipate that for each planned improvement, detailed information will include:

- A description of the improvement, along with details such as a location map, a detailed scope of anticipated projects, anticipated vendor (if known), justification for the improvement, etc.
- An estimated cost of the improvement: MSA will assist with preparing/updating costs for public works projects. The Village will aid in providing information for costs of direct purchases or other non-project improvements
- A proposed source of funds for each Improvement: Utility, Department, Grant, Etc. (multiple sources may be used on any specific improvement)
- The proposed schedule for the capital expenditure
- Summary tables as determined to add value for the community. These may include
 - Projects by funding source
 - Projects by Year
 - Projects by department
 - Schedule for pursuit of grants and loans
 - Other tables as determined to have value

Section 3: Funding Program Information

This section will include, for each recommended funding program, additional details about the program such as funding type (grant or loan), maximum funding amounts and matching fund requirements, and application deadlines and requirements.

MEETINGS

MSA anticipates utilizing the following meetings to facilitate the Capital Improvement Planning Process. We expect that the Village will designate a “workgroup” of staff, appointed, and/or elected officials to contribute to completion of the plan.

- Kickoff meeting with CIP Workgroup
- Mid-plan working meeting with CIP Workgroup
- Draft Plan Review Meeting with CIP Workgroup
- Final Plan Review Meeting and Presentation to Village Board

VILLAGE RESPONSIBILITIES

MSA expects the Village to provide the following information and contributions for the Capital Improvement Plan:

- Provide Existing CIP document
- Identify Improvements in Current CIP that have been completed or should be removed from the plan
- Identify Improvements to be added to CIP
- Assist with Prioritization of Improvements
- Assist with cost information for direct purchases and other “non-project” improvements
- The Village will be responsible for accuracy and completeness of the information provided to MSA

Devin Swanberg, Administrator
Osceola WI 54020
May 30, 2023

PLAN IT SOFTWARE OPTION

As part of MSA's ongoing desire to improve our services to clients, MSA has been working with Plan It Software LLC on several recent Capital Improvement Plans. At no extra charge, if the Village wishes, MSA could arrange for a demonstration of Plan It software to determine if it would help meet the Village's Capital Improvement Needs. Use of Plan It software is not a requirement for the completion of the Capital Improvement Plan Update as described above, rather an option intended to assist the Village with managing Capital Planning in the future. This option has a recurring licensing fee associated with the use of Plan It software.

FEES

MSA proposes a fee of **\$12,500** for this initial Capital Improvement Plan Update effort.

MSA recommends that the Village budget approximately \$2,500 per year for annual updates of their Capital Improvement Plan, but that cost should be evaluated each year depending on the level of effort needed to bring the plan up to date.

Your request for Capital Improvement Planning assistance shows us your strong desire for stewarding your community's resources so that Osceola can continue to thrive. We, too, are passionate about communities, and we look forward to partnering with you on this important planning step.

Sincerely,
MSA Professional Services, Inc.



Teresa Anderson, PE
Team Leader
(715) 304-0308
tkanderson@msa-ps.com

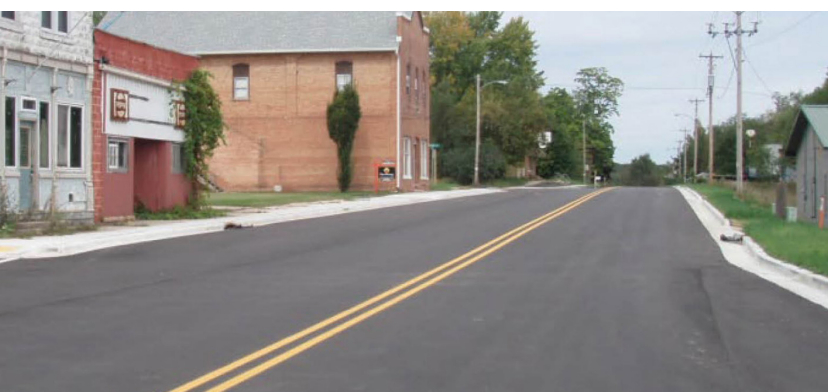


Drew Lindh, EIT
Project Engineer
(715) 304-0310
dlindh@msa-ps.com

PUBLIC WORKS
RECENT CIP PROJECT EXPERIENCE LIST

PROJECT LOCATION	PROJECT DATE
Lake Delton, WI - 2017 General Services	2017
Barron, WI - Capital Improvement Plan	2017
Port Byron, IL - 2019-2024 Capital Improvement & Budget Implementation Plan	2017
Rothschild, WI - 2018-2024 CIP Updates	2017
Arcadis U.S., Inc. - Hilliard, CIP T-84 Cosgray Road Improvements	2017
Sumner, IA - Capital Improvement Planning	2017
Lake Delton, WI - 2018 General Services	2018
Stoughton, WI - GIS Services 2022	2018
Barron, WI - CIP Update Assistance	2018
Forest County Potawatomi Community Stone Lake and Carter - Public Water Supply and Distribution System	2018
Lake Delton, WI - 2019 General Services	2019
Janesville, IA - Capital Improvement Plan	2019
Lexington, MN - CIP Water System	2019
Merrillan, WI - Capital Improvement Plan	2019
Dorchester, WI - Capital Improvement Plan	2019
Cleveland, WI - 2020 CIP	2019
Elroy, WI - 2019 CIP Update	2019
Grafton, WI - WWTF CIP Planning	2019
Lake Delton, WI - 2020 General Services	2020
Urbandale, IA - Stormwater Drainage Study	2020
Suring, WI - Capital Improvement Plan	2020
Arena, WI - CIP Update	2020
Springville, IA - Strategic/CIP	2020
Eleva, WI - 2021 CDBG-PF Application	2021
Lake Delton, WI - 2021 General Services	2021
Auburndale, WI - CIP Update	2021
Riverdale, IA - Belmont Road Urban Renewal Plan	2021
Mosinee, WI - Abbreviated CIP	2021
Brodhead, WI - CIP Planning & User Rate Analysis	2021
Wautoma, WI - 2022-2028 CIP	2021
Reedsburg Utility Commission, WI- CIP Estimates 2022-2025	2021

PROJECT LOCATION	PROJECT DATE
Lake Delton, WI - 2022 General Services	2022
Tigerton, WI - Wastewater Facility Plan	2022
Duluth North Shore Sanitary District, MN - 5-year CIP	2022
Luck, WI - CIP Assistance 2021	2022
Monona, WI - Ph V Sanitary Sewer I/I GIS	2022
Rothschild, WI - 2022-2029 CIP Update	2022
Waupun Municipal Well & Pump, WI - Yard Expansion Project	2022
Carlock, IL - Strategic Plan and CIP	2022
Story City, IA - CIPP Construction Permit	2022
Corydon, IA - Transportation CIP Update	2022
Ripon, WI - GIS Services 2023	2022
Lake Delton, WI - 2023 General Services	2023
Bluffview Sanitary District CIP Development	2023
Eureka, IL - CIP, CMOM and Street Analysis	2023





Memo

To: Village Board
From: Devin Swanberg, Village Administrator
CC: Village Board
Date: 6/9/2023
Re: Cleaning RFP

The village recently had an RFP out and two companies responded. The low bid was Pro Green at \$23,100. They were \$500 lower than the next closes ABM

RECOMMENDATION

To approve the Pro Green RFP and allowing administrator Swanberg to enter in to contract negotiations.

May 3, 2023

Carie Krentz, Village Clerk

Devin Swanberg, Village Administrator

Municipality Of The Village Of Osceola

Re: Request for Proposal

1. Summary- Pro-Green Cleaning & Janitorial offers a wide array of services to help keep your building /office looking and smelling clean. Our staff is fully trained with years of experience. We have fully reviewed the specifications and are more than capable of providing the excellent service you deserve and require.

2. Profile- Pro-Green Cleaning is a local and family-owned business. We have been doing business in Osceola for 7 years. Currently we have 4 employees with over 50 years of experience. The proposed site will have 2 regular staff members, Jessica Garcia (Owner) and Emily Fultz (Area Manager). Pro-Green is a financially stable company with a constantly growing revenue. We currently service 9 local businesses. Net profit increased by 18 % in 2022.

This company has had zero legal issues or lawsuits during its total operational time.

3. Work Plan/ Schedule-The proposed schedule for this site will include 2 staff members working two nights per week to meet the specifications set for this location. Each employee will service one floor adhering to the specified items listed on the RFP. Items that are scheduled for once a week or twice a month will be cleaned according to the schedule unless item requires attention sooner than specified. Each employee will have a copy of the specified items to ensure that every area is covered. Employees will then perform an audit of each other's work to further ensure quality. In order to maintain a regular and uninterrupted schedule Pro-Green will continue with the existing schedule on the assigned days.

4. Proposed Innovations- As an added benefit we will always be looking into ways to make your service more effective and efficient. Pro-Green offers a Green Plan which focuses on limiting our impact on the Earth and our community. The Green Plan encourages the use of environmentally safe cleaning products as well as reducing the number of plastic bags in our landfills. These are items that can be discussed in further detail at your convenience.

5. Project Staffing- Staff that will be responsible for maintaining this location will be Jessica Garcia, Owner and Emily Fultz, Area Manager. Both Emily and Jessica will be equally responsible for all items on the specifications list. There will be one employee assigned to each floor on each visit, then will be rotated every other visit to ensure that both cleaners are familiar with every area of the location. Estimated work time is between 2-2.5 hours per employee per visit. Time may fluctuate during the winter season. This is in part due to more salt and snow on the floors and carpets. This may increase time from 2.5-3 hours per employee per visit.

6. Cost Proposal Bid Form

Pro-Green Cleaning & Janitorial is proposing the amount of \$1925.00.

Services 2x weekly-\$1300.00 p week

Services 1x weekly-\$325.00 p week

Services 2x per month- \$300.00 p month

Yearly total of \$23,100.00

Contact Information

Jessica Garcia, Owner

Pro-Green Cleaning & Janitorial

407 Carroll St.

Osceola, WI 54020

Pgcleaning2016@gmail.com

715.338.5806



Memo

To: Village Board
From: Devin Swanberg, Village Administrator
CC: Village Board
Date: 6/8/2023
Re: Treasurer Pay Increase

On May 31st Tanya Batchelor received her required 6-month review from Village Board President Deb Rose and Administrator Swanberg. Tanya Batchelor has exceeded expectations in her work thus far and has been a great employee with great customer service and knowledge regarding municipal financing and various other issues. The request to the Admin & Finance Committee was to increase her pay \$2.40 going forward retroactive to her 6-month anniversary. Admin & Finance Committee made a motion to recommend to the board the pay increase. Admin & Finance Committee as mentioned to start looking at the possibility of a wage and compensation study in 2024.

RECOMMENDATION

To approve the pay increase of \$2.40 request retroactive to the six-month work anniversary.



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Village Administrator
Date: June 8, 2023
Re: Committee/Commission Resident Appointments

Pursuant to Village Code §6-4 and Wis. Stats. 43.54 the following candidates have been proposed to be reappointed to their respective Committees/Commissions:

- i. Margaret Bader for Ambulance Board for an annual term expiring in 2024
- ii. Brooke Kulzer for Board of Appeals for a three-year term expiring in 2026
- iii. Wayne Tomfohrde for Board of Appeals as an Alternate for an annual term expiring in 2024
- iv. Jerry Viebrock for the Historic Preservation Commission for a three-year term expiring in 2026
- v. Mark Erickson for Micro Loan Fund for an annual term expiring 2024
- vi. Following have been renewed for the Planning Commission:
 - a. Tyler Norenberg for a three-year term expiring in 2026
 - b. Bill Chantelois V for a three-year term expiring 2026
- vii. Kyle Weaver for Ethics Board for a three-year term expiring in 2026
- viii. Following have been renewed for Room Tax Commission:
 - a. Andrew Carlson for a three-year term expiring in 2026
 - b. Mike Malik (hotel owner) for a three-year term expiring in 2026
 - c. Jessica Robinson for a three-year term expiring in 2026

RECOMMENDATION

To discuss and confirm proposed appointments as agreed upon.

To: Village Board
From: Devin Swanberg, Administrator
CC: Files
Date: 6/9/2023
Re: Gaughan/ Osceola Bluffs Development Project



GENERAL INFORMATION

Petitioner: Gaughan Development

Property Owner: Osceola Bluffs LLC

Action(s) Requested

Action 1: Petitioner is requesting 3 CUPs and site plan review for their mix use structure.

Village Board Task(s)

- a. Approve or Deny the three CUPs:
 - i. Disturbance of 10,000sq ft – Motion was made by Bullard to approve the CUP for disturbing 10,000 sq ft with the conditions that they follow all SHPO for excavation of any potential burial site, replace any trees as required by the DNR, and Maintenance log of the drainage plan to the village. Seconded O’Connell motion passed 6-0
 - ii. First Floor Residential in a Mix use building in the B1 district in the non-historic downtown motion was made by Rose and Seconded by Bullard motion passed 6-0
 - iii. Exceeding 35ft in the River Town Management Zone up to 45 feet. Motion was made by Norenberg to deny the CUP for the height of the building up to 45 feet seconded by Tomfohrde motioned failed by a Vote of 3-3 (Ayes Norenberg, Tomfohrde, O’Connell-Nays- Bullard, Rose, Gilliland.

Attachment(s)

1. General site plan
2. Proposed building elevations/material options

BACKGROUND

Subject Site

<i>Existing Land Use</i>	<i>Zoning (all parcels)</i>
--------------------------	-----------------------------

Commercial (retail)	B-1 General Commercial District
<i>Historical Designation</i>	<i>Building</i>
Historic Preservation District	Not Historic
<i>St Croix District Management Zone</i>	<i>Building (use)</i>
	Mix Use

Adjacent Land Use and Zoning

<i>Existing Land Uses</i>		<i>Zoning</i>
North	Commercial	B-1 General Commercial District
East	Commercial	B-1 General Commercial District
South	Commercial	B-1 General Commercial District
West	Commercial/Parking	B-1 General Commercial District

Comprehensive Plan

<i>Land Use Recommendation</i>	<i>Use Category</i>
Current Land Use	Commercial
Future Land Use	Mixed Use

Gaughan Development is proposing a mixed-use development that includes 99 apartment units and two retail spaces. This site was the old hospital. It has been vacant since 2007 and has greatly deteriorated. It currently is a facility which has seen constant vandalism, a variety of animals living in and around the vacant facility, and a haven for drug and alcohol use. All of which create an unsafe site and an ongoing challenge for the village departments.

Those issues coupled with the fact that the site is within the St. Croix National Scenic Riverway makes development of the site both interesting and challenging. Our review will address the requested Conditional Uses, address topics heard during public meetings, and comment on the proposed site plan. We hope to address all questions.

Conditional Uses:

The developer is requesting three Conditional Uses: 1) Filling and Grading activities greater than 10,000 sf, 2) Building height up to 45-feet, and 3) Residential use on street level.

- 1) Filling and Grading activities greater than 10,000 sf – Most of the disturbance outside of the existing building limits is due to erosion control measures (i.e. bio retention filters/dry ponds). Given the steep slope preservation zone (the area riverward from the bluffline where the slope towards the river is 12% or more), a significant reduction in runoff needs to be achieved. These structures are outside of the slope preservation zone, will control erosion, be planted with natural vegetation, and have been detailed on the construction plan including a double-row of silt fence during installation. The developer is also leaving the existing retaining wall that holds the southwest corner of the existing drive. This area will be retained and restored with vegetation.

- 2) Building height up to 45-feet - The Village concurs with the calculations shown on Sheet 4 of the civil engineering plans. The “average ground elevation” height takes all elevations around the building and associated lengths for a direct ratio. The average ground elevation is then compared against the architectural plans. The upper parapet (highest point) minus the average ground elevation equals 44’-7” which is under the 45-foot max elevation.
- 3) Residential use on street level – The developer is proposing residential units on the street level along with two commercial uses at each end proposed as a restaurant and retail space.

State Historical Preservation Office (SHPO)’s response to Filling and Grading Activities:

A Request to Disturb Uncatalogued Burial Site permit was submitted given all areas along the St. Croix River require this permit and review. SHPO’s response states the follow, “Based on the information you have provided for WHS #22-1069, Request to Disturb Uncatalogued Burial Site: PK-0240, we authorize the proposed ground disturbing activities within the uncatalogued boundaries of the above-referenced burial site pursuant to the provisions of Wis. Stats. §§ 157.70 (4) and Wis. Admin. Code § HS 2.04 (4) and according to the provisions provided below.

- Your Authorization to conduct these activities shall be valid for a period of one year from the date of this notice.
- Use of a hydrovac is not permitted for this project.
- All ground-disturbing activities that occur within the uncatalogued boundaries of the burial site shall be monitored by a qualified archaeologist, as defined at Wis. Stats. § 157.70 (1) (i). You may find a list of such qualified archaeologists at the following web site: <http://www.wisconsinhistory.org/pdfs/cms/HPR-Burial-Excavation-Consultants-List-Mar-2021.pdf>.
- Only the areas where the stormwater basins are being installed need to be monitored.

If, during the proposed ground disturbing activity, you encounter human remains, you must stop work at that location and contact our office immediately for further coordination, and, in the event that human remains must be excavated and analyzed, for negotiation and execution of an appropriate contract.”

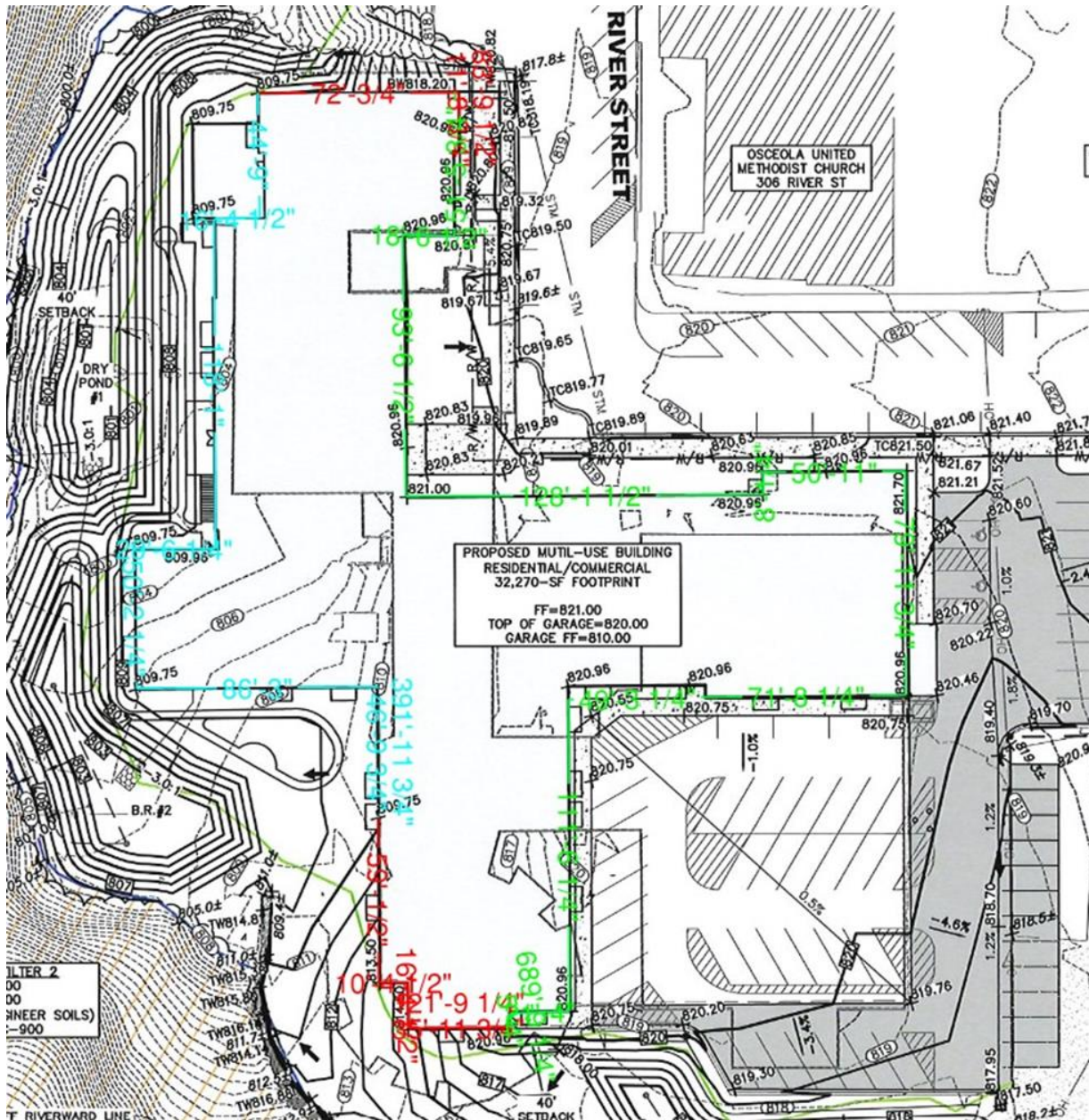
The SHPO has found no evidence that this area contains any burial grounds and is only concerned in the stormwater areas only given the previous excavation of the hospital foundation where no bones were discovered.

Visibility of the Development from the St. Croix River and Building Height:

The developer has provided photos from the Minnesota banks of the river. This is in excess of the required photos from the center of the river. The developer has also included renderings of the sight lines from the center of the river. It appears that the building will meet the regulatory requirement of being inconspicuous when foliage is in bloom from the center of the St. Croix River. “Inconspicuous”, per NR 118, means that the structure does not protrude above the bluffline as viewed from, at or near the mid-line of the river, is not located within a slope preservation zone, utilizes earth-tone materials that

are of non-reflective nature, except that windows may be made of ordinary window glass, and is visually inconspicuous (per NR 118.03 and Osceola Village Code 217-4 Definitions: Visually Inconspicuous is "Difficult to see, or not readily noticeable, in summer months as viewed from at or near the mid-line of the Lower St. Croix River."). This does not mean invisible.

The average ground elevation of the building was calculated by first sectioning the hospital's perimeter into 3 portions. First, the west perimeter at an elevation of **809.75**. Second, the north and south perimeter at ranged in elevation from **809.75-820.96 (average of 815.355)**. Third, the east perimeter at an elevation of **820.96**. The perimeter elevations were then proportionately calculated to the lengths. This achieved the average ground elevation around the entire perimeter of the building. The average building elevation in **engineering standards** was calculated to be **816.65**. This elevation was then translated to **architectural standards**. Given the architects front elevation of 100'-00" compared to the engineering elevation of 820.96, and the average building ground elevation was **95.69**.



West Perimeter; The west perimeter was calculated using a ground elevation of **809.75**. The west perimeter was approximately 392 LF and is indicated by the **Cyan** lines.

North-South Perimeter; The north-south perimeter was calculated using a ground elevation ranging from **809.75-820.96 (average of 815.355)**. The north-south perimeter was approximately 206 LF and is indicated by the **Red** lines.

East Perimeter; The east perimeter was calculated using a ground elevation of **820.96**. The east perimeter was approximately 690 LF and is indicated by the **Green** lines.

Table 1.) Perimeter Distance and Ground Elevation.

Perimeter Section	West (Cyan)	North-South (Red)	East (Green)
Perimeter Distance (LF)	392	206	690
Ground Elevation	809.75	809.75-820.96	820.96

Table 2.) Average Ground Elevation.

	Engineering Standards	Architectural Standards
Average Ground Elevation	816.65	95.69

So, using this data, we calculated an average ground elevation of 95.69 feet. The upper parapet on the architectural drawing is 140.25 feet. Taking $140.25 - 95.69 = 44.56'$ (or $44' - 6\frac{3}{4}"$).

Comprehensive Plan:

The Village's Comprehensive Plan was updated in 2019 and identifies this area in their Future Land Use as Mixed Use. Mixed Use is typically used as a transition from residential to commercial. The comprehensive plan is a guide for development; however, local ordinances are adopted as the official regulation. Per Wisconsin State Statute:

66.1001(2m) EFFECT OF ENACTMENT OF A COMPREHENSIVE PLAN, CONSISTENCY REQUIREMENTS.

(a) The enactment of a comprehensive plan by ordinance does not make the comprehensive plan by itself a regulation.

[66.1001\(2m\)\(b\)](#)(b) A conditional use permit that may be issued by a political subdivision does not need to be consistent with the political subdivision's comprehensive plan.

Historical Preservation and the Status of the Certificate of Appropriateness:

The meeting of the Historical Preservation for the Certificate of Appropriateness is planned for June 14th at 7:00 pm.

Public Safety:

If the development is approved, it will eliminate the need for the Police Department to address site vandalism and squatting. It should be noted that the Police as well as other village departments have determined for health and safety reasons to minimize the need to access the vacant site.

The streets will meet the ability for all public safety vehicles to access the development. Fire trucks will be able to access the building from 3rd Avenue and River Street along with entering the proposed parking area. With the elimination of the existing drive that wraps around to the west side of the building, this may limit access to the back of the building. The building will be sprinkled and meet all

necessary fire codes for commercial, apartments and underground parking lots. This will minimize issues specifically related to potential fires taking place on site. The fire department met with the developer and had all the concerns addressed in the revised site plan.

Compliance with Ch. 217 and NR118:

Per Village Code, we have submitted the plans for review to the National Park Service, Wisconsin DNR and West Central Wisconsin Regional Planning Commission for comments. We have also submitted plans to Polk County. Any comments received will be read into the public hearing record.

Site Plan Comments:

The Village has reviewed the development package as submitted by the developer and has the following comments for consideration:

- 1) If the development proceeds, the Village intends to reconstruct the street and utilities of 3rd Avenue and River Street from Cascade to 4th Avenue. The Village will make a determination if River Street and 3rd Avenue will be a one-way loop as shown on the attached figure. This will be a properly signed one way access onto River Street starting at 4th Avenue and progressing to 3rd Avenue back onto Cascade. If approved this should reduce the amount of vehicular and truck traffic that would continue north along River Street given all deliveries and anticipated residents will be forced to head south and east. The adoption of this one-way access will also act as a traffic control mechanism for Cascade given more distance (by forcing left turns at 4th Avenue) from the primary commercial area and the stop light. Finally, a one-way option will add approximately 20 public parking spaces in this area. The developer's plan currently shows the one-way in the opposite direction from the Village's proposal.
- 2) The ordinance requires 1.7 stalls per unit of onsite parking. As shown on the drawings, the developer is required to provide 174 parking stalls (99 units x 1.7 rounded up). The developer meets all parking requirements on their site and will not need any public or contracted parking.
- 3) The developer's east property line is along the back building edge of Lucky Panda and Osceola Family Dental. With the proposed parking, this will limit access to the backs of these buildings. There also four trees proposed to be planted along the backs of the buildings (see landscape plan).



- 4) The developer's engineer has submitted all calculations and plans to address the stormwater management and erosion control proposed for this site. In general, the entire site is 4.61 acres and the project will disturb 2.8 acres. Overall, the site will be 31.9% impervious (a decrease from the existing site at 47.8% impervious). Stormwater analysis from pre-development conditions to post-development conditions was performed for the 1, 2, 10, 25 and 100-year 24-hour storm events for rate control and removal of at least 40% Total Suspended Solids (TSS). The tables below is taken from their report:

	Ex-North (cfs)	P-North (cfs)	Ex-South (cfs)	P-South (cfs)	Ex-West (cfs)	P-West (cfs)
1yr	0.38	0.31	2.25	0.77	2.57	0.59
2yr	0.47	0.38	2.65	0.86	2.92	0.66
10yr	0.77	0.62	3.89	1.09	3.96	0.82
25yr	0.99	0.80	4.71	1.22	5.91	0.92
100yr	1.36	1.10	6.06	2.10	9.33	1.06

Ex=existing; P=proposed

In addition to preventing erosion by controlling the peak runoff rates leaving the site, the proposed stormwater facilities also provide water quality measures by controlling the Total Suspended Solids (TSS). This site will treat runoff from the parking lots and buildings to a minimum of 40%; **under current conditions, no water quality measures exist.**

Overall summary is as follows:

Storm Event	Total Existing Runoff Rates (cfs)	Total Proposed Runoff Rates (cfs)	Total Site Difference (cfs)
1-yr	5.20	1.67	-3.53
2-yr	6.04	1.90	-4.14

10-yr	8.62	2.53	-6.09
25-yr	11.61	2.94	-8.67
100-yr	16.75	4.26	-12.49

As you will notice, they greatly exceed the minimum performance measures by reducing the flow rates beyond just Pre-existing conditions equaling post-development conditions.

- 5) The erosion control plan is included in the civil plan set and follows all best management practices.
- 6) Approved DSPS and DNR WRAPP permitting needs to be submitted to the Village prior to starting construction.
- 7) A landscaping plan was submitted that shows all proposed vegetation, trees and shrubs as per Village ordinance.
- 8) A lighting plan was submitted that shows the photometrics of the proposed lights. Of specific note, the only lighting on the river-side of the building is low bollard lights for the trail.
- 9) The developer has revised the surface parking lot layout to accommodate fire truck turning movements. We agree with this modification.

Planning commission notes

Disturbance of 10,000 sq ft CUP- Planning Commission wants to make sure that all state requirements are being met with excavation regarding the potential of the finding of a burial site, All state permits are pulled and they are following of NR 118 regarding setbacks and drainage. A condition of the CUP was making sure the village receives all maintenance reports of the holding ponds. The commission also as a condition wants to make sure all trees are replaced via DNR requirements. Motion to approve 6-0

Mix Use 1st Floor residential in the B1 District CUP- Planning commission wants to make sure all noise ordinances are followed; Hours of use to go along with being close to residential, parking requirement is met. Zoning is proper and consistent with comprehensive plan future land use. Motion to approve 6-0

CUP Regarding Height – Some members want more robust measures and standards for leaf off, finding of facts for the visual inconspicuous part of the ordinance. Village engineers calculates height below 45 feet. Motion to Deny failed 3-3



Memo

To: Village Board
From: Devin Swanberg
CC: Files
Date: June 8, 2023
Re: TID/ Development Agreement amendment

The TID/ Development Agreement will have to be amendment with up to date dates for the agreements. This is the time to look at the agreements and the proposed changes to the dates. The files will be available Monday for review as we have not yet received the documents as of 6/9/2023.



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Village Administrator
Date: June 8, 2023
Re: Cigarette & Tobacco Retail License

The Village has accepted the below applications for Cigarette & Tobacco Retail Licenses:

- Cascade BP at 97 Cascade Street
- Dick's Fresh Market at 112 Chieftain Street
- Kwik Trip at 100 Ridge Road
- Lucky Seven General Store at 201 Willow Lane
- Osceola Stop at 100 Seminole Avenue
- PYs at 107-109 Cascade Street North
- Tippy Canoes at 1020 North Cascade Street
- Valley Spirits at 209 Chieftain Street
- Your Place at 204-2nd Avenue

RECOMMENDATION

The above-listed retail applicants have completed statutory requirements and Village staff recommends approval with no additional conditions.



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Village Administrator
Date: June 8, 2023
Re: Alcohol Licenses

The Village has accepted the below applications for Alcohol Licenses:

- i. Temporary (Picnic) Class “B” Beer License for Osceola Chamber/Main Street-Osceola Trails Coalition, event is Valley Brew Fest.
- ii. Attached listing of applicants, agents, and class of license for this year’s renewals.

RECOMMENDATION

The listed applicants have completed statutory requirements and Village staff recommends approval with no additional conditions.

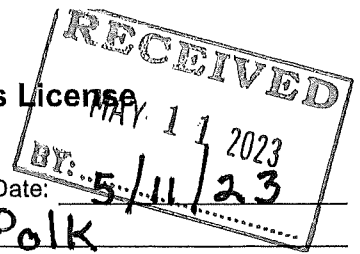
Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

☐ Town ☒ Village ☐ City of Osceola

Application Date: 5/11/23
County of Polk



The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/7/23 and ending 10/7/23 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Osceola Trails Coalition

(b) Address Osceola, WI
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 2012

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Terry Metz

Vice President _____

Secretary Mary Norenberg

Treasurer Tyler Norenberg

(g) Name and address of manager or person in charge of affair: Shirley Johnson, Paul Stevens
Osceola, WI

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 400 7th Ave. Osceola, WI

(b) Lot _____ Block Osceola Fair Grounds

(c) Do premises occupy all or part of building? fair building if rainy

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Osceola Fair Board Building

3. Name of Event

(a) List name of the event Valley Brew Fest

(b) Dates of event 10/7/23

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Shirley Johnson 5/11/23 Osceola Trails Coalition
(Signature / Date) (Name of Organization)

Date Filed with Clerk 5-11-23

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

VILLAGE OF OSCEOLA
NOTICE OF APPLICATIONS FOR ALCOHOL LICENSES FOR 2023-2024

Pursuant to WI §125.04(3)(g) notice is hereby given that the following have applied for a license to sell/serve alcohol and fermented malt beverages in the Village of Osceola, Polk County Wisconsin for the period from July 1st, 2023 through June 30th, 2024. The Osceola Village Board shall consider these applications at the Regular meeting to be held June 13th, 2023 at 6:00 p.m. at the Village Hall upper-level Room 205 located at 310 Chieftain Street in Osceola, WI.

Class "A" Fermented Malt Beverage & "Class A" Intoxicating Liquor

Osceola Liquor & Gas, LTD d/b/a Valley Spirits

Agent - Thomas P. Salewski

209 Chieftain Street - building and adjacent parking lot

Osceola Liquor & Gas, LTD – d/b/a Cascade Oil Company

Agent - Thomas P. Salewski

97 Cascade St – BP Gas & Convenience Store

Osceola Foods, Inc. d/b/a Dick's Fresh Market

Agent – Brandon R. Koehler

112 Chieftain Street – 26,000 sq. ft. retail sales floor

Kwik-Trip, Inc.- Matthew L Dear, Agent

d/b/a Kwik Trip #1083

100 Ridge Road – One-Story Building with Storage in Walk-In Cooler, on Sales Floor, and Behind Counter Sales

Edwards Oil Inc d/b/a Lucky Seven General Store Osceola

Agent – Jennifer Keopple

201 Willow Lane Road- Gas Station & Convenience Store

Class "A" Fermented Malt Beverage

Eliasco, Inc. d/b/a Osceola Stop

Agent – Danny Jones

100 Seminole Avenue - Gas Station & Convenience Store

Class "B" Fermented Malt Beverage & "Class B" Intoxicating Liquor

Tilly & Dolly LLC- d/b/a Osceola Lanes

Agent-L. Dennis Krenz

104 Cascade Street - Block Building including Bar, Bowling Lanes &

Lots Behind Lanes

Tippy Canoes LLC d/b/a Tippy Canoes

Agent – Jason A. Karnes

1020 Cascade Street – Bar/Restaurant Building, outside fenced-in & Extended Patio Area, Special Events Area

S&T PY's Bar & Grill, LLC d/b/a PYs Saloon & Grill

Agent – Traci Jean Libersky

107 / 109 Cascade St – Includes Two Buildings with Main Floor, Basements, Patios & Decks

The Watershed Café, LLC d/b/a The Watershed Café

Agent – Steven D. Rasmuson

99 Cascade Street – Two Levels – Main Level for Indoor & Outdoor Service & Lower-Level Storage

Ozzy Erickson LLC – d/b/a Cascade Bar & Grill

Agent-Jessica Behr

110 North Cascade Street Including Main Level & Basement, Excluding Upstairs Apartment Premise

Class "B" Beer & "Class C" Wine

American Pie Pizzeria, LLC

Agent – Tyler Belisle

444 Cascade Street – Includes Restaurant, Dining Room & Patio

Oyster, LLC d/b/a St. Croix Valley Inn

Agent – Timothy Patterson

305 River Street – Lobby, Dining Area, Office, Patio Area

Class "B" Beer

St. Croix Art Barn

Agent – Laurelei Creuzer

1040 Oak Ridge Drive – Barn building converted into community theater, complete with stage/auditorium

Carie Krentz

Village Clerk



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Village Administrator
Date: June 8, 2023
Re: Operator Licenses

The Village has accepted the listed applications for operator licenses:

Jacob Eskola	PYs
Kayla Cross	PYs
Meliza Hernandez	Lucky Seven – Edward’s Oil
Raven Marx	Lucky Seven – Edward’s Oil
Matt Pennington	Cascade BP
Wendy Carlson	Cascade BP
Martha Pennington	Cascade BP
Ashley Andersen	Valley Spirits
Rochelle Bloyer	Valley Spirits
Jenifer Herreid	Tippy Canoe’s
Paige Jeffrey	Tippy Canoe’s
Mark Ferguson	Tippy Canoe’s
Connor Haberle	Dick’s Fresh Market
Savannah Davis	Dick’s Fresh Market
Jill Anderson	Dick’s Fresh Market
Heidi Gilbertson	Osceola Stop
Christine Berg	Osceola Lanes
Wesley Berg	Osceola Lanes
Heather Asp	Osceola Lanes

RECOMMENDATION

The above listed operator license applicants have completed educational and background check requirements and Village staff recommends approval with no additional conditions.



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Village Administrator
Date: June 8, 2023
Re: Conditional Obstruction Permits

GENERAL INFORMATION

Applicants & Locations

1. Coming Home Osceola @ 206 N. Cascade Street
2. Coffeemark LLC dba The Chocolate Gnome @ 201 3rd Avenue, Lower Level
3. Croixland Leather Works @ 208 2nd Avenue
4. Janie's Cottage @ 209 N. Cascade Street
5. Karita's @ 210 N. Cascade Street
6. Osceola Lanes @ 104 N. Cascade Street
7. Style Escape @ 207 N. Cascade Street
8. The Secret Closet @ 205 N. Cascade Street
9. The Sleepy Thicket @ 114 N. Cascade Street

Action(s) Requested

Action 1: Applicants are requesting approval of outdoor signage displays on sidewalk for the 2023 calendar year.

Applicable Regulations

1. Code of the Village of Osceola
 - a) Chapter 130 – Historic Preservation
 - b) Chapter 219 – Zoning Article IV – Signs

ANALYSIS

Village Staff have reviewed the proposed signs and have found no inconsistencies with prior submitted designs and locations for items 1 through 9.

Item 3 asks for special consideration regarding placement of sign being on corner of 2nd Avenue and Cascade Street on weekends only versus store front and has been approved in previous years.

RECOMMENDATION(S)

Historic Preservation Commission: On June 7, 2023 the Commission recommended approval of all Conditional Obstruction Permits as presented.

Conditional Obstruction Permit Application

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St, P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.

1. Requested Approval Period: From JUNE To JUNE (dates) 2023-24
☒ Full Year ☐ Single Event ☐ Series of Events

Business Name: COMING HOME OSCEOLA
Contact Name: JANE MAKI
Business Address: 206 NORTH CASCADE ST.
Telephone: 715-417-0791
E-Mail: JANEMAKI5@GMAIL.COM

2. Applications will not be accepted without the following:
1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.
 2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.
Where Applicable, Provide:
 3. Drawing of Proposed Sign: Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)
 4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

3. Signature: [Signature]
Date: JUNE 5, 2023

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this 5th day of JUNE 2023

Name of Business: COMING HOME OSCEOLA

Signature of Business Representative: [Signature]

Printed Name of Business Representative: JANE MAKI

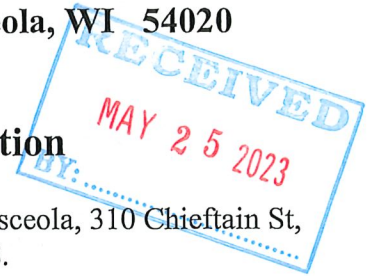
Title of Business Representative: OWNER





Village of Osceola, 310 Chieftain St., P.O. Box 217, Osceola, WI 54020
715-294-3498 www.vil.osceola.wi.us

Conditional Obstruction Permit Application



Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St, P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.

1. Requested Approval Period: From 2023 To 2024 (dates)
☒ Full Year ☐ Single Event ☐ Series of Events

Business Name: Coffeebark LLC DBA The Chocolate Gnome

Contact Name: Sandra L Boyd

Business Address: 201 3rd Ave. Lower Level

Telephone: 612-212-4441 (cell)

E-Mail: sandyboyd@gmail.com

2. Applications will not be accepted without the following:

1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

Where Applicable, Provide: State Farm, Lindstrom MN, Mike O'Malley
copy of liability - city of osceola

3. Drawing of Proposed Sign: Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)

4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included. copy of last years approved sign w/ photos to village. Sent emails to Ben -

3. Signature: Sandra Boyd

Date: 5/25/23

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this 25th day of MAY 2023, _____

Name of Business: COFFEEBARK LLC DBA The Chocolate Gnome

Signature of Business Representative: Sandra L Boyd

Printed Name of Business Representative: SANDRA L BOYD

Title of Business Representative: OWNER




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Mike OMalley 12805 Lake Blvd Lindstrom MN 55045	CONTACT NAME: Mike OMalley PHONE (A/C, No, Ext): 651-257-4372 E-MAIL ADDRESS: michael.omalley.j8p8@statefarm.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: NAIC # 25143
INSURED COFFEEBARK LLC 35061 PARK TRL CENTER CITY MN 550127659	


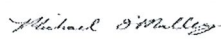
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	99-CX-E372-0	08/23/2022	08/23/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

 Village of Osceola Osceola WI 54020	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE  This form was system-generated on 05/10/2023</p>
--	--

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↑
west

GRACE APTS.

South
←

HWY 35

North →

Parking

THIRD AVE

east
↓

SIDEWALK

X - sign goes here
Portable

SEMS

Front
Entrance

The River
Group

SIDEWALK

← Landscaping

Lower Level
Store

Entrance

rear

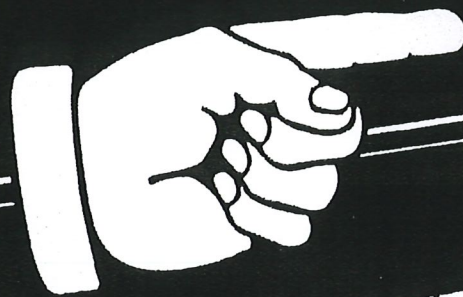
RAMP

PAVER BRICKS

RAMP
SIDE

Bank 1 Lot

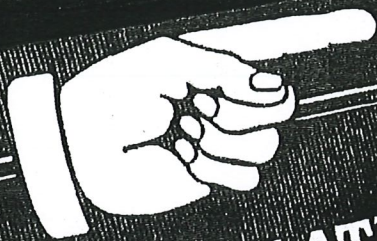
Bank 1 parking



**CHOCOLATES
CARAMELS
FUDGE
& GIFTS**

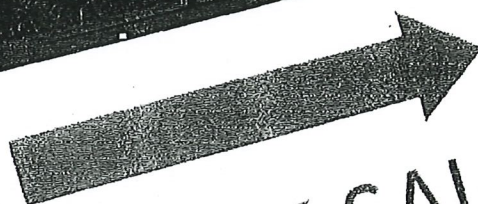
*The
Chocolate
Gnome*



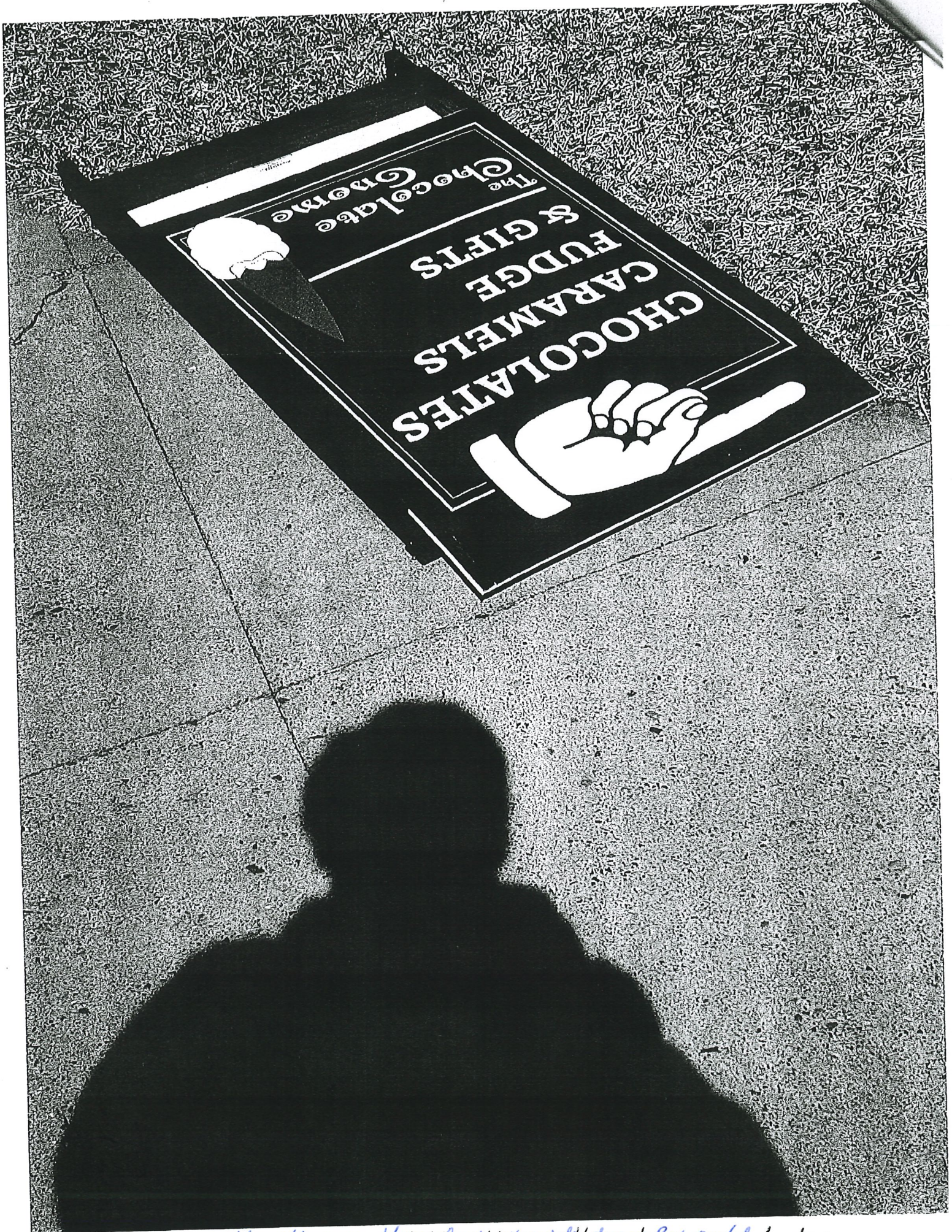


**CHOCOLATES
CARAMELS
FUDGE
& GIFTS**

*The
Chocolate
Gnome*



BOOK SALE
Saturday 10-3
DISCOVERY CENTER

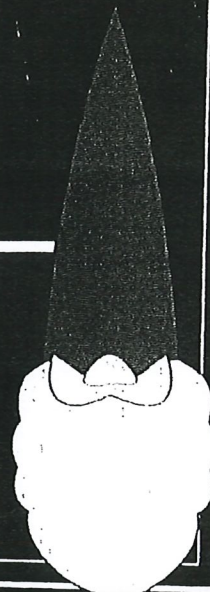


lightweight sign. blows down / on windy days + Ben enrolled. done



**CHOCOLATES
CARAMELS
FUDGE
& GIFTS**

The
**Chocolate
Gnome**



Village of Osceola , 310 Chieftain St., P.O. Box 217, Osceola, WI 54020
715-294-3498 www.vil.osceola.wi.us

Conditional Obstruction Permit Application

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St,
P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.



1. Requested Approval Period: From 5/21/23 To 5/26/24 (dates)
☒ Full Year ☐ Single Event ☐ Series of Events

Business Name: CROIXLAND LEATHER WORKS

Contact Name: PAUL ANDERSON

Business Address: 208 2ND AVE P.O. BOX 608 OSCEOLA, WI
54020

Telephone: 715-294-4640

E-Mail: CROIXLAND@CENTURYTEL.NET

2. Applications will not be accepted without the following:

1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

Where Applicable, Provide:

3. Drawing of Proposed Sign: Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)

4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

3. Signature: Paul Anderson
Date: 19 MAY 23

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

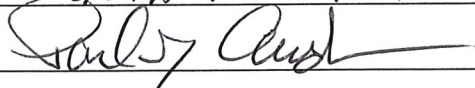
In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this 19 day of MAY, 2023

Name of Business: CROIXLAND LEATHER WORKS

Signature of Business Representative: 

Printed Name of Business Representative: PAUL J. ANDERSON

Title of Business Representative: OWNER

In 1995, I was granted a business loan to start Croixland Leather Works by the then President of Bank of Osceola. Part of his decision was based on the fact that there are roughly 2,000 motorcycles through town weekly during the riding season.

I have placed our business sandwich board on the corner of Cascade and 2nd Ave each Saturday & Sunday for 27 years. Former administrations were quite aware that it was more than 10 feet from my door, but felt it was justified. I am not seeking preferential treatment, just special consideration.

On nearly a weekly basis we hear from new customers, statements like--"We saw your sign, Wow we never knew this was here." or "We've ridden through this town a hundred times and never had a need to stop." What that sign does is it gets 20% more travelers to stop in town than if it was not there. Once newcomers stop, we hear comments like "Hey, there's a Caribou Coffee." or "Hey guys, let me step in here, I need a quick haircut." Often asked, "Where is there a good place to eat in town?" or "Where can we sit outside to see the Falls?" Our sign has a direct positive impact on several businesses in town.

Signage is very important to sustain a business, and the ripple effect of our sign is quite unique. I urge you to consider our corner sign as a valuable placement for the better goodness of our downtown business district.

Sincerely,

A handwritten signature in dark ink, appearing to read "Paul J. Anderson", with a long horizontal flourish extending to the right.

Paul J. Anderson, Owner
Croixland Leather Works



Sign location is on the
Corner of Cascade and 2nd Ave

Sign is out on Saturdays
And Sundays only



Village of Osceola , 310 Chieftain St., P.O. Box 217, Osceola, WI 54020
715-294-3498 www.vil.osceola.wi.us

Conditional Obstruction Permit Application

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St,
P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.



1. Requested Approval Period: From May 23 To May 24 (dates)
X Full Year _____ Single Event _____ Series of Events

Business Name: Janie's Cottage
Contact Name: Jane Sodergren
Business Address: 209 N. Cascade
Telephone: 651 380-6486
E-Mail: Sods-fam@aol.com

2. Applications will not be accepted without the following:

1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

Where Applicable, Provide:

3. Drawing of Proposed Sign: Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)

4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

3. Signature: Jane Sodergren
Date: May 25, 2023

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this May day of 25th, 2023

Name of Business: Jane's Cottage

Signature of Business Representative: Jane Sodergren

Printed Name of Business Representative: Jane Sodergren

Title of Business Representative: Owner



Village of Osceola , 310 Chieftain St., P.O. Box 217, Osceola, WI 54020
715-294-3498 www.vil.osceola.wi.us

Conditional Obstruction Permit Application

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St, P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.

1. **Requested Approval Period:** From _____ To _____ (dates)
☒ Full Year _____ Single Event _____ Series of Events

Business Name: Karita's

Contact Name: Karen Brown

Business Address: 210 N. Cascade

Telephone: 651-442-7077

E-Mail: Kantasshoppe@gmail.com

2. **Applications will not be accepted without the following:**

1. **Site Plan:** A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. **Proof of Insurance or a Signed Hold Harmless Agreement:** A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

Where Applicable, Provide:

3. **Drawing of Proposed Sign:** Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)

4. **Photos or Drawings and Description:** Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

3. **Signature:** Karen Brown

Date: 6/2/23

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

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The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this 6th day of June, 2023

Name of Business: Krista's

Signature of Business Representative: Karen J. Brown

Printed Name of Business Representative: Karen J. BROWN

Title of Business Representative: OWNER



Karita's
Vintage
Upcycled
Local Artisans
Ladies
Consignment
Boutique

8 ft.

KARITA'S
VINTAGE UPCYCLED BOUTIQUE

SITE
FIRST S
185

Village of Osceola , 310 Chieftain St., P.O. Box 217, Osceola, WI 54020
715-294-3498 www.vil.osceola.wi.us

Conditional Obstruction Permit Application

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St, P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.

1. Requested Approval Period: From _____ To _____ (dates)
X Full Year _____ Single Event _____ Series of Events

Business Name: Osceola Lanes

Contact Name: Dennis Frey

Business Address: 715-294-2275 ↓ ↗

Telephone: 104 Cascade

E-Mail: _____

2. Applications will not be accepted without the following:

1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

Where Applicable, Provide:

3. Drawing of Proposed Sign: Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)

4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

SAME AS
LAST YR.
SAME AS
LAST YR.

3. Signature: Dennis Frey

Date: 5/19/23

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this 5 day of 4/19/23,

Name of Business: OSCEOLA LAKE

Signature of Business Representative: Dennis Kuehn

Printed Name of Business Representative: DENNIS KUEHN

Title of Business Representative: OWNER



OSCELAN-01

JMORK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Stein Agency Inc. 12800 Lake Blvd Lindstrom, MN 55045	CONTACT NAME:	
	PHONE (A/C, No, Ext): (651) 257-1042	FAX (A/C, No): (651) 257-3937
INSURED Tillie And Dolly LLC DbA: Osceola Lanes PO Box 357 Osceola, WI 54020-0357	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Auto Owners Insurance	
	NAIC #	
	18988	
	INSURER B :	
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			08960110	10/26/2022	10/26/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	A106557599	10/26/2022	10/26/2023	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Insurance Coverage for outdoor sign on sidewalk

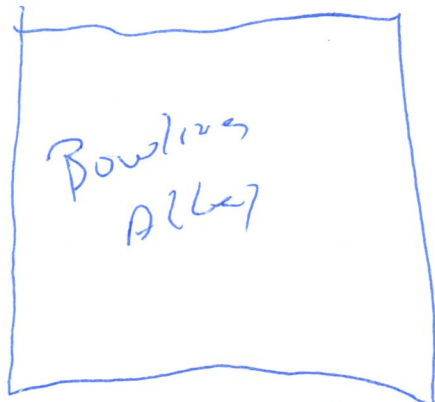
CERTIFICATE HOLDER

CANCELLATION

Village Hall
310 Chieftain St
Osceola, WI 54020

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



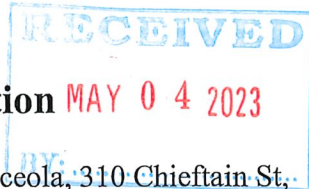
Side walk

Sign
X

Hwy 35

Village of Osceola , 310 Chieftain St., P.O. Box 217, Osceola, WI 54020

715-294-3498 www.vil.osceola.wi.us



Conditional Obstruction Permit Application

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St., P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.

1. **Requested Approval Period:** From _____ To _____ (dates)
☒ Full Year ☐ Single Event ☐ Series of Events

Business Name: Style Escape LLC

Contact Name: Krista Timm

Business Address: 207 N. Cascade St.

Telephone: 715-294-3744

E-Mail: Krista.Klay@yahoo.com

2. **Applications will not be accepted without the following:**

1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

Where Applicable, Provide:

3. Drawing of Proposed Sign: Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)

4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

3. **Signature:** Krista R. Timm

Date: May 3/2023

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

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The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this 3 day of May, 2023

Name of Business: Style Escape, LLC

Signature of Business Representative: Krista K. Timm

Printed Name of Business Representative: Krista K. Timm

Title of Business Representative: Owner



Village of Osceola , 310 Chieftain St., P.O. Box 217, Osceola, WI 54020

715-294-3498 www.vil.osceola.wi.us

Conditional Obstruction Permit Application



Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St, P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.

1. Requested Approval Period: From _____ To _____ (dates)
☒ Full Year ☐ Single Event ☐ Series of Events

Business Name: The Secret Closet
Contact Name: Tony Powell
Business Address: 205 N. Cascade St
Telephone: (763) 238-1344
E-Mail: Homesbypowell@gmail.com

2. Applications will not be accepted without the following:

1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

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4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

3. Signature: [Signature]
Date: 5/11/23

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

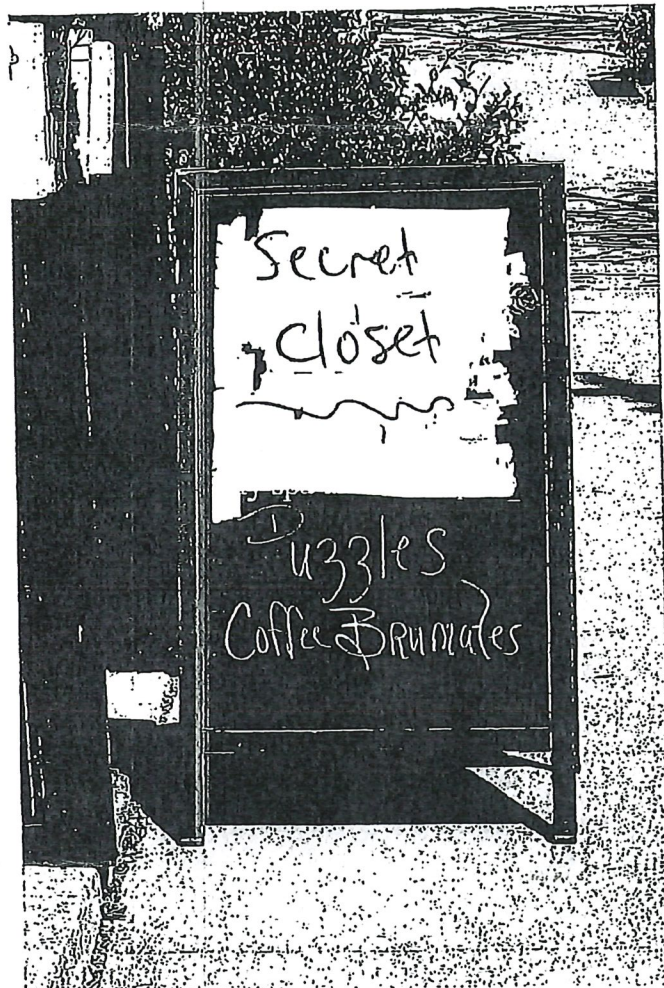
Dated this 1 day of May, 2023

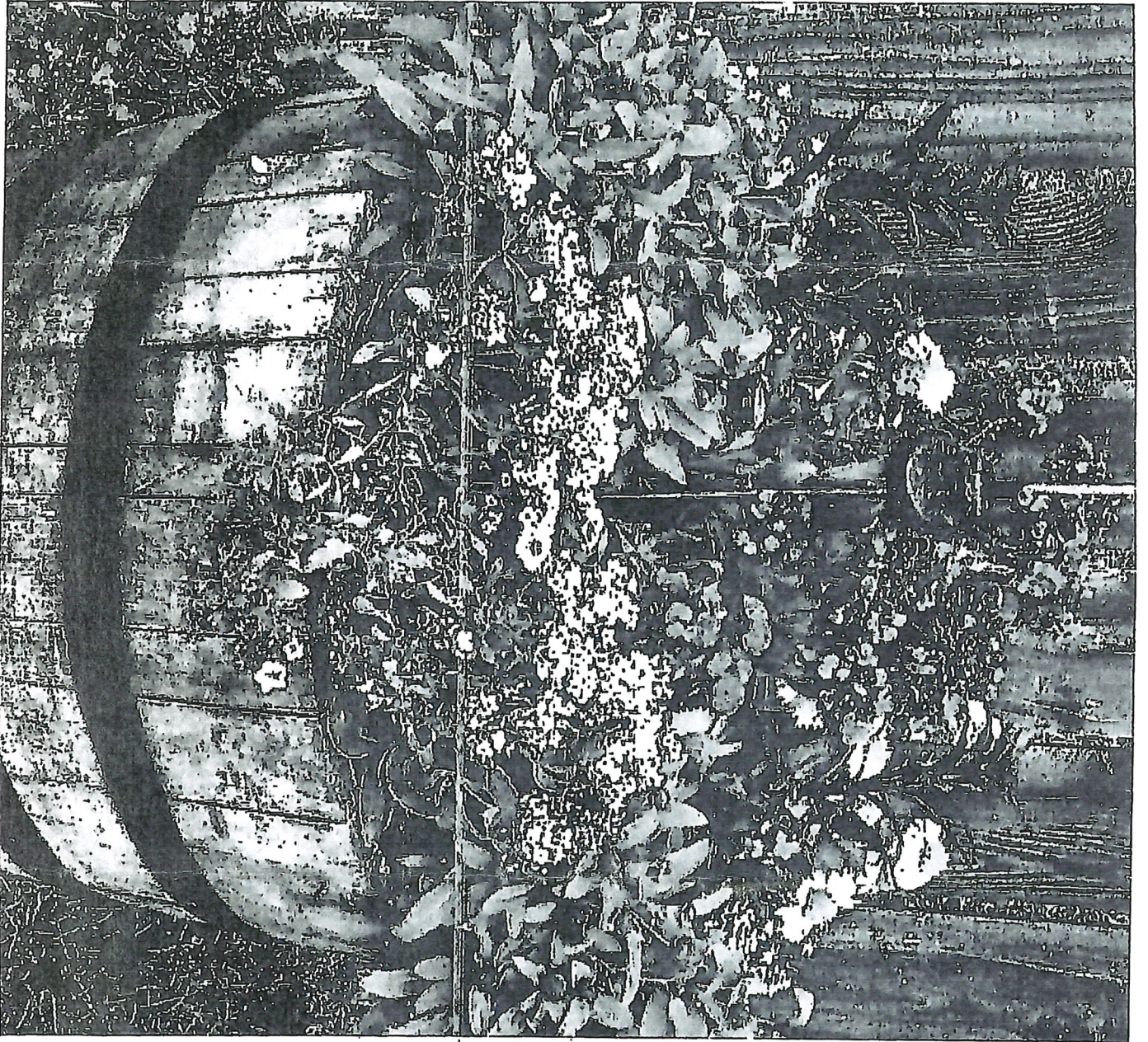
Name of Business: Secret Closet

Signature of Business Representative: [Signature]

Printed Name of Business Representative: Tony Powell

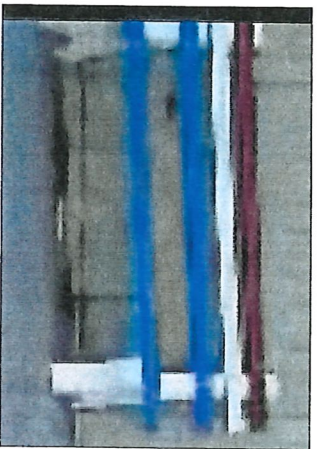
Title of Business Representative: Owner





Barrel
size
24" tall
24" wide

4' —



3' —

wood Bench - Red-white-Blue
4' wide / 3' Tall / 24" ~~Depth~~
Set against the building Front wall

Cascade
Notation

Secret closet

Bench | Flowers | Door | Sign | Window

S⁺

Side walk

Cascade St

Conditional Obstruction Permit Application

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St,
P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.



1. **Requested Approval Period:** From April 2023 To April 2024 (dates)
☒ Full Year ☐ Single Event ☐ Series of Events

Business Name: The Sleepy Thicket
Contact Name: Nicole Bartley
Business Address: 113 N. Cascade Street - Osceola, WI 54020
Telephone: 715.501.5605
E-Mail: nicole@sleepythicket.com

2. **Applications will not be accepted without the following:**

1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.

2. Proof of Insurance or a Signed Hold Harmless Agreement: A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured or a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.

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4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.

3. **Signature:** Nicole Bartley
Date: 04/29/2023

OFFICIAL USE ONLY:

Action by Village Board: _____ Date: _____

HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this 29th day of April, 2023

Name of Business: The Sleepy Thicket

Signature of Business Representative: Nicole Bartley

Printed Name of Business Representative: Nicole Bartley

Title of Business Representative: Owner



Exact sign

Reads " children's
Boutique

NOW
OPEN "

size: 16" W x 32" H



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Village Administrator
Date: June 8, 2023
Re: **Special Events Permits**

GENERAL INFORMATION

Applicants

1. Worship Service/Picnic

Action(s) Requested

Action 1: Applicant is requesting approval of their Special Event Permits.

ANALYSIS

1. Worship Service/Picnic hosted by Osceola Community Church:

Agent:	Larry Mederich, Pastor
Event Date:	Sunday, June 18, 2023, 8:00 am to 3:00 pm
Location:	Mill Pond Park
Recommendation(s):	Village departments have reviewed the application and recommend approval.

RECOMMENDATION

The application has been reviewed by Village Department heads with no conditions listed; the recommendation is to approve application.

RECEIVED
MAY 18 2023
NYC

1. **EVENT TITLE:** Worship Service / Picnic
2. **EVENT DATE:** June 18 - 2023
3. **EVENT DESCRIPTION**
This our annual Shine Worship Service
with meal afterward.

Applicant's Name Harry Mederich Title PASTOR
Address 132 Kreekrick Drive, Orceola
Phone 715-417-1589 Evening/cell phone same
Affiliation Orceola Community Church

Will this person be present at the event area or areas and in charge of the event at all times? Yes ☒ No ☐

Name Only Osceola Community Church
Organization/Business/Agency/Affiliation JESUS RICHARD IS OUR ORGANIZATION

Organization/Business/Agency/Affiliation

Yes ☐ No ☒

6. **EVENT COMPONENTS**

- A. Date requested June 18 - 2023
- B. Requested hours of operation, from 8 AM / PM to 3 AM / PM
- C. Set up - beginning date and time June 18 at 8:00am
Dismantle by - date and time June 18 at 3:00pm
- D. Anticipated number of participants 300 spectators -
- E. If there is a fee or donation required as a condition of attendance or participation of this event, please describe the amounts to be collected from various categories of participants or spectators: we have an offering basket
- F. Rain date, if applicable none (we will)

7. **ENTERTAINMENT**

Describe entertainment plans; if there will be music, sound amplification or any other noise impact, please describe, including the intended hours

Our worship band will play in the large gazebo
and the event speakers will be speaking
in the gazebo as well.

The applicant hereby acknowledges that it is their responsibility to comply with all applicable copyright laws and obtain all necessary licenses for any music played for this event. Further, the applicant agrees to hold the Village of Osceola harmless and indemnify the Village for any action against the Village arising from failure to comply with all applicable copyright laws. Yes X No -

8. **FOOD AND BEVERAGES**

- A. Will alcoholic beverages be served? Yes - No X (Please note that a separate license is required for sale or serving of alcoholic beverages)

Describe how, where, when and by whom the alcoholic beverages will be served

Describe what method will be used to ensure that alcoholic beverages will be consumed only by persons 21 years of age and older

If yes, describe what method will be used to ensure that alcoholic beverages will be restricted to the designated area.

- B. Will food and/or non-alcoholic beverages be served? Yes X No _____

If yes, describe sanitation measures, food handling procedures and the nature of the food such as pre-packaged foods, hot dogs, pre-mixed soda, raw meats, fish, vegetables, unpeeled fruit, or peeled and cut fruit

Sir Smokes A Lot is catering

Describe any plans you have for cooking food in the event area including fuel or electrical source to be used

no cooking on site

- C. Have you obtained the necessary permit from the Polk County Health Department
Yes _____ No X

9. VENDORS OR CONCESSIONAIRES

- A. Describe what vendors or concessionaires you will allow in conjunction with the event, and the purpose of these concessions

none

- B. Describe how you intend to regulate, monitor, and control the type, number, and quality of vendors/concessionaires whom you may permit to operate in conjunction with the event

n/a

10. SECURITY AND SAFETY PROCEDURES

- A. Describe your proposed procedures for set-up, operation, internal security, and crowd control

We will a safety team on the perimeter of the park. We ask that 1st street be blocked.

- B. If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event

- C. Describe plans to provide first aid, if needed

We will have two nurses on site with first aid kit

- D. Describe the involvement of any vehicles or animals in the event

no vehicles or animals

11. SANITATION PLAN

- A. Describe your plan for clean up and material preservation. Include number, type, and location of trash and recycling containers to be provided for the event. Indicate who will be responsible for clean-up activities during and after the event

harry Mederich is in charge with support from Jue Richter 715-552-1638

- B. Describe the number, type, and location of portable and/or permanent toilets to be provided for the event and the maintenance throughout the event

the permanent toilets on site are adequate

12. VILLAGE FACILITIES, SERVICES AND EQUIPMENT

- A. Describe location, timing, and requirements for any proposed street closure.

We would like first Street closed
for this event 8:00 am - 3:00 pm

- B. Describe number and location for all signs to be placed on Village property or road right-of-way. *Note that all signs may be erected 72 hours before an event and must be removed within 48 hours of the event*

We will post 1 4x6 banner &
1- 24" x 36" sign

- C. Describe Village services and/or equipment requested for this event. This includes, but is not limited to, barricades, cones, signs, tables, and other equipment.

no other equipment needed.

13. LOCATION MAP

Please attach a map or plans for your event land design. At minimum, the following items should be included. Please place a check mark (✓) by those included.

- ☐ A. If a route is involved, the beginning and finish area with arrows, and the places where buses, autos, or other motorized vehicles need to be considered
- ☒ B. Size and location of any tents or structures
- ☐ C. Entertainment or stage locations
- ☐ D. Alcoholic beverage concession area
- ☒ E. Non-alcoholic concession area
- ☒ F. Food concession area (cooking, serving, and consumption areas)
- ☐ G. General merchandise or concession areas
- ☐ H. Portable toilet facilities (indicate number) _____
- ☒ I. First aid facilities
- ☒ J. Event participant and/or spectator parking areas
- ☒ K. Event organizer's command post
- ☐ L. Fireworks or pyrotechnics site
- ☐ M. Fencing or others for securing event area
- ☐ N. Site of electrical wiring to be installed for the event
- ☒ O. Trash receptacles (indicate number) _____

14. INSURANCE

You must provide proof of insurance coverage for your. Attach to this application either an insurance policy or a certificate of insurance including the policy number, amount, and the

provision that the Village of Osceola is included as an additional insured. All sponsors of events at which alcoholic beverages are served must supply the Village with a Certificate of Insurance with coverage not less than \$1,000,000 combined single limit per event and naming the Village as an additionally insured party. The applicant shall hold the Village, its employees and agents, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting from the activities for which the permit is granted. The applicant shall also be required to notify the Village in the event there is a modification or termination of any of the terms of the insurance coverage. Such notification shall be provided not less than two weeks prior to the effective date of the modification or termination.

NOTE: The listed sponsor and responsible person will be responsible for the conduct of the group and for the condition of the public area. The permit is subject to all municipal codes in addition to all rules governing street right-of-ways. The applicant agrees that during use of the public area, the sponsor will not exclude any person from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, national origin, or handicap. The sponsor agrees to indemnify and save the Village harmless from and against all liabilities, claims, demands, judgments, losses, and all suits of law or in equity, costs, and expenses, including reasonable attorney fees, for injury or death of any person, or damage to any property arising from the holding of such special event. The sponsor will be responsible for the reimbursement of all costs incurred by the Village in the repair of damages to Village property directly arising from during the conduct of the event and any additional costs incurred by the Village that are deemed necessary for the safe conduct of the event

ANY FALSIFICATION OF ANSWERS TO THE PROCEEDING QUESTIONS WILL RESULT IN DENIAL OF THE APPLICATION.

 5-17-2023

Signature of Applicant

Date

List emergency contact telephone numbers for applicant, event principals, and volunteer coordinator on the day of the event:

<u>NAME</u>	<u>ORGANIZATION</u>	<u>EMERGENCY CONTACT NUMBER</u>
Sue Richter	Thine Event Coordinator	715 557-1638
Larry Mederich	Pastor O.C.C.	715 417-1589
Bridget Duggan	Administrator OCC	617 356-5033
Duane Olson	Deacon, OCC	612 913-1084
Bill Chantelero	Elder, OCC	715-222-4760

FOR OFFICE USE ONLY

[Signature] 06-05-2023 Approved: ☒ Yes ☐ No
Police Chief Date

Of Police hours (Approximate): 0 Total Labor cost: 0

Comments: - N/A -

[Signature] 6-8-23 Approved: ☒ Yes ☐ No
Fire Chief Date

Of Fire hours (Approximate): _____ Total Labor cost: _____

Comments: _____

[Signature] 6/7/2023 Approved: ☒ Yes ☐ No
Public Works Director Date

Of Public Works hours (Approximate): 1 Total Labor cost: \$42.91

Comments: Public Works will provide 4 barricades for event holder to set-up. No stakes in park for signage or tents etc.

[Signature] 6/8/23 Approved: ☒ Yes ☐ No
Village Administrator Date

Grand Total Labor cost: _____

Comments: _____

Village Board action: Approved: Yes No Date: _____

FINAL APPROVAL AND SIGN OFF

Signature

Title

Date

OFFICE USE ONLY

Check or use N/A (not applicable) where appropriate

- ____ 1. Final check has been made of application requirements
- ____ 2. Event is approved by Village Board
- ____ 3. All required permits are issued and on file
- ____ 4. Refundable clean up fee has been paid, if applicable
- ____ 5. Insurance Certificate and Hold Harmless Agreement is on file
- ____ 6. Application is complete
- ____ 7. Special conditions are attached

Power to Act, Modify, or Revoke. The Village Administrator, or designees, shall have all powers and authority necessary to enforce the terms and conditions of any Special Event Permit, which may be issued. The Village, through its Village Administrator, may modify or revoke a permit whenever the applicant fails to comply with any provisions of the permit or when it is determined to be in the best interest of the Village. The Village reserves the right to shut down a special event that is in progress if it is deemed a public safety hazard and /or there is a violation of Village ordinances or policy, State Statutes, or the terms of the Applicant's permit

Permit is hereby revoked.

Signature

Title

Date

Time

Reason(s) for revocation: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AGFinancial Insurance, LLC 3900 S Overland Ave Springfield MO 65807		CONTACT NAME: Brandi Walker PHONE (A/C, No, Ext): (866) 662-8210 FAX (A/C, No): (417) 447-7475 E-MAIL ADDRESS: bwalker@agfinancial.org	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Church Mutual Insurance Company, S.I.	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: GL COI 101722-23

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		0267910-25-422622	10/17/2022	10/17/2023	EACH OCCURRENCE \$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000							
	MED EXP (Any one person) \$ 5,000							
	PERSONAL & ADV INJURY \$ 1,000,000							
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 3,000,000	
							PRODUCTS - COMP/OP AGG \$ 1,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$	
							BODILY INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE \$	
							AGGREGATE \$	
	DED RETENTION \$							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER	
		N/A					E.L. EACH ACCIDENT \$	
							E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Commercial General Liability Additional Insured: The Village of Osceola, subject to the coverage provided by the referenced policy, regarding use of facilities at Millpond Park for Service in the Park on June 18th, 2023.

CERTIFICATE HOLDER

CANCELLATION

The Village of Osceola 310 Chieftain St Osceola WI 54020		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE

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VILLAGE OF OSCEOLA ADMINISTRATION & FINANCE COMMITTEE PROCEEDINGS
April 7, 2023

The Village of Osceola Administration & Finance Committee met on April 7th, 2023 at Village Hall. Chair Bruce Gilliland called the meeting to order at 9:01 a.m.

Present: Bruce Gilliland, Deb Rose, and Jeromy Buberl

Staff present: Devin Swanberg, Carie Krentz, Tanya Batchelor, Ron Pedrys

Motion by Rose and seconded by Buberl to approve the agenda.

Ayes-3

Nays-0

Motion carried

Motion by Buberl and seconded by Rose to approve the minutes dated March 3, 2023.

Ayes-3

Nays-0

Motion carried

Discussion and Possible Action re:

Fees and Rental

Swanberg has reached out to surrounding communities on their fee & rental schedules. One municipality said their schedules are in their ordinances and to look there. At this time, the Village has no rental fee for community/conference rooms. Buberl stated this is being discussed at the Library Board meeting on who has the responsibilities (booking, collecting, etc.) and if fees should be implemented. When the building opened in 2018, it was determined Library would book rooms due to having more staff. Options discussed regarding the rooms – rooms have their own shared calendar, any department could book rooms, who would collect funds if rental fee were implemented, fees being tied to cleaning (collect deposit vs fixed fee) and creating processes and procedures. MOU with Senior Center on conference rooms after grant timeline expires. Discussion took place on all options available and how to move forward.

Special Event Permit Applications were discussed and currently no fee is charged for this service. A lot of time goes into reviewing each application from 4 department heads to make sure event can take place. Swanberg discussed having a fee for these review of applications. The board wanted some research done, put into a spreadsheet for discussion at the next meeting. The discussion will include what we can and do not want to charge compared to what is currently being done. Changes would go into effect as of January 2024.

Cleaning Contract RFP

Swanberg started a discussion stating current cleaning services as unacceptable. In the time that he has been here, every department has had a complaint regarding current cleaning services. Swanberg will decline the next renewal with ABM and the end date of their services will be 06/30/23. He stated he's received calls from other cleaning companies offering their services and is confident we will get multiple bids if we put out an RFP. Discussion included review of the RFP, making sure we don't have to take lowest bid, or even any bid if none are what is acceptable, both of which are stated in the RFP.

Motion by Rose and seconded by Buberl recommend presenting RFP to full board.

Ayes-3

Nays-0

Motion carried

Police request for Squad sale proceeds

Pedrys sold 2014 K9 squad to Village of Frederic and is looking for approval of sale proceeds. Stated the capital budget previous plan was to rotate a squad every year, but this had not been able to happen. Normally, to sell a squad we had to get it ready (take off decals, all equipment, etc.) but selling it to Frederic was a good deal for both parties. Received \$16,000 for our squad along with a \$1,900 storage container custom built for our 2022 squad.

Other items discussed were maintenance expenses to the other remaining 2 squads (new brakes and rotors and two sets of new tires) and replenish maintenance costs in the amount of \$2,200 for unexpected expenses on these vehicles. Other disbursements being - Referendum flyers in the amount of \$900, firearms ammo in the amount of \$5,100 and part-time officer wages in the amount of \$7,800 – going to need this due to budget removals done in 2022 and the referendum not passing. The firearms ammo would include training Simunitions, which is real life scenario training. By going this route it is a one-time fee but great real scenario training, this would also reduce the amount of ammo purchases which keeps

increasing. Pedrys would be looking for a part-time office that only wants to work part time – to help get more coverage than we are currently staffed.

Motion by Buberl and seconded by Rose recommend squad proceeds to go to board as presented.

Ayes-3

Nays-0

Motion carried

Referendum Update

Swanberg started out with we all saw what happened with the referendum – lost 2 to 1 vote. Wanted to discuss our next steps – need to keep explaining deficiencies and look into all options. Cannot ask for another referendum for at least 2 to 3 years and need to look for other revenue options for the Village. Borrowing – option? Swanberg has asked Todd to provide what he feels Public Works is doing that are considered “extra” services and cutting services that we can’t afford to cover anymore. Pedrys also stated he has been looking into changes in his department. Hasn’t found many but will continue to look into it. Discussion took place to look into services being provided at no charge and if we have staff to cover those services in Public Works and Police Department. Board members do not want to lose good hard-working staff! Concern for mental health of our worker in January. Looking for alternatives for 2024 w/o referendum passing.

Capital Plan – Discussion

Gilliland added these agenda items to get the discussion and planning started for the capital plan and budgeting for 2024. Would like to see the current budget, where is it at? What have we spent? Swanberg has been looking at capital plan to get vehicle in rotation implemented so staff is not driving trucks that are falling apart. Have to take lead time for new vehicle into consideration as well as terms of vehicle cycle – do not want to be running equipment into the ground. 6 to 8 years is not a good turn around. Getting a rotation implemented would be heavy costs upfront but then once in place there would be value in replaced equipment/vehicles. Can’t get new vehicles for a year or so... Costs have continued to increase and has made our capital plan inaccurate. Costs increases will affect 2024 budget process as well... Swanberg and staff will be making a list of what we need and borrow. The board discussed getting this done because it would be beneficial to borrow a larger amount versus multiple times. Need to know borrow measure – or best estimate.

Audit will happen in May 2023 expect completion by end of the month. Work towards six-months of expenditures to budget for next year. Budget planning starts at the end of June early July. Department heads have been getting budget updates monthly to help with planning.

Discussion on options and alternatives to explore such as, storm water, public works charge if help with water/sewer. Wisconsin League of Municipalities a good resource to options.

Future Agenda items and Updates

Buberl said it’s been great and Rose said you will be missed with agreement in room.

Chair Gilliland adjourned the meeting at 10:25 a.m.

Respectfully Submitted by
Carie Krentz, Village Clerk

Osceola Airport Commission Meeting Minutes

Date: 04/17/2023

Meeting Called to order by Greene 4:04

Attendees:

Commissioners: Greene, Melin, Johnson, Lee - Absent: Waddell

Public: Steve Mueller, Steve Kennedy

Approval of Agenda: 1. Lee 2. Johnson - (I=4 NA=0)

Approval of March Minutes: 1. Johnson 2. Lee - (I=4 NA=0)

Invoices for payment – None, Johnson

Airport Financials: Reviewed by Greene, Melin, Johnson, Lee

Request a 2022-year end financial summary for budget purpose at next meeting.

Managers' Report:

Some patchy ice remains.

Fuel Tank inspecting -Satisfactory

Lights repaired from snow plowing damage by Johnson. A basic review of Lock out tag out maintenance procedure was discussed by Melin. Spare light parts stock is sufficient, more available by donation of Neo Electrical Solutions if needed.

Other Business:

Airport Master Plan Discussion - SEH is working with the BOA on scope for OEO. Johnson and Melin attended the scope meeting between BOA and SEH. SEH plans to have a public meeting in the future for pilot and public open discussion of the 20-year outlook on OEO improvements to include in the master plan.

Airport Ordinance Revisions- no action taken.

Snow Blower Update: Dick spoke with manufacture (Gary) about a repair solution. No options open for discussion with the manufacturer. Estimated repair cost 30k.

-Greene excused himself from meeting for personal timing conflict. 5:20pm

Potential Loader Storage: Johnson to open conversation with Devin on the possibility of storing future airport Snow removal equipment at the fire hall location.

Hangar Lease Renewals: D6 (Votava) Signed by Melin & LEE, C2 (Carver) Melin discussed options of possible temporary non-renewal due to delinquent payments- Johnson & Lee signed.

2024 Airport Budget: Steve Mueller expects a 12 % Increase in Snow removal for next season. Due to increased labor and fuel.

Airport Signs:

Glider Operations: Greene discussed OEO possible liability due to glider operations along 28 ROFA/RSA. Include in master plan to approve this area and operations by FSDO as part of the master plan.

Future Agenda Items and Updates: North Airport Road – Developers are looking to purchase the property north of airport road and there are 7 lots that will have access by driveway onto airport road. Discussion of taxi operations (Hot Props) In the close vicinity of a residential area was a concern. The commission is concerned children or domestic animals will create additional liability to the airport. It is questioned if the FAA allows residential traffic on an airport perimeter road and if the developer has the authority to develop using airport road as access to his property. Currently the Airports snow plowing contractor manages the snow removal on Airport Road.

A special meeting was requested for further discussion of Airport Road. Lee to coordinate.
Tentative date 4/24/2023 4pm

Adjourn 6:20 1. Lee 2. Johnson (I=3 NA=0)

Osceola Airport Commission Special Meeting

Date: 4/24/2023

Meeting called to order by Greene at 3:56pm.

Present: Melin, Lee, Greene, Johnson, and Waddell

Absent: None

Public: Isaac Nelson, Phil Mattison, Steve Muller, Pat Brown, Diana Nelson, Steve Strobie, Mark Shaver, Jessie Corey (Custom Fire), Devin Swanberg, Bruce Olson, Brad Volker(old airport engineer), Steve Kennedy, Dan Burch, Jim Kirvida, Jeff Meyer, and Mike Viebrock.

Greene called the meeting to order. He asked Viebrock what his intentions might be for the development. Viebrock stated he was looking into purchasing the development from his uncle. But he wanted to come in front of the board and present his intentions of a phased development. Mattison an former Osceola Airport Commission member read aloud an email he sent off to the Bureau of Aeronautics. Mattison basically said Osceola Airport is funded mostly by the Wisconsin Bureau of Aeronautics. The Wisconsin Bureau of Aeronautics has people that deal with developments near airports. Mattison also stated the Wisconsin Bureau of Aeronautics may be willing to work with the developer. Pat Brown mentioned that in about 2007 there was a meeting between the Federal Government and the Village of Osceola. During that meeting it was understood that the 1996 preliminary plan for the sunset meadows development was not going to work with the airport/road. He (Pat Brown) also suggested that the village of Osceola and the Wisconsin Bureau of Aeronautics purchase a setback from the developer? Brad Volker stated that Airport Road was previously gravel, and had been paved during the Northeast airport expansion project. Greene stated that Airport road has been maintained by the the airport for the last twenty years. Muller stated there are sewer and water laterals under airport road and there would be a significant cost a to remove the infrastructure that someone paid for. Swanberg stated he will follow up with the Wisconsin Bureau of Aeronautics.

Adjourned meeting by Greene at 4:47pm



Library Board of Trustees
Minutes of Regular Meeting Thursday, April 13th, 2023

Trustees Present: Michele Merritt, Jessica Buberl, Jeromy Buberl, Arvid Maki, Betsy Kremser, Ron Johnson, Amanda Wicklund

Also Present: Shelby Friendshuh, Representative for Friends of the Library

President Jessica Buberl **called the meeting to order** at 5:32 p.m.

Approval of Agenda:

Motion to approve the agenda with the date amendment suggested by Jeromy. Seconded by Ron. Motion carried unanimously.

Approval of March 2023 Minutes:

A motion to approve the minutes for the March regular meeting with a grammatical amendment by Betsy and seconded by Michele. Carried unanimously.

Citizens' Comments:

The Friends of the Library made approximately \$90 dollars from the book sale, despite the bad weather.

Director's Report:

Friendshuh has been working on the ACT 150 reimbursement requests, which will be going out shortly. OPL is significantly above circulation numbers compared to last year. Friends of the Library donated money for book club kits. Also, 248 new items were purchased this month. Lots of positive programming happened in March, including a puzzle contest, book clubs, and a macrame craft event. There was also a visit from the public works crew and their snow plow trucks for storytime.

Monthly Financials:

Jessica made a motion to approve the monthly financial results, seconded by Arvid. Carried unanimously.

Audit and Approved Bills:

Motion to pay the bills by Betsy, seconded by Jeromy. Carried unanimously.

WMPL Board of Trustees Bylaws Revision

The board reviewed the WMPL Board of Trustees Bylaws. A motion was made by Arvid to make amendments as proposed. Seconded by Jeromy. Carried unanimously.

Challenged Materials Policy Review

A motion was made by Betsy to approve the Challenged Materials and Reconsideration Policy as proposed, with the amendments as proposed. Seconded by Jeromy. Carried unanimously.

Next regularly scheduled meeting: Thursday, May 11th 2023 at 5:30

Meeting Adjourned at 6:44 p.m.

Respectfully submitted by Amanda Wicklund, Library Board Secretary

VILLAGE OF OSCEOLA
HISTORIC PRESERVATION COMMISSION PROCEEDINGS
December 27, 2022

The Historic Preservation Commission of the Village of Osceola met in person and one person on GoTo Meeting on December 27, 2022. Chair Deb Rose called the meeting to order at 6:31 p.m.

Present: Rose, Lorenz, Viebrock & Rice (GoTo Meeting)
Absent: Burch and Helgeson-McCarthy
Others Present: Dan Herbert from Gaughan Development and John Harriss from Harriss Architects
(arrived at 6:45 pm)

Approval of Agenda

Motion by Lorenz and second by Rose to approve agenda.
(Vote: Yes – 4, No – 0, Motion Carried)

Approval of Minutes August 8, 2022 & August 25, 2022 meetings

Motion by Lorenz and second by Rose to approve 08/08/22 and 08/25/22 meeting minutes.
(Vote: Yes – 4, No – 0, Motion Carried)

General Business - Revisit Certificate of Appropriateness review for Osceola Bluffs Development (206 River Street)

Herbert started the discussion with going over previous comments from HPC meetings where the building was too modern and coloring wasn't historic. Items that were done to address those concerns were (1) eliminating some and disguising balconies (a few balconies do not even have lights on them) into the building. (2) Eliminating and disguising trails by not using pavement but instead wood chips and more natural materials. (3) Bump outs were added in front and (4) instead of all brick, a combination of brick and alternative siding (ex: hardy board). Herbert said he visited the downtown area and it was hard to find continuity with existing structures to incorporate into building.

Pascarella went through a recap of exterior concerns by HPC stating their main concern was all brick being too cold of a look for the area. Herbert stated he wants the building to be timeless and classic when all is said and done.

Harriss went through computer generated drawings of the changes made to date but stated this is NOT final plans. Concerns he addressed was the building being too modern, bulky, and tall. He went over all these issues and showed where all changes have been made. He is looking for guidance from this committee to move forward and revise drawings as necessary.

Committee members had a discussion of what their responsibilities were in this committee. Went through Village ordinance, Chapter 130-3 & 5, Historic Preservation-Commission & Powers and duties of Commission.

Rose asked committee members to review computer generated drawings brought to the meeting and give their feedback to Administrator, Swanberg, by January 6, 2023. This feedback will be discussed at next HPC meeting tentatively to be held on January 12, 2023 at 6:30 pm.

Future agenda items and updates

None

Adjourn

Rose adjourned the meeting at 8:57 p.m.

Respectfully submitted by

Carie A. Krentz, Village Clerk

PLAN COMMISSION MEETING PROCEEDINGS

May 2nd, 2023

The Plan Commission of the Village of Osceola met on May 2nd, 2023 to hold a regular monthly board member Norenberg called the meeting to order at 7:00 p.m.

Present: Kim O'Connell, Bill Chantelois V, Dennis Tomfohrde, Tyler Norenberg

Excused: Deb Rose, Rob Bullard

Staff present: Devin Swanberg

Others present: Peter Paidar, Nealy Yakes, Sandy Caravelli, Thomas Caravelli, Pat Brown, Jamie Muscha

Motion to approve the agenda was made by O'Connell, second by Chantelois motion passed 4-0

Motion to approve the minutes of the March and April commission meeting was made by Tomfohrde and seconded by O'Connell motion passed 4-0

Mike Viebrock presented the possibility of developing Meadowlark lane with the phase plan from the preliminary plat from 1996. He wanted to get this before the board so they are aware of the issues and to inform them of how the development would be laid out. Administrator Swanberg mentioned that currently they are working with the FAA and the airport to see if Airport Road is Shared or for Airport business only. There were discussions on the utilities and the overall layout of the plan. No action was requested at this time as more time is needed for development and planning.

Administrator Swanberg brought forward a lot to potentially sell for development around the southeast side of the airport. Chantelois made a motion to pursue to sell if it is allowable motion seconded by Tomfohrde motion passed 4-0

Future agenda items and updates – Discussion on the Comp Plan at the June Meeting and Baird is coming to the Regular Village Board meeting May 16th to do a presentation on TIF/TID to teach the board and community how it works and why it is used.

Meeting Adjourned at 7:48

Respectfully submitted by
Devin Swanberg
Village Administrator

PLAN COMMISSION MEETING PROCEEDINGS

May 24th, 2023

The Plan Commission of the Village of Osceola met on May 24th, 2023 to hold a special board meeting member Rose called the meeting to order at 6:02 p.m.

Present: Deb Rose, Kim O'Connell, Dennis Tomfohrde, Tyler Norenberg, Bruce Gilliland, Deb Rose, Rob Bullard

Excused: Bill Chantelois V

Staff present: Devin Swanberg, Angela Poppenhagen

Others present: Peter Paidar, Nealy Yakes, Sandy Caravelli, Thomas Caravelli, Pat Brown, Lisa Curry, Holly Walsh, Betsy Kremser, Hale, Arvid Maki, Brad Lutz, Sean Bohan, Eliane Kopischke, Kent Jefferson, Dan Guenther, John Harriss, Dan Hebert

Motion to approve the agenda was made by Bullard, second by Gilliland motion passed 6-0

Sean Bohan from AEC presented the Osceola Bluffs engineer plan to the planning committee. The project site is 4.6 acres. Currently the impervious surface is 96,000 sq ft, the new plan will decrease that to 64,000 sq ft. The site plan meets all required setbacks from NR 118 and stay out of the 40-foot setback that the current structure is over. The storm water will be managed by 3 storm ponds where there is currently impervious surface. Norenberg is leery that holding pond nearest to the bluff line could overflow in to the wetlands below would like more clarification on this. Three of these are bioretention and the third is dry pond. This will decrease peak rates 60% to the west and 80% to the south. The ponds clean water and follow all state and village ordinances. Using these measures, it will lower the peak rates create less erosion and better water quality.

John Harriss from HA Architecture presented the site plan and the narrative for the Osceola Bluff Development with Dan Hebert of Gaughan. They presented that they would need three conditional use permits, one for height, one for disturbing 10,000 sq ft and one for first floor residential in the B1 district. They have achieved 1.7 parking spaces for the building on the site and will not need contracted parking. The site has 112 underground parking spaces with a dog washing station and bike storage. They will work with SHPO while excavating to ensure proper protocol and being followed if anything of significance is found while excavating. They are using a flat roof design to maximize the units and for better water control on the site. When asked why they are using 9-foot ceilings not 8 it is now the industry standard.

City Engineer confirmed that the height of the building is 44 feet 8 inches.

The colors were chosen to be visually inconspicuous with the bluff and trees they called it stealth design. They have no desire to cut trees to keep the natural appeal. They met with the fire chief to discuss and address any issues they might have. The lighting on the site will not emit light pollution into the skies and be localized and down. When asked why they site and not somewhere else the response was because of the uniqueness this site provides and the proximity to downtown. Norenberg also asked why, where when there are conflicts with code and comp plan. Response was the village is desperate for good sustainable housing.

The meeting was adjourned 7:25 pm

Respectfully submitted by
Devin Swanberg

Village Administrator

WATER AND SEWER COMMITTEE

The Village of Osceola Water and Sewer Committee met at Village Hall on Tuesday, February 28, 2023, at 4:30 p.m.

Present: Bruce Gilliland and Brad Lutz
Absent: Holly Walsh
Also Present: Devin Swanberg, Rick Caruso and Jennifer Roytek

1) Call to Order – Meeting was called to order at 4:40 p.m. by Bruce Gilliland

2) Approval of the agenda
Motion by Lutz and second by Gilliland
Vote: Yes – 2 No – 0

3) Approval of December 5, 2022, meeting minutes
Motion by Lutz, second by Gilliland
Vote: Yes – 2 No – 0

4) Discussion and Possible Action Re: Well 3 Maintenance and Reconditioning

Caruso reviewed his memo to the Water and Sewer Committee and stated that there is currently no issues with Well 3 but the Department of Natural Resources recommends that high capacity wells be inspected and reconditioned every 10 years. Estimates received from Bergeson-Caswell, SEH and Automatic Systems Estimate reconditioning to total \$58,000.00. Though not expected, there may be additional services needed. The project will be funded by Water Utility reserves Reconditioning will take place in the spring for approximately 6 weeks. The department will be relying on well 4 during the reconditioning and will be obtaining an additional estimate to install a temporary pump for water production if needed. Caruso requested the committee to approve the estimates and forward to the Village Board to consider for approval.

Lutz moves to send Caruso's request to the Village Board for consideration including the temporary pump, if necessary, seconded by Gilliland.

Vote: Yes – 2 No – 0

5) Discussion and Possible Action Re: Update: WCWBF Facility Upgrade: Caruso reviewed his memo to the Water and Sewer Committee to update them on the WCWBF Phase .5 Project. On March 7, 2023, member communities including Osceola will be voting whether to approve the 9.4-million-dollar project., this does not include the larger dryer project which received pushback and is still being explored as a long-term process upgrade. Osceola is in support of this phase .5 project. Caruso stated that no action is needed at this time.

6) Discussion and Possible Action Re: Verizon Wireless Tower: Swanberg addressed the Water and Sewer Committee stating that Verizon has stated that the water tower would not be “structurally sound” if they added more antennas for what they need. Swanberg stated what they mean is that it is not big enough to hold what they need. He is working with the airport and looking at the grass area just east of the water tower. Verizon wants a 162-foot monopole. This is the only site the Village has for the tower. Swanberg will be checking more with the airport and then will speak to Verizon's representative. No action needed at this time.

7) Any Other Appropriate Items to Discuss: Lutz asked about the disconnection of services and the demolition of the village owned house on 4th Avenue where the skate park will be located. Caruso stated that he does not believe the services will be needed, the services would just be abandoned. Lutz stated that the Village should look at installing Pickle Ball courts too if we are looking at partnering with the Skate Park Committee. Discussion followed about the possibility of the ice-skating rink being moved back up to the top of the hill above Oakey Park where it was originally.

8) Adjourn
Gilliland adjourned the meeting at 5:07 pm.

Recording Secretary: Jennifer Roytek

6/08/2023 1:17 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

GENERAL FUND CHECKING

ALL Checks

Posted From: 5/10/2023 From Account:
Thru: 6/08/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
65212	5/10/2023	AMAZON CAPITAL SERVICES	836.43
65213	5/10/2023	AT&T MOBILITY	231.30
65214	5/10/2023	BILL'S ACE HARDWARE	64.10
65215	5/10/2023	BRIGHTSPEED	1,125.41
65216	5/10/2023	CARIE KRENTZ	240.00
65217	5/10/2023	CITY OF NEW RICHMOND	90.00
65218	5/10/2023	COMMERCIAL TESTING LAB.	1,332.50
65219	5/10/2023	COMPENSATION CONSULTANTS, LTD	25.00
65220	5/10/2023	CORE & MAIN LP	380.00
65221	5/10/2023	CULLIGAN OF RICE LAKE	25.45
65222	5/10/2023	DICK'S FRESH MARKET	168.72
65223	5/10/2023	ERIC LEHMAN	230.00
65224	5/10/2023	GENERAL TEAMSTERS UNION	386.00
65225	5/10/2023	HOME DEPOT CREDIT SERVICES	349.00
65226	5/10/2023	J & S GENERAL CONTRACTING	2,211.25
65227	5/10/2023	JENNIFER GILLER	150.00
65228	5/10/2023	JENNIFER L. ROYTEK	30.00
65229	5/10/2023	KWIK TRIP	2,524.08
65230	5/10/2023	LUDVIGSON LAW OFFICE 2014	1,170.00
65231	5/10/2023	MCMASTER-CARR	41.86
65232	5/10/2023	MIDWEST MACHINERY	1,407.07
65233	5/10/2023	NATIONWIDE TRUST COMPANY, FSB	150.00
65234	5/10/2023	OSCEOLA SCHOOL DISTRICT	9,486.46
65235	5/10/2023	PITNEY BOWES INC.	144.96
65236	5/10/2023	POLK COUNTY HIGHWAY DEPARTMENT	3,054.39
65237	5/10/2023	REBEKAH PALMER	150.00
65238	5/10/2023	RONALD PEDRYS	138.00
65239	5/10/2023	SCHWAAB, INC.	98.86
65240	5/10/2023	SECURIAN FINANCIAL GROUP, INC.	168.18
65241	5/10/2023	SHELBY FRIENDSHUH	25.00
65242	5/10/2023	TANNER REBHAN	50.00
65243	5/10/2023	TANYA BATCHELOR	245.00
65244	5/10/2023	THE BITWORKS INC.	5,917.28

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65245	5/10/2023	THE OSCEOLA SUN	1,155.38
65246	5/10/2023	THE STAPLE	105.00
65247	5/10/2023	THOMSON REUTERS - WEST	132.30
65248	5/10/2023	TIMOTHY GADA	38.46
65249	5/10/2023	WEST CENTRAL BIOSOLIDS COMMISSION	13,147.68
65250	5/10/2023	WI SCTF	54.59
65251	5/15/2023	ASSOCIATED BANK GREEN BAY, N.A.	367,118.13
65252	5/15/2023	ASSOCIATED BANK GREEN BAY, N.A.	231,575.00
65253	5/17/2023	AFLAC	432.04
65254	5/17/2023	AMERY PUBLIC LIBRARY	7.00
65255	5/17/2023	BAKER & TAYLOR	1,284.88
65256	5/17/2023	BILL'S ACE HARDWARE	3.99
65257	5/17/2023	CARLETON A FRIDAY MEMORIAL LIBRARY.	18.00
65258	5/17/2023	CHIEFTAIN MANUFACTURING	500.00
65259	5/17/2023	DR BRUCE GIEBINK, PHD	289.00
65260	5/17/2023	EMC INSURANCE COMPANIES	8,419.03
65261	5/17/2023	GUARDIAN PEST SOLUTIONS, INC.	129.50
65262	5/17/2023	J & S GENERAL CONTRACTING	2,700.00
65263	5/17/2023	LAKELAND COMMUNICATIONS	246.89
65264	5/17/2023	LE PHILLIPS MEMORIAL LIBRARY	32.50
65265	5/17/2023	MIDWEST ONE BANK	656.40
65266	5/17/2023	MIDWEST ONE BANK	529.41
65267	5/17/2023	NORTHWOOD TECHNICAL COLLEGE	628.95
65268	5/17/2023	ODP BUSINESS SOLUTIONS	126.37
65269	5/17/2023	OSCEOLA AEROSPORT, LLC	11,509.34
65270	5/17/2023	PDI	59.94
65271	5/17/2023	PETTY CASH-LIBRARY	189.09
65272	5/17/2023	SPECTRUM	129.98
65273	5/17/2023	STERICYCLE, INC.	152.66
65274	5/17/2023	UNUM LIFE INSURANCE COMPANY OF AMERICA	414.82
65275	5/17/2023	VERIZON	391.34
65276	5/17/2023	VISA	301.89
65277	5/17/2023	VISA	1,138.34

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65278	5/17/2023	WISCONSIN DNR	45.00
65279	5/17/2023	WISCONSIN LIBRARY ASSOCIATION	21.00
65280	5/17/2023	XCEL ENERGY	16,244.79
65281	5/24/2023	CARIE KRENTZ	240.00
65282	5/24/2023	ERIC LEHMAN	230.00
65283	5/24/2023	JENNIFER GILLER	150.00
65284	5/24/2023	JENNIFER L. ROYTEK	30.00
65285	5/24/2023	REBEKAH PALMER	150.00
65286	5/24/2023	RONALD PEDRYS	138.00
65287	5/24/2023	SHELBY FRIENDSHUH	25.00
65288	5/24/2023	TANNER REBHAN	50.00
65289	5/24/2023	TANYA BATCHELOR	245.00
65290	5/24/2023	TIMOTHY GADA	38.46
65291	5/24/2023	WI SCTF	54.59
65292	5/26/2023	AMAZON CAPITAL SERVICES	3,524.60
65293	5/26/2023	ANNE MILLER	92.66
65294	5/26/2023	BADGER STATE INC.	1,097.80
65295	5/26/2023	BENSON LAW OFFICE, LTD	690.00
65296	5/26/2023	BOYDS OUTDOOR POWER	31.79
65297	5/26/2023	CAPITAL ONE TRADE CREDIT	115.40
65298	5/26/2023	CARQUEST	124.29
65299	5/26/2023	DELTA DENTAL PLAN OF WISCONSIN	1,572.22
65300	5/26/2023	EO JOHNSON LEASING	323.00
65301	5/26/2023	FEDERATED CO-OPS, INC.	69.91
65302	5/26/2023	INDUSTRIAL HEALTH SERVICES NETWORK, INC.	47.90
65303	5/26/2023	J & S GENERAL CONTRACTING	368,600.00
65304	5/26/2023	JOHNSON BLOCK AND COMPANY, INC.	16,400.00
65305	5/26/2023	MIDWESTONE	3,277.00
65306	5/26/2023	MUNICIPAL ENVIRONMENTAL GROUP-WATER DIVISION	260.70
65307	5/26/2023	O'REILLY AUTOMOTIVE STORES INC.	128.13
65308	5/26/2023	ODP BUSINESS SOLUTIONS	79.78
65309	5/26/2023	POLK COUNTY HIGHWAY DEPARTMENT	4,083.00
65310	5/26/2023	SHELBY FRIENDSHUH	449.00

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65311	5/26/2023	SIGN-XPRESS, LLC	55.00
65312	5/26/2023	SUMMIT FIRE PROTECTION	3,337.25
65313	5/26/2023	THE HOME DEPOT PRO	260.52
65314	5/26/2023	WE ENERGIES	4,248.94
65315	5/26/2023	ZARNOTH BRUSH WORKS, INC.	335.00
65316	6/07/2023	ABM	1,411.47
65317	6/07/2023	AMAZON CAPITAL SERVICES	529.83
65318	6/07/2023	AT&T MOBILITY	231.30
65319	6/07/2023	BILL'S ACE HARDWARE	736.80
65320	6/07/2023	BRIGHTSPEED	1,130.83
65321	6/07/2023	CAPITAL ONE TRADE CREDIT	41.46
65322	6/07/2023	CARIE KRENTZ	240.00
65323	6/07/2023	COMMERCIAL TESTING LAB.	1,088.00
65324	6/07/2023	COMPENSATION CONSULTANTS, LTD	25.00
65325	6/07/2023	CULLIGAN OF RICE LAKE	12.00
65326	6/07/2023	DIGGERS HOTLINE	26.10
65327	6/07/2023	EPA AUDIO VISUAL, INC.	1,000.00
65328	6/07/2023	ERIC LEHMAN	230.00
65329	6/07/2023	EVERLAST REHAB	1,200.00
65330	6/07/2023	HAWKINS INC	10.00
65331	6/07/2023	IMAGETREND, INC	260.84
65332	6/07/2023	JENNIFER GILLER	150.00
65333	6/07/2023	JENNIFER L. ROYTEK	30.00
65334	6/07/2023	KWIK TRIP	1,906.33
65335	6/07/2023	LAKELAND COMMUNICATIONS	248.39
65336	6/07/2023	MSA PROFESSIONAL SERVICES	2,517.50
65337	6/07/2023	NATIONWIDE TRUST COMPANY, FSB	150.00
65338	6/07/2023	NORTHERN LAKE SERVICE, INC.	2,676.70
65339	6/07/2023	NORTHWOOD TECHNICAL COLLEGE	55.54
65340	6/07/2023	O'REILLY AUTOMOTIVE STORES INC.	277.63
65341	6/07/2023	PITNEY BOWES INC.	503.50
65342	6/07/2023	POLK BURNETT	52.52
65343	6/07/2023	REBEKAH PALMER	150.00

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65344	6/07/2023	RONALD PEDRYS	138.00
65345	6/07/2023	SECURIAN FINANCIAL GROUP, INC.	401.29
65346	6/07/2023	SHELBY FRIENDSHUH	25.00
65347	6/07/2023	SMITH & LOVELESS, INC.	65.42
65348	6/07/2023	STEVENS ENGINEERS, INC.	2,793.92
65349	6/07/2023	TANNER REBHAN	50.00
65350	6/07/2023	TANYA BATCHELOR	245.00
65351	6/07/2023	TIMOTHY GADA	38.46
65352	6/07/2023	UNITED STATES POSTAL SERVICE - POSTMASTER	94.00
65353	6/07/2023	VESSCO INC.	149.00
65354	6/07/2023	WEST CENTRAL BIOSOLIDS COMMISSION	14,117.13
65355	6/07/2023	WEST WISCONSIN INSPECTION AGENCY, LLC	2,261.82
65356	6/07/2023	WI PROFESSIONAL POLICE ASSOCIATION	172.00
65357	6/07/2023	WI SCTF	54.59
EFTPS	5/10/2023	EFTPS	11,209.64
EFTPS	5/24/2023	EFTPS	11,130.12
EFTPS	6/07/2023	EFTPS	11,075.79
COL LIFE	5/26/2023	COLONIAL LIFE	92.28
V5102301	5/10/2023	BACH, ANDREW	2,173.35
V5102302	5/10/2023	BATCHELOR, TANYA	1,246.43
V5102303	5/10/2023	CARUSO, RICHARD T.	1,720.72
V5102304	5/10/2023	FELDTMOSE, MARIE K.	471.41
V5102305	5/10/2023	FRIENDSHUH, SHELBY	1,208.76
V5102306	5/10/2023	GADA, TIMOTHY	2,011.95
V5102307	5/10/2023	GILLER, JENNIFER	1,209.15
V5102308	5/10/2023	HOVERMAN, RICHARD D.	252.11
V5102309	5/10/2023	JACOBS, MICHELLE	360.98
V5102310	5/10/2023	KENNY, RYAN	1,703.80
V5102311	5/10/2023	KRENTZ, CARIE	1,369.78
V5102312	5/10/2023	LEHMAN, ERIC M.	1,760.02
V5102313	5/10/2023	LEHMAN, JENNIFER T.	281.04
V5102314	5/10/2023	MALLIN, MICHAEL	1,496.50
V5102315	5/10/2023	MILLER, ANNE	631.96

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V5102316	5/10/2023	MORGEL, JOSHUA J.	20.53
V5102317	5/10/2023	PALMER, REBEKAH S.	780.75
V5102318	5/10/2023	PARO, CORA	268.18
V5102319	5/10/2023	PEDRYS, RONALD W.	2,339.05
V5102320	5/10/2023	REBHAN, TANNER	1,644.01
V5102321	5/10/2023	ROYTEK, JENNIFER L.	1,297.58
V5102322	5/10/2023	SCHILL, JUSTIN	1,480.35
V5102323	5/10/2023	SWANBERG, DEVIN	2,804.46
V5102324	5/10/2023	TRACY, DAWN	565.75
V5102325	5/10/2023	TRACY, RALPH E.	1,679.00
V5102326	5/10/2023	WATERS, TODD	1,708.16
V5242301	5/24/2023	BACH, ANDREW	2,166.97
V5242302	5/24/2023	BATCHELOR, TANYA	1,215.99
V5242303	5/24/2023	BUBERL, JESSICA	616.00
V5242304	5/24/2023	CARUSO, RICHARD T.	1,793.71
V5242305	5/24/2023	FRIENDSHUH, SHELBY	1,208.76
V5242306	5/24/2023	GADA, TIMOTHY	1,967.24
V5242307	5/24/2023	GILLER, JENNIFER	1,209.15
V5242308	5/24/2023	HOVERMAN, RICHARD D.	289.42
V5242309	5/24/2023	JACOBS, MICHELLE	350.53
V5242310	5/24/2023	KENNY, RYAN	1,761.80
V5242311	5/24/2023	KRENTZ, CARIE	1,369.78
V5242312	5/24/2023	LEHMAN, ERIC M.	1,741.78
V5242313	5/24/2023	LEHMAN, JENNIFER T.	210.78
V5242314	5/24/2023	MALLIN, MICHAEL	1,558.53
V5242315	5/24/2023	MILLER, ANNE	500.31
V5242316	5/24/2023	PALMER, REBEKAH S.	780.75
V5242317	5/24/2023	PARO, CORA	387.34
V5242318	5/24/2023	PEDRYS, RONALD W.	2,339.05
V5242319	5/24/2023	REBHAN, TANNER	1,700.14
V5242320	5/24/2023	ROYTEK, JENNIFER L.	1,297.58
V5242321	5/24/2023	SCHILL, JUSTIN	1,538.34
V5242322	5/24/2023	SWANBERG, DEVIN	2,804.46

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V5242323	5/24/2023	TRACY, DAWN	588.72
V5242324	5/24/2023	TRACY, RALPH E.	1,743.00
V5242325	5/24/2023	WATERS, TODD	1,779.17
V6072301	6/07/2023	BACH, ANDREW	2,233.76
V6072302	6/07/2023	BATCHELOR, TANYA	1,137.49
V6072303	6/07/2023	CARUSO, RICHARD T.	1,720.71
V6072304	6/07/2023	FELDTMOSE, MARIE K.	44.62
V6072305	6/07/2023	FRIENDSHUH, SHELBY	1,208.76
V6072306	6/07/2023	GADA, TIMOTHY	1,799.42
V6072307	6/07/2023	GILLER, JENNIFER	1,209.15
V6072308	6/07/2023	HOVERMAN, RICHARD D.	242.41
V6072309	6/07/2023	JACOBS, MICHELLE	381.24
V6072310	6/07/2023	KENNY, RYAN	1,703.81
V6072311	6/07/2023	KRENTZ, CARIE	1,369.78
V6072312	6/07/2023	LEHMAN, ERIC M.	1,683.08
V6072313	6/07/2023	LEHMAN, JENNIFER T.	210.78
V6072314	6/07/2023	MALLIN, MICHAEL	1,496.50
V6072315	6/07/2023	MILLER, ANNE	679.82
V6072316	6/07/2023	PALMER, REBEKAH S.	780.75
V6072317	6/07/2023	PARO, CORA	344.78
V6072318	6/07/2023	PEDRYS, RONALD W.	2,339.05
V6072319	6/07/2023	REBHAN, TANNER	1,644.01
V6072320	6/07/2023	ROYTEK, JENNIFER L.	1,297.57
V6072321	6/07/2023	SCHILL, JUSTIN	1,480.34
V6072322	6/07/2023	SWANBERG, DEVIN	2,804.46
V6072323	6/07/2023	TRACY, DAWN	586.17
V6072324	6/07/2023	TRACY, RALPH E.	1,757.75
V6072325	6/07/2023	WATERS, TODD	1,708.17
HLTH PTNRS	5/11/2023	HEALTHPARTNERS	18,247.16
MTA 6-7-23	6/07/2023	MTA-MY TAX ACCOUNT	1,910.13
STMT050623	5/16/2023	BP	195.66
WDC 6-7-23	6/07/2023	GREAT WEST	722.69
MTA 5-10-23	5/10/2023	MTA-MY TAX ACCOUNT	1,933.50

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MTA 5-24-23	5/24/2023	MTA-MY TAX ACCOUNT	1,909.15
WDC 5-10-23	5/10/2023	GREAT WEST	722.69
WDC 5-24-23	5/24/2023	GREAT WEST	724.12
CENTRALSTATE	5/17/2023	CENTRAL STATES H&W FUND	13,650.00
CENTRALSTATE	6/02/2023	CENTRAL STATES H&W FUND	10,920.00
Grand Total			1,322,339.69

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Total Expenditure from Fund # 100 - GENERAL	581,271.09
Total Expenditure from Fund # 221 - LIBRARY	26,917.98
Total Expenditure from Fund # 250 - AIRPORT	15,099.73
Total Expenditure from Fund # 265 - BUSINESS IMPROVEMENT DISTRICT	500.00
Total Expenditure from Fund # 275 - OSCEOLA MUNICIPAL COURT	3,782.51
Total Expenditure from Fund # 300 - DEBT SERVICE FUND	599,853.82
Total Expenditure from Fund # 410 - GENERAL CAPITAL FUND	3,448.19
Total Expenditure from Fund # 510 - WATER UTILITY	29,249.64
Total Expenditure from Fund # 520 - SEWER UTILITY	62,216.73
Total Expenditure from all Funds	1,322,339.69