

VILLAGE OF OSCEOLA
REGULAR BOARD MEETING PROCEEDINGS
September 12, 2023

The Village of Osceola met for a Regular meeting on September 12, 2023, at Village Hall. Village President Rose called the meeting to order at 6:02 pm.

Present: Deb Rose, Bill Chantelois IV, Bruce Gilliland, Brad Lutz, Arvid Maki, Neil Kline and Van Burch
Staff present: Devin Swanberg, Carie Krentz, Shelby Friendshuh, Ann Miller, Todd Waters, Ron Pedrys, Rick Caruso and Paul Elfstrom

Motion by Gilliland and seconded by Maki to approve the agenda.

Ayes-7 Nays-0 Motion carried

Motion by Klein and seconded by Lutz to approve the minutes of the Regular meeting dated August 8, 2023.

Ayes-7 Nays-0 Motion carried

Public input and ideas (Limit 5 minutes per speaker)

Written note from Kyle Weaver – read by Rose – a thank you to the board.

Scott Tinney, President of Osceola Community Fair Board gave a thank you to board, police, fire, village staff, all who helped with the fair weekend. Moving forward on new building and is looking for any ideas to get more funding, such as grants, etc. and would like to get on next month's agenda. Plans to have the build begin in the spring of 2024 and have ready for fall.

Reports: Staff reports

Library-Friendshuh: stated this will be her last meeting due to taking a new position in Rice Lake. Feels she is leaving the Library in good hands with current staff stepping up, with Anne Miller as the Interim Director. Circulation was at 4,532, a little lower than last month and went over other stats for the month. Youth Service Librarian, Rebekah Palmer, will also be leaving in September. Rose and board members wanted to thank Friendshuh for her time here.

Fire-Elfstrom: 22 runs total last month, 15 in Village of Osceola, 5 in Town of Farmington and 2 Mutual Aid in Dresser and Alden. Went through the run breakdowns. Foam training at the Airport and had a call same nights. Applying for another FFP grant, a 50/50 grant. Got turned down on the WE energies grant that was applied for.

Building Inspection: Swanberg stated not much going on last month. No new buildings, but had a siding, addition and some electrical work. There was a large fee that came in and that was for an addition in the industrial park.

Administration-Swanberg: Staff has been working together to get budget together – odds and ends week. Expecting a presentation of audit next month.

Police-Pedrys: August 2, 2023 participated in National Night Out event at Trinity Lutheran Church and was a successful event. Want to thank Trinity for hosting the event that was fun and successful. Participated in Shop with a Cop for a back to school event. A favorite event to participate in with the kids in the community. Had two candidates for the full-time Officer position, but neither worked out and will continue seeking applicants for the position. Community Coffee will start up again next month.

Public Works-Waters: Working on north end of the Village doing chip sealing and second phase of fogging. Had enough funds in the CIP budget to get the fogging phase done this year. Next phase will be painting. Dept installed another 9,000 lbs. of hot asphalt into potholes and cracks throughout the Village last month. Continue to street sweep and ditch mowing to prepare for upcoming events in the Village. Parks had a pedestrian ramp installed in Monarch Park and a new sign for Cascade Falls. Met with MSA for a potential Village Comprehensive Parks plan.

Utilities-Caruso: Lead and copper testing was completed and met criteria set by the DNR, waiting on one. Working on the internet connection at the water plant and exhausting all options for connectivity.

Rose - Big thank you to all staff – administration, police, fire, public works, utilities, etc.

Chamber of Commerce/Mainstreet: Yaeger, Main Street Director, stated Chamber has two new members, Tucker Hazzard with Edward Jones Osceola and Mental Health Task Force of Polk County. For Mainstreet, planning has begun for Doe on the Go and the Train has their fall tours beginning and have sold out their first weekend. Thanked Dan Perry and students at OHS for their work on the sign for Cascade Falls. Stated we are Wisconsin Mainstreet community, 1 of 35, and the only one with a water fall on its Main Street. Waterfalls turns 180 years old next May 14. Getting reports to see how summers have compared to past years.

Other business – discussion and possible action re:

Tree City/Arbor Day Proclamation

Waters stated Arbor Day is usually in April and it's September, however after coming off a hard winter and planting 53 trees last fall and nurtured them all summer and they have all survived and feels falls the best time to plant. Looking to replace an aged Maple tree with a vibrant Hawthorn on September 27, 2023 at 1:00 pm on 1st Avenue.

Motion by Lutz and seconded by Klein to approve proclamation for Arbor Day.

Ayes-7 Nays-0 Motion carried

New Proposed sidewalk cleaning route

Swanberg stated this has come about due to the amount of overtime this past winter and being short staffed these past few years. This has had a negative impact on our staff and on the budget. Waters gave information on how the Village has slowly gotten to this point over the past 40 years. However, with limited staff and 25 of public spaces required being shoveled requesting responsibility, stated in Village Ordinance, back on private business owners/residence to clear the spaces in front of their businesses/homes. Sidewalks should be cleared into the street and PW will clean up when plowing streets according to Ordinance. Lutz stated we put a referendum on ballot and residence voted not to go with that but need to keep working to balance budget and one item needing to be looked at is extra services Village provides. Rose stated we are a Village of 2,500, however still doing services done when we were a village of half the size and simply can't sustain all services without more staff. Discussion took place about enforcing violations and Waters will be presenting maps and new implementation Public Works Committee this month.

Ordinance #2023-06 to amend Chapter 59 to add Consent Agenda

Swanberg gave brief overview of the discussion last month to put a Consent Agenda on monthly board agendas.

Motion by Lutz and seconded by Burch to approve Ordinance #2023-06 to add consent agenda to Chapter 59.

Ayes-7 Nays-0 Motion carried

Appointment of Jennifer Lutz to the Ethics Committee

Lutz recused himself from voting.

Motion by Gilliland and seconded by Chantelois to approve Jennifer Lutz to the Ethics Committee for a three-year term.

Ayes-6 Nays-0 Abstain-Lutz Motion carried

Appointment of Josiah Williams to the Room Tax Commission

Motion by Lutz and seconded by Maki to approve Josiah Williams to the Room Tax Commission for a three-year term.

Ayes-7 Nays-0 Motion carried

Website Provider

Swanberg informed the board that the current provider has increased by 100% and was presented at Admin & Finance Committee to change provider to The Bitworks, current IT provider, which would give Village more options for residence with new website.

Motion by Burch and seconded by Chantelois to approve The Bitworks for website management as presented.

Ayes-7 Nays-0 Motion carried

Creation of Ordinance for Street and Storm Water Utility Discussion

Swanberg started discussion with current issues to find funding for our street improvements and looking to the board to continue looking at this avenue to help with budget constraints. Discussion took place and it was determined to have Swanberg to move forward getting the information collected to continue the discussion, along with budgeting.

TID and Purchase Agreement – Percision Steel

Merl Kepple there on behalf of his son Aaron who is working to get a manufacturing of stainless-steel facility to Osceola. Stated they have everything completed for the TID and purchase agreement contingent on the utility easement getting signed by Manufacture Plastics. Swanberg stated he is meeting with Manufacture Plastics on Friday to work out the details. Details of TID agreement states Village is giving them \$130,000 over the course of approximately 12 to 13 years of payback, where the Village will get 4 or 5 captures that we can use to reimburse ourselves and includes some utility work. \$800,000 to \$1M building in taxable value and it’s a pay as you go putting it on the company to do what it said. Expanding TID district for this property.

Motion by Lutz and seconded by Gilliland to approve the TID Agreement and Purchase Agreement contingent on the utility easement. Ayes-7 Nays-0 Motion carried

Land Sale of Village Parcel between 165-00193-0000 and 165-00198-0000

Swanberg stated that at the September Planning Commission made a motion to sell the parcels shown on map to each family for a \$1 with them paying all transfer and recording fees. Discussion on how this came about and Swanberg stated it looks like it was a former alley.

Motion by Gilliland and seconded by Chantelois to approve sale for \$2 with the condition buyers pay all transfer and recording fees. Ayes-7 Nays-0 Motion carried

Budget Process Review

Swanberg went over the process for budget review stating it’s a 6-month process. Started in July with getting necessities needed from departments, in August meetings with department heads and entering information into the budget get inputted, September started the process of looking into expenditures and where the Village is at and work on levy limit worksheet for the State, October will special meetings to go over preliminary numbers, November work on finalizing 2024 budget.

Licenses and Permits:

Motion by Gilliland and seconded by Chantelois to approve all Operator License applicants as presented. Ayes-7 Nays-0 Motion carried

Motion by Gilliland seconded by Maki to approve Conditional Obstruction Permit Application for Cascade Nutrition as presented. Ayes-7 Nays-0 Motion carried

Kennel License

Motion by Gilliland seconded by Burch to approve the Kennel License as presented. Ayes-7 Nays-0 Motion carried

Motion by Lutz and seconded by Gilliland to approve Board, Committee, Commission and Agency Reports:

- a) Admin & Finance August 4, 2023 (Commission approved September 8, 2023)
 - b) Airport Commission July 17, 2023 (Committee approved August 21, 2023)
 - c) Historic Preservation Commission August 3, 2023 (Committee approved August 29, 2023)
 - d) Library Board July 13, 2023 (Commission approved August 10, 2023)
 - e) Planning Commission August 1, 2023 (Commission approved September 5, 2023)
 - f) Redevelopment Authority April 20, 2022 (Commission approved August 29, 2023)
 - g) Water & Sewer Committee May 30, 2023 (Committee approved September 7, 2023)
- Ayes-7 Nays-0 Motion carried

Motion by Burch and seconded by Gilliland to approve vouchers payable. Ayes-7 Nays-0 Motion carried

Future agenda items and updates

Maki - Suggest organize a committee to discuss bridge closure.

Meeting next Tuesday night.

President Rose adjourned the meeting at 7:38 pm.

Respectfully submitted by

Carie Krentz, Village Clerk