

## Village of Osceola Sign Permit Application

### General Information

Owner's Name	Owner's Address	Phone					
Project Address	New Sign Setbacks:	Front	Rear	Left	Right	Street Frontage	Building frontage

### Existing Signs

Awning area \_\_\_\_\_ sq. ft.    
  Canopy area \_\_\_\_\_ sq. ft.    
  Mansard area \_\_\_\_\_ sq. ft.  
 Projecting area \_\_\_\_\_ sq. ft.    
  Wall area \_\_\_\_\_ sq. ft.    
  Wall area \_\_\_\_\_ sq. ft.  
 Window area \_\_\_\_\_ sq. ft.    
  Other area \_\_\_\_\_ sq. ft.

Total Area \_\_\_\_\_ sq. ft.

Pole Mounted Sign area \_\_\_\_\_ sq. ft.    
  Ground Sign area \_\_\_\_\_ sq. ft.

### Religious, Fraternal or Private Educational Facilities

Ground Sign area \_\_\_\_\_ sq. ft. (32 sq. ft. limit, limit 2 on corner lot with >175 ft. street frontage)  
 Height \_\_\_\_\_ ft. (6 ft. limit)

Wall Sign area \_\_\_\_\_ sq. ft. (24 sq. ft. limit, one/building)

### Agricultural

Sign area \_\_\_\_\_ sq. ft. (Limit of 2 signs, 8 sq. ft. per sign)

### Residential

Subdivision Sign area \_\_\_\_\_ sq. ft. (32 sq. ft. limit, one per principle entrance, limit 2)

Multi-Family Unit Sign area \_\_\_\_\_ sq. ft. (24 sq. ft. limit, min. 10 ft. setback, limit 2 on corner lot with >175 ft. street frontage)  
 Height \_\_\_\_\_ ft. (6 ft. limit)

Home Occupation Sign area \_\_\_\_\_ sq. ft. (limit 2 sq. ft., mount flat against building)

### General B1, B2, I1 & I2

Wall Sign area \_\_\_\_\_ sq. ft. (must not extend above 2<sup>nd</sup> story windowsill or roof line - whichever is less)  
 Projection \_\_\_\_\_ in. (limit 10 in.)

Mansard Roof Sign area \_\_\_\_\_ sq. ft. (no wall sign allowed, May not extend above roof line)

Canopies & Awnings area \_\_\_\_\_ sq. ft. Extension \_\_\_\_\_ ft. (limit 5 ft.)  
 Distance from curb \_\_\_\_\_ ft. (minimum 2 ft.)  
 Height \_\_\_\_\_ ft. ( min. 8 ft, max. ave. 10 ft.)

Column-mounted area \_\_\_\_\_ sq. ft. (limit 60 sq. ft., limit 1, no ground sign or projecting sign allowed)  
 Clearance \_\_\_\_\_ ft. (minimum 10 ft.)

Projecting Sign area \_\_\_\_\_ sq. ft. (limit 9 sq. ft., must not extend above 2<sup>nd</sup> story windowsill or above roof line - whichever is less)  
 Distance from curb \_\_\_\_\_ ft. (minimum 2 ft.)  
 Projection \_\_\_\_\_ ft. (limit 5 ft.)  
 Clearance \_\_\_\_\_ ft. (minimum 10 ft.)

Ground Sign area \_\_\_\_\_ sq. ft. (limit 32 sq. ft., no column-mounted or projecting sign allowed)

Window Sign area \_\_\_\_\_ sq. ft.

Total Area \_\_\_\_\_ sq. ft.

Total Sign Area = Total existing sign area \_\_\_\_\_ sq. ft. + Total New Sign Area \_\_\_\_\_ sq. ft. = \_\_\_\_\_ sq. ft.

**B1**

Sign Height \_\_\_\_\_ ft. (Not to exceed building height or 45 ft. - whichever is less) Building Height \_\_\_\_\_ ft.

Total Allowed Area = 3 x Building Frontage \_\_\_\_\_ ft. + (if corner lot) .25 x (3 x Building Frontage \_\_\_\_\_ ft.) = \_\_\_\_\_ sq. ft.

**B2**

Sign Height & Setback Limits	Height 45 ft.	Side 20 ft.	Rear 20 ft.	Front 50 ft.
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Shopping Center Sign area \_\_\_\_\_ sq. ft. (limit 150 sq. ft. per face, limit 2 faces, limit 2 per street, one with center name only)

Total Allowed Area = Total allowed area for B1 + area of column-mounted and ground signs = \_\_\_\_\_ sq. ft.

**I1 & I2**

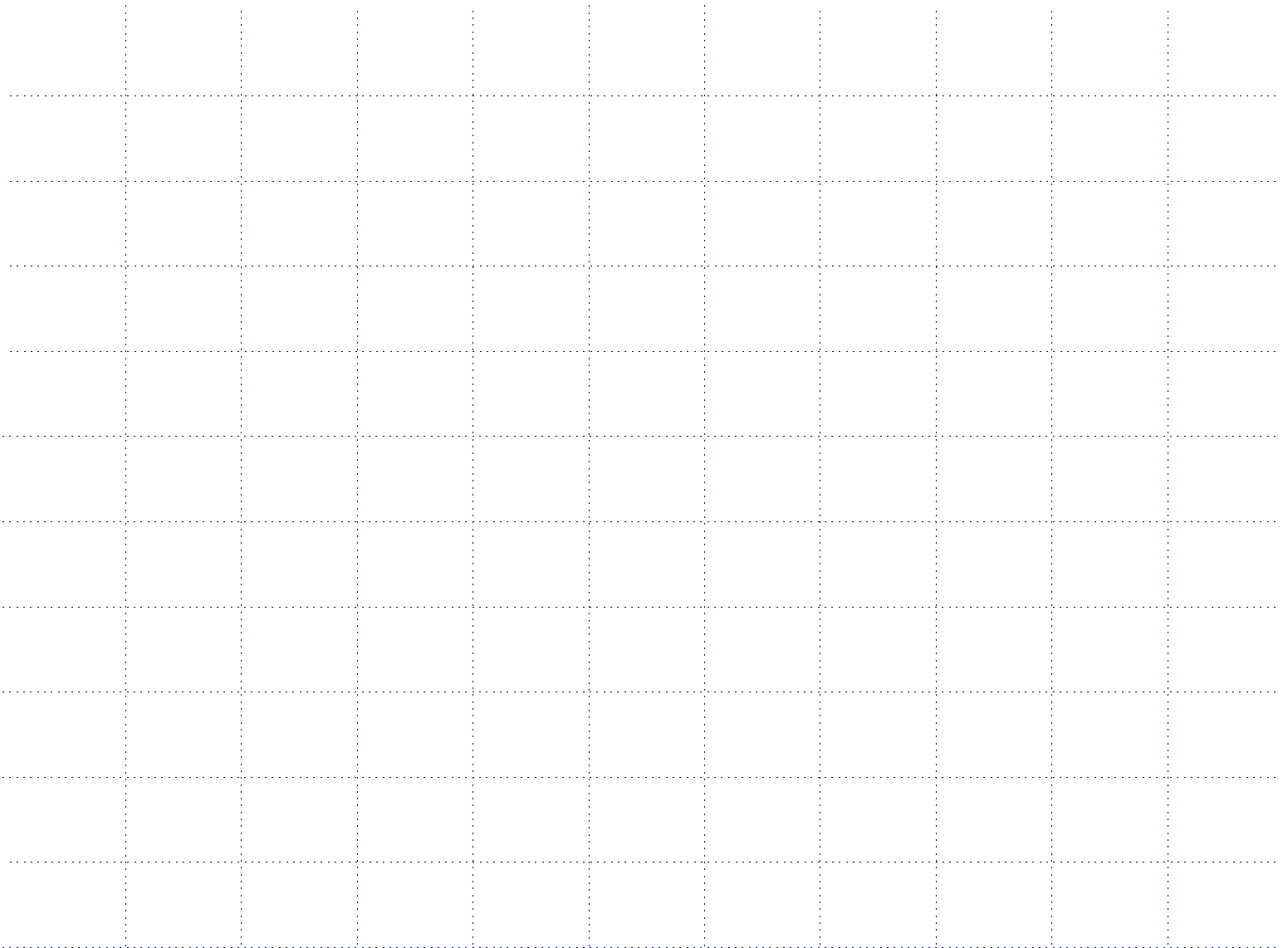
Column-mounted area \_\_\_\_\_ sq. ft. (limit 150 sq. ft., limit one, no ground sign allowed)

Ground Sign area \_\_\_\_\_ sq. ft. (limit 100 sq. ft., limit one, no column-mounted sign allowed)

Total Allowed Area = Total allowed area for B1 + area of column-mounted and ground signs = \_\_\_\_\_ sq. ft.

I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, expressed or implied on the Village of Osceola or it's agents; and certify that all the above information is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premisses for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

**Applicant's Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_



## Village of Osceola Sign Permit Application Instructions

1. Fill in General Information section.
2. Fill in Existing Signs section.
3. If sign is for a religious, fraternal or private educational facility, fill in the Religious, Fraternal or Private Educational Facilities section.
4. Determine the zoning district the sign will be located in. A zoning map may be obtained at the village hall or on the forms page at [www.hcinspection.com](http://www.hcinspection.com) .
5. If zoned agricultural, fill in the Agricultural and Residential sections as they apply.
6. If zoned business, fill in the General B1, B2, I1 &I2 section and the B1 or B2 section.
7. If zoned Industrial, fill in the General B1, B2, I1 &I2 section and the I1 & I2 section.
8. Provide a plot plan showing the location of buildings, existing sign(s) and new sign(s). Make location of new sign(s) clearly distinguishable from existing sign(s).
9. Provide elevation drawings showing location and size of all signs.
10. Provide a clear picture or drawing of new signs indicating size, height, color and design.
11. Return completed application to the Osceola Village Hall:

PO Box 217  
Osceola, WI 54020

If there are any questions please call the Village Hall, 715-294-3498, or the building inspector, 715-268-9233.

**Note: Permit is conditionally approved based on the information provided in the permit application. If inaccuracies in permit application result in a code violation, the permit holder is responsible for any corrections.**