

**VILLAGE OF OSCEOLA BOARD PROCEEDINGS
DECEMBER 8, 2020**

The Village of Osceola Board met remotely for a regular meeting on December 8, 2020 at Village Hall. President Jeromy Buberl called the meeting to order at 6:00 p.m.

Present: Buberl, Deb Rose, Brad Lutz, Bruce Gilliland, Bob Schmidt, Joel West, and Van Burch
Staff present: Benjamin Krumenauer, Frances Duncanson, Todd Water, Rick Caruso, Ron Pedrys, Don Stark
Others present: Angela Popenhagen, Jason Schulte, Mark Johnson

Motion by Gilliland and seconded by Schmidt to approve the agenda
Ayes-7 Nays-0 Motion carried.

Motion by West and seconded by Gilliland to approve the minutes of the Regular meeting dated November 10, 2020, Public Hearing & Special meeting dated November 30, 2020
Ayes-7 Nays-0 Motion carried.

Public input and ideas (Limit 5 minutes per speaker) There were no speakers under this agenda item.
Reports

Staff reports

Building permits-Krumenauer Reported permits were about the same as last year and asked if there were any questions.

Administration-Krumenauer Reported the Department was getting ready for 2021 by wrapping up year-end work.

Police-Pedrys Is reviewing 2021 priorities, including updates to the emergency operations plan, reviewing policies & procedures, and reviewing community event's needs. The Dept. has applied for a grant for dictation software. Part time candidates will be reviewed next week. Shop With a Cop is coming up with double the number of kids participating. Schmidt asked about hiring a full-time officer. Pedrys responded the grant started the last pay period in October, and Officer Matt Cadalbert is on board. Burch asks about Oak Ridge Drive traffic situation and stop signs. Pedrys responded this will be discussed at an upcoming Committee meeting and residents may participate if desired.

Public Works-Waters They are thankful for the weather allowing them to delve into trails, streetscape, tree trimming, and consolidate outbuildings. West asks about reducing items in the building and demolishing the old building at the airport.

Library-Buberl reported they are doing drive through only. The checkout limit has increased from 100 to 200 items. Lutz asks about late fees and what they are doing now. Buberl responded there were no late fees for items now.

Fire-Stark Not a busy month, four runs within the Village. The SCBA systems are all inspected and on the same schedule. They are finishing up training with six finishing the officers course.

Chamber of Commerce/Mainstreet-Rose The appreciate the storage space and help from Waters and the staff.

Other business – discussion and possible action re:

Motion by Lutz and seconded by Schmidt to appoint Jess Buberl to the Library Board
Ayes-7 Nays-0 Motion carried.

Motion by West and seconded by Burch to renew the annual twelve-month Village of line of credit at MidWest One Bank
Ayes-7 Nays-0 Motion carried.

Krumenauer commented the line of credit is getting paid down with the intend to pay off a substantial amount in the coming months. The renewal is recommended just in case there is a need for gap financing and will be paid off in a methodical manner.

Motion by Burch and seconded by Gilliland to approve Resolution #20-20 authorizing staff to make bank account transfers

Ayes-7 Nays-0 Motion carried.

Motion by West and seconded Gilliland to approve language regarding the removal of plastic pipe from Village standard specifications.

Ayes-7 Nays-0 Motion carried.

Caruso explained the Village only uses ductal iron pipe, and would like to be sure contractors on projects like housing developments use iron pipe. We can't unthaw plastic pipes if they freeze up and can't locate them if the locate wire is gone.

Caruso explained the draft policy aligns with PSC and creates a win-win for the Village and was recommended by the Committee.

Motion by Gilliland and seconded by Lutz to approve the outdoor meter use policy update.

Ayes-7 Nays-0 Motion carried.

Motion by Burch and seconded by Gilliland to approve the Site Plan Review for Hiawatha Bank at 409 N. Cascade Street

Ayes-7 Nays-0 Motion carried.

The Board packet is the staff report from the Planning Commission. This will be a nice-looking renovation for expansion and facelift purposes. The proposed plan, site and zoning are all compliant. The Historical Preservation Committee and Planning Commission also found the plans compliant.

Motion by Gilliland and seconded by Burch to approve the proposed sale of the former public library building at 102 N. Cascade Street

Ayes-7 Nays-0 Motion carried.

Krumenauer commented on to sale to Cedar Bend and Hague Dental for \$200,000 with the buyer paying all expenses. The vacant green space goes to Hague for expansion, with it all closing happen the same day.

Village successes in 2020-Buberl gave an end of the year recap. The Village paid off \$1.2 million in debt, the Veterans Memorial began, TID #1 was closed and a new TID created. The lease with the Braves was renewed. The Village purchased a new fire truck, and increased dialogue with surrounding communities. Five elections were held. We sold the tractor to fund new equipment for the Public Works Department. The Village passed a balanced budget.

Permits and Licenses

Motion by Gilliland and seconded by Lutz to approve the Class "A" beer & Class "A" liquor license for Kwik Trip, Inc

Ayes-7 Nays-0 Motion carried.

Motion by Burch and seconded by Gilliland to approve operator licenses as listed for Kwik Trip, Inc

Ayes-7 Nays-0 Motion carried.

Motion by Schmidt and seconded by West to approve a Cigarette & tobacco retail license for Kwik Trip, Inc

Ayes-7 Nays-0 Motion carried.

Board, Committee, Commission and Agency Reports:

Motion by Lutz and seconded by Gilliland to approve the following committee and commission reports:

- a) Admin and Finance dated October 2, 2020

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| b) Library Board dated | October 8, 2020 |
| c) Airport Commission dated | October 19, 2020 |
| d) Historic Preservation dated | October 22, 2020 |
| e) Sewer & Water dated | November 4, 2020 |
| Ayes-7 | Nays-0 |
| | Motion carried. |

Motion by West and seconded by Gilliland to approval the vouchers payable
Ayes-7 Nays-0 Motion carried.

Discussion of and action on any other appropriate items

The Board thanked the staff work for their work and extended Holiday greetings.

President Buberl adjourned the meeting at 7: 06 p.m.

Respectfully submitted by

Frances Duncanson, MMC-WCPC
Village Clerk