

NOTICE
VILLAGE OF OSCEOLA
REGULAR BOARD MEETING - AMENDED

Date: Tuesday, April 9, 2024

Time: 6:00 pm CST

Place: Board Room, Room 205 (310 Chieftain Street)

AGENDA

1. Call to order
2. Approval of the agenda
3. Approval of the Consent Agenda items:
 - a) Approval of the minutes:
 - i. Regular meeting dated March 12, 2024
 - ii. Special meeting dated March 18, 2024
 - b) Licenses and Permits:
 - i. Operator's Licenses
 - a. Alexander Jankowski – Cascade BP
 - b. Peter Droher – Cascade BP
 - c. Rodger Cameron – Special Events, ex: Wheels & Wings
 - ii. Special Event Permit:
 - a. Rhubarb Fest
 - c) Board, Committee, Commission and Agency Reports:
 - i. Admin & Finance March 7, 2024 (Committee approved April 4, 2024)
 - ii. Airport Commission February 20, 2024 (Commission approved March 18, 2024)
 - iii. BID Board February 22, 2024 (Board approved March 13, 2024)
 - iv. Historic Preservation August 29, 2023 (Commission approved March 27, 2024)
 - v. Library Board February 8, 2024 (Commission approved March 14, 2024)
 - vi. Planning Commission March 5, 2024 (Commission approved April 3, 2024)
 - vii. Public Works Committee December 19, 2023 (Committee approved March 27, 2024)
 - viii. Room Tax Commission November 30, 2023 (Commission approved March 20, 2024)
 - ix. Water & Sewer November 28, 2023 (Committee approved March 20, 2024)
 - d) Approval of vouchers payable
 - e) Budget summary
4. Public input and ideas (Limit 5 minutes per speaker)
5. Reports:
 - a) Staff reports
 - i. Fire
 - ii. Building Inspection
 - iii. Administration
 - iv. Police
 - v. Public Works
 - vi. Utilities

- vii. Library
- b) Chamber of Commerce/Mainstreet
- 6. Other business – discussion and possible action re:
 - a) BID Operational Plan
 - b) Appointment of Jessica Robinson (River Bluff Salon) and Jane Maki (Coming Home) to the BID Board for 2-year terms to 2026
 - c) Appointment of Deb Rose to the Library Board for a 2-year term to 2026
 - d) Resolution #24-05 **Authorizing the Issuance and Establishing Parameters** for the Sale of **Not to Exceed** \$2,410,000 General Obligations Promissory Notes
 - e) **Approve Simmon Drive plans and specs and authorize bidding**
 - f) Historic Preservation Commission Application for Certificate of Appropriateness – Red Bird
 - g) MSA Professional Services:
 - i. DNR Stewardship Resolution #24-04
 - ii. Final FEMA Application Summary
 - h) Fair Building
 - i) Ordinance #24-02 Amend Chapter §59-15: Salaries & Compensation – first read & review
 - j) Yellow House at 405 4th Avenue
 - k) Skatepark Update
 - l) Osceola Heritage Committee
- 7. The Board may consider going in closed session under Wisconsin Statute §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning the strategy to be adopted by the body concerning the litigation in which it is or is likely to become involved. This pertains to litigation with St. Croix Scenic Coalition.
- 8. Future agenda items and updates
- 9. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

- | | | |
|--------------------|--|---|
| 1. Schools | 5. Falls | 9. Medical Services |
| 2. Airport | 6. Downtown Businesses | 10. Recreational opportunities and the Braves |
| 3. Industrial Park | 7. Personalization/Historic of Downtown Feel | (tied ranking for number 10) |
| 4. River | 8. Access to major population center | |

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

**VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
March 12, 2024**

The Village of Osceola met for a Regular meeting on March 12, 2024, at Village Hall. Village President Lutz called the meeting to order at 6:00 pm.

Present: Brad Lutz, Bruce Gilliland, Neil Kline, Van Burch, Marsha Hovey, Arvid Maki and Bill Chantelois IV
Staff present: Devin Swanberg, Carie Krentz, Ann Miller, Todd Waters, Andrew Bach, Rick Caruso and Paul Elfstrom

Motion by Gilliland and seconded by Hovey to approve the agenda.
Ayes-7 Nays-0 Motion carried

Motion by Gilliland and seconded by Maki to approve the consent agenda.
Ayes-7 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)
n/a

Reports: Staff reports

Library: Miller reviewed Library Director memo.

Fire: Elfstrom went through runs for the month of February with 9 runs total last month, 7 in Village of Osceola and 1 in Town of Farmington and 1 mutual aid with St. Croix County and reviewed his memo. Fire inspection letters to hangars were sent out this month to be completed in April.

Building Inspection: Swanberg stated it was a busy month with 3 new home permits along with 2 finished basements for the month February, that will help with tax revenue.

Administration: Swanberg has been working with multiple developers for new housing and reaching out to others to address our childcare needs. Also working with Economic Vitality made of Chamber, Main Street, Hospital, school and village all working together to address these issues. Also, getting ready for the Election in April.

Police: Bach reviewed his memo to the board, highlighting that they have been able to use their Flock LPR cameras to help identify a retail theft suspect.

Public Works: Waters reviewed his memo to the board, pointing out that the braves structure and safety project is 100% complete as of today. Was asked if we have a tree replacement program and he stated currently we don't have one. One of the reasons he went after the Forestry Grant and planted 54 trees and worked hard to keep them watered and alive. Feels it is important to implement a take a tree/replace a tree program in budget since typically they removed a dozen dead or dying trees a year.

Utilities: Caruso reviewed his memo to the board.

Chamber of Commerce/Mainstreet: Steinhoff-Yates stated first B2B event will be held on March 14th from 12:00 pm to 1:00 pm at OMC. Created a new committee the Economic Vitality Committee, committee to work as one versus each working alone for same goals. Reviewed memo to the board. Osceola Skate Park is just shy of 75% funded.

BID Annual Report: Project highlights were the Cascade Falls sign and lights downtown. Members went to the capital on February 21st for St. Croix Valley legislative days and advocated for key regional issues including housing, work force retention, childcare, and tourism.

Other business – discussion and possible action re:

Contract Police Agreement with St. Croix Fall

Swanberg has recently been working with St. Croix to how we can better serve our community with times we do not have officers working, which then the County comes and takes our calls. Issues we are facing are the County does not write municipal citations nor do they respond to non-emergency issues within the Village. This contract will help with our open shifts with getting responses quicker and if necessary citations will be issued. At this time, they will not be a car on patrol, it is on a as needed basis. The rate will be \$64.10/hour, which is wages, fringe benefits, and a small portion for wear and tear on their vehicles.

St. Croix has more adequate staffing than the Village does, helping with 24 hour coverage. There is a national shortage of personnel in this field. Discussion on final contract being included in packet. Swanberg stated draft was all we had at time of getting packets out and it would not have been included if any key factors were still needing to be worked out. The draft in packet shows the changes that were being made. With our short staff, there are funds in the budget to cover the cost of agreement.

Motion by Burch and seconded by Gilliland to approve the contract with St. Croix Falls Police Department as presented. Ayes-7 Nays-0 Motion carried

VoIP phone system

Swanberg have been looking at voice over internet phones (VoIP). This has been looked at for some time, with issues the Village has had with phone service (last year without phones for approx. 2 ½ days). The Village switched over a fiber internet connection last year, which allows us to move forward with VoIP. This service will allow staff to work from home if the need arises and still be able to take phone calls. This will also save the Village money month to month on its phone bill. However, there is an upfront cost and that will take 4-7 years to realize the cost savings. Discussion on how this will affect the residence calling into the office. Funds will be coming from the Admin CIP that were not used. Lutz has a personal connection with company and will be abstaining from the vote.

Motion by Kline and seconded by Gilliland to approve the contract for VoIP with EvergreenTel as presented. Ayes-6 (Lutz Abstained) Nays-0 Motion carried

Ordinance #24-01 to Amend multiple chapters, repeal Chapter A22 and create a Fee Schedule

Swanberg stated this was before the Board last month and have provided the redline copy to see what will be changing. This amendment is taking all fees out of the ordinances and will refer to the Fee Schedule, which will be reviewed annually and approved by resolution. Allowing us to be more efficient and change fees when needed. Discussion on code book and it was stated there are three full, updated copies in the office. Not ordering full updates when completed. Kline asked about Chapter 59 being updated. Swanberg recommendation was to do that in a separate resolution at a later date.

Motion by Maki and seconded by Gilliland to adopt Ordinance #24-01 to amend multiple chapters and repeal Chapter A222 as presented.

Roll Call: Aye: Hovey, Maki, Gilliland, Lutz, Burch, Chantelois and Kline Nay-0 Motion carried

Resolution #24-03 Adopt a Fee Schedule

Swanberg stated this the Fee Schedule presented last month with no changes other than the increase implemented by West Wisconsin Inspection Agency. Their prices have not increased since they became the Villages building inspector back in 2018.

Motion by Burch and seconded by Gilliland to approve Resolution #24-03 to adopt a Fee Schedule as presented. Ayes-7 Nays-0 Motion carried

Community Fair Building Update

No representatives from the fair board. Swanberg gave a quick update, Village is looking to get a survey for the borders of Oakey Park not just for this project, getting questions from the cemetery because part of baseball field could be on their property. Asking Fair Board that they abide by all required setbacks. The survey was supposed to be done today and will check on that. Building plans will be presented to Planning Commission next month.

Future agenda items and updates

Burch – discuss skate park, yellow house and carriage house next month.

President Lutz adjourned the meeting at 7:05 pm.

Respectfully submitted by

Carie Krentz, Village Clerk

**VILLAGE OF OSCEOLA
SPECIAL BOARD MEETING PROCEEDINGS
March 18, 2024**

The Village of Osceola met for a Special meeting on March 18, 2024, at Village Hall.

Present: Brad Lutz, Bruce Gilliland, Neil Kline, Van Burch, Marsha Hovey, and Bill Chantelois IV

Virtual: Arvid Maki

Staff present: Devin Swanberg, Carie Krentz, Tanya Batchelor, Todd Waters, Rick Caruso, Andrew Bach, Paul Elfstrom and Joey Cutts

Capital Improvement Plan (CIP) Workshop

Workshop started at 6:00 pm by Drew Lindh with MSA Professional Services, with Chuck Schwartz, an engineer that has worked on plan. Here to go over CIP which is limited funds with unlimited number of demands and public services needed from the Village. Board members need to determine which projects to work on and the benefits of those projects.

Swanberg gave a quick overview stating that two months ago we were at \$2.1 million for our CIP, last month trimmed to \$1.8 million and tonight in front of you, you have \$1.4 million CIP. All departments worked hard to trim and is confident with the \$1.4 million CIP borrow.

Discussion on the inflation rate analysis and everyone was good with a conservative 5% annual inflation rate for the CIP. Long discussion on yearly borrow amount and the items that make up the amount to borrow for the CIP. Swanberg stated that he is comfortable bring the \$1.4 million for the borrow, even though it is a bit higher than what was borrowed last time but is down from the \$1.8 million that he knew was too high. Talked about the difference of borrowing every year versus every two years, main reason for every other is the savings on the issuance cost. Group went over project priorities and capital projects for each year.

Discussion took place on how the borrow will affect residence at current housing status, meaning with no growth. Board members were ok with planning for a \$1.4 million borrow. Swanberg stated he will be looking for the approval of the CIP borrow, along with maintenance borrow at the April Board meeting in order to get the funds by the June deadline.

The meeting was adjourned at 7:58 pm.

Respectfully submitted by

Carie Krentz, Village Clerk



Memo

To: Village Board
From: Carie Krentz
Date: February 8, 2024
Re: Regular Operator Licenses

The Village has accepted applications for a Regular Operator license from the following:

- i. Alexander Jankowski – Cascade BP;
- ii. Peter Droher – Cascade BP; and
- iii. Rodger Cameron – Special Events, ex: Wheels & Wings.

RECOMMENDATION

The applicants have completed background checks and education requirements for license. Village staff recommends approval with no additional conditions.



REAL. CHARMING.

APPLICATION FOR OPERATOR'S LICENCE

I, the undersigned, do hereby respectfully make application to the Village Board of the Village of Osceola, Polk County, for an Operator's License as provided by Village Code Section 137.3 and Wisconsin Statutes Section 125.17 for a two-year period ending June 30th.

I certify that I am ___ years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one):

Provisional License (\$15) ___ New License (\$40) X Renewal of a Current License (\$40) ___

Telephone #:
Street Address: 410 CARROLL ST
City, State, Zip: OSCEOLA WI 54020
Date of Birth:
County/State of Birth: MN
Driver's License #: (Please provide copy)
Employer Name & Phone # or Event Working: WINGS & WHEELS

Operator's licenses held in last 2 years (list communities) OR: NO
Training course completed in last 2 years (provide documentation): YES

Have you previously been denied an operator's permit? YES or NO
Have you ever had an operator's permit revoked? YES or NO
Have you been issued a provisional permit in the previous 12 months? YES or NO
Have you been charged with an offense in last 2 years? YES or NO
Have you had an alcohol offense? YES or NO
Have you been convicted of a crime? YES or NO

Explain any YES answers (use back if necessary) DUI IN WASHINGTON COUNTY MN IN AUG 2004

RODGER CAMERON
Print Name
Signature

Maiden or Previous Names Used

Application Rec'd by: Call
Date Application Rec'd: 3-27-24
Police Recommendation: OK AIB 89
Provisional License Receipt #:
Provisional License #:

Date School Attended: 3-27-24
Date Village Board Approved:
Operator's Receipt #:
Operator License #:

Serving Alcohol

is proud to present this certificate to

rodger cameron

for successful completion of the online course

Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.



Verify online at
servingalcohol.com

Verification Code
dD1M4NAKxt

Date Issued
Mar 27th, 2024

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: rodger cameron

Certification Date: Mar 27th, 2024

Certificate Code: dD1M4NAKxt

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

PO BOX 217
OSCEOLA WI 54020

Incident # **24-010178**

Beat NA	Rpt Dist	Type Background Check	Seq 1
Crime / Incident (Primary, Secondary, Tertiary) Operators License Operators License		Attempt <input type="checkbox"/>	Occurred
		<input type="checkbox"/>	Date 03/27/2024
		<input type="checkbox"/>	Time 16:00
		<input type="checkbox"/>	Day Wed
		Reported	03/27/2024
			16:00
			Wed

Location of Incident **310 CHIEFTAIN ST, OSCEOLA, WI**

Cross Street _____ County _____

Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other

O	Last, First, Middle (Firm if Business) CAMERON, RODGER D	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address 410 CAROLL ST		DOB	DL Number		State		Work Phone (715)		
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #		State #		FBI #		Cell Phone 0

O	Last, First, Middle (Firm if Business) DRESSER, LIONS CLUB	Race	Sex	Age 0	HT	WT	Hair	Eyes	Home Phone 0
Address 410 CAROLL ST		DOB //	DL Number		State WI		Work Phone 0		
City, State, Zip Code DRESSER WI 54009		SSN	Local ID #		State #		FBI #		Cell Phone 0

O	Last, First, Middle (Firm if Business) WHEELS, AND WINGS	Race	Sex	Age 0	HT	WT	Hair	Eyes	Home Phone 0
Address 410 CAROLL ST		DOB //	DL Number		State WI		Work Phone 0		
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #		State #		FBI #		Cell Phone 0

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number		State		Work Phone		
City, State, Zip Code		SSN	Local ID #		State #		FBI #		Cell Phone

Synopsis **Rodger Cameron applied for an Operator's License to work at Wheels and Wings. Cameron was convicted of Misdemeanor DWI in Minnesota in 2004. No Wisconsin convictions. License recommended by Interim Chief Bach.**

S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>	Property List Attached <input type="checkbox"/>	Property Damage \$
	UCR 9999	Press Release <input type="checkbox"/>	Domestic Violence Case <input type="checkbox"/>
	Gang Related N	Hate Crime <input type="checkbox"/>	Victim Senior Citizen <input type="checkbox"/>
	Pursuit <input type="checkbox"/>	Force Used <input type="checkbox"/>	Child Abuse <input type="checkbox"/>
	County Code		Disposition CLSD
	Report Complete/Ready for Review <input checked="" type="checkbox"/>		Connecting Case #
			CAD/CFS Event #

Assigned To _____ Date _____

Officer ID Assistant J. Giller	Reviewed By J	Approved	Date
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REAL CHARMING

APPLICATION FOR OPERATOR'S LICENCE

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I certify that I am ___ years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one):

Provisional License (\$15) [] New License (\$40) [X] Renewal of a Current License (\$40) []

Telephone #:
Street Address: 2293 57th Ave
City, State, Zip: Osceola WI 54020
Date of Birth:
County/State of Birth: Polk
Driver's License #: (Please provide copy)
Employer Name & Phone # or Event Working: Self The Staple Cascade BP

Operator's licenses held in last 2 years (list communities) OR:
Training course completed in last 2 years (provide documentation): Curran's Training

Have you previously been denied an operator's permit? YES or NO
Have you ever had an operator's permit revoked? YES or NO
Have you been issued a provisional permit in the previous 12 months? YES or NO
Have you been charged with an offense in last 2 years? YES or NO
Have you had an alcohol offense? YES or NO
Have you been convicted of a crime? YES or NO

Explain any YES answers (use back if necessary)

Print Name: Peter Procher
Signature: [Handwritten Signature]

Maiden or Previous Names Used

Application Rec'd by: Cash
Date Application Rec'd: 3-19-24
Date School Attended: 3-19-24
Police Recommendation: OK ASB/SG
Provisional License Receipt #: 2932
Operator's Receipt #:
Provisional License #: 24-03
Operator License #:



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that
Peter Droher

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
03/19/2024



Expiration Date
03/19/2026



Certificate #
WI-00622795

Official Signature

This certificate is non-transferable and represents the successful completion of an approved

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)a), 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

PO BOX 217
OSCEOLA WI 54020

Incident # **24-010165**

Crime / Incident (Primary, Secondary, Tertiary) Operators License Operators License	Beat NA	Rpt Dist	Type Background Check			Seq 1
	Attempt <input type="checkbox"/>	Occurred	Date	Time	Day	
	<input type="checkbox"/>	On or From	03/20/2024	16:00	Wed	
	<input type="checkbox"/>	To	03/20/2024	:	Wed	
		Reported	03/20/2024	16:00	Wed	

Location of Incident **310 CHIEFTAIN ST, OSCEOLA, WI**

Cross Street _____ County _____

Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other

O	Last, First, Middle (Firm if Business) DROHER, PETER MATTHEW	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address 2293 57TH AV		DOB	DL Number			State	Work Phone 0		
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #	State #	FBI #	Cell Phone 0			

O	Last, First, Middle (Firm if Business) CASCADE, B.P.	Race	Sex	Age 0	HT	WT	Hair	Eyes	Home Phone (715) 294-4086
Address 97 CASCADE ST		DOB / /	DL Number (OSCEOLA OIL/GAS)			State WI	Work Phone 0		
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #	State #	FBI #	Cell Phone 0			

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number			State	Work Phone		
City, State, Zip Code		SSN	Local ID #	State #	FBI #	Cell Phone			

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number			State	Work Phone		
City, State, Zip Code		SSN	Local ID #	State #	FBI #	Cell Phone			

Synopsis **Peter Droher applied for an Operator's License for Cascade BP. No WI or MN criminal histories were found. License recommended by Interim Chief Bach.**

S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>	Property List Attached <input type="checkbox"/>	Property Damage \$
	UCR 9999	Press Release <input type="checkbox"/>	Domestic Violence Case <input type="checkbox"/>
	Gang Related N	Hate Crime <input type="checkbox"/>	Victim Senior Citizen <input type="checkbox"/>
	Pursuit <input type="checkbox"/>	Force Used <input type="checkbox"/>	Child Abuse <input type="checkbox"/>
	County Code		Disposition CLSD
	Connecting Case #		
	Report Complete/Ready for Review <input checked="" type="checkbox"/>	CAD/CFS Event #	
	Assigned To _____ Date _____		

Officer ID Assistant J. Giller J	Reviewed By	Approved	Date
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REAL. CHARMING.

APPLICATION FOR OPERATOR'S LICENCE

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I certify that I am ... years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one):

Provisional License (\$15) [checked] New License (\$40) [checked] Renewal of a Current License (\$40) _____

Form with fields: Telephone #, Street Address: 14655 197th St N, City, State, Zip: Marine on Saint Croix, MN, 55047, Date of Birth, County/State of Birth: Washington MN, Driver's License #, Employer Name & Phone # or Event Working: Cascade BP 715 294 4086

Operator's licenses held in last 2 years (list communities) OR: Training course completed in last 2 years (provide documentation): 360 Learn to Serve

Table with 2 columns: Question and YES or NO. Questions include: Have you previously been denied an operator's permit?, Have you ever had an operator's permit revoked?, Have you been issued a provisional permit in the previous 12 months?, Have you been charged with an offense in last 2 years?, Have you had an alcohol offense?, Have you been convicted of a crime? All NO options are circled.

Explain any YES answers (use back if necessary) _____

Alexander Jankowski
Print Name
Signature

Maiden or Previous Names Used

Application Rec'd by: Jennifer Kuytel, Date School Attended: 3-13-24, Date Application Rec'd: 3/13/2024, Date Village Board Approved: _____, Police Recommendation: OK ASB/jg, Operator's Receipt #: _____, Provisional License Receipt #: 30, Operator License #: _____, Provisional License #: 24-02



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Alexander Jankowski

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
03/13/2024



Expiration Date
03/13/2026



Certificate #
WI-00622635


Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

PO BOX 217
OSCEOLA WI 54020

Incident # **24-010150**

Crime / Incident (Primary, Secondary, Tertiary) Operators License Operators License	Beat NA	Rpt Dist	Type Background Check			Seq 1
	Attempt <input type="checkbox"/>	Occurred	Date	Time	Day	
	<input type="checkbox"/>	On or From	03/15/2024	13:30	Fri	
	<input type="checkbox"/>	To	03/15/2024	:	Fri	
	<input type="checkbox"/>	Reported	03/15/2024	13:30	Fri	

Location of Incident **310 CHIEFTAIN ST, OSCEOLA, WI**

Cross Street _____ County _____

Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other

O	Last, First, Middle (Firm if Business) JANKOWSKI, ALEXANDER LEE	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address 14655 197TH ST N		DOB	DL Number			State	Work Phone 0		
City, State, Zip Code MARINE ON ST CROIX MN 55047		SSN	Local ID #	State #	FBI #	Cell Phone 0			

O	Last, First, Middle (Firm if Business) CASCADE, B.P.	Race	Sex	Age 0	HT	WT	Hair	Eyes	Home Phone (715) 294-4086
Address 97 CASCADE ST		DOB //	DL Number (OSCEOLA OIL/GAS)			State WI	Work Phone 0		
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #	State #	FBI #	Cell Phone 0			

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number			State	Work Phone		
City, State, Zip Code		SSN	Local ID #	State #	FBI #	Cell Phone			

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number			State	Work Phone		
City, State, Zip Code		SSN	Local ID #	State #	FBI #	Cell Phone			

Synopsis **Alexander Jankowski applied for an Operator's License for Cascade BP. No MN or WI criminal histories were found. License recommended by Interim Chief Bach.**

S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>	Property List Attached <input type="checkbox"/>	Property Damage \$
	UCR 9999	Press Release <input type="checkbox"/>	Domestic Violence Case <input type="checkbox"/>
	Gang Related N	Hate Crime <input type="checkbox"/>	Victim Senior Citizen <input type="checkbox"/>
	Pursuit <input type="checkbox"/>	Force Used <input type="checkbox"/>	Child Abuse <input type="checkbox"/>
		County Code	Disposition CLSD
			Connecting Case #
	Report Complete/Ready for Review <input checked="" type="checkbox"/>		CAD/CFS Event #

Assigned To _____ Date _____

Officer ID **Assistant J. Giller** **J** Reviewed By _____ Approved _____ Date _____





Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Administrator
Date: March 26, 2024
Re: **Special Events Permits**

GENERAL INFORMATION

Applicant

- i. Rhubarb Fest (Jennifer Rice, Osceola PTA)

Action(s) Requested

Action 1: Applicant is requesting approval of a Special Event Permit.

ANALYSIS

1. 2024 Rhubarb Fest:

Agent: Emily Markson, Secretary, Osceola PTA
Event Date: Saturday, June 8, 2024 from 9:00 am to 3:00 pm
Location: Mill Pond Park
Recommendation(s): Village departments have reviewed the application and recommend approval with conditions.

Condition(s):

1. It is the permit holder's responsibility to maintain, set-up, and return all items in the same condition as delivered.
2. No stakes, posts, trailers or vehicles are permitted on Park grounds.
3. Public works will provide 4 barricades, 8 trash receptacles, and power supply for vending trucks.
4. All other requirements as stipulated in the local Village Code or language in the Annual Event Permit Application.

Note: All conditions are stated within the permit language or already discussed with event leadership.

RECOMMENDATION

The application has been reviewed by Village Department heads with conditions listed above; the recommendation is to approve application.

SPECIAL EVENT PERMIT APPLICATION

1. **EVENT TITLE:** Rhubarb Fest

2. **EVENT DATE:** Saturday, June 8, 2024

3. **EVENT DESCRIPTION**
vendor and bake sale fair at Mill Pond Park
during annual Rhubarb Days

4. **APPLICANT**
Applicant's Name Emily Markson Title Secretary
Address 519 Seminole Ave., Osceola, WI 54020
Phone (651)-380-8274 Evening/cell phone same
Affiliation Osceola PTA

Are you an authorized applicant for this organization? Yes No

Will this person be present at the event area or areas and in charge of the event at all times? Yes No

5. **EVENT PRINCIPALS**

If applicable, submit a list of principals involved in the proposed special event, including professional organizers, promoters, financial underwriters, commercial sponsors, charitable agencies for whose benefit the event is being produced or advertised, etc. Attach additional pages if necessary.

Name Christine Elmquist
Organization/Business/Agency/Affiliation Community Homestead

Name n/a
Organization/Business/Agency/Affiliation _____

Will this person(s) have authority to cancel or greatly modify event plans?
Yes No

6. **EVENT COMPONENTS**

- A. Date requested 6/8/2024
- B. Requested hours of operation, from 9 ^(AM) / PM to 3 ^(PM) AM / (PM)
- C. Set up - beginning date and time 6/7/2024 at 6 pm
Dismantle by - date and time 6/8/2024 at 6 pm
- D. Anticipated number of participants 40 spectators 200+
- E. If there is a fee or donation required as a condition of attendance or participation of this event, please describe the amounts to be collected from various categories of participants or spectators: vendors - \$40 and Food - \$50
- F. Rain date, if applicable n/a - this event is rain or shine

7. **ENTERTAINMENT**

Describe entertainment plans; if there will be music, sound amplification or any other noise impact, please describe, including the intended hours

no formal music entertainment plans but vendors may play music during fair hours (6/8 - 9A to 3P)

The applicant hereby acknowledges that it is their responsibility to comply with all applicable copyright laws and obtain all necessary licenses for any music played for this event. Further, the applicant agrees to hold the Village of Osceola harmless and indemnify the Village for any action against the Village arising from failure to comply with all applicable copyright laws. Yes No

8. **FOOD AND BEVERAGES**

- A. Will alcoholic beverages be served? Yes No (Please note that a separate license is required for sale or serving of alcoholic beverages)

Describe how, where, when and by whom the alcoholic beverages will be served

n/a

Describe what method will be used to ensure that alcoholic beverages will be consumed only by persons 21 years of age and older

n/a

If yes, describe what method will be used to ensure that alcoholic beverages will be restricted to the designated area.

n/a

B. Will food and/or non-alcoholic beverages be served? Yes X No

If yes, describe sanitation measures, food handling procedures and the nature of the food such as pre-packaged foods, hot dogs, pre-mixed soda, raw meats, fish, vegetables, unpeeled fruit, or peeled and cut fruit

a variety of food trucks - from Asian food to coffee and desserts

Describe any plans you have for cooking food in the event area including fuel or electrical source to be used

may require electrical outlets on 1st Ave between Noah Insurance/Studio A

C. Have you obtained the necessary permit from the Polk County Health Department
Yes X No

↳ food vendors are required to show proof

9. **VENDORS OR CONCESSIONAIRES**

A. Describe what vendors or concessionaires you will allow in conjunction with the event, and the purpose of these concessions

we will have a variety of vendors to celebrate rhubarb - clothing, baked goods, pottery, MLM, etc.

B. Describe how you intend to regulate, monitor, and control the type, number, and quality of vendors/concessionaires whom you may permit to operate in conjunction with the event

All vendors are sent an application with a limit of app. 35 vendors without repeats/similar products. Most are repeat vendors with our PTA events.

10. **SECURITY AND SAFETY PROCEDURES**

A. Describe your proposed procedures for set-up, operation, internal security, and crowd control

set-up will be 6/7 with cones to mark vendor spaces. On 6/8, vendors will drive along 1st Ave to park and unload supplies. Multiple Osceola PTA members will be present during the event. If needed, police will be called to handle a situation.

I will be at the park to monitor.

B. If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event

n/a

C. Describe plans to provide first aid, if needed

I will have a first aid kit or if needed police/first responders will be called

D. Describe the involvement of any vehicles or animals in the event

there shouldn't be any animals involved unless people bring dogs to the park and vendors are asked to park around Mill Pond area (1st Ave/Chieftain St.)

11. SANITATION PLAN

A. Describe your plan for clean up and material preservation. Include number, type, and location of trash and recycling containers to be provided for the event. Indicate who will be responsible for clean-up activities during and after the event

we will have several trash & recycling containers around the area.

The DuBarb Fest committee will be responsible for clean up during and after, mainly the PTA.

B. Describe the number, type, and location of portable and/or permanent toilets to be provided for the event and the maintenance throughout the event

n/a - we will use the public bathrooms

12. VILLAGE FACILITIES, SERVICES AND EQUIPMENT

A. Describe location, timing, and requirements for any proposed street closure.

we will need barricades closing off
N Cascade / 1st Ave entrance + Chertain St.
South on Pines - 8:30 AM on 6/8 until 3PM

B. Describe number and location for all signs to be placed on Village property or road right-of-way. Note that all signs may be erected 72 hours before an event and must be removed within 48 hours of the event

The Osceola PTA and Rhubarb Committee
will place signs in various, high traffic areas

C. Describe Village services and/or equipment requested for this event. This includes, but is not limited to, barricades, cones, signs, tables, and other equipment.

4 sets of barricades (outlined in 12A)
recycling and trash cans (will get from Polk County)?

13. LOCATION MAP

Please attach a map or plans for your event land design. At minimum, the following items should be included. Please place a check mark (✓) by those included.

- A. If a route is involved, the beginning and finish area with arrows, and the places where buses, autos, or other motorized vehicles need to be considered
- B. Size and location of any tents or structures
- C. Entertainment or stage locations
- D. Alcoholic beverage concession area
- E. Non-alcoholic concession area
- F. Food concession area (cooking, serving, and consumption areas)
- G. General merchandise or concession areas
- H. Portable toilet facilities (indicate number) _____
- I. First aid facilities
- J. Event participant and/or spectator parking areas
- K. Event organizer's command post
- L. Fireworks or pyrotechnics site
- M. Fencing or others for securing event area
- N. Site of electrical wiring to be installed for the event
- O. Trash receptacles (indicate number) ~2

14. INSURANCE

You must provide proof of insurance coverage for your. Attach to this application either an insurance policy or a certificate of insurance including the policy number, amount, and the

provision that the Village of Osceola is included as an additional insured. All sponsors of events at which alcoholic beverages are served must supply the Village with a Certificate of Insurance with coverage not less than \$1,000,000 combined single limit per event and naming the Village as an additionally insured party. The applicant shall hold the Village, its employees and agents, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting from the activities for which the permit is granted. The applicant shall also be required to notify the Village in the event there is a modification or termination of any of the terms of the insurance coverage. Such notification shall be provided not less than two weeks prior to the effective date of the modification or termination.

NOTE: The listed sponsor and responsible person will be responsible for the conduct of the group and for the condition of the public area. The permit is subject to all municipal codes in addition to all rules governing street right-of-ways. The applicant agrees that during use of the public area, the sponsor will not exclude any person from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, national origin, or handicap. The sponsor agrees to indemnify and save the Village harmless from and against all liabilities, claims, demands, judgments, losses, and all suits of law or in equity, costs, and expenses, including reasonable attorney fees, for injury or death of any person, or damage to any property arising from the holding of such special event. The sponsor will be responsible for the reimbursement of all costs incurred by the Village in the repair of damages to Village property directly arising from during the conduct of the event and any additional costs incurred by the Village that are deemed necessary for the safe conduct of the event

ANY FALSIFICATION OF ANSWERS TO THE PROCEEDING QUESTIONS WILL RESULT IN DENIAL OF THE APPLICATION.

Emily Markson

3/7/2024

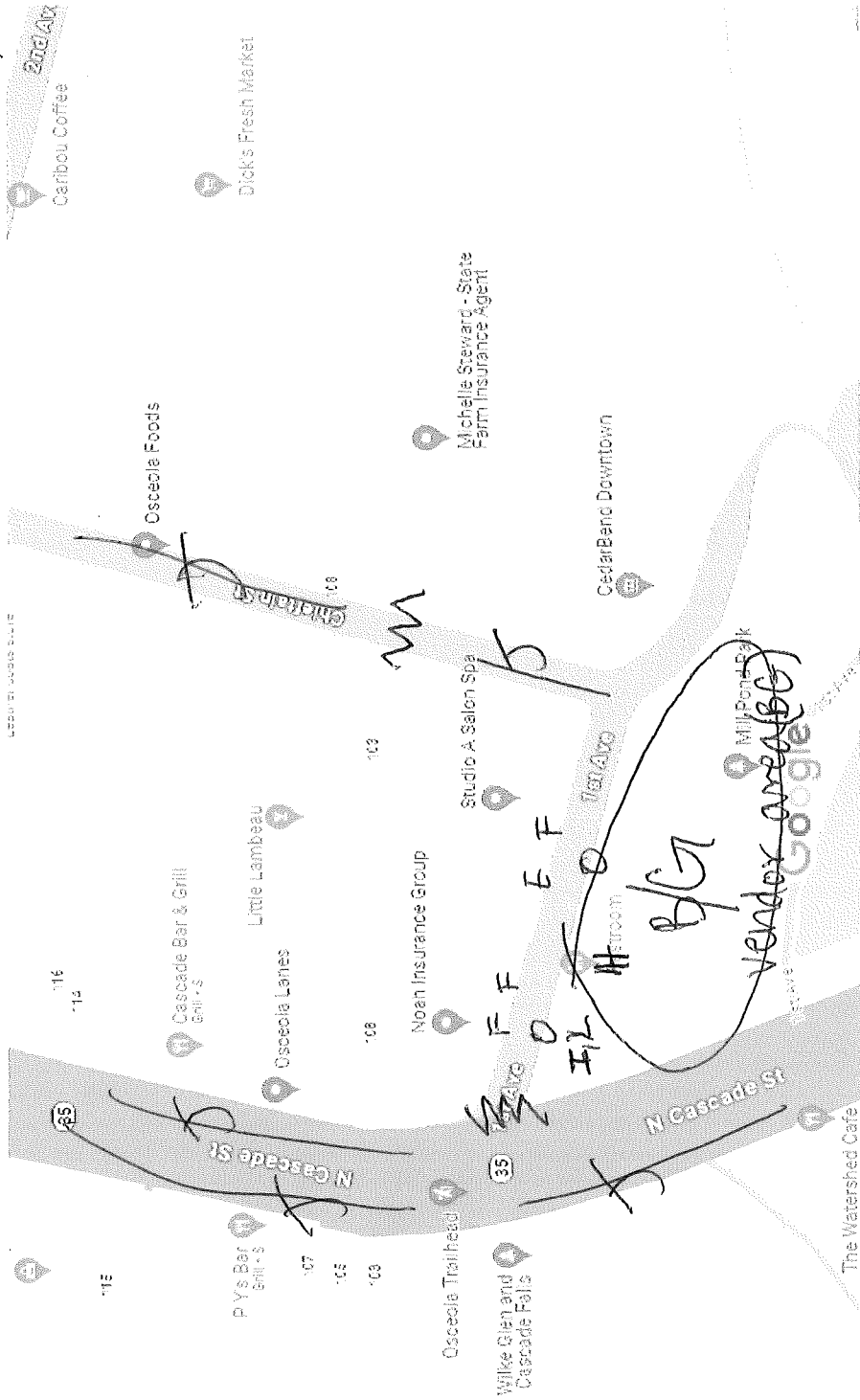
Signature of Applicant

Date

List emergency contact telephone numbers for applicant, event principals, and volunteer coordinator on the day of the event:

<u>NAME</u>	<u>ORGANIZATION</u>	<u>EMERGENCY CONTACT NUMBER</u>
<i>Emily Markson</i>	<i>Osceola PTA</i>	<i>651-380-8274</i>
<i>Christine Elmquist</i>	<i>Community Homestead</i>	<i>715-294-3038</i>

As of 3/1/2024



FOR OFFICE USE ONLY

[Signature] 3/19/24 Approved: Yes No
Police Chief Date

Of Police hours (Approximate): _____ Total Labor cost: _____
Comments: _____

Paul Elington 3-16-24 Approved: Yes No
Fire Chief Date

Of Fire hours (Approximate): _____ Total Labor cost: _____
Comments: _____

[Signature] 3/26/2024 Approved: Yes No
Public Works Director Date

Of Public Works hours (Approximate): 4 Total Labor cost: \$195.44

Comments: DPW WILL MOW THE PARK THURSDAY @ 1PM.. DPW WILL PROVIDE 8 TRASH CONTAINERS, 4 BARRICADES, POWER PEDESTAL, AND CLEAN RESTROOMS SUPPLIED. NO STAKES ALLOWED IN PARKS

[Signature] 3/26 Approved: Yes No
Village Administrator Date

Grand Total Labor cost: _____
Comments: See above

Village Board action: Approved: Yes No Date: _____

FINAL APPROVAL AND SIGN OFF

Signature

Title

Date

OFFICE USE ONLY

Check or use N/A (not applicable) where appropriate

- 1. Final check has been made of application requirements
- 2. Event is approved by Village Board
- 3. All required permits are issued and on file
- 4. Refundable clean up fee has been paid, if applicable
- 5. Insurance Certificate and Hold Harmless Agreement is on file
- 6. Application is complete
- 7. Special conditions are attached

Power to Act, Modify, or Revoke. The Village Administrator, or designees, shall have all powers and authority necessary to enforce the terms and conditions of any Special Event Permit, which may be issued. The Village, through its Village Administrator, may modify or revoke a permit whenever the applicant fails to comply with any provisions of the permit or when it is determined to be in the best interest of the Village. The Village reserves the right to shut down a special event that is in progress if it is deemed a public safety hazard and /or there is a violation of Village ordinances or policy, State Statutes, or the terms of the Applicant's permit

Permit is hereby revoked.

Signature

Title

Date

Time

Reason(s) for revocation: _____

3/7/2024

Dear Village of Osceola,

Thank you for taking the time to review our Special Event Permit Application for the annual Rhubarb Fest vendor fair.

Please let me know if you have any questions or concerns as I am taking on the role of Vendor Fair chair with the Osceola PTA. I appreciate your thoughts, ideas and cooperation!

MAR 08 2024

Sincerely,

Emily Markson

PTA Secretary

651-380-8274 or

emarkson.pta@gmail.com

VILLAGE OF OSCEOLA ADMINISTRATION & FINANCE COMMITTEE PROCEEDINGS
March 7, 2024

The Village of Osceola Administration & Finance Committee met on March 7, 2024, at Village Hall. Chair Gilliland called the meeting to order at 4:30 pm.

Present: Bruce Gilliland, Van Burch, and Brad Lutz

Staff present: Devin Swanberg, Tanya Batchelor, Carie Krentz and Andrew Bach

Motion by Burch and seconded by Lutz to approve the agenda.

Ayes-3 Nays-0 Motion carried

Motion by Burch and seconded by Lutz to approve the minutes dated February 8, 2024.

Ayes-3 Nays-0 Motion carried

Discussion and Possible Action re:

Contracted Police Agreement

Swanberg and Joel West have been working on this agreement for over a month. This agreement allows St. Croix Falls officers to respond to calls when we do not have an officer on duty or on another call. It is strictly on an as needed basis. The rate would be hourly rate, fringe and a bit for wear and tear on vehicles for a total rate of \$64.10 per hour. Discussion on services to be provided and funding for this service. The term of the contract should go to December 31, 2024.

Motion by Lutz and seconded by Burch to recommend sending to the Board for approval.

Ayes-3 Nays-0 Motion carried

VoIP phone System

Swanberg reached out to another company to provide a quote for VoIP phone system. The bid has come in significantly lower than the one from Bitworks. Lutz has volunteered his time to help with the installation of this system with no compensation. Bitworks (Village IT company) will need to be involved with the set-up as well. The majority of the fixed quote is the hardware that will be offset with the savings on current costs for phone lines. Return on investment is 5-7 years.

Motion by Burch and seconded by Gilliland to recommend to Board for approval of VoIP system with Evergreen Tel as presented.

Ayes-2 (Lutz abstained) Nays-0 Motion carried

Fee Schedule – increase request from Building Inspector

Swanberg stated this will be in addition to the Fee Schedule they have seen multiple times. WWIA is increasing their fees, which have not been increased since 2018 when the Village started contracting with them.

Motion by Lutz and seconded by Burch to send this to the Board for adoption as presented.

Ayes-3 Nays-0 Motion carried

Budget Report

Transferring information from the old account numbers into the new account numbers took some time and is finally completed. This shows budget figures for year-to-date for 2024. Things are on track and look good.

Future Agenda items and Updates

n/a

Chair Gilliland adjourned the meeting at 4:58 pm.

Respectfully Submitted by
Carie Krentz, Village Clerk

Osceola Airport Commission Meeting

Date: Tuesday, February 20, 2024

1. Called to order by Greene at 4:01pm. Members present: Greene, Melin, Waddell, Lee and Johnson arrived at 4:05pm.
Public: Matt (SEH), Elfstrom (fire chief)
2. Approval of the Agenda: 1 Melin; 2 Lee (5 I, 0 NA)
3. Approval of the minutes (December 18, 2023): 1 Lee; 2 Greene (5 I, 0 NA)
4. Invoices for payment: Board looked over invoices and found everything to look right.
5. Airport Financials: Things are looking good with no snow this winter.
6. Reports:
 - Manager's ReportJohnson stated Gregory Contracting is still working on replacing some faulty siding from the factory. Gregory Contracting has not asked for final payment yet for the work they have performed on the remodel.
7. Other Business:
 - a. Farmland Lease Contract: Newman's Farm has asked the airport board to reduce land rent for new contract. Newman's Farm will be contacted asking for justification on why they would like a price drop on rent. The commission discussed other possible options for lease cost savings. This was tabled until more information is gathered.
 - b. Custom Fire: Nothing needed.
 - c. Airport Master Plan General Discussion: Funding for SEH is needed to move forward with the work on the master plan. Greene has spoken with Devin to send an email to acknowledge the Wisconsin Bureau of Aeronautics \$180,000 funding memo.
 - d. Airport Ordinance revision: Tabled
 - e. Snowblower sale: Snowblower sold for \$25,000. This money was placed into the airports general fund.
 - f. Airport Road Discussion- Greene updated the commission on a response received from the Wisconsin bureau of aeronautics in regards to the village pursuit of the concurrent use of Airport Road to support the adjacent expansion of the Viebrock development. The Wi BOA is not interested in moving forward with the request because of significant local objection.
 - g. Paul Elfstrom mentioned he would like to get water mains installed to service the "K" hangars in the future, possibly utilizing a capital expenditures program.
8. Future agenda items and updates
 - a. Northeast airport out building options
 - b. Land lease
9. Adjourn – Meeting adjourned at 5:30pm

Osceola BID Board Meeting Minutes

At 204 3rd Ave. Osceola

February 22nd, 2024

5:00pm

Meeting Called to order by Brandon Koehler @ 5:21pm

Roll Call-

In Attendance: Miranda Steinhoff-Yates

Eric Krenz

Brandon Koehler

Jane Maki

Brett Harvey

Wyatt Yager

Guest: Jessi Kruger

Absent: Jessica Robinson

Tim Pauley

Elijah Rasmuson

Neil Kline

Trish Thompson

Motion to approve the agenda by Brett Harvey, second by Jane Maki. Motion approved by all.

Motion to approve January 17th, 2024 BID Board Meeting Minutes by Brett Harvey and
Seconded by Eric Krenz. Motion approved by all.

X Motion made by Eric Krenz to pay out as a reimbursement for upcoming Governor's Tourism
Conference to Wyatt Yager in the amount of \$\$1,110.23. Motion Seconded by Brett Harvey.
Motion approved by all.

Wyatt Yager gave update on new chamber and main street website. Motion was made by Brett
Harvey to approve initial start up cost of the website in the amount of \$4,167. Seconded by Eric
Krenz. Motion approved by all.

Wyatt Yager gave update on upcoming event. Osceola River Rendezvous May 11th & 12th.
Celebration of Osceola's 180th year.

Next BID Board Meeting March 13th, 2024 at 5pm.

No further announcements.

Motion to adjourn BID meeting at 6:10PM made by Eric Krenz, seconded by Jane Maki. Motion
approved by all.

VILLAGE OF OSCEOLA
HISTORIC PRESERVATION COMMISSION PROCEEDINGS
August 29, 2023

The Historic Preservation Commission of the Village of Osceola met in person on August 29, 2023. Chair Deb Rose called the meeting to order at 6:00 p.m.

Present: Deb Rose, Dan Lorenz, Jerry Viebrock, Perry Rice, & Van Burch
Absent: Angela Helgeson-McCarty
Staff Present: Devin Swanberg and Carie Krentz

Approval of Agenda

Motion by Burch and second by Rice to approve agenda.

(Vote: Yes – 5, No – 0, Motion Carried)

Approval of Minutes August 3, 2023 meeting

Motion by Burch and second by Rose to approve August 3, 2023 meeting minutes

(Vote: Yes – 5, No – 0, Motion Carried)

Conditional Obstruction Permit

Cascade Nutrition submitted their conditional obstruction permit application. Rose stated the same sign as previously submitted. Discussion regarding the windows writing – temporary vs. permanent. Rice brought up the signs that are on outside vs. inside. Sign is made out of wood and slate.

Motion by Burch and seconded by Rice to recommend approval of the Conditional Obstruction Permits for Cascade Nutrition as presented.

(Vote: Yes – 5, No – 0, Motion Carried)

Future agenda items and updates

Swanberg – Redbird demo the building without any approval at the Village. This includes HPC commission. It was found out at Village after all building was down in a pile and they were asked to complete cleaning debris. Rice asked if we could ask him to replicate the front of the building. A notice is going to the owner to let them know they need to get all permits moving forward.

Rice asked if group got information he sent regarding education on HPC.

Burch - Continue to look into fees in Village Code and items mentioned last month.

Adjourn

Rose adjourned the meeting at 6:12 p.m.

Respectfully submitted by

Carie A. Krentz, Village Clerk



Library Board of Trustees
Minutes of Regular Meeting February 8th, 2024

Trustees Present: Michele Merritt, Betsy Kremser, Ron Johnson, Maureen Rogers, Taylor Baert

Trustees Absent: Gail Hanson, Arvid Maki

Also present: Director Anne Miller, Barb Wetzel, Devin Swanberg, Andrea Jorgenson (St Croix Valley Foundation)

President Michele Merritt **called the meeting to order** at 5:34 p.m.

Motion to approve the agenda by Betsy. Seconded by Taylor. Motion carried unanimously.

Presentation from Andrea Jorgenson, St Croix Valley Foundation – The goal of the SCVF is to encourage and enhance charitable giving to area nonprofits. They manage more than \$80 million in assets for dozens of nonprofit organizations, including several area public libraries. Each nonprofit has its own agency fund. A Wilberg Memorial Public Library Agency (Endowed) Fund could work like this: Money from the Bessie Green Fund or other gifts could be donated to the SCVF and directed to our agency fund. We would not have access to the principal. The goal of the SCVF is to generate 7% annual gains from investments. 4.5% of this would be given back to the library to spend as they see fit. 1.5% would cover fees, and the remainder would go back into the library's fund. SCVF manages the investing and provides ongoing support. The library would be responsible for fundraising and encouraging donors to donate to our fund. The minimum to start an agency fund is \$10,000. A new agency fund needs to sit for at least a year before the spendable (4.5%) amount can be taken. You can choose to roll the 4.5% back into the fund instead of taking it. You can add to the fund at any time. The fund is invested forever. It is not possible to withdraw from the SCVF and take out the principal. Andrea provided handouts which provide more detailed information. She said to contact the SCVF at anytime to set up an agency fund.

Motion to approve the **Minutes for the January regular meeting** by Maureen. Seconded by Betsy. Carried unanimously.

Citizens' Comments – Barb Wetzel reported that the February 3rd book sale was probably the best in months. Recent articles in The Sun about the library and Friends of OPL probably helped generate interest. The sale brought in over \$300, plus \$100 in the donation jar.

Director's Report – Anne survived assembling her first Public Library Annual Report (required by the Wisconsin Department of Public Instruction). She attended an Annual Report Help Day with IFLS staff, which made the job a little less stressful. Anne has started her first Basic Library Administration online class to fulfill the requirements to become a Grade II certified library director. Memory care kits have started circulating after getting the word out that they are



Library Board of Trustees
Minutes of Regular Meeting February 8th, 2024

available. The Adult Winter Reading Program kicked off in early January. The 2nd Annual Puzzle Contest was a success.

Monthly Financials – Motion to approve the financial report by Betsy, seconded by Taylor. Carried unanimously.

Audit and Approved Bills – Motion to pay the bills by Betsy, seconded by Maureen. Carried unanimously.

Review and Approve 2023 Annual Report – The board read through the report and Anne answered questions. Motion to approve the 2023 Annual Report by Ron, seconded by Taylor. Carried unanimously.

Bessie Green Book Fund Monies – The Bessie Green Book Fund Monies currently reside in a mix of accounts: checking, money market, CD. The CD maturity date is 12/9/2025. Any or all of these monies could be used to establish an Agency Fund (Endowed Fund) with the St Croix Valley Foundation. The library has also been notified that it will be receiving a gift from the estate of Judy Leisch. This gift could also be added to the aforementioned endowment fund. Another possible use of this gift could be to start replacing the library's computers, which are all 5 years old. (It would be better to replace them on a rotation schedule instead of all at once. We purchase them through IFLS to get a discount.) The Leisch gift could be divided between computer replacement and the endowment fund. Anne will be meeting with the library director in Amery to see how they've set up their endowment fund with the SCVF.

Library Email Addresses for Library Board Members – Anne said that she would set up a library email address for any board member who would prefer to not use their personal email address in their official role as trustee. Library staff and village employees follow this practice. Format would be <first initial>< last name>@ osceolapubliclibrary.org. Let Anne know if you would like her to set this up for you.

IFLS will be holding a book challenges workshop for library trustees on March 2 at the Somerset Public Library. Registration required by Feb 22.

Next board meeting will be March 14 at 5:30 pm.

President Merritt declared the meeting adjourned at 7 pm.

Respectfully submitted by
Ron Johnson, Library Board Secretary

PLAN COMMISSION MEETING PROCEEDINGS

March 5, 2024

The Plan Commission of the Village of Osceola met on March 5, 2024, to hold a regular monthly meeting. Chair Gilliland called the meeting to order at 6:00 p.m.

Present: Bruce Gilliland, Kim O'Connell, Bill Chantelois V, Rob Bullard, Dennis Tomfohrde and Brad Lutz and Mike Sine

Staff present: Devin Swanberg and Tanya Batchelor

Motion to approve the agenda was made by O'Connell, second by Bullard.

Motion passed 7-0

Motion to approve the minutes of the previous meeting, February 6, 2024, was made by Bullard, second by Sine.

Motion passed 7-0

Public Input and Ideas- None

Discussion and possible action re:

Comprehensive Plan Update

Emily Herold from MSA gave an update on the Comprehensive Outdoor Recreation Plan. Emily asked for preliminary recommendations at this meeting. Chapter 2 About Osceola, gives an inventory of public and private recreational areas. It was suggested to add Osceola Landing to the nearby outdoor recreation in case we want to connect the village to the landing across the bridge in the future.

The community engagement survey received quality feedback. Cascade Falls and Oakey Park are the most visited parks. People want walking and hiking trails. They would like to see updated equipment, maintained existing trails and some new trails. Residents would like to see a playground or a fenced dog park in Gateway Meadows. Pheasant Run would be a great place to add a walking trail or playground.

Emily, from MSA, explained that each park will have a page in the plan that will include the existing conditions, recommended improvements, and cost estimates.

Possible future projects include replacing the grandstand at Oakey Park, wayfinding improvements for all parks, adding dog waste bag receptacles, and additional bike racks downtown.

Park maintenance solutions could include reducing mowing by selling portions for mowed areas or turning them into natural, no maintenance or low maintenance areas; and leveraging partnerships with park and trail groups to help with maintenance.

The committee discussed ideas for various parks:

Ladd Memorial Park – replace fencing, add historical information

Pheasant Run – add low maintenance trail

Erik Park – future amenities to consider a pickleball or tennis court

Oakey Park – need to get this surveyed to make sure everything stays within the boundaries. Devin is

meeting with the Cemetery Committee to discuss this, renovating or relocating restrooms near the playground. The Braves may be willing to partner with the village on renovating the grandstand. Safety lighting needs to be added at this park to deter vandalism or other negative activities. A previous park plan for Oakey Park included a paved walkway, restrooms, a pavilion, sidewalks and accessibility. Short-Elliott-Hendrickson completed this plan and Devin will send it to Emily from MSA. The skate park group has fundraised $\frac{3}{4}$ of their goal of \$200,000 so will be moving forward soon. This park will be very close to Oakey Park.

Millpond park – promote the gravel parking lot as a tourist or overflow parking lot with wayfinding so people know where it is. Also add lighting, maybe a large gazebo with an event stage and seating. There is an unused parcel of land near this park that could be used for an accessible park for little kids with a walking bridge. The primary goal is to take care of the natural resources we have, add wayfinding and then move to auxiliary parks and in time we can add infrastructure.

Gristmill Park – add lighting, can be addressed when we do Cascade Falls.

Geiger Park – replace footbridge and fix steps, and possibly put a mural on the retaining wall.

Eagle bluff – this park will have to wait until the bridge is replaced.

Shillberg Park – could have its own plan, look at adding features that are low maintenance, the bike path gets lots of use and it's a beautiful park.

Cascade Park – will be done with grant funding.

A new trail suggestion would be between downtown and Osceola Medical Center, we have easements on the west side of Hwy 35 and from River Road to Cascade Park.

Future Agenda Items

Updates will be provided in April for the Comprehensive Plan and they will break down the elements. There will be a CUP hearing in May and a potential PUD for the April or May meeting.

The meeting was adjourned at 7:25 p.m.

Minutes Respectfully submitted by Tanya Batchelor, Village Treasurer

Village Of Osceola Public Works Committee Meeting

Notes

Date: Tuesday, December 19th, 2023

Time: 8:00 AM

Place: Room 105 Village Hall

Agenda

1. Call the Meeting to Order 8:04 AM Neil Approve
2. Approval of Agenda Neil approve Marsha 2nd
3. Approval of Minutes: June 28th, 2023 Neil Motion to Approve Marsha 2nd
4. Discussion and Possible Action re:
 - a) Parks and Building Impact Fee Status and Use 2024 Discussion only on current impact fee status for parks and buildings. Todd brought the committee up to date on amounts to date and coming into the 7th year having to spend those funds.
 - b) Parks Comp Plan Update and Land Use Discussion only. Todd brought committee up to date on park comp plan and discussed land use to include Eric Park, Smith Park, and Ladd Park. Neil suggested to get appraisals and potentially sell at fair market value.
 - c) Simmon Drive LRIP Grant, External, and Internal Funding for 2024 Discussion on options for moving forward with most recent proposal from Osceola Township funding for Simmons Drive reconstruct. 3 options were discussed. Neil proposed getting an updated quote on project and Marsha proposed the potential for reconstruction options. Neil made a motion to discuss options in closed session at Village Board Level meeting, Marsha 2nd. Yay-2 No-0
 - d) DPW new Public Works Facility CIP-BG-008 Discussion on 2023-2024 capital funds for public works facility totaling \$400,000. Todd discussed the potential for a Phase 1 of the facility with funding. Neil made a motion to begin the process for allocating those funds and begin process. Marsha 2nd Yay-2 No-0
 - e) Tree lights on Cascade Ave Discussion on creating an MOU with bid for lighting of Cascade Trees. Neil made a motion to draft a formal MOU with Mainstreet and BID district that included an exception to Code 124-6. Marsha 2nd Yay-2 No-0
 - f) Non-compliance of sidewalk snow removal Discussion for DPW to potentially contract out violators of Code 186-6 Snow Removal. Marsha made a motion for the department to contract out snow removal to violators of the code, Neil 2nd. Yay-2 No-0
 - g) Braves Organization Discussion of Braves Organization requests for funding. Neil advised this to be discussed at CIP development and ensure it was in the Park Comp Plan.
 - h) Parking Permits Discussion only on current Parking Permit status for apartment residences on Cascade and 2nd Ave. Todd recommended the potential for 1 parking space per bedroom only. Neil requested to identify exactly how many apartments exist and discuss at Village Board level.
 - i) Airport Road Discussion only on Airport Road, WISLR rating, current and past usage.
5. Any other appropriate items to discuss
6. Adjourn 10:12 AM

VILLAGE OF OSCEOLA ROOM TAX COMMISSION PROCEEDINGS

November 30, 2023

The Village of Osceola Room Tax Commission met on November 30, 2023 at Village Hall. Chair Carlson called the meeting to order at 4:30 p.m.

Present: Andrew Carlson, Roxanne Patterson, Josiah Williams and Jessica Robinson

Absent: Mike Malik

Others present: Carie Krentz and Ruth Sattler

Motion by Robinson and seconded by Patterson to approve the agenda.

Ayes-4 Nays-0 Motion carried

Motion by Patterson and seconded by Williams to approve the minutes of the October 9, 2023 meeting.

Ayes-4 Nays-0 Motion carried

Discussion and possible action re:

Discussion and vote of new Commission Chair

This items was tabled from last meeting for more members to be present and with 4 of the 5 members discussion took place on having a new chair to run the meetings. The chairs is the person who runs the meetings by going through agenda. Carlson has been chairing for some time and would like to have a different member run the meetings if anyone is willing. Robinson stated she would but thought it would be better for a rental owner to run. Williams, being the newest member, said that if no one had any objections he would be willing to chair committee. Krentz said she would provide some material to help get Williams familiar with running the meetings.

Motion by Robinson and seconded by Patterson to approve Williams as new commission chair.

Ayes-4 Nays-0 Motion carried

It was agreed to have Williams position as Chair to take effect being next meeting.

Requests for room tax grant funding from Osceola Chamber of Commerce/Main Street Organization for funding of Osceola Destination Promotions.

Ruth Sattler was present for any questions commission had regarding request. Committee was confused as to what was being asked since they had a request for Osceola Destination Promotions already this year. The previous request was for design, time, drone person and all aspects of activity guide, not including printing. This request is only for printing of approx. 2,000 copies of the activity guide.

Carlson brought previous application to compare the requests. Committee felt in the future it would be best to bring only one request with a breakdown of all expenses to complete the activity guide. Discussion on all that goes into getting this project completed and it's influence on tourism within the community. Patterson felt that the guide did not bring additional lodging to the area but was useful for people already here. Sattler felt that if the committee would collaborate with the Chamber they would like the input in developing the guide in the future. With the time it takes any help would be appreciated by the Chamber. Robinson would like to see it expand beyond the area. Sent to areas further away to help bring tourist to stay in Osceola.

Motion by Williams and seconded by Robinson to approve the requested room tax grant funding from Osceola Chamber of Commerce/Main Street Organization for \$1,823.44 for Osceola Destination Promotions.

Ayes-4 Nays-0 Motion carried

Future agenda items and updates

n/a

Commission Chair Carlson adjourned the meeting at 5:14 p.m.

Respectively submitted by,

Carie Krentz
Village Clerk

WATER AND SEWER COMMITTEE

The Village of Osceola Water and Sewer Committee met at Village Hall on Tuesday, November 28, 2023 at 4:45 p.m.

Present: Bruce Gilliland, Arvid Maki, Brad Lutz

Absent: None

Also Present: Rick Caruso

1) Call to Order – The meeting was called to order at 4:47 p.m. by Bruce Gilliland

2) Approval of the agenda
Motion by Lutz Seconded by Maki

Vote: Yes – 3 No – 0

3) Approval of September 7th, 2023, meeting minutes
Motion by Maki Seconded by Gilliland

Vote: Yes – 3 No – 0

4) Discussion and Possible Action Re: Utility 2024 Operating Budget

Caruso reviewed the operating budget, Lutz stated that it is included in the village budget documents. Discussion followed.

No action was taken.

5) Discussion and Possible Action Re: Utility Vehicle Replacement

Caruso reviewed the accompanying memo and supporting documents. Caruso stated he along with the village treasurer, had spoken to Village auditors Johnson Block who stated there was a bond covenant account that would now be considered as unrestricted cash, available for use by the utility for the purchase of pickups.

Motion by Maki Seconded by Lutz to approve the purchase of three utility pickups from Hudson Ford, for consideration by the Village Board

Vote: Yes - 3 No- 0

6) Other items to discuss: None

7) Adjourn

Gilliland adjourned the meeting at 5:00 pm.

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/09/2024 From Account:
Thru: 4/03/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
MTA	3/13/2024	MTA-MY TAX ACCOUNT	1,931.33
MTA	3/20/2024	MTA-MY TAX ACCOUNT	150.00
MTA	3/27/2024	MTA-MY TAX ACCOUNT	1,860.61
66492	3/13/2024	BAYCOM, INC.	3,753.00
66493	3/13/2024	BILL'S ACE HARDWARE	49.40
66494	3/13/2024	BRIGHTSPEED	1,131.80
66495	3/13/2024	CAPITAL ONE TRADE CREDIT	510.67
66496	3/13/2024	CINTAS	499.68
66497	3/13/2024	EMC INSURANCE COMPANIES	11,584.52
66498	3/13/2024	FEDERATED CO-OPS, INC.	124.31
66499	3/13/2024	GENERAL TEAMSTERS UNION	629.00
66500	3/13/2024	HOLMES REPAIR LLC	884.00
66501	3/13/2024	J & S GENERAL CONTRACTING	1,429.25
66502	3/13/2024	JENNIFER L. ROYTEK	30.00
66503	3/13/2024	MIDWEST ONE - VISA	641.16
66504	3/13/2024	MIDWESTONE	1,093.52
66505	3/13/2024	MOSENG LOCKSMITHING	2,476.05
66506	3/13/2024	MSA PROFESSIONAL SERVICES	2,000.00
66507	3/13/2024	NATIONWIDE TRUST COMPANY, FSB	50.00
66508	3/13/2024	NORTH SHORE BANK	2,965.76
66509	3/13/2024	PDI TECHNOLOGIES	59.94
66510	3/13/2024	POLK COUNTY REGISTER OF DEEDS	6.00
66511	3/13/2024	SUMMIT FIRE PROTECTION	777.00
66512	3/13/2024	TANNER REBHAN	50.00
66513	3/13/2024	THE OSCEOLA SUN	617.05
66514	3/13/2024	VERIZON	235.76
66515	3/13/2024	WI SCTF	54.59
66516	3/13/2024	WYATT YAGER	1,110.23
66517	3/13/2024	XCEL ENERGY	12,689.12
66518	3/20/2024	AFLAC	435.64
66519	3/20/2024	BAKER & TAYLOR	1,197.54
66520	3/20/2024	BILL'S ACE HARDWARE	4.99
66521	3/20/2024	CATALIS LLC	723.45

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/09/2024 From Account:
Thru: 4/03/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
66522	3/20/2024	DICK'S FRESH MARKET	8.98
66523	3/20/2024	EVERGREENTEL	4,263.00
66524	3/20/2024	GUARDIAN PEST SOLUTIONS, INC.	126.50
66525	3/20/2024	HUDSON AREA PUBLIC LIBRARY	30.00
66526	3/20/2024	LE PHILLIPS MEMORIAL LIBRARY	18.95
66527	3/20/2024	MACQUEEN EQUIPMENT INC.	370.00
66528	3/20/2024	MIDWEST ONE - VISA	1,094.40
66529	3/20/2024	MINNESOTA PETROLEUM SERVICE	955.00
66530	3/20/2024	MSA PROFESSIONAL SERVICES	2,579.00
66531	3/20/2024	NEI ELECTRIC	2,162.72
66532	3/20/2024	PITNEY BOWES INC.	298.97
66533	3/20/2024	STEVENS ENGINEERS, INC.	17,551.71
66534	3/20/2024	STREICHER'S	661.87
66535	3/20/2024	UNUM LIFE INSURANCE COMPANY OF AMERICA	317.12
66536	3/20/2024	WI DEPT OF NATURAL RESOURCES	979.00
66537	3/20/2024	WISCONSIN RURAL WATER ASSOC.	260.00
66538	3/27/2024	AMAZON CAPITAL SERVICES	502.69
66539	3/27/2024	BAKKE NORMAN. S.C.	1,063.75
66540	3/27/2024	CAPITAL ONE TRADE CREDIT	119.99
66541	3/27/2024	COMMERCIAL TESTING LAB.	1,209.00
66542	3/27/2024	DELTA DENTAL PLAN OF WISCONSIN	880.46
66543	3/27/2024	ENERGENECS, INC.	3,167.67
66544	3/27/2024	EO JOHNSON COMPANY INC	334.05
66545	3/27/2024	FLOCK SAFETY	23,153.75
66546	3/27/2024	HAWKINS INC	13,382.65
66547	3/27/2024	HOME DEPOT CREDIT SERVICES	636.32
66548	3/27/2024	JENNIFER L. ROYTEK	30.00
66549	3/27/2024	LAKE COUNTRY DOOR	5,625.00
66550	3/27/2024	MIDWEST ONE - VISA	67.52
66551	3/27/2024	NORTHERN LAKE SERVICE, INC.	357.20
66552	3/27/2024	O'REILLY AUTOMOTIVE STORES INC.	41.57
66553	3/27/2024	OSCEOLA AREA CHAMBER OF COMMERCE	7,450.00
66554	3/27/2024	PETTY CASH-LIBRARY	138.41

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/09/2024 From Account:
 Thru: 4/03/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
66555	3/27/2024	TANNER REBHAN	50.00
66556	3/27/2024	TANNER REBHAN	30.58
66557	3/27/2024	TRILOGY CONSULTING, LLC	930.00
66558	3/27/2024	WE ENERGIES	2,856.30
66559	3/27/2024	WEST CENTRAL BIOSOLIDS COMMISSION	16,588.52
66560	3/27/2024	WI SCTF	54.59
66561	4/03/2024	ABT MAILCOM	1,656.95
66562	4/03/2024	AMAZON CAPITAL SERVICES	3,350.63
66563	4/03/2024	AT&T MOBILITY	571.61
66564	4/03/2024	BILL'S ACE HARDWARE	132.33
66565	4/03/2024	CARIE KRENTZ	130.22
66566	4/03/2024	CUMMINS SALES AND SERVICE	953.51
66567	4/03/2024	DAREL HALL	133.96
66568	4/03/2024	EO JOHNSON COMPANY INC	194.54
66569	4/03/2024	J & S GENERAL CONTRACTING	3,420.00
66570	4/03/2024	JOHNSON BLOCK AND COMPANY, INC.	6,205.00
66571	4/03/2024	KIRVIDA FIRE, INC.	6,731.57
66572	4/03/2024	KRISTOPHER KRENTZ	258.72
66573	4/03/2024	LAKELAND COMMUNICATIONS	205.27
66574	4/03/2024	MIKE MALLIN	321.73
66575	4/03/2024	MUNICIPAL ENVIRONMENTAL GROUP-WATER DIVISION	260.70
66576	4/03/2024	MUNICIPAL TREASURERS ASSOCIATION	60.00
66577	4/03/2024	OSCEOLA AEROSPORT, LLC	8,833.36
66578	4/03/2024	OSCEOLA AREA CHAMBER OF COMMERCE	5,920.40
66579	4/03/2024	PITNEY BOWES INC.	186.54
66580	4/03/2024	POLK BURNETT	52.52
66581	4/03/2024	REGISTRATION FEE TRUST	5.00
66582	4/03/2024	RICK CARUSO	810.58
66583	4/03/2024	TEAMSTERS LOCAL 662	629.00
66584	4/03/2024	WI DEPT OF NATURAL RESOURCES	2,639.43
66585	4/03/2024	WI PROFESSIONAL POLICE ASSOCIATION	133.50
66586	4/03/2024	WISCONSIN SUPREME COURT	800.00
EFTPS	3/11/2024	EFTPS	10,650.05

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/09/2024 From Account:
Thru: 4/03/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFTPS	3/27/2024	EFTPS	11,431.63
WRS-ETF	3/27/2024	WRS-EFT	12,965.77
COL LIFE	3/27/2024	COLONIAL LIFE	92.28
V3132401	3/13/2024	BACH, ANDREW	2,442.50
V3132402	3/13/2024	BACHELOR, TANYA	1,690.60
V3132403	3/13/2024	CARUSO, RICHARD T.	1,900.39
V3132404	3/13/2024	FELDTMOSE, MARIE K.	726.88
V3132405	3/13/2024	GILLER, JENNIFER	1,415.46
V3132406	3/13/2024	HOVERMAN, RICHARD D.	522.15
V3132407	3/13/2024	JACOBS, MICHELLE	874.82
V3132408	3/13/2024	KENNY, RYAN	2,084.22
V3132409	3/13/2024	KRENTZ, CARIE	1,700.34
V3132410	3/13/2024	LEHMAN, JENNIFER T.	290.90
V3132411	3/13/2024	MALLIN, MICHAEL	1,659.61
V3132412	3/13/2024	MILLER, ANNE	1,571.81
V3132413	3/13/2024	PARO, CORA	876.88
V3132414	3/13/2024	REBHAN, TANNER	1,772.53
V3132415	3/13/2024	ROYTEK, JENNIFER L.	1,361.35
V3132416	3/13/2024	SCHILL, JUSTIN	1,617.25
V3132417	3/13/2024	SWANBERG, DEVIN	2,864.05
V3132418	3/13/2024	TRACY, DAWN	653.88
V3132419	3/13/2024	TRACY, RALPH E.	1,692.48
V3132420	3/13/2024	TREMBLAY, MATTHEW	1,854.65
V3132421	3/13/2024	WATERS, TODD	2,032.71
V3272401	3/27/2024	BACH, ANDREW	2,179.83
V3272402	3/27/2024	BACHELOR, TANYA	1,690.80
V3272403	3/27/2024	BURCH, VAN A.	692.62
V3272404	3/27/2024	CARUSO, RICHARD T.	1,979.39
V3272405	3/27/2024	CHANTELOIS, WILFRED	692.62
V3272406	3/27/2024	FELDTMOSE, MARIE K.	597.40
V3272407	3/27/2024	GILLER, JENNIFER	1,415.75
V3272408	3/27/2024	GILLILAND, BRUCE	692.62
V3272409	3/27/2024	HOVERMAN, RICHARD D.	468.95

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/09/2024 From Account:
Thru: 4/03/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V3272410	3/27/2024	HOVEY, MARSHA	692.62
V3272411	3/27/2024	JACOBS, MICHELLE	933.71
V3272412	3/27/2024	KENNY, RYAN	1,866.93
V3272413	3/27/2024	KLINE, NEIL	692.62
V3272414	3/27/2024	KRENTZ, CARIE	1,700.52
V3272415	3/27/2024	KRENTZ, KRISTOPHER	616.00
V3272416	3/27/2024	LEHMAN, JENNIFER T.	249.34
V3272417	3/27/2024	LUTZ, BRADLEY	1,847.00
V3272418	3/27/2024	MAKI, ARVID	692.62
V3272419	3/27/2024	MALLIN, MICHAEL	1,728.62
V3272420	3/27/2024	MILLER, ANNE	1,275.85
V3272421	3/27/2024	PARO, CORA	761.92
V3272422	3/27/2024	REBHAN, TANNER	1,817.03
V3272423	3/27/2024	ROYTEK, JENNIFER L.	1,361.35
V3272424	3/27/2024	SCHILL, JUSTIN	1,698.14
V3272425	3/27/2024	SWANBERG, DEVIN	2,864.05
V3272426	3/27/2024	TRACY, DAWN	744.79
V3272427	3/27/2024	TRACY, RALPH E.	1,761.47
V3272428	3/27/2024	TREMBLAY, MATTHEW	1,902.72
V3272429	3/27/2024	WATERS, TODD	2,125.07
GREAT WEST	3/13/2024	GREAT WEST	560.59
GREAT WEST	3/27/2024	GREAT WEST	560.59
STMT030624	3/12/2024	BP	117.10
CENTRAL STAT	3/27/2024	CENTRAL STATES H&W FUND	24,115.00
Grand Total			336,540.50

GENERAL FUND CHECKING

ALL Checks

Posted From: 3/09/2024 From Account:
Thru: 4/03/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	165,996.52
Total Expenditure from Fund # 240 - LIBRARY FUND	18,858.43
Total Expenditure from Fund # 250 - AIRPORT	14,529.40
Total Expenditure from Fund # 265 - BUSINESS IMPROVEMENT DISTRICT	7,030.63
Total Expenditure from Fund # 275 - OSCEOLA MUNICIPAL COURT	3,424.05
Total Expenditure from Fund # 280 - ROOM TAX	7,450.00
Total Expenditure from Fund # 300 - DEBT SERVICE FUND	1,093.52
Total Expenditure from Fund # 400 - GENERAL CAPITAL FUND	41,378.75
Total Expenditure from Fund # 430 - TIF #2 FUND	4,500.00
Total Expenditure from Fund # 450 - TIF #3 FUND	150.00
Total Expenditure from Fund # 610 - WATER UTILITY	18,612.75
Total Expenditure from Fund # 620 - SEWER UTILITY	53,516.45
Total Expenditure from all Funds	336,540.50

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
3/31/2024

Account Number	Village of Osceola	2024 Actuals @ 3/31/2024	2024 Budget	Variance (Over)/Under Budget	Percentage
Revenue					
100-00-41110-000-000	Levy for General Fund	0	668,763	(668,763)	0%
100-00-41140-000-000	Mobile Home Taxes	3,004	20,000	(16,996)	15%
100-00-41310-000-000	Taxes from Utility	0	103,070	(103,070)	0%
100-00-41320-000-000	Payment in Lieu of Taxes	3,367	4,721	(1,354)	71%
100-00-41800-000-000	Interest / Penalty on Taxes	0	0	0	0%
100-00-41900-000-000	Other Taxes	0	1,500	(1,500)	0%
	Total Taxes	6,371	798,054	(791,683)	
100-00-42300-000-000	Special Assessment Revenue	0	1,700	(1,700)	1,700
100-00-43410-000-000	WI State Shared Revenue	0	401,675	(401,675)	0%
100-00-43415-000-000	Expenditure Restraint	0	0	0	
100-00-46220-000-000	Fire Insurance Fee	0	12,589	(12,589)	0%
100-00-43430-000-000	Exempt Computer Aid	0	13,503	(13,503)	0%
100-00-43531-000-000	WI State Transportation Aid Revenue	37,796	151,185	(113,389)	25%
100-00-43440-000-000	Personal Property Aid	0	8,571	(8,571)	0%
100-00-43534-000-000	LRIP Grant	0	0	0	0
100-00-43535-000-000	Other Federal Grant - Police	0	250	(250)	250
100-00-43690-000-000	Other State Grant	0	0	0	0
	Intergovernmental Revenues	37,796	587,773	(549,977)	
	Licenses and Permits				
100-00-44100-000-000	Liquor Licenses	0	0	0	
100-00-44200-000-000	All non-liquor licenses	195	4,000	(3,805)	5%
100-00-44400-000-000	Planning and Zoning Fees	115	1,000	(885)	12%
100-00-44300-000-000	Building Permits	19,017	65,000	(45,983)	29%
100-00-44405-000-000	Escrow - Engineering Review	0	15,000	(15,000)	0%
100-00-44900-000-000	Cable Franchise Fees	3,363	15,000	(11,637)	22%
100-00-46311-000-000	Street Opening Permits	350	1,250	(900)	28%
100-00-46330-000-000	Downtown Parking Permits	51	1,000	(949)	5%
	Licenses and Permits	23,092	102,250	(79,158)	
	Fines, Forfeits and Penalties				
100-00-45100-000-000	Court Fines Revenue	4,897	24,200	(19,303)	20%
100-00-45110-000-000	Parking Fines	0	100	(100)	0%
	Fines, Forfeits and Penalties	4,897	24,300	(19,403)	
	Public Charges for Service				
100-00-44102-000-000	Dog Licenses	520	900	(380)	58%
100-00-46211-000-000	Charges for Public Service - Police	57	1,000	(943)	6%
	Other - COPS Grant	0	0	0	
	Minor Revenues	0	0	0	
	Other Revenue	0	0	0	
100-00-46100-000-000	Admin Assess Search	175	1,500	(1,325)	12%
100-00-44401-000-000	Zoning Compliance Letters	0	250	(250)	0%
100-00-47491-000-000	Public Fire Protection	0	239,454	(239,454)	0%
100-00-46850-000-000	RDA Administrative Fee	0	41,000	(41,000)	0%
100-00-46222-000-000	Fire Revenue from Townships	0	193,903	(193,903)	0%
	Public Charges for Service	752	478,007	(477,255)	
		0	0	0	0
	Misc General Revenue				
100-00-48100-000-000	Interest Income	0	3,500	(3,500)	0%
100-00-48309-000-000	Sale of Property				
100-00-48310-000-000	Sale of Assets	8,000	0	8,000	0%
100-00-48440-000-000	Recoveries and Reimbursements	0	0	0	
100-00-48401-000-000	Recoveries and Reimbursements	0	7,500	(7,500)	0%
100-00-48500-000-000	Donations	0	16,000	(16,000)	0%

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
3/31/2024

Account Number	Village of Osceola	2024 Actuals @ 3/31/2024	2024 Budget	Variance (Over)/Under Budget	Percentage
100-00-48900-000-000	Misc. Revenues	0	2,000	(2,000)	0%
100-00-48990-000-000	Refund Prior Year Expense	0	0	0	0
	Misc. General Revenue	8,000	29,000	(21,000)	
	Other Financing Sources				
100-00-49280-000-000	Transfer In -Room Tax Fund	0	5,000	(5,000)	0%
100-00-49600-000-000	Transfer In - Water Fund	0	146,155	(146,155)	0%
100-00-49620-000-000	Transfer In - Sewer Fund	0	45,820	(45,820)	0%
	Borrow for Maintenance Items				
	Subtotal Other Financing Sources	0	196,975	(196,975)	
	TOTAL REVENUE	80,908	2,216,359	(2,135,451)	4%
	GENERAL FUND EXPENSES -SUMMARY				
	Legislative	13,560	100,965	(87,405)	13%
	Administration	123,953	253,835	(129,882)	49%
	Police	134,456	727,800	(593,344)	18%
	Fire	34,715	204,200	(169,485)	17%
	Street	29,507	251,440	(221,933)	12%
	Street Lights	9,781	44,180	(34,399)	22%
	Storm Water	2,340	16,255	(10,191)	14%
	Street Signs	805	8,010	(7,205)	10%
	Garage and Maintenance	36,811	78,995	(23,400)	47%
	Sanitation	3,062	13,175	(10,113)	23%
	Parks	28,190	132,440	(104,250)	21%
	Economic Development	10,802	15,550	(4,748)	69%
	General Fund Transfers	186,500	179,000	(179,000)	104%
100-00-52210-226-000	Public Fire Protection (Hydrants)*	0	239,454	(239,454)	0%
100-00-52300-000-000	Ambulance*	42,360	42,360	0	100%
100-00-52400-215-000	Building Inspection*	17,449	40,000	(22,551)	44%
100-00-51930-511-000	Insurance *	2,500	5,000	(2,500)	50%
	Insurance Highway*	2,500	0	2,500	
100-00-51510-215-000	Auditor	0	20,000	(20,000)	0%
100-00-51530-215-000	Assessor	5,280	13,200	(7,920)	40%
100-00-51530-390-000	Assessor Manufacturing	0	2,400	(2,400)	0%
	TOTAL GENERAL FUND OPERATING EXPENDITURES	684,570	2,388,259	(1,867,681)	29%
	REVENUE OVER (UNDER) EXPENSES	(603,662)	(171,900)	(267,770)	



OSCEOLA FIRE AND RESCUE

Station - 657 HWY 35
PO Box 217
Osceola, WI 54020
Emergency: 911
Non-Emergency (715) 294-3440

To: President Lutz and Village Board Members
From: Osceola Fire & Rescue
CC: Carie Krentz
Date: April 9, 2024
Re: **Fire & Rescue Monthly Report**

RUNS

- 9 - Runs total
 - 5 – Village of Osceola
 - 4 – Town of Farmington
 - Run breakdown
 - 3 – Motor Vehicle Accident/ Traffic Control
 - 1 – Grass Fire
 - 3 – Medical/Lift Assist
 - 2 – Alarm

UPDATES IN BOLD

- **Training/meeting for March consisted of training with our equipment and response for grass and wildland fires.**
- **Upcoming meeting/training for April we will train on pump operations.**
- We have completed submission for Assistance to Firefighters Grant through FEMA with the help of MSA Professional Services.
- LED lights to be upgraded on 1480 pumper, 1484 Jeep Grass Rig, and 1485 Tanker. Upgrades will be installed by department members Dan Strobach and Don Stark.
- Working with airport commission to help drive compliance to improvements to meet codes and standards. **Annual inspections of hangars have already begun with expected completion before May 1st.**
- **Final submission of reimbursement request sent to State for awarded 2023 FFP grant through the DNR.**
- **We have transitioned our run reporting for department over to Image Trend. This will better align with our NFIRS reporting.**
- **Airboat completion date is expected in the first half of July.**

Municipality Permits Report

3/1/2024 to 3/31/2024

VILLAGE OF OSCEOLA		Total Value	Total Fees	Total Fines
VOS24-11	165-00381-0000	\$17,601.00	\$211.20	
Aaron Lewicki				
717 CASCADE ST N	WINDOW REPLACEMENT			
VOS24-12	165-00625-0000	\$15,000.00	\$60.00	
RYAN LEE STRAIGHT LINE BUILDING CONTRACTORS LLC 061800111				
617 68TH AVE HANGAR 4	RE-ROOF			
VOS24-13	165-00844-0094	\$5,000.00	\$60.00	
GARRETT KAMPPI				
331 STAPLES RD	FENCE			
VOS24-14	165-00604-0000	\$550,000.00	\$1,545.63	
JOHN NUZUM MARKET & JOHNSON				
505 SIMMON DR	COLD STORAGE BUILDING			
VOS24-15	165-00604-0000	\$3,800,000.00	\$3,567.28	
John Nuzum MARKET & JOHNSON				
505 SIMMON DR	NEW COMMERCIAL BUILDING			

Municipality Permits Report

3/1/2024 to 3/31/2024

VOS24-16 165-00678-0000 \$300,000.00 \$1,293.36
 Tyson Arden

902 MAPLE DR NEW HOME

VOS24-17 165-00261-0000 \$21,370.31 \$60.00
 Krumm Exteriors | Krumm Exteriors | 092101030

403 SEMINOLE AVE RE-ROOF

VOS24-18 165-00841-0006 \$72,000.00 \$756.60
 GARY BRUNCLIK CONSTRUCTION | GARY BRUNCLIK CONSTRUCTION | 14568

112 KREEKVIEW DR ALTERATION

VOS24-19 165-00726-0000 \$4,850.00 \$230.00
 MIDWEST ELECTRIC & GENERATOR, INC | MIDWEST ELECTRIC & GENERATOR, INC | 042000422

419 RIDGE RD ELECTRICAL SERVICE

Permit Distribution

Alteration=2
 Re-roof=2
 Fence=1
 New Commercial=2
 New Home=1
 Electrical=1

Totals	Total Permits	9	Total Value	\$4,785,821.31
	Admin	\$681.60	Impact	
	Inspection	\$6,908.51	State Permit Seal	\$35.00
	Fines		Other	
			Plan Review	\$158.96
			House Number	
			Total Fees	\$7,784.07

Municipality Permits Report

1/1/2024 to 3/31/2024

VOS24-18	165-00841-0006	\$72,000.00	\$756.60
GARY BRUNCLIK CONSTRUCTION GARY BRUNCLIK CONSTRUCTION 14568			
112 KREEKVIEW DR	ALTERATION		
VOS24-19	165-00726-0000	\$4,850.00	\$230.00
MIDWEST ELECTRIC & GENERATOR, INC MIDWEST ELECTRIC & GENERATOR, INC 042000422			
419 RIDGE RD	ELECTRICAL SERVICE		

Permit Distribution

Electrical=2
Alteration=5
Acc. Building=1
HVAC=1
New Home=4
New Commercial=3
Re-roof=2
Fence=1

Totals

Total Permits 19 Total Value \$7,750,236.54

Admin	\$1,553.20	Impact	Plan Review	\$503.98
Inspection	\$16,647.62	State Permit Seal	House Number	
Fines		Other	Total Fees	\$18,844.80



OSCEOLA POLICE DEPARTMENT

310 Chieftain Street

P.O. Box 217

Osceola, WI 54020

Phone: 715-294-3628 Fax: 715-294-2862

Lt. Andrew Bach – Interim Chief of Police

To: Village President Brad Lutz and Village of Osceola Trustees

CC: Administrator Devin Swanberg; Village Clerk Carie Krentz

From: Lieutenant Andrew Bach

Date: April 3rd, 2024

Re: Village Board Police Report for March 2024

In March of 2024 Osceola PD Officers generated **339** calls for service and compiled **58** incident and traffic crash reports. Osceola PD Officers made **2** arrests. Osceola PD Officers initiated **63** traffic stops and issued **33** municipal citations.

The Saint Croix Falls Police Department responded to the Village of Osceola **9** times and made **1** arrest under the agreement for service. In addition to the response for calls, SCFPD was able to provide some proactive patrol within the Village during uncovered hours.

- The agreement with SCFPD has been operationally smooth so far. Chief Bach has been regularly communicating with SCFPD Chief Murphy to coordinate efforts for effective 24-hour coverage following the agreement for service.
- Chief Bach met with the Osceola School District staff to discuss various school safety topics, such as communication between OPD and the District and future integrated training opportunities.
- Following the installation of the pole extension by the Village Crew, the new Flock Condor camera has been added to Flocks schedule with an anticipated installation date in mid to late April.
- Officer Tremblay has completed the Field Training Program and has begun to field his own shifts.
- Our last two Coffee with a Cop sessions held in March were the most engaging yet, and we look forward to improving and continuing to host the event this fall.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Andrew Bach', with a long horizontal flourish extending to the right.

Lt. Andrew Bach, Interim Chief of Police



Memo

To: President Lutz and Village Board Members
From: Todd Waters (Public Works Coordinator)
CC: Carie Krentz
Date: April 9th, 2024
Re: DPW March Board Update

Streets:

- Public Works responded to 3 ice or snow events in March.
- The department removed all holiday lighting and switched winter banners to summer banners in the downtown areas. American flags are being inventoried, ordered for replacement, and will be installed before Memorial Day.
- Street signs continue to be altered, replaced or modified to fit MUTCD standards. The annual sign and post order is nearly completed and will be delivered the end of April. Posts are being painted internally for Spring install.
- Removed 2 mature oak wilt diseased oak trees from Village lot at Oak Ridge and Marty's Way. Cleaned the 1-acre lot removing 5 dump trucks of debris or brush, an old trailer and emptying loafing shed for removal in future.
- Finished the fabrication, painting, and install of flock camera pole. Led lights have been installed over the Cascade Falls sign, lighting it in coordination with downtown street lights.
- Public Works assessed and reviewed Mill Pond/Cascade Falls dam. Spring exercising of the gate will occur with snow melt and Spring rain to further assess debris and sediment. The dredging of the pond will occur in 2024.
- Staff replaced a broken rear air brake chamber on dump truck 201.
- The sweeper has been brought out of cold storage and is being readied for Spring street cleaning.
- Quotes were obtained for 2024 CIP equipment funding for the department pending Village Board approval.
- With the abundance of snow and rain in March, staff heavily monitored storm trunk drains to ensure they were clear.
- Public Works responded to a private tree downed by wind impeding sidewalk and street curb line.

Parks:

- Oakey Park Braves grandstand netting arrived and has been installed. The site structurally and for viewing purposes is safe with new or updated materials. Maintenance will continue to seating area in 2024.
- The Public Works Committee meeting that occurred in March largely discussed where to spend Park Impact Fees in 2024.

Building Maintenance:

- 3 Public Works facility garage door openers were updated from 1971 due to failure.
- Failed restroom toilets in the Municipal building were repaired due to low voltage wiring issues.
- Multiple water fountain issues were corrected internally by staff again in March. Potential for updating sensors may take place in April.
- The Public Works facility and Municipal building passed all fire inspections in March.
- Fire extinguishers were inspected or recharged for 2024 in all DPW vehicles, equipment and facility.



Memo

To: President Lutz and Village Board Members
From: Rick Caruso, Utilities Coordinator
CC: Carie Krentz
Date: April 9, 2024
Re: Utility Department April Board Update

Water Utility:

- Water produced in March totaled 5.370 million gallons.
- First quarter meter reading and billing has been completed, with operators using both the radio and walk by system to gather the individual 1333 meter reads. This process from reading to billing takes approximately two weeks per quarter to
- We are on our final push for lead and copper to have the requirements in a completed state by May 1. Although the deadline for submittal is October, we want the documents in a state that allows for final additions or edits if more information is found through the summer months. The May goal aligns with other utility initiatives such as hydrant flushing, mapping, and valve maintenance.

Sewer Utility:

- Wastewater treated in March totaled 6.174 million gallons.
- Operators found the A/C compressor used for cooling the ultraviolet system controls to be on its way out. We were able to order a replacement through Benck Mechanical.
- Operators are working to get the WPDES permit into a state that is ready for submittal pending test results from the wastewater effluent. The permit application is a large undertaking, requiring additional testing, sludge and waste disposal information, including information regarding industrial users and septic haulers that are allowed to discharge into our system.

Memo

To: Wilberg Memorial Library Board of Trustees

From: Anne Miller, Library Director

CC: Village Board of Osceola

Date: April 2024

DIRECTOR/ADMINISTRATION

The month of March has been a month of planning for the Summer Learning Program. I have been working with Michelle Jacobs, who coordinates our Youth Services programming, on the events for Summer Learning, as well as fundraising for the summer. We visited almost all of the downtown businesses, and sent letters to all of the rest of the Osceola businesses to ask them to consider donating to support our summer programming.

MATERIALS CIRCULATION

March 2024, Total Items Circulated: 4548

Public Computer Uses for March 2024: 123

eBook Checkouts for March 2024: 1474

New Patrons in March 2024: 32

COLLECTIONS

The library added 156 new items to our shelves during March.

EVENTS & ACTIVITIES

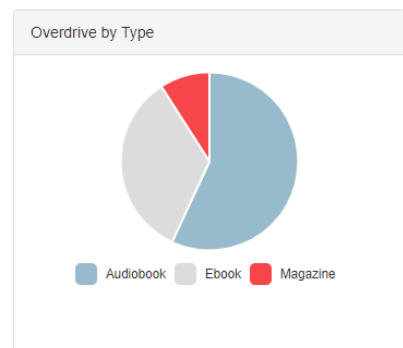
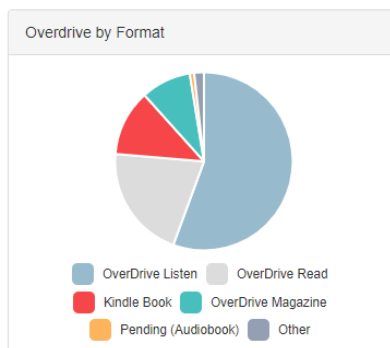
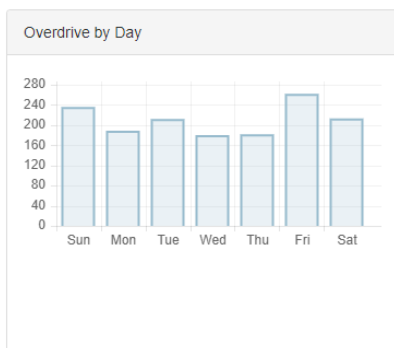
March 2024 Events/Participation:

In addition to our regular events of storytime, Get Lit, and the WMPL book discussion, the library held several events in March. During the Osceola School District's Spring Break, we hosted a Puzzles & Pizza event for families. Gwen Wright came and talked about vintage – what it is, where to find it, and how to resell items. While our in-person attendance was on the smaller side, she streamed it on the Looking Glass Facebook page where it has been viewed over 1000 times. On March 16, Holly Walsh became the first artist to display art on our gallery wall. LEGO Club is back at the library. Eleven builders came for the first meeting, which will be held the first and third Thursday of the month going forward.

FACILITIES & STAFF

Our staff continues to shine, covering all of our hours despite being short staffed. I have posted the part-time Library Assistant job, and hope to do interviews starting in mid-April. This position would be for up to 16 hours/week, and does include some evening and weekend hours. Their main duties would include working at the circulation desk to provide patron services, shelving, and other library duties, and occasional assistance at library events.

Osceola Circulation Statistics

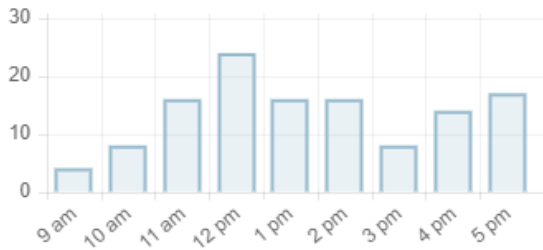




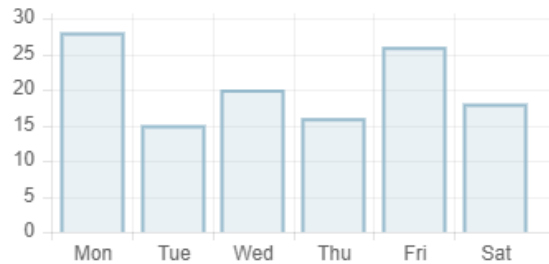
WILBERG MEMORIAL

PUBLIC LIBRARY of OSCEOLA

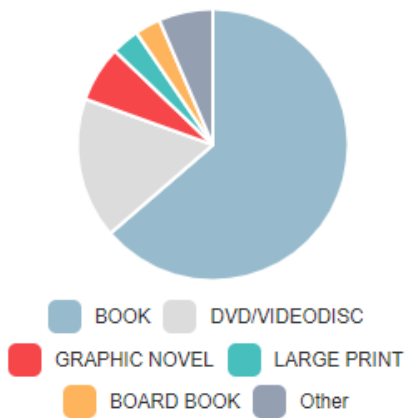
Pharos computer uses by hour



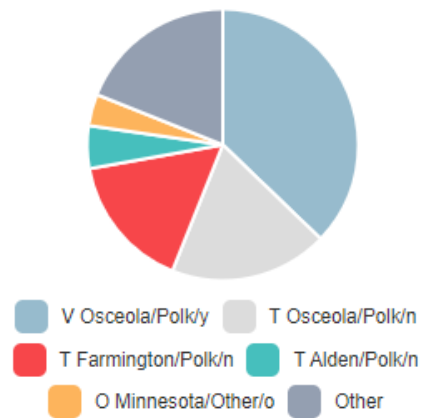
Pharos computer uses by day



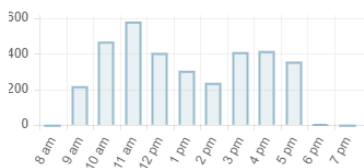
Checkouts by format



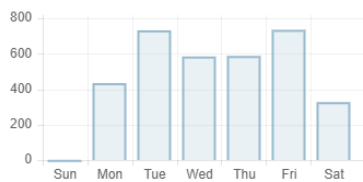
Checkouts by Act 150 Location



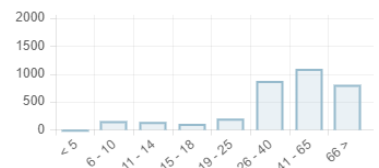
Checkouts by hour



Checkouts by day



Checkouts by age



Osceola Area Chamber of Commerce/Main Street

Directors Report

April 5th, 2024

Contents

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Committee Reports:

Ambassadors

The Ambassadors program has set dates for this years networking events, and are working on updating the Ambassador handbook.

Membership - “To recruit and broaden Chamber membership in support of member satisfaction and retention.”

Members: Chrissy Cook, Jessi Kruger, Tom Stangl, Tony Johnson.

The Membership Committee met on March 27th. The Membership Committee is focusing on connecting with businesses in the Osceola area and inviting them to learn more about the organization and its many benefits.

Event Committee -

Members: Shannon Kratzke - Events Coordinator and Sr. Exec Asst and Project Manager at OMC, Pam Talmage - Branch Manager at Royal Credit Union, Heidi McGeehan - Campus Administrator at CCH, Kandra Frane - Marketing Manager at OMC, Sarah Hasse - Croix View Farms.

Purpose: Re-defined as The Event Planning Committee for all social gatherings, Networking, and fundraising events.

The Events Committee is working on Celebrate Osceola 2024.

Finance Committee -

Members: Patrick Nikel, Peggy Weber, Penny Austad, Steve Wright, and Maria Riles from OMC.

Purpose: Grant Searching, Streamlining other avenues to bring in funds/donations. Not fundraising that involves social gatherings.

Our finance committee met on March 19th and discussed possible opportunities for grants to help cover the cost of a new website, as well as finding sponsorships for the Chamber itself, alongside individual events sponsorships. See attached finance reports.

Economic Vitality Committee -

Members- Chair-Ruth Sattler, Terry Hauer, Devin Swanberg, Aaron Mork, Dr. Becky Styles, Neil Kline, Brad Bearson, Kelly Macken-Marble, Wyatt Yager, Kim Judkins

Establish purpose, mission, and ways to operate, and commitment level for each person.

Committee Reports, Cont'd.

StreetScape - No report at this time.

Trails Coalition - Parks & Trails -

The Trails group is in our winter mode, but did recently hold a board meeting to discuss our 2024 plans. A group meeting will happen soon where we will schedule work sessions, etc.

GROW Osceola

- GROW members met with The Wild Violette crew to plan Cascade Street planter designs. A very energetic discussion of what the planters will look like this summer took place. The plants will be ordered this month.
- GROW will clean the planters in April and fill them with early spring fillers, pending the weather conditions.

Events:

B2B:

The first B2B event was held on March 14th from 12:00pm - 1:00pm at Osceola Medical Center. We had a great turnout and are have finalized our two main networking event dates for the remainder of the year.

MainStreet Update

March saw the Main Street Director travel and attend two different conferences.

First, attending the Wisconsin Governor's Conference on Tourism in Lake Geneva on March 10 - 12, 2024. Had conversations with the office of Group Travel and the Office of Outdoor Recreation to talk about opportunities for the Osceola area.

Second, I attended a Wisconsin Main Street workshop in Viroqua, Wisconsin. Learned about a new state Main Street program for Directors to Secret Shop other Main Street events and about developing volunteer programs.

April Events:

- Thursday, April 4 - Spring Day Out - 10am to 8pm
 - A day full of shopping deals all throughout Downtown Osceola. Individuals can earn FLOWER TICKETS and redeem them for flower at The Wild Violette
- Thursday, April 18 - 21 - 2nd Annual River Valley Shop Hop - 10am to 5pm
 - 4 communities, 1 big shopping weekend! The communities include Osceola, WI, St. Croix Falls, WI, Taylor's Falls, MN and Lindstrom, MN
- Friday, April 19 - Wisconsin Main Street Awards - Green Bay, WI

Skatepark Update:

A fundraiser was held at Trollhaugen in early March and raised \$3,300 toward the Osceola Skatepark.

The 2nd Annual Rad Dad Golf Scramble hosted by Sapphire Realty & Krooked Kreek Golf Course returns Friday June 14, 2024 to kick off Father's Day weekend. Last year, the first Rad Dad Golf Scramble raised \$4,800.

Along with these fundraisers we are identifying more potential foundations and grants to help the Osceola Skatepark achieve their goal. www.osceolaskatepark.org

Respectfully submitted,

Wyatt Yager

Main Street Director

Directors Report:

Chamber Director Miranda Steinhoff-Yates attended the WCCE Spring Training - Chamber Boot Camp for New (er) Chamber Executives - in Madison, WI on March 19th. She was accompanied by around 15 other new executives from various Wisconsin Chambers. The event had four facilitators who were CEOs of larger Chamber organizations within the state.

From Chamber President Jessi Kruger:

I recently had the opportunity to participate as a parent volunteer for the Osceola Middle School's Junior Achievement Biztown field trip.

JA Biztown, located in St. Paul, presents a simulated business community setup across an entire office building floor, complete with recognizable company branding, giving it an authentic feel. Each of the different businesses are designed to be interdependent upon one another and must work together throughout the day to ensure smooth operations. These include a City Hall with an elected Mayor, law enforcement, Radio Station with live student DJ, a bank where students experience depositing their first paychecks in the bank by hand and later check their balances at the ATM.

Students prepared in the days and weeks leading up to the field trip by working with their teachers to interview for available jobs that they were interested in. They were then selected for either those or other positions they were suited for.

I assisted with the water purification company which had five employees, a CEO, a CFO, a Sales manager, a Research and Development Specialist, and an Engineer. Each had their own set of responsibilities that were essential to the success of the company and each student in my group managed their own duties and responsibilities fairly well with minimal dependence upon adult supervision or intervention.

I was amazed at how valuable this experience was going to be for these students as it relates to real world knowledge of the inner workings of a business community. It wasn't just rewarding, we also had a lot of fun. I was impressed with the entire experience and thankful that our students had the opportunity to attend!



Photos from the Osceola Middle School's Junior Achievement Biztown field trip.

Respectfully Submitted by,
Miranda Steinhoff-Yates
Executive Director
Osceola Area Chamber of Commerce

Business Improvement District
Downtown Osceola 2024
Operating Plan 2nd Year of Operation

DRAFT

APPROVED BY THE BID BOARD OF DIRECTORS ON: April 3, 2024

ADOPTED BY THE VILLAGE BOARD OF OSCEOLA ON:

Introduction

In April of 1984, Wisconsin created a statute that authorizes communities to create a business improvement district, which allows businesses within that district to develop, manage, and promote their district and to establish an assessment method to fund these activities. A Business Improvement District must be a geographic area within a municipality consisting of contiguous parcels, which are subject to real estate taxes.

In 2022, property owners and business owners, in conjunction with the Village of Osceola (the “Village”), created the Osceola Central Business Improvement District (“BID”) pursuant to Wisconsin State Statute § 66.1109. All properties shown within the boundary of the attached map shall be within the BID with the exception of the following:

1. Properties that are exempt from paying property taxes, such as public utilities and religious buildings.
2. Real property used exclusively for residential purposes (this exemption is required by Wis. Stat. § 66.1109).

This Operating Plan (this “Operating Plan”) has been prepared in accordance with Wis. Stat. § 66.1109 as guidance for the development, redevelopment, maintenance, operation, and promotion of the BID.

Purpose of the BID

The BID is dedicated to supporting, marketing, and developing downtown Osceola. A business improvement district is the best source of funds that will allow the business people themselves to coordinate promotion, management, and maintenance programs for the entire district. An improved business district will create a positive image for not only those businesses within the district, but for the community as a whole.

Financing, Assessment Method and Assessment Rate

The BID was established through consideration of properties that would benefit from the program. The activities proposed in this Operating Plan will be funded through a special assessment. The special assessment will be levied by the Village pursuant to Wis. Stat. § 66.0703.

Assessments to meet the BID budget will be levied against each property within the BID. The assessment rate will be 0.3% of the assessed value of each property; for example, a property assessed at \$100,000 will be specially assessed \$300 ($\$100,000 \times 0.3\% = \300). Those properties which are used for commercial purposes and mixed-use purposes will be eligible for assessment. Real property used exclusively for residential purposes will not be assessed as required by Wisconsin Statute § 66.1109(5)(a).

Per Wis. Stat. § 66.1109(4), all special assessments must be put in a segregated account in the municipal treasury. In the case of the Village, the Village Treasurer collects all special assessments and other money received for the purposes of the BID. The Village Treasurer will provide a monthly financial accounting to the BID Board. At the end of the year, any funds not used will be carried over into the BID's account for use the following year.

Excluded and Exempt Property

Wisconsin law specifies certain properties which are exempt from the assessment and allows the Village to determine whether or not businesses operating specifically for manufacturing purposes are exempt. Therefore, in accordance with Wisconsin law, the following properties within the BID are exempt from assessment:

1. Real property used exclusively for manufacturing purposes.
2. Real property used exclusively for residential purposes (See Wis. Stat. § 66.1109(5)(a)); and
3. Real property that is exempted from general property taxes under Wis. Stat. § 70.11 (See Wis. Stat. § 66.1109(5)(a)).

If the BID Board decides to offer a grant option as part of the yearly budget, owners of any property within the BID that is exempt from the special assessment would not qualify. These owners/properties may not receive the direct financial benefits of the BID.

Objectives of the BID

The objectives of the BID are as follows:

- Market Osceola businesses by establishing a sufficiently funded and coordinated promotional and advertising program focused on the diverse offerings of goods and services available in the BID.
- Support and build upon programs and activities which encourage people of all ages to come to Osceola.
- Develop informational, educational, and technical assistance to aid existing businesses and to seek and promote new business opportunities.
- Work with the Village, the Osceola MainStreet Program (“MainStreet”) and Osceola Chamber of Commerce (“Chamber”) (collectively, MainStreet and the Chamber shall be referred to as the “MainStreet/Chamber”), and private agencies in supporting new programs and projects aimed at strengthening the Osceola business community.
- Assist in coordinating efforts with the Village, downtown merchants and landowners, MainStreet/Chamber, and private groups and individuals to upgrade and maintain the physical appearance of the public spaces as well as the renovation and beautification of individual businesses and properties within the BID.
- Provide leadership in coordinating the proposed activities within this Operating Plan.

The objectives of the BID will be accomplished through the funding of projects supported and approved by the BID’s Board of Directors. The funding may be for projects directly overseen by the BID Board or through coordinated funding with other entities, such as the Village, MainStreet, the Chamber, Osceola Historical Society, or other organizations.

Proposed 2024 Operating Plan

GOAL: Establish new Tourism/Community Focused Website

By creating a new community/tourism focused website. It can act as a 24/7 marketing tool, promoting Osceola to a large audience. It allows for targeted advertising and promotions to reach specific demographics interested in all the unique offerings of not only Downtown Osceola but the greater Osceola area. It will play a role in promoting a vibrant Osceola and significantly improve efficiency by providing a single point of access for residents and visitors alike. In addition, shining a light on everything makes Osceola a great place to live and do business.

GOAL: Marketing Plan for new website and Downtown Osceola

Developing a marketing plan to showcase Downtown Osceola as a tourist destination isn't just about boosting business within the downtown core. A well-crafted plan will attract visitors to the entire Osceola community. Increased foot traffic in downtown translates to more people exploring Osceola's unique shops, restaurants, and attractions. This not only benefits downtown businesses but spills over to surrounding areas, potentially increasing demand for hotels, gas stations, and other Osceola services. A successful marketing campaign can position Osceola as a vibrant destination, attracting new residents and businesses that contribute to the overall growth and prosperity of the entire community.

GOAL: Expand the Christmas Lights to include 1st and 2nd Avenues

A beautiful downtown offers a wealth of benefits that extend far beyond just aesthetics. A captivating display of twinkling lights creates a warm and inviting atmosphere, especially during the holiday season. This festive ambiance attracts shoppers, encourages them to linger longer and explore the expanded area. They will draw visitors deeper into the heart of downtown, where they'll discover the charm of our local shops and restaurants.

GOAL: Explore Public Space Enhancement

Enhancement of public spaces in Downtown Osceola is a critical component of ensuring future success of the BID. When visitors and residents find comfortable public spaces to spend their time at in downtown, the more likely they are to visit retail, restaurants, and other spaces. Partnering with the Village to explore possible public space enhancements could include public art, lighting, streetscape design, and other placemaking activities consistent with place-based economic development practices.

GOAL: Publish an Explore Osceola Activities Guide

Funding an "Explore Osceola Visitor's Guide" is a fantastic initiative that will greatly benefit both visitors and the Osceola business community. The guide can be strategically placed at key entry points and businesses, ensuring it reaches those most interested in exploring Osceola. Additionally, local businesses can advertise directly within the guide, promoting their unique offerings and driving visitors directly to their doorsteps. Investing in a printed visitor's guide is an investment in Osceola's tourism potential. It empowers visitors to explore more, fosters a connection with the community, and ultimately strengthens the local economy.

Organization of the Board

The BID will establish a board of directors responsible for the management of the BID (the "BID Board"). Responsibilities of the BID Board, with assistance from the Osceola Mainstreet Director, include implementing this Operating Plan and preparing annual reports on the BID. The BID Board will also annually consider and make changes to this Operating Plan and submit the Operating Plan to the Village Board for approval.

The BID Board will consist of nine members. BID Board members shall be appointed by the Village President and approved by the Village Board. Upon creation of the BID Board, BID Board members shall be appointed to hold office for a period of one (1) or two (2) years. Thereafter, BID Board members shall be appointed to serve two (2) year terms. The majority of the BID Board members shall be property owners or occupants within the BID, pursuant to Wis. Stat. § 66.1109(3)(a). The BID Board will also include one representative of each of the following: the

Osceola Village Board and MainStreet/Chamber. In addition to the nine board members, the Main Street Director will act as the BID Director in carrying out the directives of the BID Board on a day-to-day basis. The Main Street/BID Director will be a nonvoting position. Annually, a member of the BID Board will be elected by the members of the BID Board to fill the role of the Chairperson. At least five (5) voting BID Board members must be present at a meeting of the BID Board for there to be quorum. All actions taken by the BID Board shall require the affirmative vote of a simple majority of the BID Board members in attendance at a meeting.

The BID Board will operate as follows:

1. All meetings of the BID Board will be in compliance with Wisconsin's Open Meeting Law as legally required.
2. Files and records of meeting minutes, agendas, budgets and any other items pertaining to the BID Board's affairs will be kept in accordance with Wisconsin's Public Records Law.
3. The BID Board will meet at least once on a quarterly basis, with at least five voting members present in order to vote.
4. The BID Board shall have all the powers necessary or convenient to implement this Operating Plan, including the power to contract. Contracting power is limited by the actual approved budget and the funds assigned to each project.
5. If a BID Board member no longer complies with the requirements to sit on the BID Board, he or she shall be eligible to remain on the BID Board until a new BID Board member is appointed by the Village President. In the case that a BID Board member is no longer willing to serve on the BID Board, he or she shall notify the Village President in writing, and the Village President shall make an appointment of a new BID Board member within eight weeks of notification from the vacating BID Board member. All BID Board appointments made by the Village President shall be approved by the Village Board.

Annual Reporting

Wisconsin laws regulating business improvement districts require that the BID Board prepare annual reports, including the status of the BID, expenditures and revenues. These reports must be made available to the public.

Osceola Chamber + Main Street Organization

The BID Board will work with the MainStreet/Chamber to designate how and where BID funds are used where common objectives overlap. Receipts will be given by MainStreet/Chamber to the BID Board for payment of joint projects. Any funding for activities or projects within the BID budget requires an application to be submitted to the BID Board for review and approval, and such application must also be submitted to the MainStreet/Chamber Board of Directors to ensure consistent review of the applications both inside and outside the BID.

Promotion of Orderly Development of the Village

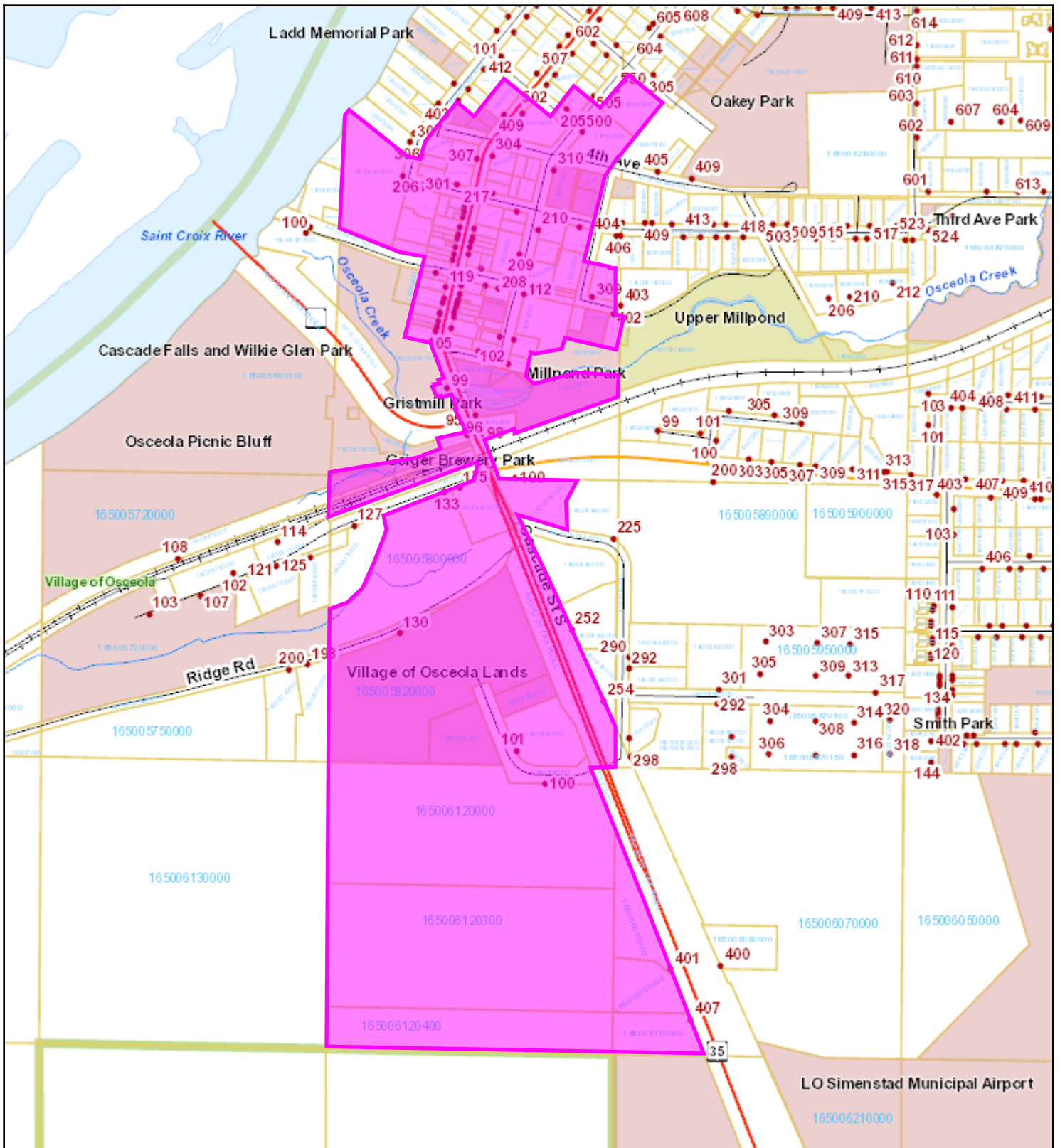
Under Wis. Stat. § 66.1109(1)(f)4, the Operating Plan must specify how the BID promotes the orderly development of the municipality, including its relationship to any municipal master plan.

The BID was created through a private sector initiative to further Village goals. The creation of the BID is consistent with the Village's plans and promotes the orderly development of the Village in general and the business district in particular; the BID provides a vehicle to fund and coordinate marketing, beautification, education, and community activities, through the BID Board assisted by professional staff from the Village and MainStreet/Chamber, so that these efforts can be channeled effectively to promote orderly development. This proposal is consistent with the Village's Comprehensive Plan and all other Village ordinances and plans.

Review of Operating Plan

Wisconsin State Statute spells out the process for review and approval of the Operating Plan. The following process complies with § 66.1109(3)(b):

1. The BID Board will meet annually to review the proposed Operating Plan, and reach a consensus on any changes, additions or modifications. The BID Board will meet quarterly with the Main Street/BID Director to monitor the Operating Plan.
2. Each year, the Operating Plan will then be submitted to the Village Board for approval.
3. If the Village Board disapproves of the Operating Plan, the BID Board will address their concerns, modify the plan, and continue to submit the Operating Plan to the Village Board until the Village Board and BID Board come to consensus.
4. Any changes made to the special assessment method of the BID must be approved by the Village Board prior to implementing the new special assessment.
5. This Operating Plan shall be considered and amended, as necessary, on an annual basis prior to the commencement of the next calendar year. Every year, the Operating Plan shall be brought to the Village Board for approval.



Legend

Osceola Business Improvement District Proposed Boudnary



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.

Author:	
Date Printed: 03/17/22 3:20 PM	
Sources:	

RESOLUTION NO. 24-05

RESOLUTION AUTHORIZING THE ISSUANCE AND
ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO
EXCEED \$2,410,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village of Osceola, Polk County, Wisconsin (the "Village") to raise funds for public purposes, including paying the cost of projects included in the Village's 2024-2025 capital improvement program, including, but not limited to, street improvement projects, park projects, airport projects, building maintenance and rehabilitation, fire department and police department projects, vehicles and equipment, water system projects and sewer system projects (collectively, the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Village Board that it is in the best interest of the Village to direct its financial advisor, Robert W. Baird & Co. Incorporated ("Baird"), to take the steps necessary for the Village to offer and sell the general obligation promissory notes (the "Notes") at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village to delegate to the Village Administrator (the "Authorized Officer") of the Village the authority to accept on behalf of the Village the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying costs of the Project, the Village is authorized to borrow pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed TWO MILLION FOUR HUNDRED TEN THOUSAND DOLLARS (\$2,410,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 16 of this Resolution, the President and Village Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the Village, Notes aggregating the principal amount of not to exceed TWO MILLION FOUR HUNDRED TEN THOUSAND DOLLARS (\$2,410,000). The purchase price to be paid to the Village for the Notes shall not be less than 100% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of up to \$2,410,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$240,000 per maturity or mandatory redemption amount, that a maturity or mandatory redemption amount may be eliminated if the amount of such maturity or payment set forth in the schedule below is less than \$240,000 and that the aggregate principal amount of the Notes shall not exceed \$2,410,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$2,410,000.

<u>Date</u>	<u>Principal Amount</u>
06-01-2025	\$255,000
06-01-2026	265,000
06-01-2027	185,000
06-01-2028	200,000
06-01-2029	140,000
06-01-2030	175,000
06-01-2031	280,000
06-01-2032	290,000
06-01-2033	300,000
06-01-2034	320,000

Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2025. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 4.75%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the Village shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2024 through 2033 for the payments due in the years 2025 through 2034 in the amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes - 2024" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes

canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Village and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of

the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the Village's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Village hereby authorizes the President and Village Clerk or other appropriate officers of the Village to enter into a Fiscal Agency Agreement between the Village and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 16. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, the Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Official Statement. The Village Board hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers

of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 19. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 9, 2024.

Brad Lutz
President

ATTEST:

Carie Krentz
Village Clerk

(SEAL)

EXHIBIT A
Approving Certificate

(See Attached)

APPROVING CERTIFICATE

The undersigned Village Administrator of the Village of Osceola, Polk County, Wisconsin (the "Village"), hereby certify that:

1. Resolution. On April 9, 2024, the Village Board of the Village adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$2,410,000 General Obligation Promissory Notes of the Village (the "Notes") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Proposal; Terms of the Notes. On the date hereof, the Notes were offered for public sale and the bids set forth on the Bid Tabulation attached hereto as Schedule I and incorporated herein by this reference were received. The institution listed first on the Bid Tabulation, _____ (the "Purchaser") offered to purchase the Notes in accordance with the terms set forth in the Proposal attached hereto as Schedule II and incorporated herein by this reference (the "Proposal"). Robert W. Baird & Co. Incorporated recommends the Village accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$2,410,000 approved by the Resolution, and shall mature on June 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule III and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$240,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
06-01-2025	\$255,000	\$ _____
06-01-2026	265,000	_____
06-01-2027	185,000	_____
06-01-2028	200,000	_____
06-01-2029	140,000	_____
06-01-2030	175,000	_____
06-01-2031	280,000	_____
06-01-2032	290,000	_____
06-01-2033	300,000	_____
06-01-2034	320,000	_____

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 4.75%, as required by the Resolution.

3. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 100% of the principal amount of the Notes, as required by the Resolution.

4. Redemption Provisions of the Notes. The Notes maturing on June 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the Village, on June 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

5. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the Village have been irrevocably pledged and there has been levied on all of the taxable property in the Village, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule IV.

6. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

7. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrevocable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2024 pursuant to the authority delegated to me in the Resolution.

Devin Swanberg
Village Administrator

COPY

SCHEDULE I TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Proposal

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE IV TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Certificate.

(See Attached)

COPY

[SCHEDULE MRP

Mandatory Redemption Provision

The Notes due on June 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on June 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on June 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on June 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on June 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on June 1, 20

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT B

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	POLK COUNTY	
NO. R-___	VILLAGE OF OSCEOLA	\$_____
	GENERAL OBLIGATION PROMISSORY NOTE	

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
June 1, _____	_____, 2024	_____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Village of Osceola, Polk County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2025 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$2,410,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of projects included in the Village's 2024-2025 capital improvement program, including, but not limited to, street improvement projects, park projects, airport projects, building maintenance and rehabilitation, fire department and police department projects, vehicles and equipment, water system projects and sewer system projects, as authorized by a resolution adopted on April 9, 2024, as supplemented by an Approving Certificate, dated _____, 2024 (the "Approving Certificate") (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the Village Board for said date.

The Notes maturing on June 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the Village, on June 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the

Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

COPY

IN WITNESS WHEREOF, the Village of Osceola, Polk County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF OSCEOLA
POLK COUNTY, WISCONSIN

By: _____
Brad Lutz
President

(SEAL)

By: _____
Carie Krentz
Village Clerk

COPY

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the Village of Osceola, Polk County, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



Memo

To: Osceola Village Board
From: Rick Caruso, Public Utilities Coordinator
CC: Devin Swanberg, Carie Krentz
Date: 4/9/2024
Re: 2024 Utility Capital Projects

1. Water Meter Replacement Project

The Utility currently has 1,333 meters used for customer billing ranging from ¾” to 4 inch in size. These meters are read by operators on two different configurations, the first being a radio system consisting of 629 meters, allowing meters to be read with handheld equipment called a drive-by configuration, and second, a touch read system of 704 meters that requires operators to walk to each home and activate a pad from a reading device. In 2014 the plumbing code changed lowering the allowable lead content in brass, including water meters. From 2014 on, the utility installed lead-free smart meters into homes and businesses but still have about half of the system using the old brass meters.

We have reached out to our equipment supplier, Core and Main, to provide general contracting services to replace the remaining walk by meters and migrate the drive by system to a new antenna-based system that would allow the utility to read water meters from an installation based on the County Road M water tower. Core and Main has provided an estimate for the project, subcontracting the meter installation to HydroCorp who handles all aspects of the installation process, outlined in their scope of work, including performing cross-connection inspections on residential properties for compliance with DNR regulation, and gathering of service line material size and type for compliance with the EPA lead and copper inventory.

Replacement of the remaining walk by meters and migration of the existing meters to an Advanced Metering Infrastructure (AMI) system allows the utility to move to a monthly billing process, providing several benefits to both the Village and its Utility customers. The Village and Utilities benefit by compliance with PSC meter replacement and testing requirements, DNR cross connection requirements, efficient reading, steady revenue stream, and a 20-year meter life. The utility customers can benefit from budget friendly monthly billing, faster leak detection (30 day read vs. 90 day read), smart metering technology such as leak detection alarms, and data logging features that assist with determining leaks and repairs.

Because approximately half of the utility meters have been replaced with 20-year life meters, we are recommending replacing the remaining meters in 2024 to have a recurring 10-year cycle of meter replacements to allow for planning and rate stability. Total project cost including materials, installation, antenna installation, and software is estimated to cost \$497,000 including a 5% contingency.

2. Bluff Tower Main Replacement Design

Part of our mapping initiative is to determine the age and condition of utility infrastructure. To accomplish this, operators have dug deep into utility files, maps, print, and existing field notes to determine location of these assets as well as their age. The Bluff Water tower was erected in 1968, and it was assumed that the water main feed was of the same vintage until operators found the original construction documents for the tower that stated the main was simply connected to existing cast iron water main. It was determined that the “existing” water main in 1968 was actually part of the original water system, installed in 1917.

Because this 1917 water main runs directly up the bluff side, access for repair of such a vintage pipe is challenging, and being the main supply for the low zone was prioritized for replacement. The Village contacted engineering firm SEH to discuss the project and develop an opinion of cost where it was determined that the project is qualified for the Safe Drinking Water Loan Program administered by the DNR that includes low interest loan rates and the possibility of principal forgiveness.

The site proves to be challenging not only from the vertical elevation, but also permitting will be needed from the DNR for wetland, WISDOT for Highway 35 crossing, and Canadian National Railroad for crossing of the tracks.

The next step in this process is project design, engineering, and applying for the Safe Drinking Water Funding. The cost of the engineering and design phase of the project is \$120,090 (from initial surveying to project bidding and tabulation) and \$37,000 for the SDWLP application and administration (from application to closing) of the loan. Not included in the scope of work is core sampling and soil analysis, which the Village would contract directly with a specialized firm, estimated at approximately \$5000

3. Water Tower Improvements

As part of our regular maintenance, each of our water towers are regularly drained and inspected to determine the condition of the coatings on both the interior wet surface and the exterior protective coating. Upon the most recent inspections, the bluff tower was found to have micro-cracking on the exterior surface, causing the rust colored staining effect seen from ground level. This micro-cracking is areas of coating failure that has allowed rust to start underneath the protective exterior coating. It is suggested that the tower be removed from service and the areas from the walkway down prepped and

painted to prevent further damage to base material. The cost for the prep and coating of the bluff tower has been prepared by our water tower engineering firm KLM and has been identified as \$37,298.

Regular inspection of the County Road M water tower found failures of the coating on the interior wet surface, consisting of approximately 1000 square feet. In addition to the wet area coating, the mixer has been in service longer than its recommended life. While the tower is out of service for paint, the mixer would be replaced and the electrical extended to allow for servicing or replacement of the mixer without removing the tower from service. As the main feed for our system a temporary tank service would be used to hold pressure in the high zone during the duration of the work, estimated to be approximately three weeks. The cost of these improvements has been prepared by our tower engineering firm KLM and was identified as \$85,598. It is important to note that the exterior of the tower is in excellent condition and the repairs of the interior surface could delay a full restoration (\$750,000) an estimated 7-10 years.

4. WWTP Facility Plan

Several wastewater treatment and collection system projects were identified in capital planning such as blower modifications and upgrades, sludge thickening, building upgrades, and collection system rehabilitation such as lining of existing sewers. These projects generally qualify for Clean Water Fund (CWF) lending, with benefits similar to the low interest and principal forgiveness of the SDWLP for drinking water. As a prerequisite to qualify for this lending, the Village must complete a facility plan that includes effluent limit projections, population projections, estimate future flows, identify alternatives to address facility needs, provide cost estimates for future improvements, and provide planning for collection system improvements. With a twenty-year planning cycle, we can ensure that the wastewater treatment facility is aligned with the Village needs that are currently being identified in the comprehensive plan. The cost for completion of the facilities plan is \$55,000.

5. Funding Source

Based on guidance from Trilogy Financial, the utility's financial consultants, issuing 10-year bonds is advised to fund the meter replacement project as well as the items in 2,3, and 4. As a strategic approach, the completion of the tower projects aims to increase the longevity of the coatings while the initiation of the facility plan and water main engineering maintains the momentum of these capital items.

As projected in the financial plan, it is anticipated that this bond can be held without an impact to user rates beyond suggested inflationary adjustments.

Staff Recommendation

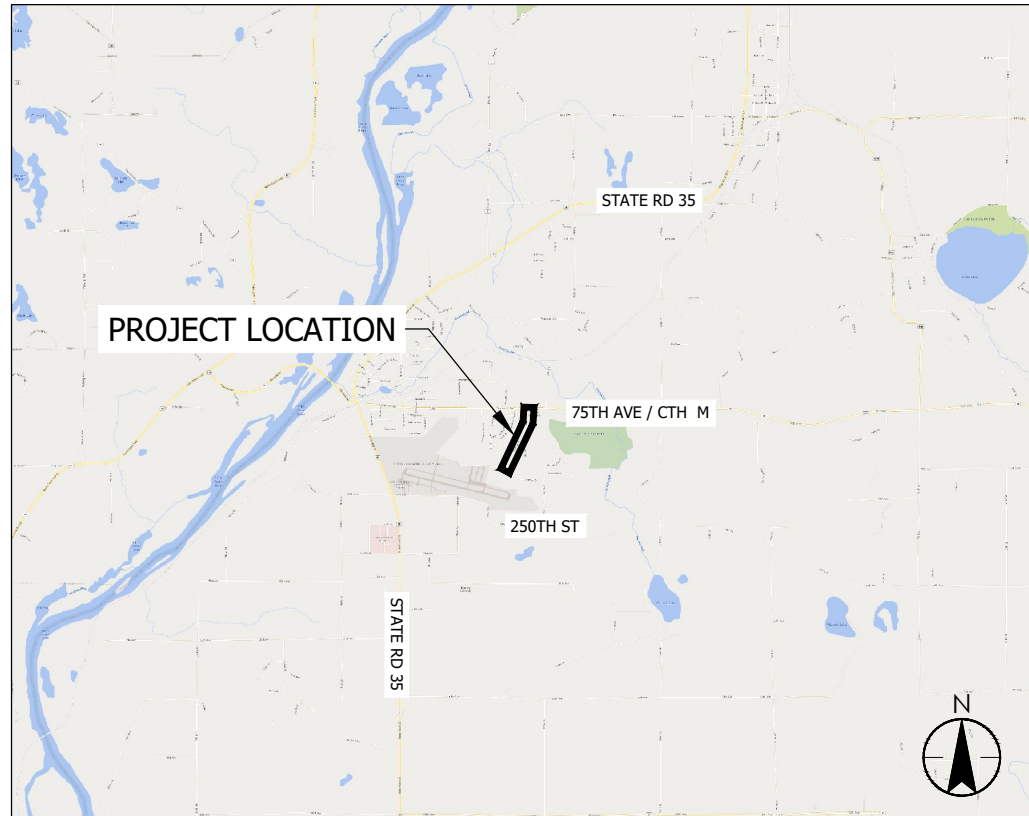
The 2024 projects and funding have been approved at both Water and Sewer Committee and Admin and Finance for consideration at the full Village Board.

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

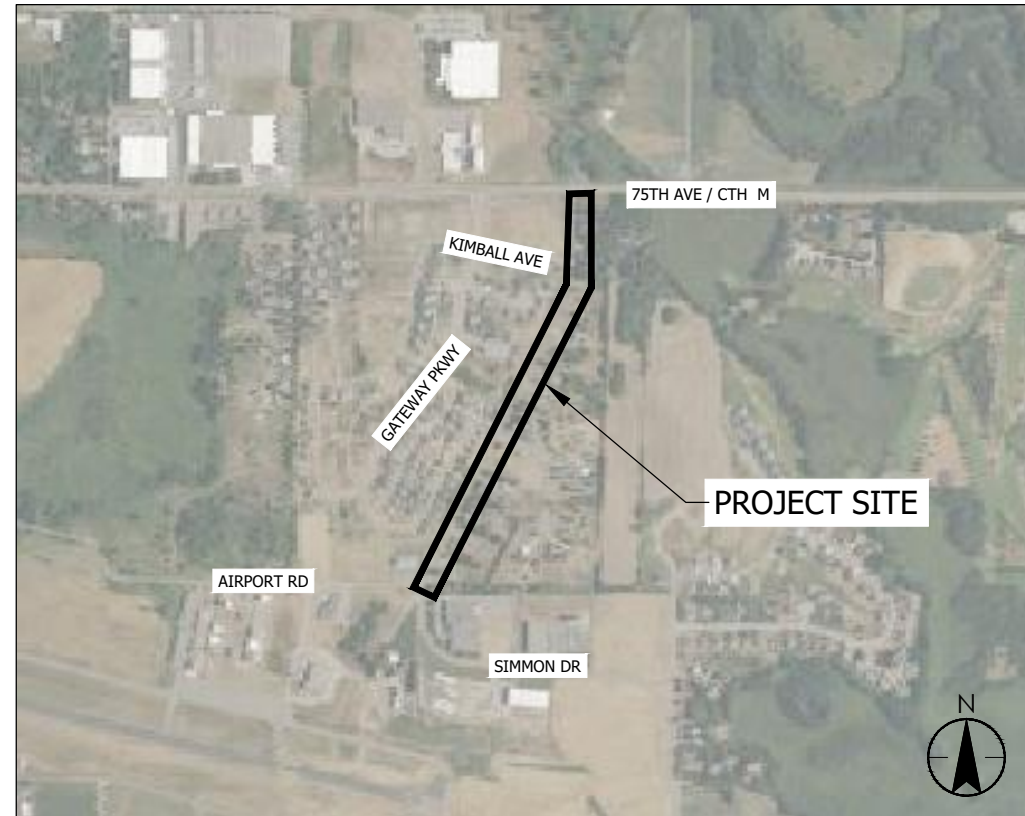
SIMMON DRIVE RECONSTRUCTION

VILLAGE OF OSCEOLA

VILLAGE OF OSCEOLA, WISCONSIN



VICINITY MAP
NO SCALE



LOCATION MAP
NO SCALE



Call 811 3 Work Days Before You Dig
Or Toll Free (800) 242-8511
Hearing Impaired TDD (800) 542-2289
www.DiggersHotline.com

ELECTED OFFICIALS	
BRAD LUTZ	VILLAGE PRESIDENT
VAN A. BURCH	VILLAGE TRUSTEE
BILL CHANTELOIS IV	VILLAGE TRUSTEE
BURCE GILLILAND	VILLAGE TRUSTEE
NEIL KLINE	VILLAGE TRUSTEE
AIVID MAKI	VILLAGE TRUSTEE
MARSHA HOVEY	VILLAGE TRUSTEE

PROJECT TEAM	
VILLAGE OF OSCEOLA	CIVIL ENGINEER:
DEVIN SWANBERG VILLAGE ADMINISTRATOR TEL. 715-294-3498 administrator@vi.osceola.wi.us 310 CHIEFTAIN STREET, PO BOX 217 OSCEOLA, WI 54020	STANTEC CONSULTING SERVICES, INC. 2080 WOODDALE DRIVE SUITE 100 WOODBURY, MN 55125
TODD WATERS PUBLIC WORKS COORDINATOR TEL. 715-417-0973 toddwaters@myosceola.com 310 CHIEFTAIN STREET, PO BOX 217 OSCEOLA, WI 54020	Contact: CHRISTIAN MORING TEL. 262-662-3012 Christian.Moring@stantec.com

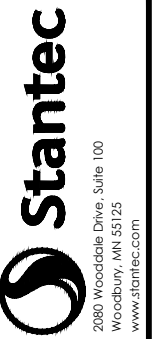
SHEET INDEX	
SHEET NO.	SHEET TITLE
G0.01	COVER SHEET
G0.02	LEGEND
C0.01	EXISTING CONDITIONS AND DEMOLITION
C0.02	EXISTING CONDITIONS AND DEMOLITION
C1.01	TYPICAL SECTIONS
C2.01	EROSION AND SEDIMENT CONTROL PLAN
C2.02	EROSION AND SEDIMENT CONTROL PLAN
C3.01	GRADING AND PAVING PLAN
C3.02	GRADING AND PAVING PLAN
C3.03	GRADING AND PAVING PLAN
C3.04	GRADING AND PAVING PLAN
C8.01	CONSTRUCTION DETAILS



CHRISTIAN MORING P.E.
NO. E-48772

THE LOCATIONS OF EXISTING UTILITY INSTALLATIONS AS SHOWN ON THIS PLAN ARE APPROXIMATE. THERE MAY BE OTHER UNDERGROUND UTILITY INSTALLATIONS WITHIN THE PROJECT AREA THAT ARE NOT SHOWN.

STANTEC ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT WRITTEN CONSENT OF STANTEC.



SIMMON DRIVE RECONSTRUCTION
VILLAGE OF OSCEOLA, WISCONSIN
COVER SHEET

DATE OF ISSUANCE
December 21, 2023

NO REVISION DATE

SURVEY JN
DRAWN MK/MC
DESIGNED CM
CHECKED MS
APPROVED CM
PROJ. NO.

SHEET NUMBER
G0.01

Plot Date: 04/05/2024 - 12:55pm
Drawing name: \\s07088-ppl01\shared_projects\1928\0003\CAD\Draw_Sheets\1928\0003G0100.dwg
User: bender, 1928\0003\SSA, 1928\0003_080

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Plot Date: 04/05/2024 - 12:55pm
Drawing name: \\s00888-p0101\shared\Projects\1928\0003\CAD\DWG\Sheet\1928\00030002.dwg
User: 1928\0003\JPC

EXISTING TOPOGRAPHIC SYMBOLS

	STORM SEWER APRON		PEDESTAL CATV
	BASKETBALL POST		PEDESTAL COMMUNICATIONS
	BARRICADE PERMANENT		POST INDICATOR VALVE
	BENCH		POLE-COMMUNICATIONS
	BOOSTER STATION		POLE-GUY
	BUILDING LOWEST OPENING		POLE-LIGHT
	BURIAL CONTROL MONUMENT		POLE-POWER
	BUSH DECIDUOUS		POLE-UTILITY
	CATCH BASIN BEEHIVE		POLE-UTILITY SERVICE
	CURB BOX		POST
	CATCH BASIN		PROPANE TANK
	COLUMN		PICNIC TABLE
	CONTROL BOX SIGNAL		SAMPLING WELL
	CLEAN OUT (SEWER)		ROCK
	CULVERT END		RR SIGNAL CONTROL BOX
	DRINKING FOUNTAIN		RR CROSSING GATE
	ENERGY DISSIPATER		RR SIGNAL
	FLAG POLE		REGULATION STATION GAS
	FUEL PUMP		SATELLITE DISH
	GUY WIRE		SEPTIC TANK
	GRILL		SEPTIC VENT
	HANDICAP SPACE		SEPTIC DRAIN FIELD
	HANDHOLE		SIGN
	FIRE HYDRANT		SOIL BORING
	HYDRANT PVMNT MARKER (REFLECTOR)		STAND PIPE GAS
	HYDRANT VALVE		SPIGOT WATER
	INLET (SMALL DIA.)		SPRINKLER HEAD
	LIFT STATION CONTROL PANEL		SPRINKLER VALVE BOX
	LIFT STATION DRY WELL		STUMP
	LIFT STATION WET WELL		SERVICE-GAS POINT ON LINE
	LIGHT YARD		SERVICE-SANITARY SEWER POINT ON LINE
	LOOP DETECTOR		SERVICE-STORM SEWER POINT ON LINE
	MAIL BOX		SERVICE-WATER POINT ON LINE
	MAIL RELAY BOX		TELEPHONE BOOTH
	MANHOLE-AIR RELEASE		TRANSMISSION TOWER ELECTRIC
	MANHOLE-HEAT		TEST PIT LOC
	MANHOLE-GAS		TRANSFORMER POWER
	MANHOLE-POWER		TREE DEAD
	MANHOLE-SANITARY SEWER		TREE-CONIFEROUS
	MANHOLE-STORM SEWER		TREE-DECIDUOUS
	MANHOLE-COMMUNICATIONS		TREE-FRUIT
	MANHOLE-UNKNOWN		TRASH CAN
	MANHOLE-WATER		TRAFFIC SIGNAL
	METER POWER		VALVE GAS
	METER GAS		VALVE
	ORDINARY HIGH WATER MARK		VENT GAS
	OUTLET CONTROL STRUCTURE		WATER REDUCER
	PARKING METER		WETLAND
	PEDESTRIAN PUSH BUTTON		WELL-MONITORING
	PEDESTAL POWER		WELL-WATER

SURVEY SYMBOLS

	AERIAL CONTROL POINT
	BACKSIGHT CONTROL POINT
	GPS CONTROL POINT
	JUDICIAL LAND MONUMENT
	MONUMENT COMPUTED
	MONUMENT IRON FOUND
	MONUMENT IRON SET
	RESECTED POINT
	ROW MONUMENT
	ROW MARKER POST
	SECTION CORNER
	TRAVERSE CONTROL POINT
	BENCH MARK LOCATION
	MONITORING WELL

PROPOSED TOPOGRAPHIC SYMBOLS

	BOLLARD
	SANITARY CLEANOUT
	MANHOLE
	SANITARY OR STORM LIFT STATION
	STORM SEWER BEEHIVE CATCH BASIN
	STORM SEWER CATCH BASIN
	STORM SEWER FLARED END SECTION
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER REDUCER
	VALVE
	RIP RAP
	DRAINAGE FLOW
	PEDESTRIAN RAMP
	VILLAGE LIGHT POLE

EXISTING PRIVATE UTILITY LINES

	CABLE TV QUALITY LEVEL D
	CABLE TV QUALITY LEVEL C
	CABLE TV QUALITY LEVEL B
	CABLE TV QUALITY LEVEL A
	FIBER OPTIC QUALITY LEVEL D
	FIBER OPTIC QUALITY LEVEL B
	FIBER OPTIC QUALITY LEVEL A
	POWER QUALITY LEVEL D
	POWER QUALITY LEVEL B
	POWER QUALITY LEVEL A
	GAS QUALITY LEVEL D
	GAS QUALITY LEVEL C
	GAS QUALITY LEVEL B
	GAS QUALITY LEVEL A
	COMMUNICATION QUALITY LEVEL D
	COMMUNICATION QUALITY LEVEL C
	COMMUNICATION QUALITY LEVEL B
	COMMUNICATION QUALITY LEVEL A
	OVERHEAD POWER
	OVERHEAD COMMUNICATION
	OVERHEAD UTILITIES

EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE - BARBED WIRE
	FENCE - CHAIN LINK
	FENCE - DECORATIVE
	FENCE - STOCKADE
	FENCE - WOOD
	FENCE - ELECTRIC
	GUARD RAIL
	TREE LINE
	WETLAND

SURVEY LINES

	BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	FLOOD PLAIN BOUNDARY
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER SECTION LINE
	SIXTEENTH SECTION LINE

EXISTING UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	WATER MAIN
	WATER SERVICE

PROPOSED UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER DRAINTILE
	STORM SEWER
	WATER MAIN
	WATER SERVICE
	PIPE CASING

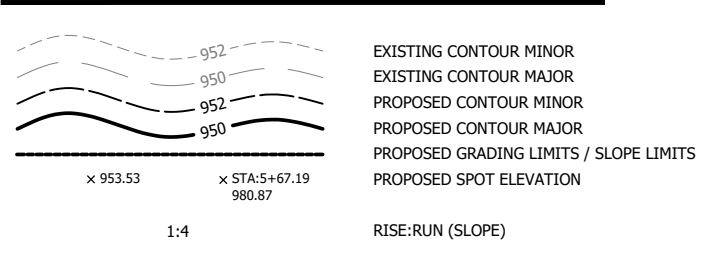
FUTURE UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER DRAINTILE
	STORM SEWER
	WATER MAIN
	WATER SERVICE
	PIPE CASING

CONCRETE CURB AND GUTTER

	EXISTING
	PROPOSED
	FUTURE
	DEMOLITION

GRADING INFORMATION



ABBREVIATIONS

AD	ALGEBRAIC DIFFERENCE
B/B	BACK OF CURB TO BACK OF CURB
BV	BUTTERFLY VALVE
BVCE	BEGIN VERTICAL CURVE ELEVATION
BVCS	BEGIN VERTICAL CURVE STATION
CL	CENTER LINE
CL	CLASS
CMP	CORRUGATED METAL PIPE
C.O.	CHANGE ORDER
DIP	DUCTILE IRON PIPE
EL/ELEV	ELEVATION
EVCE	END VERTICAL CURVE ELEVATION
EVCS	END VERTICAL CURVE STATION
EX	EXISTING
FES	FLARED END SECTION
F/F	FACE TO FACE
FM	FORCE MAIN
F.O.	FIELD ORDER
GV	GATE VALVE
HP	HIGH POINT
HWL	HIGH WATER LEVEL
INV	INVERT
K	CURVE COEFFICIENT
LP	LOW POINT
MH	MANHOLE (SANITARY)
NTS	NOT TO SCALE
NWL	NORMAL WATER LEVEL
PC	POINT OF CURVE
PCC	COMPOUND CURVE
PI	POINT OF INTERSECTION
PL	PROPERTY LINE
PPVC	PERFORATED POLYVINYL CHLORIDE PIPE
PRC	POINT OF REVERSE CURVE
PT	POINT OF TANGENT
PVC	POLYVINYL CHLORIDE PIPE
PVI	POINT OF VERTICAL INTERSECTION
R	RADIUS
RCP	REINFORCED CONCRETE PIPE
R/W	RIGHT-OF-WAY
SS	STORM SEWER STRUCTURE
STA	STATION
SWS	STANDARD SPECIFICATIONS FOR SEWER & WATER CONSTRUCTION IN WISCONSIN
TCE	TEMPORARY CONSTRUCTION EASEMENT
TNH	TOP NUT HYDRANT
TYP	TYPICAL
VC	VERTICAL CURVE
WM	WATER MAIN

HATCH PATTERNS

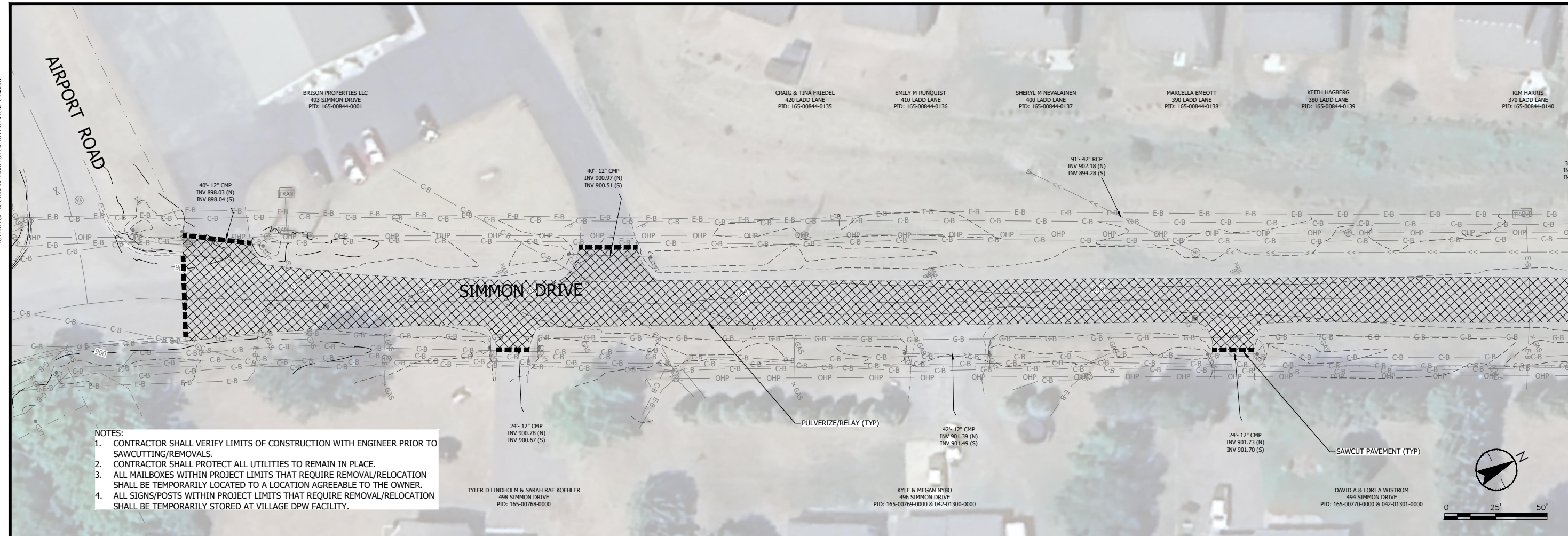
	BITUMINOUS
	CONCRETE
	PULVERIZE AND RELAY PAVEMENT



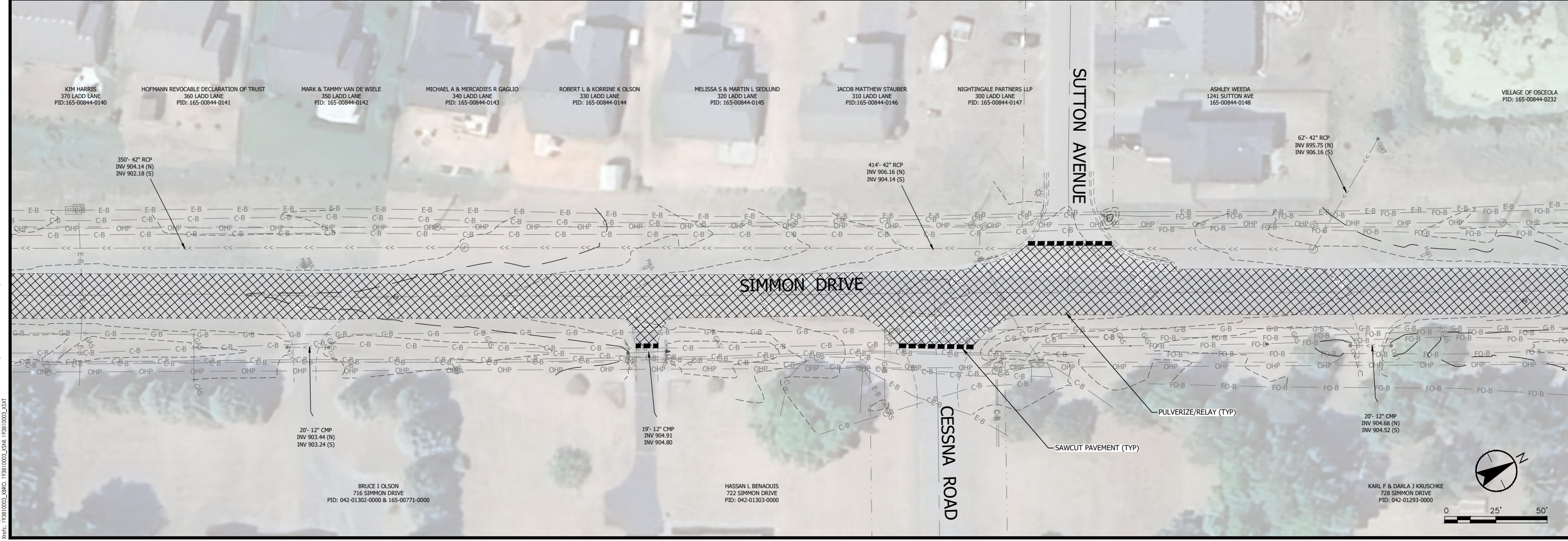
SIMMON DRIVE RECONSTRUCTION
VILLAGE OF OSCEOLA, WISCONSIN
LEGEND

DATE OF ISSUANCE	December 21, 2023
NO. REVISION	DATE
SURVEY	JN
DRAWN	MK,MC
DESIGNED	CM
CHECKED	MS
APPROVED	CM
PROJ. NO.	
SHEET NUMBER	GO.02

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- NOTES:**
1. CONTRACTOR SHALL VERIFY LIMITS OF CONSTRUCTION WITH ENGINEER PRIOR TO SAWCUTTING/REMOVALS.
 2. CONTRACTOR SHALL PROTECT ALL UTILITIES TO REMAIN IN PLACE.
 3. ALL MAILBOXES WITHIN PROJECT LIMITS THAT REQUIRE REMOVAL/RELOCATION SHALL BE TEMPORARILY LOCATED TO A LOCATION AGREEABLE TO THE OWNER.
 4. ALL SIGNS/POSTS WITHIN PROJECT LIMITS THAT REQUIRE REMOVAL/RELOCATION SHALL BE TEMPORARILY STORED AT VILLAGE DPW FACILITY.



Plot Date: 04/05/2024 - 12:56pm
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 User: 1938\0003\Bart, 1938\0003\SSR

DATE OF ISSUANCE	December 21, 2023
NO. REVISION	DATE
SURVEY	JN
DRAWN	MK,MC
DESIGNED	CM
CHECKED	MS
APPROVED	CM
PROJ. NO.	
SHEET NUMBER	C0.01

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

VILLAGE OF OSCEOLA
PID: 165-00844-0232

JARED JEFFERY MORK
1240 COREY COURT
PID: 165-00844-0086

JEAN M MICKUS
1241 COREY COURT
PID: 165-00844-0085

ALLAN ROBERT NELSON
1250 OAKLEY COURT
PID: 165-00844-0075

AMANDA S O'REGAN
1251 OAKLEY COURT
PID: 165-00844-0074

NOTES:

1. CONTRACTOR SHALL VERIFY LIMITS OF CONSTRUCTION WITH ENGINEER PRIOR TO SAWCUTTING/REMOVALS.
2. CONTRACTOR SHALL PROTECT ALL UTILITIES TO REMAIN IN PLACE.
3. ALL MAILBOXES WITHIN PROJECT LIMITS THAT REQUIRE REMOVAL/RELOCATION SHALL BE TEMPORARILY LOCATED TO A LOCATION AGREEABLE TO THE OWNER.
4. ALL SIGNS/POSTS WITHIN PROJECT LIMITS THAT REQUIRE REMOVAL/RELOCATION SHALL BE TEMPORARILY STORED AT VILLAGE DPW FACILITY.

306° 36' RCP
INV 902.76 (N)
INV 895.46 (S)

29° 15' CMP
INV 904.24 (N)
INV 904.05 (S)

28° 12' CMP
INV 905.21 (N)
INV 904.94 (S)

AMY H HELIN
732 SIMMON DRIVE
PID: 042-01292-0000

TERRY L & JANICE M CARLSON
734 SIMMON DRIVE
PID: 042-01291-0000

HEATHER A STEFFEN
738 SIMMON DRIVE
PID: 042-01290-0000

RIVERTOWN HOLDINGS LLC
PID: 165-00844-0061

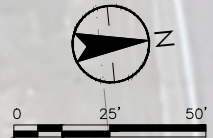
PHILLIP WAKEFIELD
1260 KIMBALL AVENUE
PID: 165-00844-0062

ERIC & JULIE KRENZ
746 SIMMON DRIVE
PID: 042-01177-0200

PLEASANT PRAIRIE CEMETERY
748 SIMMON DRIVE
PID: 042-01179-0000

REMOVE 18 LF CONCRETE CURB AND GUTTER;
CONTRACTOR TO VERIFY CURB REMOVAL
LIMITS WITH ENGINEER UPON COMPLETION
OF PROPOSED ROADWAY STAKING

REMOVE 23 LF CONCRETE CURB AND GUTTER;
CONTRACTOR TO VERIFY CURB REMOVAL
LIMITS WITH ENGINEER UPON COMPLETION OF
PROPOSED ROADWAY STAKING



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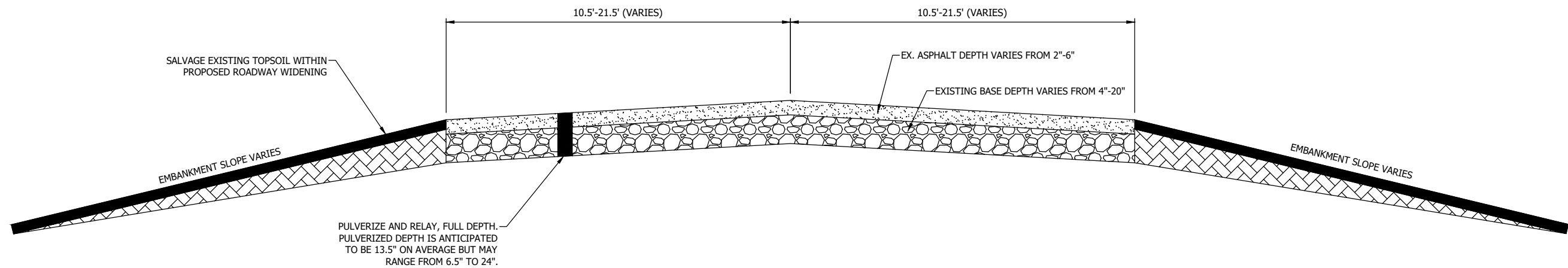


SIMMON DRIVE RECONSTRUCTION
VILLAGE OF OSCEOLA, WISCONSIN
EXISTING CONDITIONS AND DEMOLITION

DATE OF ISSUANCE	December 21, 2023
NO. REVISION	DATE
SURVEY	JN
DRAWN	MK,MC
DESIGNED	CM
CHECKED	MS
APPROVED	CM
PROJ. NO.	
SHEET NUMBER	C0.02

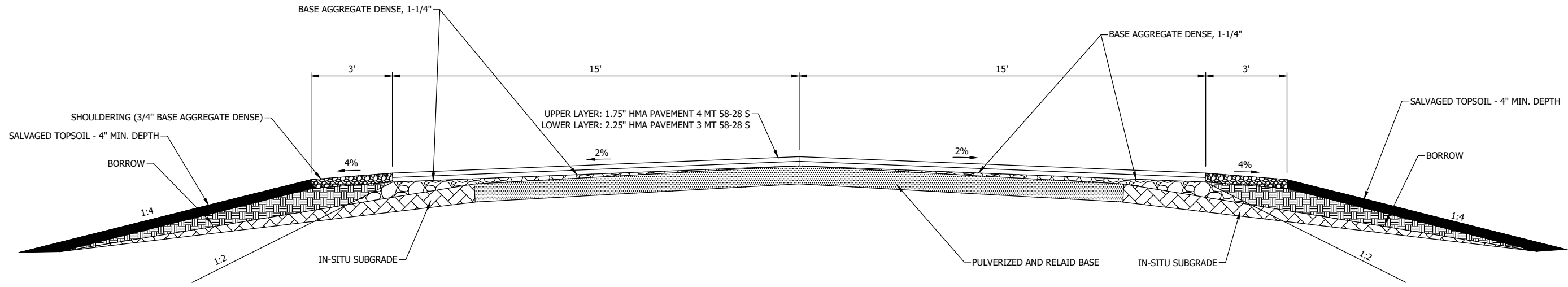
THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

Plot Date: 04/05/2024 - 12:57pm
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 User: 1938\0003\MSD - 1938\0003\MSD



* REFER TO BORING REPORT LOCATED IN SECTION 01 31 00 OF THE PROJECT MANUAL FOR BORING LOGS/LOCATIONS.

A EXISTING TYPICAL SECTION
NTS



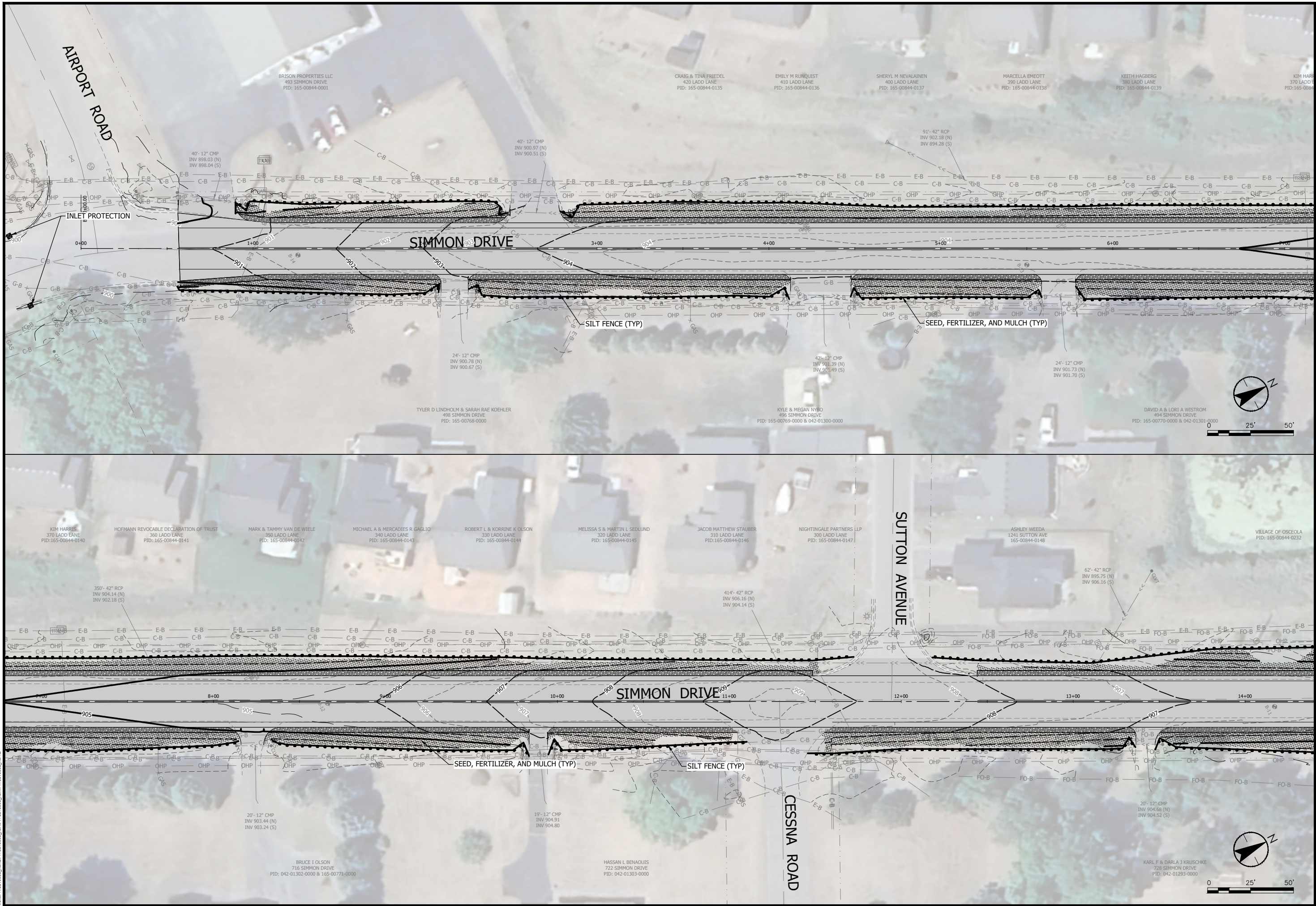
* EXCAVATION BELOW SUBGRADE AND ASSOCIATED REPLACEMENT WITH BREAKER RUN SHALL BE UPON ENGINEER'S DIRECTION/APPROVAL OF PROOF ROLL PRIOR TO PAVING

B PROPOSED TYPICAL SECTION
NTS

DATE OF ISSUANCE	December 21, 2023
NO. REVISION	DATE
SURVEY	JN
DRAWN	MK,MC
DESIGNED	CM
CHECKED	MS
APPROVED	CM
PROJ. NO.	

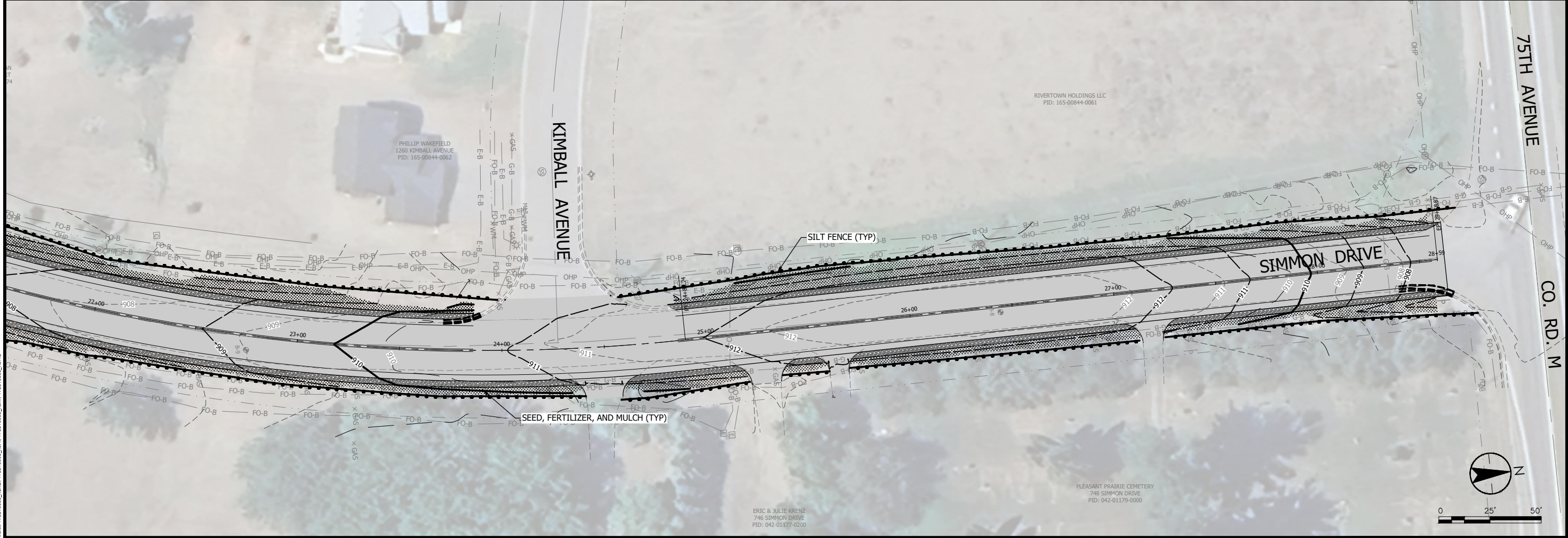
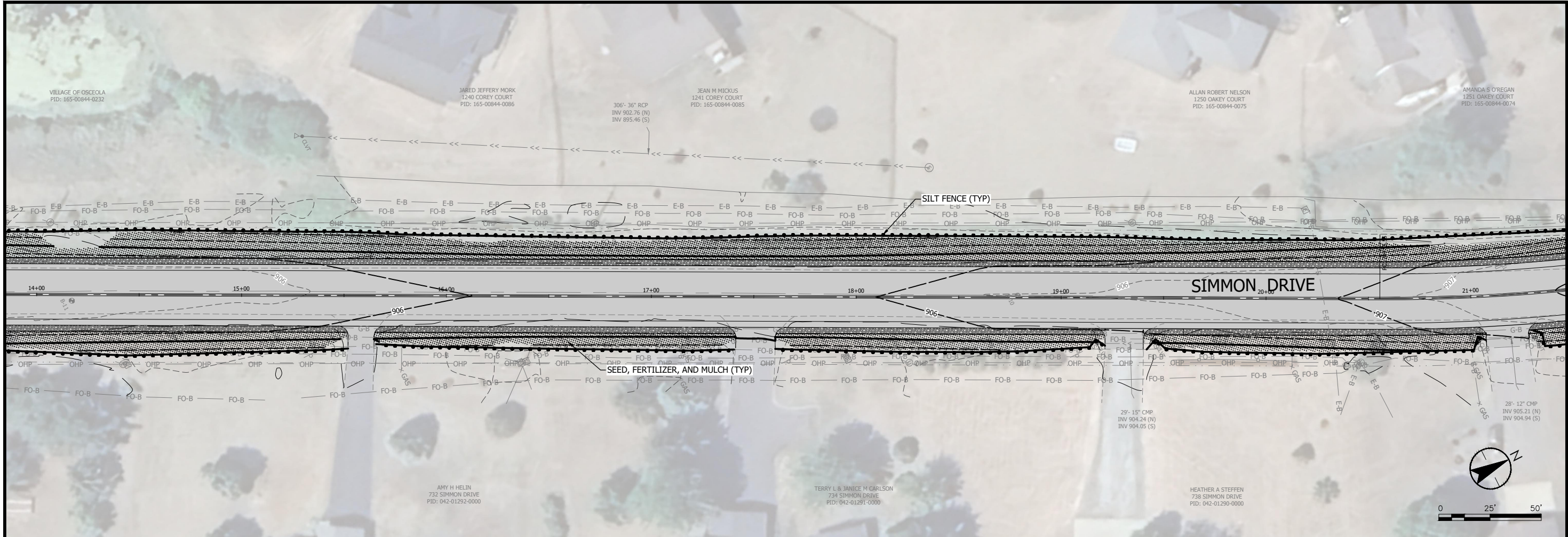
THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

Plot Date: 04/05/2024 - 12:37pm
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 User: 1938\10003\BCH 1938\10003\SSR 1938\10003\SSR



DATE OF ISSUANCE	December 21, 2023
NO. REVISION	DATE
SURVEY	JN
DRAWN	MK,MC
DESIGNED	CM
CHECKED	MS
APPROVED	CM
PROJ. NO.	
SHEET NUMBER	C2.01

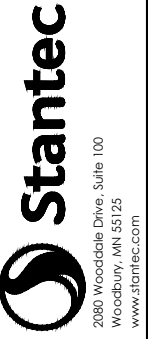
THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.



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User: 1938 10033\Bart, 1938 10033\JST, 1938 10033\KNO

ERIC S JULIE KRENZ
746 SIMMON DRIVE
PID: 042-01179-0000

PLEASANT PRAIRIE CEMETERY
748 SIMMON DRIVE
PID: 042-01179-0000



2080 Wooddale Drive, Suite 100
Woodbury, MN 55125
www.stantec.com



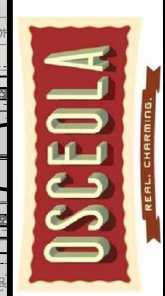
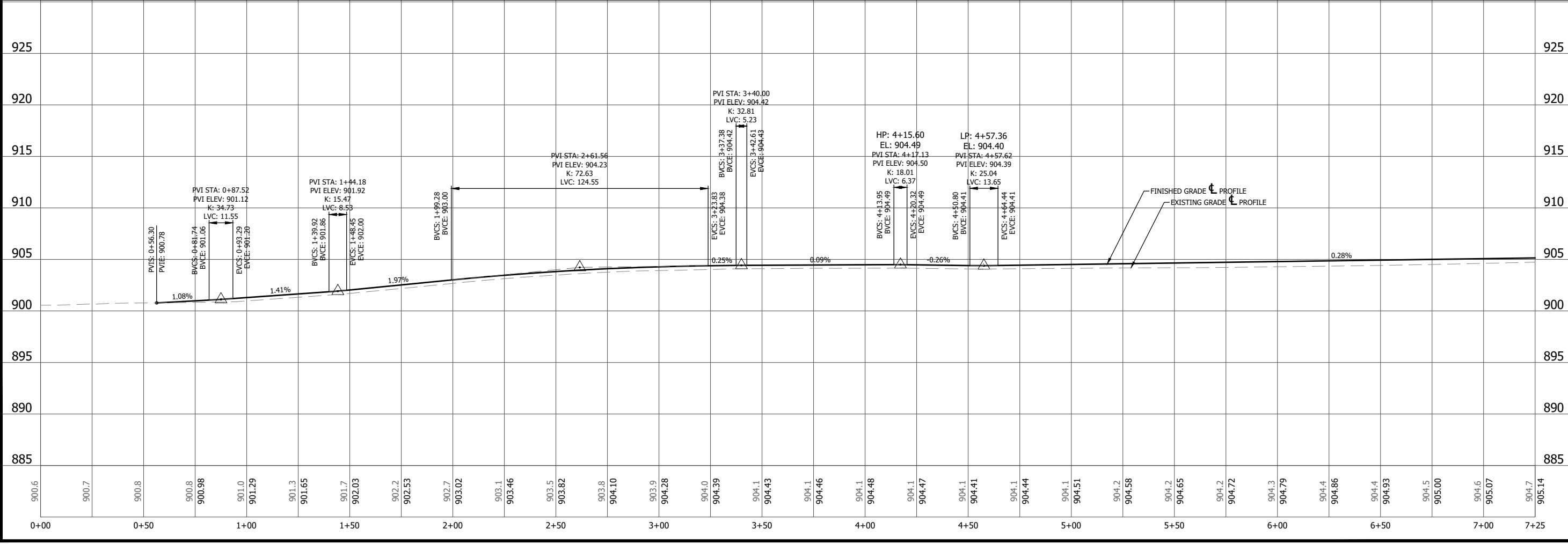
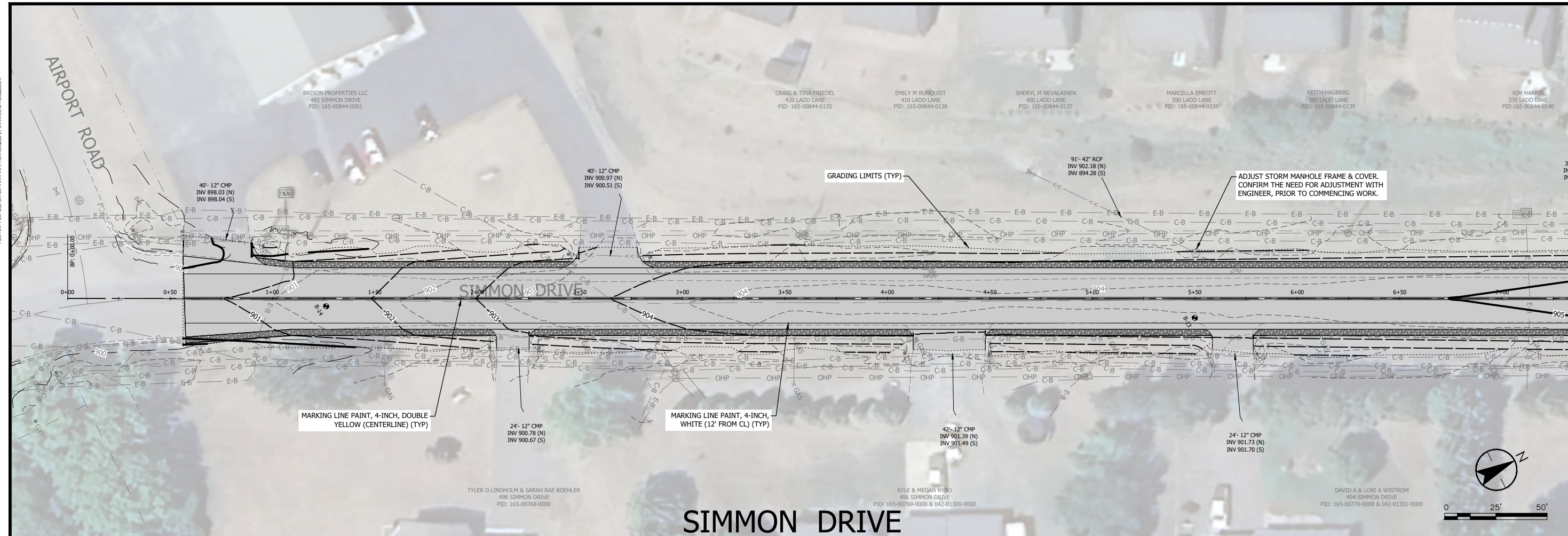
SIMMON DRIVE RECONSTRUCTION

VILLAGE OF OSCEOLA, WISCONSIN
EROSION AND SEDIMENT CONTROL PLAN

DATE OF ISSUANCE	December 21, 2023
NO. REVISION	DATE
SURVEY	JN
DRAWN	MK,MC
DESIGNED	CM
CHECKED	MS
APPROVED	CM
PROJ. NO.	
SHEET NUMBER	C2.02

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

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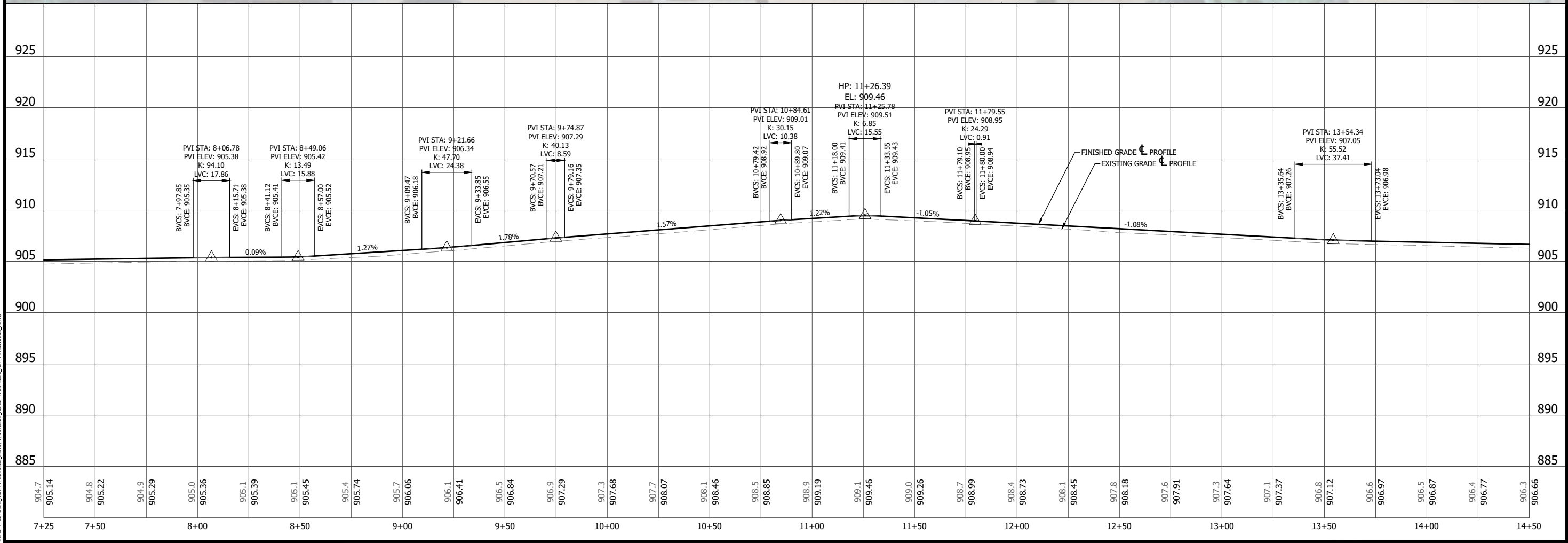
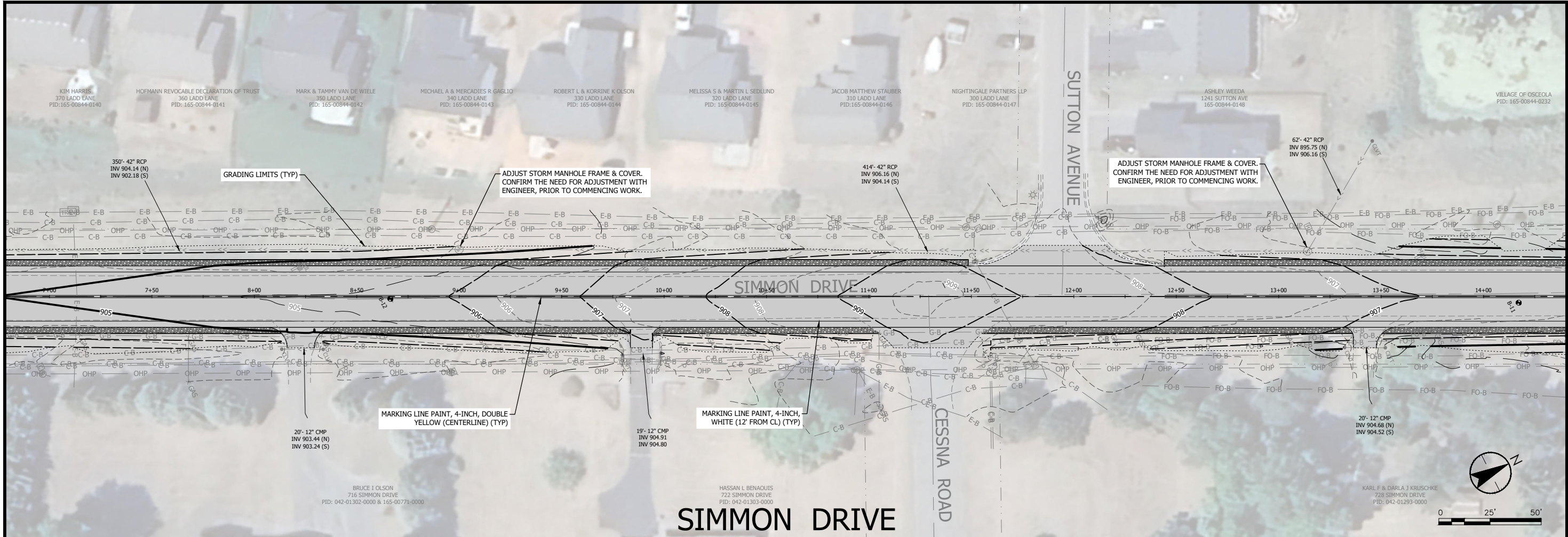


SIMMON DRIVE RECONSTRUCTION
VILLAGE OF OSCEOLA, WISCONSIN
GRADING AND PAVING PLAN

DATE OF ISSUANCE		December 21, 2023
NO.	REVISION	DATE
SURVEY	JN	
DRAWN	MK,MC	
DESIGNED	CM	
CHECKED	MS	
APPROVED	CM	
PROJ. NO.		
SHEET NUMBER	C3.01	

THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS. DO NOT SCALE THE DRAWING. ANY ERRORS OR OMISSIONS SHALL BE REPORTED TO STANTEC WITHOUT DELAY. REPRODUCTION OR USE FOR ANY PURPOSE OTHER THAN THAT AUTHORIZED BY STANTEC IS FORBIDDEN.

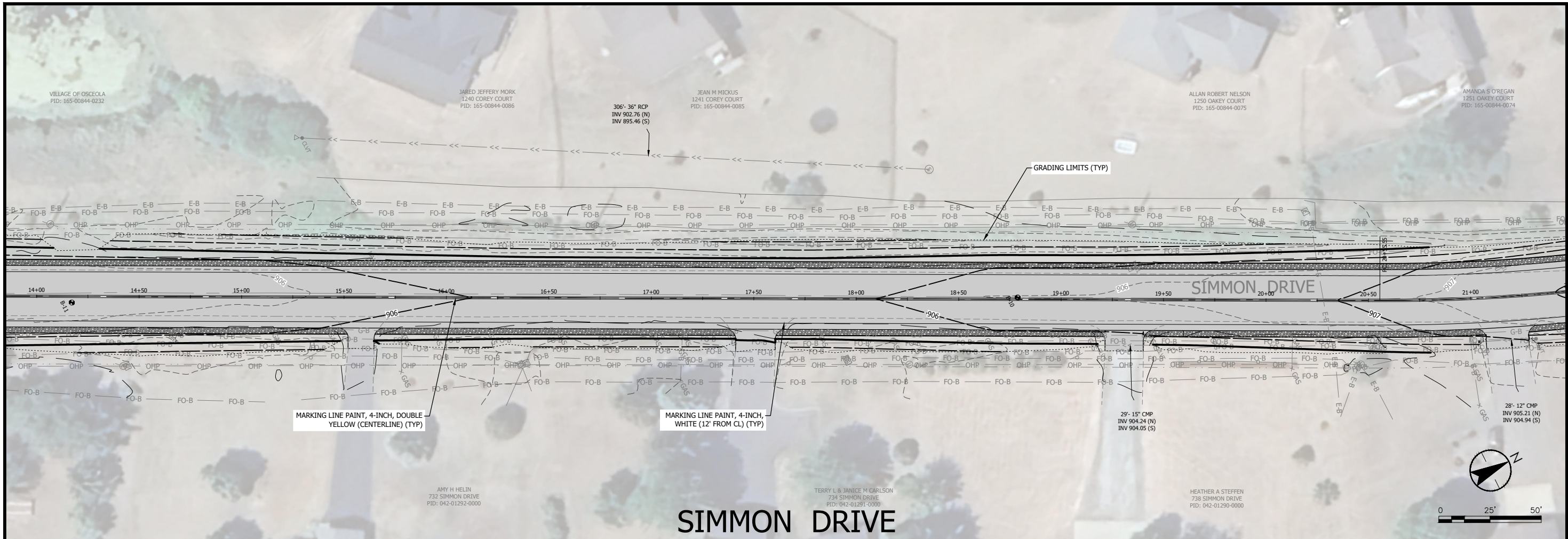
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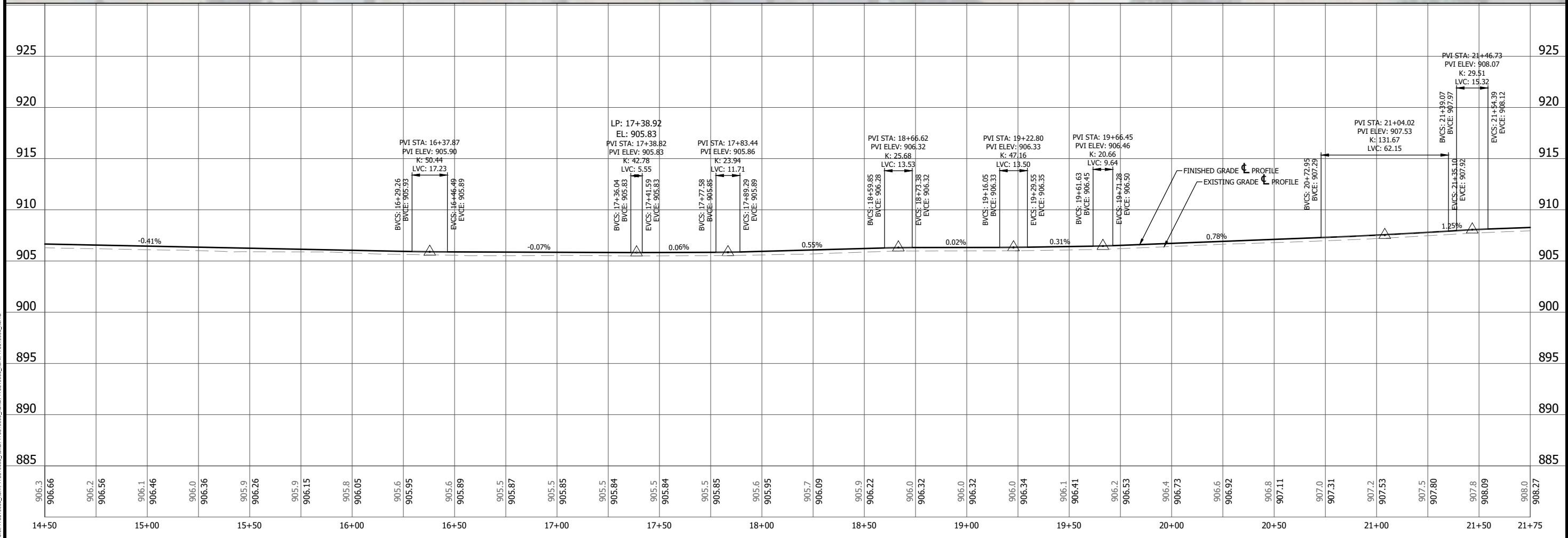
SIMMON DRIVE RECONSTRUCTION
 VILLAGE OF OSCEOLA, WISCONSIN
 GRADING AND PAVING PLAN

DATE OF ISSUANCE		December 21, 2023
NO.	REVISION	DATE
SURVEY	JN	
DRAWN	MK,MC	
DESIGNED	CM	
CHECKED	MS	
APPROVED	CM	
PROJ. NO.		
SHEET NUMBER	C3.02	

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SIMMON DRIVE



SIMMON DRIVE RECONSTRUCTION
 VILLAGE OF OSCEOLA, WISCONSIN
 GRADING AND PAVING PLAN

DATE OF ISSUANCE	December 21, 2023
NO. REVISION	DATE
SURVEY	JN
DRAWN	MK, MC
DESIGNED	CM
CHECKED	MS
APPROVED	CM
PROJ. NO.	
SHEET NUMBER	C3.03

RECEIVED
MAR 20 2024
BY:.....

VILLAGE OF OSCEOLA
HISTORIC PRESERVATION COMMISSION
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Building Address: 211 N. Cascade St.

Owner: Name: Bob Brace

Address: P.O. Box 730

City: Osceola, WI

Telephone: 715-417-2074

Reasons for applying for a certificate of appropriateness (check all that apply):

- A. New construction, addition or extensive renovation or repair
- B. Minor renovation, or repairs
- C. Sign
- D. Site work, decks, and accessory structures
- E. Roofing or siding
- F. Demolition or relocation

Property Description

Design(type) New Construction Age of existing structure: N/A

Original use: music store Present use: No Building

Proposed use: music store

Estimated total contact cost 494,000

WORK START DATE: 4-15-24 WORK COMPLETION DATE: 7-15-24

Applicant(s) Signature: Robert Brace

Application received: 3-20-24 HPC: review date: ~~3-27-23~~ 4-1-23

HPC Decision: Approved 4-1-24
pd app fee of \$ 25.00, r#2939

211 N. Cascade St

Dear HPC,

As you know, my building was at a complete loss due to a fire, except for the foundation. The plan was to reuse the existing foundation for the rebuild because it was determined by the engineer as sound. I believe my building was an addition to the building just north that was at one time a car dealership. That building I believe was built in the 1930's. I'm not sure what year my portion of the building was built. In the 1990's it was subdivided by Dave Hicks who owned the building.

In the submitted photos my building had a stucco finish. I believe it may have been the least expensive way to repair the brick on my building by going over it with a stucco finish. The intent of the new structure is to incorporate the look of the original addition using brick to bring back the look from the past.

Respectfully,

Bob Brace









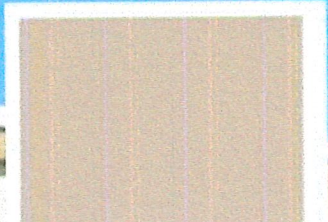








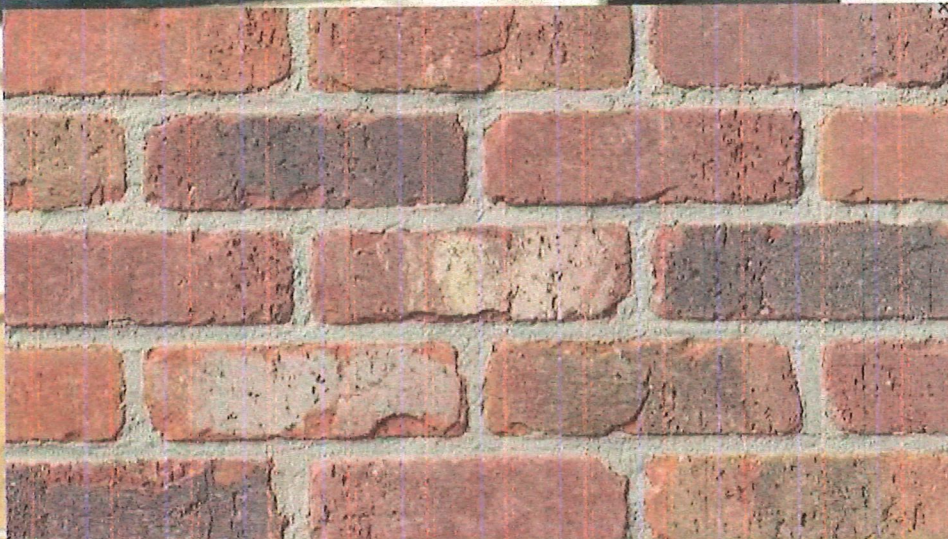
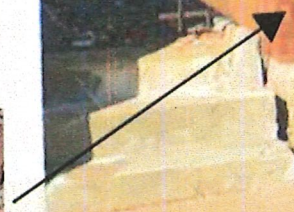




Terra Brown

SMARTSIDE SIDING: COLOR
TERRA BROWN WITH 4 7/8" LAP

INSTALL PICTURE OF MATERIAL



HEBRON THIN BRICK
AUTHENTICA AMERICANA - BELL TOWER COLOR

Google Earth
©2024 Google

5.19 ft



EXTERIOR MATERIALS LEGEND

- BRK-1** THIN BRICK; HEBRON BRICK OR EQ.
COLOR: AUTHENTIC AMERICANA THIN BRICK - BELL TOWER
TAB SYSTEM: TABS II BY TAB WALL SYSTEMS
- CMP-1** COMPOSITE SIDING PANEL; MFG: SMARTSIDING; COLOR: TERRA BROWN; MATERIAL:
4 7/8" LAP SIDING, HORIZONTAL ORIENTATION.
- MTL-2** PREFINISHED METAL TRIM
COLOR: MATTE BLACK

**RED BIRD MUSIC STORE
NEW CONSTRUCTION**

211 N CASCADE ST.
OSCEOLA, WI 54020

ISS PA SSI
INNOVATIVE
STRUCTURAL
SOLUTIONS, P.A.

MH
MOHAGEN HANSEN
1000 Twelve Oaks Center
Dr.
Suite 200
Wayzata MN 55391
Tel 952-426-7400
Fax 952-426-7440



THE ARCHITECT SHALL BE DEEMED THE AUTHORS AND OWNERS OF THEIR RESPECTIVE INSTRUMENTS OF SERVICE AND SHALL RETAIN ALL COMMON LAW, STATUTORY AND OTHER RESERVED RIGHTS, INCLUDING COPYRIGHTS OF THE ATTACHED DOCUMENTS.

NO.	DESCRIPTION	DATE
1	CONSTRUCTION DOCUMENTS	09/09/2023
2	ADDENDUM #2	04/01/2024

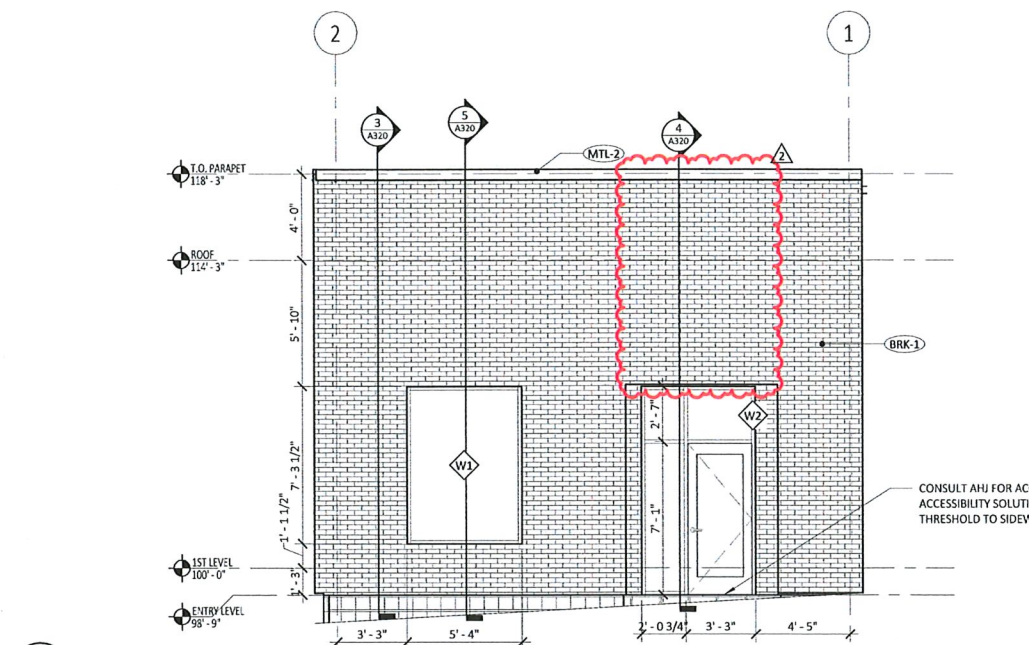
DRAWING INFORMATION

PROJECT NUMBER: 23245
 DRAWN BY: P. MOFFETT
 CHECKED BY: B. BAILEY / T. MOHAGEN
 DATE: 09/09/2023
 COMPUTER DIRECTORY:
 K:\Jobs\Red Bird Music Store

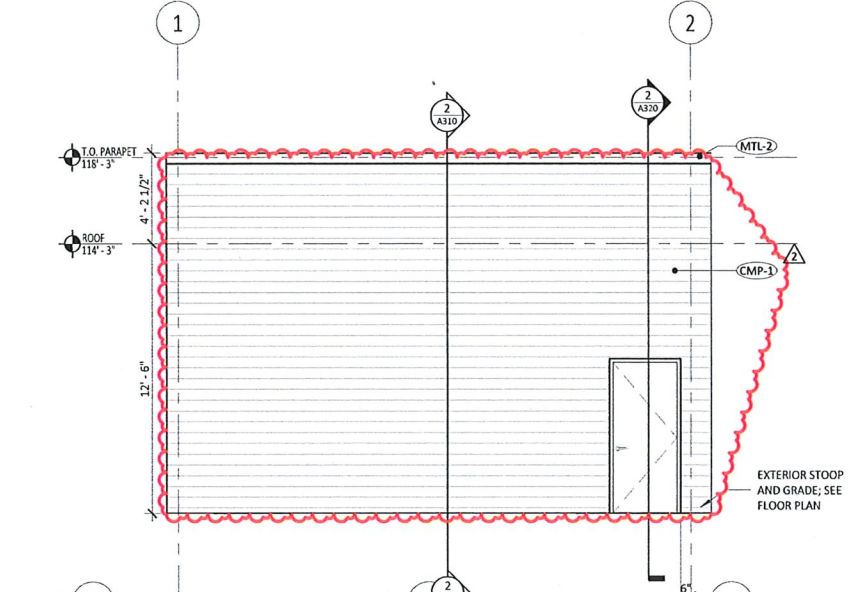
**EXTERIOR
BUILDING
ELEVATIONS**

CONSTRUCTION DOCUMENTS

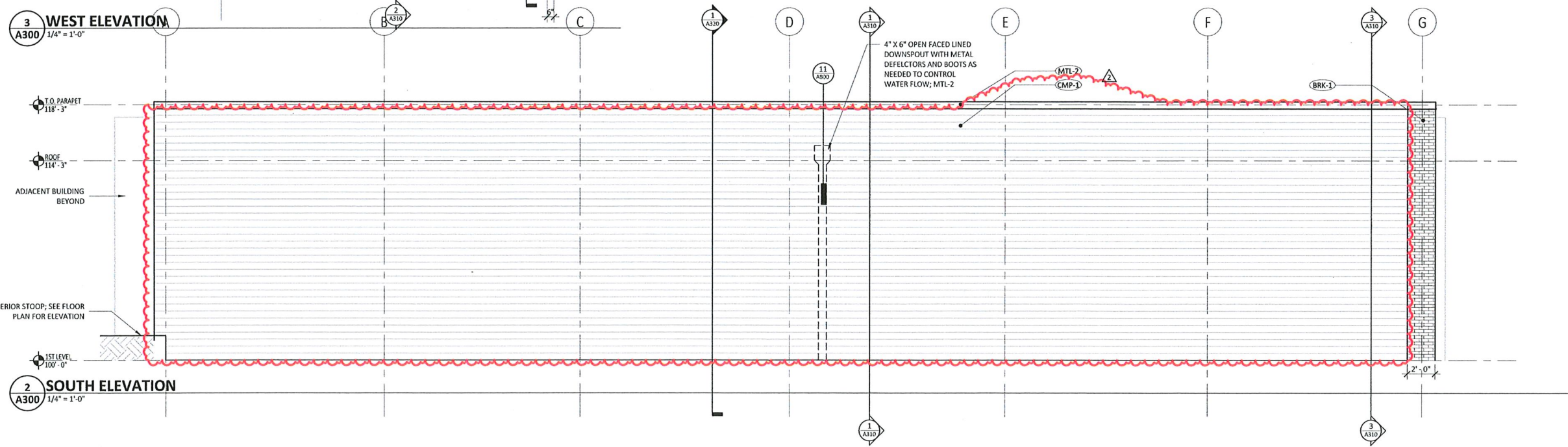
A300



1 EAST ELEVATION
A300 1/4" = 1'-0"



3 WEST ELEVATION
A300 1/4" = 1'-0"



2 SOUTH ELEVATION
A300 1/4" = 1'-0"

C:\Revit Projects\23245_RedBirdMusic_R03_Master_pmo\title01.dwg

VILLAGE OF OSCEOLA
RESOLUTION FOR OUTDOOR RECREATION GRANT APPLICATIONS
RESOLUTION #24-04

WHEREAS, the Village of Osceola is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and

WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Village of Osceola has budgeted a sum sufficient to complete the project or acquisition and,

HEREBY AUTHORIZES, Brad Lutz, Village President, to act on behalf of the Village of Osceola to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;

Submit signed documents; and

Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Osceola will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

ADOPTED this 9th day of April 2024.

I hereby certify that the foregoing resolution was duly adopted by the Village of Osceola Village Board at a legal meeting on April 9, 2024

Brad Lutz, Village President

Carie Krentz, Village Clerk

What is the average age of the vehicles of this type or class in your fleet? (years old) **39**

Do you have a driver-training program equivalent to national or NFPA standards? **Yes**

Are you requesting funding for training specific to the vehicle acquisition? **No**

Will you obtain the appropriate training through other sources? **Yes**

If awarded, will you develop and/or enforce standard operating policies/procedures that require: 1) all occupants to use seatbelts, 2) all drivers of the grantee's apparatus must adhere to all traffic signs, signals and state traffic regulations? **Yes**

Will this vehicle be used on Automatic and/or Mutual Aid? **Both**

How many vehicles of this type or class are currently in your fleet? **3**

How many vehicles of this type or class in your fleet were manufactured prior to 2002? **3**

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Grant request summary

Activity	Number of items	Total cost
Vehicle acquisition	1	\$616,000.00
Grant writer fee	1	\$1,500.00
Total	2	\$617,500.00

Is your proposed project limited to one or more of the [following activities](#) ⓘ : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

No

Please download the EHP Screening form available at <https://www.fema.gov/media-library/assets/documents/90195>. Once you have been awarded the grant and have accepted the award, please complete and send your screening form and attachments to GPDEHPinfo@fema.dhs.gov.

Filename	Date uploaded	Uploaded by	Label	Description	Action

Budget summary

Budget summary

Object class categories	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$616,000.00
Supplies	\$0.00
Contractual	\$1,500.00

Object class categories	Total
Construction	\$0.00
Other	\$0.00
Total direct charges	\$617,500.00
Indirect charges	\$0.00
TOTAL	\$617,500.00
Non-federal resources	
Applicant	\$29,404.76
State	\$0.00
Other sources	\$0.00
Remarks	
Total Federal and Non-federal resources	
Federal resources	\$588,095.24
Non-federal resources	\$29,404.76
TOTAL	\$617,500.00
Program income	\$0.00

Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

Yes

Application participants

Please add all individuals or organizations who assisted with the application.

Include all individuals or organizations who assisted with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application or not.

**FAIRGROUND LEASE
VILLAGE OF OSCEOLA
AND
OSCEOLA COMMUNITY FAIR ASSOCIATION**

WHEREAS, the Lessor owns the land commonly known as Oakey Park,

WHEREAS, the Lessee has constructed, owns, and maintains a building in Oakey Park,

WHEREAS, the Lessee desires to lease the land described below from the Lessor for the sole purpose of maintaining the building to be used for the benefit of the public,

NOW, THEREFORE, in consideration of the rental charges, covenants and agreements herein contained, the Lessee does hereby hire, take, and lease from the Lessor and the Lessor does hereby grant, demise and lease unto the Lessee the following premises, rights and easements on and to Oakey Park upon the following terms and conditions:

NOW, THEREFORE, THIS AGREEMENT:

Description of Real Estate Subject to Agreement. This Agreement shall apply with respect to the hereinafter-described portions of Oakey Park, a public park owned and operated by the Village:

Description of Park. A portion of Section 27, Township 33 North, Range 19 West, Polk County, Wisconsin, more fully described as follows: The Plat of the Village of Osceola, Osceola Outlot Plat, Outlot 60 (tax parcel number 165-000-427)

Description of Portion of Park Subject to Agreement. The leased premises shall include approximately 10,000 sq. ft. of land that underlies the existing Exhibition Building.

Term. The term of this lease shall be for a period of ten (10) years commencing on April 1st, 2024 and terminating on December 31, 2024.

Rent. The Lessee agrees to pay rent to the Lessor for the use of the premises, and the rights and easements herein described a yearly rental equal to one dollar (\$1.00).

Purpose of Agreement/Exclusivity of Use. The Osceola Community Fair Association, as owner of the Exhibition Building, shall have exclusive rights to control the use of the Exhibition Building on the park grounds.

Non-exclusive Use. The Lessee shall have the right to the non-exclusive use, in common with other park users, of the parking areas, appurtenances and improvements and the right of ingress to and egress from the demised premises, which right shall extend to Lessee's guests and invitees. The Village Board recognizes that the Lessee holds a Community Fair on the weekend after Labor Day each year and will reserve that weekend, and the days surrounding that weekend, for the exclusive use of the Lessee. The terms and conditions for that use and any additional exclusive uses of the park and other areas shall require a special event permit and be subject to the approval of the Village Board.

Indemnification. The Osceola Community Fair Association shall provide evidence of \$1,000,000 of liability coverage on the building and its uses and name the Village as an additional insured. The Osceola Community Fair Association shall further indemnify and hold the Village harmless from any and all personal injuries or property damage that occur from the use of the leased premises whether during the Fair or the off-season use of the Exhibition Hall for storage or other purposes. To this extent, Osceola Community Fair Association shall hold the Village, its officers, employees, and agents harmless from all liability exposure and damages related thereto. In the event that the Village receives a notice that a claim or lawsuit has been filed, it shall notify Osceola Community Fair Association of the same as soon as is reasonably practicable.

Maintenance of Premises. The Lessee shall maintain the Exhibition Hall on the leased premises in good order and make such repairs as necessary in the determination of or by the order of the Village Board. In the event of a fire or any other casualty to a structure owned by the Lessee, the Lessee shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition within 120 days of the date of the damage. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted.

Annual Fire Inspection. The premises shall be subject to inspection annually by the Osceola Fire Department. Upon notice, Lessee shall be required to comply with all lawful citations or orders of the Department.

Laws and Regulations. The Lessee shall at all times observe and obey all laws, ordinances, rules, and regulations of the Osceola Village Board as they may be created, repealed, or amended from time to time relating to the use of the park property.

No Warranties Provided to the Osceola Community Fair Association. Osceola Community Fair Association acknowledges that the Village is extending to it no warranties of fitness for purpose or any other kind of warranty, express or implied, as to the grounds subject to this agreement or with respect to the building located on the leasehold.

Defaults. In the event that the Osceola Community Fair Association shall default in the performance commanded of it under the terms of this agreement, the Village may terminate the remaining term of this agreement upon thirty (30) days' written notice, whether with or without cause. The sole exception to this shall be that no such termination shall occur during the annual fair unless the default is so egregious as to subject the Village to exposure to monetary damages notwithstanding the indemnification provision set forth above.

Notices. Notices required or deemed advisable under the terms and conditions of this Agreement shall be delivered in person or sent by United States mail to the following representatives of the parties hereto:

1. To the Village: Village Administrator
PO Box 217
Osceola, WI 54020-0217

2. To Community Fair Community Fair
PO Box 681
Osceola, WI 54020-0681

Dated this _____ day of _____, 2024

VILLAGE OF OSCEOLA

OSCEOLA COMMUNITY FAIR
ASSOCIATION

By: _____
Village President

By: _____
Title:

**VILLAGE OF OSCEOLA
POLK COUNTY, WISCONSIN**

ORDINANCE NO. 24-02

**AN ORDINANCE TO AMEND THE VILLAGE CODE OF THE VILLAGE OF
OSCEOLA, POLK COUNTY, WISCONSIN**

The Village Board of the Village of Osceola, Polk County, Wisconsin, hereby ordains § Chapter 59-15. Salaries and compensation, of the Code of the Village of Osceola is hereby amended and restated in its entirety to read as follows:

Chapter 59. Village Board

§59-15. Salaries and compensation.

A. The Village President and other Trustees who make up the Village Board, whether operating under general or special law, may by majority vote of all the members of the Village Board determine that an annual salary be paid the President and Trustees. Salaries heretofore established shall so remain until changed by ordinance and shall not be increased or diminished during their terms of office.

B. Compensation for elected officials shall be as follows:

- (1) Village President: \$8,000 per year, to be paid quarterly.
- (2) Trustees: \$3,000 per year, to be paid quarterly.

C. Additionally, expenses for meetings, conventions etc., shall be reimbursed following the reimbursement policy, as it then exists, for all Village employees.

Adopted by the Village Board on April 9, 2024.

VILLAGE OF OSCEOLA

By: _____
Brad Lutz, President

Attest: _____
Carie Krentz, Clerk

Published: April 17, 2024



Memo

To: Village Board
From: Devin Swanberg Village Administrator
CC: Admin and Finance
Date: April 8th, 2024
Re: 105 4th Avenue House

The village and the skate park fundraising group are looking to set up a skate park and a parking area for the park visitors. I am looking for a discussion on how to proceed with the house on the lot.

The two options are demolition of the house and looking for grants or payments in kind. The second option would be to list the house itself for \$1 in the hopes someone would want to buy the house and move it to another property in the area. The deadline for the sale would be May 31st and they would have to move the house before construction of the skate park.