

NOTICE
VILLAGE OF OSCEOLA
REGULAR BOARD MEETING

Date: Tuesday, March 12, 2024

Time: 6:00 pm CST

Place: Board Room, Room 205 (310 Chieftain Street)

AGENDA

1. Call to order
2. Approval of the agenda
3. Approval of the Consent Agenda items:
 - a) Approval of the minutes:
 - i. Regular meeting dated February 13, 2024
 - b) Licenses and Permits:
 - i. Operator's Licenses
 - a. Debra Olson – Cascade BP
 - c) Special Event Permits:
 - i. Summer Kick-Off hosted by Cedar Bend Church on May 31st, 2024
 - d) Board, Committee, Commission and Agency Reports:
 - i. Admin & Finance February 8, 2024 (Committee approved March 7, 2024)
 - ii. Airport Commission December 18, 2023 (Commission approved February 20, 2024)
 - iii. Library Board January 11, 2024 (Commission approved February 8, 2024)
 - iv. Planning Commission February 6, 2024 (Commission approved March 5, 2024)
 - e) Approval of vouchers payable
 - f) Budget summary
4. Public input and ideas (Limit 5 minutes per speaker)
5. Reports:
 - a) Staff reports
 - i. Library
 - ii. Fire
 - iii. Building Inspection
 - iv. Administration
 - v. Police
 - vi. Public Works
 - vii. Utilities
 - b) Chamber of Commerce/Mainstreet
 - i. BID Annual Report
6. Other business – discussion and possible action re:
 - a) Contract Police Agreement with St. Croix Falls
 - b) VoIP phone system

- c) Ordinance #24-01 to Amend multiple chapters, repeal Chapter A222 and create a Fee Schedule
 - d) Resolution #24-03 Adopting Fee Schedule
 - e) Community Fair Building Update
7. Future agenda items and updates
8. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

- | | | |
|--------------------|--|---|
| 1. Schools | 5. Falls | 9. Medical Services |
| 2. Airport | 6. Downtown Businesses | 10. Recreational opportunities and the Braves |
| 3. Industrial Park | 7. Personalization/Historic of Downtown Feel | (tied ranking for number 10) |
| 4. River | 8. Access to major population center | |

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

**VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
February 13, 2024**

The Village of Osceola met for a Regular meeting on February 13, 2024, at Village Hall. Village Trustee Gilliland called the meeting to order at 6:00 pm.

Present: Brad Lutz, Bruce Gilliland, Neil Kline, Van Burch, and Marsha Hovey

Absent: Arvid Maki and Bill Chantelois IV

Staff present: Devin Swanberg, Carie Krentz, Ann Miller, Todd Waters, Andrew Bach, and Paul Elfstrom

Swanberg stated that it was requested and asked to move Simmon Drive to 6j and if negotiation is needed continue in closed session.

Motion by Kline and seconded by Burch to approve the agenda with change noted.

Ayes-5 Nays-0 Motion carried

Motion by Gilliland and seconded by Hovey to approve the consent agenda.

Ayes-5 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)

Doug Strain at 923 Geiger Street has an issue with the plowing/shoveling sidewalks. Has an issues with the sidewalks behind property being the homeowner's responsibility. Stated he's at the meeting on behalf of other residences on Geiger that were not able to attend meeting and informed board some residents are elderly and do not have access to the sidewalk behind their homes and when the sidewalk was installed there was an agreement of some sort that the Village would clear those sidewalks and has been doing that until this winter season. Feels ordinance should be changed to front of homes and if that can be done change it to allow for a 48 hour to clear versus 24 hour to allow Public Works more time to accomplish the task.

Holly Walsh at 405 Ridge Road came to give her concerns regarding Cedar Bend Church buying property on Ridge Road. The Village need taxable properties, and it is not clear on their plans such as how many housing development is being done. Large parking lot, means a large Church and concerned about traffic in that area. What are they using their current space for that is located downtown, causing many questions.

Reports: Staff reports

Utilities: Swanberg stated trucks have been ordered and will be available in 3-4 months. Working on lead and copper.

Library: Miller reviewed Library Director memo.

Fire: Elfstrom went through runs for the month of January with 8 runs total last month, 6 in Village of Osceola and 2 in Town of Farmington. Firefighter Ball was last Saturday with a good turn out and nice to be held at the ball.

Building Inspection: Swanberg stated not much has happened in January.

Administration: Swanberg staff has been busy working with MSA on Comp Plan and CIP Plan. Will be looking for a special meeting in late February or early March to discuss items on CIP and scale down because currently we are over the amount we want to be at.

Police: Bach reviewed his memo to the board.

Public Works: Waters reviewed his memo to the board.

Chamber of Commerce/Mainstreet: Yager brought the updated report and handed it out at the meeting. He then reviewed and wanted to thank Ruth Sattler for her service as President, with Jessie Kruger taking her place. Received report back from Madison on attendance for Doe on the Go and saw a 118% increase over previous year. Gave a quick update on Skatepark, received a very generous gift that has put them at 75% of their goal amount. Now looking at when, not if, the park will be completed.

Other business – discussion and possible action re:

St. Croix Ojibwe – Maggie Olson, Conrad St. John & Jason Schlender

Swanberg began conversations with St. Croix Ojibwe back in early September 2023 to find ways to include pre-1844 history and incorporate into the Village and then introduced Maggie Olson, communications director of St. Croix Ojibwe Natives of WI. Olson introduced Conrad St. John, Elected Council Representative for one of the tribes and Jason Schlender, Executive Administrator of GLIFWC (Great Lakes Indian Fish & Wildlife Commission), and stated they are here to start the dialog being good neighbors and on the chieftain statue.

Schlender thanked the board for the opportunity to speak this evening and stated his agency has authority with 11 other tribes involved in treaties with the United States. Here to support St. Croix Ojibwe in their to voice their opposition to the statue in downtown. Asking for the removal of the statue and begin a dialogue that includes them.

St. John stated, after speaking with his council, they feel the statue is very derogatory and stereotypes them especially for their younger generations. They in opposition of having the statue up, however, are willing to educate the local population with their traditional values and viewpoints in whatever setting works for everyone.

Board thanked the members for coming and stated they would like them to be a part of the Osceola Heritage Committee and will keep them updated to when a meeting gets scheduled for them to be involved.

Permit Overnight Parking

Waters is bringing overnight parking to the Board for discussion, possible action, due to not having clear instruction on handling. Currently the Village has 6 downtown apartments above business without the ability for off street parking. This originally came about with the issues of vehicles and plowing of snow in the downtown area. Village is up to ten spots for permit parking, 4 in the 2nd avenue lot, 4 in the chieftain lot and 2 behind the USPS lot. The number of requests have continued to rise since we implemented it 5 years ago. Feels we need to make a decision on a limited number spaces for designated address in the downtown area. Swanberg shared that currently he has the ability to create spots when needed and start to create code that limits spots. Nothing needs to be decided to today. Discussion took place on options to clear up issue of more cars than spaces. It was decided to see how other municipalities are dealing with this issues and model it after that.

Approval of airport farmland lease contract (2024 – 2026)

Swanberg went over current lease with Laurie Neumann and stated the changes of pricing going from \$125/acre to \$100/acre and one property not included due to being sold. The decrease in pricing is being asked for due to type of crops that can be grown there and it was not profitable. Was not put out for proposals because last time she was the one to bid on it. Looking to reup three year lease agreement with motion pending Airport approval. Discussion on why the decrease, mainly due to type of crop.

Motion by Burch and seconded by Lutz to approve farmland lease contracts with Laurie Neumann for four-year lease with Airport approval.

Aye-5 Nay-0 Motion carried

Approval of General Teamsters Union Local 662 contract

Swanberg went over the redline contract, which shows the difference from last contract. New contract is a two-year contract showing starting wages and 5-year wages with a 5% increase each year along with pay for certifications of \$.25 per certification mainly. These are important certifications for our employees because then the Village will have less contracted services. And included admin staff and recommended by Admin & Finance Commission.

Motion by Gilliland and seconded by Burch to approve the General Teamsters Union Local 662 contract as presented.

Ayes-5 Nays-0 Motion carried

Resolution #24-02 Establish Public Participation Procedures for Comprehensive Plan

Drew Lindh with MSA, stated this resolution needs to be followed due to WI State Statue and states that MSA and staff will follow these rules to engage public with Comp. Plan. Recommended by Planning Commission.

Motion by Lutz seconded by Gilliland to approve Resolution #24-02 as presented.

Ayes-5 Nays-0 Motion carried

FEMA AFG Application 2024

Lindh is presenting the contact for MSA, Art Bahr, to write the FEMA AFG application for a fire truck. The cost is \$2,500 with up to \$1,500 reimbursable if awarded grant. There is 25% chance of being awarded the grant. Grant just opened in February and closes in the 1st week in March, not much time. Friends of Osceola Fire Department is asking for the Village to cover cost and would reimburse Village if award is granted. There is \$324M available this year and if awarded it covers 90-95% of equipment costs. Trucks would be in CIP with grant dependent.

Motion by Burch and seconded by Gilliland to approve agreement with MSA for the FEMA applications.

Ayes-5

Nays-0

Motion carried

Conceptual Design for Cascade Falls Park

Lindh presented contract with MSA for conceptual design for Cascade Falls Park that would be done by David Patten, landscape architect. This design will breakout the 3 phases of the park as well as include a 2D conceptual plan and phased cost estimate. The first phase would be completed before May 1st and be included in the stewardship grant application. The DNR really likes this project and would like to see what the overall plan would be. Phase 3 is far into the future. The fee is \$20,950 and reiterated it's important to state clear goals/mission for the park. Didn't want Board to think that the stewardship grant wouldn't be awarded without this included but it will help with that application. Went over the schedule/process for the stewardship grant. The cost estimates will be planned into the CIP. Every phase will have additional costs including engineering service, survey, specifications for equipment, etc. This would just be enhancing our stewardship application but again, it's not required. The whole plan will be completed by August 16th. Discussion took place on all phases, timelines and costs. Admin & Finance recommended approval.

Motion by Gilliland and seconded by Burch to approve contract with MSA for conceptual design for Cascade Falls Park.

Ayes-5

Nays-0

Motion carried

Police Squad Car

Bach is looking for approval to purchase equipment needed for new squad car, expected to ready next week. This request comes because it minimizes down time and the new costs are approx. \$2,000 more than originally expected. Had anticipated that current equipment could be utilized however with the change in design not as much can be used as expected, along with inflation.

Motion by Burch and seconded by Gilliland to approve equipment purchase as presented.

Ayes-5

Nays-0

Motion carried

Ordinance Amendment to repeal Chapter A222 and create a Fee Schedule

Swanberg stated this creates a fee schedule we can adopt at the beginning of each year. Asking Board to review and let us know of any changes/updates before next month. Chapter 59 was questioned on staying in code and Swanberg stated by leaving it in code it remains to have a discussion/dialog and not just changed with other fees. Kline wanted to have language included about if a change occurs it doesn't take effect until after re-elected or next election. This chapter was added to correct the amounts listed in code. Original increase in pay date has not been found, according to payroll looks like it may have been in 2016. No fee changes at this time, will be looking at middle of year for that. This will just be to create a fee schedule. No action needed on this item.

Village Bond Rating

Swanberg was excited to share an increase in the Village's Bond rating to Baa1. This will help our interest rate and borrowing capabilities. Our unreserved cash balance, with the sale of properties and putting the funds into general fund, is a reason for the increase. As well as decreasing the level of debt carrying. Something to keep in mind, the Village will never be in the top of the top of the ratings due to our size.

Recognition of Officer Eric Lehman's service to the Village of Osceola

Lutz read memo Swanberg wrote recognizing Officer Lehman's service to the Village.

Simmon Drive

Lutz gave a brief update on the project. Swanberg gave an overview of working with the Town of Osceola. Angela Popenhagen handed out changes to the original costs and showed the minimum costs to get the road redone. Grant

will still cover 50% of the work. She then went over what has been taken out of the original costs. Grant has to be used by June 2025, meaning needs to get constructed this summer. Village has been awarded up to \$296,587.50. The prior two years, the CIP has budgeted \$200M for this project, meaning items can be added back in if the Village is willing to pay for them. Discussion took place on adding items back into the project.

Motion by Kline and seconded by Burch to go into closed session pursuant to Wisconsin Statute §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specified public business, for competitive or bargaining reasons. This pertains to sale of village parcels of land and Simmon Drive reconstruction and stay in closed session pursuant to Wisconsin Statute §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. This pertains to litigation with St. Croix Scenic Coalition.

Roll call vote: Ayes: Hovey, Gilliland, Lutz, Burch and Kline Nays-0 Motion carried

Back in open session 9:33 pm.

Motion by Gilliland and seconded by Burch to accept Caleb See offer with conditions discussed in closed session.

Ayes-5 Nays-0 Motion carried

Motion by Hovey and seconded by Lutz to not accept the Matt Hayden real estate offer.

Ayes-5 Nays-0 Motion carried

Motion by Gilliland and seconded by Kline to accept the offer from the Town of Osceola in the amount of \$64,427.86 for Simmon Drive.

Ayes-5 Nays-0 Motion carried.

Future agenda items and updates

n/a

Trustee Gilliland adjourned the meeting at 9:35 pm.

Respectfully submitted by

Carie Krentz, Village Clerk



Memo

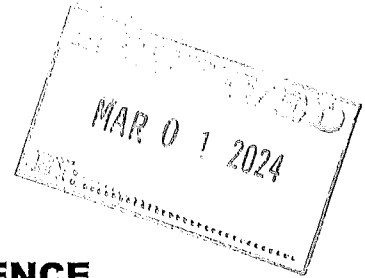
To: Village Board
From: Carie Krentz
Date: March 6, 2024
Re: Regular Operator Licenses

The Village has accepted applications for a Regular Operator license from the following:

- i. Debra Olson – Cascade BP

RECOMMENDATION

The applicants have completed background checks and will complete educational requirements before license is issued and Village staff recommends approval with no additional conditions.



APPLICATION FOR OPERATOR'S LICENCE

I, the undersigned, do hereby respectfully make application to the Village Board of the Village of Osceola, Polk County, for an Operator's License as provided by Village Code Section 137.3 and Wisconsin Statutes Section 125.17 for a two-year period ending June 30th.

I certify that I am _____ years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one):

Provisional License (\$15) _____ New License (\$40) ☒ Renewal of a Current License (\$40) _____

Telephone #:	
Street Address: 607 Summit St #2	
City, State, Zip: Osceola WI 54020	
Date of Birth:	County/State of Birth:
Driver's License #: (Please provide copy)	Employer Name & Phone # or Event Working: Cascade BP

Operator's licenses held in last 2 years (list communities) OR:	
Training course completed in last 2 years (provide documentation):	Still attending

Have you previously been denied an operator's permit?	YES or <input checked="" type="radio"/> NO
Have you ever had an operator's permit revoked?	YES or <input checked="" type="radio"/> NO
Have you been issued a provisional permit in the previous 12 months?	YES or <input checked="" type="radio"/> NO
Have you been charged with an offense in last 2 years?	YES or <input checked="" type="radio"/> NO
Have you had an alcohol offense?	YES or <input checked="" type="radio"/> NO
Have you been convicted of a crime?	YES or <input checked="" type="radio"/> NO

Explain any YES answers (use back if necessary) _____

Debra K Olson
Print Name
Debra K Olson
Signature

Debra K Plantz
Maiden or Previous Names Used

Application Rec'd by: Cake
Date Application Rec'd: 3-1-24
Police Recommendation: OK AJB/83
Provisional License Receipt #: 2908
Provisional License #: _____

Date School Attended: _____
Date Village Board Approved: _____
Operator's Receipt #: _____
Operator License #: _____

OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

PO BOX 217
OSCEOLA WI 54020

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Incident

Incident # **24-010126**

Beat RESID		Rpt Dist	Type Background Check				Seq 1				
Crime / Incident (Primary, Secondary, Tertiary) Operators License Operators License		Attempt	Occurred	Date	Time	Day					
		<input type="checkbox"/>	On or From	03/04/2024	13:00	Mon					
		<input type="checkbox"/>	To	03/04/2024	:	Mon					
		<input type="checkbox"/>	Reported	03/04/2024	13:00	Mon					
Location of Incident 310 CHIEFTAIN ST, OSCEOLA, WI							County				
Cross Street											
Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other											
O	Last, First, Middle (Firm if Business) OLSON, DEBRA KAY		Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone	
Address 607 SUMMIT ST #2		DOB	DL Number		State		Work Phone				
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #		State #		FBI #		Cell Phone 0		
O	Last, First, Middle (Firm if Business) CASCADE, B.P.		Race	Sex	Age 0	HT	WT	Hair	Eyes	Home Phone (715) 294-4086	
Address 97 CASCADE ST		DOB / /	DL Number (OSCEOLA OIL/GAS)		State WI		Work Phone 0				
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #		State #		FBI #		Cell Phone 0		
	Last, First, Middle (Firm if Business)		Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone	
Address		DOB	DL Number		State		Work Phone				
City, State, Zip Code		SSN	Local ID #		State #		FBI #		Cell Phone		
	Last, First, Middle (Firm if Business)		Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone	
Address		DOB	DL Number		State		Work Phone				
City, State, Zip Code		SSN	Local ID #		State #		FBI #		Cell Phone		
Synopsis Debra Olson applied for an Operator's License for Cascade BP. No Minnesota or Wisconsin criminal histories were found. License recommended by Interim Chief Bach.											
S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>		Property List Attached <input type="checkbox"/>		Property Damage \$						
	UCR 9999		Press Release <input type="checkbox"/>		Domestic Violence Case <input type="checkbox"/>						
	Gang Related N		Hate Crime <input type="checkbox"/>		Victim Senior Citizen <input type="checkbox"/>						
	Pursuit <input type="checkbox"/>		Force Used <input type="checkbox"/>		Child Abuse <input type="checkbox"/>						
			County Code		Disposition CLSD						
					Connecting Case #						
	Report Complete/Ready for Review <input checked="" type="checkbox"/>		CAD/CFS Event #								
	Assigned To _____ Date _____										
Officer ID Assistant J. Giller J					Reviewed By			Approved		Date	





Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Administrator
Date: March 6, 2024
Re: Special Events Permit

GENERAL INFORMATION

Applicants

- i. Summer Kick-Off by Cedar Bend Church (Rich Nelson, Agent)

Action(s) Requested

Action 1: Applicants are requesting approval of a Special Event Permits

ANALYSIS

1. Summer Kick-Off:

Agent: Rick Nelson, Operations Director, Cedar Bend Church
Event Date: Friday, May 31, 2024 from 10:00 am to 9:00 pm
Location: Mill Pond Park
Recommendation(s): Village departments have reviewed the application and recommend approval with conditions.
Condition(s):

1. No stakes, posts, trailers or vehicles are permitted on Park grounds.
2. All other requirements as stipulated in the local Village Code or language in the Permit Application.

Note: All conditions are stated within the permit language or already discussed with event leadership.

RECOMMENDATION

The application has been reviewed by Village Department heads with conditions listed above; the recommendation is to approve application.

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6. **EVENT COMPONENTS**

- A. Date requested May 31st, 2024
- B. Requested hours of operation, from 1:00 AM / PM to 9:00 AM / PM
- C. Set up - beginning date and time 10:00 am
Dismantle by - date and time 9:00 pm
- D. Anticipated number of participants 10-15 spectators 100
- E. If there is a fee or donation required as a condition of attendance or participation of this event, please describe the amounts to be collected from various categories of participants or spectators: none
- F. Rain date, if applicable Event will be Rain or Shine

7. **ENTERTAINMENT**

Describe entertainment plans; if there will be music, sound amplification or any other noise impact, please describe, including the intended hours

A PA System will be utilized for background music, announcements and for Audio during the films. Also LED screens will used for viewing of the two movies.

The applicant hereby acknowledges that it is their responsibility to comply with all applicable copyright laws and obtain all necessary licenses for any music played for this event. Further, the applicant agrees to hold the Village of Osceola harmless and indemnify the Village for any action against the Village arising from failure to comply with all applicable copyright laws. Yes X No _____

8. **FOOD AND BEVERAGES**

- A. Will alcoholic beverages be served? Yes _____ No X (Please note that a separate license is required for sale or serving of alcoholic beverages)

Describe how, where, when and by whom the alcoholic beverages will be served

Describe what method will be used to ensure that alcoholic beverages will be consumed only by persons 21 years of age and older

If yes, describe what method will be used to ensure that alcoholic beverages will be restricted to the designated area.

- B. Will food and/or non-alcoholic beverages be served? Yes _____ No _____

If yes, describe sanitation measures, food handling procedures and the nature of the food such as pre-packaged foods, hot dogs, pre-mixed soda, raw meats, fish, vegetables, unpeeled fruit, or peeled and cut fruit

Describe any plans you have for cooking food in the event area including fuel or electrical source to be used

- C. Have you obtained the necessary permit from the Polk County Health Department
Yes _____ No _____

9. VENDORS OR CONCESSIONAIRES

- A. Describe what vendors or concessionaires you will allow in conjunction with the event, and the purpose of these concessions

FOOD TRUCK vendors and a popcorn concession to offer food, snacks, & refreshments to attendees. We also want to invite the Farmers Market that usually sets up in Millard Park on Fridays.

- B. Describe how you intend to regulate, monitor, and control the type, number, and quality of vendors/concessionaires whom you may permit to operate in conjunction with the event

Invite only - pre-offered conversations / contracts prior to event host and vendors.

10. SECURITY AND SAFETY PROCEDURES

- A. Describe your proposed procedures for set-up, operation, internal security, and crowd control

Visual & Audio Equipment will be moved from local building to park & setup prior to start of event. All vendors will be asked to be setup & ready by event start time. Visual & Audio Equipment Areas will be roped off & monitored by equipment owners. All vendors will be responsible for security of their own booth. Law Enforcement will be called as needed for any situation requiring them.

- B. If the event is to occur at night, describe how you are going to light the event area in order to increase the safety of participants and spectators coming to and leaving the event

Mobile lamps as needed & lights on our Building

- C. Describe plans to provide first aid, if needed

We will have a first-aid kit for minor issues otherwise
EMS will be called.

- D. Describe the involvement of any vehicles or animals in the event

Food Trucks / Trailers will be parked according to site map.
All vehicles will be parked by 102 Chestnut St. Vendors will
be allowed access to close off area for setup then allow to park
offsite during event then allow to enter for tear down.

11. SANITATION PLAN

- A. Describe your plan for clean up and material preservation. Include number, type, and location of trash and recycling containers to be provided for the event. Indicate who will be responsible for clean-up activities during and after the event

* We would have to utilize existing available trash receptacles. Each
Vendor will be responsible for keeping their area cleaned & maintained
during event & after tearing down to check their areas are clean as it
was found. Host will supply trash cans throughout. But would like
to ask public works assistance in disposing after event.

- B. Describe the number, type, and location of portable and/or permanent toilets to be provided for the event and the maintenance throughout the event

Our Building will be open for Restroom access (102 Chestnut St.)
& we also would like to utilize the public facilities on site
at Mill Pond Park.

provision that the Village of Osceola is included as an additional insured. All sponsors of events at which alcoholic beverages are served must supply the Village with a Certificate of Insurance with coverage not less than \$1,000,000 combined single limit per event and naming the Village as an additionally insured party. The applicant shall hold the Village, its employees and agents, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the Village for any damage or injury to person or property caused by or resulting from the activities for which the permit is granted. The applicant shall also be required to notify the Village in the event there is a modification or termination of any of the terms of the insurance coverage. Such notification shall be provided not less than two weeks prior to the effective date of the modification or termination.

NOTE: The listed sponsor and responsible person will be responsible for the conduct of the group and for the condition of the public area. The permit is subject to all municipal codes in addition to all rules governing street right-of-ways. The applicant agrees that during use of the public area, the sponsor will not exclude any person from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of race, color, national origin, or handicap. The sponsor agrees to indemnify and save the Village harmless from and against all liabilities, claims, demands, judgments, losses, and all suits of law or in equity, costs, and expenses, including reasonable attorney fees, for injury or death of any person, or damage to any property arising from the holding of such special event. The sponsor will be responsible for the reimbursement of all costs incurred by the Village in the repair of damages to Village property directly arising from during the conduct of the event and any additional costs incurred by the Village that are deemed necessary for the safe conduct of the event

ANY FALSIFICATION OF ANSWERS TO THE PROCEEDING QUESTIONS WILL RESULT IN DENIAL OF THE APPLICATION.



Signature of Applicant

2/28/24

Date

List emergency contact telephone numbers for applicant, event principals, and volunteer coordinator on the day of the event:

<u>NAME</u>	<u>ORGANIZATION</u>	<u>EMERGENCY CONTACT NUMBER</u>
MATT Hayton	CedarBend Church	715-557-0499
Terra Hayton	CedarBend Church	715-617-4077
Meagen Hore	CedarBend Church	715-617 425-736-2454
Jordan Martell	CedarBend Church	715-338-6529
Chad Kuchta	CedarBend Church	612-735-5087
BRITNEY Miller	CedarBend Church	715-205-2295

12. VILLAGE FACILITIES, SERVICES AND EQUIPMENT

- A. Describe location, timing, and requirements for any proposed street closure.

*Event will be held at Mill Pond Park. we would like to
Block off First Ave. in all directions*

- B. Describe number and location for all signs to be placed on Village property or road right-of-way. *Note that all signs may be erected 72 hours before an event and must be removed within 48 hours of the event*

*3-4 Sandwich Board signs in mill pond park & Island
@ First Ave & Cascade & at First Ave & Chestnut St*

- C. Describe Village services and/or equipment requested for this event. This includes, but is not limited to, barricades, cones, signs, tables, and other equipment.

*Public Restroom Facility, Barricades & cones for blocking off
street, Extra trash cans, Power @ Pavilions*

13. LOCATION MAP

Please attach a map or plans for your event land design. At minimum, the following items should be included. Please place a check mark (✓) by those included.

- ☐ A. If a route is involved, the beginning and finish area with arrows, and the places where buses, autos, or other motorized vehicles need to be considered
- ☒ B. Size and location of any tents or structures
- ☒ C. Entertainment or stage locations
- ☐ D. Alcoholic beverage concession area
- ☐ E. Non-alcoholic concession area
- ☒ F. Food concession area (cooking, serving, and consumption areas)
- ☒ G. General merchandise or concession areas
- ☐ H. Portable toilet facilities (indicate number) _____
- ☒ I. First aid facilities
- ☒ J. Event participant and/or spectator parking areas
- ☒ K. Event organizer's command post
- ☐ L. Fireworks or pyrotechnics site
- ☐ M. Fencing or others for securing event area
- ☐ N. Site of electrical wiring to be installed for the event
- ☒ O. Trash receptacles (indicate number) _____

14. INSURANCE

You must provide proof of insurance coverage for your. Attach to this application either an insurance policy or a certificate of insurance including the policy number, amount, and the

FOR OFFICE USE ONLY


Police Chief

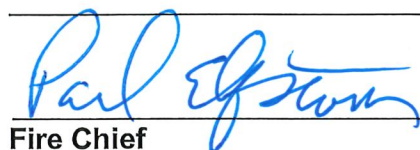
03/04/24
Date

Approved: ☒ Yes ☐ No

Of Police hours (Approximate): _____

Total Labor cost: _____

Comments: _____


Fire Chief

3-5-24
Date

Approved: ☐ Yes ☐ No

Of Fire hours (Approximate): _____

Total Labor cost: _____

Comments: _____


Public Works Director

03/05/2024
Date

Approved: ☒ Yes ☐ No

Of Public Works hours (Approximate): 4

Total Labor cost: \$163.66

Comments: PUBLIC WORKS HAS BEEN REQUESTED TO PROVIDE OR MAKE
READY BARRICADES, CONES, EXTRA SANITATION CANS, RESTROOMS, AND
ADDITIONAL POWER. NO STAKES ARE ALLOWED TO BE DRIVEN INTO
THE GROUND ON PARK PROPERTY.


Village Administrator

3/6/24
Date

Approved: ☒ Yes ☐ No

Grand Total Labor cost: _____

Comments: _____

Village Board action: Approved: Yes No Date: _____

FINAL APPROVAL AND SIGN OFF

Signature

Title

Date

OFFICE USE ONLY

Check or use N/A (not applicable) where appropriate

- _____ 1. Final check has been made of application requirements
- _____ 2. Event is approved by Village Board
- _____ 3. All required permits are issued and on file
- _____ 4. Refundable clean up fee has been paid, if applicable
- _____ 5. Insurance Certificate and Hold Harmless Agreement is on file
- _____ 6. Application is complete
- _____ 7. Special conditions are attached

Power to Act, Modify, or Revoke. The Village Administrator, or designees, shall have all powers and authority necessary to enforce the terms and conditions of any Special Event Permit, which may be issued. The Village, through its Village Administrator, may modify or revoke a permit whenever the applicant fails to comply with any provisions of the permit or when it is determined to be in the best interest of the Village. The Village reserves the right to shut down a special event that is in progress if it is deemed a public safety hazard and /or there is a violation of Village ordinances or policy, State Statutes, or the terms of the Applicant's permit

Permit is hereby revoked.

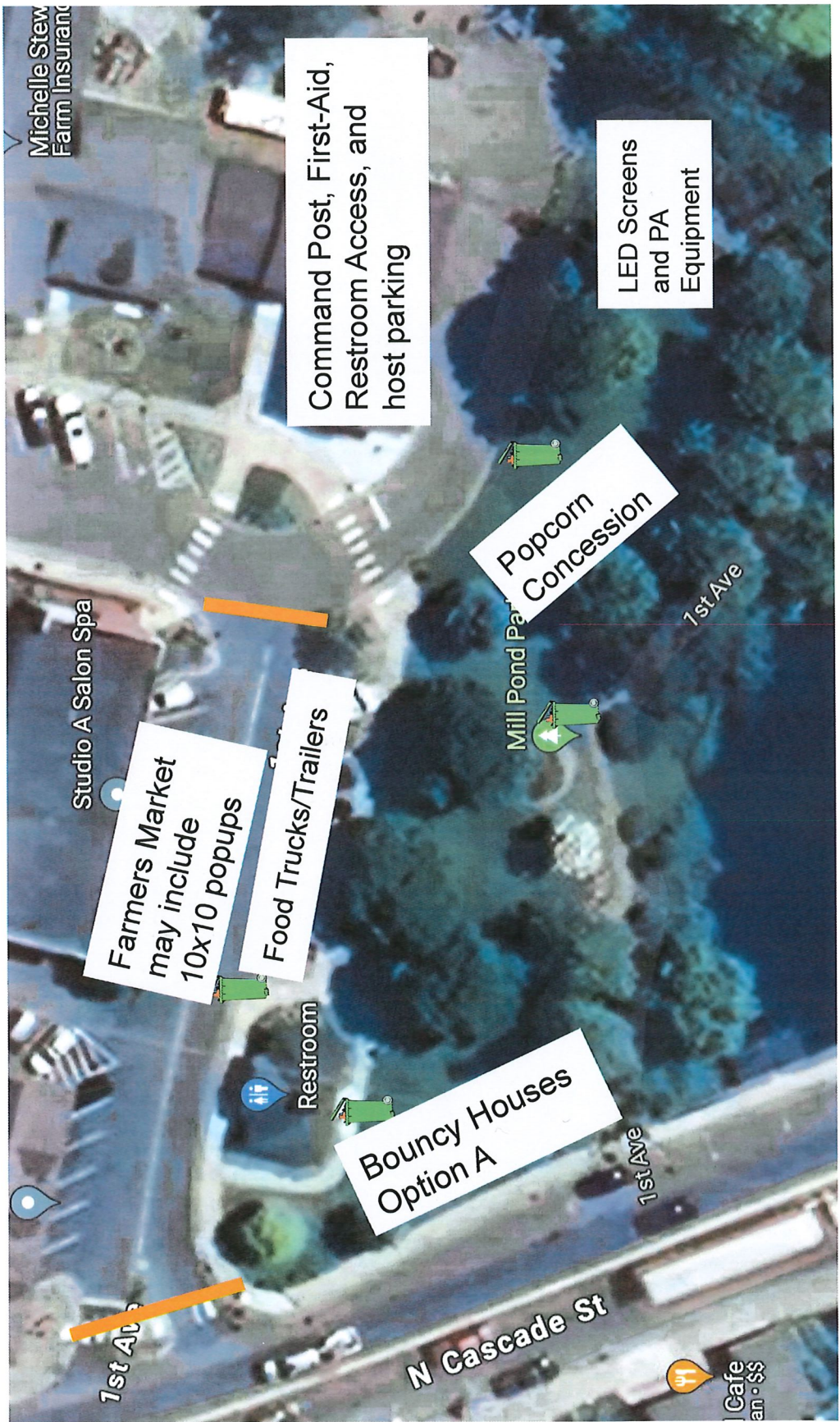
Signature

Title

Date

Time

Reason(s) for revocation: _____





THE
CININNATI
INSURANCE COMPANIES

The Cincinnati Insurance Company

A Stock Insurance Company

Headquarters: 6200 S. Gilmore Road, Fairfield, OH 45014-5141

Mailing address: P.O. Box 145496, Cincinnati, OH 45250-5496

www.cinfin.com ■ 513-870-2000

COMMON POLICY DECLARATIONS

CININNATI CUSTOMER CARE CENTER

Billing Method: DIRECT BILL EFT

POLICY NUMBER EPP 052 59 09 / EBA 052 59 09

NAMED INSURED CEDAR BEND CHURCH

PO BOX 414

OSCEOLA, WI 54020

ADDRESS
(Number & Street,
Town, County,
State & Zip Code)

Previous Policy Number:

EPP0525909

Policy Period: At 12:01 A.M., STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

All coverages except Automobile and / or Garage

Policy number: EPP 052 59 09

FROM: 02-18-2022 TO: 02-18-2025

Automobile and / or Garage

Policy number: EBA 052 59 09

FROM: 02-18-2022 TO: 02-18-2023

Agency INSURANCE OFFICE OF AMERICA, INC. 01-155
City BIRMINGHAM, AL

Legal Entity / Business Description

ORGANIZATION (ANY OTHER)

VILLAGE OF OSCEOLA ADMINISTRATION & FINANCE COMMITTEE PROCEEDINGS
February 8, 2024

The Village of Osceola Administration & Finance Committee met on February 8, 2024, at Village Hall. Chair Gilliland called the meeting to order at 4:30 pm.

Present: Bruce Gilliland, Van Burch, and Brad Lutz

Staff present: Devin Swanberg, Carie Krentz and Andrew Bach

Motion by Burch and seconded by Lutz to approve the agenda.

Ayes-3

Nays-0

Motion carried

Motion by Burch and seconded by Lutz to approve the minutes dated January 4, 2024.

Ayes-3

Nays-0

Motion carried

Discussion and Possible Action re:

Police Combination Discussion

Swanberg and Bach met with Administrator West and Chief Murphy to discuss what this combination will look like. Things are looking good to have combination done by July/August. Will be working with Paul Mahler, attorney for both municipalities, to draft agreement to move forward with officers covering both locations, while the details are worked through. Swanberg asked Mahler to have the agreement to cover both municipalities at current rate plus fringe by the March meeting. Also need to have a signed waiver for Mahler to represent both municipalities.

Police Squad Car

Bach stated last year's request for funds for new squad and equipment (\$63,198) is below the newest quote of \$65,251, which is due to an upgraded radio and current equipment not fitting new vehicle. Department is able to use the current radar unit and light bar. Looking for approval to go ahead and order all equipment for new squad so when car is finished all equipment is ready to be installed.

Motion by Lutz and seconded by Burch to recommend to Board for approval of the updated quote.

Ayes-3

Nays-0

Motion carried

MSA Professional Services, Inc. – FEMA AFG Application 2024

Drew Lindh from MSA as discussed previously the FEMA assistance firefighters grant and is now providing the contract for this service. The grant will be written by Art Bahr, who is writing the stewardship grant application, asking for \$2,500 with \$1,500 reimbursable through grant funds. Swanberg recommends to approval with the Friends of the Osceola Fire to pay the application fee and then put the funds in the CIP if awarded grant.

Motion by Lutz and seconded by Burch to recommend to the Board to approve the FEMA AFG application with MSA.

Ayes-3

Nays-0

Motion carried

MSA – Conceptual Design for Cascade Falls Park

Swanberg stated this is the next step for the grant application to show the design that Village wants to do with Cascade Falls Park and 50% would be reimbursable through the stewardship grant, if awarded. Lindh stated this design contract is being proposed due to conversations had with the DNR that will help with the stewardship application by showing a clear mission and goals for the entire park improvement. Lindh went over all three phases and what is being provided with this design, which are: a 2D plan, proposed layout, close up design of each phase and phase cost estimates. Discussion took place on what could be expected with Village receiving \$300K-\$350K on a project cost of \$600K-\$700K, with \$400K put into the CIP for phase 1 of project and continued on phases and the need for this the complete conceptual design.

Motion by Lutz and seconded by Burch to recommend approval to the Board of contract with MSA for Conceptual Design for Cascade Falls Park.

Ayes-3

Nays-0

Motion carried

General Teamster Union Local 662 contract

Swanberg and Gilliland sat in the negotiations with the one thing that was important to include was staff getting rewarded for certain certifications for the position in the Utility and Public Works departments. Overall, each department position could earn up to \$2.25 more per hour if certified. This was included because these certificates would benefit the community because we will need fewer outside contracts to complete tasks. This is a two-year contract.

Motion by Burch and seconded by Lutz to recommend approval to the Board of the General Teamster Union contract as presented. Ayes-3 Nays-0 Motion carried

VoIP phone system

Lutz asked if this went out for bids. Swanberg stated we had Bitworks prepare the proposal. Was stated there are other options and Village could save money. This items was put on hold to contact other providers and get quotes.

Dog Tag Process

Krentz gave an overview of what the County is looking at for the dog tag process. This was information only; all information is very preliminary and all express to wait and see for more information becomes available.

Future Agenda items and Updates

n/a

Chair Gilliland adjourned the meeting at 5:10 pm.

Respectfully Submitted by
Carie Krentz, Village Clerk

Osceola Airport Commission Meeting Minutes 12-18-2023

1. Greene Called the meeting to order at 4:03 PM. Members present: Greene, Lee, Johnson.
Absent: Melin, Waddell. Public: Chris Norville, Steve Kennedy, Paul Elfstrom, Melissa Underwood (SEH).
2. Approval of the Agenda- 1 Lee; 2 Greene (3 I, 0 NA)
3. Approval Of 11/20/2023 Regular Meeting Minutes- 1 Lee, 2 Johnson (3 I, 0 NA)
4. Invoices for Payment- Johnson indicated the final payment for the fall crack filling project needed to be paid for \$1125.00
5. Airport Financials- Commission reviewed recent transactions
6. Airport managers report- Johnson Updated the group on the Terminal building siding repair. Gregory Contracting updated siding and windows this summer. Some of the installed steel siding has corrosion on it from long term storage. The contractor received a new pallet of siding with the intent of replacing damaged panels. The new siding turned out to be corroded as well. Gregory Contracting will work with the supplier to get an acceptable replacement.
7. Other Business
 - a) Airport Master Plan Discussion- Melissa Underwood from SEH indicated that the FAA approval to move the project forward may come in January 2024.
 - b) Airport Ordinance Revisions- Table
 - c) Potential Loader Storage- Greene mentioned that he had talked with the Wisconsin BOA about potentially storing Airport Snow removal equipment "off airport" (across the road in the village garage) to verify if that would be in compliance with Federal Airport Assurances. The BOA indicated that it would be acceptable as long as the equipment itself is used exclusively for Airport purposes.
 - d) Snowblower sale/repair Discussion- Johnson stated that he and Steve Mueller had contacted the manufacturer of the Airport snowblower (Kodiak) as a last attempt seeking options for either repair or sale of the inoperable equipment.
 - e) Airport Road Discussion- Greene indicated that he had been told by the Village that Mr. Viebrock had secured new legal representation in regard to the ongoing discussion.
 - f) Hangar Financing- Greene mentioned that there had been an individual interested in building a new Hangar, but was having issues with a Lender being comfortable securing a loan based upon the Airport hangar lease contract. The lender was looking for a 30+ year lease, land rights, as well as other assurances that the current leases do not or can not provide. Greene sent a sample lease to one of Osceola's local banks for input- It was acceptable to them for financing.
 - g) Fire Chief updates- Paul Elfstrom updated the group on recent enforcement of the "No outdoor storage" provision of the Airport hangar lease agreements. This was done to help insure Fire Department access around hangars in the event of a fire. It will in some cases help reduce the chances of fire. He stated that he gets calls from insurance companies regularly, asking for building environment specifics when assessing insurability. Along with the item removal, Elfstrom reiterated the campaign to cover "eve side" Gas meters and monitor "eve side" furnace exhausts. Elfstrom also spent some time talking about Aircraft hangar fire protection standards. He brought in the NFPA #409 book specific to Aircraft

hangars. It was unclear why there seemed to be disagreements between the NFPA 409 code and General Airport Design standards. Melissa from SEH was going to look into it. Lastly, Elfstrom mentioned he would like to see a new line of fire hydrants along Airport Road. He suggested possibly reaching out to the "Grant Writers" that have been secured by the Village.

8. Future items and updates- Snowblower Sale or repair, Fire code, Dedicated Village fund for 5% of Airport AIP projects.
9. Meeting Adjourned at 5:26pm



Library Board of Trustees
Minutes of Regular Meeting January 11th, 2024

Trustees Present: Michele Merritt, Betsy Kremser, Arvid Maki, Ron Johnson, Maureen Rogers, Gail Hanson

Trustees Absent: Taylor Baert

Also present: Director Anne Miller, Sherry Hanson

President Michele Merritt **called the meeting to order** at 5:31 p.m.

Motion to approve the agenda by Gail. Seconded by Betsy. Motion carried unanimously.

Motion to approve the **Minutes for the December regular meeting** by Arvid. Seconded by Maureen. Carried unanimously.

Citizens' Comments – The December book sale was the busiest since the Wheels & Wings sale in September. Two new volunteers helped with the sale. The Friends have bought a media tower to house Easy Reader books and have donated \$2000 for new books. The group has offered to provide free library cards for Minnesota residents again this year at a cost of \$24 per person.

Director's Report – Anne, along with all the library staff, thanked the library board members for their support during the past year, a year filled with many changes. Circulation numbers and numbers of patrons have been trending upward. The collection grew by more than 2200 items in 2023. The week between Christmas and New Years was extremely busy with kids being out of school. Anne will soon be starting her classes on library administration. She will also be working on a Polk-Burnett Electric Co-op Operation Round Up grant. Anne will set up a Zoom meeting with a representative of the St Croix Valley Foundation to help the board decide whether to invest the Bessie Greene funds with them or not.

Monthly Financials – There is a \$2737.61 surplus that will be carried over into 2024. Betsy made a motion to approve the monthly financial results, seconded by Arvid. Carried unanimously.

Audit and Approved Bills – Motion to pay the bills by Arvid, seconded by Betsy. Carried unanimously.

Microfilm Reader & Printer Donation Money Transfer – Anne had a phone meeting with Mike Addy and Colleen Swanson of the Osceola Historical Society (OHS) to get an update on the status of the Osceola Sun digitizing project which is being done by the Wisconsin Historical Society. The scanning is more than half done. Brenna Weston (Director of the Polk County History Museum) and others will be meeting to decide where digitized local newspapers will be hosted. Arvid Maki's son suggested that Google Drive could be a rudimentary solution. Since



Library Board of Trustees
Minutes of Regular Meeting January 11th, 2024

the status of the project is up in the air right now, we will continue holding off on transferring to the OHS the \$1000 donated by an individual to the library, originally for a microfilm reader/printer, and recently redirected to the OHS digitizing effort, until we have a clearer idea of where all this is headed.

Library Garage Sale – It would probably be a good idea to have a policy dealing with the disposal of surplus/unused library items if the Friends of the Library conducts a garage sale of such items this summer. Anne will create a disposal policy that is based on one used by the Waukesha Public Library and will present it at the next board meeting for approval.

Library Policy Review Schedule – The board is a little behind on its review of some library policy documents. Anne suggested reviewing a couple of policies per meeting to get caught up. The board agrees with this idea.

2023 End of Year Report – An impressive list of achievements in 2023 included 67,942 total circulations (an increase of more than 5000 circulations from 2022), 400 new patrons, 2283 new items, and 2674 participants in 112 programs for all ages.

2024 Library Goals – Anne presented a list of goals for 2024. One higher priority goal is to reinvigorate the Teen Advisory Board. Perhaps the high school student who is hired for the new library page position could help in this effort.

Job Posting for Library Assistant Position – This position is for 16 hours per week (three 4 ½ hour shifts plus weekend hours over the course of the month). The board approved this position in November. A bachelor's degree is preferred. Anne will post the position by the end of January.

Anne will email the board members information on an upcoming library trustee workshop (in Somerset) about book challenges. She'll also send information on a proposed bill in the Wisconsin legislature that would require librarians to alert parents about what kids under 16 are checking out.

Next board meeting will be February 8 at 5:30 pm.

President Merritt declared the meeting adjourned at 6:29 pm.

Respectfully submitted by
Ron Johnson, Library Board Secretary

PLAN COMMISSION MEETING PROCEEDINGS

February 6, 2024

The Plan Commission of the Village of Osceola met on February 6, 2024, to hold a regular monthly meeting. Chair Gilliland called the meeting to order at 6:00 p.m.

Present: Bruce Gilliland, Kim O'Connell, Bill Chantelois V, Rob Bullard, and Mike Sine

Absent: Dennis Tomfohrde and Brad Lutz

Staff present: Devin Swanberg and Carie Krentz

Motion to approve the agenda was made by O'Connell, second by Bullard.

Motion passed 5-0

Motion to approve the minutes of the previous meeting, January 2, 2024, was made by O'Connell, second by Bullard.

Motion passed 5-0

Public Input and Ideas-

Kent Jefferson at 421 Ridge Road, Adam Pieri Johnson and Holly Walsh at 405 Ridge Road gave concerns with traffic at the intersection of Ridge Road and Hwy 35 with new developments and would like to see a traffic study done. As well as concerns regarding the request for a Church when Village needs more tax based development.

Discussion and possible action re:

Comprehensive Plan Update

Drew Lindh from MSA gave an update on the Comprehensive Plan. Currently MSA is involved in stakeholder interview process and that is with organizations currently involved with the Village. Currently have 176 responses from residence and encourages all community members to take survey on website and would like to see that increase.

Looking for commission to recommend approval of Resolution #24-02 Public Participation Inclusion Plan. This resolution is to establish public participation procedures to the Comprehensive Plan. MSA has to follow state statutes, which requires the resolution. Discussion on difference between dates previously given to committee and this plan.

Motion to recommend to Board adopting Resolution #24-02 to Establish Public Participation Procedures for Comprehensive Plan update was made by Bullard, seconded by Sine.

Motion passed 5-0

Ridge Road Future Development

Swanberg stated Matt Hayton proposed this development and they have been working through issues, mainly non-tax entity within a TID district. Hayton is offering a PILOT through 2040 to help offset that issue. Swanberg stated the plans in packet are not final plans, would need to go through all requirements: site plan, engineering, etc. but looking for a recommendation to board to move forward with selling land.

Russ Kiviniemi with Cedar Corp. gave an overview of the idea for this lot is at this time. The proposed plan is to develop 6.2 acres with a church, large parking lot, a 12-unit rental building (.75 acre site), storm water pond and more than required green space. Discussion took place on the map included in packet. Church will need a conditional use permit. Hayton, Pastor at Cedar Bend Church, stated that the 12-unit rental would be in a different LLC that would be fully taxable. Knows taxes are a concern but church could offer other tangibles such as: events (host and offer building to others), child care, parking

for other events in the village, etc. Willing to work with the Village to make it a win, win for both. More discussion on the overall project. Sine stated there is not enough information to move this forward, O'Connell stated the Board decides if they want to sell and for how much; no harm moving to Board for the developer to get more information from them.

Motion to move to Village Board to sell land by O'Connell, seconded by Bullard.

Motion passed 4-1(Sine)

April 2nd meeting date to moved – Election Day

Wednesday, April 3rd at 6:00 pm.

Future Agenda Items

n/a

The meeting was adjourned at 6:57 p.m.

Minutes Respectfully submitted by Carie Krentz, Village Clerk

3/08/2024

8:15 AM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
 Thru: 3/08/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
MTA	2/14/2024	MTA-MY TAX ACCOUNT	1,900.80
MTA	2/28/2024	MTA-MY TAX ACCOUNT	2,278.41
MTA	2/28/2024	MTA-MY TAX ACCOUNT	50.00
66339	2/09/2024	AT&T MOBILITY	571.60
66340	2/09/2024	BADGER STATE INC.	1,546.27
66341	2/09/2024	BRIGHTSPEED	1,122.54
66342	2/09/2024	CAPITAL ONE TRADE CREDIT	24.01
66343	2/09/2024	CULLIGAN OF RICE LAKE	31.10
66344	2/09/2024	DAREL HALL	41.08
66345	2/09/2024	GENERAL TEAMSTERS UNION	386.00
66346	2/09/2024	J & S GENERAL CONTRACTING	1,420.75
66347	2/09/2024	KWIK TRIP	1,140.58
66348	2/09/2024	LUDVIGSON LAW OFFICE	810.00
66349	2/09/2024	MSA PROFESSIONAL SERVICES	5,943.60
66350	2/09/2024	MUNSON PLUMBING SERVICE, LLC	2,150.00
66351	2/09/2024	NEI ELECTRIC	1,243.00
66352	2/09/2024	NORTHWOOD TECHNICAL COLLEGE	44,825.25
66353	2/09/2024	ODP BUSINESS SOLUTIONS	168.74
66354	2/09/2024	OSCEOLA SCHOOL DISTRICT	1,236,170.17
66355	2/09/2024	PITNEY BOWES INC.	91.29
66356	2/09/2024	POLK COUNTY HIGHWAY DEPARTMENT	2,925.34
66357	2/09/2024	POLK COUNTY TREASURER	525,043.27
66358	2/09/2024	PRO-GREEN CLEANING & JANITORIAL	1,950.00
66359	2/09/2024	SECURIAN FINANCIAL GROUP, INC.	303.83
66360	2/09/2024	SF INSURANCE GROUP, LLC	20.00
66361	2/09/2024	STATE OF WI-DEPT OF NATURAL RES (OPER CERT)	25.00
66362	2/09/2024	STERICYCLE, INC.	156.79
66363	2/09/2024	SUMMIT FIRE PROTECTION	485.00
66364	2/09/2024	THE OSCEOLA SUN	1,025.00
66365	2/09/2024	THOMSON REUTERS - WEST	138.92
66366	2/09/2024	WEST WISCONSIN INSPECTION AGENCY, LLC	8,771.78
66367	2/09/2024	WORKHORSE SOFTWARE SERVICES, INC.	6,825.00
66368	2/09/2024	XCEL ENERGY	13,487.51

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
Thru: 3/08/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
66369	2/14/2024	BAKER & TAYLOR	1,175.64
66370	2/14/2024	BILL'S ACE HARDWARE	124.47
66371	2/14/2024	DICK'S FRESH MARKET	36.44
66372	2/14/2024	EMC INSURANCE COMPANIES	11,405.30
66373	2/14/2024	ERIC LEHMAN	230.00
66374	2/14/2024	JENNIFER L. ROYTEK	30.00
66375	2/14/2024	LAKELAND COMMUNICATIONS	762.26
66376	2/14/2024	MIDWEST ONE - VISA	540.48
66377	2/14/2024	MIDWEST ONE - VISA	1,554.68
66378	2/14/2024	MSA PROFESSIONAL SERVICES	610.00
66379	2/14/2024	NATIONWIDE TRUST COMPANY, FSB	100.00
66380	2/14/2024	ODP BUSINESS SOLUTIONS	67.35
66381	2/14/2024	PDI TECHNOLOGIES	59.94
66382	2/14/2024	RIVISTAS, LLC	969.86
66383	2/14/2024	TANNER REBHAN	50.00
66384	2/14/2024	UNITED STATES POSTAL SERVICE - POSTMASTER	154.00
66385	2/14/2024	UNUM LIFE INSURANCE COMPANY OF AMERICA	317.12
66386	2/14/2024	VERIZON	235.76
66387	2/14/2024	WI SCTF	54.59
66388	2/21/2024	AFLAC	435.64
66389	2/21/2024	AMAZON CAPITAL SERVICES	39.66
66390	2/21/2024	ANDERSON TECHNOLOGIES	48.75
66391	2/21/2024	ARROWHEAD FORESICS	209.91
66392	2/21/2024	CINTAS	717.70
66393	2/21/2024	DAWN TRACY	50.86
66394	2/21/2024	GUARDIAN PEST SOLUTIONS, INC.	129.67
66395	2/21/2024	J & S GENERAL CONTRACTING	1,630.00
66396	2/21/2024	MIDWEST ONE - VISA	92.32
66397	2/21/2024	MIDWESTONE	1,168.94
66398	2/21/2024	ODP BUSINESS SOLUTIONS	91.60
66399	2/21/2024	OSCEOLA TOWING & RECOVERY	225.00
66400	2/21/2024	PETTY CASH-LIBRARY	198.20
66401	2/21/2024	STEALTH OPTIMUM SECURITY	777.00

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
Thru: 3/08/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
66402	2/21/2024	THE BITWORKS INC.	11,338.00
66403	2/21/2024	THE POLICE AND SHERIFFS PRESS	32.60
66405	2/28/2024	ARVID MAKI	20.00
66406	2/28/2024	BAKKE NORMAN. S.C.	1,290.97
66407	2/28/2024	BENJAMIN MELIN	200.00
66408	2/28/2024	BERGERSON-CASWELL, INC	47,540.00
66409	2/28/2024	BILL CHANTELOIS V	200.00
66410	2/28/2024	BRAD LUTZ	80.00
66411	2/28/2024	BROOKE KULZER	20.00
66412	2/28/2024	BRUCE GILLILAND	180.00
66413	2/28/2024	CAPITAL ONE TRADE CREDIT	246.12
66414	2/28/2024	COMMERCIAL TESTING LAB.	1,130.50
66415	2/28/2024	DAN LORENZ	100.00
66416	2/28/2024	DEBRA ROSE	400.00
66417	2/28/2024	DELTA DENTAL PLAN OF WISCONSIN	880.46
66418	2/28/2024	DENNIS TOMFOHRDE	300.00
66419	2/28/2024	DENNY'S AUTO	1,164.41
66420	2/28/2024	EO JOHNSON LEASING	519.55
66421	2/28/2024	GERALD VIEBROCK	80.00
66422	2/28/2024	GREGORY CONTRACTING	2,505.80
66423	2/28/2024	HAWKINS INC	2,984.93
66424	2/28/2024	HOLLY A. WALSH	20.00
66425	2/28/2024	JENNIFER L. ROYTEK	30.00
66426	2/28/2024	JEROMY BUBERL	80.00
66427	2/28/2024	JOE GREENE	240.00
66428	2/28/2024	KIM O'CONNELL	280.00
66429	2/28/2024	KRISTOPHER KRENTZ	40.00
66430	2/28/2024	MARGARET BADER	60.00
66431	2/28/2024	MAX WADDELL	120.00
66432	2/28/2024	MIKE SINE	120.00
66433	2/28/2024	MSA PROFESSIONAL SERVICES	137.50
66434	2/28/2024	ODP BUSINESS SOLUTIONS	63.50
66435	2/28/2024	PATRICK LEE	240.00

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
Thru: 3/08/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
66436	2/28/2024	PERRY RICE	80.00
66437	2/28/2024	POLK BURNETT	52.52
66438	2/28/2024	POLK COUNTY TREASURER	8,099.07
66439	2/28/2024	QUINN ALT	20.00
66440	2/28/2024	RELIANCE ELECTRIC MOTORS	2,141.43
66441	2/28/2024	RICHARD GEVING	40.00
66442	2/28/2024	RICHARD JOHNSON	280.00
66443	2/28/2024	ROBERT BULLARD	260.00
66444	2/28/2024	STAR-OBSERVER	80.08
66445	2/28/2024	TANNER REBHAN	50.00
66446	2/28/2024	THEODORE BENTS	20.00
66447	2/28/2024	TODD WATERS	389.35
66448	2/28/2024	TRILOGY CONSULTING, LLC	240.00
66449	2/28/2024	TYLER NORENBURG	160.00
66450	2/28/2024	VAN BURCH	80.00
66451	2/28/2024	WAYNE TOMFOHRDE	20.00
66452	2/28/2024	WE ENERGIES	3,821.73
66452	2/28/2024	WE ENERGIES	-3,821.73
66453	2/28/2024	WI SCTF	54.59
66454	2/28/2024	WE ENERGIES	3,821.03
66455	3/06/2024	ALLIED GENERATORS	1,050.00
66456	3/06/2024	AMAZON CAPITAL SERVICES	672.37
66457	3/06/2024	APPRAISAL SERVICES	2,640.00
66458	3/06/2024	AT&T MOBILITY	571.61
66459	3/06/2024	AUTOMATIC SYSTEMS CO	7,254.02
66460	3/06/2024	BILL'S ACE HARDWARE	80.73
66461	3/06/2024	CAPITAL ONE TRADE CREDIT	1,432.99
66462	3/06/2024	CHADER LEASING CORP.	5,060.00
66463	3/06/2024	COMPENSATION CONSULTANTS, LTD	25.00
66464	3/06/2024	CORE & MAIN LP	9,521.76
66465	3/06/2024	CROIXLAND LEATHER WORKS	100.00
66466	3/06/2024	CULLIGAN OF RICE LAKE	12.00
66467	3/06/2024	EWALD'S HARTFORD FORD, LLC	45,349.00

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
Thru: 3/08/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
66468	3/06/2024	FEDERATED CO-OPS, INC.	18.01
66469	3/06/2024	HD SUPPLY WATERWORKS, LTD	260.52
66469	3/06/2024	HD SUPPLY WATERWORKS, LTD	-260.52
66470	3/06/2024	ICCPA	544.00
66471	3/06/2024	INDUSTRIAL HEALTH SERVICES NETWORK, INC.	249.00
66472	3/06/2024	J & S GENERAL CONTRACTING	1,692.50
66473	3/06/2024	JUSTIN SCHILL	400.00
66474	3/06/2024	KWIK TRIP	1,044.73
66475	3/06/2024	LAKELAND COMMUNICATIONS	758.93
66476	3/06/2024	LUDVIGSON LAW OFFICE	800.00
66477	3/06/2024	MUNICIPAL ENVIRONMENTAL GROUP	308.99
66478	3/06/2024	NEI ELECTRIC	1,093.50
66479	3/06/2024	POLK COUNTY TREASURER	4,053.76
66480	3/06/2024	PRO-GREEN CLEANING & JANITORIAL	1,950.00
66481	3/06/2024	REGISTRATION FEE TRUST	169.50
66482	3/06/2024	SCHINDLER ELEVATOR CORPORATION	1,548.53
66483	3/06/2024	SECURIAN FINANCIAL GROUP, INC.	303.83
66484	3/06/2024	SHORT ELLIOTT HENDRICKSON	2,750.00
66485	3/06/2024	THE BITWORKS INC.	5,885.50
66486	3/06/2024	THE HOME DEPOT PRO	412.38
66487	3/06/2024	THOMSON REUTERS - WEST	138.92
66488	3/06/2024	WEST CENTRAL BIOSOLIDS COMMISSION	16,629.48
66489	3/06/2024	WEST WISCONSIN INSPECTION AGENCY, LLC	8,676.93
66490	3/06/2024	WI PROFESSIONAL POLICE ASSOCIATION	133.50
66491	3/06/2024	WI STATE LABORATORY OF HYGIENE	29.00
EFTPS	2/14/2024	EFTPS	10,489.42
EFTPS	2/28/2024	EFTPS	13,082.83
WRS-ETF	2/28/2024	WRS-EFT	14,466.09
COL LIFE	2/28/2024	COLONIAL LIFE	92.28
V2142401	2/14/2024	BACH, ANDREW	2,442.50
V2142402	2/14/2024	BACHELOR, TANYA	1,606.69
V2142403	2/14/2024	CARUSO, RICHARD T.	1,731.39
V2142404	2/14/2024	FELDTMOSE, MARIE K.	616.99

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
Thru: 3/08/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2142405	2/14/2024	GILLER, JENNIFER	1,415.75
V2142406	2/14/2024	HOVERMAN, RICHARD D.	468.95
V2142407	2/14/2024	JACOBS, MICHELLE	964.80
V2142408	2/14/2024	KENNY, RYAN	1,703.38
V2142409	2/14/2024	KRENTZ, CARIE	1,700.52
V2142410	2/14/2024	LEHMAN, ERIC M.	1,479.02
V2142411	2/14/2024	LEHMAN, JENNIFER T.	311.68
V2142412	2/14/2024	MALLIN, MICHAEL	1,494.47
V2142413	2/14/2024	MILLER, ANNE	1,571.81
V2142414	2/14/2024	MORGEL, JOSHUA J.	20.53
V2142415	2/14/2024	PARO, CORA	876.88
V2142416	2/14/2024	REBHAN, TANNER	1,772.53
V2142417	2/14/2024	ROYTEK, JENNIFER L.	1,374.32
V2142418	2/14/2024	SCHILL, JUSTIN	1,488.14
V2142419	2/14/2024	SWANBERG, DEVIN	2,864.05
V2142420	2/14/2024	TRACY, DAWN	617.82
V2142421	2/14/2024	TRACY, RALPH E.	1,689.73
V2142422	2/14/2024	TREMBLAY, MATTHEW	1,790.01
V2142423	2/14/2024	WATERS, TODD	1,718.84
V2282401	2/28/2024	BACH, ANDREW	2,179.83
V2282402	2/28/2024	BATCHELOR, TANYA	1,606.69
V2282403	2/28/2024	CARUSO, RICHARD T.	2,691.66
V2282404	2/28/2024	FELDTMOSE, MARIE K.	739.71
V2282405	2/28/2024	GILLER, JENNIFER	1,415.75
V2282406	2/28/2024	HOVERMAN, RICHARD D.	581.25
V2282407	2/28/2024	JACOBS, MICHELLE	860.46
V2282408	2/28/2024	KENNY, RYAN	2,722.26
V2282409	2/28/2024	KRENTZ, CARIE	1,700.52
V2282410	2/28/2024	KRENTZ, KRISTOPHER	1,212.69
V2282411	2/28/2024	LEHMAN, ERIC M.	1,517.92
V2282412	2/28/2024	LEHMAN, JENNIFER T.	221.64
V2282413	2/28/2024	MALLIN, MICHAEL	2,083.34
V2282414	2/28/2024	MILLER, ANNE	1,275.85

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
Thru: 3/08/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
V2282415	2/28/2024	PARO, CORA	775.44
V2282416	2/28/2024	REBHAN, TANNER	1,814.28
V2282417	2/28/2024	ROYTEK, JENNIFER L.	1,361.35
V2282418	2/28/2024	SCHILL, JUSTIN	2,271.98
V2282419	2/28/2024	SWANBERG, DEVIN	2,864.05
V2282420	2/28/2024	TRACY, DAWN	748.01
V2282421	2/28/2024	TRACY, RALPH E.	2,696.07
V2282422	2/28/2024	TREMBLAY, MATTHEW	1,894.40
V2282423	2/28/2024	WATERS, TODD	2,430.69
GREAT WEST	2/14/2024	GREAT WEST	660.59
GREAT WEST	2/26/2024	GREAT WEST	660.29
STMT020624	2/12/2024	BP	42.58
CENTRALSTATE	2/28/2024	CENTRAL STATES H&W FUND	19,292.00
Grand Total			2,227,431.37

3/08/2024 8:15 AM

Reprint Check Register - Quick Report - ALL

Page: 8
ACCT

GENERAL FUND CHECKING

ALL Checks

Posted From: 2/09/2024 From Account:
Thru: 3/08/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	192,297.06
Total Expenditure from Fund # 240 - LIBRARY FUND	24,706.93
Total Expenditure from Fund # 250 - AIRPORT	7,079.03
Total Expenditure from Fund # 275 - OSCEOLA MUNICIPAL COURT	5,422.48
Total Expenditure from Fund # 300 - DEBT SERVICE FUND	1,168.94
Total Expenditure from Fund # 400 - GENERAL CAPITAL FUND	63,957.10
Total Expenditure from Fund # 610 - WATER UTILITY	84,834.65
Total Expenditure from Fund # 620 - SEWER UTILITY	41,926.49
Total Expenditure from Fund # 850 - TAX AGENCY FUND	1,806,038.69
Total Expenditure from all Funds	2,227,431.37

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
2/29/2024

Account Number	Village of Osceola	2024 Actuals @ 2/29/2024	2024 Budget	Variance (Over)/Under Budget	Percentage
	Revenue				
100-00-41110-000-000	Levy for General Fund	0	668,763	(668,763)	0%
100-00-41140-000-000	Mobile Home Taxes	2,261	20,000	(17,739)	11%
100-00-41310-000-000	Taxes from Utility	0	103,070	(103,070)	0%
100-00-41320-000-000	Payment in Lieu of Taxes	3,367	4,721	(1,354)	71%
100-00-41800-000-000	Interest / Penalty on Taxes	0	0	0	0%
100-00-41900-000-000	Other Taxes	0	1,500	(1,500)	0%
	Total Taxes	5,628	798,054	(792,426)	
100-00-42300-000-000	Special Assessment Revenue	0	1,700	(1,700)	1,700
100-00-43410-000-000	WI State Shared Revenue	0	401,675	(401,675)	0%
100-00-43415-000-000	Expenditure Restraint	0	0	0	
100-00-46220-000-000	Fire Insurance Fee	0	12,589	(12,589)	0%
100-00-43430-000-000	Exempt Computer Aid	0	13,503	(13,503)	0%
100-00-43531-000-000	WI State Transportation Aid Revenue	37,796	151,185	(113,389)	25%
100-00-43440-000-000	Personal Property Aid	0	8,571	(8,571)	0%
100-00-43534-000-000	LRIP Grant	0	0	0	0
100-00-43535-000-000	Other Federal Grant - Police	0	250	(250)	250
100-00-43690-000-000	Other State Grant	0	0	0	0
	Intergovernmental Revenues	37,796	587,773	(549,977)	
	Licenses and Permits				
100-00-44100-000-000	Liquor Licenses	0	0	0	
100-00-44200-000-000	All non-liquor licenses	150	4,000	(3,850)	4%
100-00-44400-000-000	Planning and Zoning Fees	0	1,000	(1,000)	0%
100-00-44300-000-000	Building Permits	14,755	65,000	(50,245)	23%
100-00-44405-000-000	Escrow - Engineering Review	0	15,000	(15,000)	0%
100-00-44900-000-000	Cable Franchise Fees	3,363	15,000	(11,637)	22%
100-00-46311-000-000	Street Opening Permits	0	1,250	(1,250)	0%
100-00-46330-000-000	Downtown Parking Permits	0	1,000	(1,000)	0%
	Licenses and Permits	18,268	102,250	(83,982)	
	Fines, Forfeits and Penalties				
100-00-45100-000-000	Court Fines Revenue	3,490	24,200	(20,710)	14%
100-00-45110-000-000	Parking Fines	0	100	(100)	0%
	Fines, Forfeits and Penalties	3,490	24,300	(20,810)	
	Public Charges for Service				
100-00-44102-000-000	Dog Licenses	460	900	(440)	51%
100-00-46211-000-000	Charges for Public Service - Police	50	1,000	(950)	5%
	Other - COPS Grant	0	0	0	
	Minor Revenues	0	0	0	
	Other Revenue	0	0	0	
100-00-46100-000-000	Admin Assess Search	150	1,500	(1,350)	10%
100-00-44401-000-000	Zoning Compliance Letters	0	250	(250)	0%
100-00-47491-000-000	Public Fire Protection	0	239,454	(239,454)	0%
100-00-46850-000-000	RDA Administrative Fee	0	41,000	(41,000)	0%
100-00-46222-000-000	Fire Revenue from Townships	0	193,903	(193,903)	0%
	Public Charges for Service	660	478,007	(477,347)	
		0	0	0	0
	Misc General Revenue				
100-00-48100-000-000	Interest Income	0	3,500	(3,500)	0%
100-00-48309-000-000	Sale of Property				
100-00-48310-000-000	Sale of Assets	8,000	0	8,000	0%
100-00-48440-000-000	Recoveries and Reimbursements	0	0	0	
100-00-48401-000-000	Recoveries and Reimbursements	0	7,500	(7,500)	0%
100-00-48500-000-000	Donations	0	16,000	(16,000)	0%

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
2/29/2024

Account Number	Village of Osceola	2024 Actuals @ 2/29/2024	2024 Budget	Variance (Over)/Under Budget	Percentage
100-00-48900-000-000	Misc. Revenues	0	2,000	(2,000)	0%
100-00-48990-000-000	Refund Prior Year Expense	0	0	0	0
	Misc. General Revenue	8,000	29,000	(21,000)	
	Other Financing Sources				
100-00-49280-000-000	Transfer In -Room Tax Fund	0	5,000	(5,000)	0%
100-00-49600-000-000	Transfer In - Water Fund	0	146,155	(146,155)	0%
100-00-49620-000-000	Transfer In - Sewer Fund	0	45,820	(45,820)	0%
	Borrow for Maintenance Items				
	Subtotal Other Financing Sources	0	196,975	(196,975)	
	TOTAL REVENUE	73,842	2,216,359	(2,142,517)	3%
	GENERAL FUND EXPENSES -SUMMARY				
	Legislative	5,499	100,965	(95,466)	5%
	Administration	77,908	253,835	(175,927)	31%
	Police	97,961	727,800	(629,839)	13%
	Fire	29,827	204,200	(174,373)	15%
	Street	21,476	251,440	(229,964)	9%
	Street Lights	6,419	44,180	(37,761)	15%
	Storm Water	2,241	16,255	(10,259)	14%
	Street Signs	568	8,010	(7,442)	7%
	Garage and Maintenance	27,255	78,995	(30,421)	35%
	Sanitation	1,792	13,175	(11,383)	14%
	Parks	18,889	132,440	(113,551)	14%
	Economic Development	10,303	15,550	(5,247)	66%
	General Fund Transfers	186,500	179,000	(179,000)	104%
100-00-52210-226-000	Public Fire Protection (Hydrants)*	0	239,454	(239,454)	0%
100-00-52300-000-000	Ambulance*	42,360	42,360	0	100%
100-00-52400-215-000	Building Inspection*	8,772	40,000	(31,228)	22%
100-00-51930-511-000	Insurance *	2,500	5,000	(2,500)	50%
	Insurance Highway*	2,500	0	2,500	
100-00-51510-215-000	Auditor	0	20,000	(20,000)	0%
100-00-51530-215-000	Assessor	2,640	13,200	(10,560)	20%
100-00-51530-390-000	Assessor Manufacturing	0	2,400	(2,400)	0%
	TOTAL GENERAL FUND OPERATING EXPENDITURES	545,411	2,388,259	(2,004,274)	23%
	REVENUE OVER (UNDER) EXPENSES	(471,568)	(171,900)	(138,242)	



Memo

To: Wilberg Memorial Library Board of Trustees

From: Anne J. Miller, Library Director

CC: Village Board of Osceola

Date: March 2024

DIRECTOR/ADMINISTRATION

Now that I have settled in, I have begun preparing library policies for the library board to review. The library has more than 20 policies and they should be reviewed every three years. To get caught up we will be looking at a couple of policies each month. I also spent time in February preparing a grant application for new STREAM kits. The Annual Report has been submitted by IFLS to the Wisconsin Department of Instruction.

MATERIALS CIRCULATION

February 2024, Total Items Circulated: 4586

Public Computer Uses for February 2024: 115

eBook Checkouts for February 2024: 1437

New Patrons in February 2024: 23

COLLECTIONS

We added 169 items to our collections this month. We also resurrected STREAM Kits that had been taken out of circulation. By the number that have been checked out and utilized in the weeks that they have been available, they are popular and we hope to add more kits in the future.

EVENTS & ACTIVITIES

February 2024 Events/Participation:

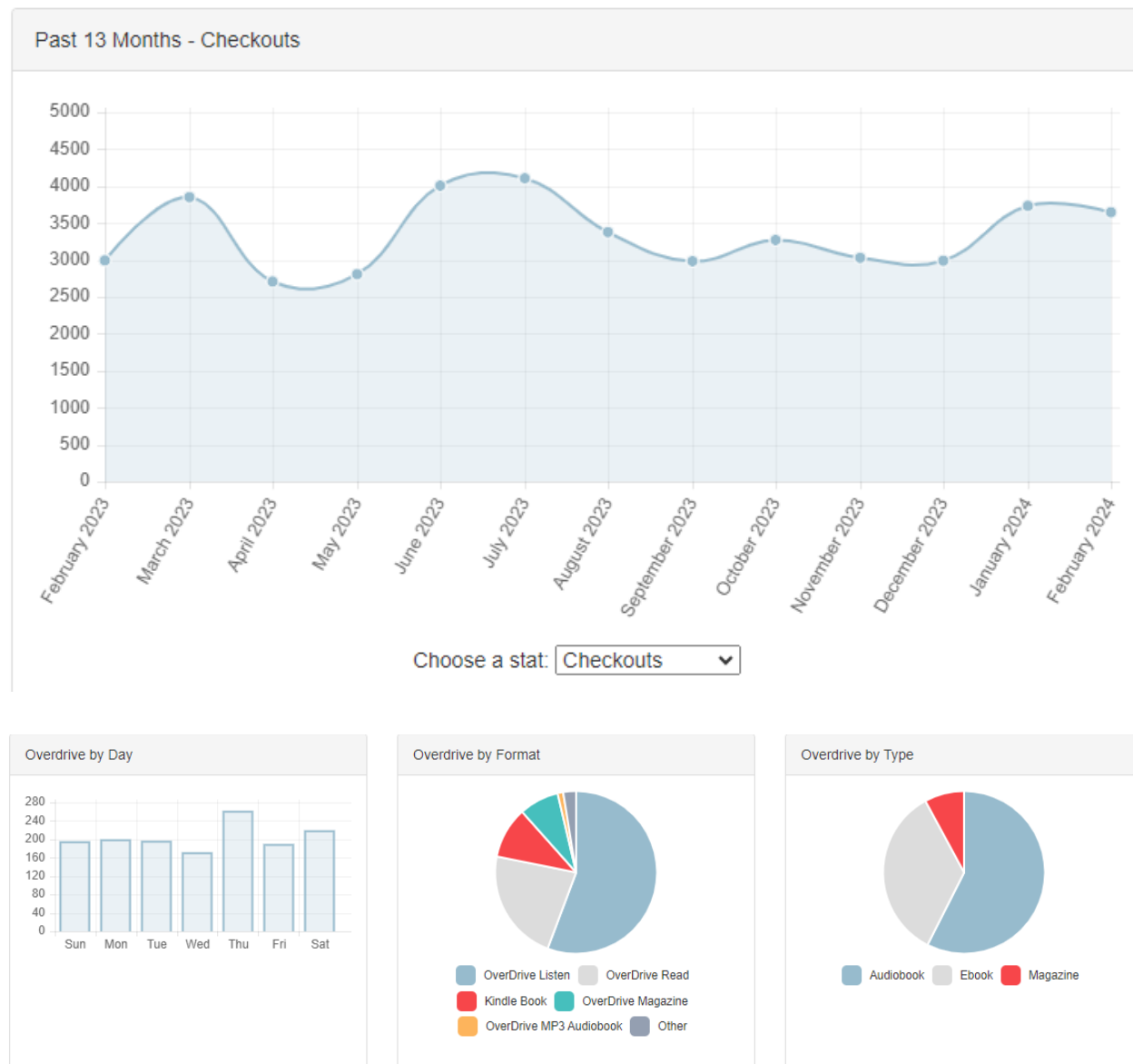
Storytime continues to be a draw for families with small children on Tuesday mornings. It is fairly common to have 25-30 individuals for storytime, a count that includes both the parents and their littles. More people came to the library for our School's Out activities in February. The Adult Winter Reading program continues. Both Get Lit and the WMPL Book Discussion were held in February. During the month we also had two opportunities to do library outreach. Michelle, our youth services librarian, and I had a library information table at the Early Childhood Days at the elementary school. We participated in Wellness Night at the intermediate school, with a library information table and a storytime by Michelle. Doing outreach in our community is important; we have already seen new families come into the library that we spoke to at these events.

FACILITIES & STAFF

A huge thank you to Justin for installing the hardware for our gallery wall, which is located in the hallway leading from the adult area to the children's area. I have talked with a couple of artists and hope to have art on

display soon. The current plan is to have an artist's work on display for four weeks. I also plan on offering each artist the option to do a meet and greet with the public at some point during their exhibition. If you know of artists that might be interested in displaying their works at the library, please have them contact me for more information.

Osceola Circulation Statistics

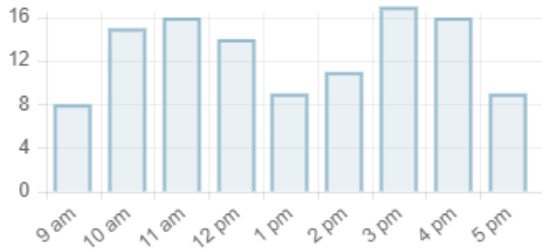




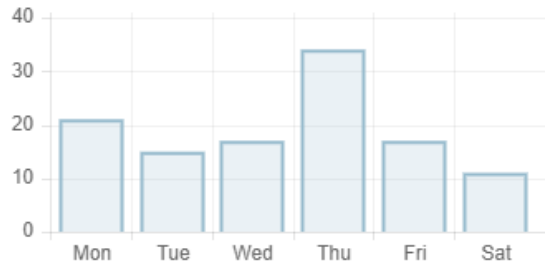
WILBERG MEMORIAL

PUBLIC LIBRARY of OSCEOLA

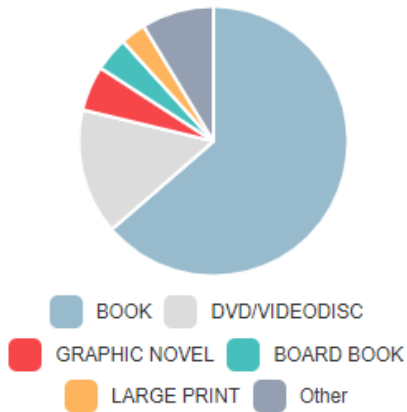
Pharos computer uses by hour



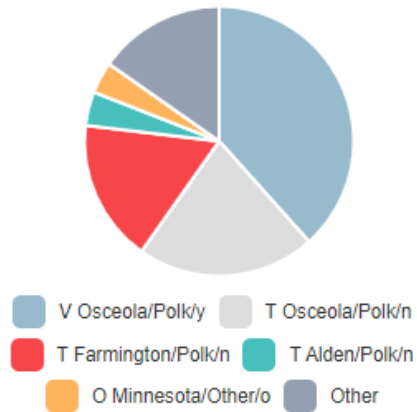
Pharos computer uses by day



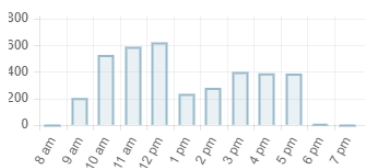
Checkouts by format



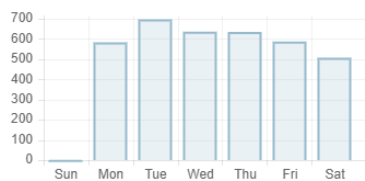
Checkouts by Act 150 Location



Checkouts by hour



Checkouts by day



Checkouts by age





OSCEOLA FIRE AND RESCUE

Station - 657 HWY 35
PO Box 217
Osceola, WI 54020
Emergency: 911
Non-Emergency (715) 294-3440

To: President Lutz and Village Board Members
From: Osceola Fire & Rescue
CC: Carie Krentz
Date: March 12, 2024
Re: **Fire & Rescue Monthly Report**

RUNS

- 9 - Runs total
 - 7 – Village of Osceola
 - 1 – Town of Farmington
 - 1 – Mutual Aid St Croix County
 - Run breakdown
 - 2 – Motor Vehicle Accident
 - 1 – Structure Fire – Mutual Aid St Croix County
 - 4 – Medical/Lift Assist
 - 2 – Alarm

UPDATES IN BOLD

- **Training/meeting for February consisted of small engine exercising, exposure control and HIPPA and preparations for 11th Annual Firefighter's Ball.**
- **Officer elections were also held in February. Joey Cutts was elected to the Assistant Chief position and Craig McKenzie was elected to the Captain position. Tanner Olchefske was elected to fill the remaining one year of Captain position held by Joey Cutts.**
- **Upcoming meeting/training for March we will train and review our equipment and response for grass and wildland fires.**
- **We have completed submission for a Assistance to Firefighters Grant through FEMA with the help of MSA Professional Services.**
- LED lights to be upgraded on 1480 pumper, 1484 Jeep Grass Rig, and 1485 Tanker. Upgrades will be installed by department members Dan Strobach and Don Stark.
- Working with airport commission to help drive compliance to improvements to meet codes and standards. **Letter for upcoming annual hangar inspections was sent out and will plan to be done during the month of April**
- **We completed our annual reporting and submission for 2% dues.**
- **We will be finalizing our submission for awarded 2023 FFP grant through the DNR in March.**

Municipality Permits Report

2/1/2024 to 2/29/2024

VILLAGE OF OSCEOLA		Total Value	Total Fees	Total Fines
VOS24-04	165-00841-0005	\$10,137.00	\$152.40	
SPRINGBORN HEATING AND AIR CONDITIONING INC SPRINGBORN HEATING AND AIR CONDITIONING INC, 8522				
110 KREEKVIEW DR	NEW FURNACE INSTALLATION			
VOS24-05	165-00234-0000	\$300,000.00	\$1,406.44	
THE DETAIL COMPANY THE DETAIL COMPANY 998335				
407 CAROLL ST	NEW HOME			
VOS24-06	165-00820-0500	\$2,800.00	\$146.90	
JOHN MALLUEGE				
218 MEADOW LARK LN	FINISHING BASEMENT BEDROOM			
VOS24-07	165-00618-0000	\$2,034,000.00	\$4,805.51	
Griff Northwest Builders Inc				
509 68TH AVE	DELTA 1 HANGER			
VOS24-08	165-00844-0083	\$19,600.00	\$247.00	
CHELSEA FRIEDEN				
1221 COREY CT	FINISHING BASEMENT			

Municipality Permits Report

2/1/2024 to 2/29/2024

VOS24-09	165-00844-0059	\$250,000.00	\$1,257.72
GRANDMOORE HOMES INC			
151 GATEWAY PKWY		NEW HOME	

VOS24-10	165-00844-0054	\$250,000.00	\$1,266.96
GRANDEMOORE HOMES INC 1299539			
201 GATEWAY PKWY		NEW HOME	

Permit Distribution
HVAC=1
New Home=3
Alteration=2
New Commercial=1

Totals		Total Permits	7	Total Value	\$2,866,537.00
Admin	\$686.00	Impact		Plan Review	\$337.22
Inspection	\$8,154.71	State Permit Seal	\$105.00	House Number	
Fines		Other			
Total Fees					\$9,282.93

Municipality Permits Report

1/1/2024 to 2/29/2024

VILLAGE OF OSCEOLA

		Total Value	Total Fees	Total Fines
VOS24-01	165-00594-0000	\$0.00	\$120.00	
Renee McCurdy THE GUIDER GROUP - OSCEOLA LLC				
320 SOUTH AVE				
VOS24-02	165-00007-0000	\$3,878.23	\$101.40	
Krumm Exteriors Krumm Exteriors 092101030				
305 7TH AVE				
WINDOW REPLACEMENT				
VOS24-03	165-00846-0000	\$94,000.00	\$1,556.40	
FEDERATED CO OPS INC				
2634 68TH AVE				
COMMERCIAL COLD STORAGE BUILDING				
VOS24-04	165-00841-0005	\$10,137.00	\$152.40	
SPRINGBORN HEATING AND AIR CONDITIONING INC SPRINGBORN HEATING AND AIR CONDITIONING INC, 8522				
110 KREEKVIEW DR				
NEW FURNACE INSTALLATION				
VOS24-05	165-00234-0000	\$300,000.00	\$1,406.44	
THE DETAIL COMPANY THE DETAIL COMPANY 998335				
407 CAROLL ST				
NEW HOME				

Municipality Permits Report

1/1/2024 to 2/29/2024

VOS24-06	165-00820-0500		\$2,800.00	\$146.90
JOHN MALLUEGE				
218 MEADOW LARK LN		FINISHING BASEMENT BEDROOM		
VOS24-07	165-00618-0000		\$2,034,000.00	\$4,805.51
Griff Northwest Builders Inc				
509 68TH AVE		DELTA 1 HANGER		
VOS24-08	165-00844-0083		\$19,600.00	\$247.00
CHELSEA FRIEDEN				
1221 COREY CT		FINISHING BASEMENT		
VOS24-09	165-00844-0059		\$250,000.00	\$1,257.72
GRANDMOORE HOMES INC				
151 GATEWAY PKWY		NEW HOME		
VOS24-10	165-00844-0054		\$250,000.00	\$1,266.96
GRANDEMOORE HOMES INC 1299539				
201 GATEWAY PKWY		NEW HOME		

Municipality Permits Report

1/1/2024 to 2/29/2024

Permit Distribution

Electrical=1
Alteration=3
Acc. Building=1
HVAC=1
New Home=3
New Commercial=1

Totals				Total Permits	10	Total Value	\$2,964,415.23
Admin		\$871.60	Impact				\$345.02
Inspection		\$9,739.11	State Permit Seal			\$105.00	House Number
Fines			Other				
Total Fees						\$11,060.73	



OSCEOLA POLICE DEPARTMENT

310 Chieftain Street

P.O. Box 217

Osceola, WI 54020

Phone: 715-294-3628 Fax: 715-294-2862

Lt. Andrew Bach – Interim Chief of Police

To: Village President Brad Lutz and Village of Osceola Trustees

CC: Administrator Devin Swanberg; Village Clerk Carie Krentz

From: Lieutenant Andrew Bach

Date: March 5th, 2024

Re: Village Board Police Report for February 2024

In February of 2024 Osceola PD Officers generated **199** calls for service and compiled **62** incident and traffic accident reports. Osceola PD Officers made **5** arrests and **1** emergency hold. Osceola PD Officers initiated **13** traffic stops and issued **22** municipal citations.

- OPD Officers utilized the FLOCK LPR cameras to solve a retail theft incident and identify the suspect vehicle (02/02/2024).
- OPD gave a tour of the police department to a class of Second Grade students (02/13/2024).
- OPD responded to a trespassing complaint on Railroad property and apprehended two individuals suspected of stealing copper wire on the rail line (02/15/2024).
- OPD also followed up and investigated an unrelated burglary complaint at the Train Depot (02/17/2024).
- Osceola PD received delivery of our new 2024 Ford Police Interceptor and will begin installing equipment for deployment.
- *Community Coffee with a Cop* will be held March 22nd and 29th this month for anyone who would like to attend.

Respectfully Submitted,

A blue ink signature, appearing to read "Andrew Bach", written in a cursive style.

Lt. Andrew Bach, Interim Chief of Police



Memo

To: President Lutz and Village Board Members

From: Todd Waters (Public Works Coordinator)

CC: Carie Krentz

Date: March 12th, 2024

Re: DPW February Board Update

Streets:

- Public Works responded to 2 ice or snow events in February.
- Street signs continue to be altered, replaced or modified to fall within MUTCD standards.
- Minimal potholing was addressed in a handful of areas where it was necessary to Village streets. As an upward or steady temperature rise continues, Public Works will increase the maintenance effort and begin installing tonnage to address all potholes.
- Storm drain basins and cleaning of dry ponds began in February and will continue into Spring.
- Continued work with the Osceola Police Department for an appropriate place for the next camera to be located on Cascade Ave. The placement will be above the Cascade Falls entrance sign. The Public Works department was able to utilize existing power and have the conduit and wiring installed. We are currently working with a manufacturer to build a four-foot extension for the camera mount.

Parks:

- Staff attended a Wisconsin Department of Agriculture course for pesticides, insecticides, and herbicides. Excellent course covering mixture and flow rates, safety, and the appropriate storage of chemicals. Course was followed with a 70-question test for state certification valid for 4 years.
- The braves structure and safety project the department spearheaded is at 90% completion. We are awaiting the final upper netting to arrive and install.
- The department has been working diligently on where building and parks impact fees will go the distance in making upgrades to facilities in 2024. I have been networking with other communities, gathering quotes, and generating ideas to be presented to Committee and Village Board around the timeline of a completed CIP.
- The chipping of brush was a major focus for the department in February. Burning bans in effect due to environmental conditions forced us to start chipping our massive piles of brush or invasives that have been acquired by trimming our properties, rights-of-way and our resident site drop-off area.

Building Maintenance:

- Public Works staff assembled and installed multiple shelving units for the Osceola Police Department.
- Staff installed an excellent art display railing for the library.
- Multiple water fountain issues were corrected internally by staff.
- The annual Northwest Clean Sweep recycling program begins in March. Hazardous waste or appliance recycling items will be scheduled for pick-up with the program. The department is trying to preemptively align with the future removal of Village owned buildings. Staff went through 2 buildings and cleaned out any items that may align with what the program accepts.





Memo

To: President Lutz and Village Board Members
From: Rick Caruso, Utilities Coordinator
CC: Carie Krentz
Date: March 12, 2024
Re: Utility Department March Board Update

Water Utility:

- Water produced in February totaled 5.148 million gallons.
- Two SCADA system radio failures caused communication issues between water system components and were replaced. The radio transmitters are used to send data to and from wells, control valves, and towers. Operators were fortunate to catch this before a complete failure of the communications equipment. The radios, however, are obsolete and we will be looking into an upgrade in the next coming months.
- With the October deadline approaching, we are making good progress on our lead and copper inventory as required by the EPA and DNR. When discussing the database with our engineering firm, they stated we are easily in the top 10% of what they have seen for completion. This was good to hear as the initial inventory is a massive undertaking.
- Meters that were found to be inoperable or faulty during the last read have been replaced in anticipation of the next quarterly read starting the week of March 11
- Regular inspection found a PLC battery failure and was subsequently replaced. The internal battery holds enough power in the logic controller in event of a power failure to keep the program active. Without the battery the program could be lost, causing an inoperable logic controller.

Sewer Utility:

- Wastewater treated in February totaled 7.562 million gallons.
- Operators performed maintenance of the screen, blowers, and oxidation ditch bearings. This includes the changing of drive oil, replacement of filters, and lubrication of drive bearings.
- Maintenance of known problem areas of the collection system was performed. These include low flow areas, manholes that catch debris, and areas of pipe that are too flat. Operators will jet these areas periodically to ensure continuous service of the collection system.
- Operators cleaned and serviced the UV disinfection system, replacing bulbs and testing pneumatic cylinders. The system will be installed in April in compliance with our discharge permit.

Osceola Area Chamber of Commerce/Main Street

Directors Report

March 8th, 2024

Contents

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Main Street & BID Board Update.....	5-6
Directors Report and Notes.....	7

Committee Reports:

Ambassadors

The Ambassadors program is exploring options for all networking events, and the ambassadors capacity, setting expectations with new businesses.

*The first B2B event will be held on March 14th from 12:00pm - 1:00pm at Osceola Medical Center.

Membership - "To recruit and broaden Chamber membership in order to support member satisfaction and retention."

Members: Chrissy Cook, Jessi Kruger, Tom Stangl, Tony Johnson.

The Membership Committee met on February 28th. Continue gathering and reviewing the collected data on all of the local businesses in the Osceola zip code within each stakeholder group. Give consideration to the different missions and objectives of each organization when approaching a membership prospect.

Event Committee -

Members: Shannon Kratzke - Events Coordinator and Sr. Exec Asst and Project Manager at OMC, Pam Talmage - Branch Manager at Royal Credit Union, Heidi McGeehan - Campus Administrator at CCH, Kandra Frane - Marketing Manager at OMC, Sarah Hasse - Croix View Farms.

Purpose: Re-defined as The Event Planning Committee for all social gatherings, Networking, and fundraising events.

The Events Committee has begun preparations for Celebrate Osceola 2024.

Finance Committee -

Members: Patrick Nikel, Peggy Weber, Penny Austad, Steve Wright, and Maria Riles from OMC.

Purpose: Grant Searching, Streamlining other avenues to bring in funds/donations. Not fundraising that involves social gatherings. No report at this time.

Economic Vitality Committee -

Members- Chair-Ruth Sattler, Terry Hauer, Devin Swanberg, Aaron Mork, Dr. Becky Styles, Neil Kline, Brad Bearson, Kelly Macken-Marble, Wyatt Yager, Kim Judkins
Establish purpose, mission, and ways to operate, and commitment level for each person.

Committee Reports, Cont'd.

2. Current high level areas of concern open for discussion

- a. Workforce Development
- b. Housing
- c. Childcare
- d. Others

StreetScape - No report at this time.

Trails Coalition - Parks & Trails -

The Trails group is in our winter mode, but did recently hold a board meeting to discuss our 2024 plans. A group meeting will happen soon where we will schedule work sessions, etc.

GROW Osceola

- GROW members met with The Wild Violette crew to plan Cascade Street planter designs. A very energetic discussion of what the planters will look like this summer took place. The plants will be ordered this month.
- GROW will clean the planters in March/April and fill with early spring fillers.
- The Wild Violette will order the plants this month and then fill the planters in the late spring early summer season.

Events:

B2B:

There was no B2B event in January or February. This month we reflected on our year of B2B's and are discussing the purpose of these meetings, and how we would like to restructure for 2024.

*The first B2B event will be held on March 14th from 12:00pm - 1:00pm at Osceola Medical Center.

Main Street Update

In February we saw the closing of Karita's - A curated shoppe. We want to thank them for being an incredible community member and champion of downtown businesses.

We also saw the return of the Cocoa Crawl 2024. New this year we invited Polaris Osceola to be a part of the Cocoa Crawl event. They had brought downtown an RZR and snow mobile, set up a tent in the Cutler Law Office parking lot and visited with people from 10am to 12pm. It was a great success.

We are going to continue to find ways to highlight things that are uniquely Osceolan in events in the future.

We also held a day and a half workshop titled - "Destination Creation". This workshop was brought to Osceola for no cost, as a benefit of being a Wisconsin Main Street Community. 5 businesses learned from two facilitators and then followed up with a 1-on-1 visit to their business.

BID Update

Attached please find the 2023 Annual Report for the first year of the BID.

Respectfully submitted,

Wyatt Yager

Directors Report:

Chamber Executive Director, Miranda Steinhoff-Yates, Chamber Board President, Jessi Kruger, Chamber Board Vice-President/Director of The Open Cupboard of Osceola, WI, Christina Cook, and Director of Family Friendly Workplaces/Chamber Board Member/Village Board Member, Neil Kline spent February 21st at our Capitol in Madison, WI for St. Croix Valley Legislative Days. The group advocated for key regional issues including housing, workforce recruitment/retention, childcare, tourism & broadband with other representatives from our region.



Respectfully submitted by,

Miranda Steinhoff-Yates

Executive Director

Osceola Area Chamber of Commerce

An aerial photograph of a town, likely Osceola, showing a mix of residential and commercial buildings, parking lots, and green spaces. In the background, there are rolling hills covered in dense green forest under a blue sky with scattered white clouds. A semi-transparent rectangular box is centered over the town, containing the text "2023 ANNUAL REPORT" in white.

2023 ANNUAL REPORT

PREPARED BY
**OSCEOLA
CENTRAL BUSINESS
IMPROVEMENT DISTRICT**



MISSION

To foster a vibrant and thriving downtown Osceola by empowering businesses to collaborate, innovate, and attract customers, creating a positive image and lasting impact for the entire community.

BID BOARD

Chair, Business Representative -

Vice Chair, Business Owner -

Secretary, Business Owner -

Treasurer, Business Owner -

Board Member, Business Owner -

Board Member, Business Owner -

Board Member, Business Owner -

MainStreet/Chamber Representative -

Village Board Representative -

Chamber Representative -

MainStreet Director/BID Manager (non-voting) -

Brandon Koehler

Brett Harvey

Eli Rasmussen

Eric Krenz

Tim Pauley

Jane Maki

Trish Thompson

Jessica Robinson

Neil Kline

Miranda Steinhoff-Yates

Wyatt Yager



BUDGET

REVENUE

Special assessments revenue
 BID District Setup

\$45,076.80

EXPENSES

MainStreet Director/BID
 Manager Salary

\$17,419.06

New Cascade Falls Sign

\$500.00

Wings & Wheels
 Shuttle Bus Sponsorship

\$660.00

Installation of Christmas
 Lights along Cascade Street

\$1,739.17

ENDING BALANCE

\$20,318.23

PROJECT HIGHLIGHTS

A stunning new Cascade Falls sign graces our town, thanks to Osceola High's Tech Club! Led by Dan Perry, these future leaders recreated the original design, seamlessly blending history with beauty. The sign welcomes visitors and guides them to Cascade Falls. This project is a shining example of how the Osceola BID fosters community spirit while investing in the next generation, ensuring a vibrant future for our beloved town.



This holiday season, Cascade Street sparkled brighter than ever before! Thanks to the addition of festive Christmas lights adorning the trees, our downtown core transformed into a winter wonderland, captivating residents and visitors alike. The warm glow cast a magical ambiance, enhancing the charm of Osceola and creating a truly memorable experience for all.

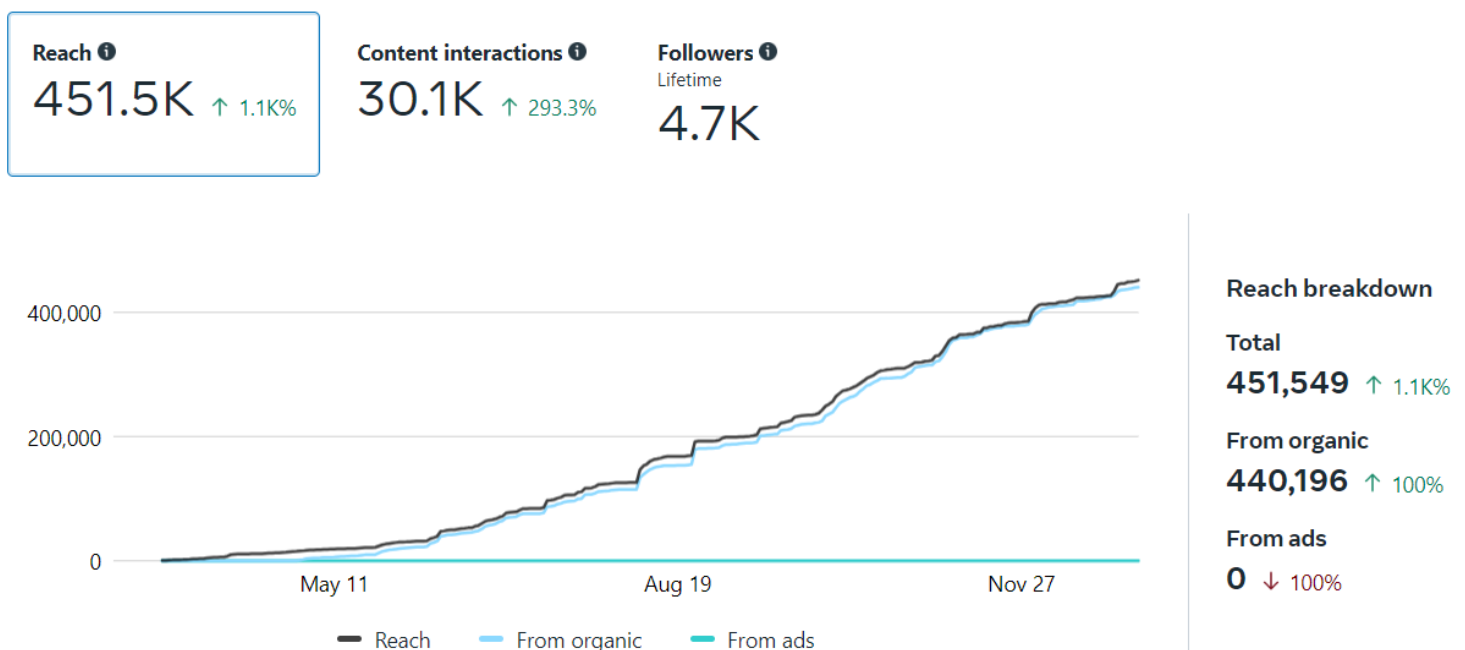
Investing in enhancements like these are crucial in fostering a vibrant downtown. They not only add visual appeal but also contribute to a positive and welcoming atmosphere, drawing people in and encouraging them to linger and explore. This, in turn, benefits our local businesses, creating a thriving economic ecosystem. As we move forward, the Osceola BID remains committed to implementing creative initiatives that elevate the downtown experience, ensuring that Osceola continues to shine as a magical destination year-round.



MARKETING AND SOCIAL MEDIA

In today's digital age, a vibrant online presence is no longer a luxury, but a necessity for any thriving downtown. Social media platforms provide Downtown Osceola with an invaluable tool to connect with residents, visitors, and businesses in a meaningful way. By fostering community engagement, promoting local businesses, and amplifying events and initiatives, social media plays a crucial role in driving; **increased foot traffic, enhanced brand awareness, boosted economic activity, strengthened community spirit.**

Performance



Contact the Osceola BID email: mainstreet@myosceolachamber.org



Memo

To: Village Board
From: Devin Swanberg Village Administrator
CC: Admin and Finance
Date: March 8, 2024
Re: Police Contract

The police department has been short-staffed recently with many open shifts requiring county officers to attend village calls. We are looking to enter a contract with the City of St. Croix Falls to contract police coverage when the village cannot attend calls. They will only answer calls we cannot attend. Unlike the county officers, SCPD will issue municipal tickets and will have a faster response when called. We are looking at this as a short-term solution while we work on a combination of the two departments in 2024.

Recommendation: It was the recommendation of the Admin and Finance Committee to enter into this agreement until December 31st, 2024, and to continue working on the possible combination of departments.

**Intergovernmental Police Protective Services Agreement
By and Between the City of St. Croix Falls and the Village of Osceola**

This Intergovernmental Agreement ("Agreement") is made pursuant to Wisconsin Statutes 66.0301 and 61.65 by and between the City of St. Croix Falls ("St. Croix Falls" or "City"), a political subdivision of the State of Wisconsin, Polk County and the Village of Osceola ("Osceola" or "Village"), a political subdivision of the State of Wisconsin, Polk County. St. Croix Falls and Osceola agree as follows:

RECITALS

- A.** WHEREAS, Osceola desires to contract for police protective services from St. Croix Falls to supplement their existing Village police force; and
- B.** WHEREAS, St. Croix Falls currently has adequate resources and is willing to provide such police protective services; and
- C.** WHEREAS, St. Croix Falls and Osceola desire to enter into an Intergovernmental Agreement to provide police services within the boundaries of Osceola; and
- D.** WHEREAS, St. Croix Falls and Osceola wish to establish the cost and scope of police protective services to be provided by St. Croix Falls to Osceola pursuant to this Agreement; and
- E.** WHEREAS, St. Croix Falls and Osceola recognize the service and cost benefits of intergovernmental cooperation and have determined that this Agreement is in the best interests of the public health, safety and welfare of the citizens of each municipality.

NOW, THEREFORE, St. Croix Falls and Osceola in consideration of mutual promises, covenants, conditions and obligations as set forth herein, do hereby enter into this intergovernmental agreement as follows:

1. PURPOSE AND INTENT

- 1.1** The purpose of this Agreement is to sustain public safety and protect life and property within the Village of Osceola through enforcement of local, state and federal laws through the use of St. Croix Falls police services, for all persons and properties located within Osceola and consistent with intergovernmental cooperation as described in Wis. Stat. Sec. 66.0301, and Wis. Stat. Sec. 61.65.
- 1.2** To help alleviate staffing and budget shortages it is the desire and belief of St. Croix Falls and Osceola that effective and more efficient police services can be secured and promoted within the Village of Osceola by the joint mutual cooperation of St. Croix Falls and Osceola.

2. DEFINITIONS

For the purposes of this Agreement, the following terms shall be defined as:

- 2.1** Municipalities. The City and the Village may be jointly referred to as the "municipalities."
- 2.2** Police Services means those diverse activities directed toward the attainment of the objectives of enforcing the law, preventing, and deterring crime, arresting criminal offenders, maintaining public order, and providing service to the community. Such activities include, but are not limited to: (1) conducting criminal investigations of incidents of crime in order to arrest responsible persons for prosecution; (2) directing and enforcing laws; (3) responding to emergency and non-emergency calls for service; (4) conducting field interviews; (5) arresting criminal offenders; (6) directing and controlling traffic; (7) issuing citations; (8) appearing in Court; (9) receiving and dispatching all 911 calls; and (10) obtaining and maintaining evidence. These activities constitute the comprehensive police services provided each day of the year, on a twenty-four (24) hour per day basis within the jurisdictional boundaries of the Village.

3. SERVICE PROVISIONS

- 3.1** During the term of this agreement and during any extensions or renewals thereof, Osceola shall be treated as part of the St. Croix Falls Police Department as an assigned sector of the Department's patrol division. The City will provide ___ squad car(s) for police protection and services to the Village of the same caliber and scope as those furnished by the City to residents of the City. _____ squad car(s) will be regularly assigned to Osceola to provide supplemental coverage in conjunction with Village of Osceola Police Department officers with the goal to provide 24-hour coverage seven (7) days a week for the Village. The assigned squad(s) may be subject to temporary redeployment for police emergencies to other sectors, police transportation of suspects or others, or in response to a mutual aid request. Conversely St. Croix Falls squad cars located outside of Osceola may be subject to temporary redeployment for police emergencies within Osceola.
- 3.2** Access to the Osceola police department offices shall be granted to St. Croix Falls officers for officers to conduct police services associated with their duties in the Village.

4. AUTHORITY AND CONTROL OF SWORN PERSONNEL

- 4.1** The Chiefs of Police for the Village and the City shall periodically determine a work schedules for their respective officers will direct and manage the daily police operations in the Village and supervise the delivery of police services contracted for in this Agreement. The St. Croix Falls Police Department will respond to calls for service in the Village of Osceola and patrol as requested.
- 4.2** Sworn police officers from the City assigned to the Village, shall take an oath administered by an official authorized by the Village to administer oaths prior to undertaking law enforcement duties pursuant to this Agreement to enforce the ordinances of the Village.
- 4.3** Every sworn police officer of the City assigned to the Village shall still be deemed a sworn officer of the City while performing the services, duties, and

responsibilities hereunder and is vested with the police powers of the City that are necessary to provide the police services within the scope of this Agreement.

- 4.4** Additionally, sworn police officers of the City are hereby vested with the additional power to perform Police Services including but not limited to enforcement of applicable ordinances of the Village as well as State and Federal laws, to make arrests or issue citations incident to the enforcement of the applicable Village ordinances, as well as State and Federal Laws and to perform other tasks as are reasonable and necessary in the exercise of their powers. This vesting of additional powers to enforce the applicable ordinances and laws is made for the sole and limited purpose of giving official and lawful status to the performance of Police Services provided by sworn officers within the Village.
- 4.5** Sworn police officers shall enforce applicable Village ordinances and violations of Village traffic ordinances and shall appear in the municipal court of the Village or Circuit Court as necessary to prosecute cases made therein. The Village agrees to provide, at its own expense, citation books containing the printed municipal court information electronic versions as well and parking tickets to the police officers working within the Village.
- 4.6** All sworn officers, as well as any other City personnel assigned under this Agreement are and will continue to be employees of the City for all purposes, including but not limited to: duties and responsibilities, employee benefits, grievances, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions. However, upon termination of this Agreement, the Village shall be solely responsible for and reimburse the City for any and all employment related costs and expenses for all City personnel laid off as a result of the termination of this Agreement until said time that the personnel are hired by any employer or are no longer receiving any employment related compensation or benefits attributable to their employment with the City.
- 4.7** All City officers, as well as any other sworn personnel assigned under this Agreement are and will continue to be part of the City police department command structure. Police department personnel are under the supervision of their respective Chiefs of Police. However, when St. Croix Fall's officers are responding toto calls for service in the Village of Osceola or are on patrol in the Village of Osceola, they will follow Osceola's command structure. In the absence of available Osceola Police Department supervisors, then the St. Croix Falls Police Department will assume command and supervise.

5. PAYMENT TERMS

- 5.1** In consideration of these services, the Village shall pay to the City a fee of **\$57.57 per hour** for each officer ~~and administrative personnel assigned~~ to the Village or the administration of this Agreement to include reimbursement for all officer and employee wages and benefits together with **a \$6.53 per hour** fee to reimburse the City for costs and expenses associated with equipment and vehicles related to this Agreement. **(Total Fee is \$64.10 per hour).** All fees shall be payable by the Village

within 30 days of receipt of an invoice from the City including reasonable documentation of the invoiced amounts.

6. OWNERSHIP OF ASSETS

6.1 All real estate buildings and fixtures (hereinafter "Assets") shall remain the property of each of the respective municipalities. Any and all operating costs regarding or relating to these Assets including, but not limited to insurance coverage shall remain the responsibility of the municipality that owns the respective facility.

6.2 Any and all equipment purchased by the City during the term of this Agreement shall remain the property of the City upon termination of this Agreement without compensation to the Village.

7. TERMS OF AGREEMENT

7.1 The term of this agreement shall be from _____, 2024 through _____, 2024 regardless of the dates of the signatures set forth below. The parties agree that, as of the termination and/or non-renewal date, the City's obligation to provide police services shall terminate, and that this provision constitutes the agreement for the assumption of these police services by the Village. Notwithstanding the foregoing either party may terminate this Agreement upon Thirty (30) days' notice to the other party in the event the terminating party determines the Agreement is no longer beneficial to that party.

7.2 In the event of any substantive breach of the terms and conditions of this Agreement, the non-defaulting party shall notify the party alleged to be in breach of the nature of the breach. The party claimed to be in breach shall have thirty (30) days to cure the default; if the nature of the default is such that a cure cannot reasonably be affected within the thirty (30) day period, the party shall not be held in default so long as it commences a cure in the thirty (30) day period and diligently pursues completion thereof. Upon default of this Agreement, the non-defaulting party may terminate this Agreement without prejudice and shall have all legal and equitable remedies arising from the breach.

7.3 Except in the case of a breach by the City of St. Croix Falls in the terms and conditions of this Agreement as outlined in Section B. above, should Osceola terminate the Agreement as provided for under Section 7.1 of this Agreement, Osceola shall reimburse St. Croix Falls the costs of unemployment for additional St. Croix Falls personnel hired to fulfill the terms of this Agreement and laid off as a result of the termination of this Agreement until such time that the personnel are rehired or no longer receiving unemployment compensation.

8. FINE REVENUES

All revenues resulting from or imposed in connection with citations issued, parking tickets issued or prosecution of ordinance violations of the Ordinances in the Village of Osceola shall be paid to the Village of Osceola.

9. RECORDS

The St. Croix Falls Police Department will maintain all records relevant to services provided to the Osceola under this Agreement.

10. EVALUATION

The parties agree to provide for regular communication and evaluation and review of police services provided under this Agreement to ensure adequate levels of service to the Village and City.

11. MISCELLANEOUS PROVISIONS

11.1 All notices, requests, or other communications under this Agreement shall be in writing and shall be deemed properly served upon delivery by hand or by mail addressed as follows:

If to the City: City Administrator
710 Hwy 35 South,
St. Croix Falls, WI 54024
715-483-3929

If to the Village: Village Administrator
310 Chieftain St.
Osceola, WI 54020
715-294-3498

11.2 The date of mailing by registered mail, return receipt requested, shall be deemed to be the date of service of such notice on the other party.

12. EXTENSION OF AGREEMENT

This Agreement may be extended at any time during the term by mutual consent of both parties so long as such extension is approved by official action of the City Council and the Village Board.

13. NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

14. ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the

Intergovernmental Police Protective Services Agreement
By and Between the City of St. Croix Falls and the Village of Osceola

Agreement. This Agreement constitutes the entire understanding and Agreement between the parties concerning the subject matter of this Agreement and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the Village or the City. All parties must sign any subsequent changes in this Agreement.

15. SEVERABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or a portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed, and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. In such an event, the municipality shall promptly meet to discuss how they might satisfy the intent of this Agreement by alternative means.

16. GOOD FAITH AND FAIR DEALING

The municipalities hereby acknowledge that this Agreement imposes upon them a duty of good faith and fair dealing. It is the intent and desire of the municipalities to work together and engage in intergovernmental cooperation. The municipalities agree to use their best efforts to meet and confer when issues arise pertaining to this Agreement and shall endeavor in good faith to resolve any disputes amicably.

17. VENUE

This Agreement is governed by the laws of the State of Wisconsin without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, the venue shall be in the Circuit Court of Polk County, Wisconsin.

18. INTERPRETATION

This Agreement shall be interpreted as though jointly drafted by both municipalities.

19. BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors and assigns.

20. INDEMNITY

20.1 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law. Only to the extent permitted by law, shall the Village defend, indemnify and hold harmless the City and its officers, employees or agents from any and all liabilities, losses or damages, including attorney fees and costs of defense, which the City or its officers, employees or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by the Village, its employees, officers and agents. The City shall promptly notify the Village of each claim, cooperate with the Village in the defense and resolution of each claim and not settle or otherwise dispose of the claim without the Village's participation.

20.2 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law. Only to the extent permitted by law, shall the City defend,

indemnify and hold harmless the Village and its officers, employees or agents from any and all liabilities, losses or damages, including attorney fees and costs of defense, which the Village or its officers, employees or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by the City, its employees, officers and agents. The Village shall promptly notify the City of each claim, cooperate with the City in the defense and resolution of each claim and not settle or otherwise dispose of the claim without the City's participation.

- 20.3** The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the term of this Agreement.

21. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the date first written above.

THE VILLAGE:

The Village of Osceola, Polk County, WI

By: _____
Name: _____
Title: Village President

By: _____
Name: _____
Title Village Administrator/Clerk-Treasurer

THE CITY:

The City of St. Croix Falls, Polk County, WI

By: _____
Name: _____
Title: Mayor

By: _____
Name: _____
Title: City Clerk



EVERGREEN^{TEL} STATEMENT OF WORK

Prepared for: Devin Swanberg MPA

Village Administrator

Village of Osceola

(715) 294-3498

310 Chieftain Street

Osceola, WI 54020

Proposed work:

E-MetroTel UC^X Galaxy Mini Premised VoIP Telephone system

Including new IP telephone sets which closely mimic the current Nortel phones

Proposal Details:

Proposal date: March 7, 2024

This offer is valid until April 30, 2024

1.0 Document Introduction

EvergreenTel is please to present this UC^x Galaxy Mini system to the Village of Osceola, Wisconsin.

This quote is valid from March 7 until April 30, 2024.

For the purposes of this document, the following definitions apply:

The term Supplier refers to EvergreenTel of Markham, Ontario. The term *Customer* refers to the Village of Osceola, Wisconsin.

This statement of work is an agreement between EvergreenTel Ltd. and the Village of Osceola. All activities, responsibilities, and/or obligations not specifically stated as an EvergreenTel activity and/or deliverable are the responsibility of the Village of Osceola

1.1. Statement of Work Revision History

Date	Revision	Description of change	Author
02.14.24	1.0	Original issue	R. Spraggon

2.0 *Customer Requirements*

The communications solution must address the following requirements:

- VoIP telephone system – Customer Premised
- 12 Users, can grow to a maximum of 20 Users
- New phones with Nortel similarities
- Analog trunk connections (maximum 4)
- 4 SIP Channel Trunks - monthly services
- Port the existing DID for inbound / outbound services
- Auto Attendant decision tree
- Find Me, Follow Me, mobility
- Voicemail
- Voicemail to email CT integration
- Built in Conference Bridge

3.0 *Proposed Solutions*

EvergreenTel proposes the UC^X Galaxy Mini solution, a small yet very powerful and highly cost-effective solution. The UC^X Mini supports up to 20 extensions, and it comes complete with a full complement of features and applications that make it an ideal SIP-based collaborative communications solution. In addition to addressing all of the requirements listed above, the UC^X delivers value and functionality in a highly extensible package.

3.1. About the UC^X Portfolio

The UC^X portfolio provides a cost effective communications solution for businesses of all sizes, designed specifically to save The Village of Osceola operating cost while delivering the latest in communications technology.

3.1.1. Three Ways to Save Money

Right now The Village of Osceola may be paying too much for your calls over the public network. With the UC^X you can significantly lower your costs by switching to SIP Trunking. It can save up to 80% on your line rental and up to 30% on your call costs. UC^X has built-in support of SIP trunks which delivers truly remarkable savings.

If The Village of Osceola is subscribed to a conferencing service you can now eliminate these costs and bring this service in house. With the UC^X built in Meet Me Conferencing everyone gets their own conference bridge which is very simple to use.

Providing your employees the option to work at home will reduce office space costs. UC^X supports PC Softphones and SIP phones connecting them to the office phone system through the employees broadband connection at home.

3.1.2. Improve Productivity

With the UC^X Meet Me Conferencing all team members are able to participate in conference calls from the office, at home, on the road, or anywhere.

UC^X Voice Mail Blast enables team leaders to share a message, a report, or important instruction or information to the whole team— in your own voice and style, making it much more meaningful and impactful than e-mail.

Automated Attendant and Day/Night services enable you to quickly and efficiently provide your customers with information and instruction during off-hours, and without taxing your staff during the busy working day.

3.1.3. Improve Customer Service

UC^X integrated Auto Attendant (AA) ensures your customer service employees can quickly and efficiently provide the best in customer care. Redirect urgent customer calls

using presence to connect with experts that are instantly available to provide additional assistance and expertise.

3.1.4. A Conference Bridge for Every Purpose

Conferencing is such an effective tool for teaming and collaboration that every person and every business application should have the added ability one button conference, or easily host scheduled team/project reviews. Conferences are easily recorded too, for sharing with invitees that were unable to attend.

3.1.5. Never Miss that Important Call

Employees that are better connected with customers and each other deliver improved productivity and profitability. With user controlled Find-Me Mobility a single number will ring the users' office phone, mobile phone and any other device listed.

Callers can leave a message in the UC^x integrated Voice Mail system and users will be notified wherever they are; on the office phone, their mobile or soft phone. Visual Voice Mail and Unified Messaging provide additional productivity and time saving improvements.

3.1.6. Flexible Working=More Productivity

The need to provide flexible work options for employees is more critical than ever. It is a way to retain your best staff and to address country-specific legal requirements for employees to work flexibly.

With UC^x mobile and home-based employees can leverage all the features and capabilities of the office based communications system. By adding a Softphone onto all employees PC's or laptops your business need not be impacted by adverse weather, travel or other issues preventing employees from being in the office.

3.1.7. Open Standards

The UC^x system supports high quality and feature rich SIP business phones.

If you require telephone options (including video phones), E-MetroTel UC^x is all about choice. Choose from a wide range of vendors' phones, hardware, and applications.

The UC^x supports the widest choice in business telephones including phones from Nortel, Polycom, Fanvil, Aastra, Yealink, Cisco, Snom, Grandstream, HTEK and more.

UC^x is a truly open software, hardware, and application solution.

4.0 *Solution Design*

The following solution architectural blueprint depicts the products and services that are to be installed in the Customer location(s).

CUSTOMER UC^x SOLUTION ARCHITECTURAL BLUEPRINT:

Not available

5.0 *Proposal Pricing*

This proposal is for The Village of Osceola and is presented by EvergreenTel Ltd. of Markham, Ontario. This quote is valid from February 16, until April 30, 2024.

EvergreenTel will provide the products and services specified in this quote on a fixed-price basis for the Village of Osceola, Wisconsin.

SECTION 1 : PRICING SCHEDULE:

1 x Hardware UCx Galaxy Mini System	\$600.00
1 x FXO4P – 4 port analog trunk card	\$215.00
11 x E-MetroTel IP phone 5008 @ \$175.00 each	\$1925.00
1 x E-MetroTel IP phone 5010W Reception @ \$290.00 each	\$290.00
1 x E-MetroTel IP phone 5046 expansion module each	\$275.00
12 x AC adapter power supply @ \$20.00 each	\$240.00
Set up SIP Channels @ \$10.00 each (guesstimate at 4)	\$40.00
Migrate DID's @ \$2.00 each (guesstimate at 10)	\$20.00
Labour pre-configure system and phones, place and test	\$3500.00
 Total One Time Charges	 \$7105.00



5008



5010W

SECTION 1: MONTHLY SERVICES

4 x SIP Channels @ \$24.95 each	\$99.80
10 x DID, Long Distance, and E911 @ \$2.00 each	\$20.00
Total Monthly Charges	\$119.80

5.1. Payment Terms

Submittal of the purchase order and initial payment serves as acceptance of the Statement of Work.

- 60% of Proposal Section 1 to be paid prior to project start (signed proposal agreement is defined as project start).
- 40% of Proposal Section 1 to be paid at system “in production” date
- 100% of Proposal Monthly Services will be invoiced on the first day of the month and payable within 30 days.

By signing this document both parties acknowledge and confirm that EvergreenTel's UC^X Galaxy Mini system with all the peripheral equipment and services listed in the proposal above will be provided in accordance with the solution architectural blueprint (as shown above and if applicable); and that both EvergreenTel and the Village of Osceola will sign-off on this document to signify their acceptance of this proposal.

This proposal includes 1 year full replacement warranty on all equipment.

Proposal includes all charges related to customs (import/export) charges and all tariffs and duties. EvergreenTel is not responsible for any delays or losses incurred from the time this shipment is initiated until the time it is received by the identified recipient.

5.2. Pricing Deviations

Additional costs to the Village of Osceola may occur and may require a change order(s) and/or an additional statement(s) of work to be executed, if one or more of the following occur:

- Additional or different requirements or required services not described in this proposal are identified.
- Customer requires EvergreenTel to perform travel and or on-site activities beyond what has been quoted above for installation.
- Changes are made to the Customer's communications network that materially impact the installation of any of the products and/or services contained in this proposal.
- EvergreenTel experiences any remote access issues as a result in changes in Customer's system configuration. This includes but is not limited to impacts associated with Customer's security procedures.

6.0 Assumptions and Conditions

The following assumptions and boundaries apply to all products and services covered in this proposal:

- System configuration is validated by EvergreenTel during an initial site survey.
- Customer's network is validated against the established functionality, as per the installation design diagram. (if applicable)
- Remote access to the Customer's production system is verified and validated by the EvergreenTel support team.
- EvergreenTel support team has been provided all the relevant information regarding the Customer's PSTN connectivity, existing telephony, and network configurations.
- A Customer contact number will have been provided to the EvergreenTel support team for service escalation purposes.
- Customer ensures compliance with all Local, Regional, and Federal regulations regarding the acquisition and installation of this equipment.
- All network cabling for the telephones, gateways, and UC^X systems will use standard IP network cables (either CAT5e, CAT 6 or equivalent), if applicable.

- Does not include any fax connections, “hot line” connection, any additional POTS lines, any changes to the existing data network or equipment, nor any firewall changes which maybe required.

6.1. Travel

Upon project commencement a mutually agreed upon installation support plan will be created that will specify on-site and remote activities and their timing. The pricing presented in this document provides for the specified travel as per the installation plan. Any additional trip(s) requested, the Customer may be billed additional fees to cover the costs.

6.2. Business Hours

Technical support for service impacting issues will be provided during regular business hours (9 to 5) during weekdays. Unless otherwise stated, all regular support services outlined in this statement of work will be performed during normal business hours (9:00 to 17:00) local time. If the Customer requires regular support work to be performed outside of normal business hours, it will be done by purchasing an incremental service level. Additional 7x7x5 (Premium Support) and 24x7x365 (Premium Plus Support) support is available for a nominal incremental fee.

6.3. Resources

All resources and activities related to this proposal will be scheduled when a valid signature and purchase order have been received for this offer. Installation support lead times are dependent upon resource availability and may vary. EvergreenTel resources will be allocated and scheduled based on the then current availability. EvergreenTel reserves the right to manage EvergreenTel installation support resources and sub contractors.

6.4. Electronic Materials

EvergreenTel may provide certain project materials in electronic format (via e-mail attachment). These materials include but are not limited to, product & service documents, installation support details, and notices of work completion.

7.0 Approvals

This document requires the following approvals:

Approved By: Devin Swanberg MPA

Village Administrator

Village of Osceola

(715) 294-3498

Email address: administrator@vil.osceola.wi.us

Approval Date _____

Approved By: Rutherford Spraggon

EvergreenTel Ltd., Sales Manager

rutherfords@egtel.ca

Approval Date _____

EvergreenTel is an Authorized Reseller of the UCX technology manufactured by E-MetroTel of Dallas, Texas, USA. EvergreenTel is based in Markham, Ontario and remains a privately held Ontario Corporation with technical resources across North America.

Our mission is to compete head-to-head with any organization that claims they can effectively replace your old Nortel solution seamlessly!

1-(289)-469-5433
www.evergreentel.ca

World Headquarters
3 Beech Street
Ground Floor
Markham, Ontario, L3P 2A1





Desktop Communications

Infinity 5000 XSTIM Enabled Telephones

Exceptional Innovation



Better Desktop Communications

Built on advanced XSTIM technology that enables ease of deployment, remote troubleshooting & advanced telephony features.

Hot Desking for go anywhere and work anywhere communications.

Single license integration with the InfinityOne soft client application.

Infinity 5000 Portfolio

XSTIM Technology



Infinity 5000 desktop devices are loaded with E-MetroTel's XSTIM firmware. XSTIM is smart VoIP technology that allows for signalling communication between the device and the server and provides smart features unavailable with SIP. XSTIM reduces complexity, allows for remote provisioning & support, and survivability with our SRG solution.

XSTIM also allows you to hot desk and temporarily move your device programming over to another device when you are working at another location. It allows for a single license to register your M5000 set and your InfinityOne soft client via hotdesking which is a great cost saver.



XSTIM Advanced Features

Answer DN Behavior (Ring / BLF) - The Answer DN feature allows you to answer a call ringing at another phone.

Shared Call Appearances on Incoming Calls - Presents external calls on programmable keys on multiple phones.

Multiple Appearances Directory Number - Allows an extension number to appear on more than one phone.

Call Center - Advanced Contact Center support including Login / Logout Key & Ready / Not Ready Key.

Hot Desking - Allows you to temporarily assign your extension and configuration to another phone or device.

Survivable Remote Gateway - Device can function on a secondary server if the primary server ever fails.

InfinityOne Integration - Use InfinityOne voice, IM, Chat with your extension with a single license.

Automatic Updates - An update to the UCX server automatically updates all XSTIM phones.

Ease of Programming - Features and buttons are programmed via UCX. No paging through phone menus.

Service & Support - Automatic VPN service & support access to XSTIM phones via the UCX server GUI.

For more information visit www.emetrotel.com

Version 3 Infinity 5000 Telephone Brochure 12.11.2020

Infinity 5010 XSTIM Gigabit Color IP Phone



Infinity 5010 - 10 button, innovative Gigabit Color IP Phone, with a 4.3" TFT-LCD - 480x272 pixel display.

- XSTIM Firmware
- Supports all UCX Phone Features
- 10 Buttons
- Hot Desking supported
- UCX Ringtones
- UCX Conferencing Supported
- UCX Call Center Supported
- Server or Cloud Hosted Device
- Power over Ethernet (IEEE 802.af), class 3
- Dual Port Gigabit Ethernet
- Available with SIP firmware if desired.

Infinity 5010 is optimized for executive use for major decision makers, administrative assistants and those working with bandwidth-intensive applications on collocated PCs.

Programmable keys can be configured with any of the dozens of UCX phone features like BLF, SCA, Intercom, Call Pickup, Hot Desking and many other features. The high-resolution TFT-LCD and HD voice bring you life like visual and audio experience.

InfinityOne - IM, Chat, Voice support. Infinity 5000 devices Hot Desk seamlessly with InfinityOne with a single user license. This allows you to work anywhere in the world with your laptop, desktop, or mobile device and then return back to your Infinity 5010 device when you are back in the office.



For more information visit www.emetrotel.com

Version 3 Infinity 5000 Telephone Brochure 12.11.2020

Infinity 5008 XSTIM Gigabit Color IP Phone



Infinity 5008 - 8 button, innovative Dual Port Gigabit Color IP Phone

- XSTIM Firmware
- Supports all UCX Phone Features
- 8 Buttons
- Hot Desking supported
- UCX Ringtones
- UCX Conferencing Supported
- UCX Call Center Supported
- Server or Cloud Hosted Device
- Power over Ethernet (IEEE 802.af), class 3
- Dual Port Gigabit Ethernet
- Available with SIP firmware if desired.

Infinity 5008 is optimized for executive use for major decision makers, administrative assistants and those working with bandwidth-intensive applications on collocated PCs.

Programmable keys can be configured with any of the dozens of UCX phone features like BLF, SCA, Intercom, Call Pickup, Hot Desking and many other features. The high-resolution display and HD voice bring you life like visual and audio experience.

InfinityOne - IM, Chat, Voice support. Infinity 5000 devices Hot Desk seamlessly with InfinityOne with a single user license. This allows you to work anywhere in the world with your laptop, desktop, or mobile device and then return back to your Infinity 5008 device when you are back in the office.



For more information visit www.emetrotel.com

Version 3 Infinity 5000 Telephone Brochure 12.11.2020

Infinity 5004 XSTIM 100M Color IP Phone



Infinity 5004 - 4 button, innovative 100 Meg Dual Port Color IP Phone

- XSTIM Firmware
- Supports all UCX Phone Features
- 4 Buttons
- Hot Desking supported
- UCX Ringtones
- UCX Conferencing Supported
- UCX Call Center Supported
- Server or Cloud Hosted Device
- Power over Ethernet (IEEE 802.af), class 3
- 100M Dual Port Ethernet
- Available with SIP firmware if desired.

Infinity 5004 is optimized for executive use for major decision makers, administrative assistants and those working with bandwidth-intensive applications on collocated PCs.

Programmable keys can be configured with any of the dozens of UCX phone features like BLF, SCA, Intercom, Call Pickup, Hot Desking and many other features. The high-resolution display and HD voice bring you life like visual and audio experience.

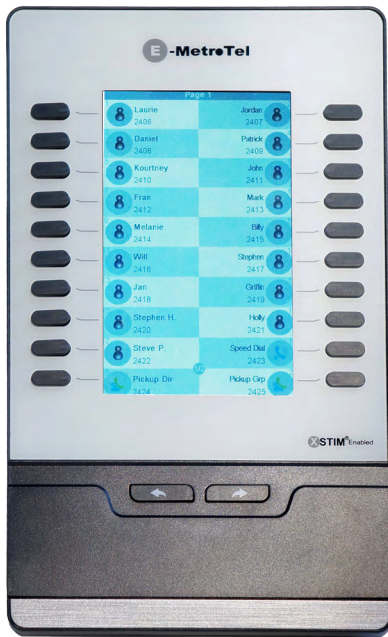
InfinityOne - IM, Chat, Voice support. Infinity 5000 devices Hot Desk seamlessly with InfinityOne with a single user license. This allows you to work anywhere in the world with your laptop, desktop, or mobile device and then return back to your Infinity 5004 device when you are back in the office.



For more information visit www.emetrotel.com

Version 3 Infinity 5000 Telephone Brochure 12.11.2020

Infinity 5046 Expansion Module



Infinity 5046 - 40 Button expansion module, with an 800x480 pixel color graphic display.

- 20 programmable keys
- Daisy-chain up to 5 modules for 100 buttons
- Supports all UCX Phone Features

Infinity 5046 is an expansion module for our model 5010 IP phone. It expands the functional capability of your phone to a whole new level with keys that work as BLF, Speed Dial, Call Park, etc. or any of the dozens of features supported by the UCX Server.



For more information visit www.emetrotel.com

**VILLAGE OF OSCEOLA
POLK COUNTY, WISCONSIN**

ORDINANCE NO. 24 - 01

AN ORDINANCE TO AMEND CHAPTERS 6, 47, 59, 74, 78, 92, 106, 114, 130, 134, 137, 153, 161, 168, 172, 175, 180, 186, 201, 207, 218, 219, and removal of A222, OF THE VILLAGE CODE OF THE VILLAGE OF OSCEOLA, POLK COUNTY, WISCONSIN TO REMOVE FEES AND TO CREATE A FEE SCHEDULE

The Village Board of the Village of Osceola, Polk County, Wisconsin, hereby ordains:

Chapter 6 of the Municipal Code of the Village of Osceola entitled BOARDS AND COMMISSIONS is amended and created as follows:

§6-6. Police Review Board.

B. Appointment. The Police Review Board shall consist of three citizens, who shall be residents of the Village, two of whom shall constitute a quorum. The Village President shall appoint the initial Board to staggered three-year terms, subject to Village Board approval, and, thereafter, the Village President shall annually in April appoint one member for a term of three years. The Village shall pay each member the sum as ~~set by resolution of the Village Board from time to time.~~¹ **established annually by the Village Board on the Fee Schedule.** [Amended 1-12-1999 by Ord. No. 99-01]
~~1Editor's Note: See Ch. A222, Fees and Salaries.~~

§6-8. Compensation for board and commission members.

A. The Village shall pay all Village-appointed members on the Airport Commission, Ambulance Board, Historic Preservation Commission, Osceola Chamber of Commerce, and Planning Commission, including members of the Village Board appointed to those boards and commissions, the sum as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** for attendance at the scheduled monthly meetings. The Village shall pay all Village-appointed members on the Board of Appeals, Board of Review, Ethics Board, Police Board of Review, and Redevelopment Authority, including members of the Village Board appointed to those boards and commissions, the sum as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** for attendance at the periodic meetings of the listed bodies. [Amended 5-10-22 by Ord. No. 22-02].

Chapter 47 of the Municipal Code of the Village of Osceola entitled RECORDS, PUBLIC is amended and created as follows:

§47-4. Public access to records.

F. A requester shall be charged a ~~fee to defray the cost of locating and copying records as follows:~~ **per-page fee as established annually by the Village Board on the Fee Schedule to defray the cost of copying records.**

~~(1) The cost of photocopying shall be set by resolution of the Village Board from time to time. ¹¹~~

~~¹¹ Editor's Note: See Ch. A222, Fees and Salaries. Amended at time of adoption of Code (see Ch. I, General Provisions, Art. I).~~

Chapter 59 of the Municipal Code of the Village of Osceola entitled VILLAGE BOARD is amended and created as follows:

§59-15. Salaries and compensation.

A. Compensation for elected officials shall be as follows:

(1) Village President: ~~\$3,000~~ \$8,000 per year, to be paid quarterly.

(2) Trustees: ~~\$2,000~~ \$3,000 per year, to be paid quarterly.

Chapter 74 of the Municipal Code of the Village of Osceola entitled ANIMALS is amended and created as follows:

§74-2. License required; kennel license; fees. [Amended 1-12-1999 by Ord. No. 99-01]

A. No person shall own, harbor or keep any dog more than five months of age without complying with the provisions required under §§ 174.05 to 174.09, Wis. Stats. The annual license fee payable to the Village Treasurer shall be ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee**

Schedule. In addition to the license fee, any person who keeps more than three dogs shall obtain a kennel license at an annual fee ~~to be set by resolution of the Village Board from time to time.~~^H **as established annually by the Village Board on the Fee Schedule.** [Amended 3-9-2021 by Ord. No. 21-01]
~~^HEditor's Note: See Ch. A222, Fees and Salaries.~~

§74-3. Restrictions on the keeping of dogs; dangerous dogs.

C. Restrictions. The owner of any animal determined by the Municipal Court to have violated any provision of Subsection **A(7)** of this section, shall be subject to all of the following restrictions:

- (1) Registration. The owner of any dangerous animal shall register it with the Village Clerk upon disposition, and annually thereafter on or before January 31 of each year, by providing a current color photograph of the animal and payment of a registration fee of \$75 **as established annually by the Village Board on the Fee Schedule.** ~~Said fee may be modified by resolution of the Village Board.~~ Upon payment of the fee, the owner shall be issued a dangerous animal leather buckled collar of an approved color for the purpose of identification.

§74-6. Impounding or destroying dogs. [Amended 1-12-1999 by Ord. No. 99-01]

Any person may impound a dog found in violation of §74-3 and any police officer may kill any dog which habitually pursues any vehicle upon any street, alley or highway of the Village or which assaults or attacks any person. The possession of any dog so impounded or seized may be obtained by paying the Treasurer of the Village a fee as ~~set by resolution of the Village Board from time to time.~~³ **established annually by the Village Board on the Fee Schedule.** After such dog has been so impounded for seven days, it shall be destroyed under the direction of a police officer in possession of the dog within 24 hours of the impounding to the owner of the dog, if known.

~~³Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 78 of the Municipal Code of the Village of Osceola entitled ANTENNAS is amended and created as follows:

§78-2. License required.

B. License fees shall be as follows:

- (2) Business user. The fee shall be as ~~set by resolution of the Village Board from time to time.~~⁺ **established annually by the Village Board on the Fee Schedule,** plus any costs incurred by the village in the installation process.²

~~⁺Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 92 of the Municipal Code of the Village of Osceola entitled BUILDING CONSTRUCTION AND FIRE PREVENTION is amended and created as follows:

§92-1. One- and Two-Family Dwelling Code.

B. Fees. No building permit shall be issued until the permit fee has been paid. The permit fee for each type of structure shall be established ~~from time to time by resolution of the Village Board.~~ **annually by the Village Board on the Fee Schedule.**

§92-4. Satellite television dish.

A. Application. Application for a satellite television dish permit shall be made, in writing, to the Building Inspector. With such application there shall be submitted a fee as ~~set by resolution of the Village Board from time to time~~² **established annually by the Village Board on the Fee Schedule** and a completed set of plans and specifications, including a plot showing the location of the proposed satellite television dish with respect to adjoining alleys, lot lines and building. If such application shall be approved by the Building Inspector, it shall then be submitted to the Village Board at its next regular meeting for final approval. **[Amended 1-12-1999 by Ord. No. 99-01]**

~~²Editor's Note: See Ch. A222, Fees and Salaries.~~

§92-5. Commercial Building Code. [Added 9-25-1997 by Ord. No. 6-97]

I. ~~Building permit fee.~~ Building permit fees shall be determined ~~by resolution.~~ **as established annually by the Village Board on the Fee Schedule.**

§92-14. Fees.

The fees associated with commercial electrical fees shall be set forth by and approved by resolution by the municipality and per its fee schedule.⁵ **established annually by the Village Board on the Fee Schedule.**

⁵~~Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 106 of the Municipal Code of the Village of Osceola entitled DIRECT SELLERS is amended and created as follows:

§106-4. Registration procedure.

- C. At the time the registration is returned, a fee as set by resolution of the Village Board from time to time **established annually by the Village Board on the Fee Schedule** shall be paid to the Clerk to cover the cost of processing the registration.²

²~~Editor's Note: See Ch. A222, Fees and Salaries. Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).~~

Chapter 114 of the Municipal Code of the Village of Osceola entitled ENTERTAINMENT, PUBLIC is amended and created as follows:

§114-1. Dances and dance halls.

- C. Application for license. Application for a license hereunder may be made by the owner or lessee of the premises for which a license is sought and accompanied by a license fee as set by resolution of the Village Board from time to time.¹ **established annually by the Village Board on the Fee Schedule.** Such license may be granted by the Village Board. Between sessions of the Village Board such license may be granted by the Village President, subject to the approval of such license by the Board at its next meeting. Such license shall be for one year unless sooner revoked. [Amended 1-12-1999 by Ord. No. 99-01]

¹~~Editor's Note: See Ch. A222, Fees and Salaries.~~

§114-2. Incidental dancing. [Amended 1-12-1999 by Ord. No. 99-01]

Incidental dancing is permitted in commercial establishments to which the public is admitted upon obtaining an incidental dancing license hereunder. The fee therefor and for each radio, jukebox or mechanical musical instrument used for incidental dancing shall be as set by resolution of the Village Board from time to time.² **established annually by the Village Board on the Fee Schedule.** The premises on which such dancing is permitted shall be conducted in an orderly manner, and the laws and ordinances relating to liquor and fermented malt beverages shall apply when such beverages are dispensed on the premises.³

²~~Editor's Note: See Ch. A222, Fees and Salaries.~~

§114-3. Places of amusement.

- B. Licensing. Each place of amusement shall be required to purchase an annual license. The annual license fee shall be as set by resolution of the Village Board from time to time.³ **established annually by the Village Board on the Fee Schedule.** A license shall be valid from July 1 to June 30 of the succeeding year. No license holder may have a criminal record. [Amended 1-12-1999 by Ord. No. 99-01]

⁴~~Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 130 of the Municipal Code of the Village of Osceola entitled HISTORIC PRESERVATION is amended and created as follows:

§130-8. Violations and penalties.

Any person or persons violating any provision of this chapter shall be fined \$50 **the amount as established annually by the Village Board on the Fee Schedule** for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the Building Inspector.

Chapter 134 of the Municipal Code of the Village of Osceola entitled IMPACT FEES is amended and created as follows:

§134-9. Appeals.

- D. The appellant shall pay a filing fee of \$200 **as established annually by the Village Board on the Fee Schedule** at the time of filing of the appeal. The notice of appeal shall be filed with the Village Clerk.

§134-10. Public water and sewer impact fees.

- D. The public water and sewer impact fees for residential development shall be \$1,570 **as established annually by the Village Board on the Fee Schedule** for each residential dwelling unit created by the development.

- E. The public water and sewer impact fee for commercial or industrial development shall be \$1,570 **as established annually by the Village Board on the Fee Schedule** per REU, based on the number of REUs applicable to the particular meter size as specified herein.

§134-11. Public parks and recreation impact fees.

- D. The public parks and recreation impact fee imposed shall be \$440 **as established annually by the Village Board on the Fee Schedule** for each REU.

§134-12. Public municipal buildings impact fees.

- D. The public municipal buildings impact fee shall be \$595 **as established annually by the Village Board on the Fee Schedule** for each REU.

Chapter 137 of the Municipal Code of the Village of Osceola entitled INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES is amended and created as follows:

§137.3. Classes of licenses and fees. [Amended 1-12-1999 by Ord. No. 99-01]

The following classes and denominations of licenses may be issued by the Village Clerk under the authority of the Village Board after payment of the specified fee, which, when so issued, shall permit the holder to sell, deal or traffic in alcohol beverages as provided in §§ 125.17, 125.25, 125.26, 125.28 and 125.51, Wis. Stats. License fees shall be set ~~from time to time by the Village Board.~~⁺ **annually by the Village Board on the Fee Schedule.** Except as otherwise provided in this section, the full license fee shall be charged for the whole or fraction of any year.

⁺~~Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 153 of the Municipal Code of the Village of Osceola entitled MOBILE HOMES AND MOBILE HOME PARKS is amended and created as follows:

§153-3. Mobile home park license.

- A. No person shall establish or operate upon property owned or controlled by him or her within the village a mobile home park without having first secured a license therefor from the Village Clerk. The application for such license shall be accompanied by a fee as ~~set by resolution of the Village Board from time to time, but such fee shall not be less than \$25 nor more than \$100. [Amended 1-12-1999 by Ord. No. 99-01]~~ **established annually by the Village Board on the Fee Schedule.**

§153-6. Assignment of license. [Amended 1-12-1999 by Ord. No. 99-01]

No assignment of any license shall be made without the approval of the Village Board and the payment of a fee for such assignment as ~~set by resolution of the Village Board from time to time.~~⁴ **established annually by the Village Board on the Fee Schedule.**

⁴~~Editor's Note: See Ch. A222, Fees and Salaries. Original Sec. 10.06(7), Administration, which immediately followed this section, was repealed 1-12-1999 by Ord. No. 99-01.~~

Chapter 161 of the Municipal Code of the Village of Osceola entitled FIREWORKS is amended and created as follows:

§161-5. Limitations on sale; seller's permit.

- B. Seller's permit. No person may sell or possess with intent to sell fireworks without a seller's permit from the Village Clerk. Persons who are not residents of the State of Wisconsin are not eligible to apply for a fireworks seller's permit. The fee for an annual seller's permit shall be set in accordance with the most recent Village Fee Schedule.
- (3) The applicant shall particularly describe the address and structure where the permit will be used and shall always publicly and continuously display such permit at such location. Such permit may be transferred to a new location upon payment of a transfer fee of \$25. **as established annually by the Village Board on the Fee Schedule.**

Chapter 168 of the Municipal Code of the Village of Osceola entitled PEACE AND GOOD ORDER is amended and created as follows:

§168-8. False alarms.

B. Private alarm systems. [Added 11-9-1994 by Ord. No. No. 4-94]

- (1) The user of any private alarm system shall pay the Village of Osceola a fee as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** for any false alarm occurring during the calendar year.⁺ ~~[Amended 1-12-1999 by Ord. No. 99-01]~~

⁺~~Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 172 of the Municipal Code of the Village of Osceola entitled PROPERTY MAINTENANCE is amended and created as follows:

§172-32. Fees.

The Village Board shall establish ~~from time to time by resolution~~ **annually on the Fee Schedule** fees for the initial and follow-up inspections or to recover any costs incurred as a result of this article.

§172-36. Licensing procedure.

A. Application for license.

- (5) The license fee shall be due and payable to the Village of Osceola, by January 31, commencing January 1, 2009, and shall be for a three-year period. In addition, a license shall be required within 30 days from the time that a dwelling unit becomes a rental dwelling unit. If the required fee is not paid in either of the required times as set forth above, a late payment fee ~~of \$50~~ **as established annually by the Village Board on the Fee Schedule** will be assessed.

B. License fee.⁴ Rental license fees and reinstatement fees are to be established ~~by resolution of the Village Board~~ **annually by the Village Board on the Fee Schedule.**

⁴~~Editor's Note: See § A222-1, Fees enumerated.~~

Chapter 175 of the Municipal Code of the Village of Osceola entitled ROOM TAX is amended and created as follows:

§175-5. Delinquent tax returns.

Tax returns required hereunder and not timely filed shall be deemed delinquent and shall be subject to a late filing fee of \$10.00. **as established annually by the Village Board on the Fee Schedule.**

Chapter 180 of the Municipal Code of the Village of Osceola entitled SOLID WASTE is amended and created as follows:

§180-3. Refuse collection. [Amended 10-10-1995 by Ord. No. 13-95]

D.(2) Pay a one-time nonrefundable license fee as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule.**

⁺~~Editor's Note: See Ch. A222, Fees and Salaries. Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).~~

Chapter 186 of the Municipal Code of the Village of Osceola entitled STREETS AND SIDEWALKS is amended and created as follows:

§186-3. Street excavations.

- A. Permit required. No person shall excavate in any street, alley or public ground without a permit therefor from the Village Board. The cost of a permit shall be as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule** and shall cover the cost of one inspection. The cost of all additional inspections shall be billed as miscellaneous services rendered in the amount ~~determined in §A222-3, Fees not enumerated. [Amended 7-8-2023 by Ord. No. 03-14]~~ **as established on the Fee Schedule.**

Chapter 201 of the Municipal Code of the Village of Osceola entitled UTILITIES is amended and created as follows:

§201-12. Sewer service charges; connection to maintain.

- A. Charges established. Sewer service charges are established for all users of the sanitary sewer system in the village in accordance with the schedule ~~adopted by resolution of the Village Board~~ **as established annually by the Village Board on the Fee Schedule.** Service charges to industrial users required to monitor their wastewater discharges shall be based on the quantity and quality of their wastewater. [Amended 8-11-1998 by Ord. No. 2-98; 1-12-1999 by Ord. No. 99-01; 1-9-2007 by Ord. No. 07-06; 12-8-2009 by Ord. No. 09-18]

F. Connection to mains.

- (2)(c) A nonrefundable permit fee for a residential or commercial user and for an industrial user, as ~~set by resolution of the Village Board from time to time~~ **established annually by the Village Board on the Fee Schedule**, shall be paid to the village upon filing the application.¹²

¹²~~Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 207 of the Municipal Code of the Village of Osceola entitled VEHICLES AND TRAFFIC is amended and created as follows:

§207-9. All-night parking prohibited.

- C. Any vehicle in violation of this section shall be subject to being towed away by agents of the Village. Owners of vehicles towed shall be assessed a towing charge, together with a parking ticket and a storage charge, as ~~set by resolution of the Village Board from time to time,~~⁴ **established annually by the Village Board on the Fee Schedule**, for each twenty-four-hour period after the first 24 hours or may be subject to a forfeiture as set forth in §1-19 of this Code. All such charges shall be payable before any such vehicle is released from impoundment. [Amended 1-12-1999 by Ord. No. 99-01]

⁴~~Editor's Note: See Ch. A222, Fees and Salaries.~~

§207-13. Snow removal emergency.

- C. Parking prohibited. As long as a snow removal emergency exists in any street, no vehicle shall park thereon or on any arterial street until the street is fully plowed. Any person violating this section may be given a parking ticket as ~~set by resolution of the Village Board from time to time,~~² **established annually by the Village Board on the Fee Schedule** or may be subject to a forfeiture as set forth in §1-19 of this Code. [Amended 1-12-1999 by Ord. No. 99-01]

²~~Editor's Note: See Ch. A222, Fees and Salaries.~~

Chapter 218 of the Municipal Code of the Village of Osceola entitled SUBDIVISION OF LAND AND STORMWATER MANAGEMENT is amended and created as follows:

§218-32. Fee schedule.

The fees referred to in other sections of this article shall be established ~~by the Village Board and may from time to time be modified by resolution~~ **annually by the Village Board on the Fee Schedule**. A schedule of the fees established by the Village Board shall be available for review in the office of the Village Administrator.

Chapter 219 of the Municipal Code of the Village of Osceola entitled ZONING is amended and created as follows:

§219-44. Permits.

- B. Permit application and fees. No permit shall be granted until an application has been filed with the Village Building Inspector to assure compliance.
(1) The permit fee shall be as follows: the fee shall be established ~~by resolution~~ **annually by the Village Board on the Fee Schedule**.

§219-47. Permit required.

- A. Application fee. Application for a permit shall be filed with the Building Inspector on a form supplied by the Inspector, together with a sketch of the proposed fence and the payment of the required fee as ~~provided by resolution and modified from time to time,~~¹⁴ **established annually by the Village Board on the Fee Schedule**. A penalty of 100% of the fee shall be added to the fence permit fee if work is started before a valid fence permit is issued.¹⁵ [Amended 1-12-1999 by Ord. No. 99-01]

¹⁴~~Editor's Note: See Ch. A222, Fees and Salaries.~~

§219-92. Plan requirements.

- D. Final project plan review, Plan Commission and Village Board (required information).
(3) Fees are required for the following:
(a) Village Engineer site plan review.
[2] Other permits and fees **as established annually by the Village Board on the Fee Schedule, if applicable.**
[a] Erosion control permit (~~§A222-1~~).
[b] Erosion control fee (~~§219-64~~).
[c] Building permit (~~§92-5~~); fee schedule based on estimated cost.
~~[d] Sewer hookup fee (§A222-1).~~
~~[e] Water hookup fee (§A222-1).~~
[f] Water and sewer impact fee (~~§134-10~~).
[g] Public building impact fee (~~§134-12~~).
[h] Parks impact fee (~~§134-11~~).
[i] Sign permit (~~§219-21~~).
[j] Fence permit (~~§219-47~~).
[k] Street opening permit (~~§186-3A~~).

- [l] Street opening deposit (~~\$186-3C~~).
- [m] Conditional use permit.
- [n] Variance request.
- [o] Rezoning request.

Chapter 220 of the Municipal Code of the Village of Osceola entitled EROSION CONTROL AND STORMWATER MANAGEMENT is amended and created as follows:

§220-40. Fee schedule.

- A. Fees referred to in this article shall be established ~~by the Village Board in a fee schedule and may from time to time be modified by Village Board resolution~~ **annually by the Village Board on the Fee Schedule**. Fees shall be related to costs involved in handling permit applications, reviewing control plans, conducting site inspections and administering the erosion control plan.

Chapter A222 of the Municipal Code of the Village of Osceola entitled FEES AND SALARIES shall be repealed and replaced as established annually by the Village Board with the Fee Schedule.

This ordinance shall take effect and be in force from and after its passage and publication.

Adopted and approved by the Village Board on _____, 2024.

VILLAGE OF OSCEOLA

By: _____
Brad Lutz, President

Attest: _____
Carie Krentz, Clerk

Published: _____, 2024



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Administrator
Date: March 8, 2024
Re: Resolution #24-03: Adopt the 2024 Fee Schedule

This is the Resolution to create a Fee Schedule that will be adopted annually by the Village Board. The fees have not changed from 2023, except for our building inspection fees.

Ben Campbell, the Village Building Inspector, with West Wisconsin Inspection Agency (WWIA) is increasing his pricing. The Village started contracting with WWIA in 2018 and his prices have not increased since then.

The attached resolution indicates the increase in pricing.

ATTACHMENTS:

1. 2024 new pricing with WWIA;
2. Fee comparison sheet; and
3. Resolution #24-03 – Adopt the 2024 Fee Schedule.

RECOMMENDATION:

Admin and Finance Committee recommended approval of new fee pricing for WWIA at their March meeting.

One and Two Family Dwellings

New: \$600 + \$.20 per square foot of all finished space, unfinished space, attached garages, decks, porches, crawl spaces.

Addition: \$250 + \$.20 per square foot for all areas listed above.

Alterations/Repairs*: \$150 + \$6.00 per \$1,000.00, or fraction thereof, of cost (Building cost per RS Means).

Manufactured/Modular Homes: \$500 + \$.10 per square foot for all areas listed above. HUD - \$300 if no new slab, \$400 if new slab.

Plan review: 10% added to above fees.

State Seal: \$35 or current cost

Commercial Buildings

New: \$600 + \$.25 per square foot of project area

Addition: \$400 + \$.25 per square foot of project area

Apartments, Hospitals, Schools: Add \$200 for each room/unit.

Warehouses and Storage Buildings: Subtract 20%

Alteration: \$250 + \$6.00 per \$1,000.00, or fraction thereof, of cost (Building cost per RS Means) for first \$500,000 and \$3 per \$1,000 over \$500,000.

Plan Review: Fees listed on State of WI form SBD-118

Electrical: 45% added to above fees

Accessory Buildings/ Detached Garages

Over 144 Square Feet: \$125 + \$.10 per square foot. Add \$50 if the building will have electrical, plumbing, or heating.

Plan review: 10% added to above fees.

Decks & Porch Additions

Decks: \$160 **Porches/Covered Decks:** \$300

Signs, Siding, Roofing & Fences

\$75 (Replace or Repair Sign: \$40)

Services (not part of another permit)

Residential Electrical Service or Gas Meter: \$150

Commercial Service: Up to 200 Amp Service \$150.00, \$35 per 100 amps over 200 amps (Minimum \$175)

Individual Commercial Electrical

Commercial Electrical: \$175 + 1%, or fraction thereof, of cost (Electrical cost per RS Means) for first \$500,000 and .5% over \$500,000

Solar

\$30 per KW Min Fee of \$200 and a Max Fee of \$600

Plan Review: \$50

Outdoor Heating Appliance/Fireplace

\$125

Pools	In-Ground: \$180 Above Ground Over 5,000 Gallons: \$100
Miscellaneous	Move or Raze/Footing & Foundation: \$125
Non-Building Structures (Towers, etc)	\$150 + \$6.00 per \$1,000.00, or fraction thereof, of cost
Starting Project Without Permit	Permit fee is doubled
Renewal Fee	Half the original permit fee, maximum \$350.00
Other Inspections Not Listed	\$75 per Inspection
Administrative Fee	20% of inspection cost, maximum \$150

* Minor repairs and alterations costing less than \$2,000 in value which do not change occupancy area, structural strength, fire protection, exits, natural light or ventilation do not require a permit.

Exempted from permits are re-roofing, finishing of interior surfaces, installation of cabinetry, and minor repair as deemed by the Building Inspector. No more than two (2) layers of roofing shall be installed on a roof.

Below is a summary of the fee comparison of former and new. Please feel free to contact me with any questions

New 1 & 2 Family went from \$450 base + \$100 erosion control to \$600. Per square foot stayed the same

Residential Addition went from base \$200 to \$250. Per square foot stayed the same.

Residential Alteration went from base \$50 to \$150. Cost per \$1,000 of value dropped from \$7 to \$6

New and addition commercial went from .20/sqft to .25/sqft, no reduction. Base same

Commercial alteration base went from \$100 to \$250. Cost per \$1,000 of value dropped from \$7 to \$6

Accessory building/Detached Garage went from base \$100 to \$125. Sqft same

Decks went from \$100 + \$10 plan review to \$160

Porches and Covered Decks went from \$100 + \$10 plan review to \$300

Fences and signs went from \$50 to \$75

Services not part of another permit went from \$100 to \$150

Move/Raze \$100 to \$150

Non-Building Structures and Solar were added to schedule

Other inspections not listed went from \$50 to \$75

Commercial electrical had a complex worksheet that needed to be filled out. We took the average cost of electrical fees compared to building and simplified the process

**VILLAGE OF OSCEOLA, POLK COUNTY
RESOLUTION #24-03**

RESOLUTION TO ADOPT THE 2024 FEE SCHEDULE

WHEREAS, the Village Board of the Village of Osceola by resolution adopted by a majority vote of the Board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and orders as follows:

WHEREAS, the Village Board for the Village of Osceola has determined that it is prudent that fees be reviewed annually for cost effectiveness; and

WHEREAS, the Village of Osceola desires to not reference to specific dollar amounts within the Village of Osceola Municipal Code or Ordinances and instead, will provide an annual resolution setting fees for passage; and

NOW, THEREFORE BE IT RESOLVED, by its passage, the Village Board for the Village of Osceola, Polk County, Wisconsin does hereby approve and incorporate herein, the following 2024 Fees Schedule:



**VILLAGE OF OSCEOLA FEES SCHEDULE
2024**

DESCRIPTION	ADDITIONAL INFORMATION	2024 RATE
GENERAL GOVERNMENT		
Appointed Board & Commission members	per meeting	\$20.00
Administrative Fee - misc. services rendered		10% of amount billed/ \$20 min.
Photocopies		\$0.25
Photos on CD, DVD, USB		\$3.00
Antennas - Business user fees	per year	\$100.00
Mobile Home Park License	each space (min. \$25/max \$100)	\$2.00
Assignment Fee of Mobile Home License		\$10.00
False Alarm Fees	1st Offense	\$10.00
False Alarm Fees	2nd Offense	\$25.00
False Alarm Fees	3rd Offense	\$50.00
False Alarm Fees	4th and subsequent offenses	\$100.00
Triennial Inspection, incl. follow-up		\$35.00
Additional follow-up inspections		\$25.00
Rental Property License	3-year period	\$5.00
Rental License Late Payment		\$50.00

Room Tax Returns - late filing		\$10.00
Refuse collection service license fee		\$25.00
NSF checks returned		\$40.00
Special Assessment Search		\$25.00
Municipal Conference Room Rentals		\$0.00
Fingerprinting by Police Department	non-school related	\$10.00
Fingerprinting by Police Department	school related	\$0.00
FIRE DEPARTMENT & PUBLIC WORKS		
Equipment rates to be utilized in billings for fire/miscellaneous services rendered: FEMA schedule of rates for disaster assistance or, if not provided, equipment rates as established in the State Highway Maintenance Manual.		
Administrative Fee - misc. services rendered		10% of amount billed/ \$20 min.
Service rate		employee wage & fringe benefit
ANIMALS		
Dogs - Neutered or Spayed	Annually April 1 - March 31	\$10.00
Dogs - Non - Neutered or Spayed	Annually April 1 - March 32	\$15.00
Kennel License	more than 3 dogs	\$55.00
Dangerous Animal Registration	Annually by January 31	\$75.00
Redemption of impounded dog	1st offense	\$25.00
Redemption of impounded dog	Subsequent offenses	\$50.00
BUILDING CONSTRUCTION & FIRE PREVENTION		
New One- and Two-Family Homes	Square foot total is based on all finished space, unfinished space, attached garages, decks, porches, crawl space	\$600 + \$.20/sq. ft.
Additions		\$250 + \$.20/sq. ft.
Alterations & Repairs*	Building cost per RS Means.	\$150 + \$6 per \$1,000
Manufactured/Modular Homes		\$500 + \$.10/sq. ft.
HUD	If no new slab/new slab	\$300/\$400
Plan Review		10% added to above fees
State Seal		\$35 or current cost
Commercial Buildings	Of project area	\$600 + \$.25/sq. ft.
Additions	Of project area	\$400 + \$.25/sq. ft.
Apartments, Hospitals, Schools		Add \$200 for each room/unit

Warehouses and Storage Buildings		Subtract 20%
Alterations & Repairs	Building cost per RS Means.	\$250 + \$6/\$1,000 up to \$500,000 & \$3/\$1,000 over \$500,000
Plan Review		Fees listed on State of WI form SBD-118
Electrical		45% added to above fees
Accessory Buildings/Detached Garages	Over 144 Sq. Ft. - Add \$50 if building will have electrical, plumbing, or heating.	\$125 + \$.10/sq. ft.
Plan Review		10% added to above fees.
Decks & Additions		\$160.00
Porches/Covered Decks		\$300.00
Signs, Siding, Roofing & Fences		\$75.00
Replace or Repair Signs		\$40.00
Services (not part of another permit)	Residential Electrical/Gas Meter	\$150.00
	Commercial Service – min \$175	Up to 200 amp service \$150, \$35/100 amps over 200 amps
Individual Commercial Electrical	Electrical cost per RS Means.	\$175 + 1%/first \$500,000 and .5% over \$500,000
Solar	Min \$200/max \$600	\$30/KW
Plan Review		\$50.00
Outdoor Heating Appliance/Fireplace		\$125.00
Pools	In-Ground	\$180.00
	Above-Ground over 5,000 gallons	\$100.00
Move or Raze/Footing & Foundations		\$125.00
Non-Building Structures (Towers, etc.)		\$150 + \$6/\$1,000
Starting Project without Permit		Fees double
Renewal Fee	Max \$350	Half the original permit fee

Other Inspections Not Listed		\$75.00
Administrative Fee – on all permits	Max \$150	20% of inspection costs
*Minor repairs and alterations costing less than \$2,000 in value which do not change occupancy area, structural strength, fire protection, exits, natural light or ventilation do not require a permit.		
Exempt from permits are finishing of interior surfaces, installation of cabinetry, and minor repair as deemed by the Building Inspector. No more than two (2) layers of roofing shall be installed on a roof.		
DIRECT SELLERS		
Registration Fee		\$50.00
Criminal investigation background check		\$25.00
PARK & RECREATION		
Oakey Park Rental	\$0 for non-profit	\$50.00
Mill Pond Park Rental	\$0 for non-profit	\$25.00
PUBLIC AMUSEMENTS		
Dances and Dance Halls		\$5.00
Incidental Dancing	per year	\$5.00
Jukebox	per year	\$2.00
Place of Amusement	annual July 1 - June 30	\$10.00
PENALTIES		
Penalty for Chapter 130 violation	per offense	\$50.00
IMPACT FEES		
Appeals		\$200.00
Public Water & Sewer	Residential	\$1,570.00
Public Water & Sewer	Commercial	\$1,570.00
Public Parks & Recreation		\$440.00
Public Municipal Buildings		\$595.00
LIQUOR LICENSES	State Fee Law	
Class "A" Beer	no max / no min	\$100.00
"Class A" Liquor	\$500 max / \$50 min	\$300.00
Class "B" Beer	\$100 max/ no min	\$100.00
"Class B" Liquor	\$500 max / \$50 min	\$500.00
"Class C" Wine	\$100 max / no min	\$100.00
Temporary "Picnic" License	\$10 max	\$10.00
Temporary "Class B" Beer License	\$10 max	\$10.00
Operator's License	two-year license	\$40.00
Operators Provisional	60-day license	\$15.00
Wholesaler's Fermented Malt Beverage	per year	\$25.00
CIGARETTE		
Cigarette		\$100.00
LICENSES/PERMITS		
Fireworks User's Permit		\$10.00
Fireworks - Buyer Possession Permit		\$5.00
Fireworks Sellers Permit		\$150.00

Fireworks Transfer Fee		\$25.00
Street Opening Permit		\$50.00
Street Opening Deposit	per sq. ft. of excavation	\$20.00
Conditional Obstruction Permit (HPC)		\$0.00
Driveway Permit		\$0.00
HP - Certificate of Appropriateness Application		\$20.00
Special Event Permit		\$0.00
PARKING		
Winter Overnight Parking Permit	November 15 - April 15	\$200.00
All-night parking ticket		\$30.00
All-night storage charge		\$5.00
Snow removal emergency parking ticket		\$20.00
UTILITIES		
Sewer account set-up fee		\$45.00
Sewer fixed charge	per quarter	\$40.00
Usage charge	per 100 cubic ft. of actual usage	\$10.75
Connection Permit fee	residential & commercial	\$5.00
Connection Permit fee	industrial	\$25.00
Inspection fee after initial inspection		employee wage & fringe benefit
ZONING		
St. Croix River District: Review	zoning, CUPs, variances, platting	\$250.00
Preliminary Plat & Replat Review		\$50 plus \$1,500 escrow
Final Plat & Replat Review		\$50 plus \$500 escrow
Certified Survey Plats, Maps & Replats		\$50 plus \$500 escrow
Conditional use permit, initial	plus any costs for notification	\$100.00
Conditional use permit, renewal		\$50.00
Board of Appeals request		\$50.00
Variance request		\$75.00
Rezoning request		\$50.00
Site Plan review		\$100 plus \$500 escrow
Annexation	not limited to this amount as the Village may require an escrow	min of \$250, plus \$10 per acre
If the required escrow amount for each of the items specified above is not sufficient to reimburse the Village for professional services and other costs in reviewing the application, the applicant is required		

to pay additional funds into the escrow in an amount determined by the Village. Any funds remaining after the completion of the review shall be refunded to the applicant.

Passed and adopted the ____ day of _____ 2024.

Brad Lutz, Village President

ATTEST: I hereby certify that the foregoing resolution was duly adopted by the Village of Osceola at a legal meeting held on this ____ day of _____ 2024.

Carie Krentz, Village Clerk