

NOTICE
VILLAGE OF OSCEOLA
REGULAR BOARD MEETING

Date: Tuesday, January 9, 2024

Time: 6:00 pm CST

Place: Board Room, Room 205 (310 Chieftain Street)

AGENDA

1. Call to order
2. Approval of the agenda
3. Approval of the Consent Agenda items:
 - a) Approval of the minutes:
 - i. Regular meeting dated December 12, 2023
 - ii. Special meeting dated December 28, 2023
 - b) Licenses and Permits:
 - i. Operator's Licenses
 - a. Jordan Woodworth – Cascade BP
 - b. Albert Petry – Lucky Seven General Store
 - c) Board, Committee, Commission and Agency Reports:
 - i. Admin & Finance December 7, 2023 (Committee approved January 4, 2024)
 - ii. Airport Commission November 20, 2023 (Committee approved December 18, 2023)
 - iii. Library Board November 9, 2023 (Commission approved December 14, 2023)
 - iv. Planning Commission December 5, 2023 (Commission approved January 2, 2023)
 - v. Public Works Committee June 28, 2023 (Committee approved December 19, 2023)
 - d) Approval of vouchers payable
 - e) Budget summary
4. Public input and ideas (Limit 5 minutes per speaker)
5. Reports:
 - a) Staff reports
 - i. Public Works
 - ii. Utilities
 - iii. Library
 - iv. Fire
 - v. Building Inspection
 - vi. Administration
 - vii. Police
 - b) Chamber of Commerce/Mainstreet
6. Other business – discussion and possible action re:
 - a) Presentation from Terry Hauer of the Polk County Economic Development Corporation
 - b) Xcel Energy – Site Lighting Plans & Details
 - c) MSA contract - Stewardship Grant Application

- d) Utility Pickup Replacement
 - e) Resolution #24-01 Certified Survey Map – Parcel #165-00582-0000
 - f) Commission/Committee assignment
 - g) Discuss development of Bridge Closure Preparedness Committee
7. Future agenda items and updates
 8. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

- | | | |
|--------------------|--|---|
| 1. Schools | 5. Falls | 9. Medical Services |
| 2. Airport | 6. Downtown Businesses | 10. Recreational opportunities and the Braves |
| 3. Industrial Park | 7. Personalization/Historic of Downtown Feel | (tied ranking for number 10) |
| 4. River | 8. Access to major population center | |

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
December 12, 2023

The Village of Osceola met for a Regular meeting on December 12, 2023, at Village Hall. Village President Lutz called the meeting to order at 6:01 pm.

Present: Brad Lutz, Bruce Gilliland, Neil Kline, Van Burch, Arvid Maki, Bill Chantelois IV and Marsha Hovey
Staff present: Devin Swanberg (virtual), Carie Krentz, Tanya Batchelor, Ann Miller, Todd Waters, Rick Caruso, Ron Pedrys, Andrew Bach, Joey Cutts and Dylan Annis

Motion by Burch and seconded by Chantelois to approve the agenda.

Ayes-7 Nays-0 Motion carried

Motion by Gilliland and seconded by Maki to approve the consent agenda.

Ayes-7 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)

Eric Krentz 403A 8th Avenue – is in the process of taking over Osceola Lanes as of January 1, 2024 and has applied for an alcohol license. Looking for a temporary, provisional license due to not being able to get on the December agenda – are options available. Krentz stated that a special meeting would need to be held but no discussions have taken place at this time with the President or Board.

Mike Malik owner of River Valley Inn was unaware of having to clear sidewalks adjacent to his property. He received the letter of information but did not think it applied to him and it is not possible for him to clear these sidewalks. He feels the Village needs to take care of this, no means to accomplish and asking for exemption due to having to pay sales & room taxes.

Reports: Staff reports

Police: Pedrys has enjoyed his time working here and thanked all the residents and business owners for their support of the police department and ask for that to continue. Bach reviewed his memo to the board.

Public Works: Waters stated had another busy month and reviewed his memo to the board highlighting working on the 27 street signs. Hovey gave an update on the Skatepark stating they have reached \$92,000 of their \$200,000 goal. Next steps there are local businesses who have offered pledges to complete their funding in the next calendar year. At a place for the plans to move forward and try to have it completed by next fall if possible.

Utilities: Caruso highlighted Fairbanks Morse influent pump was found to leaking and had it repaired. He is very proud of our maintenance schedule which finds these issues. Great Lakes TV Seal completed over 20,000 feet of sanitary sewer cleaning with 5,000 feet scheduled for next year.

Library: Miller wanted to thank admin staff for their help with her settling into her role as Director. Then reviewed her memo to the board.

Fire: Annis went through runs for the month of November with 13 runs total last month, 6 in Village of Osceola, 6 in Town of Farmington and 1 mutual aid in Shafer, MN. Then reviewed memo to the board.

Building Inspection: Swanberg stated we had two new home permits last month, giving us a total of 6 for the year. \$4.5 million of total value with 81 permits to date. There will be a report for years end at next month's meeting.

Administration: Swanberg continues to be busy in the office with working on the RFPs for trash service and auditing services, working on two union negotiations and finishing up the budget. Thanked Batchelor for getting the Health Insurance completed to save the Village and Employees money and Krentz for working on getting ready for the elections to be held next year.

Chamber of Commerce/Mainstreet: Yager, Main Street Director, reviewed memo to the board and highlighted forming of St. Croix Valley Chamber Alliance, which is made up of Osceola, Somerset, The Falls (Taylor Falls and St. Croix Falls), Balsam Lake and Amery to share resources and events. Also, gave a thank you to Public Works for hanging winter banners and snowflakes throughout the downtown.

Other business – discussion and possible action re:

Resolution #23-13 “Recognizing the Retirement of Police Chief Ron Pedrys”

President Lutz read the Resolution #23-13 into record. Lutz presented a shadow box to Chief Pedrys as a thank you for all of his work in public service.

Motion by Gilliland and seconded by Kline to adopt Resolution #23-13 as presented.

Ayes-7 Nays-0 Motion carried

Appoint Allana Clymer to Historic Preservation Commission for a three-year term to 2026.

Motion by Gilliland and seconded by Maki to approve Allana Clymer to the Historic Preservation Commission for a three-year term.

Ayes-7 Nays-0 Motion carried

Presentation from Terry Hauer of the Polk County Economic Development Corporation

Due to technical difficulties presentation was moved to a later date to be determined.

MSA Project Update

Drew Lindh from MSA gave a project updates on CIP Planning and Comprehensive Plan and CORP. CIP is currently at a 20% completion and will be ready for review when it’s at 60% completion. Comprehensive Plan and CORP had their kick-off in November and a survey will be going out to community residence in the 4th quarter newsletter and be put on the website. MSA is looking at stewardship grants to align with plan. Lindh is proposing completing preliminary engineering for Cascade Falls Park for outlining scope, timeline and budget for this project. Planning on creating a proposal/contract to the January meeting if time allows. Gilliland recommended presenting to Admin & Finance before the going before the full board, that meeting is the first week in January.

DPW Equipment sale and purchase

Waters is requesting to sell 2017 Polaris Ranger for approximately \$10,000 and purchase a 2023 Can Am Defender UTV in the amount of \$31,569. Went over the needs/uses of the larger UTV. After sale of other equipment there is a balance of \$49,000 to use for this purchase and after sale and new purchase the remaining funds would be just over \$27,000 to combine with budgeted CIP amount of \$60,000 to purchase a new truck in 2024, which is what it will take to purchase a new truck.

Motion by Gilliland and seconded by Burch to approve the purchase of the 2023 Can Am Defender and sale of the 2017 Polaris Ranger as presented.

Ayes-7 Nays-0 Motion carried

OPD Flock Cameras

Pedrys is requesting a 5-year contract plus one more camera approval. By signing the contract before years end, camera pricing will remain at \$2,500 versus \$3,000 per camera. These camera’s included in pricing is all hardware, materials, maintenance and installation. These cameras are to assist law enforcement in doing their job, they are not to catch speeders going through the village.

Motion by Gilliland seconded by Kline to approve the contract by end of year to lock in savings.

Ayes-7 Nays-0 Motion carried

Interim Police Chief

Swanberg is looking to offer the Interim Police Chief for not more than 6 months, preferable 4 months, to Lt. Andrew Bach. Chief Pedrys has been working with him to get him up to speed these last few weeks and he feels Bach will do a great job. Currently we had no applicants to interview for the position during listing in October and November.

Motion by Gilliland and seconded by Burch to approve Andrew Bach as Interim Police Chief beginning December 15, 2023 at 3:00 pm.

Ayes-7 Nays-0 Motion carried

Approval of Village President Lutz and Administrator Swanberg to sign on renewal of \$700,000 Line of Credit with Midwest One Bank

Swanberg informed the board this is just renewing the signees the Village’s Line of Credit at Midwest One Bank.

Motion by Gilliland and seconded by Hovey to approve Village President Lutz and Administrator Swanberg as signers for Line of Credit at Midwest One Bank.

Ayes-7 Nays-0 Motion carried

Airport Road

Swanberg gave an update about where the Village is at Airport Road and listed the three options to consider: (1) release the land from the airport, (2) concurrent use of the road, or (3) no use allowed, however, all three would require FAA to figure out the process and concurrent use will take up to a year or more to figure out. Lutz gave a recap of discussion that has taken place up to this date. Swanberg also mentioned with the no use allowed but could give approval to add a second road to the north of Airport Road, which would be a very costly option.

Matt Beigert, attorney from Doar, Drill & Skow in New Richmond, WI, represents Jerry & Nancy Viebrock. Explorer avenues for the ability to use Airport Road. Beigert went over a bit of the history of the road and its previous uses and how its shown as used in the Sunset Meadows Development Plans back in the 1980s. His is not aware how it became part of Airport property. Feels the staff should work with the Viebrock’s and the FAA to get access of that road for the expansion of the Sunset Meadows Development. Discussion took place regarding the effects of all the options presented and Lutz stated a reasonable person would explore all options to satisfy both parties with the least amount of risk. Jerry Viebrock could not speculate at this time what the plans would be, it is all based on having use of the road. He also stated his family has been building in the Village for 50 years. All members expressed going with the concurrent use option would be best option at this time.

Motion by Lutz and seconded by Burch to direct administration staff to pursue concurrent use with FAA.

Ayes-7 Nays-0 Motion carried

Health Reimbursement Account & Deferred Compensation Plan – Northshore Bank

Batchelor stated the current Employee Handbook states when an employee retires we pay out ½ of remaining sick time to that employee. Proposing the Village works with North Shore Bank to create a Health Reimbursement Account, which allows us to put those funds into the account tax free and they can be used for insurance premiums and approved medical expenses. There is no additional cost to the Village. To provide this HRA account service for free, North Shore Bank ask that the Village also offer to their employees a Deferred Comp Plan through them as well, where they will make their money. This Deferred Comp options is not a requirement for employees just offered as another service if employee would like. Requesting approval to change Employee Handbook to allow accumulated sick leave be deposited into an HRA account with North Shore Bank and offer Deferred Compensation Plan through them to employees.

Motion by Gilliland and seconded by Chantelois to approve Resolution #23-11 “Retiree Health Reimbursement Arrangement (HRA) Plan and Resolution #23-12 “Deferred Compensation Plan” as presented.

Ayes-7 Nays-0 Motion carried

Approval of 2024 Employee Agreement between Village and General Teamsters Union Local 662

No action – needs to be finalized.

Approval of Local 101 Wisconsin Professional Police Association contract with Village of Osceola

Swanberg referred to the hand outs of the current contract. It was finalized today to make sure current holiday’s lined up with the rest of village staff, 5% wage increase for 2024 & 2025, and \$100 increase in uniform allowance from \$650 to \$750.

Motion by Burch and seconded by Chantelois to approve 2024 & 2025 contract with Local 101 WI Professional Police Association as presented.

Ayes-7 Nays-0 Motion carried

Approval of Administration Pay Increase

Swanberg 5% increase for overall non-union employees. In past this approval is passed with the overall Budget, however, in the past he feels auditors like to see a separate motion for the approval. Lutz confirmed that the 5% increase has already been built in the proposed 2024 budget that will be reviewed later in the agenda.

Motion by Gilliland seconded by Maki to approve the administration pay increase for 2024 as presented.
Ayes-7 Nays-0 Motion carried

Approve Proposed 2024 Budget

Swanberg stated two weeks ago the proposed 2024 budget was discussed at length, with the biggest issue being the maintenance & equipment borrow. For this to even be an option to balance the budget it has to be approved tonight. The budget can always be amended next year if the board goes a different route to balance. Lutz, Klein and Burch stated their opposition of the borrow and will vote against it. Hovey spoke in favor of borrow and reminded members of the cost being approximately \$5.00 for a \$100,000 home, and to not count of funds that are not in the bank at this time.

Motion by Maki and seconded by Gilliland to approve proposed 2024 Budget as presented.
Ayes-Hovey, Maki, Gilliland, Chantelois Nays-Lutz, Burch, Kline Motion carried

Approval of Site Plan for Xcel Energy on Simmon Drive, Parcel #165-00604-0000

Swanberg stated last week Planning Commission recommended approval of site plan for Xcel Energy contingent upon board approval of the lighting plan and the driveway cutout. Big concern was valid screening on north side, and the site plan that is presented, which meets village requirements, is the site plan they have to follow.

Russ Kiviniemi from Cedar Corporation stated that Xcel Energy is very excited in the purchase of this parcel, feels it's a good fit with the village, very small number of employees (3-4) and wants to be good neighbor to all residents. Briefly reviewed the site plan for the property, that included landscaping, lots of trees, shrubs and will have irrigation installed, one of the first sites they have done this at. Was hoping to have lighting plan for this evening but was not able to get it completed in time. The lights will have motion sensors to help with unwanted lighting in the evening, again mentioned wanted to be a good neighbor to residence. Construction is expected to be completed by November of next year. Lighting plan will be ready for the Planning Commission in January.

Motion by Gilliland and seconded by Burch to table approval until lighting plan goes through Planning Commission.
Ayes-7 Nays-0 Motion carried

Appointment of Election Inspectors for the 2024-2025 term

Motion by Gilliland and seconded by Chantelois to approve listed of election inspectors for the 2024-2025 term as presented.
Ayes-7 Nays-0 Motion carried

Approval of RFQ from Clifton Larson Allen, LLP for auditing services for a 3-year contract

Swanberg stated we sent out the request for RFPs and received from two auditing services, current auditors chose not to submit a bid. Clifton Larson Allen(CLA) came in significantly lower than Lauterbach & Amen, we made sure bids were quoting same services and none of the prices changed. Recommending we approve proposal from CLA. We also made it clear we wanted our audit done way before November.

Motion by Gilliland seconded by Maki to approve 3-year contract with Clifton Larson Allen for auditing services.
Ayes-7 Nays-0 Motion carried

Future agenda items and updates

Hovey would like committee appointments on next meeting. Lutz reminder to candidates to turn in their papers on January 2nd by 5:00 pm.

President Lutz adjourned the meeting at 7:39 pm.

Respectfully submitted by

Carie Krentz, Village Clerk

**VILLAGE OF OSCEOLA
SPECIAL BOARD MEETING PROCEEDINGS
December 28, 2023**

The Village of Osceola met for a Special meeting on December 28, 2023, at Village Hall. Village President Brad Lutz called the meeting to order at 7:33 am.

Present: Brad Lutz, Bruce Gilliland, Van Burch, Marsha Hovey and Bill Chantelois IV

Absent: Neil Kline and Arvid Maki

Staff present: Carie Krentz

Motion by Gilliland and seconded by Burch to approve agenda.

Ayes-4

Nays-0

Motion carried

Other Business – Discussion and possible action re:

Alcohol License – Osceola Lanes, LLC

Motion by Gilliland and seconded by Hovey to approve alcohol license for Osceola Lanes, LLC as presented.

Ayes-4

Nays-0

Motion carried

Future agenda items and updates

n/a

President Lutz adjourned the meeting at 7:35 am.

Respectfully submitted by

Carie Krentz, Village Clerk



Memo

To: Village Board
From: Carie Krentz
Date: January 4, 2024
Re: Regular Operator Licenses

The Village has accepted applications for a Regular Operator license from the following:

- i. Jordan Woodworth – Cascade BP; and
- ii. Albert Petry – Lucky Seven General Store

RECOMMENDATION

The applicants have completed educational requirements and background checks and Village staff recommends approval with no additional conditions.



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RECEIVED
DEC 12 2023
BY:

APPLICATION FOR OPERATOR'S LICENCE

I, the undersigned, do hereby respectfully make application to the Village Board of the Village of Osceola, Polk County, for an Operator's License as provided by Village Code Section 137.3 and Wisconsin Statutes Section 125.17 for a two-year period ending June 30th.

I certify that I am ___ years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one):

Provisional License (\$15) [x] New License (\$40) [x] Renewal of a Current License (\$40) ___

Form with fields: Telephone #, Street Address: 312A, 235th Street, City, State, Zip: Osceola, Wisconsin, 54020, Date of Birth, County/State of Birth: Polk County/WI, Driver's License #, Employer Name & Phone # or Event Working: Cascade BP, 715-294-4086

Operator's licenses held in last 2 years (list communities) OR: Training course completed in last 2 years (provide documentation): See attached

Table with 2 columns: Question (e.g., Have you previously been denied an operator's permit?) and Answer (YES or NO) with circled NO answers.

Explain any YES answers (use back if necessary)

Jordan Woodworth
Print Name
Jordan Woodworth
Signature

Maiden or Previous Names Used

Application Rec'd by: 12-12-23 Date School Attended: 12-10-23
Date Application Rec'd: TB Date Village Board Approved:
Police Recommendation: OK Andy [signature] Operator's Receipt #:
Provisional License Receipt #: 2924 Operator License #:
Provisional License #: 23-22



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Jordan Woodworth

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
12/10/2023



Expiration Date
12/09/2025



Certificate #
WI-00620283

Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

PO BOX 217
OSCEOLA WI 54020

Incident # **23-010811**

Crime / Incident (Primary, Secondary, Tertiary)
Operators License Operators License

Beat NA	Rpt Dist	Type Background Check	Seq 1
Attempt <input type="checkbox"/>	Occurred	Date	Time
<input type="checkbox"/>	On or From	12/18/2023	14:30
<input type="checkbox"/>	To	12/18/2023	:
<input type="checkbox"/>	Reported	12/18/2023	14:30
			Day Mon

Location of Incident **310 CHIEFTAIN ST, OSCEOLA, WI**

Cross Street _____ County _____

Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other

O	Last, First, Middle (Firm if Business) WOODWORTH, JORDAN MICHAEL SCOTT	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address 312A 235TH ST		DOB	DL Number			State	Work Phone		
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #	State #	FBI #	Cell Phone			

O	Last, First, Middle (Firm if Business) CASCADE, B.P.	Race	Sex	Age 0	HT	WT	Hair	Eyes	Home Phone (715) 294-4086
Address 97 CASCADE ST		DOB //	DL Number (OSCEOLA OIL/GAS)			State WI	Work Phone		
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #	State #	FBI #	Cell Phone			

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number			State	Work Phone		
City, State, Zip Code		SSN	Local ID #	State #	FBI #	Cell Phone			

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number			State	Work Phone		
City, State, Zip Code		SSN	Local ID #	State #	FBI #	Cell Phone			

Synopsis **Jordan Woodworth applied for an Operator's License for Cascade BP. No Wisconsin or Minnesota criminal histories were found. License recommended by Interim Chief Bach.**

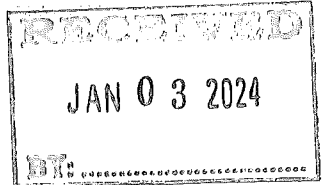
S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>	Property List Attached <input type="checkbox"/>	Property Damage \$
	UCR 9999	Press Release <input type="checkbox"/>	Domestic Violence Case <input type="checkbox"/>
	Gang Related N	Hate Crime <input type="checkbox"/>	Victim Senior Citizen <input type="checkbox"/>
	Pursuit <input type="checkbox"/>	Force Used <input type="checkbox"/>	Child Abuse <input type="checkbox"/>
	County Code		Disposition CLSD
	Connecting Case #		
	Report Complete/Ready for Review <input checked="" type="checkbox"/>		CAD/CFS Event #
	Assigned To _____ Date _____		

Officer ID Assistant J. Giller	Reviewed By _____	Approved _____	Date _____
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APPLICATION FOR OPERATOR'S LICENSE

I, the undersigned, do hereby respectfully make application to the Village Board of the Village of Osceola, Polk County, for an Operator's License as provided by Village Code Section 137.3 and Wisconsin Statutes Section 125.17 for a two year period ending June 30th.

I certify that I am [] years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one): Provisional License (\$15) [X] New License(\$40) [X] Renewal of a Current License(\$40) [] Temp License (\$15) []

Telephone #: []
Street Address: 612 River St
City, State, Zip: Osceola, WI 54020
Date of Birth: [] County/State of Birth: Polk, WI
Driver's License # (Please provide copy) [] Employer Name & Phone #: Lucky Seven General Store, Osceola 715 666-3144

Operators licenses held in last 2 years (list communities) OR: []
Training course completed in last 2 years (provide documentation): Seller Servers Class Lucky 7

Have you previously been denied an operator's permit? YES or NO
Have you ever had an operator's permit revoked? YES or NO
Have you been issued a provisional permit in the previous 12 months? YES or NO
Have you been charged with an offense in last 2 years? YES or NO
Have you had an alcohol offense? YES or NO
Have you been convicted of a crime? YES or NO

Explain any Yes answers (use back if necessary) []

Albert Petry
Print Full Name
Maiden or Previous Names Used
Signature

Application Recv'd by: Carl
Date Application Recv'd: 1-3-24
Police Recommendation: OK AgB/jg
Provisional Lic Recpt # []
Provisional License # []
Date School Attended: 1-2-24
Date Village Board Approval: []
Operator's Receipt #: 2759
Operator License #: []



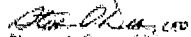
SNAP TO VERIFY

Certificate Of Completion

Responsible Vendor Training Program

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5) Stats., 125.17(6) and 134.60(2m) Wis. Stats.

Name : Albert Petry


Steven A. Dean, CEO
www.educlasses.org

This online responsible alcohol vendor training & assessment program is provided by Seller Server Classes. Having successfully completed the program, the student will be provided with this course completion certificate for their own records.

Name : **Albert Petry**
Course Name : **Seller Server Course**
Date Completed : **1/2/2024**
Expiration Date : **1/2/2026**
Certificate Number : **149407**
Provider : **EduClasses.org**

www.sellerserverclasses.com

OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

Page 1

Incident

PO BOX 217
OSCEOLA WI 54020

Incident # **24-010004**

Beat NA	Rpt Dist	Type Background Check	Seq 1
Crime / Incident (Primary, Secondary, Tertiary) Operators License Operators License		Attempt <input type="checkbox"/>	Occurred
		<input type="checkbox"/>	Date 01/03/2024
		<input type="checkbox"/>	Time 14:00
		<input type="checkbox"/>	Day Wed
		On or From	To
		01/03/2024	01/03/2024
		Reported	14:00
			Wed

Location of Incident **310 CHIEFTAIN ST, OSCEOLA, WI**

Cross Street _____ County _____

Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other

O	Last, First, Middle (Firm if Business) PETRY, ALBERT PAUL	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address 612 RIVER ST		DOB	DL Number		State			Work Phone	
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #		State #		FBI #		Cell Phone

O	Last, First, Middle (Firm if Business) LUCKY, SEVEN GENERAL STORES	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone (715) 666-3144
Address 201 WILLOW LANE RD		DOB	DL Number (EDWARDS OIL INC)		State WI			Work Phone (715)	
City, State, Zip Code OSCEOLA WI 54020		SSN	Local ID #		State #		FBI #		Cell Phone

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number		State			Work Phone	
City, State, Zip Code		SSN	Local ID #		State #		FBI #		Cell Phone

	Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address		DOB	DL Number		State			Work Phone	
City, State, Zip Code		SSN	Local ID #		State #		FBI #		Cell Phone

Synopsis **Albert Petry applied for an Operator's License for Lucky Seven General Store. While living in Washington state, Petry was convicted of two OWI, two Operate without Valid License, and Hit and Run - Unattended Vehicle. No Wisconsin or Minnesota criminal histories. As there are no disqualifying violations, the license is recommended by Interim Chief Bach.**

S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>	PropertyList Attached <input type="checkbox"/>	Property Damage \$
	UCR 9999	Press Release <input type="checkbox"/>	Domestic Violence Case <input type="checkbox"/>
	Gang Related N	Hate Crime <input type="checkbox"/>	Victim Senior Citizen <input type="checkbox"/>
	Pursuit <input type="checkbox"/>	Force Used <input type="checkbox"/>	Child Abuse <input type="checkbox"/>
		County Code	Disposition CLSD
			Connecting Case #
	Report Complete/Ready for Review <input checked="" type="checkbox"/>		CAD/CFS Event #

Assigned To _____ Date _____

Officer ID Assistant J. Giller	J	Reviewed By	Approved	Date
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VILLAGE OF OSCEOLA ADMINISTRATION & FINANCE COMMITTEE PROCEEDINGS
December 7, 2023

The Village of Osceola Administration & Finance Committee met on December 7, 2023, at Village Hall. Chair Gilliland called the meeting to order at 4:30 pm.

Present: Bruce Gilliland, Van Burch, and Brad Lutz

Staff present: Devin Swanberg, Tanya Batchelor and Carie Krentz, Todd Waters, Ron Pedrys and Andrew Bach

Motion by Burch and seconded by Lutz to approve the agenda.

Ayes-3 Nays-0 Motion carried

Motion by Burch and seconded by Lutz to approve the minutes dated November 9, 2023.

Ayes-3 Nays-0 Motion carried

Discussion and Possible Action re:

DPW Equipment sale and purchase

Waters went over previous authorization to sell equipment the balance of those items is currently at \$49,000. Looking to replace current 2017 Polaris Ranger, with current value expected to be \$10,000 with a 2023 Can Am Defender UTV at a price of \$31,569. Went over the life of this equipment and the need for something more substantial. By going this route, using sale of equipment, this relieves stress on existing CIP and Operating & Maintenance budget. After purchase, remaining funds will be at \$17,431 plus the sale of the 2017 Polaris Ranger at est. value of \$10,000 for total of \$27,431. The needs for this is to help with the current CIP budgeted item for a new truck in 2024, which was underestimated at \$60,000 due to inflation. By adding the \$27,431 to the \$60,000 it will help provide for the new truck next year. Discussion took place regarding the highly utilized piece of equipment this has become within the Department.

Motion by Lutz and seconded by Burch to recommend to the Village Board to endorse the sale and purchase presented.

Ayes-3 Nays-0 Motion carried

Flock Cameras

Pedrys went over the details of a new offer provided by company. Camera's are priced at \$3,000/each, however if Village signs a 5-year contract the price will remain at \$2,500/each. This creates only change of saving \$500 per camera and would like to request addition of one falcon camera, with location TBD. With the new contract, the pricing overall doesn't change but how it's paid over time changes. Help with budgeting for future years with the new contract and has to be signed by December 31, 2023. Also, these camera's are fully covered for any maintenance or issues.

Motion by Burch and seconded by Lutz to recommend to the Village Board the approval of purchase to receive the discount by the end of the year.

Ayes-3 Nays-0 Motion carried

Combine Police Departments

Swanberg and Pedrys gave an update on status of combining OPD and St. Croix Falls police departments. They have been working with West and Chief Murphy on budget numbers and looks favorable to both municipalities with savings in their budgets. At this point, St. Croix would have more savings due to higher staffing numbers than Osceola. Looking at sharing a 50/50 cost of the combined department. At this time, Osceola looking at savings of approximately \$100,000 on the police budget. By combining departments, Department of Revenue offers grant opportunities and this needs to be explored, to help upfront costs (uniforms, car decal, new patches, etc.). Budget is getting finalized and will move into the administration side of the department – staff, payroll, board reviews, etc. It's been brought up to contract with them but this is not an option for us and has been expressed to St. Croix Falls. With preliminary numbers looking at 10-12 officers: which would include - 1 police chief, 1 supervisor, 1 investigator, 1 school resource officer and rest patrol officers. All looks good so far; what will be the issues? Pedrys stated in the past it seems to be the little things (uniform & the patch – department's identity) always seems to be the most difficult to work through and went through the process done to date. Next step is to meet with elected official, administration and police chiefs (Pedrys has offered his help after retirement) from both municipalities to get finalized numbers and plans.

RFQs from Auditors

Swanberg stated our RFP was due on Monday, December 4th at noon and we received two proposals neither from Johson Block (our current auditors). The proposals were from Clifton Larson Allen, probably the largest auditing service provider in the state, and Lauterbach & Amen; both came highly regarded from other municipalities. CLA came in much lower in price, felt due to their size and TID accounting services. CLA includes TID financial statements in our general financial statements and TID auditing will not be needed in the next three years so was not included. However, even if we included this service it would still be a lower proposal amount.

Motion by Lutz and seconded by Burch to recommend to the Village Board to select CLA as new auditors.

Ayes-3 Nays-0 Motion carried

Health Reimbursement Account & Deferred Compensation Plan – Northshore Bank

Batchelor went over the services provided by Northshore Bank which is an HRA account for sick payout of retiring employees. This allows the Village to payout sick time without having to take or pay taxes on the amount. There is no cost to the Village to offer this service. Becky from Northshore Bank was on the phone to answer any questions. These funds can be used for insurance premiums, health, vision and dental and any qualified medical expenses. Becky explained that in order to offer the HRA plan at no cost to retiree or Village, that the Village offers a Deferred Compensation Plan through Northshore Bank. This is how they would make their money if an employee decides to go through them. A major benefit by going through them for this is there is always a person on the phone to answer questions and they are easy to work with.

Motion by Lutz and seconded by Burch to recommend to the Village Board to adopt both plans and change working in the Employee Handbook as presented.

Ayes-3 Nays-0 Motion carried

2023 Budget Status

Monthly update to where numbers are at the end of November. Everything is lining up as planned.

Future Agenda items and Updates

n/a

Chair Gilliland adjourned the meeting at 5:12 pm.

Respectfully Submitted by
Carie Krentz, Village Clerk

Osceola Airport Commission Meeting Date: 11-20-2023

1. Meeting called to order by Greene at 4:03pm
Present board members: Lee, Greene, Johnson
Absent: Waddell, Melin
Public: Steve Mueller, Patrick Brown, Steve Kennedy, Matt Stewart
2. Approval of the agenda- First- Johnson, Second Lee.
3. Approval of minutes
 - a) Regular meeting dated September 2023
First- Greene, Second- Lee.
4. Looked through invoices for payment.
5. Airport financials. Greene stated he had been communicating with the village treasurer. It looks like the “restricted funds” are part of the Airport treasurers “working cash” and not a separate fund. The Village will follow up with Auditors. Greene mentioned asking the village about the yearly \$7500 contribution to the airport project fund. It appears the Village is no longer making the contribution. Instead, the village is making a yearly \$7000 dollar payment toward a Loan for the Airport. The loan is for the airport fuel system purchased from Osceola Aerosport. It appears the purchase was in 2016 for \$75000, refinanced in 2019. Currently forecast to be paid off in 2037. (Per Swanberg).
6. Airport managers’ report. Johnson stated that he had been in contact with Gregory contracting. Gregory contracting will be replacing some of the terminal building siding under warranty from the manufacturer due to corrosion. Johnson also indicated that the recent Airport crack seal project has a 1 year warranty period. He had inspected the project alongside representatives from SEH and the Wisconsin BOA.
7. Other business.
 - a) Airport master plan general discussion. Not approved by BOA yet hopefully approved in a few months.
 - b) Ordinance revisions -Tabled
 - c) Potential loader storage. – Greene stated he had been in communication with the Wisconsin BOA compliance manager. They have indicated that it would be acceptable to store AIP procured snow removal equipment across the road from the airport. This is ok if it is used exclusively for Airport purposes.
 - d) Snowblower Sale/Repair- Greene spoke with the Airports BOA representative in regards to potentially selling the AIP funded snowblower in disrepair. As the snowblower is now 10 years old, the airport is free to sell the unit and use the funds for airports purposes. Steve Mueller and Johnson Agreed to reach out to the Manufacturer one last time to inquire about potential repair or sale.
 - e) Airport road discussion- The Developer to the north has obtained new legal representation. Possibly more to come.
 - f) Airport user hangar financing- Greene mentioned that someone had interest in financing a new hangar. The Bank selected was asking for certain rights to the airport and a 35-year lease, amongst other requirements outside the norm for Osceola. The general consensus is that we cannot meet their requirements at this time.
 - g) Fire Department Hangar Notices- Reviewed the recent Letter/request/action of the Osceola Fire Department.

h) Taxiway Delta Extension Project

A) Pat Brown update- Mr Brown would like a commission vote for final approval to proceed. Brown also indicated he would be covering the cost of an additional fire hydrant. The Village is requiring this hydrant to be in place prior to commencement of the taxiway D extension.

B) Project Final Approval Vote- Motion by Greene 1 to Approve, Lee 2
Vote - 2.I (Greene, Lee) 1.N (Johnson) Motion Passed.

8. Future agenda items.

- Master Plan
- Possibly selling snowblower.
- Possibly storing loader at the fire hall.
-

9. Adjourn 5:17pm



Memo

To: Wilberg Memorial Library Board of Trustees

From: Anne Miller, Library Director

CC: Village Board of Osceola

Date: December 6, 2023

DIRECTOR/ADMINISTRATION

I have been settling into my new role as director. The Village Staff have been incredibly helpful and patient with me as I ask questions about the library budget. I met with IFLS staff, including IFLS Director John Thompson, throughout the month of November learning about our library system, library boards, and the services that IFLS provides to the libraries. I applied for and received my temporary Grade 2 Certificate to be a library director from the Wisconsin Department of Public Instruction.

MATERIALS CIRCULATION

November 2023, Total Items Circulated: 3916

Public Computer Uses for November 2023: 113

eBook Checkouts for November 2023: 1397

New Patrons in November 2023: 39

COLLECTIONS

We added 217 new items to our library shelves. Many of these items are part of our Libraries Transforming Communities, including large print and audio books, as well as Memory Care Kits. These kits are meant to be used by people with memory issues, such as dementia or Alzheimer's, along with a caregiver to initiate conversation and reminiscing and hopefully provide a way of connection between the two.

EVENTS & ACTIVITIES

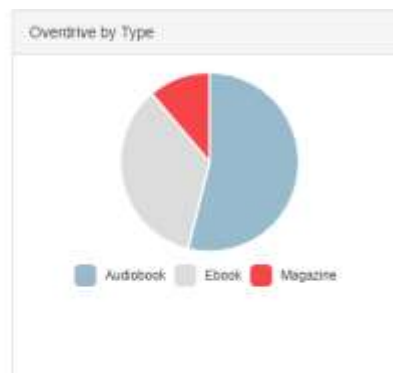
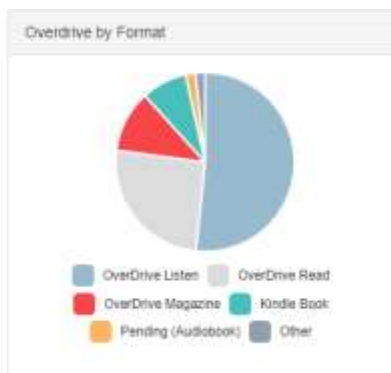
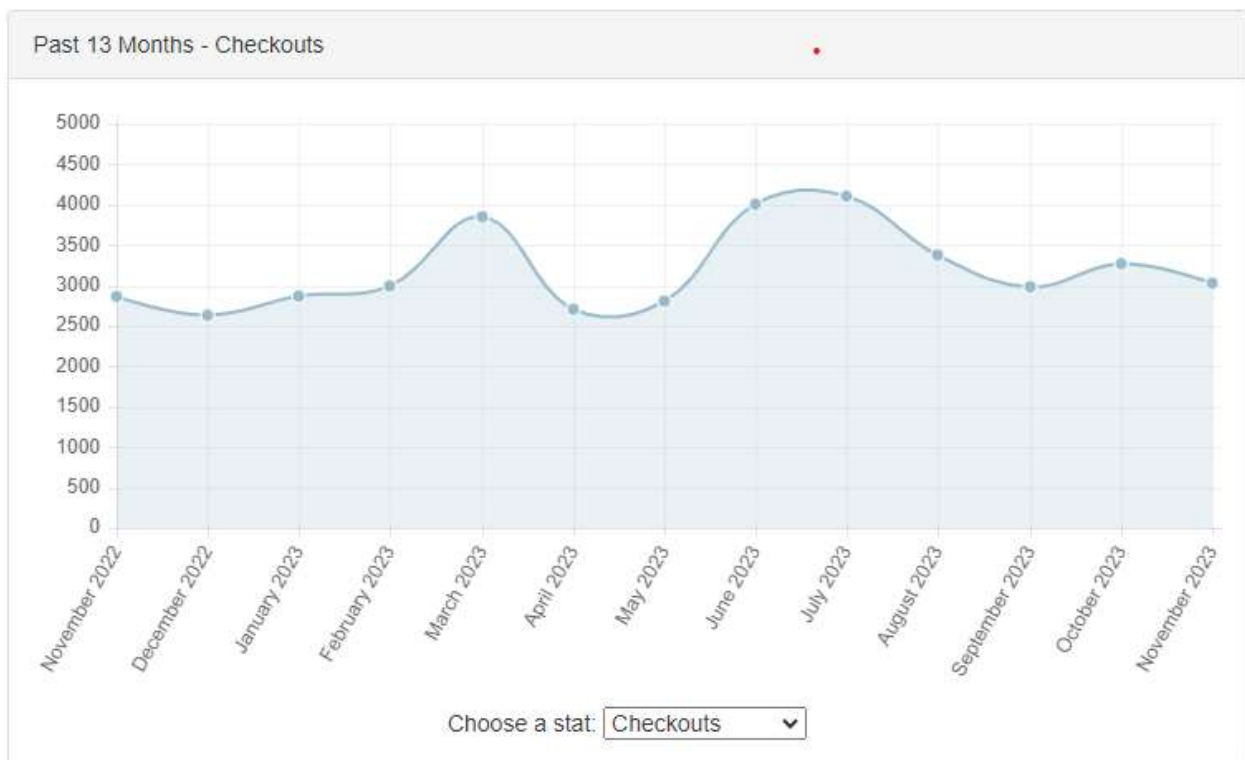
November 2023 Events/Participation:

It was a quieter month for events and activities as we all adjust to our new roles. During the month we hosted our Get Lit Book Club, four storytimes, the WMPL Book Discussion, and the Adult Creators Club. We currently have 10 gnomes that have taken up residence in the library. I encourage everyone to stop in to find all the gnomes to be entered for a prize drawing.

FACILITIES & STAFF

Working with the IFLS IT Director, Kris Schwartz, Bitworks staff, and Lakeland Communications, we were able to upgrade our internet connection to fiber and are can now provide our patrons with 250mbps in the library and a static IP address for the library databases. After the approval of the staff restructuring and wage increase plans, sharing the news with the library staff has been the most joyful moment of my job so far.

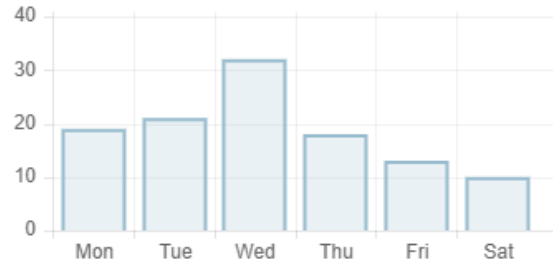
Osceola Circulation Statistics



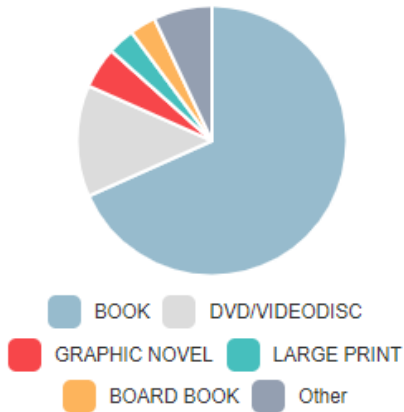
Pharos computer uses by hour



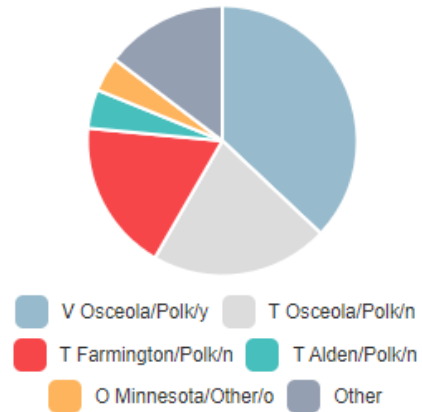
Pharos computer uses by day



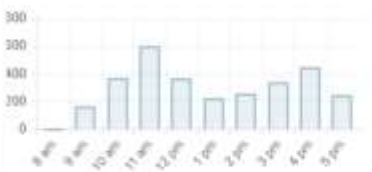
Checkouts by format



Checkouts by Act 150 Location



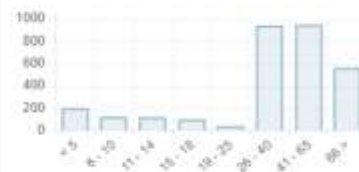
Checkouts by hour



Checkouts by day



Checkouts by age



PLAN COMMISSION MEETING PROCEEDINGS

November 7, 2023

The Plan Commission of the Village of Osceola met on December 5, 2023, to hold a regular monthly meeting. Chair Gilliland called the meeting to order at 6:00 p.m.

Present: Bruce Gilliland, Brad Lutz, Kim O'Connell, Dennis Tomfohrde, and Bill Chantelouis V, Rob Bullard, and Mike Sine

Others present: Devin Swanberg, Tanya Batchelor, Russ Kiviniemi – Cedar Corporation, and Tim Mauseth – Real Estate Consultant with Xcel Energy, and several others

Motion to approve the agenda was made by Lutz, second by Bullard.

Motion passed 7-0

Motion to approve the minutes of the previous meeting, November 7, 2023, was made by Lutz, second by Tomfohrde.

Motion passed 7-0

Discussion and possible action re:

a. Comprehensive Plan Kickoff with MSA

Swanberg explained last month was the kickoff meeting for the comprehensive plan. Commission members were asked for input on survey questions that will be asked of the community, and for names of people to be interviewed by MSA. Swanberg is still waiting for information from members. The survey information will go out with utility bills in December and a link will be on the village website. Survey results will be presented in the spring.

b. Site Plan Review – Parcel ID #165-00621-2500 – on Simmon Drive

Swanberg explained that first there will be a presentation of the site plan and the Public Hearing will be held after that presentation. Tim Mauseth, Real Estate Consultant with Xcel Energy, explained the use of the proposed building for a distribution crew of 4 people, and small office space for a supervisor or manager to use occasionally. There will be four truck bays, and indoor storage area and a kitchenette. There will be an area for material storage outside and a cold storage building. Crews will typically be there between the hours of 6:30 a.m. and 4:30 p.m. or so and there will be material deliveries once a week or so. They plan to be here for thirty years or more and want to be a good neighbor. Russ Kiviniemi, from Cedar Corporation, explained the details of the site plan. The building will be 80x1000, 8,000 square feet with room for an addition if necessary. It is primarily a metal building with some decorative features as required for the street facing side. A chain link fence will be around the perimeter with a screening berm that will be at least 6' in height plus trees as per the landscaping plan. There will be a secured gate with cameras at the entrance. Commission members asked questions. Landscaping will be irrigated for three years and then the irrigation can be shut off. A lighting plan has not been submitted at this time, but the intention is to have three lights on each side of the yard and lights at each gate. These will be downlit to minimize light pollution. No lighting will be on Simmon Drive. There will be a Knox box for the fire department to give them access to the yard and building in case of a fire. No signs are proposed for the site or the building.

Swanberg reviewed the village engineer's report. Stantec bought out Stephens Engineering so they are now our engineers. Only 10,000 square feet of storage will be allowed on the site, per code. The project fits in the I1 - Light Industrial zoning. They meet all setbacks and building height. The landscaping plan goes above and beyond what is required. The lighting plan was not

submitted but can be a condition of approval. The only concern is the size of the driveway cut out, which is currently larger than the standard, but that is something that can be allowed. The stormwater plan is subject to DNR approval. Two conditions to be addressed include 1) Village board approval of the lighting plan; and 2) Village board approval of the larger driveway cutout.

Lutz moved to open the Public Hearing, seconded by Bullard.

Motion passed 7-0

The following people spoke during the public hearing:

Mark & Marcia Meyer – 104 Prairie Grass Drive – Concerns include outside storage being visible to the neighbors; whether there will be green screening with the chain link fence; and keeping light pollution down for the neighbors, maybe the lights can be on timers to shut off at a certain time.

Vince Monson – 501 Pheasant Run Drive – Concerned about what is planted on top of the berm, he would prefer evergreens.

Frannie Kerber – 108 Kreekview Drive – Simmon Drive is terrible and with more traffic will get worse. If she can't get through in the future on Simmon Drive, then she would have to go through Farmington streets. Access for this site could be bad.

Taylor & Anika Ader – 103 Kreekview Drive – They looked up the Xcel Energy site in Amery and it showed the fence being see-through and they would like to have the site better shielded. They are also concerned with noise from the site and what the berm will look like until there is fully established vegetation.

Joleen Pederson – 110 Kreekview Drive – Questioned if the fence will be inside or outside the berm and trees. They have a quiet neighborhood and want that to continue. Concerned about light produced from the site. Also concerned about Simmon Drive and that it is already in really bad shape and not being fixed, the additional traffic will make it worse. What can the village do to help the residents regarding that street.

Holly Walsh – 405 Ridge Road – This project doesn't directly affect her, but when a commercial or industrial development is near neighborhoods, she hopes the village will do its best to protect the quiet quality of the neighborhood. She hopes the berm will screen the site and lighting doesn't pollute the neighborhood. She liked the idea of the landscaping on the outside of the fence and appreciated the public comment after the presentation of the site plan.

Marcia Meyer – 104 Prairie Grass Drive – Would like the requirements to be in writing so everyone is held accountable. She wants them to meet and exceed the requirements. The village needs to make the town of Osceola pay for their share of repairing Simmon Drive.

Motion by Sine to close the Public Hearing, seconded by Bullard.

Motion passed 7-0

Sine stated the site plan shows the fence inside the berm and the berm has to be a minimum of 6 feet from the ground with landscaping that will be higher than the fence. There are also density requirements shown on the landscaping plan. Lutz asked the engineer to review the landscaping plan in detail. Lutz also stated the village does not own all of Simmon Road, until the township steps up, there is nothing we can do.

O'Connell made a motion to recommend to the full board, approval of the site plan for Xcel Energy contingent upon board approval of the lighting plan and the driveway cutout as presented in the

site plan, seconded by Bullard.

Motion passed 7-0

Future Agenda Items

O'Connell would like to have Public Comment added to the agenda with a three-minute limit per person and 30 minutes maximum for all Public Input.

The meeting was adjourned at 7:24 p.m.

Minutes Respectfully submitted by Tanya Batchelor, Village Treasurer

Village Of Osceola

Public Works Committee Meeting

Date: Wednesday, June 28th, 2023
Time: 4:00 PM
Place: Room 105 Village Hall

Agenda

1. Call the Meeting to Order
2. Approval of Agenda
3. Approval of Minutes: January 26th, 2023
4. Discussion and Possible Action re:
 - a) Downtown Tree Grates
 - b) Skate Park Address
 - c) Pickleball Court
 - d) Simmons Drive Update
 - e) Kreekview Drive Natural Playground
 - f) Chieftain Parking Lot Parcel (165-00115-0000)
 - g) Transportation & Utility CIP 2023
 - h) Oakey Park Storage Building Paint
5. Any other appropriate items to discuss
6. Adjourn

NOTES

Meeting to order at 4:04 pm

Attendance: Brad Lutz, Deb Rose

Brad Motion Deb 2nd

Approval of Agenda

Brad Motion Deb 2nd

Approval of Minutes from January 26, 2023

Deb Motion Brad 2nd

- a) Discussed the potential for removing grates around trees and installing curbing. Brad made a motion to seek quotes, Deb 2nd.
- b) Future skate park address was discussed in combination with the Village owned 405 and additional parcel to be combined with Oakey Park, making the site in its entirety 409 4th Ave.
- c) Pickle ball court discussion. Brad stated that the school district had amenities for this type of sport. Check funding for asphalt or improvements or med center coop.
- d) Simmons drive update to discuss Town of Osceola's most recent offer for road improvement.
- e) Discussion only on possible internal improvements for the site. Committee members were positive about the improvements if the department had time.
- f) Discussion of dumpsters and grease traps within the public parking lot taking up parking spaces. Deb and Brad agreed that this was for the Administrator to speak to the owners of these dumpsters.
- g) Discussion on the current CIP and upcoming equipment expenditures.
- h) Discussed with the board about the painting of the building and appropriate colors.

Adjourn: 5:20 pm

GENERAL FUND CHECKING

ALL Checks

Posted From: 11/12/2023 From Account:
 Thru: 12/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
65980	11/16/2023	BAKER & TAYLOR	1,801.41
65981	11/16/2023	BAKKE NORMAN. S.C.	2,505.04
65982	11/16/2023	BOYDS OUTDOOR POWER	1,270.53
65983	11/16/2023	BRIGHTSPEED	1,123.52
65984	11/16/2023	CATALIS PW & CIVIC ENGAGEMENT LLC	882.45
65985	11/16/2023	COMMERCIAL TESTING LAB.	2,442.00
65986	11/16/2023	DAVID D. DANIELSON	650.00
65987	11/16/2023	DICK'S FRESH MARKET	53.20
65988	11/16/2023	EMC INSURANCE COMPANIES	10,506.86
65989	11/16/2023	EO JOHNSON LEASING	185.50
65990	11/16/2023	GENERAL TEAMSTERS UNION	386.00
65991	11/16/2023	HAUGE DENTAL	43.25
65992	11/16/2023	J & S GENERAL CONTRACTING	16,200.00
65993	11/16/2023	KRISTOPHER KRENTZ	97.11
65994	11/16/2023	LUDVIGSON LAW OFFICE 2014	930.00
65995	11/16/2023	MACQUEEN EQUIPMENT INC.	1,560.00
65996	11/16/2023	MICROMARKETING, LLC	492.90
65997	11/16/2023	MIDWEST ONE - VISA	1,823.20
65998	11/16/2023	MIDWEST ONE BANK	468.00
65999	11/16/2023	NATIONWIDE TRUST COMPANY, FSB	150.00
66000	11/16/2023	ODP BUSINESS SOLUTIONS	58.02
66001	11/16/2023	OSCEOLA AUTO BODY	325.00
66002	11/16/2023	PDI TECHNOLOGIES	59.94
66003	11/16/2023	POLARIS INDUSTRIES	150.00
66004	11/16/2023	RIVER FALLS PUBLIC LIBRARY	30.00
66005	11/16/2023	RYAN KENNY	759.14
66006	11/16/2023	SECURIAN FINANCIAL GROUP, INC.	379.11
66007	11/16/2023	UNIVERSAL TRUCK EQUIPMENT INC.	109,988.00
66008	11/16/2023	UNUM LIFE INSURANCE COMPANY OF AMERICA	357.97
66009	11/16/2023	VERIZON	235.76
66010	11/16/2023	WMCA	65.00
66010	11/16/2023	WMCA	-65.00
66010	11/16/2023	WMCA	65.00

GENERAL FUND CHECKING

ALL Checks

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 Thru: 12/31/2023 Thru Account:

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66012	11/22/2023	ARDEN SPECIALTY, LLC	46.29
66013	11/22/2023	ASSOCIATED BANK GREEN BAY, N.A.	475.00
66014	11/22/2023	BENSON LAW OFFICE, LTD	1,305.00
66015	11/22/2023	BILL'S ACE HARDWARE	119.08
66016	11/22/2023	CARIE KRENTZ	240.00
66017	11/22/2023	CARIE KRENTZ	83.84
66018	11/22/2023	CARQUEST	15.09
66019	11/22/2023	CORE & MAIN LP	4,537.94
66020	11/22/2023	CROIX VALLEY CONSTRUCTION, LLC	25,490.00
66021	11/22/2023	EO JOHNSON LEASING	334.05
66022	11/22/2023	ERIC LEHMAN	230.00
66023	11/22/2023	FAHRNER ASPHALT SEALERS, LLC	69,535.52
66024	11/22/2023	JENNIFER GILLER	150.00
66025	11/22/2023	JENNIFER L. ROYTEK	30.00
66026	11/22/2023	KAGE INNOVATION	615.86
66027	11/22/2023	MIDWEST ONE - VISA	634.72
66028	11/22/2023	MIDWESTONE	1,242.00
66029	11/22/2023	MONARCH PAVING	2,192.00
66030	11/22/2023	NORTHERN LAKE SERVICE, INC.	205.37
66031	11/22/2023	ODP BUSINESS SOLUTIONS	91.20
66032	11/22/2023	OSCEOLA AEROSPORT, LLC	3,512.29
66033	11/22/2023	ROBERT W. BAIRD & COMPANY	13,000.00
66034	11/22/2023	RONALD PEDRYS	138.00
66035	11/22/2023	SMITH & LOVELESS, INC.	295.38
66036	11/22/2023	SPECTRUM	129.98
66037	11/22/2023	TANNER REBHAN	50.00
66038	11/22/2023	TANYA BATCHELOR	245.00
66039	11/22/2023	THE BITWORKS INC.	4,749.99
66040	11/22/2023	WE ENERGIES	1,081.03
66041	11/22/2023	WI SCTF	54.59
66042	11/22/2023	WORKHORSE SOFTWARE SERVICES, INC.	360.00
66043	11/29/2023	AFLAC	435.64

GENERAL FUND CHECKING

ALL Checks

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 Thru: 12/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
66044	11/29/2023	DELTA DENTAL PLAN OF WISCONSIN	1,209.40
66045	11/29/2023	MIDWESTONE	52,262.03
66046	11/29/2023	POLK COUNTY CLERK	237.50
66047	11/29/2023	PRO-GREEN CLEANING & JANITORIAL	3,900.00
66048	11/29/2023	UMB BANK	250.00
66049	12/06/2023	BURROWS, TIM	123.75
66050	12/06/2023	KOESTER, JEFFREY	101.58
66051	12/06/2023	AMAZON CAPITAL SERVICES	472.14
66052	12/06/2023	ANDREW BACH	61.19
66053	12/06/2023	AT&T MOBILITY	922.56
66054	12/06/2023	BARBARA ARONSON	48.82
66055	12/06/2023	BRIGHTSPEED	1,129.94
66056	12/06/2023	CARIE KRENTZ	240.00
66057	12/06/2023	CULLIGAN OF RICE LAKE	31.10
66058	12/06/2023	CYCLONE FENCE	4,502.00
66059	12/06/2023	DAVID D. DANIELSON	650.00
66060	12/06/2023	ERIC LEHMAN	230.00
66061	12/06/2023	FAHRNER ASPHALT SEALERS, LLC	4,890.60
66062	12/06/2023	GENERAL CODE	1,940.00
66063	12/06/2023	GUARDIAN PEST SOLUTIONS, INC.	129.50
66064	12/06/2023	J & S GENERAL CONTRACTING	214.25
66065	12/06/2023	JENNIFER L. ROYTEK	30.00
66066	12/06/2023	LAKELAND COMMUNICATIONS	555.54
66067	12/06/2023	LEAGUE OF WISCONSIN MUNICIPALITIES	1,447.95
66068	12/06/2023	MYSTAIRE, INC.	2,399.39
66069	12/06/2023	NARTEC, INC.	188.10
66070	12/06/2023	NEI ELECTRIC	4,437.00
66071	12/06/2023	NEO ELECTRICAL SOLUTIONS, LLC	1,493.09
66072	12/06/2023	NEWMAN SIGNS, INC.	1,925.67
66073	12/06/2023	OSCEOLA AEROSPORT, LLC	4,416.68
66074	12/06/2023	OSCEOLA CHAMBER/MAINSTREET	1,823.44
66075	12/06/2023	OSCEOLA TOWING & REPAIR	345.00
66076	12/06/2023	P.F. PETTIBONE & CO.	554.95

GENERAL FUND CHECKING

ALL Checks

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Thru: 12/31/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
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66078	12/06/2023	RICK CARUSO	773.04
66079	12/06/2023	RONALD PEDRYS	138.00
66080	12/06/2023	SCHWAAB, INC.	38.95
66081	12/06/2023	SECURIAN FINANCIAL GROUP, INC.	336.75
66082	12/06/2023	SF INSURANCE GROUP, LLC	2,233.00
66083	12/06/2023	SKOGLUND OIL COMPANY, INC.	998.96
66084	12/06/2023	STREICHER'S	2,987.99
66085	12/06/2023	TANNER REBHAN	50.00
66086	12/06/2023	TANYA BATCHELOR	245.00
66087	12/06/2023	THE BITWORKS INC.	5,041.30
66088	12/06/2023	THE HOME DEPOT PRO	2,161.11
66089	12/06/2023	THOMSON REUTERS - WEST	138.92
66090	12/06/2023	WEST WISCONSIN INSPECTION AGENCY, LLC	3,147.21
66091	12/06/2023	WI PROFESSIONAL POLICE ASSOCIATION	86.00
66092	12/06/2023	WI SCTF	54.59
66093	12/06/2023	WORKHORSE SOFTWARE SERVICES, INC.	4,650.00
66094	12/07/2023	CARI ANDERSON	171.18
66095	12/07/2023	TYLER ERICKSON	171.18
66096	12/13/2023	BILL'S ACE HARDWARE	226.73
66097	12/13/2023	BLUESTONE SAND & GRAVEL	377.00
66098	12/13/2023	CINTAS	546.98
66099	12/13/2023	DEBRA ROSE	55.37
66100	12/13/2023	GENERAL TEAMSTERS UNION	386.00
66101	12/13/2023	INDUSTRIAL HEALTH SERVICES NETWORK, INC.	47.90
66102	12/13/2023	LAKELAND COMMUNICATIONS	401.69
66103	12/13/2023	NEI ELECTRIC	1,595.21
66104	12/13/2023	ODP BUSINESS SOLUTIONS	138.50
66105	12/13/2023	OLSON POWER & EQUIPMENT	31,069.00
66106	12/13/2023	PDI TECHNOLOGIES	59.94
66107	12/13/2023	PITNEY BOWES INC.	204.53
66107	12/13/2023	PITNEY BOWES INC.	-204.53
66107	12/13/2023	PITNEY BOWES INC.	204.53

GENERAL FUND CHECKING

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Posted From: 11/12/2023 From Account:
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Check Nbr	Check Date	Payee	Amount
66108	12/13/2023	STERICYCLE, INC.	160.32
66109	12/13/2023	THE OSCEOLA SUN	2,426.63
66110	12/13/2023	TRI STATE BOBCAT	6,918.62
66111	12/13/2023	XCEL ENERGY	12,256.24
66112	12/19/2023	AMAZON CAPITAL SERVICES	198.46
66113	12/19/2023	APEX FIRE PROTECTION LLC	1,710.00
66114	12/19/2023	BAKER & TAYLOR	1,667.98
66115	12/19/2023	BAKKE NORMAN. S.C.	1,147.00
66116	12/19/2023	BILL'S ACE HARDWARE	132.51
66117	12/19/2023	CARIE KRENTZ	606.00
66118	12/19/2023	CARIE KRENTZ	28.75
66119	12/19/2023	DEVIN SWANBERG	183.00
66120	12/19/2023	DICK'S FRESH MARKET	17.58
66121	12/19/2023	EO JOHNSON LEASING	185.50
66122	12/19/2023	ERIC LEHMAN	255.00
66123	12/19/2023	FEDERATED CO-OPS, INC.	97.06
66124	12/19/2023	INDUSTRIAL SAFETY, INC	1,742.53
66125	12/19/2023	JENNIFER GILLER	366.00
66126	12/19/2023	JENNIFER ROYTEK	213.00
66127	12/19/2023	JOHN FABICK TRACTOR COMPANY	171,450.00
66128	12/19/2023	JOSH CONNORS	520.00
66129	12/19/2023	KIRVIDA FIRE, INC.	8,802.76
66130	12/19/2023	LUDVIGSON LAW OFFICE 2014	985.00
66131	12/19/2023	MACQUEEN EQUIPMENT INC.	6,515.42
66132	12/19/2023	MICROMARKETING, LLC	830.86
66133	12/19/2023	MIDWEST ONE - VISA	1,620.84
66134	12/19/2023	MIDWEST ONE - VISA	1,426.17
66135	12/19/2023	MIDWEST ONE - VISA	441.75
66136	12/19/2023	O'REILLY AUTOMOTIVE STORES INC.	1,706.27
66137	12/19/2023	ODP BUSINESS SOLUTIONS	483.01
66138	12/19/2023	OLSON POWER & EQUIPMENT	649.57
66139	12/19/2023	OSCEOLA AEROSPORT, LLC	2,343.34
66140	12/19/2023	RONALD PEDRYS	321.00

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66141	12/19/2023	STEVENS ENGINEERS, INC.	920.00
66142	12/19/2023	TANNER REBHAN	67.00
66143	12/19/2023	TANYA BATCHELOR	611.00
66144	12/19/2023	TITAN PUBLIC SAFETY SOLUTIONS, LLC	4,961.00
66145	12/19/2023	VERIZON	235.76
66146	12/19/2023	WI DEPT OF TRANSPORTATION	1,125.70
66147	12/19/2023	WI SCTF	54.59
66148	12/27/2023	ABT MAILCOM	516.00
66149	12/27/2023	AFLAC	435.64
66150	12/27/2023	AMAZON CAPITAL SERVICES	1,034.73
66151	12/27/2023	ARTISTS' CHOICE INC	237.38
66152	12/27/2023	ASSOCIATED BANK GREEN BAY, N.A.	514.58
66153	12/27/2023	BILL'S ACE HARDWARE	105.19
66154	12/27/2023	BRADLEY & THERESE MEISSSEN	216.50
66155	12/27/2023	CAPITAL ONE TRADE CREDIT	1,366.66
66156	12/27/2023	COMMERCIAL TESTING LAB.	1,110.50
66157	12/27/2023	COMPENSATION CONSULTANTS, LTD	25.00
66158	12/27/2023	DAVID D. DANIELSON	325.00
66159	12/27/2023	DAVID P COLE	110.39
66160	12/27/2023	DELTA DENTAL PLAN OF WISCONSIN	880.46
66161	12/27/2023	DIGGERS HOTLINE	36.54
66162	12/27/2023	E.& B. SCALE COMPANY	125.00
66163	12/27/2023	ENERGENECS, INC.	1,165.00
66164	12/27/2023	EO JOHNSON LEASING	394.97
66165	12/27/2023	GREAT LAKES TV SEAL INC.	11,185.88
66166	12/27/2023	GUARDIAN PEST SOLUTIONS, INC.	129.50
66167	12/27/2023	HAWKINS INC	2,762.98
66168	12/27/2023	KRISTOPHER KRENTZ	325.00
66169	12/27/2023	KWIK TRIP	3,470.02
66170	12/27/2023	LAKEFRONT LAWN & DOCK SERVICES	1,739.17
66171	12/27/2023	MARK & LAURA TURPIN	174.43
66172	12/27/2023	MCMASTER-CARR	61.58
66173	12/27/2023	MWSCO	155.00

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66174	12/27/2023	NCL OF WISCONSIN, INC.	297.29
66175	12/27/2023	ODP BUSINESS SOLUTIONS	13.49
66176	12/27/2023	PETTY CASH-LIBRARY	115.84
66177	12/27/2023	SHORT ELLIOTT HENDRICKSON	6,250.00
66178	12/27/2023	THE OSCEOLA SUN	102.50
66179	12/27/2023	TRILOGY CONSULTING, LLC	2,430.00
66180	12/27/2023	UNUM LIFE INSURANCE COMPANY OF AMERICA	380.13
66181	12/27/2023	VESSCO INC.	1,050.00
66182	12/27/2023	WE ENERGIES	2,890.17
66183	12/27/2023	WEST CENTRAL BIOSOLIDS COMMISSION	38,051.18
66184	12/28/2023	JAMES GREVE	1,543.11
66185	12/28/2023	PETTY CASH	173.10
66186	12/28/2023	POLK COUNTY TREASURER	75.46
EFTPS	11/22/2023	EFTPS	10,516.12
EFTPS	12/06/2023	EFTPS	17,772.50
EFTPS	12/19/2023	EFTPS	15,273.36
WRS-EFT	11/22/2023	WRS-EFT	13,396.26
WRS-ETF	12/20/2023	WRS-EFT	18,903.02
COL LIFE	12/06/2023	COLONIAL LIFE	92.28
V11222301	11/22/2023	BACH, ANDREW	2,419.90
V11222302	11/22/2023	BATCHELOR, TANYA	1,427.22
V11222303	11/22/2023	CARUSO, RICHARD T.	1,780.65
V11222304	11/22/2023	FELDTMOSE, MARIE K.	500.94
V11222305	11/22/2023	GILLER, JENNIFER	1,225.14
V11222306	11/22/2023	HOVERMAN, RICHARD D.	326.72
V11222307	11/22/2023	JACOBS, MICHELLE	424.01
V11222308	11/22/2023	KENNY, RYAN	1,527.31
V11222309	11/22/2023	KRENTZ, CARIE	1,369.78
V11222310	11/22/2023	LEHMAN, ERIC M.	1,666.58
V11222311	11/22/2023	LEHMAN, JENNIFER T.	199.07
V11222312	11/22/2023	MALLIN, MICHAEL	1,496.50
V11222313	11/22/2023	MILLER, ANNE	1,565.37
V11222314	11/22/2023	PARO, CORA	359.67

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V11222315	11/22/2023	PEDRYS, RONALD W.	2,339.05
V11222316	11/22/2023	REBHAN, TANNER	1,689.91
V11222317	11/22/2023	ROYTEK, JENNIFER L.	1,297.58
V11222318	11/22/2023	SCHILL, JUSTIN	1,480.34
V11222319	11/22/2023	SWANBERG, DEVIN	2,804.46
V11222320	11/22/2023	TRACY, DAWN	506.99
V11222321	11/22/2023	TRACY, RALPH E.	1,679.00
V11222322	11/22/2023	WATERS, TODD	1,977.91
V12062301	12/06/2023	BACH, ANDREW	3,635.43
V12062302	12/06/2023	BATCHELOR, TANYA	1,560.90
V12062303	12/06/2023	CARUSO, RICHARD T.	1,780.65
V12062304	12/06/2023	FELDTMOSE, MARIE K.	548.51
V12062305	12/06/2023	GILLER, JENNIFER	1,336.12
V12062306	12/06/2023	HOVERMAN, RICHARD D.	360.85
V12062307	12/06/2023	JACOBS, MICHELLE	426.52
V12062308	12/06/2023	KENNY, RYAN	2,056.82
V12062309	12/06/2023	KRENTZ, CARIE	1,369.78
V12062310	12/06/2023	LEHMAN, ERIC M.	3,157.51
V12062311	12/06/2023	LEHMAN, JENNIFER T.	292.75
V12062312	12/06/2023	MALLIN, MICHAEL	1,496.51
V12062313	12/06/2023	MILLER, ANNE	1,547.30
V12062314	12/06/2023	PARO, CORA	327.76
V12062315	12/06/2023	PEDRYS, RONALD W.	7,928.68
V12062316	12/06/2023	REBHAN, TANNER	2,901.58
V12062317	12/06/2023	ROYTEK, JENNIFER L.	1,297.58
V12062318	12/06/2023	SCHILL, JUSTIN	1,765.05
V12062319	12/06/2023	SWANBERG, DEVIN	2,804.46
V12062320	12/06/2023	TRACY, DAWN	509.53
V12062321	12/06/2023	TRACY, RALPH E.	1,517.88
V12062322	12/06/2023	WATERS, TODD	2,159.52
V12202301	12/20/2023	BACH, ANDREW	2,319.38
V12202302	12/20/2023	BATCHELOR, TANYA	1,730.95
V12202303	12/20/2023	BURCH, VAN A.	692.62

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ALL Checks

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V12202304	12/20/2023	CARUSO, RICHARD T.	1,853.65
V12202305	12/20/2023	CHANTELOIS, WILFRED	692.62
V12202306	12/20/2023	FELDTMOSE, MARIE K.	515.22
V12202307	12/20/2023	GILLER, JENNIFER	1,336.12
V12202308	12/20/2023	GILLILAND, BRUCE	692.62
V12202309	12/20/2023	HOVERMAN, RICHARD D.	360.85
V12202310	12/20/2023	HOVEY, MARSHA	369.40
V12202311	12/20/2023	JACOBS, MICHELLE	360.98
V12202312	12/20/2023	KENNY, RYAN	1,585.27
V12202313	12/20/2023	KLINE, NEIL	692.62
V12202314	12/20/2023	KRENTZ, CARIE	1,369.78
V12202315	12/20/2023	LEHMAN, ERIC M.	1,774.77
V12202316	12/20/2023	LEHMAN, JENNIFER T.	234.20
V12202317	12/20/2023	LUTZ, BRADLEY	1,647.00
V12202318	12/20/2023	MAKI, ARVID	692.62
V12202319	12/20/2023	MALLIN, MICHAEL	1,812.98
V12202320	12/20/2023	MILLER, ANNE	1,269.41
V12202321	12/20/2023	PARO, CORA	383.08
V12202322	12/20/2023	PEDRYS, RONALD W.	6,206.75
V12202323	12/20/2023	REBHAN, TANNER	2,070.15
V12202324	12/20/2023	ROYTEK, JENNIFER L.	1,297.58
V12202325	12/20/2023	SCHILL, JUSTIN	1,693.64
V12202326	12/20/2023	SWANBERG, DEVIN	2,804.46
V12202327	12/20/2023	TRACY, DAWN	512.09
V12202328	12/20/2023	TRACY, RALPH E.	1,795.50
V12202329	12/20/2023	TREMBLAY, MATTHEW	1,742.50
V12202330	12/20/2023	WATERS, TODD	1,929.01
GREAT WEST	11/22/2023	GREAT WEST	652.68
GREAT WEST	12/06/2023	GREAT WEST	783.80
GREAT WEST	12/20/2023	GREAT WEST	690.45
STMT110623	11/13/2023	BP	122.04
STMT120623	12/12/2023	BP	212.96
CENTRALSTAT	12/27/2023	CENTRAL STATES H&W FUND	13,650.00

GENERAL FUND CHECKING

ALL Checks

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HEALTHPTNRS	12/13/2023	HEALTHPARTNERS	14,430.76
MTA 12/6/23	12/06/2023	MTA-MY TAX ACCOUNT	2,838.75
CENTRALSTATE	11/16/2023	CENTRAL STATES H&W FUND	10,920.00
CENTRALSTATE	12/11/2023	CENTRAL STATES H&W FUND	10,920.00
HEALTH PTNRS	11/13/2023	HEALTHPARTNERS	12,404.92
MTA 11/22/23	11/20/2023	MTA-MY TAX ACCOUNT	1,843.60
MTA 12/20/23	12/20/2023	MTA-MY TAX ACCOUNT	2,327.98
Grand Total			1,019,521.58

GENERAL FUND CHECKING

ALL Checks

Posted From: 11/12/2023 From Account:
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	Amount
Total Expenditure from Fund # 100 - GENERAL	365,137.41
Total Expenditure from Fund # 221 - LIBRARY	27,922.91
Total Expenditure from Fund # 250 - AIRPORT	14,794.92
Total Expenditure from Fund # 265 - BUSINESS IMPROVEMENT DISTRICT	1,739.17
Total Expenditure from Fund # 275 - OSCEOLA MUNICIPAL COURT	10,409.46
Total Expenditure from Fund # 280 - ROOM TAX	1,823.44
Total Expenditure from Fund # 300 - DEBT SERVICE FUND	2,231.58
Total Expenditure from Fund # 410 - GENERAL CAPITAL FUND	385,791.12
Total Expenditure from Fund # 430 - TIF #2 FUND	1,000.00
Total Expenditure from Fund # 450 - TIF #3 FUND	25,950.00
Total Expenditure from Fund # 510 - WATER UTILITY	42,526.94
Total Expenditure from Fund # 520 - SEWER UTILITY	140,194.63
Total Expenditure from all Funds	1,019,521.58

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
12/31/2023

Account Number	Village of Osceola	2023 Actuals @ 12/31/2023	2023 Budget	Variance (Over)/Under Budget	Percentage
Revenue					
100-00-41110-000-000	Levy for General Fund	634,724	624,031	10,693	102%
100-00-41140-000-000	Mobile Home Taxes	11,948	35,000	(23,052)	34%
100-00-41310-000-000	Taxes from Utility	0	135,000	(135,000)	0%
100-00-41320-000-000	Payment in Lieu of Taxes	3,423	4,000	(578)	86%
100-00-41800-000-000	Interest / Penalty on Taxes	110	0	110	0%
100-00-41900-000-000	Other Taxes	0	1,500	(1,500)	0%
	Total Taxes	650,205	799,531	(149,326)	
100-00-42000-000-000	Special Assessment Revenue	0	0	0	0
100-11-43211-001-000	Police - State Aid in Training	0	1,200	(1,200)	0%
100-00-43410-001-000	WI State Shared Revenue	351,667	324,297	27,370	108%
100-00-43410-002-000	Expenditure Restraint	0	29,667	(29,667)	0%
100-12-43420-000-000	Fire Insurance Fee	12,589	9,800	2,789	128%
100-00-43430-000-000	Exempt Computer Aid	17,241	11,854	5,387	145%
100-15-43529-000-000	EMS Funding Assistance Program	0	2,100	(2,100)	0%
100-21-43531-000-000	WI State Transportation Aid Revenue	164,552	164,552	(0)	100%
100-21-43531-000-001	Personal Property Aid	8,422	8,422	0	100%
100-00-43534-000-000	LRIP Grant	0	0	0	0
100-11-43271-000-000	Other Federal Grant - Police	0	0	0	0
100-11-43271-000-001	Other State Grant	0	0	0	0
100-00-43690-000-000	Other State Grant	3,715	0	3,715	0
	Intergovernmental Revenues	558,186	551,892	6,294	
	Licenses and Permits				
100-00-44110-001-000	Liquor Licenses	5,911	5,200	711	114%
100-00-44110-002-000	All non-liquor licenses	3,854	4,000	(146)	96%
100-00-44300-000-000	Planning and Zoning Fees	750	950	(200)	79%
100-14-44300-000-000	Building Permits	29,676	75,000	(45,324)	40%
100-14-44300-000-001	Rental Licensing Fees	0	0	0	0%
100-00-44300-001-000	Escrow - Engineering Review	20,328	10,000	10,328	203%
100-00-44900-000-000	Cable Franchise Fees	14,760	20,000	(5,240)	74%
100-21-44900-000-000	Street Opening Permits	5,613	1,100	4,513	510%
100-00-44900-000-001	Downtown Parking Permits	1,658	500	1,158	332%
	Licenses and Permits	82,550	116,750	(34,200)	
	Fines, Forfeits and Penalties				
100-02-45100-001-000	Forfeitures Collected	0	24,000	(24,000)	0%
100-11-45100-001-000	Court Fines Revenue	347	200	147	173%
100-11-45100-002-000	Parking Fines	0	100	(100)	0%
	Fines, Forfeits and Penalties	347	24,300	(23,953)	
	Public Charges for Service				
100-00-46210-001-000	Dog Licenses	796	50	746	1592%
100-11-46210-006-000	Charges for Public Service - Police	983	1,000	(17)	98%
100-11-46210-008-000	Other - COPS Grant	0	32,500	(32,500)	0%
100-12-46220-001-000	Minor Revenues	0	2,800	(2,800)	0%
100-12-46220-002-000	Other Revenue	0	15,000	(15,000)	0%
100-00-44300-000-001	Admin Assess Search	1,325	3,000	(1,675)	44%
100-00-44300-000-002	Zoning Compliance Letters	0	500	(500)	0%
100-12-46220-003-000	Public Fire Protection	0	239,454	(239,454)	0%
100-01-46850-000-000	RDA Administrative Fee	0	41,000	(41,000)	0%
100-12-47323-000-000	Fire Revenue from Townships	193,903	163,284	30,619	119%
	Public Charges for Service	197,006	498,588	(301,582)	
		0	0	0	0
	Misc General Revenue				
100-00-48110-000-000	Interest Income	0	2,000	(2,000)	0%

Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
12/31/2023

Account Number	Village of Osceola	2023 Actuals @ 12/31/2023	2023 Budget	Variance (Over)/Under Budget	Percentage
100-00-48200-001-000	CTH M Tower Rent - Alltel	16,344	14,858	1,486	110%
100-00-48200-002-000	Bluff Tower Rent - T-Mobile	13,464	13,200	264	102%
100-00-48200-004-000	Bluff Tower Rent- Nextel / Sprint	0	0	0	0%
100-00-48200-005-000	Bluff Tower Rent - Verizon	20,830	34,696	(13,866)	60%
100-00-48200-006-000	Bluff Tower Rent- Cingular / ATT	16,856	21,158	(4,302)	80%
100-00-48200-009-000	CTM Tower Cedar Cliff	2,970	3,240	(270)	92%
100-00-48310-000-000	Sale of Assets	0	0	0	0%
100-00-48440-000-000	Recoveries and Reimbursements	895	1,500	(605)	60%
100-11-48440-000-000	Recoveries and Reimbursements	2,962	7,500	(4,538)	39%
100-12-48440-000-000	Recoveries and Reimbursements	0	0	0	0%
100-21-48440-000-000	Recoveries and Reimbursements	54,000	0	54,000	0%
100-00-48500-000-000	Donations	15,000	0	15,000	0%
100-00-48900-000-000	Misc. Revenues	84	10,000	(9,916)	1%
100-00-48990-000-000	Refund Prior Year Expense	0	0	0	0
	Misc. General Revenue	143,405	108,152	35,253	
	Other Financing Sources				
100-00-49200-000-280	Transfer In -Room Tax Fund	0	5,000	(5,000)	0%
100-00-49200-000-510	Transfer In - Water Fund	0	59,000	(59,000)	0%
100-00-49200-000-520	Transfer In - Sewer Fund	0	55,000	(55,000)	0%
	Fund Balance Applied				
	TID Closure Funds				
	Subtotal Other Financing Sources	0	119,000	(119,000)	
	TOTAL REVENUE	1,631,699	2,218,213	(586,514)	74%
	GENERAL FUND EXPENSES -SUMMARY				
	Legislative	118,275	73,013	45,262	162%
	Administration	192,855	244,735	(51,880)	79%
	Police	762,475	837,789	(75,314)	91%
	Fire	188,558	172,644	15,914	109%
	Street	234,267	237,880	(3,613)	98%
	Street Lights	31,568	53,872	(22,304)	59%
	Storm Water	12,784	15,942	(1,846)	80%
	Street Signs	10,559	13,381	(2,822)	79%
	Garage and Maintenance	88,796	76,383	14,318	116%
	Sanitation	14,345	11,262	3,083	127%
	Parks	107,223	121,488	(14,265)	88%
	Economic Development	22,800	18,210	4,590	125%
	General Fund Transfers	186,500	186,500	(186,500)	100%
100-12-52201-330-001	Public Fire Protection (Hydrants)*	0	239,454	(239,454)	0%
100-15-52300-340-000	Ambulance*	41,805	41,805	0	100%
100-14-52400-340-000	Building Inspection*	26,318	40,000	(13,682)	66%
100-04-51938-730-000	Insurance *	2,500	2,500	0	100%
100-00-51938-730-000	Insurance Highway*	2,500	2,500	0	100%
100-02-51500-343-000	Auditor	22,105	20,000	2,105	111%
100-02-51500-349-003	Assessor	12,600	11,900	700	106%
100-02-51500-349-004	Assessor Manufacturing	2,238	2,200	38	102%
	TOTAL GENERAL FUND OPERATING EXPENDITURES	2,083,581	2,425,958	(525,661)	86%
	REVENUE OVER (UNDER) EXPENSES	(451,882)	(207,745)	(60,853)	

**Village of Osceola - Monthly Budget Report
Year to Date for Month Ending
12/31/2023**

Account Number	Village of Osceola	2023 Actuals @ 12/31/2023	2023 Budget	Variance (Over)/Under Budget	Percentage
REVENUES TO BE COMING					
	Tfr in Room Tax - Journal Entry made in December	5,000			
	Tfr in Water Fund - Journal Entry made in December	59,000			
	Tfr in Sewer Fund - Journal Entry made in December	55,000			
	Public Fire Protection - Journal Entry Made in December	239,454			
	Taxes From Utility - Journal Entry Made in December	135,000			
	Forfeitures Collected - Anticipated transfer in from Court	24,000			
	TOTAL	517,454			



Memo

To: President Lutz and Village Board Members

From: Todd Waters (Public Works Coordinator)

CC: Carie Krentz

Date: November 9th, 2024

Re: DPW December Board Update

Streets:

- The department responded to two ice and snow events outside of normal working hours in the month of December. Roads were treated with an application of salt and sand primarily in main areas of travel and hills. Village sidewalks, trails and public spaces were broomed and a salt sand mix was applied where necessary.
- Storm sewer cleaning by way of jetting occurred in multiple locations in December. The department built two structures around inlets and outlets in separate locations of our system. They are designed to act as a deterrence for beavers and to halt the continued operating and building that could affect multiple residents' homes with basement water damage.
- Continued right-of-way clearing on all streets and sidewalks occurred in December and the maintenance program will continue to be pursued aggressively by the department while not conducting snow removal.
- The department continues its sign removal or replacement campaign. Over 20 signs or posts were replaced or adjusted in the month of December.
- The Village's compost piles in two separate sights have been mixed, combined, or relocated. The department relocated 102 yards or 17 dump trucks of leaf bags from our Depot Road sight.
- Extensive maintenance combined with preventative maintenance occurred on smaller vehicles and small engines maintained by the department.
- The tree city application was completed and submitted. Upon approval, the community will be awarded its 16th year of participating in the program.

Parks:

- Mill Pond prepped for interior painting of both restrooms.
- Continued work, research, and updates for the Parks Comprehensive Plan.

Building Maintenance:

- Maintenance, inventory, and installation of shelving in municipal building within our maintenance and operating rooms.
- Semi-annual pre action fire system inspections.
- Maintenance to security fencing screens at the DPW site.
- Manual adjustments were made to all facets of the HVAC, boiler, and in-floor heating system within the municipal building.



Memo

To: President Lutz and Village Board Members
From: Rick Caruso, Utilities Coordinator
CC: Carie Krentz
Date: January 9, 2024
Re: Utility Department January Board Update

Water Utility:

- Water produced in December totaled 5.201 million gallons.
- Operators are making progress on our lead and copper inventory for service lines within the Village. The US EPA and WI DNR requires the water utility to inventory all service line materials that are in use to identify if the system contains lead lines. The deadline for this inventory is October 24, 2024.
- Our laboratory spectrophotometer was sent in for repair due to failure of the main board. The spectrophotometer is used to measure treatment chemical levels in both drinking water and wastewater as required by the state. While the meter was in for repair, we were able to borrow a colorimeter from the Village of Dresser to maintain compliance with drinking water regulation.
- The chlorine injector at well 3 has been rebuilt and serviced by operators. While the opposite well is in operation, operators will periodically rebuild these injectors to ensure adequate chlorination of the water supply.

Sewer Utility:

- Wastewater treated in December totaled 7.305 million gallons.
- Operators measured pipe elevation for the trunk sewer line on County Road M to assist in determining the overall capacity of the sewer main. Much of the sewer south of the railroad tracks flows through this trunk main, including the wastewater from the Village of Dresser. It is important to understand the capacities of the sewerage system from a planning perspective to understand if the capacity is limited and mitigate impacts or plan for future reconstruction.
- The industrial park lift station has been prepared for winter including placement of backup heaters and insulation. The pumps and check valves for the station are located above ground making them susceptible to freezing during the winter months.
- The application for the Wisconsin Pollution Discharge Elimination System (WPDES) permit has been initiated for our next five-year permit cycle. The application is a lengthy process that includes visits and inspections from our area DNR engineers, reviews of our previous test results, loadings and flow data, and additional wastewater testing. The current WPDES permit expires at the end of 2024.
- A float switch for the scum well at the wastewater plant failed and has been replaced. Operators took the opportunity to have the scum well pump inspected which was found to be at less than 50% of its useable life. We are currently pricing rebuild and comparing to direct replacement of the pump.

Memo

To: Wilberg Memorial Library Board of Trustees

From: Anne J. Miller, Library Director

CC: Village Board of Osceola

Date: January 2024

DIRECTOR/ADMINISTRATION

As we come to the end of 2023 and begin 2024 I want to express my thanks to all of you for your support over a year that has been filled with changes at the library. Even though we had changes to our staff, our total circulation number, which includes both physical items checked out from our library and digital items checked out by our patrons from the Wisconsin Digital Library, increased by 5128 to a total of 67,942. While this is still below our best year for circulation, it is encouraging that we continue to see these numbers increasing and getting closer to that best ever number of more than 73,000 circulations. It has also been reassuring to see growth in the number of new patrons seeking out the library.

MATERIALS CIRCULATION

December 2023, Total Items Circulated: 4248

Public Computer Uses for December 2023: 142

eBook Checkouts for December 2023: 1355

New Patrons in December 2023: 28

COLLECTIONS

In December we added 208 new items to our collections. During 2023 we added a total of 2283 items to our collections. Of those items, 506 were donations valued at \$7375.35. These donations of items from our community play a vital role in our collections. They include new items that we add to the collections, replacement items for well-loved copies of books and DVDs, as well as donated magazine subscriptions.

EVENTS & ACTIVITIES

December 2023 Events/Participation:

During the month both Get Lit Book Club and the WMPL book discussion met. Storytime met three times during the month, and returns January 9th after a two-week hiatus for the holidays. In the weeks before Christmas, the staff enjoyed watching patrons of all ages find the 10 gnomes that were hidden throughout the library. The week between Christmas and New Year's were hopping

in the kids’ area which kept Michelle on her toes finding activities for families to enjoy while they visited the library.

While I am no longer riding the book bike to Evergreen Senior Living, I have continued to bring books for residents to checkout library materials every three weeks.

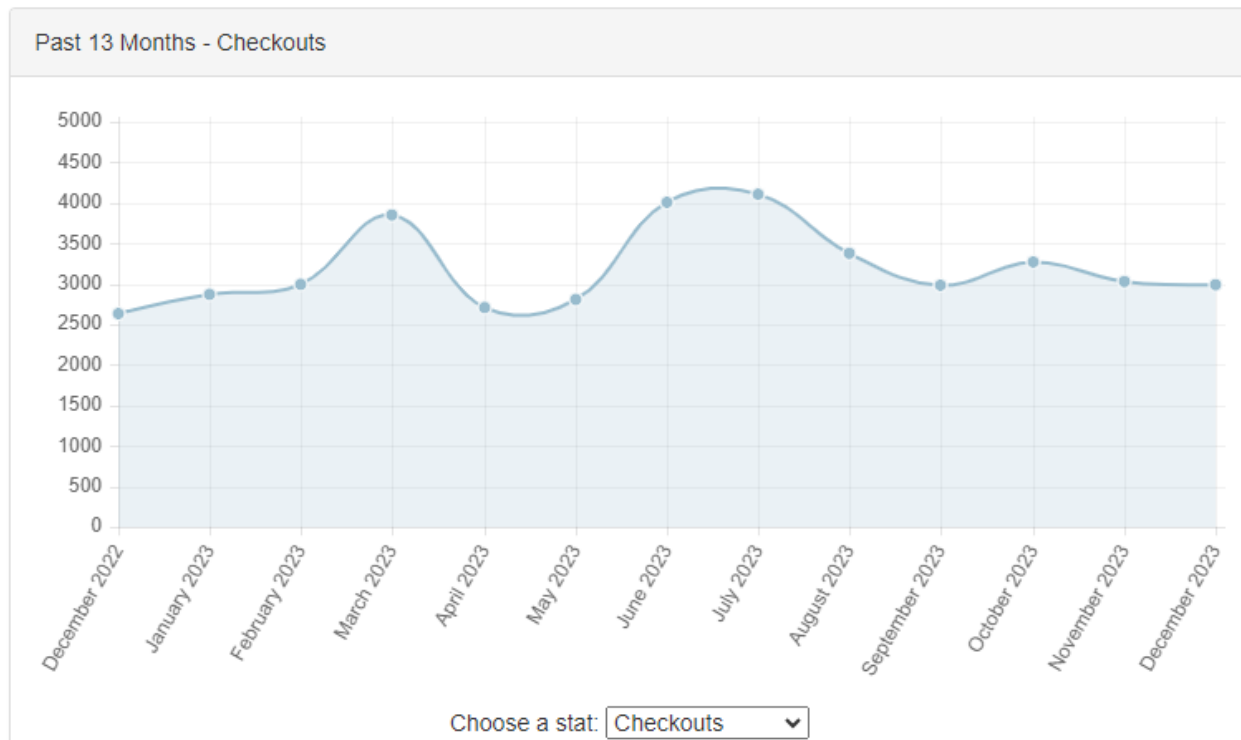
The Adult Winter Reading Program has begun with support from the Friends of the Osceola Library. For every book you read, movie you watch, or library program you attend, you can have an entry in the grand prize drawing. We are excited to bring back our Puzzle contest on January 27. Watch for more Adult Winter Reading Program events coming in February and March.

FACILITIES & STAFF

All the staff of the library would like to thank the village staff, library board and village trustees for all of the support over the past year. We look forward to working with everyone in 2024 to continue to make the library a welcoming place for all in our community.

Osceola Circulation Statistics

December 2023

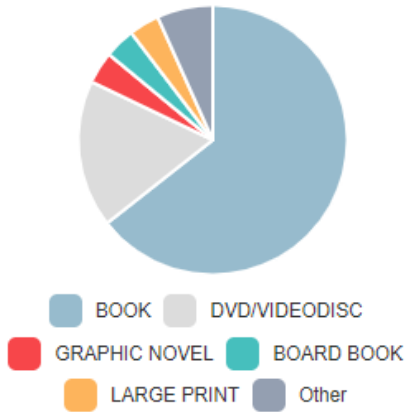




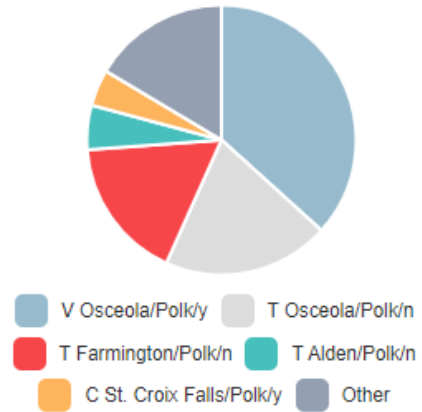
WILBERG MEMORIAL

PUBLIC LIBRARY of OSCEOLA

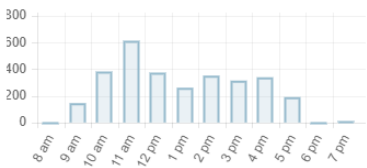
Checkouts by format



Checkouts by Act 150 Location



Checkouts by hour



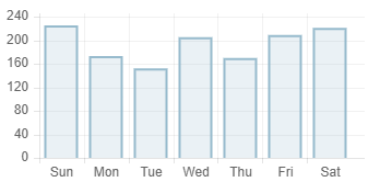
Checkouts by day



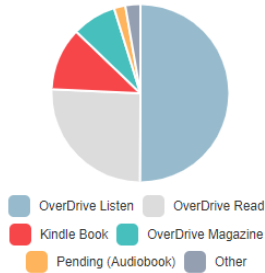
Checkouts by age



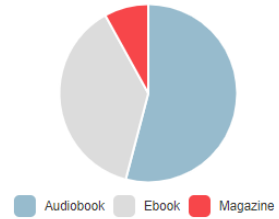
Overdrive by Day



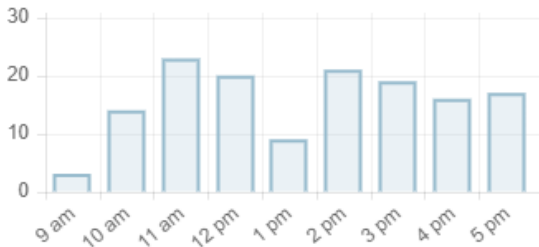
Overdrive by Format



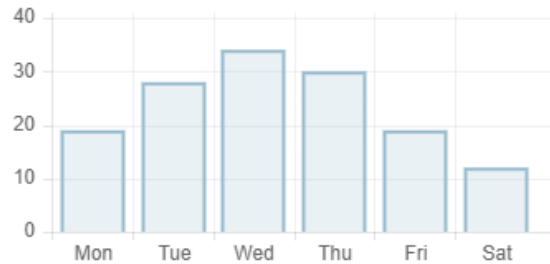
Overdrive by Type



Pharos computer uses by hour



Pharos computer uses by day





**WILBERG
MEMORIAL**

PUBLIC LIBRARY of OSCEOLA



OSCEOLA FIRE AND RESCUE

Station - 657 HWY 35
PO Box 217
Osceola, WI 54020
Emergency: 911
Non-Emergency (715) 294-3440

To: President Lutz and Village Board Members
From: Osceola Fire & Rescue
CC: Carie Krentz
Date: January 9, 2024
Re: **Fire & Rescue Monthly Report**

RUNS

- 12 - Runs total
 - 9 – Village of Osceola
 - 3 – Town of Farmington
 - Run breakdown
 - 1 – MVA/Traffic
 - 10 – Medical/Lift Assist
 - 1 – Alarm

UPDATES IN BOLD

- **Meeting for December consisted of scene size ups in town.**
- **Upcoming Training for January we will look to annual Exposure Control and HIPPA training.**
- LED lights to be upgraded on 1480 pumper, 1484 Jeep Grass Rig, and 1485 Tanker. Upgrades will be installed by department members Dan Strobach and Don Stark.
- Working with airport commission to help drive compliance to improvements to meet codes and standards.
- **We will be doing envelope stuffing for the upcoming mailer for the Firefighters Ball at our January 8th meeting.**



Memo

To: Village Board
 From: Devin Swanberg Village Administrator
 CC: Village Board
 Date: January 5th, 2024
 Re: Year to Year Building Permits

	2020		2021		2022		2023	
New Home	19	\$3,611,150.00	26	\$5,538,560.00	13	\$3,170,000.00	7	\$3,528,000.00
Alterations	5	\$700,565.00	21	\$4,023,591.66	18	\$2,150,081.50	17	\$1,652,176.55
Solar PV Install	1	\$8,935.00	0	\$ -	1	\$32,634.00	2	\$38,546.00
Sign	6	\$54,115.00	8	\$37,700.00	8	\$46,466.00	3	\$59,345.00
Decks	11	\$74,015.00	10	\$58,330.00	7	\$32,966.00	8	\$65,109.23
Fence	13	\$33,400.00	14	\$35,478.52	17	\$75,127.00	8	\$27,300.00
Re-Roof	5	\$270,375.00	10	\$252,110.67	6	\$157,039.00	3	\$36,955.68
Shed	3	\$9,700.00	2	\$7,248.94	5	\$21,290.00	4	\$13,349.00
Acc. Building	0	\$ -	1	\$7,000.00	1	\$120,000.00	0	\$ -
Other	3	\$1,106,200.00	4	\$59,000.00	7	\$1,043,403.81	3	\$20,000.00
Service Upgrade	1	\$7,500.00	0	\$ -	0	\$ -	0	\$ -
New Commercial	1	\$2,000,000.00	2	\$703,567.00	0	\$ -	1	\$403,000.00
Electrical	1	\$1,000.00	2	\$8,800.00	2	\$61,700.00	5	\$19,400.00
Windows	6	\$59,243.00	0	\$ -	2	\$237,270.92	6	\$78,410.00
HVAC	1	\$28,679.00	3	\$432,000.00	3	\$23,765.52	3	\$33,185.00
TOTALS:	76	\$7,964,877.00	103	\$11,163,386.79	90	\$7,171,743.75	70	\$5,974,776.46

Municipality Permits Report

12/1/2023 to 12/31/2023

VILLAGE OF OSCEOLA		Total Value	Total Fees	Total Fines
VOS23-82	165-00767-0002	\$5,596.00	\$110.40	
SCOTT DOUGHMAN				
110 BELMONT ST		WINDOW REPLACEMENT		
VOS23-83	165-00582-0200	\$2,000,000.00	\$7,429.58	
Justin Wurzer				
102 RIDGE RD		12 Unit Apartment Building		
VOS23-84	165-00589-0000	\$10,000.00	\$360.00	
Tom Johnson				
200 SEMINOLE AVE #20		Lot 20 Mobile Home		
VOS23-85	165-00152-0000	\$8,620.00	\$135.60	
SAMANTHA KRAMER				
906 CASCADE ST N		WINDOW REPLACEMENT		

Permit Distribution

Other=2
 New Home=1
 Alteration=1

Totals	Total Permits	4	Total Value	\$2,024,216.00
	Admin	\$251.00	Impact	
	Inspection	\$7,784.58	State Permit Seal	
	Fines		Other	
			Plan Review	
			House Number	
			Total Fees	\$8,035.58

Municipality Permits Report

1/1/2023 to 12/31/2023

VOS23-84	165-00589-0000	\$10,000.00	\$360.00
Tom Johnson			
200 SEMINOLE AVE #20	Lot 20 Mobile Home		
VOS23-85	165-00152-0000	\$8,620.00	\$135.60
SAMANTHA KRAMER			
906 CASCADE ST N	WINDOW REPLACEMENT		

Permit Distribution

Electrical=9
Alteration=19
Sign=4
Siding=3
Other=9
New Commercial=1
HVAC=3
New Home=7
Fence=12
Shed=5
Deck=9
Re-roof=3
Addition=4
Excavation=1
Raze=2
Repair=1

Totals

Total Permits 85 Total Value \$6,547,732.46

Admin	\$3,759.77	Impact	Plan Review	\$1,499.69
Inspection	\$32,251.63	State Permit Seal	House Number	
Fines		Other	Total Fees	\$37,721.09



OSCEOLA POLICE DEPARTMENT

310 Chieftain Street

P.O. Box 217

Osceola, WI 54020

Phone: 715-294-3628 Fax: 715-294-2862

Lt. Andrew Bach – Interim Chief of Police

To: Village President Brad Lutz and Village of Osceola Trustees

CC: Administrator Devin Swanberg

From: Lieutenant Andrew Bach

Date: 01/03/2024

Re: Village Board Police Report for December 2023

In December of 2023 Osceola PD Officers generated **315** calls for service and compiled **59** incident and accident reports. Osceola PD Officers made **2** arrests and **3** criminal referrals. Osceola PD Officers initiated **34** traffic stops and issued **32** municipal citations; **22** of which were for parking related offenses.

- Newly hired OPD Officer Matthew Tremblay began Field Training on December 6th.
- OPD held the *Stuff the Squad* Event on December 9th and were able to accept over 1000lbs of non-perishable donations for the Open Cupboard Food Shelf.
- OPD has an ongoing investigation into drugs inadvertently mailed to a resident via U.S. Mail. OPD is working with the US Postal Inspectors Office on the investigation.
- The OPD FLOCK camera network led to the apprehension of a suicidal subject with a felony warrant who had been operating a stolen vehicle, which also turned into an OWI 5th offense.
- Several officers represented OPD at the *Shop with a Hero* event at the Saint Croix Falls Wal-Mart on December 12th.
- *Community Coffee with a Cop* will be held January 19th and 26th this month for anyone who would like to attend.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Andrew Bach", with a long horizontal flourish extending to the right.

Lt. Andrew Bach, Interim Chief of Police

Osceola Area Chamber of Commerce

Directors Report
January 5th, 2024

Contents

Osceola Chamber of Commerce.....1
Committee Reports.....2-3
Events.....4
Main Street Update.....5-6
Directors Report and Notes.....7

Committee Reports:

1. Ambassadors -

2023 Reflection on Ambassador Program and Involvement:

General feedback from group:

- Unable to get involved as much as we'd like. Some of us will have more flexibility in 2024.
- B2B meetings- seemed well attended. Good valuable topics, networking and information sharing. Felt better because we had an organized agenda.
- Ruth shared businesses would like more interaction/connection. Propose doing education separate from B2B networking meetings?
- Keep on the same day and the same time is better- limit sponsors to 15 min, keep 30 min for networking. Education is still a good draw to get people there vs multiple meetings per month.

Another option- go every other month for education.

- Propose: 1 month networking 1 month networking
- Can also consider networking with other chambers and do 1-2 bigger events per year, and or social mixer.
-
- Discussion around the role of ambassadors. Where do they fit in given the development of membership, finance and events committees?
- Discussion around ambassadors capacity, and setting expectations with new businesses.

2. Membership -

Members: Jessi Kruger, Chrissy Cook, Tom Stangl, Patrick Nickel.

The Membership Committee did not meet in December. We are scheduled to meet on Wednesday Jan 10th. We continue to work through our action items given in November to compile data on each of the local businesses in our assigned stakeholders categories.

Committee Reports, Cont'd.

3. Event Committee -

Members: Shannon Kratzke, Events Coordinator and Sr. Exec Asst and Project Manager at OMC, Kelly Macken-Marble, CEO at OMC, Pam Talmage, Branch Manager at Royal Credit Union, Heidi McGeehan, Campus Administrator at CCH, Ruth Sattler, Kandra Frane, Marketing Manager at OMC and Miranda Steinhoff-Yates, Executive Director of the Osceola Chamber of Commerce.

Purpose: Re-defined as The Event Planning Committee for all social gatherings, Networking, and fundraising events.

The Events Committee has started preparations for 2024 Osceola Events such as the Annual Meeting, Celebrate, and Harvest Bazaar.

4. Finance Committee -

Members: Patrick Nickel, Peggy Weber, Penny Austad, Maria Riles from OMC.

Purpose: Grant Searching, Streamlining other avenues to bring in funds/donations. Not fundraising that involves social gatherings.

5. StreetScape - We'd like to thank the Public Works Department for putting up the winter banners, snowflakes on the light poles throughout downtown. It is greatly appreciated.

6. Trails Coalition - Nothing to report at this time.

7. Grow Osceola - Nothing to report at this time.

Events:

B2B:

There was no B2B event in December. This month we reflected on our year of B2B's and are beginning discussions on the purpose of these meetings, and how we would like to restructure for 2024.

Our last B2B was on Thursday, November 9th in the lower level conference room at MidwestOne Bank at 12pm, sponsored by WE ARE Osceola and hosted by Midwest One with an Educational session - "Top Recommendations for Businesses From a Business Bankers Point of View(Part 2) by Mark Erickson, Regional President, MidWest One. There will not be a B2B meeting in December, we will be holding a "Chamber Holiday Mixer" on December 14th from 5:00pm-6:30pm at Tippy Canoes.

Chamber Holiday Mixer:

On December 14th, 2023 the Osceola Chamber held a holiday mixer for our board members, liaisons, as well as our ambassadors at Tippy Canoes. We would like to sincerely thank our board members, our ambassadors and our liaisons for their continuous commitment to our organization.

Main street:

MainStreet Update

At the end of December we saw the closing of Janie's Cottage. We want to thank them for being an incredible community member and for sharing their treasures with us the last 3 years.

December 2nd saw a successful Light Up Osceola event in Mill Pond Park. Special thanks to the sponsors and organizers for all the work and passion that is put into this great community event.

December saw a select group of downtown businesses try a Sparkle and Shop event. Playing off of the sparkling lights downtown. Several businesses held extended shopping hours on Thursday, December 14 and 21.

BID Update:

- Collaboration between the Streetscape group, Osceola Business Improvement District and the Village of Osceola saw additional holiday lights added to the trees along Cascade St. Preliminary work has begun to develop an MOU between the BID and the Village of Osceola to encompass the Lighting of the trees in the downtown area.
- The BID has begun preliminary conversation on planning for 2024.

A peek into the new year, Main Street Osceola is rolling out a challenge for 2024.

#Osceola24in24 Challenge. We are challenging people to spend \$24 or spend 24 minutes downtown this year.

From the Main Street Osceola Facebook Page..

"Downtown Osceola isn't just a place to shop – it's the beating heart of our community. This year, let's join hands and make it shine brighter than ever with the [#Osceola24in24](#) challenge!

Every \$24 spent at a local business isn't just a purchase, it's an investment in our shared future. It means more vibrant storefronts, thriving jobs, and resources to fuel local dreams.

But impact comes in more than just dollars! Give 24 minutes of your time to explore hidden gems, volunteer, or simply strike up a conversation with a shop owner. Your presence breathes life into our streets and fosters the connections that make Osceola special.

Whether you spend, volunteer, or share your love for Osceola online, every action counts! Every dollar, minute, and story fuels a movement of community – a movement that builds a thriving economy, celebrates our unique culture, and strengthens the bonds that make Osceola truly unforgettable.

So, what will your [#Osceola24in24](#) look like? Tell us how you're choosing to ignite Osceola in the comments below! Together, let's make this year one where Osceola shines brighter than ever!

[#Osceola24in24](#) [#ShopLocal](#) [#LoveOsceola](#) [#DowntownOsceola](#) [#ExploreOsceolaWI](#)"

Respectfully submitted,

Wyatt Yager

Main Street Director

Directors Report:

On December 12th, 2023 the Executive Director, Miranda, went to Osceola Middle school to talk to a small group of like-minded students who were eager to learn about interviewing skills, resumes, and expectations of entering the workforce. This is continuing the 'Youth Work' that Jessi Kruger did alongside Lorraine Anderson(OMS) during her time as Director.



Also on December 12th, the Greater St. Croix Legislative Days planning committee started working on plans for our annual trip to Madison in February 2024. Plans will continue to be discussed throughout January and the majority of February to bring to view issues that are facing our community as a whole.

Respectfully submitted by

Miranda Steinhoff-Yates, Executive Director.

Osceola Area Chamber of Commerce



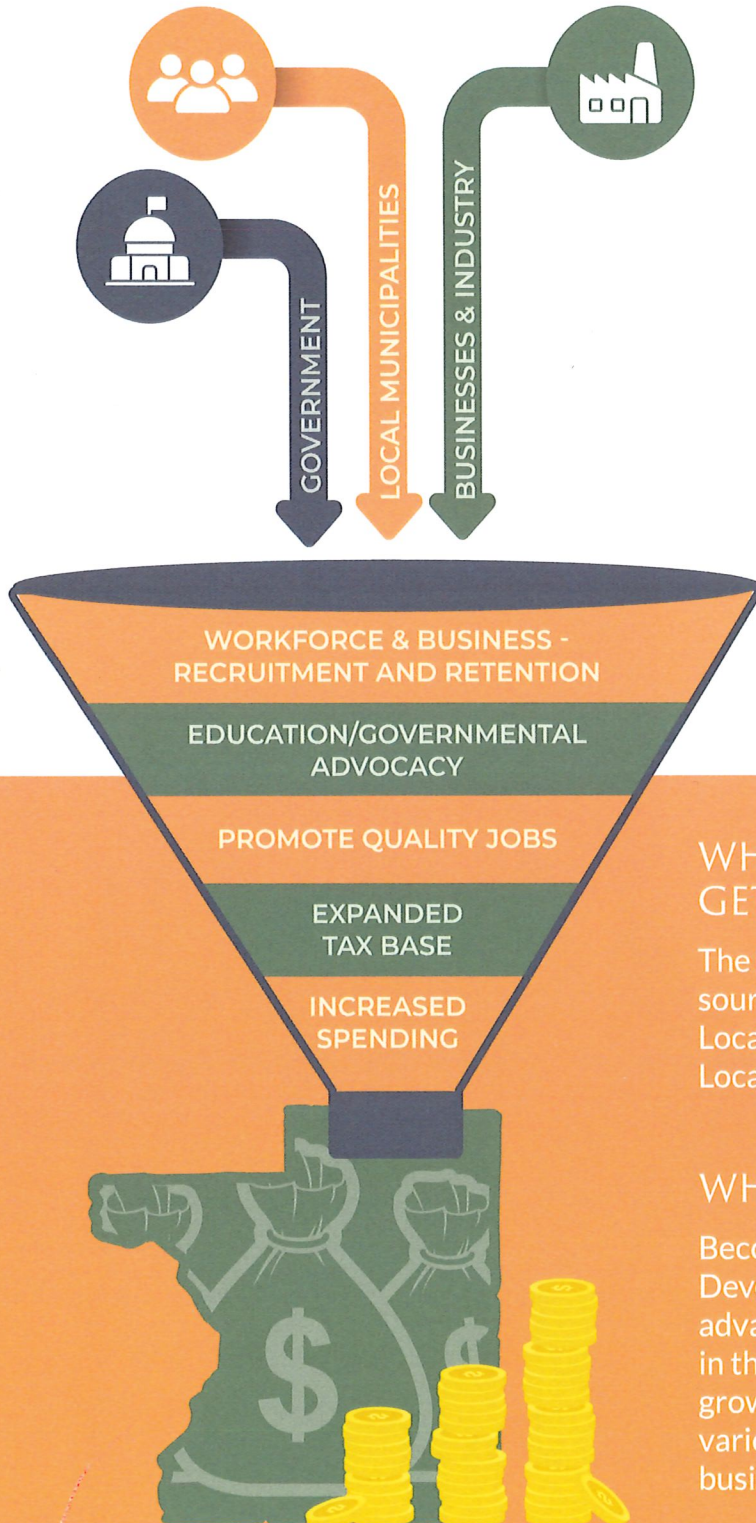
POLK COUNTY
ECONOMIC
DEVELOPMENT
CORPORATION

FUELING LOCAL GROWTH

Prosperity Through Partnership

WHAT DOES YOUR INVESTMENT IN THE POLK COUNTY EDC DELIVER?

LET'S ANSWER A FEW OF YOUR QUESTIONS...



WHAT IS THE EDC?

We are an independent organization advancing and promoting economic initiatives in Polk County, Wisconsin. Our core activities include workforce development, business retention and expansion, housing growth, educational opportunities, business recruitment, strategic planning, revitalization, creating networks and partnerships, fostering entrepreneurship, and providing businesses access to capital.

WHERE DOES THE POLK COUNTY EDC GET THEIR FUNDING?

The Polk County EDC is funded through three main sources: through Polk County Government, through Local Municipalities and through the memberships of Local Businesses, Industries and Organizations.

WHAT ARE THE BENEFITS OF MEMBERSHIP?

Becoming a member of the Polk County Economic Development Corporation has an array of advantages, enabling both businesses and industries in the region to thrive and contribute to the area's growth. Your membership serves as a catalyst for various meaningful initiatives that enhance the business landscape and foster collaborative progress.

HOW DOES THE EDC HELP POLK COUNTY?

WE CONNECT Polk County business and industry to a larger network of organizations working toward a common goal – talent and business retention, attraction, and development.

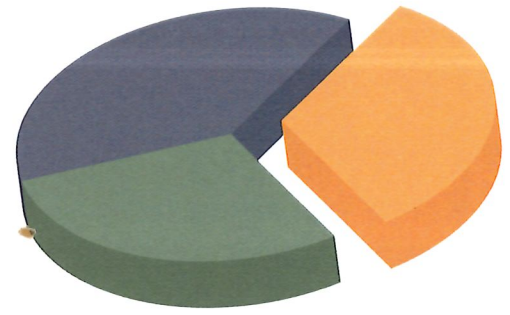
WE ACT as a conduit for all size businesses to leverage resources from regional and state agencies.

WE PROVIDE resources including workforce initiatives, business and industry incentives, collaboratives with higher education institutions, and events relevant to key current issues such as housing, broadband, childcare, and many more.

WE CREATE a network of peers within Polk County to share best practices, successes and more.

WE ALLOW Polk County businesses of all sizes to receive advice and support, and offer input, to and from multiple municipal and county resources that affect your business and the quality of life within the area.

WE ADVOCATE for Polk County to remain competitive within a larger geographic area, resulting in being a player in talent attraction, housing, education, grants and other financial incentives that drive economic growth.



With the help of the EDC, you can get a bigger piece of a bigger pie.

WHAT IS ECONOMIC DEVELOPMENT?

Economic development is attracting and growing businesses, retaining and creating jobs, and making our communities better places to live, work, enjoy and raise a family.

WHY IS IT IMPORTANT?

Attracting and growing businesses strengthens our economy providing locally-produced goods and services. Strong businesses pay taxes that go for vital services such as schools, roads, fire, and police. Businesses also provide good jobs that put money in people's pockets and allow for a higher quality of life.

"I have several clients who have benefited directly from the work of the Polk County Economic Development Corporation. As a conduit to state job creation and business expansion programs and credits, the PCEDC has definitely helped several of the employers I work with get started and/or expand."



JOE BERGHAMMER
President - Berghammer Builders

"Dealing with the PCEDC has been an honor for our company. They are available to assist our customers with funding and grant opportunities. They also help to create and promote quality jobs with competitive wages. I believe the link between PCEDC and business owners is a relationship that needs to be supported. We are proud supporters of the PCEDC."



MARTIN DIKKERS
CPA-Cardinal Business Advisors

100 Polk County Plaza, Suite 226
Balsam Lake, WI 54810

715-405-3400

Director@PolkCountyEDC.com

PolkCountyEDC.com



Memo

To: Village Board
From: Devin Swanberg Village Administrator
CC: Village Board
Date: January 5th, 2024
Re: Xcel Lighting Plan

The following document is the lighting plan for the Xcel Energy service center on Simmon Drive. The planning commission in December 2023 made a motion to recommend the approval of the site plan pending the village board's approval of the lighting plan. This is the final document they will need to have village approval for this site plan. The village board wanted the site plan presented before they gave full approval at their December 2023 meeting.

Recommendation: Approve the site plan as presented with the addition of the lightning plan.



Memo

To: Village Board
From: Devin Swanberg Village Administrator
CC: Village Board
Date: January 5th, 2024
Re: Stewardship Grant Application

The Admin and Finance Committee recommends that the village hires MSA to apply for the DNR Stewardship grant for the Cascade Falls Landing and Staircase. This would be a grant that could be a 50/50 match. The staircase could be added to the 2025 CIP. The project would be between \$350,000 and 500,000 depending on materials and location. The next step would be to have this project engineered and select a location. For MSA to do the application it would cost the village \$10,000 that we would look to take from the CIP.

Recommendation: Approve MSA as the grant application write for the Cascade Falls Lookout and Stair Grant application for the DNR Stewardship grant.



MSA Project Number: 00523022

This AGREEMENT (Agreement) is made effective 1/9/2024 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 1500 N. Casaloma Dr., Ste 100, Appleton, WI 54913

Phone: 920-545-2086

Representative: Brittney Mitchell

Email: bmittchell@msa-ps.com

VILLAGE OF OSCEOLA

Address: 310 Chieftain Street, Osceola, WI 54020

Phone: 715-294-3498

Representative: Devin Swanberg

Email: administrator@vil.osceola.wi.us

Project Name: Stewardship Grant Application

The scope of the work authorized is: See Attachment A: Project Scope

The schedule to perform the work is: Approximate Start Date: 1/15/2024
Approximate Completion Date: 9/15/2024

The lump sum fee for the work is: \$10,000 (\$12,500 less \$2,500 discount)

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

VILLAGE OF OSCEOLA

MSA PROFESSIONAL SERVICES, INC.

Devin Swanberg

Administrator

Date: _____

Brittney Mitchell

Team Leader

Date: 12/26/2023

OWNER ATTEST:

Carrie Krentz

Clerk

Date: _____

Art Bahr

Project Manager

Date: 12/26/2023

MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), and quoted fees for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment 1, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

(General Terms & Conditions - Public)

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. **Electronic Documents and Transmittals.** Owner and MSA agree to transmit and accept project related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's

Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. Building Information Modelling (BIM). For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 10 of this Agreement.

14. Construction Site Visits. If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. Termination. This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. Betterment. If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. Hazardous Substances. OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. Insurance. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or

for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in section 29 of this Agreement.

23. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. **Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. **Successors and Assigns.** The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. **Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. **Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. **Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. **No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

31. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

ATTACHMENT A: SCOPE OF SERVICES

PROJECT OBJECTIVE:

Assist the Village with submittal of a 2024 Wisconsin Department of Natural Resources Knowles-Nelson Stewardship Grant Application for improvements to Cascade Falls Park. The scope of work authorized is:

BASIC SERVICESW – Stewardship Grant Application

1. Prepare and Submit Stewardship Grant Application for the Cascade Falls Park Project per the concept and development plan being created by MSA.
 - Completion of Ranking Criteria Sections A, B and C from the Grant Program Guidance manual.
 - Form 8700-191 titled Stewardship Local Assistance, Federal Land & Water Conservation Fund, & Recreational Trails Program Grant Application.
 - Form 8700-338 titled LUG, LWCF and RTP Grant Program Ranking Question & Criteria Responses.
 - Form 8700-322 titled Knowles-Nelson Stewardship Grant Public Access and Acceptable Uses Application.
 - Form 8700-014 titled Recreation Grant Project Cost Estimate Worksheet.
 - Form 1800-001 titled Environmental Hazards Assessment.
 - Project Site Map & Site Development Plan.
 - Submission Resolution for Common Council adoption.
 - Draft letter of support for local organizations supporting the application.
 - Correspondence with City and WDNR staff during application preparation.
 - Submit final application to WDNR Staff by May 1, 2024.
 - Provide follow-up documents or correspondence during WDNR application review period.

SERVICES NOT PROVIDED AS PART OF THIS PROJECT

The following services are not included within the scope of services:

- a. Post Grant Award Administration.
- b. A/E project design and survey services for the proposed project.
- c. Applying for WDNR permits as necessary.
- d. Obtaining signatures for letters of support.
- e. Obtaining letters detailing project partnerships and donations.

SERVICES PROVIDED BY THE CITY

- a. Sign all application documents and associated resolutions as necessary.
- b. Assist in obtaining signatures for letters of support and project partnerships.
- c. Ensure the proposed project is referenced in the Village's Current Comprehensive Outdoor Recreation Plan. This is requirement per the Stewardship Grant program.



Memo

To: Village Board
From: Rick Caruso, Public Utilities Coordinator
CC: Devin Swanberg
Date: 1/9/2024
Re: Utility Pickup Replacement

The Utility department is seeking to replace their pickups, one from 2008 and two from 2011 with 2024 model year half ton trucks. The department sought estimates from local dealers, Ford, Chevrolet, and Dodge, for a similarly specified pickup including 4x4, crew cab (rear half doors), and 6 ½ foot bed, but only received an estimate from one dealer, Hudson Ford. Utility vehicle replacement has been identified in the utility capital plan. Our goal is to establish a replacement rotation over the next few years to cycle through vehicles while they still hold value, allowing the department to avoid financing of a short term asset. One vehicle would then be replaced at the 3,4,and 5 year intervals, creating a staggered approach to subsequent vehicle purchases.

This purchase is to be made with utility funds, and an account is to be set up for annual reserve contributions.

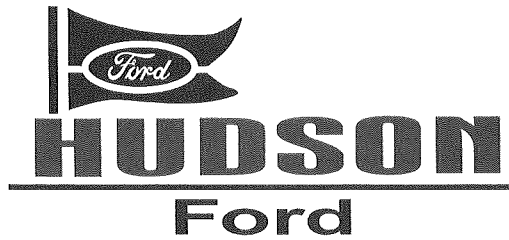
Staff Recommendation

This item has been approved by the Water and Sewer committee to be forwarded to the Village Board for consideration.

Attachment(s)

Hudson Ford Estimate – Utility Pickups

CC:File



City of Osceola Public Works

2024 Ford F-150

X1E	F-150 4x4 Supercab	52X	Auto Start-Stop Removal
	145" Wheelbase	53A	Trailer Tow Package
YZ	Oxford white		Integ Trailer Brake Controller
C	Cloth 40/20/40		36 gal fuel tank
CS	Medium Dark Slate	68L	Bed Utility Package
103A	Equip Package		Boxlink
	XL Trim		Tailgate Step
998	3.5L V6 Ecoboost		LED Box Lighting
44G	10-Speed Trans	86A	XL Chrome Appearance Pkg
T7C	265/70R17 BSW AT	17C	Fog lamps
X19	3.55 E Lock RR Axle	64F	17" Silver Painted Aluminum
	7100# GVWR	96W	Spray In Bedliner
18B	Black Platform Running Boards		Front/Rear Mud Flaps
425	50 State Emissions		
471	Onboard 400W Outlet		

Hudson Ford Bid: \$48,200.00

Thank you for the opportunity to bid for the City of Osceola Public Works!

If you have any questions please contact:

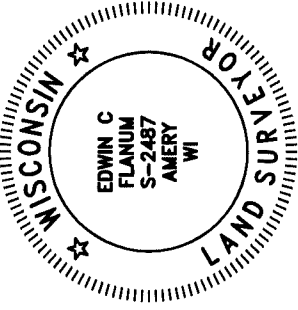
Janell Lundgren
Hudson Ford
715-386-2334



RESOLUTION #24-01

CERTIFIED SURVEY MAP NO. _____

LOCATED IN THE NE1/4 OF THE SW1/4 OF SECTION 27, T33N, R19W, VILLAGE OF OSCEOLA, POLK COUNTY, WISCONSIN;
BEING OUTLOT 2 OF CERTIFIED SURVEY MAP #6515, VOLUME 29, PAGE 179, DOCUMENT #833279.



SURVEYOR:

EDWIN C FLANUM
NORTHLAND SURVEYING, INC.
P.O. BOX 152
AMERY, WI 54001
PH. 715-268-2454
www.northlandsurveying.com

OWNERS

VILLAGE OF OSCEOLA
310 CHIEFTAN STREET
OSCEOLA, WI 54020

VILLAGE BOARD RESOLUTION

Resolved, that this Certified Survey Map in the Village of Osceola is hereby approved by the Village Board of the Village of Osceola.

Date approved _____ Brad Lutz, President

Date signed _____ Brad Lutz, President

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Osceola.

Carie Krentz, Village Clerk _____

OWNER'S CERTIFICATE OF DEDICATION

The Village of Osceola, a village duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said village caused the land described on this Certified Survey Map to be surveyed, divided, mapped, and dedicated as represented on this Certified Survey Map.

The Village of Osceola, does further certify that this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: Village of Osceola.

N WITNESS WHEREOF, Carie Krentz, Village Clerk has caused these presents to be signed by Brad Lutz, its president, and countersigned by Carie Krentz, Village Clerk, at Osceola Wisconsin, and its seal to be hereunto affixed on this _____, day of _____, 20____. In the presence of:

Brad Lutz, Village President _____ Date _____

Carie Krentz, Village Clerk _____ Date _____

State of Wisconsin)SS
County of Polk)

Personally came before me this _____ day of _____, 20____, Brad Lutz, Village President, and Carie Krentz, Village Clerk of the Village of Osceola, to me known to be the persons who executed the foregoing instrument, and to me known to be such President and Village Clerk of said Village, and acknowledged that they executed the foregoing instrument as such officers as the deed of said village, by its authority.

(Notary Seal) _____ Notary Public, _____, Wisconsin

Notary Public, _____, Wisconsin

My Commission expires _____.

CERTIFIED SURVEY MAP NO. _____

LOCATED IN THE NE1/4 OF THE SW1/4 OF SECTION 27, T33N, R19W, VILLAGE OF OSCEOLA, POLK COUNTY, WISCONSIN;
BEING OUTLOT 2 OF CERTIFIED SURVEY MAP #6515, VOLUME 29, PAGE 179, DOCUMENT #833279.

SURVEYOR:

EDWIN C FLANUM
NORTHLAND SURVEYING, INC.
P.O. BOX 152
AMERY, WI 54001

OWNERS

VILLAGE OF OSCEOLA
310 CHIEFTAN STREET
OSCEOLA, WI 54020

SURVEYOR'S CERTIFICATE

PID: 165-00582-0000

PH. 715-268-2454

www.northlandsurveying.com

I, Edwin C. Flanum, Professional Wisconsin Land Surveyor, hereby certify that by the direction of Devin Swanberg, I have surveyed, mapped and described the parcel of land which is represented by this Certified Survey Map; that the exterior boundary of the parcel of land surveyed and mapped is described as follows:

Located in the NE1/4 of the SW1/4 of Section 27, T33N, R19W, Village of Osceola, Polk County, Wisconsin; described as follows:

Outlot 2 of Certified Survey Map Number 6515, recorded in Volume 29, Page 179, Document Number 833279 at the Polk County Register of Deeds Office.

Described parcel contains 11.24 acres (489,755 sq. ft.). Described parcel is subject to all easements, restrictions and covenants of record.

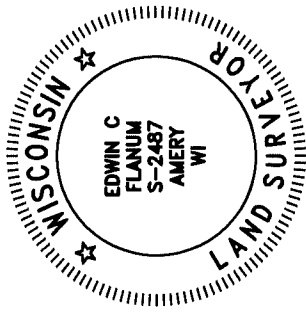
I, also certify that this Certified Survey Map is a correct representation to scale of the exterior boundary surveyed and described; that I have fully complied with the current provisions of Chapter 236.34 of the Wisconsin Statutes, the Land Subdivision Ordinance of the Village of Osceola, in surveying and mapping same.



Edwin C. Flanum, P.L.S. #2487

1/02/2024

Date



CURVE DATA

CURVE	RADIUS	CENTRAL ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH	TANGENT IN	TANGENT OUT
C1	545.00'	11°54'06"	N65°07'06"E	113.01'	113.21'	N71°04'09"E	N59°10'03"E
C2	253.23'	24°34'51"	N46°52'37.5"E	107.81'	108.64'	N59°10'03"E	N34°35'12"E
C3	190.00'	42°40'28"	N42°45'13"W	138.27'	141.51'	N21°24'59"W	N64°05'28"W
C4	110.00'	44°50'23"	S86°30'39.5"E	83.91'	86.09'	N71°04'09"E	S64°05'28"E
C5	110.00'	42°40'28"	S42°45'13"E	80.05'	81.93'	S64°05'28"E	S21°24'59"E

CERTIFIED SURVEY MAP NO. _____

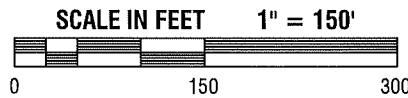
LOCATED IN THE NE1/4 OF THE SW1/4 OF SECTION 27, T33N, R19W, VILLAGE OF OSCEOLA, POLK COUNTY, WISCONSIN; BEING OUTLOT 2 OF CERTIFIED SURVEY MAP #6515, VOLUME 29, PAGE 179, DOCUMENT #833279.

SURVEYOR:
EDWIN C FLANUM
NORTHLAND SURVEYING, INC.
P.O. BOX 152
AMERY, WI 54001

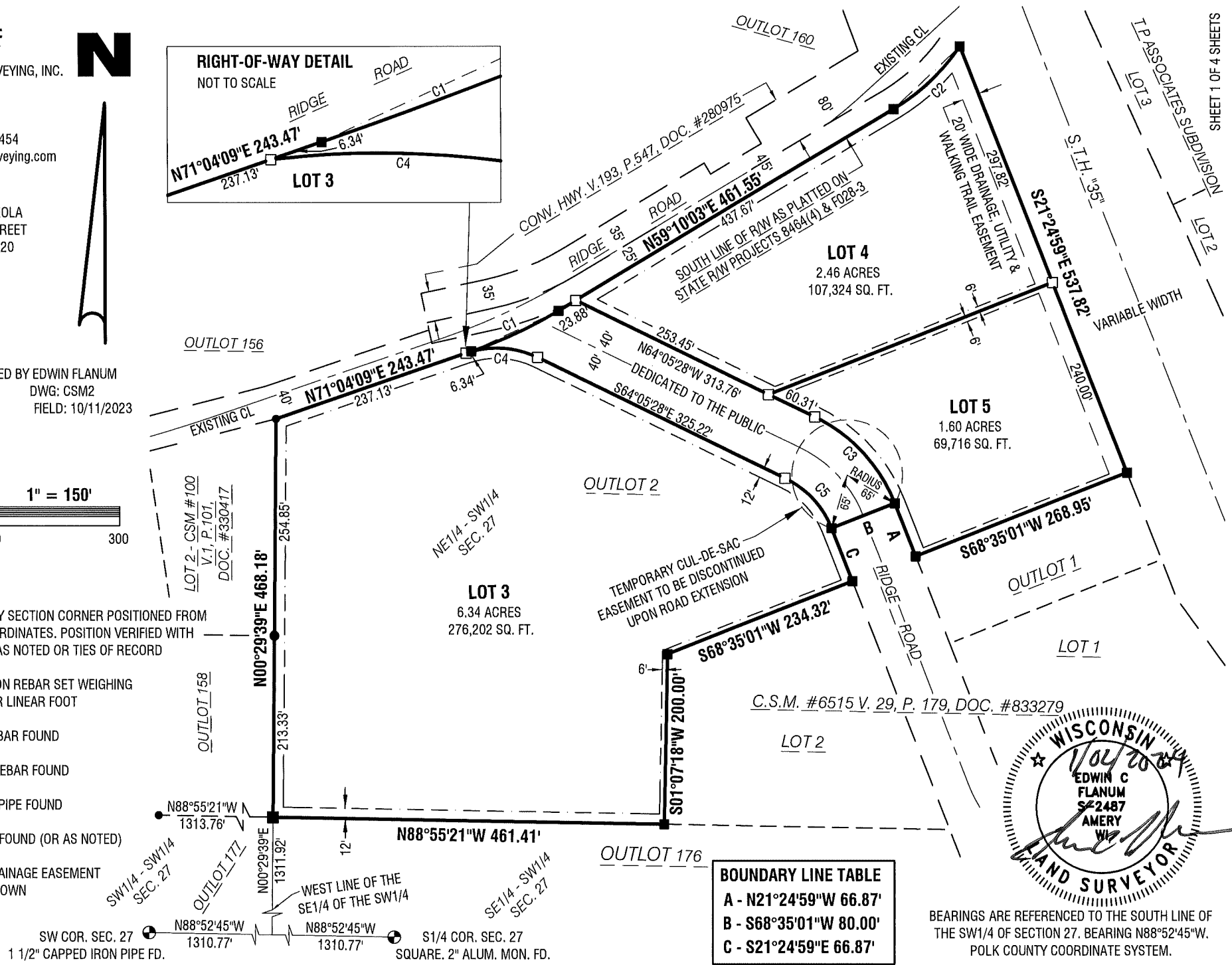
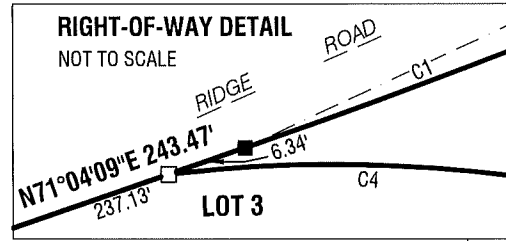
PH. 715-268-2454
www.northlandsurveying.com

OWNERS
VILLAGE OF OSCEOLA
310 CHIEFTAN STREET
OSCEOLA, WI 54020

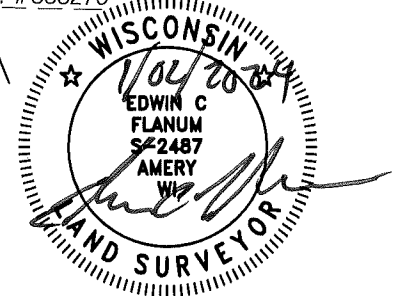
INSTRUMENT DRAFTED BY EDWIN FLANUM
JOB NO: 23-111 DWG: CSM2
DRAFTED: 8/02/2023 FIELD: 10/11/2023



- POLK COUNTY SECTION CORNER POSITIONED FROM COUNTY COORDINATES. POSITION VERIFIED WITH MONUMENT AS NOTED OR TIES OF RECORD
- 3/4" X 18" IRON REBAR SET WEIGHING 1.50 LBS. PER LINEAR FOOT
- 3/4" IRON REBAR FOUND
- 1 1/4" IRON REBAR FOUND
- 1 5/16" IRON PIPE FOUND
- 2" IRON PIPE FOUND (OR AS NOTED)
- UTILITY & DRAINAGE EASEMENT WIDTH AS SHOWN



BOUNDARY LINE TABLE	
A -	N21°24'59"W 66.87'
B -	S68°35'01"W 80.00'
C -	S21°24'59"E 66.87'



BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SW1/4 OF SECTION 27. BEARING N88°52'45"W. POLK COUNTY COORDINATE SYSTEM.



Memo

To: Village Board
From: Carie Krentz, Village Clerk
CC: Devin Swanberg, Village Administrator
Date: January 5, 2024
Re: Trustee Hovey Appointments to Village Commission/Committees

Pursuant to Village Code §6 and §59-11 Village President Lutz has proposed the attached appointments for Trustee Hovey to Village standing Committees and Commissions.

RECOMMENDATION

To discuss and confirm proposed appointments as agreed upon.

2023/2024 Board Appointments

	LUTZ, BRADLEY	HOVEY, MARSHA	BURCH, VAN	GILLILAND, BRUCE	MAKI, ARVID	CHANTELOIS, BILL	KLINE, NEIL
	5	5	5	5	6	5	5
Admin and Finance (3)							
Airport Commission*							
Ambulance Board							
BID Board							
Board of Appeals							
Board of Review							
Chamber/Main Street (1)							
Court Commission (3)							
Downtown Façade Loan Committee							
Ethics Board (1)							
Historic Preservation							
Industrial Develop Corp*							
Library Board (1)							
Micro Loan Fund Committee							
Planning Commission							
Police and Fire (3)							
Public Works (3)							
Recognition (3)							
Redevelopment Authority							
Water and Sewer (3)							
Wheels & Wings (1)							

(_) equals number of Board representatives by committee design

*Board member not required - these boards pick appointees.



Memo

To: Village Board
From: Devin Swanberg Village Administrator
Date: January 5th, 2024
Re: Bridge Closure Committee

The village, in combination with the Chamber and Main Street, are looking to form a Bridge Closure committee to give updates and reports to those affected by the future bridge closure on HWY 243. This is a MNDOT led project and would potentially leave the village without access across the bridge for up to 20 months. This group could meet quarterly prior to bridge closure and then meet monthly for updates once construction commences.

Recommendation: Work with Chamber and Main Street to get a committee started.