

VILLAGE OF OSCEOLA
SPECIAL BOARD MEETING PROCEEDINGS
September 19, 2023

The Village of Osceola met for a Special meeting on September 19, 2023, at Village Hall. Village Clerk Krentz called the meeting to order at 7:20 pm.

Present: Bill Chantelois IV, Bruce Gilliland, Van Burch, Brad Lutz, and Arvid Maki

Absent: Neil Klien

Staff present: Devin Swanberg, Carie Krentz and Paul Elfstrom

Krentz presented to the members to elect a President Pro Tem for this meeting.

Motion by Gilliland and seconded by Burch to elect Trustee Lutz as President Pro Tem for the meeting.

Ayes-5 Nay-0 Motion carried

Motion by Gilliland and seconded by Maki to approve the agenda.

Ayes-5 Nay-0 Motion carried

Other business – discussion and possible action re:

Comprehensive Plan

Swanberg stated has worked the past month and half to get quotes and proposals to work on the Villages comprehensive plan which was directed by the Planning Commission. Tonight we have two agencies that provided proposals. Swanberg also reached out to Polk County but at this time they do not have a planner on staff were not able to help. Original comp plan was created in 2009, had an update in 2019, since 2009 the Village has gone through many changes and new comp plan should be created.

Drew Lindh, Emily Herold and Jason Valerlus from MSA when through their experience and what proposal offers. When through a core plan, which would be the outdoor recreation plan which would be needed for additional funding. The second proposal would be a bundle, which would be a complete plan. Working with MSA is a full service firm to help with the ease of operation during the planning process. There is a discount to bundle services. The project cost would be \$38,000 for comp plan with an additional \$15,000 for outdoor recreation plan.

Logan Tjossem, principal planner, from Widseth went over their proposal with years of experience, timeline to accomplish and goals and objects from previous plan. Timeline would take approximately 1 year to complete. Park master plan would be a part of Comprehensive plan. The project cost would be \$34,750.

Board discussed benefits of each proposal with questions being asked from each represented company. Gilliland stated waiting to make motion until all current six members are present. More discussion took place and that \$50,000 has been set aside in the CIP for this project. Another factor was mentioned that there is already a working relationship with MSA on the Capital Improvement and would like to continue building relationships.

Motion by Gilliland and seconded by Burch to award the contract to MSA for comp plan review.

Ayes-5 Nays-0 Motion carried

Village Board Presidency Vacancy

Village Clerk Krentz read into record an email from Trustee Klien, which is attached to the minutes.

Swanberg updated the board to the resignation of Village President, Deb Rose. The board options were stated: (1) appoint a new president for remainder of term and fill trustee vacancy or (2) hold a special election at the cost to the Village to fill vacancy.

Motion by Gilliland and seconded by Burch to appoint Brad Lutz to Village President for the remainder of the term. Roll call vote: Maki – Aye, Gilliland – Aye, Burch – Aye, Chantelois – Aye; Nays-0; Abstained: 1(Lutz) Motion carried 4-0.

Village Board signee for bank accounts

Motion by Gilliland and seconded by Maki to remove Deb Rose as a bank signee and add Brad Lutz as a signee to bank accounts. Ayes-5 Nay-0 Motion carried

Future agenda items and updates

None

Trustee Lutz adjourned the meeting at 8:00 pm.

Respectfully submitted by

Carie Krentz
Village Clerk

Carie Krentz

From: Neil Kline
Sent: Monday, September 18, 2023 11:09 AM
To: Brad Lutz; Bill Chantelois; Arvid Maki; Bruce Gilliland; Van Burch
Cc: Carie Krentz
Subject: Board Leadership

Hello All,

I hope this note finds everyone well! I am reaching out because I will be unable to attend the Special Village Board Meeting on Tuesday evening this week, and I wanted to register with the Board, and for the record, my views on board leadership.

First, I want to recognize and thank Deb Rose for her service to the Board and the community. When Quinn and I joined the Lions Club (where we first met Deb) she was a warm smile in a new town, and her love for Osceola was clear. She was a warm smile for me again as I joined the Village Board, and proved to be a reliable source of information and discussion as I've worked to get my feet under me on the Board. Thank you, Deb, for your service to Osceola.

As you may have noticed, I care deeply about transparency and clear communication with the public. These are issues I think the whole Board agrees are important. You all can rest assured I will remain committed to transparency and clear communication, and that I seek a similar commitment from whoever becomes President of the Board.

While I won't be able to cast a vote at the meeting on Tuesday, I wanted to send this note to let the Board know that Brad Lutz has my support to serve as the next Village President.

Brad has a deep connection to Osceola, with his service on the Community Fair Board and elsewhere, and he has a demonstrated capacity for communicating with the public where they are, and providing clear information to them. These are valuable connections and skills which will help the Board navigate the challenges we face. I have also come to appreciate Brad's frank communication, and his ability to identify and call-out the root issue of whatever item the Board may be discussing.

I have copied Carie on this email, and ask her to include these comments in the record of the upcoming Special Board Meeting.

I look forward to seeing everyone soon, and to working together to strengthen the community we all love.

Best,

Neil Kline
Village Trustee