

**NOTICE
VILLAGE OF OSCEOLA
BOARD MEETING (REVISED)**

Date: November 10, 2020
Time: 6:00 pm CST
Place: Village Hall/Discovery Center Room 205 (Large Conference Room)
310 Chieftain Street, Osceola WI

In an effort to support community health management initiatives surrounding the COVID-19 pandemic, this meeting is also available virtually through a web-based/telephone meeting platform called “GoTo Meeting”. Please follow the instructions on the posted agenda to listen and/or participate during the meeting.

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Special Note: Following the State of Wisconsin guidelines facial coverings are required at this meeting

1. Call to order
2. Approval of the agenda
3. Approval of the minutes
 - a) Regular meeting dated October 13, 2020
4. Public input and ideas (Limit 5 minutes per speaker)
5. Reports
 - a) Staff Reports
 - i. Fire
 - ii. Building permits
 - iii. Administration
 - iv. Police
 - v. Public Works
 - vi. Library
 - b) Chamber of Commerce/Mainstreet
6. Other business – discussion and possible action re:
 - a) Services Contract with Johnson & Block for 2020 financial review (\$31,900)
 - b) Approval of airport farmland lease contract (2021-2023)
 - c) Approval of refuse and recycling contract with Waste Management of Wisconsin, Inc. (2021-2023)

- d) Approval of Carl Rossi to the Osceola Housing Authority Board of Commissioners
- e) Review and Endorsement of 2021 Annual Budget
- 7. Permits and Licenses
 - a) Operator Licenses
 - i. Hobbs, Katherine – PY’s
 - ii. Cook, Crystal – Mini Mart**
- 8. Board, Committee, Commission and Agency Reports:
 - a) August 13, 2020 Osceola Library Board
 - b) August 25, 2020 Historical Preservation Commission
 - c) September 1, 2020 Planning Commission
 - d) September 9, 2020 Planning Commission
 - e) September 21, 2020 Airport Commission
- 9. Approval of vouchers payable
- 10. Village Board will consider going into closed session pursuant to Wisconsin Statute §19.85(1)(c) for purposes of:
 - Considering employment, promotion, compensation for performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
- 11. The Board will come out of closed session proceedings and may take action on items discussed in closed session.
- 12. Discussion of and action on any other appropriate items
- 13. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

- | | |
|------------------------|---|
| 1. Schools | 7. Personalization/Historic of Downtown Feel |
| 2. Airport | 8. Access to major population center |
| 3. Industrial Park | 9. Medical Services |
| 4. River | 10. Recreational opportunities and the Braves |
| 5. Falls | (tied ranking for number 10) |
| 6. Downtown Businesses | |

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

VLLAGE OF OSCEOLA SPECIAL BOARD MEETING PROCEEDINGS

October 13, 2020

The Village of Osceola met for a Regular Board meeting on October 13, 2020 at Village Hall. Village President Jeromy Buberl called the meeting to order at 6:00 p.m.

Present: Buberl, Deb Rose, Bob Schmidt, Brad Lutz, and remotely Joel West, Bruce Gilliland, and Van Burch
Staff present: Benjamin Krumenauer, Ron Pedrys, Rick Caruso
Others present: Germaine Ross, Citizens

Motion by West and seconded by Gilliland to approve the agenda.

Ayes-7 Nays-0 Motion carried

Motion by Burch and seconded by Rose to approve the minutes of the regular meeting dated September 8, 2020 and the special meeting dated September 23, 2020.

Ayes-7 Nays-0 Motion carried

Public input – None

Reports:

- a. Staff Reports – Buberl provided a quick update on Wilberg Memorial Public Library. He reported that it was a typical month for the library and that Covid measures continue to remain in place. Buberl followed by reporting on the September status of the fire department. Runs remained low and annual trainings are beginning to wrap up for the summer season. Schmidt stated his request for staff to look at options to better secure the Cascade Falls Trail. Presently, public safety is required to traverse difficult terrain to support emergencies or use the stairs. Schmidt stated other options should be explored. Krumenauer gave a brief update on building permits. One new single-family permit was pulled in addition to 7 others. A total value of \$396,325 in permits were listed. Krumenauer updated the Board on various projects including a general state of local Covid-19 response, soon to be proposed recycling and refuse contract, staffing coverages due to Covid-19, broadband/fiber opportunities, and other annual contract updates. Chief Pedrys updated on the September police statistics as well as the anticipated hiring of a new officer. Lastly, Caruso provided a Public Works/Utility update including annual reporting numbers for PSC and end of year projections.
- b. Chamber of Commerce/Mainstreet – Germaine provided a monthly cutsheet on Chamber/Mainstreet happenings. Of particular excitement for the Chamber include the strong state of our downtown and businesses. Upcoming events include an October 29th social at Bending Branches and a ribbon cutting ceremony at Sleepy Thicket.

Other business – discussion and possible action re:

Motion by Schmidt and seconded by Rose to approve the proposed airport entitlement transfer to Dodge County Airport.

Ayes-7 Nays-0 Motion carried

Motion by West and seconded by Burch to approve a three-year service contract with Appraisal Services and Data Processing Systems.

Ayes-7 Nays-0 Motion carried

Krumenauer and Chief Pedrys presented the need for a new full-time officer as well as the fiscal impacts the position will create. Staff stated that funding is available and will be prioritized thanks to the 2020 COPS Grant award.

Motion by Rose and seconded by Burch to approve the hiring of a new full-time officer for the Village of Osceola.

Ayes-7 Nays-0 Motion carried

Motion by West and seconded by Lutz to approve the appointments of 2020 poll workers.

Ayes-6 Nays-0 Abstain-1 (Rose) Motion carried

Motion by Rose and seconded by Burch to approve appointment of Carlson, Malik, Robinson and Bruno to the Room Tax commission.

Ayes-7 Nays-0 Motion carried

Approval of Operator Licenses- Krumenauer provided a quick update and that after an internal review staff recommend approval of all three licenses.

Motion by Burch and seconded by Gilliland to approve the operator licenses for Cook, Steffen and Beam.

Discussion on the motion: Lutz expressed his concerns over one of the members and asked if a revision would be entertained. He is requesting that Crystal Cook be omitted so additional discussion could occur.

Motion by Burch and seconded by Gilliland to amend the previous motion by removing Cook from the motion.

Ayes-7 Nays-0 Motion carried

Original motion has now been revised to exclude Crystal Cook from any action stated.

Ayes-7 Nays-0 Motion carried

Lutz requested a clearer explanation on Cook's application. Chief Pedrys explained the restrictions on what is considered a qualified crime that would create a negative recommendation by the Village of Osceola staff. He went on to state that a crime or felony directly related to alcohol is in discussion. Other crimes not related do not typically play into the discussion for an Operate License.

Motion by Lutz and seconded by West to table any action on Cook's operator license application (agenda number 7ai) until such a time where Cook can help provide some context regarding her application.

Ayes-7 Nays-0 Motion carried.

Krumenauer stated that staff will reach out and request an in-person discussion at a future Board meeting.

Board, Committee, Commission and Agency Reports- Buberl listed the reports for review.

Motion by Rose and seconded by Gilliland to approve the various agency reports.

Ayes-7 Nays-0 Motion carried.

Motion by Lutz and seconded by West to approve the monthly vouchers.

Ayes-7 Nays-0 Motion carried.

Discussion of and action on any other appropriate items- Schmidt wished Gilliland good health on his upcoming surgery, Burch reminded all to stay safe for the upcoming election. West none, Gilliland none, Buberl let the Board know that Polaris is looking to install larger employees needed signs and that he and staff will look for options. Rose thanked staff for the hard work in 2020 and Lutz had no further updates.

The meeting was adjourned at by Village President Buberl at 6:59 pm.

OSCEOLA FIRE & RESCUE

Monthly Report – November 2020

- 6 - runs total
 - 6 – runs in Village
 - Run breakdown
 - 1 – Traffic
 - 3 – Alarm
 - 1 – Lift Assist
 - 1 – Power pole transformer fire

UPDATES IN BOLD

- **There will be SCBA and cascade cylinder inspections coming up in November. All cylinders need to have hydrostatic testing completed every 5 years. Cylinders that are due early and middle of next year will be done all at the same time so we have them all on one 5 year cycle.**
- **The Friends of Osceola Fire and Rescue will be supporting the purchase of an industrial grade compressor for building and apparatus support. Current commercial grade compressor has failed. Replacement of existing compressor model would be around \$450, the upgrade compressor will be approximately \$1450. The Friends will support upgrade and replacement cost. The current backup compressor is handling load as primary and will be installed again as backup when the new compressor is installed.**
- **Update on Firefighter training:**
 - **1 member has successfully completed the WI State Firefighter II certification.**
 - **2 members of the department will be nearing their completion of the Entry Level Firefighter course. This is part A & B of the Firefighter I curriculum. Part C will be starting up in January along with Hazmat Operations. These are all required to take Firefighter I certification.**
 - **6 members of the department will be wrapping up their training for the state funded Fire Officer I course.**
 - **1 member of the department will be looking to complete the Fire Instructor I course by first week in December.**

Municipality Permits Report

10/1/2020 to 10/30/2020

VILLAGE OF OSCEOLA		Total Value	Total Fees	Total Fines
VOS20-65	165-00762-0000	\$2,500.00	\$60.00	
DERRICK SCHMIDT				
406 SARATOGA AVENUE				
REROOF				
VOS20-66	165-00329-0000	\$28,679.00	\$353.00	
OWENS COMPANIES INC, 6623 Randy Nesheim				
1029 OAK RIDGE DRIVE				
HVAC				
VOS20-67	165-00336-0200	\$4,000.00	\$60.00	
HALEY LINVILLE				
201 WILLOW LANE ROAD				
SIGNS				
VOS20-68	165-00844-0111	\$1,650.00	\$60.00	
CAROLE PLATTNER				
400 STAPLES ROAD				
FENCE				
VOS20-69	165-00452-0000	\$6,418.00	\$118.80	
Home Depot USA DC-030700030 Doughman				
422 8TH AVENUE				
Window Replacement				

Municipality Permits Report

10/1/2020 to 10/30/2020

Permit Distribution

Re-roof=1
 HVAC=1
 Sign=1
 Fence=1
 Alteration=1

Totals	Total Permits	5	Total Value	\$43,247.00
Admin	\$99.80	Impact		
Inspection	\$552.00	State Permit Seal		
Fines		Other		
			Plan Review	
			House Number	
			Total Fees	\$651.80

Municipality Permits Report

1/1/2020 to 10/30/2020

VILLAGE OF OSCEOLA		Total Value	Total Fees	Total Fines
VOS20-01	165-00844-0070	\$164,000.00	\$1,412.38	
JOSEPH OLSON JR				
1211 OAKEY COURT	NEW SINGLE FAMILY DWELLING			
VOS20-02	165-00846-0800	\$180,000.00	\$1,520.40	
PREFERRED BUILDERS INC 653785				
621 KREEKVIEW DRIVE	NEW SINGLE FAMILY DWELLING			
VOS20-03	165-00736-0000	\$1,600.00	\$72.00	
ROBERT MUSSELL				
410 SEMINOLE AVENUE	EGRESS WINDOW			
VOS20-04	165-00647-0000	\$8,935.00	\$146.90	
Isaac Lindstrom				
801 OAK RIDGE DRIVE	SOLAR			
VOS20-05	165-00108-0000	\$500.00	\$120.00	
THOMAS OSHAUGHNESSY				
110 CASCADE STREET N	SIGN			

Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-06	165-00817-2200	\$280,000.00	\$1,784.84
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Due North Homes | 11901077

504 Smith Ave NEW SINGLE FAMILY DWELLING

VOS20-07	165-00470-0000	\$15,000.00	\$130.00
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Gregory Contracting

133 INDUSTRIAL DRIVE Deck

VOS20-08	165-00822-0637	\$110,000.00	\$1,524.80
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JAMES & NORA BRUNBERG

221 MEADOWLARK LANE NEW SINGLE FAMILY DWELLING

VOS20-09	165-00197-0000	\$500.00	\$130.00
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BRADLEY LARSON

717 CHIEFTAIN STREET DECK

VOS20-10	165-00844-0113	\$160,000.00	\$1,332.08
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CENTURY BUILDING TEAM LLC | 1309542

380 STAPLES ROAD NEW SINGLE FAMILY DWELLING

VOS20-11	165-00844-0131	\$160,000.00	\$1,258.16
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CENTURY BUILDING TEAM LLC | 1309542

391 LADD LANE NEW SINGLE FAMILY DWELLING

Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-12	165-00618-0000	\$2,000.00	\$76.80
PATRICK BROWN			
495 CASCADE STREET S HANGER D-4		ALTERATIONS	
VOS20-13	165-00844-0148	\$2,000.00	\$60.00
ASHLEY WEEDA			
1241 SUTTON AVENUE		FENCE	
VOS20-14	165-00599-0210	\$178,875.00	\$240.00
A Better Way To Build, LLC BC745232 DBA Mayday Restoration			
105 MEADOWLARK LANE		REROOF	
VOS20-15	165-00845-0900	\$9,000.00	\$146.90
Ryan Moen			
110 PRAIRIE GRASS DRIVE		ALTERATION	
VOS20-16	165-00857-2100	\$220,000.00	\$1,278.62
WITTSTOCK BUILDERS LLC 1014679			
440 TONY ST		NEW SINGLE FAMILY DWELLING	
VOS20-17	165-00382-0000	\$3,100.00	\$130.00
EDWARD FAZEKAS			
715 CASCADE STREET N		DECK	

Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-18	165-00329-0000	\$4,000.00	\$101.40
GREGORY CONTRACTING 977556			

1029 OAK RIDGE DRIVE	WINDOW
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VOS20-19	165-00589-0000	\$4,000.00	\$130.00
Tom Johnson			

200 SEMINOLE AVENUE	DECK
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VOS20-20	165-00844-0120	\$170,000.00	\$1,045.52
CENTURY BUILDING TEAM			

310 STAPLES ROAD	NEW SINGLE FAMILY DWELLING
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VOS20-21	165-00690-0000	\$2,000.00	\$60.00
BRIAN HOBBS			

903 MARTYS WAY	SHED
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VOS20-22	165-00844-0011	\$2,900.00	\$60.00
CASEY SMITH			

311 MILL STREET	FENCE
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VOS20-23	165-00723-0400	\$6,200.00	\$182.00
Matthew Lasiuta			

411 B RIDGE ROAD	GARAGE
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Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-24	165-00429-0000		\$1,640.00	\$60.00
JAMES NALEN				
404 8TH AVENUE		FENCE		
VOS20-25	165-00844-0087		\$2,400.00	\$130.00
TIFFANY MOLENAAR				
1230 COREY COURT		DECK		
VOS20-26	165-00336-0120		\$40,000.00	\$60.00
DAN SEDLACEK				
1020 CASCADE STREET N		REROOF		
VOS20-27	165-00844-0127		\$2,500.00	\$60.00
J MARIE WALTON				
351 LADD LANE		FENCE		
VOS20-28	165-00844-0115		\$3,000.00	\$60.00
Brooke Harshman				
360 STAPLES ROAD		FENCE		
VOS20-29	165-00844-0097		\$4,650.00	\$60.00
GRANDEMOORE HOMES INC 1299539				
361 STAPLES ROAD		FENCE		

Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-30	165-00234-0000	\$2,500.00	\$60.00
IVAN GUTIERREZ			
407 CAROLL STREET		FENCE	
VOS20-31	165-00696-0000	\$2,000.00	\$130.00
Adam Spiegel			
908 MARTYS WAY		DECK	
VOS20-32	165-00817-3704	\$1,000.00	\$60.00
PAULA & JAMIE JOHNSON			
124 HIALEAH STREET		FENCE	
VOS20-33	165-00845-1000	\$5,800.00	\$130.00
TIMOTHY WHITTENBERGER			
108 PRAIRIE GRASS DRIVE		DECK	
VOS20-34	165-00844-0146	\$160,000.00	\$1,312.72
Century Building Team			
310 LADD LANE		NEW SINGLE FAMILY DWELLING	
VOS20-35	165-00382-0000	\$3,000.00	\$60.00
MERCEDES SCHNITZLER			
715 CASCADE STREET N		FENCE	

Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-36	165-00844-0143	\$160,000.00	\$1,312.72
Century Building Team			
340 LADD LANE	SINGLE FAMILY DWELLING		
VOS20-37	165-00844-0006	\$10,000.00	\$156.00
Brian and Christie Juneski			
361 MILL STREET	finish basement		
VOS20-38	165-00063-0000	\$33,500.00	\$60.00
Robert Olson			
105 3RD AVENUE	REROOF		
VOS20-39	165-00760-0000	\$15,500.00	\$60.00
SIDING & WINDOW DIVISION CUSTOM REMODELERS INC 250611			
410 SARATOGA AVENUE	REROOF		
VOS20-40	165-00238-0000	\$7,500.00	\$120.00
DAVID W & JOLAINE M NEUMANN			
702 LEWELLYN STREET	3 plex Service Upgrade		
VOS20-41	165-00846-0700	\$11,300.00	\$130.00
ATL CUSTOM CONSTRUCTION 111901113			
625 KREEKVIEW DRIVE	DECK		

Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-42	165-00844-0118	\$1,800.00	\$60.00
Kari Bloyer			

330 STAPLES ROAD	FENCE
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VOS20-43	165-00612-0000	\$0.00	\$120.00
LA CROSSE SIGN GROUP CINDY BLUSKE			

100 RIDGE RD	SIGNS
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VOS20-44	165-00612-0000	\$2,000,000.00	\$2,581.20
Nathan Byom			

100 RIDGE ROAD	NEW COMMERCIAL
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VOS20-45	165-00844-0083	\$188,000.00	\$1,563.96
GRANDEMOORE HOMES INC 1299539			

1221 COREY COURT	NEW SINGLE FAMILY DWELLING
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VOS20-46	165-00844-0086	\$194,000.00	\$1,563.96
GRANDEMOORE HOMES INC 1299539 GRANDEMOORE HOMES INC			

1240 COREY COURT	NEW SINGLE FAMILY DWELLING
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VOS20-47	165-00844-0063	\$176,000.00	\$1,379.16
GRANDEMOORE HOMES INC 1299539			

1250 KIMBAL AVENUE	NEW SINGLE FAMILY DWELLING
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Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-48	165-00368-0000	\$40,000.00	\$336.00
KARA BENSON			
903 CASCADE STREET N		WINDOW REPLACEMENT	
VOS20-49	165-00844-0062	\$176,000.00	\$1,386.20
GRANDEMOORE HOMES INC 1299539			
1260 KIMBAL AVENUE		NEW SINGLE FAMILY DWELLING	
VOS20-50	165-00845-0400	\$240,000.00	\$1,518.64
PREFERRED BUILDERS INC 653785			
507 KREEKVIEW DRIVE		NEW SINGLE FAMILY DWELLING	
VOS20-52	165-00844-0072	\$12,000.00	\$174.20
NICK NORLING			
1231 OAKEY COURT		ALTERATIONS	
VOS20-53	165-00002-0000	\$3,000.00	\$130.00
WAYNE TOMFOHRDE			
701 CASCADE STREET N		DECK	
VOS20-54	165-00842-0010	\$3,000.00	\$60.00
MICHELLE KRENN			
100 Fox Circle		FENCE	

Municipality Permits Report

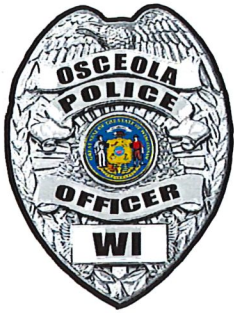
1/1/2020 to 10/30/2020

VOS20-55	165-00831-0000	\$950,000.00	\$943.28
BRIAN ELKIN			
2585 STATE HIGHWAY 35		2 GREENHOUSES	
VOS20-56	165-00296-0000	\$4,200.00	\$60.00
BRADLY & VICKIE LEGGITT			
507 GERALD STREET		SHED	
VOS20-57	165-00631-0000	\$3,500.00	\$60.00
RONALD BADER			
910 OAK RIDGE DRIVE		SHED	
VOS20-58	165-00831-0000	\$150,000.00	\$317.20
BRIAN ELKIN			
2585 STATE HIGHWAY 35		HEAD HOUSE	
VOS20-59	165-00108-0000	\$2,000.00	\$83.20
WAYNE ERICKSON			
110 CASCADE STREET N		WINDOW	
VOS20-60	165-00844-0106	\$3,000.00	\$60.00
ARLO & JULIEANN KEHREN			
441 LADD LN		FENCE	

Municipality Permits Report

1/1/2020 to 10/30/2020

VOS20-61	165-00252-0000	\$5,000.00	\$110.50
DALE R & LORI L GETSCHEL			
100 MARVIN STREET	DECK		
VOS20-62	165-00844-0064	\$209,150.00	\$1,379.16
GRANDEMOORE HOMES INC 1299539			
1240 KIMBALL AVENUE	NEW SINGLE FAMILY DWELLING		
VOS20-63	165-00247-0000	\$1,000.00	\$120.00
WILLIAM MICHAUD			
101 MARVIN STREET	ELECTRICAL		
VOS20-64	165-00846-1100	\$22,675.00	\$214.00
WYATT YAGER			
107 PRAIRIE GRASS DRIVE	DECKS		
VOS20-65	165-00762-0000	\$2,500.00	\$60.00
DERRICK SCHMIDT			
406 SARATOGA AVENUE	REROOF		
VOS20-66	165-00329-0000	\$28,679.00	\$353.00
OWENS COMPANIES INC, 6623 Randy Nesheim			
1029 OAK RIDGE DRIVE	HVAC		



OSCEOLA POLICE DEPARTMENT

310 Chieftain Street – Lower Level

P.O. Box 217

Osceola, WI 54020

Phone: 715-294-3628 Fax: 715-294-2862

Ron Pedrvs - Chief of Police

To: Village President Jeremy Buberl and Village of Osceola Trustees

CC: Administrator Benjamin Krumenauer

From: Police Chief Ron Pedrvs

Date: Thursday, November 5, 2020

Re: October 2020 Village Board Police Report

During October, 2020, OPD Officers made 9 custodial arrests (2 felonies and 7 misdemeanors). Officers made a total of 65 traffic stops that resulted in 37 traffic citations being issued. OPD Officers also issued 5 municipal citations. 75 incident reports were processed and a total of 488 calls for service were logged by Officers.

Some other incidents OPD Officers responded to in October included 10 Suspicious Activity reports, 6 Mental Health welfare checks (one resulted in an Emergency Detention), 5 OWI arrests (all 1st offenses), 3 Burglary investigations, 2 Battery investigations (one felony, one misdemeanor), 3 Motor Vehicle accidents and 5 Disorderly Conduct incidents. 148 building checks were logged by Officers and, out of those, Officers secured 13 doors.

Administration:

Halloween went very well this year, despite the full moon, falling on a Saturday night, with Daylight Savings time ending and it being a beautiful evening. The Trick-or-Treating crowds were moderate but appeared smaller than past years. There were no significant incidents that occurred that evening. Officers' primary focus early on was pedestrian safety and no drivers were cited for failure to yield right of way to pedestrians in a crosswalk. One individual was arrested late that evening for OWI.

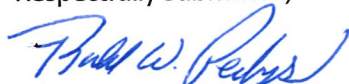
As indicated above, there were three burglaries reported to OPD in October. These investigations have kept us busy to date. One burglary occurred to the Kwik Trip construction site at 100 Ridge Road. A 2nd burglary occurred inside the old OMC building (copper was being stripped from the walls) and the 3rd burglary occurred to a locked room, inside an open and busy food and drink establishment. All three incidents are currently being investigated.

As time allowed in October, I began to work on OPD's policy manual through Lexipol. The Lexipol system and website made some changes. I received training on those changes and the updated system. I will continue to work on the policy manual to examine policy updates and ensure the manual stays current.

In October, Officer Bach attended a 40 hour training session near Waukesha called ALERT (Advanced Law Enforcement Rapid Response Training). This course was a nationwide "Train the Trainer" course and was instructed by the F.B.I. Being accepted to attend this course was a very competitive process. There were also a very limited number of slots available. Officer Bach successfully completed this training (others in the course did not) and he is now a certified ALERT Instructor. When the COVID crisis slows, OPD will host an ALERT Training session. Officer Bach will now have access to all the necessary equipment for these training sessions, at no charge. That anticipated training, held in Osceola, will be open to Officers from agencies in both WI and MN.

Thank You.

Respectfully Submitted,



Ron Pedrys – Police Chief
Village of Osceola



Memo

To: President Buberl and Village Board Members

From: Todd Waters (Public Works Coordinator) and Rick Caruso (Utilities Coordinator)

CC: Fran Duncanson

Date: November 10, 2020

Re: November Board Update

Streets:

- Street sweeping occurred during the month of October and will continue through the fall season to remove all leaves and debris from Village streets and other communities.
- Seasonal equipment changeover occurred earlier than expected due to an October snowfall. A full snow removal process was completed for the event.
- Chipping community brush piles occurred for one week during October and leaf bag removal began. Leaf bags will continue to be picked up until the programs end date, November 16th, 2020.
- Street maintenance continues with general potholing and the assisted repair of the 3rd Ave railroad crossing with Canadian Railroad Lines.
- Tree trimming efforts are ramped up this time of year as trees go into their dormant period.

Parks:

- Mowers and maintenance equipment have been properly stored away for the winter season.
- Park tree trimming continues through the fall along with leaf cleanups.
- A new LED dusk to dawn light was installed in the main gazebo in Mill Pond.

Building Maintenance:

- The Discovery Center's HVAC system has been winterized and filters throughout the building have been replaced.
- Public Works currently has a boiler down in the Discovery Center and we are awaiting the delivery of an ignition sensor for installation.
- Public Works successfully replaced and programmed a failed NO2 sensor in the police garage saving over one thousand five hundred dollars in potential contract repairs.

Water / Sewer:

- Water pumped in October totaled 5.898 million gallons, wastewater treated totaled 7.859 million gallons.
- The hydrant on 7th and River Street has been repaired and is back in service.
- Vacuum priming circuit at the Industrial Park lift station has been repaired in-house and the station has been restored to full operation.
- A gear reducer at the WWTP oxidation ditch had developed an oil leak and has been replaced and retrofitted with a new reducer. The electric motor was rebuilt by Reliance Electric during the installation of the new drive. Both the motor and reducer weigh approximately 500 pounds each.



Memo

To: Wilberg Memorial Library Board of Trustees

From: Library Director; Shelby Friendshuh

CC: Village Board of Osceola

Date: November 2020

ADMINISTRATIVE

The big news this month is that Polk County has approved an increase to our ACT 150 funds. Rather than a 90% reimbursement rate, we will now receive a 95% rate that translates to roughly \$12,000 more in ACT 150 funds for us. The ultimate goal of the county is to reach full 100% reimbursement in the next 5 years.

MATERIALS CIRCULATION

October 2020, Total Items Circulated: **2,848**

The library returned to visit by appointment and curbside pick up only on 7/29/2020

Public Computer Uses for October: 58

eBook Checkouts for October 2020: 882

New Patrons in October 2020: 6

COLLECTIONS

161 new items were added to the collection in October.

EVENTS & ACTIVITIES

October Events/Participation:

This month we participated in mainstreet treats and handed out a little take home kit and candy, we also did a science kit earlier in the month for children that went over fantastically. We have two more take home kits for kids planned for November.

The adult crafting kit went out this month as well.

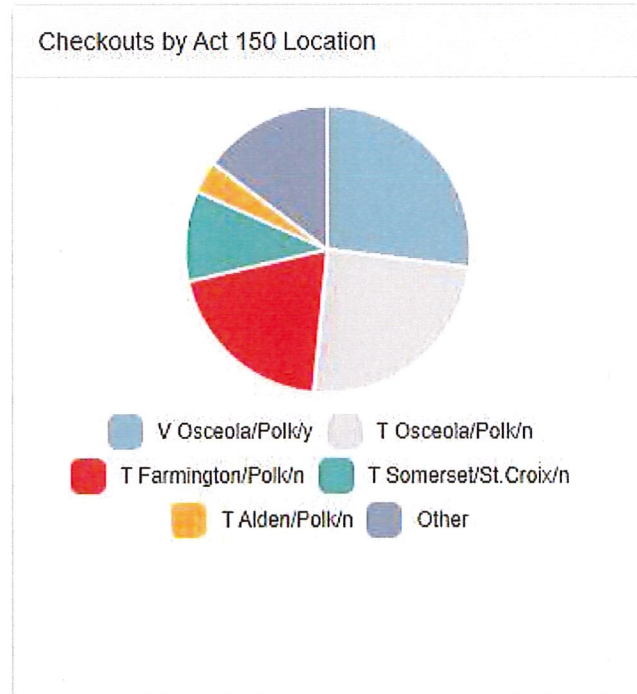
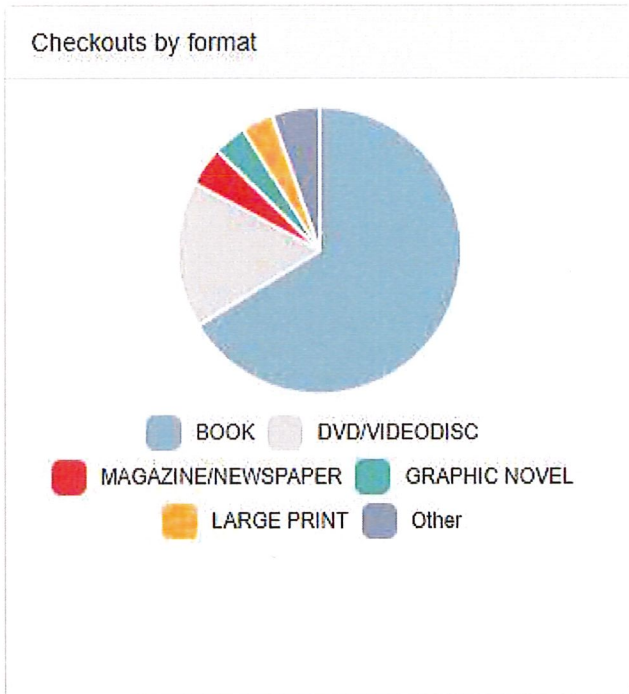
We joined other Polk County libraries in offering a virtual program to inform individuals about identifying fake news and evaluating news sources in October as well.

We are very excited about hosting a Badger Talk on November 17th about climate change in the northwoods. This program will also be held virtually.

FACILITIES & STAFF

We saw a little less traffic in October than other months, especially in the 2nd and 3rd week. We attribute this change to the rising concern of Covid-19 in our county. However, our circulation rate is still very close to the last two months signalling the success of our drive up window with patrons. This window is also very useful for handing out crafting and science kits that we will continue to offer.

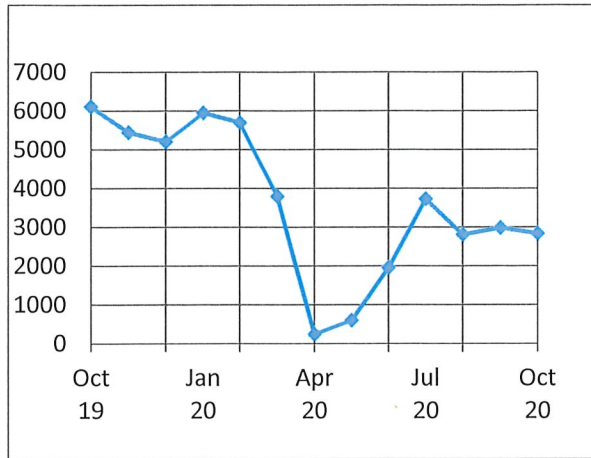
Staff is doing well and has been focusing heavily on offering take-home and virtual programming that seems to be successful. Luckily, we've all managed to avoid getting sick so far- knock on wood!



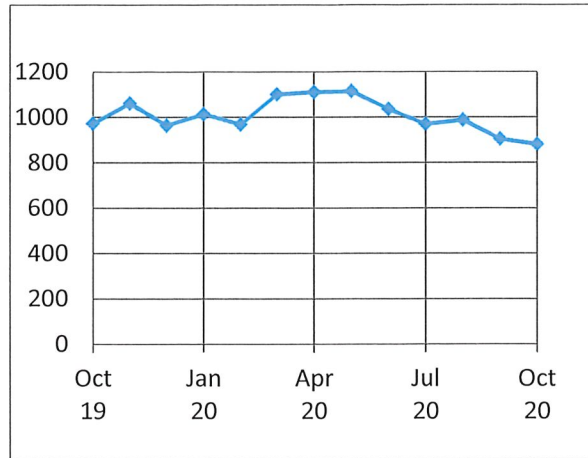
Osceola Public Library Monthly Statistical Report

October 2020

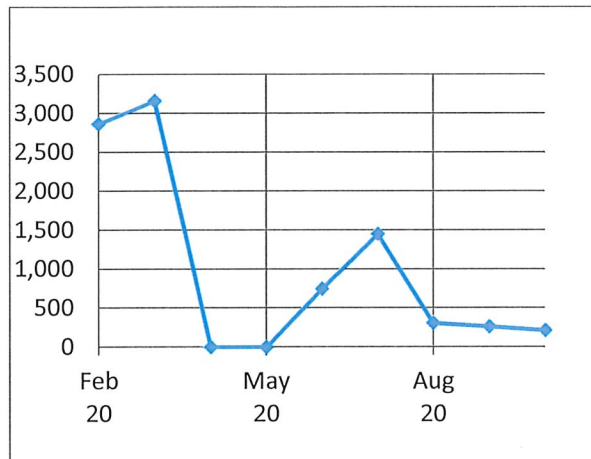
Total Materials Circulated



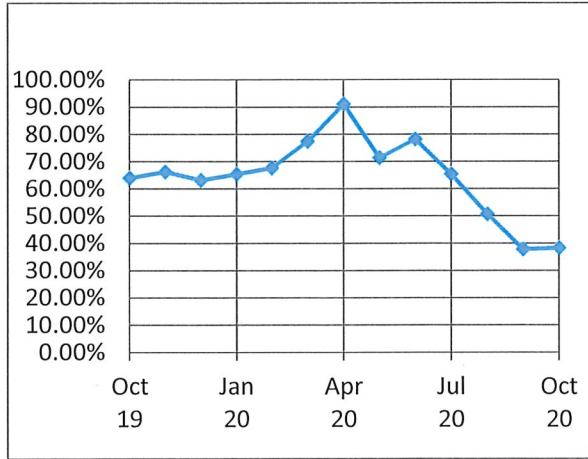
Downloadable Media Circulation



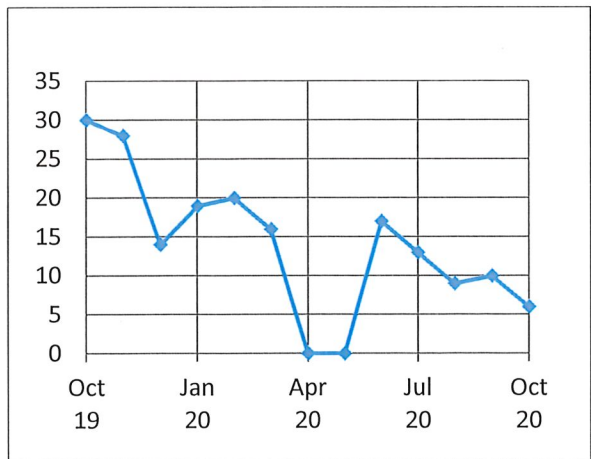
Total Library Visits (Based on Door Counter)



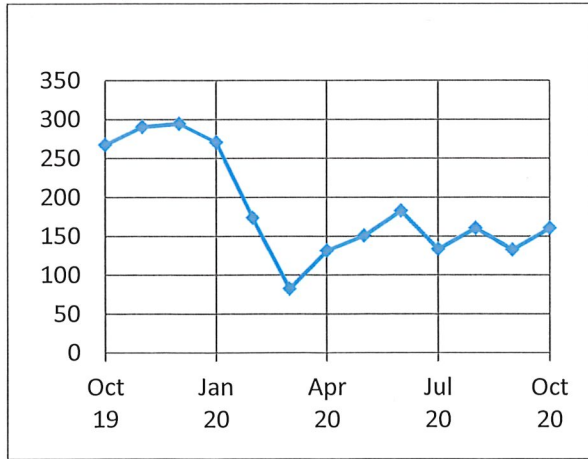
Percent of Locally Owned Check Outs



New Library Card Registrants



Qty of Items Added to Collection



Report from Chamber & Main Street Director for Village Board Nov 6, 2020

COMMITTEE REPORTS:



1. **Ambassadors** –Fall Social Mixer Outdoors @ Bending Branches – cancelled due to covid. Hosted outdoor Ribbon Cutting @ The Sleepy Thicket.
2. **Membership** – Ruth Sattler agreed to lead. Planning on virtual educational programming and social mixers for 2021. Researching tech to assist. Recruiting members to represent Industrial Park and service industry.

3. **Grow Osceola Design Team-**

Removed summer debris and installed winter décor into 25 planters downtown.

4. **Streetscape-** 17 New winter street pole banners got designed by Peg

Medcraft, Art Educator at OHS. Public



Works installed. Sponsorships for 16 were sold. There is active winter lifestyles in Osceola. Goal is to embrace winter outdoors, - especially during pandemic . We want downtown to be a cool place where you can come and spirits will be uplifted-not just in summer but all four seasons.

5. **Economic Vitality-** Reviewing focus areas for 2021 and action plans. To avoid redundancy goal is to coordinate and identify gaps with other economic development organizations in area.

6. **Retail & Restaurant Group-** Planning Doe on the Go event. Expanding to 3 days to allow for more social distancing.

UPCOMING EVENTS:

Customer Service Award- Niki and Brett Harvey of Cascade Nutrition Thur Nov. 12th 5:00 PM 201 N. Cascade St.

Doe on the Go- Fri., 11/20/20 10 AM -7 PM & Sat. & Sun. 11/22/20 10 AM - 5 PM

Annual Membership Virtual Meeting December Date TBD.

Report from Chamber & Main Street Director for Village Board Nov 6, 2020

DIRECTOR NOTES

- Received notice of Wisconsin TRAVEL (Tourism Relief to Accelerate Vitality and Economic Lift) Stimulus Grant Award that we applied for in the amount of \$14,890. This grant will help fill the gap of lost revenue due to event cancellations and membership dues losses and help with additional expenses due to the pandemic.
- Attended WI Main Street First Impressions Conference in Ashland, WI- Oct 13-14th New Main Street Community
- Seeking New Promotions assistant. Due to demands of her teaching position, Christina Delong is no longer able to be the promotions assistant. She will continue as a social media ambassador and be on the Membership Committee as a volunteer.
- We expanded our social media reach and started an Instagram account to show everyone the awesome things going on in and around Osceola, WI. This is part of our plan to diversify and reach new younger market- residents, new workers and new business owners for Osceola. Follow us @OsceolaChamber.
- Sent out first billing invoices to Membership for Renewals for 2021 on Nov. 2nd.



Memo

To: Village Board
 From: Benjamin Krumenauer, Administrator
 CC: Board Packet
 Date: 11/6/2020
 Re: **Item 6a: Services Contract with Johnson & Block for 2020 financial review (\$31,900)**

ITEM DESCRIPTION:

The Village contracts with Johnson & Block for annual auditing and state reporting services. J&S provides management and review of Village records and ensures local and State compliance. The current agreement is set to terminate December 31, 2020. Services provided have been well received and Village staff do not have any concerns signing this annual agreement as proposed.

Funding is available in 2021 to finance this contract proposal.

SERVICE RATES:

	Audit	PSC	DOR	Annual TIF Report	Sewer Cost	Cost
General	\$ 8,100	\$ -	\$ 1,200	\$ -	\$ -	\$ 9,300
TIF 1	1,900	-	-	-	-	1,900
TIF 2	1,900	-	-	675	-	2,575
Special Revenue Funds	2,575	-	-	-	-	2,575
Water	6,500	1,500	-	-	-	8,000
Sewer	6,500	-	-	-	1,050	7,550
	\$ 27,475	\$ 1,500	\$ 1,200	\$ 675	\$ 1,050	\$ 31,900

ATTACHMENTS:

1. Proposed contract

RECOMMENDATION(S):

1. Administrator recommends approval of item 6a



November 5, 2020

To the Village Board and Management
Village of Osceola
310 Chieftain Street
Osceola, Wisconsin 54020

We are pleased to confirm our understanding of the services we are to provide for the Village of Osceola for the year ended December 31, 2020. We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village of Osceola as of and for the year ended December 31, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village of Osceola's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Osceola's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management Discussion and Analysis
2. Budgetary Comparison Schedules
3. Wisconsin Retirement System Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the Village of Osceola's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Combining non-major fund financial statements

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Supplementary debt repayments schedules

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village of Osceola's financial statements. Our report will be addressed to the Village Board of the Village of Osceola. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.



Audit Procedures-Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village of Osceola's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the Village of Osceola in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair representation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.



Management Responsibilities (Continued)

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices selected by us for testing.

The audit documentation for this engagement is the property of Johnson Block & Company, Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Johnson Block & Company, Inc. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Kevin Krysinski, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit in March and to issue our report in June.



Engagement Administration, Fees, and Other (Continued)

Our fees for these services will be at our standard hourly rate plus out-of-pocket costs. Our proposed fee is as outlined in the attachment. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

In addition, we will also compile the water PSC annual report, the Department of Revenue Form C report, and the TIF annual reports. We will compile the reports based on information provided by management. Accordingly, we will make no management decisions regarding information in the report. Further, you are required to designate a qualified management level individual to be responsible and accountable for overseeing our services. See Addendums A, B, and C attached, which are an integral part of this engagement letter.

Our proposed fees for the audit and the other services is listed below.

	Audit	PSC	DOR	Annual TIF Report	Sewer Cost	Cost
General	\$ 8,100	\$ -	\$ 1,200	\$ -	\$ -	\$ 9,300
TIF 1	1,900	-	-	-	-	1,900
TIF 2	1,900	-	-	675	-	2,575
Special Revenue Funds	2,575	-	-	-	-	2,575
Water	6,500	1,500	-	-	-	8,000
Sewer	6,500	-	-	-	1,050	7,550
	<u>\$ 27,475</u>	<u>\$ 1,500</u>	<u>\$ 1,200</u>	<u>\$ 675</u>	<u>\$ 1,050</u>	<u>\$ 31,900</u>

Services related to GASB 68 will be billed at our standard hourly rates.

The municipality must submit an electronic annual report of each existing tax increment district (TID) to each overlying taxing jurisdiction. Annual reports must be submitted to the Wisconsin Department of Revenue (DOR) by July 1, 2020. Any late reports will be assessed \$100 per day by DOR. If you would like our firm to submit this report, fees will be at our standard hourly rates.



Nonattest and Other Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain nonattest services including, but not limited to, compiling regulatory reports, preparing drafts of your financial statements and proposing general, adjusting, or correcting journal entries to your financial statements. We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide. In connection with our performance of any nonattest services, you agree that you will:

- Continue to make all management decisions and perform all management functions including approving all journal entries and general ledger classifications when they are submitted to you.
- Designate employee(s) with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- Evaluate the adequacy and results of the nonattest services we perform.
- Accept responsibility for the results of our nonattest services.
- Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter. Additional services will be at our standard hourly rates. Current rates are as follows: Partner - \$285, Manager - \$195, Staff - \$90 to \$170.

We appreciate the opportunity to be of service to the Village of Osceola and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the letter and return it to us.

Very truly yours,

Johnson Block & Company, Inc.

Johnson Block & Company, Inc.



RESPONSE: This letter correctly sets forth the understanding of Village of Osceola for the Year Ended December 31, 2020.

Management Signature: _____

Title: _____

Date: _____

Governance Signature: _____

Title: _____

Date: _____



ADDENDUM A

We will perform the following services:

We will compile, from information you provide, the annual Financial Report Form to the Wisconsin Department of Revenue, for the year ended December 31, 2020. Upon completion of the compilation of the annual Financial Report Form, we will provide the Village with our accountant's compilation report. If, for any reason caused by or relating to affairs or management of the Village, we are unable to complete the compilation or if we determine in our professional judgement the circumstances necessitate, we may withdraw and decline to submit the annual Financial Report Form to you as a result of this engagement.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The Village's management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the Village complies with the laws and regulation applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making Village personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.

ADDENDUM B

We will perform the following services:

We will compile, from information you provide, the Public Service Commission Annual Report, including the balance sheets of the water utility, an enterprise fund of the Village of Osceola, as of December 31, 2020 and 2019, and the related statements of income and retained earnings for the years then ended and the supplemental schedules as of and for the year ended December 31, 2020. Upon completion of the Public Service Commission Annual Report, we will provide the Village with our accountant's compilation report. If, for any reason caused by or relating to affairs or management of the Village, we are unable to complete the compilation or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to submit the Public Service Commission Annual Report to you as a result of this engagement.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The Village's management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the Village complies with the laws and regulation applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making Village personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.



ADDENDUM C

We will perform the following services:

We will compile, from information you provide the special-purpose Financial Report Form of TIF District No. 2 in accordance with requirements of the Wisconsin State Statutes from the date of creation through December 31, 2020. Upon completion of the compilation of the special-purpose Financial Report Form, we will provide the Village with our accountant's compilation report. If, for any reason caused by or relating to affairs or management of the Village, we are unable to complete the compilation of if we determine in our professional judgement the circumstances necessitate, we may withdraw and decline to submit the special-purpose Financial Report Form to you as a result of this engagement.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The Village's management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the Village complies with the laws and regulation applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making Village personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.



Memo

To: Village Board
From: Benjamin Krumenauer, Administrator
CC: Board Packet
Date: 11/6/2020
Re: Item 6b: Approval of airport farmland leas contract (2021-2023)

ITEM DESCRIPTION:

The Village has partnered annually with a local farmer to maintain and harvest open properties managed through L.O. Simenstad airport. Every few years, the Village seeks a new bid for cropland pricing. Attached is the proposed airport property lease. Revenues from this contract are allocated annually to the airport for upkeep and maintenance.

CONTRACT DETAILS:

Rate: \$120 per acre
Acreage: Approx. 181.2
Duration: 3 year (2021-2023)
Payment Method: PIF over two payments
Total Agreed Rate: \$21,744

ATTACHMENTS:

1. Proposed contract

RECOMMENDATION(S):

1. Administrator recommends approval of item 6b
2. October 19, 2020: Airport Commission recommended approval of the proposed contract

AIRPORT FARM LEASE WITH VILLAGE OF OSCEOLA

This Lease, is made with an effective date of January 1, 2021 regardless of the date it is fully executed, by and between the Village of Osceola, Polk County, Wisconsin, Landlord (“Landlord”), and

_____ Laurie M. Neumann _____ (“Tenant”).
_____ 2183 Polk-St. Croix Road _____ Tenant’s address.
_____ New Richmond, WI 54017 _____ Tenant’s address.
_____ (715) 248-3549 _____ Tenant’s Phone Number.

The Landlord hereby leases to the Tenant, to occupy and use that certain acreage owned by the Village of Osceola and located on the L.O. Simenstad Municipal Airport, which is currently tilled and farmed, consisting of 181.2 acres, more or less, and as shown on the Map of Airport/RDA Farm Lease Areas attached as Exhibit A (“Property”).

This Lease gives tenant the right to crop farm 181.2 acres, more or less, of land on the below described property. Said acreage is shown on the attached map as Exhibit A and provides a rough determination of area under crop management.

Allowable plots under this contract include:

L. O. Simenstad Municipal Airport (various parcels):
AIR a, AIR c, AIR d, AIR e, AIR f, AIR g, AIR h, AIR i, AIR j, AIR l, and AIR m.

Airport Auxiliary Properties:
AIR b (PID #165-00620-0000), AIR k (PID #165-00837-0000, 022-01150-0000, 022-01151-0000, 022-01152-0000)

The term of lease shall be three (3) years, beginning on the 1st day of January, 2021 and ending on the 31st day of December, 2023.

The Tenant shall pay an annual rental of \$120.00 per acre based on the actual acreage determination made by the Polk County, Wisconsin, ASCS office. Said rent is payable in semiannual installments which are due on May 1 and November 1 of each year of the lease. Tenant shall pay the said rent at the times and in the manner aforesaid during the continuance of said term.

Title to all Property covered by this agreement shall remain with Landlord, and Tenant shall have no title thereto. Tenant shall not sublet, pledge, or encumber the Premises or any part thereof nor assign this Lease, or any interest therein, without the prior written consent of the Landlord. Neither this Lease nor any interest therein shall be assignable as to the interest of Tenant by operation of law. Tenant shall quit and deliver up the Property to the Landlord peaceably and quietly, at the end

of said term, and also to keep the Property in as good repair as is it in at the commencement of this Lease.

And it is further expressly agreed by and between the parties, as follows:

1. Tenant understands that this land is situated on a functioning airport with various improvements and the Lease applies only to farmland noted on Exhibit A (the Property), and this Lease does not give Tenant any rights to enter or use any of the improvements on the above described property, nor to interfere with airport operation in any way.
2. All of the Property is accessible via roadways. Tenant may not use the airport runways, parking lots, etc.
3. Tenant agrees to use the property solely in furtherance of a farming operation, as limited by this Lease, and for no other lawful or unlawful purpose. Tenant will operate the Property for crop farming only, in an efficient and husband-like manner, and will do the plowing, seeding, cultivating, and harvesting in a way that will conserve the Landlord's property. The land use and cropping plan shall follow any plan currently approved by the County soil conservation office or any amendments to such plan approved by such office.
4. All crops must be preapproved by the airport manager. Tenant shall request crop approval in writing and consult with the airport manager at least 60 days prior to planting.
5. Tenant shall not burn anything on the Property, including but not limited to stalks, straw, or stubble.
6. The Tenant will not allow livestock on the Property.
7. Tenant will not remove any trees, landscape shrubs, etc., on the property, without written consent of the Landlord.
8. Tenant shall keep said premises in proper and necessary repair.
9. Tenant grants to Landlord a security interest in all crop inventory grown on the Property, and Tenant will execute, upon Landlord's request, all necessary documents submitted by Landlord to Tenant for the perfection of Tenant's security interest. Tenant further covenants not to remove any of the crops raised on said premises during the term of said lease, unless all rent then owed is fully paid, nor to sell the same or any part thereof.
10. Landlord reserves the privilege of plowing the stubble ground when the Tenant may have secured the crop grown thereon; and further, that the Landlord, or his legal representative, may enter upon said premises for the purpose of viewing, or of seeding, and of making repairs or showing premises to prospective renters or purchasers.
11. If Tenant fails to cultivate said premises, or fails to keep any of the covenants in this Lease, or shall assign this lease, or shall sublet said the Property or any part thereof without the prior written consent of Landlord, then this lease shall, at the election of the Landlord, be null and void, and the Landlord, or his legal representative, shall have the right to take possession of said premises, using such force as may be necessary, with or without process of law; and all damage growing out of a failure to perform any of the covenants of this lease shall be added to and become a part of the rent, recoverable as rent.

12. Tenant further agrees to pay and discharge all costs and attorney's fees and expenses that shall arise from enforcing any of the covenants of this lease by the Landlord.
13. No timber, sand, gravel or other nonmetallic minerals, marl, minerals or oil shall be removed from the above described premises.
14. All unused straw produced on these premises shall remain the property of Landlord at the termination of this Lease.
15. Tenant agrees to comply with all laws, regulations and ordinances of Village, County, State and United States affecting the use of the property, including but not limited to State and local laws regarding noxious weeds.
16. Tenant agrees to comply with all Village Code Chapter 219, Article IX. regarding Wellhead Protection for Well #4. A copy of which is provided as Exhibit B.
17. Tenant understands and agrees that Landlord does not warrant the exact amount of tillable acres purported to be rented under this lease, nor that said acreage is suitable for any specific purpose, and Tenant leases the Property as is.
18. Tenant agrees that Landlord shall be entitled during the term of this agreement to withdraw parcels or portions of the Property from the terms of this lease. Landlord shall provide Tenant with 30 days written notice of any withdrawals. Tenant shall confer with Landlord in advance of planting each season to review any anticipated changes in the leased premises. Any such withdrawal will be cause for a downward adjustment in the rent for the succeeding year. If Tenant has a crop planted and Landlord requires Tenant to vacate all of a portion of the Property prior to usual and customary harvest time such that Tenant will lose that crop or portion of that crop, Landlord shall pay Tenant's actual out of pocket costs, but not Tenant's anticipated profit, related to the portion vacated. Actual costs shall be determined by written receipts and documentation and shall be subject to approval by the Village Board.
19. Tenant agrees to waive, indemnify and hold the Landlord harmless against any liability for or claim of damage arising from casualty, loss, bodily or personal injury resulting from the Tenant's farming operations on the said agricultural property.
20. Tenant shall carry its own liability insurance covering its operations on the Premises. Landlord shall be named as an additional insured on such policy and Tenant shall provide Landlord with a certificate of insurance indicating such additional insured status.
21. The invalidity or unenforceability of any provision of this Lease shall not affect or impair the validity of any other provision.
22. Governmental Immunity. Notwithstanding any other provision in this Agreement, the Village does not waive or modify any of the Village's rights concerning limitations and immunities contained within Wisconsin statutory and common law including but not limited to Wis. Stat. §893.80 and §345.06; such limits, caps and immunities are preserved by the municipality.
23. Open Government. The parties acknowledge that the Village is subject to open government laws such as the public records and open meetings laws, and the documents related to this transaction may be subject to release pursuant to a public records request.

24. This Lease shall be interpreted according to the laws of the State of Wisconsin.

Signatures on the Following Page.

In Witness Whereof, the said parties have hereunto set their hands and seals the day and year first above written.

TENANT:

_____, _____
Laurie Neumann (Signature) (Print Name Clearly)

Date: _____

LANDLORD:

Village of Osceola

By: _____
Jermory Buberl, Village President

Attest: _____
Fran Duncanson, Village Clerk

Date: _____

Exhibit A

Map showing approximate location of land available for crop farming.

Village of Osceola, WI
Map of Airport/RDA Farm Lease Areas
August 20, 2020

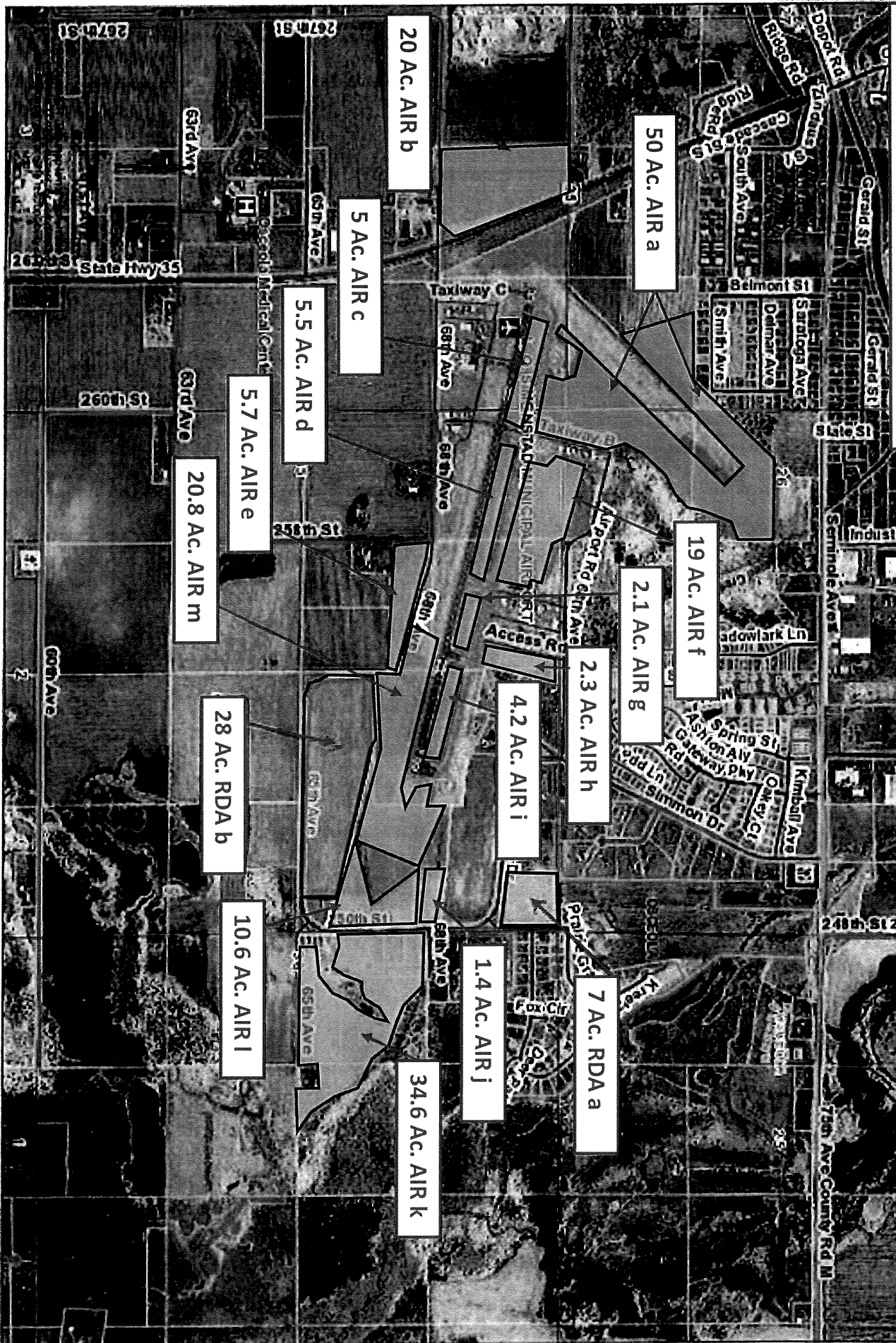


Exhibit A

Exhibit B

Wellhead Protection regulations, Chapter 219, Article IX.

Village of Osceola, WI
Thursday, October 15, 2020

Chapter 219. Zoning

Article IX. Wellhead Protection

[Added 1-8-2002 by Ord. No. 02-01]

§ 219-72. Purpose and authority.

- A. Purpose. The residents of the Village depend exclusively on groundwater for a safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of this wellhead protection article is to institute land use regulations and restrictions protecting the municipal water supply of the Village and promote the public health, safety and general welfare of the residents.
- B. Authority. Statutory authority of the Village is found in s. 62.23(7)(c) W.S.A. in the statutory authorization to protect the public health, safety and welfare to specifically encourage the protection of groundwater resources.

§ 219-73. Application of regulations.

The regulations specified in this wellhead protection article shall apply to the incorporated areas of the Village that lie within the recharge areas for municipal water supply wells as defined in § 219-76 and are in addition to the requirements in the underlying zoning district, if any. If there is a conflict between this article and the Zoning Ordinance, the more restrictive provision shall apply.

§ 219-74. Definitions.

For purposes of this article, certain words are defined as follows:

AQUIFER

A saturated, permeable geologic formation that contains and will yield significant quantities of water.

CONE OF DEPRESSION

The area around a well in which the water level has been lowered at least one-tenth of a foot by pumping of the well.

FIVE-YEAR TIME OF TRAVEL

The recharge area upgradient of the cone of depression, the outer boundary of which it is determined or estimated that groundwater will take five years to reach a pumping well.

MUNICIPAL WATER SUPPLY

The municipal water supply of the Village of Osceola.

PERSON

An individual, partnership, association, corporation, municipality or state agency, or other legal entity.

RECHARGE AREA

The area which encompasses all areas or features that, by surface infiltration of water that reaches the zone of saturation of an aquifer, supplies groundwater to a well.

THIRTY-DAY TIME OF TRAVEL

The recharge area upgradient of a well, or its cone of depression, the outer boundary of which it is determined or estimated the groundwater will take 30 days to reach a pumping well.

VILLAGE

The Village of Osceola.

WELL FIELD

A piece of land used primarily for the purpose of locating wells to supply a municipal water system.

ZONE OF SATURATION

The area of unconsolidated, fractured or porous material that is saturated with water and constitutes groundwater.

§ 219-75. Groundwater Technical Review Committee.

A. The Groundwater Technical Review Committee shall consist of:

- (1) Village Engineer.
- (2) Operator-in-Charge of Water Utility.
- (3) Senior Water Utility Worker, not Operator-in-Charge.
- (4) Building Inspector.
- (5) Village Administrator.

B. The purpose of the Groundwater Technical Review Committee is to provide objective and scientific technical review of requests for conditional use permits and make recommendations to the Plan Commission to grant or deny conditional use permits based upon the facts discovered in that review, to make recommendations on any and all conditions placed on a conditional use permit and give advice on matters concerning groundwater.

§ 219-76. Groundwater Protection Overlay District.

A Groundwater Protection Overlay District is hereby created to institute land use regulations and restrictions within a defined area which contributes water directly to the municipal water supply and thus promotes public health, safety and welfare. The District is intended to protect the groundwater recharge area for the existing or future municipal water supply from contamination.

§ 219-77. Supremacy of this District.

The regulations of this Overlay District shall apply in addition to all other regulations which govern the same geographic area. The provisions of zoning districts that underlay this Overlay District will apply except when provisions of the Groundwater Protection Overlay District are more stringent.

§ 219-78. Zones.

The Groundwater Protection Overlay District is divided into Zone 1 and Zone 2 as follows (see attached maps and parcel lists.^[1]):

- A. Zone 1 of the Groundwater Protection Overlay District. Zone 1 is the area of land which contributes water to the well in question, out to a thirty-day time of travel to the well. Time of travel delineations must be based on accepted hydrogeological research as outlined in the State Wellhead Protection Program Plan for Public Water Utilities, Appendix 2, with zone boundaries normalized to land parcels.
- B. Zone 2 of the Groundwater Protection Overlay District. Zone 2 encompasses the area of land which contributes water to the well starting at the line which delineates the thirty-day time of travel and ends at the line delineating the five-year time of travel to the well. Time of travel delineations must be based on accepted hydrogeological research as outlined in the State Wellhead Protection Program Plan for Public Water Utilities, Appendix 2, with zone boundaries normalized to land parcels.

[1] *Editor's Note: Said maps and parcel lists are on file in the Village offices.*

§ 219-79. Groundwater Protection Overlay Districts boundaries.

- A. The boundaries of the Groundwater Protection Overlay Districts shall be shown on the Village Zoning Map. The locations and boundaries of the zoning districts established by this article are set forth on the Wellhead Protection Area Map^[1] which is incorporated herein and hereby made a part of this Article. Said map, together with everything shown thereon and all amendments thereto, shall be as much a part of this Article as though fully set forth and described herein.

[1] *Editor's Note: Said map is on file in the Village offices.*

- B. Zone 1 is delineated on the Wellhead Protection Area Map and includes the parcels of land identified by parcel numbers listed thereon.
- C. Zone 2 is delineated on the Wellhead Protection Area Map and includes the parcels of land identified by parcel numbers listed thereon.

§ 219-80. Permitted uses.

- A. The following permitted uses in Zone 1 are subject to the separation distance requirements and prohibited uses, § 219-82:
 - (1) Public and private parks, playgrounds and beaches, provided there are no on-site wastewater disposal systems or holding tanks.
 - (2) Wildlife and natural and woodland areas.
 - (3) Biking, hiking, skiing, nature, equestrian and fitness trails.
 - (4) Residential which is municipally sewerred.
 - (5) Routine tillage, planting and field management operations in support of agricultural crop production, where nutrients from legume, manure and commercial sources are accounted for and credited toward crop nutrient need. The combination of all nutrient sources applied or available on individual fields may not exceed University of Wisconsin soil test recommendations for that field.

- B. The following permitted uses in Zone 2 are subject to the separation distance requirements, § 219-81, 219-84, and prohibited uses, § 219-82:
- (1) All of the uses permitted in Zone 1.
 - (2) Residences which are municipally sewered.
 - (3) Commercial establishments which are municipally sewered.
 - (4) Industrial establishments which are municipally sewered.
 - (5) Residential use of above ground LP gas tanks for heating, not to exceed 1,000 gallons.

§ 219-81. Separation distance requirements.

The following separation distances, as specified in NR 811.16, Wis. Adm. Code, shall be maintained:

- A. Fifty feet between a public water supply well and a stormwater sewer main or any sanitary sewer main constructed of water main materials and joints which is pressure tested in place to meet current AWWA 600 specifications.
- B. Two hundred feet between a public water supply well and any sanitary sewer main not meeting the above specifications, any sanitary sewer lift station or single-family residential fuel oil tank.
- C. Four hundred feet between a public water supply well and a septic system receiving less than 8,000 gallons per day or a stormwater detention, retention, infiltration or drainage basin.

§ 219-82. Prohibited uses.

- A. The following uses are prohibited in Zones 1 and 2:
- (1) Buried hydrocarbon, petroleum or hazardous chemical storage tanks. (Hazardous chemicals are identified by OSHA criteria under 40 CFR Part 370.)
 - (2) Cemeteries.
 - (3) Chemical manufacturers (Standard Industrial Classification Maj or Group 28).
 - (4) Coal storage.
 - (5) Dry cleaners.
 - (6) Industrial lagoons and pits.
 - (7) Landfills and any other solid waste facility, except post-consumer recycling.
 - (8) Manure and animal waste storage, except animal waste storage facilities regulated by the county.
 - (9) Nonmetallic earthen materials extraction or sand and gravel pits.
 - (10) Pesticide and fertilizer dealer, transfer or storage.
 - (11) Railroad yards and maintenance stations.
 - (12) Rendering plants and slaughterhouses.

- (13) Salt or deicing material storage.
- (14) Salvage or junk yards.
- (15) Septage or sludge spreading, storage or treatment.
- (16) Septage, wastewater, or sewage lagoons.
- (17) Private on-site wastewater treatment systems or holding tanks.
- (18) Stockyards and feedlots.
- (19) Stormwater infiltration basins without pretreatment, including vegetative filtration and/or temporary detention.
- (20) Motor vehicular services, including filling and service stations, repair, renovation and body working.
- (21) Wood preserving operations.

B. In Zone 1, the conditional uses of § **219-83B** are prohibited.

§ 219-83. Conditional uses.

- A. Any person may request a conditional use permit for certain uses, activities and structures within Zone 2 of the Groundwater Protection Overlay District not prohibited in § **219-82**.
- B. The uses, activities and structures that may be conditionally allowed within Zone 2 are:
 - (1) Jewelry plating and metal plating.
 - (2) Machine or metal working shops.
 - (3) Research labs, universities and hospitals.
 - (4) Exposed hydrocarbon, petroleum or hazardous chemical storage tanks. (Hazardous chemicals are identified by OSHA criteria under 40 CFR Part 370.) This shall not apply to residential LP gas tanks which are permitted under § **219-80A(5)**.
 - (5) Storage or processing of extremely hazardous substances, radioactive materials or substances listed in Table 1, NR 140, Wis. Adm. Code. (Extremely hazardous substances are identified by SARA/EPCRA criteria under 40 CFR Parts 302 and 355.)
- C. All requests for a condition use permit shall be submitted in writing to the Village Building Inspector and shall include:
 - (1) A site plan map with all building and structure footprints, driveways, sidewalks, parking lots, stormwater management structures, groundwater monitoring wells, and two-foot ground elevation contours.
 - (2) A business plan and/or other documentation which describes in detail the use, activities, and structures proposed.
 - (3) An environmental assessment report prepared by a licensed environmental engineer which details the risk to, and potential impact of, the proposed use, activities, and structures on groundwater quality.

- (4) An operational safety plan, which details the operational procedures for material processes and containment, best management practices, stormwater runoff management, and groundwater monitoring.
 - (5) A contingency plan which addresses in detail the actions that will be taken should a contamination event caused by the proposed use, activities, or structures occur.
- D. The person making the request shall reimburse the Village for consultant fees and Technical Review Committee expenses associated with this review at the invoiced amount, plus administrative costs.
- E. All conditional use permits granted shall be subject to conditions that will include environmental and safety monitoring determined necessary to afford adequate protection of the public water supply. These conditions shall include, but not be limited to:
- (1) Provide current copies of all federal, state and local facility operation approval or certificates and ongoing environmental monitoring results to the Village.
 - (2) Establish environmental or safety structures/monitoring to include an operational safety plan, material processes and containment, operations monitoring, best management practices, stormwater runoff management and groundwater monitoring.
 - (3) Replace equipment or expand in a manner that improves the environmental and safety technologies being utilized.
 - (4) Prepare, file and maintain a current contingency plan which details the response to any emergency which occurs at the facility, including notifying municipal, county and state officials. Provide a current copy to the Village.
- F. The Plan Commission shall decide upon a request for a conditional use permit only after full consideration of the recommendations made by the Groundwater Technical Review Committee. Any conditions above and beyond those specified in the conditional uses, Subsection E herein, that are recommended by the Groundwater Technical Review Committee may be applied to the granting of the conditional use permit.

§ 219-84. Requirements for existing facilities which may cause or threaten to cause environmental pollution.

Existing facilities within the Groundwater Protection Overlay District at the time of enactment of such district which may cause or threaten to cause environmental pollution include, but are not limited to, the Wisconsin Department of Natural Resources draft or current list of Inventory of Sites or Facilities Which May Cause or Threaten to Cause Environmental Pollution, Wisconsin Department of Industry, Labor and Human Relations' list of underground storage tanks, list of facilities with hazardous solid waste permits, and all other facilities which are considered a prohibited use in prohibited uses, § 219-82, or a conditional use in conditional uses, § 219-83, all of which are incorporated herein as if fully set forth.

- A. Such facilities as above which exist within the district at the time of enactment of a district shall provide copies of all current, revised or new federal, state and local facility operation approvals, permits or certificates; operational safety plans; and ongoing environmental monitoring results to the Village.
- B. Such facilities as above which exist within the district at the time of enactment of a district shall have the responsibility of devising, filing and maintaining, with the Village, a current contingency plan which details how they intend to respond to any emergency which may cause or threaten to

cause environmental pollution that occurs at their facility, including notifying municipal, county and state officials.

- C. Such facilities as above cannot engage in or employ a use, activity or structure listed in prohibited uses, § 219-82, or in conditional uses, § 219-83, which they did not engage in or employ at the time of enactment of a district, and can only expand, replace or rebuild those present uses, activities, equipment or structures on the site or property of record associated with the facility at the time of enactment of a district, and in a manner that improves the environmental and safety technologies already being utilized. No existing use, activity or structure listed as a prohibited use or conditional use shall be expanded, replaced, or rebuilt unless a conditional use permit is granted for such expansion, replacement or rebuilding. This section does not apply to normal maintenance or minor repairs.

§ 219-85. Changing technology.

- A. The uses prohibited by this District are prohibited based upon the combined pollution experience of many individual uses and the technology generally employed by a particular use considered to be of a high risk for pollution to the groundwater resource. As the technology of other uses change to low or nonrisk materials or methods, upon petition from such use, after conferring with the Groundwater Technical Review Committee or other expert opinion, and after appropriate public notice and hearing, the Village, through appropriate procedures and actions to change these provisions of the Village Code, may remove from the designated prohibited uses such uses as are demonstrated convincingly that they no longer pose a groundwater pollution hazard.
- B. In dealing with uses which attempt to become permissible, under the terms of this District, by continuing to utilize pollutant materials but altering their processing, storage and handling, it is not the intention to accept alternate or reduced hazards as the basis for making a use permissible. It is the intention to continue a prohibition on such uses until the technology of the use removes reliance upon the pollutant materials or processes deemed to be a groundwater hazard.

§ 219-86. Enforcement and penalty.

- A. Penalty. Any person who violates, neglects or refuses to comply with any of the provisions of this Article shall be subject to a penalty as provided in Chapter 1, § 1-19, of this Code.
- B. Injunction. The Village may, in addition to any other remedy, seek injunction or restraining order against the party alleged to have violated the provisions herein, the cost of which shall be charged to the defendant in such action.
- C. Cleanup costs. As a substitute for, and in addition to, any other action, the Village may commence legal action against both the person who releases the contaminants and the owner of the facility whereupon the contaminants were released to recover the costs, together with the costs of prosecution. Any person who causes the release of any contaminants which may endanger or contaminate the municipal water supply system associated with a Groundwater Protection Overlay District shall immediately cease such discharge and immediately initiate cleanup satisfactory to the Village and the other state and federal regulatory agencies. The person who releases such contaminants and the person who owns the facility whereon the contaminants have been released shall be jointly and severally responsible for the cost of cleanup, consultant or other contractor fees, including all administrative costs for oversight, review and documentation, including the Village employees, equipment and mileage.

§ 219-87. Conflict, interpretation and severability.



Memo

To: Village Board
From: Benjamin Krumenauer, Administrator
CC: Board Packet
Date: 11/6/2020
Re: Item 6c: Approval of refuse and recycling contract with Waste Management of Wisconsin, Inc. (2021-2023)

ITEM DESCRIPTION:

The Village has partnered annually with a local farmer to maintain and harvest open properties managed through L.O. Simenstad airport. Every few years, the Village seeks a new bid for cropland pricing. Attached is the proposed airport property lease. Revenues from this contract are allocated annually to the airport for upkeep and maintenance.

CONTRACT DETAILS:

Monthly Trash and Recycling Rates Per Subscribed Household

Standard Rates:

Waste Management offers the following pricing rates for service. Refuse rates are for weekly residential collection in WM supplied carts, transfer, and disposal for residential households. Recycling rates are for bi-weekly residential collection with WM supplied carts, transfer, and material processing.

Service Level	2020 (Current)	2021	2022	2023
36 Gallon	\$10.05	\$10.05	\$10.45	\$10.87
64 Gallon	\$12.32	\$12.35	\$12.84	\$13.36
96 Gallon	\$14.40	\$14.40	\$14.98	\$15.58
Recycling Bi-weekly	\$3.71	\$4.00	\$4.16	\$4.33

Notes:

1. All rates are the fee per month per service level and are billed quarterly.
2. Rates do not include local or State taxes and fees. This contract does not control required taxes or fees as applied by Waste Management.

Fuel Surcharge:

All charges listed above are subject to a fluctuating fuel surcharge. In order to provide the most cost-effective solution for the Village this agreement includes a proposal with a separator for fuel prices. If diesel fuel remains below \$4.00 per gallon the fuel surcharge will be 0.0 percent. If diesel fuel is at or above \$4.00 per gallon the following percentages will apply.

Diesel Fuel Price per Gallon	Fuel Surcharge
<\$4.00	0 percent
\$4.00 to \$4.24	2 percent
\$4.25 to \$4.49	3 percent
\$4.50 to \$4.74	4 percent
For every \$0.25 per gallon increase above \$4.75	The Fuel Surcharge will increase by 1%

The published index for determining monthly diesel fuel prices will be the Department of Energy's (DOE) "Weekly Retail On-Highway Diesel Prices" for the Midwest region. The price published for the first Monday of the month will be used as that month's diesel fuel price. The prices can be viewed at the DOE's website: <https://www.eia.gov/petroleum/gasdiesel/>.

Additional Services (White Goods and Large Items):

Waste Management will offer the following schedule for pickup of white goods and other large items or materials. This service will be on an "on call" basis, and the resident will be directly billed for services. Reference the below chart for pricing details:

Item Description	Cost per individual item
Auto seat	\$15.00
Truck tire	\$7.00
Car tire	\$5.00
Appliance	\$30.00
Mattress or box spring	\$15.00
Chair	\$15.00
Couch	\$20.00
Computers & televisions	\$5.00 to \$45.00
Carpet/pad (12' x 12' room: rolled and tied)	\$20.00

Notes:

1. All pick up for additional items must be pre-scheduled. Waste Management should be notified at least two days in advance.

Carts Lost or Stolen:

If a Waste Management provided container is damaged due to negligence, setting it on fire for example, the following fees apply:

Item Description	Cost to replace
Trash/refuse cart replacement	\$65.00
Recycle cart replacement	\$65.00

ATTACHMENTS:

1. Proposed contract

RECOMMENDATION(S):

1. Administrator and staff recommend approval of item 6c.

VILLAGE OF OSCEOLA, WI

THREE-YEAR CONTRACT FOR COLLECTION, TRANSPORTATION AND DISPOSAL OF REFUSE AND RECYCLING FOR THE VILLAGE OF OSCEOLA, WI

THIS CONTRACT is entered into this 10th day of November 2020, by and between the VILLAGE OF OSCEOLA, a Wisconsin municipal corporation (the "Village"), and WASTE MANAGEMENT OF WISCONSIN, INC., a Wisconsin corporation ("Contractor").

WHEREAS, the Village is desirous of entering into a Contract for the collection, transportation and disposal of refuse and collection and processing of recyclable materials from homes within the Village; and

WHEREAS, the Contractor is desirous of entering into a Contract with the Village with respect to such services,

NOW THEREFORE, it is mutually agreed between the parties as follows:

SECTION 1. TERM:

The Contract will commence as of the 1st day of January 2021, and will terminate on the 31st of December 2023. The parties may agree to extend this Contract by mutual written agreement.

SECTION 2. RESIDENTIAL REFUSE AND RECYCLABLES COLLECTION:

The Contractor shall be the exclusive provider of residential services in the Village and shall collect all refuse once per week and recyclables every other week from approximately 750 residential units within the Village. Residents will be notified by the Contractor of their pick-up day and time.

It is expected that the resident of each household shall contract for a 36 gallon, 64 gallon, or 96 gallon container as part of basic service and every dwelling until shall be provided service.

SECTION 3. VILLAGE INCLUDED SERVICES:

The Contractor will provide garbage and recycling pick up to the Village without charge at the following locations with the number and type of containers to be provided as requested by the Village:

Building/Event	Service (Weekly unless noted) (1)
Wastewater Treatment Plant/Public Works	1-2 yard Trash, 1-6 yard Trash, 1-96 gallon Recycle
Municipal Building	2-96 gallon Trash, 2-96 gallon Recycle
Ballpark	12-96 gallon Trash, 1-96 gallon Recycle
Airport Lounge	1-96 gallon Trash, 1-96 gallon Recycle
Fire Department	2-96 gallon Trash, 1-96 gallon Recycle
Millpond Park	3-96 gallon Trash, 1-96 gallon Recycle
Oakey Park	3-96 gallon Trash, 1-96 gallon Recycle

Osceola Community Fair	50-96 gallon Trash, 1-30 yard Roll Off Trash On Call
Wheels and Wings Air Show	30-96 gallon Trash On Call, 15- 64 gallon Recycle carts, 1-30 yard Roll Off Trash On Call

Notes:

1. The number and type of containers listed are estimates and may vary based on the specific requests by the Village.

SECTION 5. PAYMENT FOR SERVICES:

Contractor will invoice the Residents quarterly for services rendered. Fees for individual services are listed in Exhibit A.

Any Customer invoice balance not paid within thirty (30) days of the date of invoice is subject to a late fee, and any Customer check returned for insufficient funds is subject to a NSF fee, both to the maximum extent allowed by applicable law. In the event that payment is not made when due, Company retains the right to suspend service until the past due balance is paid in full.

SECTION 6. ADJUSTMENTS OF RATES:

Charges for all services rendered under this Contract shall be increased annually as indicated in Exhibit A.

In addition, the charges shall be adjusted to reflect any new or increases in federal, state, county, local or other taxes, fees, fuel and environmental surcharges or similar charges relating to the collection and disposal of the Village's Solid Waste.

SECTION 7. COLLECTION EQUIPMENT:

The Contractor will supply each resident with either a 32, 64 or 96 gallon cart for garbage and a 64 gallon cart for recycling, depending on which level of service the customer chooses.

SECTION 8. COLLECTION OPERATIONS:

The Contractor shall furnish all labor and equipment as shall be necessary and adequate to insure satisfactory collection and transportation of refuse and recyclables. The Contractor shall make every effort to maintain established pickups even though conditions such as weather may be adverse. Containers shall be handled with reasonable care to avoid damage and replaced in an upright position. Any contents spilled shall be cleaned up and disposed of immediately in a workmanlike manner and all work to be performed hereunder shall be done so as to protect the highest extent possible the public health and safety.

Recycling specifications are detailed in Exhibit B.

SECTION 9. CONTRACTOR INSURANCE AND INDEMNIFICATION:

The Contractor shall carry and file policies or certificates therefore with the Village for worker's compensation insurance, public liability insurance and property damage insurance, and Contractor shall indemnify and save harmless the Village from any and all claims and causes of action which may be asserted against the Village on account of any negligent act of omission of the Contractor or their employees and agents in connection with their performance of the work.

SECTION 10. FORCE MAJEURE:

Contractor's obligations hereunder shall be suspended in the event of a force majeure (Act of God, such as tornadoes, floods and other similar disasters).

SECTION 11. CONTACT INFORMATION:

Village

Contractor

Village of Osceola
310 Chieftain Street
PO Box 217
Osceola WI 54020

Waste Management of Wisconsin Inc.
Address _____
City State Zip _____

O (715) 294-3498
F (715) 294-2210

Phone _____
Fax _____

www.vil.osceola.wi.us

www.wm.com

WHEREFORE, the parties have caused this Agreement to be executed as of the date first above written.

Village:

Developer:

By: _____
Village President

By: _____
Name:

By: _____
Village Clerk

By: _____
Name:

Exhibit A

Monthly Trash and Recycling Rates Per Subscribed Household

Standard Rates:

Waste Management offers the following pricing rates for service. Refuse rates are for weekly residential collection in WM supplied carts, transfer, and disposal for residential households. Recycling rates are for bi-weekly residential collection with WM supplied carts, transfer, and material processing.

Service Level	2020 (Current)	2021	2022	2023
36 Gallon	\$10.05	\$10.05	\$10.45	\$10.87
64 Gallon	\$12.32	\$12.35	\$12.84	\$13.36
96 Gallon	\$14.40	\$14.40	\$14.98	\$15.58
Recycling Bi-weekly	\$3.71	\$4.00	\$4.16	\$4.33

Notes:

1. All rates are the fee per month per service level and are billed quarterly.
2. Rates do not include local or State taxes and fees. This contract does not control required taxes or fees as applied by Waste Management.

Fuel Surcharge:

All charges listed above are subject to a fluctuating fuel surcharge. In order to provide the most cost-effective solution for the Village this agreement includes a proposal with a separator for fuel prices. If diesel fuel remains below \$4.00 per gallon the fuel surcharge will be 0.0 percent. If diesel fuel is at or above \$4.00 per gallon the following percentages will apply.

Diesel Fuel Price per Gallon	Fuel Surcharge
<\$4.00	0 percent
\$4.00 to \$4.24	2 percent
\$4.25 to \$4.49	3 percent
\$4.50 to \$4.74	4 percent
For every \$0.25 per gallon increase above \$4.75	The Fuel Surcharge will increase by 1%

The published index for determining monthly diesel fuel prices will be the Department of Energy's (DOE) "Weekly Retail On-Highway Diesel Prices" for the Midwest region. The price published for the first Monday of the month will be used as that month's diesel fuel price. The prices can be viewed at the DOE's website: <https://www.eia.gov/petroleum/gasdiesel/>.

Additional Services (White Goods and Large Items):

Waste Management will offer the following schedule for pickup of white goods and other large items or materials. This service will be on an "on call" basis, and the resident will be directly billed for services. Reference the below chart for pricing details:

Item Description	Cost per individual item
Auto seat	\$15.00
Truck tire	\$7.00
Car tire	\$5.00
Appliance	\$30.00
Mattress or box spring	\$15.00
Chair	\$15.00
Couch	\$20.00
Computers & televisions	\$5.00 to \$45.00
Carpet/pad (12' x 12' room: rolled and tied)	\$20.00

Notes:

1. All pick up for additional items must be pre-scheduled. Waste Management should be notified at least two days in advance.

Carts Lost or Stolen:

If a Waste Management provided container is damaged due to negligence, setting it on fire for example, the following fees apply:

Item Description	Cost to replace
Trash/refuse cart replacement	\$65.00
Recycle cart replacement	\$65.00

Exhibit B

Single Stream Specifications

RECYCLABLES: must be dry, loose not bagged), unshredded, empty, and include ONLY the following:

Aluminum cans	Newspaper
PET bottles with the symbol #1 - with screw tops only	Mail
HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, and shampoo bottles, etc.)	Uncoated paperboard (ex. cereal boxes; food and snack boxes)
PP plastic bottles and tubs with symbol # 5 - empty	Uncoated printing, writing and office paper
Steel and tin cans	Old corrugated containers/cardboard (uncoated)
Glass food and beverage containers* - brown, clear, or green	Magazines, glossy inserts and pamphlets

NON-RECYCLABLES include, but are not limited to the following:

Plastic bags and bagged materials (even if containing Recyclables)	Microwavable trays
Porcelain and ceramics	Mirrors, window or auto glass
Light bulbs	Coated cardboard
Soiled paper, including paper plates, cups and pizza boxes	Plastics not listed above including but not limited to those with symbols #3*, #4*, #6*, #7* and unnumbered plastics, including utensils
Expanded polystyrene	Coat hangers
Glass and metal cookware/bakeware	Household appliances and electronics,
Hoses, cords, wires	Yard waste, construction debris, and wood
Flexible plastic or film packaging and multi- laminated materials	Needles, syringes, IV bags or other medical supplies
Food waste and liquids, containers containing such items	Textiles, cloth, or any fabric (bedding, pillows, sheets, etc.)
Excluded Materials or containers which contained Excluded Materials	Napkins, paper towels, tissue, paper plates, and paper cups
Any paper Recyclable materials or pieces of paper Recyclables less than 4" in size in any dimension	Propane tanks, batteries
Cartons*	Aseptic Containers*

DELIVERY SPECIFICATIONS:

Material may not contain non-recyclables or excluded materials. "Excluded materials" means radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous or toxic substance or material, or regulated medical or hazardous waste as defined by, characterized or listed under applicable federal, state, or local laws or regulations, materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended, or other regulations or ordinances or other materials that are deleterious or capable of causing material damage to any part of Waste Management's property, its personnel or the public or materially impair the strength or the durability of Waste Management's structures or equipment

Waste Management may reject in whole or in part, or may process, in its sole discretion, recyclables not meeting the specifications, including wet materials, excluded materials, and/or all or part of non-conforming loads and additional charges may be assessed for bulky items such as appliances, concrete, furniture, mattresses, tires, electronics, pallets, yard waste, propane tanks, etc.

Waste Management reserves the right upon notice to discontinue acceptance of any category of materials set forth above as a result of market conditions related to such materials and makes no representations as to the recyclability of the materials. Collected recyclables for which no commercially reasonable market exists may be landfilled.

Notes:

1. Glass may not be accepted in all locations. Cartons, aseptic containers and other plastics may be allowed if approved in writing by Waste Management.



Memo

To: Village Board
From: Benjamin Krumenauer, Administrator
CC: Board Packet
Date: 11/6/2020
Re: Item 5d: Approval of Carl Rossi to the Osceola Housing Authority Board of Directors

ITEM DESCRIPTION:

Carl Rossi has volunteered to continue volunteering as a Board of Director member for the Housing Authority. The existing Board has stated their approval and with Village confirmation, Carl will hold the position through May, 2022.

RECOMMENDATION(S):

OHA recommends approval of the appointment.

**PUBLIC HEARING
VILLAGE OF OSCEOLA 2021 BUDGET**

6:00 pm on November 30, 2020, Village Board meeting to follow
Village Hall/Discovery Center - Large Meeting Room 205 - 310 Chieftain Street, Osceola WI

GENERAL FUND	2019 Actual	2020 Budget	2020 Amended	2020 Projected	2021 Proposed Budget
REVENUES					
Taxes					
Property Taxes	\$ 539,188	\$ 553,718	\$ 553,718	\$ 553,718	\$ 593,643
Property Taxes-Debt Service	550,070	934,725	934,725	934,725	934,725
Other Taxes	27,273	150,000	150,000	163,083	164,500
Intergovernmental Revenues	556,988	541,099	541,099	532,119	542,165
Licenses and Permits	71,091	79,548	79,548	70,898	81,748
Fines, Forfeits, and Penalties	31,084	24,500	24,500	24,100	24,100
Charges for Public Service	270,252	293,804	293,804	287,414	323,754
Intergovt. Charges for Services	126,599	141,232	141,232	141,232	151,881
Interest	-	-	-	-	-
Miscellaneous	86,915	511,639	511,639	521,282	95,639
Transfers from other funds	139,714	115,000	115,000	115,000	115,000
Total Revenue	\$ 2,399,174	\$ 3,345,265	\$ 3,345,265	\$ 3,343,571	\$ 3,027,155

EXPENDITURES					
General Government	\$ 328,733	\$ 227,692	\$ 227,692	\$ 248,043	\$ 209,406
Public Safety	1,189,106	1,105,000	1,105,000	1,098,759	1,197,386
Public Works	306,580	332,278	332,278	320,202	373,683
Health & Human Services	-	-	-	-	-
Culture, Recreation, and Education	92,951	98,806	98,806	100,073	105,407
Conservation & Development	26,163	16,251	16,251	11,818	18,048
Transfer to Debt service	556,445	934,725	934,725	934,725	934,725
Transfer to Library	139,000	139,000	139,000	139,000	139,000
Transfer to other funds	36,886	488,000	488,000	461,170	49,500
Total Expenditures	\$ 2,675,864	\$ 3,341,752	\$ 3,341,752	\$ 3,313,790	\$ 3,027,155
Revenue Over/(Under) Expenditures	\$ (276,690)	\$ 3,513	\$ 3,513	\$ 29,781	\$ -

	2019 Actual	2020 Budget	2020 Amended	2020 Projected	2021 Proposed Budget
Revenues	\$ 2,399,174	\$ 3,345,265	\$ 3,345,265	\$ 3,343,571	\$ 3,027,155
Expenses	\$ 2,675,864	\$ 3,341,752	\$ 3,341,752	\$ 3,313,790	\$ 3,027,155
Revenue Over/(Under)Expenditures	\$ (276,690)	\$ 3,513	\$ 3,513	\$ 29,781	\$ -
Revenue w/o Debt Service	\$ 1,849,104	\$ 2,410,540	\$ 2,410,540	\$ 2,408,846	\$ 2,092,430
Expense w/o Debt Service	\$ 2,119,419	\$ 2,407,027	\$ 2,407,027	\$ 2,379,065	\$ 2,092,430
Revenue Over/(Under)Expenditures	\$ (270,315)	\$ 3,513	\$ 3,513	\$ 29,781	\$ -

FUND	2020 Expenditures	Surplus (Deficit)	Balance 1/1/2020	2020 Projected
Special Revenue	\$ 254,235	\$ 5,000	\$ 54,549	\$ 59,549
Debt Service	934,725	-	-	-
General Capital/Sidewalk	413,170	11,830	(618,050)	(606,220)
Tax Increment District #1	364,700	-	-	-
Tax Increment District #2	635,846	250,286	820,705	1,070,991
Water Utility	640,605	95,523	-	95,523
Sewer Utility	956,911	119,724	1,718	121,442

IMPACT FEE BALANCES	2020 Expenditures	Surplus (Deficit)	Balance 1/1/2020	2020 Projected
Parks	\$ -	\$ 12,000	\$ 19,360	\$ 31,360
Public Buildings	-	15,000	-	15,000
Sewer	20,000	6,870	55,200	62,070
Water	8,000	1,240	20,160	21,400

EQUALIZED VALUE	2019	2020	Tax Levy and Rate per \$1,000 of Assessed Value		
			Levy	2019 Pay 2020	2020 Pay 2021
Total Equalized Value	\$ 218,082,400	\$ 236,492,300	General Fund	\$ 553,718	\$ 593,643
Tax Increment Districts #2	\$ 39,523,300	\$ 23,187,600	Debt	934,725	934,725
Equalized value (TIF out)	\$ 178,559,100	\$ 213,304,700	Capital/sidewalk	-	15,000
			TID	325,016	Unavailable
			Total Levy	\$ 1,813,459	Unavailable
			Tax Rate Per \$1,000 of Assessed Value	\$9.70049739	Unavailable
			Mill Rate Change		Unavailable

The indebtedness of the Village at December 31, 2019 totals \$8,841,161.

Benjamin K Krumenauer, Village Administrator

Village of Osceola a municipality wholly within Polk County, Wisconsin

Endorsed November 10, 2020

Village of Osceola - 2021 Budget Summary - General Fund

Report Date: 11/6/2020

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
SUMMARY						
	REVENUE	2,399,174	2,705,357	3,345,265	3,343,571	3,027,155
	EXPENSES	2,675,863	2,642,842	3,341,752	3,313,790	3,027,155
	BALANCE (REVENUE OVER EXPENSES)	(276,690)	62,514	3,513	29,781	0
REVENUES (Categorial Breakdown)						
Taxes						
100-00-41110-000-000	Levy for General Fund	539,188	553,718	553,718	553,718	593,643
300-00-41110-000-000	Levy for G.O. Debt Service	550,070	934,725	934,725	934,725	934,725
	Additional G.O. Debt (fire truck)	0	425,000	425,000	425,000	-
100-00-41140-000-000	Mobile Home Taxes	13,663	25,775	12,000	23,083	24,500
100-00-41310-000-000	Taxes from Utility	135,000	0	135,000	135,000	135,000
100-00-41320-000-000	Payment in Lieu of Taxes	13,610	2,000	3,000	3,000	3,000
100-00-41900-000-000	Other Taxes	0	2,133	0	2,000	2,000
	Total Taxes	1,251,587	1,943,350	2,063,443	2,076,526	1,692,868
Special Assessments						
100-00-42000-000-000	Special Assessment Revenue	0	0	0	-	-
	Total Special Assessments	0	0	0	-	-
Intergovernmental Revenues						
100-11-43211-001-000	Police - State Aid in Training	1,200	0	1,200	1,200	1,200
100-00-43410-001-000	WI State Shared Revenue	324,304	48,646	324,304	324,304	324,289
100-00-43410-002-000	Expenditure Restraint	20,211	0	0	-	-
100-12-43420-000-000	Fire Insurance Fee	8,543	2,406	7,500	2,406	7,500
100-00-43430-000-000	Exempt Computer Aid	801	801	801	801	11,854
100-15-43529-000-000	EMS Funding Assistance Program	3,115	0	0	-	-
100-21-43531-000-000	WI State Transportation Aid Revenue	188,566	152,556	203,684	203,408	197,322
100-21-43531-000-001	Personal Property Aid	7,132	0	3,610	-	-
100-00-43534-000-000	LRIP Grant	0	0	0	-	-
100-11-43271-000-000	Other Federal Grant - Police	0	0	0	-	-
100-11-43271-000-001	Other State Grant	0	0	0	-	-
100-00-43690-000-000	Other State Grant	3,115	0	0	-	-
	Total Intergovernmental Revenues	556,988	204,409	541,099	532,119	542,165
Licenses and Permits						
100-00-44110-001-000	Liquor Licenses	4,856	4,911	4,000	4,500	5,000

Village of Osceola - 2021 Budget Summary - General Fund

Report Date: 11/6/2020

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
100-00-44110-002-000	All non-liquor licenses	3,092	4,122	3,000	4,000	4,000
100-00-44300-000-000	Planning and Zoning Fees	800	20	500	150	500
100-14-44300-000-000	Building Permits	42,470	39,724	50,000	40,000	50,000
100-14-44300-000-001	Rental Licensing Fees	0	0	0	0	0
100-00-44300-001-000	Escrow - Engineering Review	0	0	0	0	0
100-00-44900-000-000	Cable Franchise Fees	18,923	12,577	20,848	20,848	20,848
100-21-44900-000-000	Street Opening Permits	950	900	1,000	1,000	1,000
100-00-44900-000-001	Downtown Parking Permits	0	400	200	400	400
Total Licenses and Permits		71,091	62,654	79,548	70,898	81,748

Fines, Forfeits and Penalties

100-02-45100-001-000	Forfeitures Collected	30,584	19,079	24,000	24,000	24,000
100-11-45100-002-000	Parking Fines	500	50	500	100	100
Total Fines, Forfeits and Penalties		31,084	19,129	24,500	24,100	24,100

Public Charges for Service

100-00-46210-001-000	Dog Licenses	1,055	961	1,000	926	1,000
100-11-46210-006-000	Charges for Public Service - Police	1,427	657	1,200	600	1,000
100-12-46210-002-000	Other - COPS Grant	0	0	0	17,500	47,500
100-12-46220-001-000	Minor Revenues	0	0	0	0	2,800
100-12-46220-002-000	Other Revenue	0	0	15,000	-	15,000
100-21-46310-000-000	Streets	0	399	0	250	-
100-41-46710-001-000	Library Fines	77	0	0	-	-
100-41-46710-002-000	Library Copies	400	0	3,150	-	-
100-21-46720-000-000	Parks	0	0	0	-	-
100-21-46750-000-000	Services to the Community	0	0	0	-	-
100-21-46900-002-000	Garage	0	0	0	-	-
100-12-46220-003-000	Public Fire Protection	233,293	234,138	239,454	234,138	239,454
100-01-46850-000-000	RDA Administrative Fee	34,000	34,000	34,000	34,000	17,000
100-12-47323-000-000	Fire Revenue from Townships	126,599	141,232	141,232	141,232	151,881
Public Charges for Service		396,851	411,387	435,036	428,646	475,635

Misc. General Revenue

100-00-48110-000-000	Interest Income	0	0	0	0	0
100-00-48200-001-000	CTH M Tower Rent - Alltel	14,858	11,515	14,858	14,858	14,858
100-00-48200-002-000	Bluff Tower Rent - T-Mobile	13,688	3,422	13,687	13,687	13,687
100-00-48200-005-000	Bluff Tower Rent - Verizon	19,838	14,879	34,696	34,696	34,696

Village of Osceola - 2021 Budget Summary - General Fund

Report Date: 11/6/2020

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
100-00-48200-006-000	Bluff Tower Rent- Cingular / ATT	20,325	15,588	20,158	20,158	20,158
100-00-48200-009-000	CTM Tower Cedar Cliff	3,240	2,700	3,240	3,240	3,240
100-00-48310-000-000	Sale of Assets	0	0	0	-	-
100-00-48440-000-000	Recoveries and Reimbursements	153	320	0	79	-
100-11-48440-000-000	Recoveries and Reimbursements	0	500	0	500	-
100-12-48440-000-000	Recoveries and Reimbursements	0	2,944	0	-	-
100-21-48440-000-000	Recoveries and Reimbursements	9,212	75	0	75	-
100-00-48900-000-000	Misc. Revenues	5,602	9,267	0	8,989	9,000
100-00-48990-000-000	Refund Prior Year Expense	0	0	0	-	-
Misc. General Revenue		86,915	61,209	86,639	96,282	95,639

Other Financing Sources

100-00-49200-000-280	Transfer In - Room Tax Fund	4,658	3,218	5,000	5,000	5,000
100-00-49200-000-510	Transfer In - Water Fund	0	0	55,000	55,000	55,000
100-00-49200-000-520	Transfer In - Sewer Fund	0	0	55,000	55,000	55,000
100-00-49200-000-710	Transfer In - Unclaimed Fund	0	0	0	-	-
Subtotal Other Financing Sources		4,658	3,218	115,000	115,000	115,000

TOTAL REVENUES	2,399,174	2,705,357	3,345,265	3,343,571	3,027,155
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EXPENSES (CATEGORIAL BREAKDOWN)

Legislative	90,300	59,153	71,515	67,432	70,795	
Administration	154,406	309,886	112,427	136,947	99,211	
Police	696,169	512,254	655,890	655,743	738,518	
Fire	129,094	79,814	141,344	135,250	142,244	
Streets	183,201	89,357	218,069	199,569	228,471	
Street Lights	53,465	23,338	42,940	41,440	43,497	
Storm Water	7,109	4,435	9,664	9,754	11,455	
Street Signs	2,547	9,998	4,380	10,353	9,610	
Garage	45,626	40,689	48,090	49,401	63,225	
Sanitation	14,632	11,918	9,135	9,685	17,425	
Parks	88,407	71,839	98,807	100,073	105,407	
Economic Development	19,522	11,622	16,250	11,818	18,048	
General Fund Transfers	279,000	600,170	627,000	600,170	188,500	
Debt Relief	550,070	730,761	934,725	934,725	934,725	
100-12-52201-330-001	Public Fire Protection (Hydrants)*	233,292	0	233,251	233,251	239,454
100-15-52300-340-000	Ambulance*	31,200	31,400	34,515	34,515	37,170

**Village of Osceola - 2021 Budget Summary -
General Fund**

Report Date: 11/6/2020

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
100-14-52400-340-000	Building Inspection*	30,000	24,615	40,000	40,000	40,000
100-04-51938-730-000	Insurance*	0	0	0	0	2,500
100-00-51938-730-000	Insurance Highway*	0	30	0	0	2,500
100-02-51500-343-000	Auditor	54,075	17,900	30,000	30,000	20,000
100-02-51500-349-003	Assessor	11,250	11,600	11,250	11,600	11,900
100-02-51500-349-004	Assessor Manufacturing	2,500	2,063	2,500	2,064	2,500
TOTAL GENERAL FUND OPERATING EXPENDITURES		2,675,863	2,642,842	3,341,752	3,313,790	3,027,155
TOTAL EXPENSES		2,675,863	2,642,842	3,341,752	3,313,790	3,027,155
SUMMARY						
REVENUE		2,399,174	2,705,357	3,345,265	3,343,571	3,027,155
EXPENSES		2,675,863	2,642,842	3,341,752	3,313,790	3,027,155
BALANCE (REVENUE OVER EXPENSES)		(276,690)	62,514	3,513	29,781	0

Village of Osceola - 2021 Budget

Report Date 11/6/2020

LEGISLATIVE DEPARTMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
Wages						
100-01-51100-110-000	Wages	26,000	19,215	25,000	25,000	25,000
100-01-51100-110-001	Boards and Commissions	-	-	3,600	3,600	3,600
Total Wages		26,000	19,215	28,600	28,600	28,600
Benefits						
100-01-51100-124-000	FICA	1,612	1,191	1,500	1,500	1,500
100-01-51100-125-000	Medicare	377	279	415	415	415
100-01-51100-127-000	Workers Comp	204	-	-	-	-
Total Benefits		2,193	1,470	1,915	1,915	1,915
Equipment and Operating						
100-01-51100-210-000	Travel/Transportation	104	-	100	-	-
100-01-51100-220-000	Training and Education	270	-	300	-	-
100-01-51100-230-000	Employee Relations	139	109	500	-	280
100-01-51100-240-000	Employment Services	13,117	-	-	-	-
100-01-51100-340-000	Special Services	-	203	250	250	250
100-01-51100-349-001	Code Update	1,990	995	1,700	-	1,000
100-01-51100-381-000	Publishing	6,039	9,831	6,000	7,500	6,500
100-01-51100-391-000	Dues and Publications	923	1,017	1,000	1,017	1,100
100-01-51100-420-000	Operating Supplies / Services	222	298	400	400	400
100-01-51100-440-000	Small Tools	-	-	-	-	-
100-01-51100-740-000	Judgements and Claims	-	-	500	150	500
100-01-51100-770-000	Support for Local Programs	-	-	250	100	250
Total Equipment and Operating		22,805	12,452	11,000	9,417	10,280
Legal Services						
100-02-51300-341-001	Legal Counsel - General	21,305	10,329	15,000	12,500	15,000
100-02-51300-341-002	Legal Services - Negotiations	-	-	-	-	-
100-02-51300-341-003	Legal Services - Prosecutor	17,998	15,688	15,000	15,000	15,000
Total Legal Services		39,302	26,017	30,000	27,500	30,000

TOTAL LEGISLATIVE	90,300	59,153	71,515	67,432	70,795
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Village of Osceola - 2021 Budget

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ADMINISTRATION DEPARTMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
Wages						
100-02-51400-110-000	Administration	195,852	156,081	187,901	187,901	181,900
100-02-51400-110-002	Wages -Maintenance	8,410	12,958	13,433	13,433	12,000
100-02-51400-110-003	Elections Setup	110	377	650	377	1,000
100-02-51400-110-005	Wages - Intergovernmental	-	-	-	-	-
100-02-51400-118-000	Paid Leave	(3,532)	-	-	-	-
100-02-51400-119-000	Overtime Wages	-	-	-	-	-
Total Wages		200,840	169,416	201,984	201,711	194,900

Benefits						
100-02-51400-121-000	Hospital and Dental	37,117	33,390	47,000	47,000	32,511
100-02-51400-123-000	WRS	11,060	10,902	11,000	11,000	11,000
100-02-51400-124-000	FICA	12,080	10,341	12,500	12,500	11,200
100-02-51400-125-000	Medicare	2,824	2,418	2,500	2,500	2,650
100-02-51400-126-000	Life Insurance	703	359	727	727	600
100-02-51400-127-000	Workers Comp	1,597	-	-	-	3,800
100-02-51400-128-000	Unemployment	287	2,762	317	2,000	2,000
100-02-51400-129-000	LTD	437	461	574	500	500
100-02-51400-129-000	Health Initiative	437	461	574	500	600
Total Benefits		66,541	61,095	75,193	76,727	64,861

Equipment and Operating						
100-02-51400-210-000	Travel/Transportation	-	231	2,000	300	1,000
100-02-51400-220-000	Training and Education	-	720	1,400	-	1,400
100-02-51400-230-000	Employee Relations	147	723	700	723	700
100-02-51400-311-000	Electricity	2,929	2,565	4,000	3,000	3,000
100-02-51400-312-000	Water & Sewer	432	803	1,000	1,000	1,000
100-02-51400-313-000	Natural Gas	3,119	3,081	2,500	3,500	4,000
100-02-51400-320-000	Telephone	4,632	3,527	3,000	3,100	2,750
100-02-51400-322-000	Cellular Phone	-	-	-	-	-
100-02-51400-340-000	Special Services	4,131	754	500	550	500

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Report Date 11/6/2020

ADMINISTRATION DEPARTMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
100-02-51400-342-000	IT Support	23,144	20,498	17,000	23,000	23,000
100-02-51400-345-000	Engineering	7,768	5,356	2,000	5,400	2,000
100-02-51400-349-001	Other Special Services	1,540	250	500	200	200
100-02-51400-349-002	Election Expense	4,927	5,452	6,000	6,000	6,000
100-02-51400-549-000	Election Equipment	-	7,631	-	7,631	-
100-02-51400-360-000	Building Maintenance	11,660	3,485	5,000	2,000	5,000
100-02-51400-381-000	Publishing	486	190	200	-	-
100-02-51400-382-000	Copier	3,607	2,333	1,500	2,000	1,500
100-02-51400-390-000	Misc. Contractual (Cleaning)	591	6,963	5,000	8,000	4,100
100-02-51400-391-000	Dues & Publications	181	1,025	1,500	1,052	1,200
100-02-51400-410-000	Office Supplies	526	1,801	1,000	1,790	1,000
100-02-51400-420-000	Operating Supplies	1,898	1,635	1,000	1,500	1,000
100-02-51400-421-000	Postage	3,941	5,544	1,000	5,000	2,000
100-02-51400-430-000	Repair and Maintenance Supplies	974	4,807	300	5,000	300
100-02-51400-440-000	Small Tools	170	-	100	-	-
100-02-51400-720-000	County Government	1,663	-	1,250	963	1,000
100-02-51400-792-000	Bad Debts	59	-	-	-	-
100-00-51910-740-000	Tax Refund	1,736	-	-	-	-
Total Equipment and Operating		80,260	79,376	58,450	81,709	62,650
ADMINISTRATION EXPENSES SUBTOTAL		347,641	309,886	335,627	360,147	322,411
ALLOCATIONS TO DEPARTMENTS						
100-02-51400-790-000	Expenses Allocation to other Funds	(143,235)	-	(173,200)	(173,200)	(173,200)
100-02-51400-790-002	Expenses Allocated to Project Management	(50,000)	-	(50,000)	(50,000)	(50,000)
TOTAL EXPENSES ALLOCATED TO DEPARTMENTS		(193,235)	-	(223,200)	(223,200)	(223,200)
TOTAL ADMINISTRATION (EXPENSES MINUS ALLOCATIONS)		154,406	309,886	112,427	136,947	99,211

POLICE DEPARTMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
Wages						
100-11-52100-110-006	Wages-Clerical	42,598	35,585	43,228	43,232	44,314
100-11-52100-110-013	Full-Time Wages					342,409
100-11-52100-119-000	Overtime and Shift Premium	479	340	2,060	2,060	5,000
100-11-52100-110-005	Part-Time Wages	95,979	63,022	80,205	60,000	47,340
	Total Wages	422,627	333,667	405,024	379,124	439,063
Benefits						
100-11-52100-121-000	Hospital and Dental	88,261	22,483	73,978	73,558	81,421
100-11-52100-123-000	WRS	47,294	44,771	21,760	46,209	53,497
100-11-52100-124-000	FICA	24,281	20,123	20,136	19,658	23,977
100-11-52100-125-000	Medicare	5,679	4,706	4,709	4,597	5,607
100-11-52100-126-000	Life Insurance	1,073	978	718	1,332	1,598
100-11-52100-127-000	Workers Comp	9,382	-	7,285	7,514	9,165
100-11-52100-128-000	Unemployment	189	-	-	-	-
100-11-52100-129-000	LTD	1,298	1,507	1,248	1,248	-
	Health Initiative	-	-	500	500	-
	Total Benefits	177,458	94,569	130,334	154,616	175,265
Equipment and Operating						
100-11-52100-130-000	Uniforms	2,835	3,992	3,000	4,023	3,250
100-11-52100-130-001	Vest Replacement	1,088	-	1,400	1,400	1,400
100-11-52100-210-000	Travel/Transportation	1,032	1,577	1,500	1,000	1,500
100-11-52100-220-000	Training and Education	1,800	450	1,500	600	2,000
100-11-52100-240-000	Community Relations	200	-	500	-	500
100-11-52100-311-000	Electricity	6,963	6,198	8,000	6,500	6,500
100-11-52100-312-000	Water and Sewer	432	299	1,000	500	500
100-11-52100-313-000	Natural Gas	3,119	3,081	2,000	4,000	4,000
100-11-52100-350-000	Equipment (including firearms)	1,172	-	4,202	-	2,500
100-11-52100-350-001	Equipment Maintenance - Warning Siren	5,334	-	1,000	1,719	1,510
100-11-52100-360-000	Building Maintenance	11,413	1,349	1,500	1,500	1,500
100-11-52100-340-001	Police Recruiting	520	1,270	1,000	1,140	500
100-11-52100-381-000	Publishing	-	-	500	-	-

POLICE DEPARTMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
100-11-52100-382-000	Copier	1,067	973	1,000	1,000	1,000
100-11-52100-390-000	Misc. Contractual Services	2,916	9,867	-	8,100	8,100
100-11-52100-391-000	Dues & Publications	260	-	300	200	300
100-11-52100-421-000	Postage	758	572	900	500	500
100-11-52100-430-000	Repair and Maintenance Supplies	233	-	250	250	250
100-11-52100-440-000	Small Tools	328	340	500	400	500
100-11-52100-320-000	Phone	4,307	3,371	3,500	3,500	3,500
100-11-52100-322-000	Cell Phone	403	870	800	800	3,800
100-11-52100-342-000	IT Support	21,821	21,624	15,000	25,000	25,000
100-11-52100-370-000	Vehicle Maintenance	1,553	1,467	5,500	2,000	3,500
100-11-52100-470-000	Gas and Oil	11,496	8,385	13,000	8,300	8,300
100-11-52100-480-000	Vehicle Parts	2,595	33	3,500	200	1,000
100-11-52100-340-000	Special Services	4,640	3,293	2,500	3,191	2,500
100-11-52100-410-000	Office Supplies	2,010	632	2,000	1,000	1,000
100-11-52100-420-000	Operating Supplies	2,873	2,892	5,000	4,000	3,500
100-11-52100-420-001	Ammunition	-	1,618	2,000	2,000	2,000
100-11-52100-730-000	Insurance	-	-	7,000	5,000	5,000
100-11-52100-390-000	Misc. Contractual Cleaning	2,916	9,867	6,000	9,500	4,100
Total Equipment and Operating		96,084	84,019	95,852	97,323	99,510
POLICE DEPARTMENT EXPENSES SUBTOTAL		696,169	512,254	631,210	631,063	713,838
100-11-52100-344-000	Administration Charge	-	-	24,680	24,680	24,680
TOTAL POLICE DEPARTMENT EXPENSES		696,169	512,254	655,890	655,743	738,518

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FIRE DEPARTMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
Wages						
100-12-52200-110-001	Fire Fighting	6,633	253	11,000	11,000	13,000
100-12-52200-110-002	Officers	6,500	-	6,850	6,850	6,850
100-12-52200-110-003	Fire Inspections	3,072	1,424	3,000	3,000	2,500
100-12-52200-110-004	Drills	2,580	100	3,500	3,500	3,500
100-12-52200-110-005	Meetings	2,680	2,190	2,700	2,700	2,700
100-12-52200-110-006	Maintenance	2,729	756	2,000	1,000	1,200
Total Wages		24,194	4,723	29,050	28,050	29,750

Benefits						
100-12-52200-121-000	Health and Dental	-	-	-	-	-
100-12-52200-123-000	Retirement	6,331	11	8,000	8,000	8,000
100-12-52200-124-000	FICA	1,427	132	2,000	2,000	2,000
100-12-52200-125-000	Medicare	293	31	500	500	500
100-12-52200-127-000	Workers Comp	2,973	-	4,700	4,700	3,000
100-12-52200-128-000	Unemployment	-	-	100	100	100
Total Benefits		11,025	174	15,300	15,300	13,600

Equipment and Operating						
100-12-52200-210-000	Travel/Transportation	(17)	-	100	100	100
100-12-52200-220-000	Training and Education	959	1,812	2,000	2,000	2,000
100-12-52200-311-000	Electricity	8,249	7,679	9,000	9,000	9,000
100-12-52200-312-000	Water and Sewer	3,208	2,793	3,000	3,000	3,000
100-12-52200-313-000	Natural Gas	5,753	3,931	7,000	7,000	7,000
100-12-52200-314-000	Cable Services	-	-	-	-	-
100-12-52200-360-000	Building Maintenance	22,626	4,050	4,000	4,000	4,000
100-12-52200-390-000	Misc. Contractual Services	-	-	50	-	-
100-12-52200-391-000	Dues and Publications	-	40	-	700	700
100-12-52200-421-000	Postage	13	-	100	100	100
100-12-52200-429-002	Fire Prevention Supplies	597	-	800	800	800
100-12-52200-430-000	Repair and Maintenance Supplies	1,178	264	1,500	1,500	1,500

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FIRE DEPARTMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
100-12-52200-440-000	Small Tools	581	77	3,000	3,000	3,000
100-12-52200-342-000	IT Support	5,585	6,123	3,000	6,000	3,000
100-12-52200-344-000	Fire	-	166	-	-	-
100-12-52200-320-000	Telephone/Internet	3,364	3,111	3,500	3,500	3,500
100-12-52200-340-000	Special Services	3,307	1,948	1,000	2,000	2,000
100-12-52200-340-002	Snow and Ice Removal	-	3,079	2,000	2,000	2,000
100-12-52200-350-000	Equipment Maintenance	6,705	390	2,000	2,000	2,000
100-12-52200-350-001	Equipment Maintenance and Testing	2,811	4,490	3,750	4,000	4,000
100-12-52200-370-000	Vehicle Repairs	7,319	19,192	7,500	7,500	7,500
100-12-52200-480-000	Vehicle Parts	3,918	2,419	4,000	4,000	4,000
100-12-52200-470-000	Gas and Oil	1,482	1,873	3,000	3,000	3,000
100-12-52200-410-000	Office Supplies	-	-	200	200	200
100-12-52200-420-000	Operating Supplies	19	1,390	2,000	2,000	2,000
100-12-52200-440-001	Pager Replacement	-	2,338	3,500	3,500	3,500
100-12-52200-440-002	Personal Protective	7,954	7,586	12,000	12,000	12,000
100-12-52200-730-000	Fire Insurance	-	-	9,000	9,000	9,000
Total Equipment and Operating		85,610	74,751	87,000	91,900	88,900
FIRE DEPARTMENT EXPENSES SUBTOTAL		120,829	79,648	131,350	135,250	132,250
100-12-52200-344-000	Administrative Charge	8,265	166	9,994	-	9,994
TOTAL FIRE DEPARTMENT EXPENSES		129,094	79,814	141,344	135,250	142,244

PUBLIC WORKS SUMMARY

Account Number	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
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Streets

Wages	85,278	40,786	58,424	58,424	64,950
Benefits	30,117	6,941	33,189	33,189	37,065
Equipment and Operating	67,806	41,630	97,000	78,500	97,000
Administrative Charge	-	-	29,456	29,456	29,456
Total Streets	183,201	89,357	218,069	199,569	228,471

Street Lights

Wages	942	2,312	11,000	11,000	11,000
Benefits	3,666	326	4,140	4,140	4,497
Equipment and Operating	48,857	20,700	27,800	26,300	28,000
Total Lights	53,465	23,338	42,940	41,440	43,497

Storm Water

Wages	2,983	3,311	5,567	5,473	5,600
Benefits	904	467	797	981	1,555
Equipment and Operating	3,222	657	3,300	3,300	4,300
Total Storm Water	7,109	4,435	9,664	9,754	11,455

Street Signs

Wages	1,243	5,604	548	5,829	5,200
Benefits	754	793	732	824	1,110
Equipment and Operating	550	3,601	3,100	3,700	3,300
Total Signs	2,547	9,998	4,380	10,353	9,610

Village of Osceola - 2021 Budget

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PUBLIC WORKS SUMMARY

Account Number	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
Garage					
Wages	24,043	25,913	17,114	23,300	28,000
Benefits	8,756	4,451	8,126	8,001	14,175
Equipment and Operating	12,827	10,326	22,850	18,100	21,050
Total Garage	45,626	40,689	48,090	49,401	63,225
Sanitation					
Wages	11,302	10,350	8,010	8,010	12,050
Benefits	3,330	1,473	1,125	1,675	4,875
Equipment and Operating	-	95	-	-	500
Total Sanitation	14,632	11,918	9,135	9,685	17,425
Parks					
Wages	40,122	36,518	37,196	42,284	37,196
Benefits	17,362	5,195	17,661	19,621	20,661
Equipment and Operating	30,923	30,126	43,950	38,168	47,550
Total Parks	88,407	71,839	98,807	100,073	105,407
TOTAL PUBLIC WORKS	394,985	251,575	431,085	420,275	479,090

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STREETS (PUBLIC WORKS)

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
Wages						
100-21-53311-110-000	Wages	600	421	624	624	3,450
100-21-53311-110-001	Ice and Snow Control	62,507	30,039	40000	40,000	40,000
100-21-53311-110-002	Street Sweeping	6,735	5,012	4000	4,000	5,000
100-21-53311-110-003	Street Maintenance	12,060	2,429	11000	11,000	11,000
100-21-53311-110-004	Road Projects	1,719	339	1500	1,500	2,500
100-21-53311-110-005	Ditch Mowing	891	1,432	1000	1,000	2,000
100-21-53311-110-006	Animal Pickup	305	1,114	300	300	1,000
	Total Wages - Other	-	-			
Total Wages		85,278	40,786	58,424	58,424	64,950

Benefits

100-21-53311-121-000	Hospital and Dental	16,512	-	19000	19,000	22,500
100-21-53311-123-000	WRS	5,349	3,158	5522	5,522	5,600
100-21-53311-124-000	FICA	4,969	2,794	5062	5,062	5,100
100-21-53311-125-000	Medicare	1,162	653	1183	1,183	1,250
100-21-53311-126-000	Life Insurance	476	335	540	540	600
100-21-53311-127-000	Workers Comp	1,072	-	1212	1,212	1,260
100-21-53311-128-000	Unemployment	100	-	125	125	145
100-21-53311-129-000	LTD	212	-	245	245	310
	Health Initiative	265	-	300	300	300
Total Benefits		30,117	6,941	33,189	33,189	37,065

Equipment and Operating

100-21-53311-210-000	Travel/Transportation	-	-	400	-	400
100-21-53311-220-000	Training and Education	-	-	500	-	500
100-21-53311-322-000	Cell Phone	969	727	1200	1,200	1,200
100-21-53311-330-000	Rents and Leases	-	-	200	-	200
100-21-53311-340-000	Special Services	4,188	314	5000	2,500	5,000
100-21-53311-391-000	Dues and Memberships	-	-	100	100	100
100-21-53311-420-000	Operating Supplies	1,450	268	2300	350	2,000

Village of Osceola - 2021 Budget

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11/6/2020

STREETS (PUBLIC WORKS)

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Approved	2020 End of Year Projected	2021 Proposed
100-21-53311-440-000	Small Tools	20	1,776	1000	2,000	1,300
100-21-53311-720-000	County Government	241	-	400	200	400
100-21-53311-381-000	Publishing	-	-	400	150	400
100-21-53311-730-000	Streets Insurance	-	-	3000	3,000	3,000
100-21-53311-370-000	Vehicle Maintenance	4,570	791	4500	2,000	4,500
100-21-53311-390-000	Misc. Contractual	1,309	367	1500	1,000	1,500
100-21-53311-480-000	Vehicle Parts	2,695	3,350	3000	3,500	3,000
100-21-53311-350-000	Equipment Maintenance	1,624	729	2500	1,500	2,500
100-21-53311-470-000	Gas and Oil	7,667	5,774	10000	7,500	8,000
100-21-53311-340-001	Snow Contract (1)	14,120	9,877	25000	25,000	25,000
100-21-53311-420-001	Ice and Snow Supplies	3,770	1,963	7500	5,000	7,500
100-21-53311-420-002	Line Painting Supplies	-	465	3500	1,500	3,500
100-21-53311-451-000	Sand and Salt	9,377	8,954	10000	10,000	12,000
100-21-53311-450-000	Road Materials	1,680	2,165	5000	3,500	5,000
100-21-53311-340-004	Surface Treatments	-	-	0		
100-21-53311-345-000	Street Engineering	10,214	2,188	0		
100-21-53311-430-000	Repair and Maintenance Supplies	3,913	1,923	10000	8,500	10,000
Total Equipment and Operating		67,806	41,630	97,000	78,500	97,000
STREETS EXPENSES SUBTOTAL		183,201	89,357	188,613	170,113	199,015
100-21-53311-344-000	Administrative Charge	0	-	29,456	29,456	29,456
STREETS EXPENSES TOTAL		183,201	89,357	218,069	199,569	228,471

Village of Osceola - 2021 Budget

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STREET LIGHTS (PUBLIC WORKS)

Account Number	Description	2019	2020	2020	2020	2021
		Actuals thru 12/31/2019	Actuals thru 11/2/2020	Approved	End of Year Projected	Proposed
Wages						
100-21-53420-110-000	Wages	942	2,312	11,000	11,000	11,000
	Total Wages	942	2,312	11,000	11,000	11,000
Benefits						
100-21-53420-121-000	Health and Dental	3,249	-	3,700	3,700	4,000
100-21-53420-123-000	WRS	65	156	58	58	62
100-21-53420-124-000	FICA	59	138	53	53	60
100-21-53420-125-000	Medicare	14	32	12	12	20
100-21-53420-126-000	Life Insurance	28	-	32	32	40
100-21-53420-127-000	Workers Comp	210	-	238	238	260
100-21-53420-129-000	LTD	41	-	47	47	55
	Total Benefits	3,666	326	4,140	4,140	4,497
Equipment and Operating						
100-21-53420-311-000	Electricity	25,334	18,629	22,000	22,000	22,000
100-21-53420-350-000	Equipment Maintenance	17,975	1,693	5,000	3,500	5,000
100-21-53420-420-000	Operating Supplies	5,364	-	300	300	500
100-21-53420-430-000	Repair and Maint Supplies	185	378	500	500	500
100-21-53420-580-000	2 LED Relamped Street Lights	-	-	-	-	-
	Total Equipment and Operating	48,857	20,700	27,800	26,300	28,000
TOTAL STREET LIGHTS EXPENSES		53,465	23,338	42,940	41,440	43,497

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STORM WATER (PUBLIC WORKS)

Account Number	Description	2019	2020	2020	2020	2021
		Actuals thru 12/31/2019	Actuals thru 11/2/2020	Proposed Budget	End of Year Projected	Proposed
Wages						
100-21-53441-110-005	Wages					5,600
	Total Wages	2,983	3,311	5,567	5,473	5,600
Benefits						
100-21-53441-121-000	Health and Dental	454	-	513	513	1,000
100-21-53441-123-000	WRS	192	223	106	200	250
100-21-53441-124-000	FICA	178	210	107	185	200
100-21-53441-125-000	Medicare	41	33	25	43	50
100-21-53441-126-000	Life Insurance	3	-	4	3	5
100-21-53441-127-000	Workers Comp	30	-	34	31	40
100-21-53441-129-000	LTD	6	-	7	6	10
	Total Benefits	904	467	797	981	1,555
Equipment and Operating						
100-21-53441-420-000	Operating Supplies	86	100	300	300	300
100-21-53441-340-000	Special Services	841	489	1000	1,000	1,000
100-21-53441-345-000	Engineering	2,165	-	500	500	500
100-21-53441-350-000	Equipment Maintenance	-	69	0		
100-21-53441-390-000	Misc. Contractual Storm Pond Maintenance	130	-	1500	1,500	2,500
100-21-53441-580-000	Storm Pond Construction	-	-	0		
	Total Equipment and Operating	3,222	657	3,300	3,300	4,300
TOTAL STORM WATER EXPENSES		7,109	4,435	9,664	9,754	11,455

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STREET SIGNS (PUBLIC WORKS)

Account Number	Description	2019	2020	2020	2020	2021
		Actuals thru 12/31/2019	Actuals thru 11/2/2020	Proposed Budget	End of Year Projected	Proposed
Wages						
100-21-53580-110-000	Wages	-	-	-	-	5,200
	Total Wages	1,243	5,604	548	5,829	5,200
Benefits						
100-21-53580-121-000	Hospital and Dental	558	-	656	-	1,000
100-21-53580-123-000	WRS	76	380	36	395	50
100-21-53580-124-000	FICA	73	335	32	348	50
100-21-53580-125-000	Medicare	17	78	7	81	10
100-21-53580-126-000	Life Insurance	-	-	-	-	-
100-21-53580-127-000	Workers Comp	30	-	-	-	-
100-21-53580-129-000	LTD	-	-	-	-	-
	Total Benefits	754	793	732	824	1,110
Equipment and Operating						
100-21-53580-311-000	Electricity	550	643	600	600	700
100-21-53580-420-000	Operating Supplies	-	2,583	2000	2,600	2,000
100-21-53580-430-000	Repair and Maint Supplies	-	374	500	500	600
	Total Equipment and Operating	550	3,601	3,100	3,700	3,300
TOTAL STREET SIGNS EXPENSES		2,547	9,998	4,380	10,353	9,610

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GARAGE (PUBLIC WORKS)

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
Wages						
100-21-53581-110-001	Other	736	43	728	-	1,000
100-21-53581-110-002	Police Equipment	169	46	208	-	500
100-21-53581-110-003	Park Equipment	2,681	3,988	1,560	3,000	3,000
100-21-53581-110-004	Street Equipment	15,824	12,835	8,170	12,000	16,000
100-21-53581-110-005	Sewer Equipment	755	522	104	300	500
100-21-53581-110-006	Water Equipment	-	-	104	-	-
100-21-53581-110-010	Garage Maintenance	3,878	8,479	6,240	8,000	7,000
Total Wages		24,043	25,913	17,114	23,300	28,000

Benefits						
100-21-53581-121-000	Hospital and Dental	4,511	-	5,302	4,000	10,000
100-21-53581-123-000	WRS	1,518	1,776	1,055	1,450	1,500
100-21-53581-124-000	FICA	1,425	1,562	1,061	1,300	1,500
100-21-53581-125-000	Medicare	333	365	249	347	300
100-21-53581-126-000	Life Insurance	39	-	46	-	25
100-21-53581-127-000	Workers Comp	293	-	344	305	250
100-21-53581-129-000	LTD	637	748	69	600	600
Total Benefits		8,756	4,451	8,126	8,001	14,175

Equipment and Operating						
100-21-53581-130-000	Uniforms	2,880	2,854	2,500	3,000	3,000
100-21-53581-220-000	Training and Education	-	-	300	-	-
100-21-53581-311-000	Electricity	2,605	1,941	2,500	2,500	2,500
100-21-53581-312-000	Water and Sewer	330	345	450	450	450
100-21-53581-320-000	Telephone	395	274	400	400	400
100-21-53581-340-000	Special Services	576	1,072	1,000	1,100	1,000
100-21-53581-420-000	Operating Supplies	1,448	1,396	2,000	1,500	2,000
100-21-53581-440-000	Small Tools	565	93	1,000	250	1,000
100-21-53581-313-000	Natural Gas	3,177	2,118	3,000	3,000	3,000
100-21-53581-470-000	Gas and Oil	-	-	500	150	500

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GARAGE (PUBLIC WORKS)

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
100-21-53581-350-000	Equipment\Maintenance	-	133	1,000	250	1,000
100-21-53581-360-000	Building Maintenance	358	49	6,000	5,000	3,000
100-21-53581-362-000	Ground Maintenance	-	-	1,000	250	1,000
100-21-53581-370-000	Vehicle Maintenance	-	-	100	-	100
100-21-53581-430-000	Repair and Maintenance Supplies	494	52	1,000	250	1,000
100-21-53581-480-000	Vehicle parts	-	-	100	-	100
100-21-53581-540-000	Other Operating Equipment	-	-			1,000
Total Controllable Expense		12,827	10,326	22,850	18,100	21,050
TOTAL GARAGE EXPENSES		45,626	40,689	48,090	49,401	63,225

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SANITATION (PUBLIC WORKS)

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
Wages						
100-21-53680-110-004	Wages					12,050
Total Wages		11,302	10,350	8,010	8,010	12,050
Benefits						
100-21-53680-121-000	Health and Dental	1,721	-	-	-	3,050
100-21-53680-123-000	WRS	642	706	400	700	750
100-21-53680-124-000	FICA	675	622	400	600	600
100-21-53680-125-000	Medicare	158	145	100	150	250
100-21-53680-127-000	Workers Comp	111	-	200	200	200
100-21-53680-129-000	LTD	23	-	25	25	25
Total Benefits		3,330	1,473	1,125	1,675	4,875
Equipment and Operating						
100-21-53680-340-000	Administration / Maint / Utilities	-	-	-	-	-
100-21-53680-420-000	Operating Supplies	-	95	-	-	500
Total Equipment and Operating		-	95	-	-	500
TOTAL SANITATION EXPENSES		14,632	11,918	9,135	9,685	17,425

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PARKS (PUBLIC WORKS)

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
Wages						
100-21-55200-110-000	PW Director	-	-	-	-	-
100-21-55200-110-001	Wages	3,997	5,039	7,036	7,036	7,036
100-21-55200-110-002	Park Mowing	7,199	9,279	2,912	8,000	2,912
100-21-55200-110-003	Parks Maintenance	23,357	17,360	21,840	21,840	21,840
100-21-55200-110-004	Facility Mowing-Non Park	3,237	2,641	2,288	2,288	2,288
100-21-55200-110-005	Tree Maintenance	2,332	2,201	3,120	3,120	3,120
Total Wages		40,122	36,518	37,196	42,284	37,196

Benefits						
100-21-55200-121-000	Health and Dental	9,803	-	11,525	11,525	14,525
100-21-55200-121-000	WRS	1,951	-	2,293	2,293	2,293
100-21-55200-123-000	FICA	1,863	2,490	2,306	2,306	2,306
100-21-55200-124-000	Medicare	2,417	2,193	540	2,000	540
100-21-55200-125-000	Life Insurance	565	513	100	600	100
100-21-55200-126-000	Workers Comp	636	-	748	748	748
100-21-55200-127-000	LTD	127	-	149	149	149
Total Benefits		17,362	5,195	17,661	19,621	20,661

Equipment and Operating						
100-21-55200-210-000	Travel/Transportation	-	-	-	-	300
100-21-55200-220-000	Training and Education	-	-	-	-	600
100-21-55200-312-000	Water and Sewer	2,970	3,473	3,000	2,000	3,000
100-21-55200-330-000	Rents and Leases	-	(375)	-	-	-
100-21-55200-340-000	Special Services	210	210	400	300	400
100-21-55200-350-000	Equipment Maintenance	535	816	500	1,000	1,000
100-21-55200-360-000	Building Maintenance	942	1,389	1,000	1,500	1,000
100-21-55200-381-000	Publishing Expense	160	73	200	73	200
100-21-55200-391-000	Dues	-	-	-	-	-
100-21-55200-392-000	Permits	100	-	-	-	-
100-21-55200-420-000	Operating Supplies	332	988	1,500	1,500	1,500

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PARKS (PUBLIC WORKS)

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
100-21-55200-440-000	Small Tools	3,981	65	800	150	800
100-21-55200-470-000	Gas and Oil	3,505	4,181	2,500	3,000	4,500
100-21-55200-480-000	Vehicle Supplies	10	-			
100-21-55200-720-000	County Government	945	-	1,750	995	1,750
100-21-55200-730-000	Parks-Insurance	-	-	5,000	5,000	5,000
100-21-55200-361-000	Ground Maintenance (Contract Mowing)	3,751	10,668	15,000	11,850	15,000
100-21-55200-311-000	Electricity	7,240	5,528	5,800	5,800	6,000
100-21-55200-430-000	Repair and Maintenance Supplies	6,031	2,982	6,000	4,500	6,000
100-21-55200-390-000	Misc. Contractual	211	129	500	500	500
Total Equipment and Operating		30,923	30,126	43,950	38,168	47,550
TOTAL PARK DEPARTMENT EXPENSES		88,407	71,839	98,807	100,073	105,407

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ECONOMIC DEVELOPMENT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
Wages						
100-21-56700-110-000	Wages	-	-	-	-	-
100-21-56700-110-001	Flower/Water	1,621	1,606	1,000	1,150	5,000
100-21-56700-110-002	Banner/Lights/Sign	1,803	822	2,000	800	880
100-21-56700-110-003	Fair	1,316	-	1,500	-	-
100-21-56700-110-004	Other	1,094	233	1,000	233	233
100-21-56700-110-005	Brush/Leaf/Storm	1,983	615	1,250	1,250	1,250
Total Wages		7,818	3,276	6,750	3,433	7,363
Benefits						
100-21-56700-121-000	Hospital and Dental	2,004	-	-	-	-
100-21-56700-123-000	WRS	458	226	500	225	225
100-21-56700-124-000	FICA	517	199	500	200	200
100-21-56700-125-000	Medicare	121	47	100	60	60
100-21-56700-126-000	Life Insurance	-	-	-	-	-
100-21-56700-127-000	Workers Comp	186	-	-	-	-
100-21-56700-129-000	LTD	-	-	-	-	-
Total Benefits		3,286	472	1,100	485	485
Equipment and Operating						
100-21-56700-311-000	Electricity	218	175	200	200	-
100-21-56700-340-000	Special Services	500	-	500	-	-
100-21-56700-770-001	Chamber of Commerce	5,000	5,000	5,000	5,000	7,500
100-21-56700-770-003	Polk County Economic Development	2,700	2,700	2,700	2,700	2,700
100-21-56700-770-006	Polk County Tourism	-	-	-	-	-
Total Controllable Expenses		8,418	7,875	8,400	7,900	10,200
Total Economic Development Expenses		19,522	11,622	16,250	11,818	18,048

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GENERAL FUND TRANSFERS

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
100-00-59200-710-221	Library	139,000	139,000	139,000	139,000	139,000
100-00-59200-710-250	Airport	3,775	-	15,000		7,500
100-00-59200-710-400	Capital Projects (2019-well, 2020-fire truck)	-	413,170	425,000	413,170	
100-00-59200-710-275	Municipal Court	33,000	48,000	48,000	48,000	42,000
	Transfer to K-9 Program	-	-	-		
Total General Fund Transfer Expense		175,775	600,170	627,000	600,170	188,500

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MUNICIPAL COURT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
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REVENUES

Court Revenues

275-03-46100-000-002	Court Fees - Dresser	-	36	-	36	-
275-03-46100-000-001	Court Fees - Osceola	131	100	125	100	100
275-03-46290-000-001	Court Costs - Osceola	11,762	5,340	12,000	7,500	10,000
275-03-46290-000-002	Court Costs - Dresser	687	1,115	600	1,200	700
275-03-49200-000-001	Osceola Subsidy	33,000	48,000	48,000	43,000	42,000
275-03-49200-000-002	Dresser Subsidy	-	-	-	-	-
Total Court Revenues		45,580	54,590	60,725	51,836	52,800

TOTAL REVENUES

		45,580	54,590	60,725	51,836	52,800
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EXPENSES

Wages

275-03-51200-110-000	Wages	28,536	15,883	31,343	31,343	32,000
Total Wages		28,536	15,883	31,343	31,343	32,000

Benefits

275-03-51200-121-000	Hospital & Dental Ins.	6,927	1,848	6,008	2,000	2,008
275-03-51200-123-000	Retirement	1,411	649	1,951	800	1,000
275-03-51200-124-000	FICA	1,795	990	2,299	900	875
275-03-51200-125-000	Medicare	420	231	538	215	210
275-03-51200-126-000	Life Insurance	114	32	90	75	80
275-03-51200-127-000	Workers Comp	224	-	75	75	100
275-03-51200-129-000	Long-term Disability	199	205	165	175	225
Total Benefits		11,090	3,955	11,126	4,240	4,498

Operating and Equipment

275-03-51200-210-000	Travel/Transportation	-	-	1,228	-	800
275-03-51200-220-000	Training and Education	1,651	700	740	700	750
275-03-51200-321-000	Phone System	458	377	420	400	400
275-03-51200-340-000	Special Services	1,050	200	200	200	200

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MUNICIPAL COURT

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
275-03-51200-342-000	IT Support	7,932	9,488	6,825	12,000	12,000
275-03-51200-382-000	Copier	1,053	973	816	816	825
275-03-51200-390-000	Misc. Contractual Services	-	-	420	-	-
275-03-51200-410-000	Office Supplies	88	-	193	-	150
275-03-51200-420-000	Operating Supplies	745	-	52	-	50
275-03-51200-421-000	Postage	694	604	1,106	1,100	935
275-03-51200-730-000	Insurance	100	100	100	100	100
Total Operating and Equipment		13,772	12,442	12,101	15,316	16,210
TOTAL EXPENSES		53,397	32,279	54,569	50,899	52,708

SUMMARY

REVENUES	45,580	54,590	60,725	51,836	52,800
EXPENSES	53,397	32,279	54,569	50,899	52,708
BALANCE (REVENUES OVER EXPENSES)	(7,817)	22,311	6,156	937	92

WATER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
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REVENUES

Assessments

510-50-42000-000-000	Special Assessment	-	-	-		
510-50-42500-000-000	Misc. Amortization	6,638	-	6,638		
Total Assessments		6,638	-	6,638	-	-

Charges for Service

510-50-46450-000-000	Multi-Family	34,280	34,788	39,377	45,438	45,000
510-50-46450-001-000	Industrial	32,887	39,008	46,026	44,549	46,026
510-50-46450-002-000	Commercial	81,429	50,147	95,028	83,977	95,028
510-50-46450-003-000	Residential	172,887	178,647	201,094	245,353	240,000
510-50-46450-005-000	Collection of Delinquent Charges	225	250	25,000	250	500
510-50-46450-007-000	Penalties	1,476	1,148	-	1,148	1,200
510-50-46450-005-000	Misc. Repair and Reconstruction	225	250	-		
510-50-46450-006-000	Public Fire Protection	239,454	234,138	239,454	234,138	239,454
510-50-46450-008-000	Private Fire Protection	30,070	15,048	28,000	30,070	30,070
510-50-46450-004-000	Misc. Pool Filling	-	45	-	45	
510-50-46450-009-000	Outdoor Use Meter Installation	75	100	-	100	
Total Charges for Service		593,009	553,568	673,979	685,068	697,278

Public Charges for Services

510-50-47391-000-000	Public Authority	0	31,446	34,971	42,878	43,000
Total Public Charges for Services		-	31,446	34,971	42,878	43,000

Miscellaneous Revenues

510-50-48110-000-000	Interest income-Special Assmnt	-	-	-		
510-50-48110-001-000	Interest income-Investments	4,161	-	2,000		
510-50-48110-002-000	Interest income - Special Assessment	-	-	-		
510-50-48306-000-000	Gain / Loss on Retirement	(17,587)	-	-		
510-50-48440-000-000	Recoveries and Reimbursements	6,500	7,250	-		
510-50-48691-000-000	Misc. Non-Operating Income	7,469	-	-		
510-50-48900-000-000	Capital Paid in by Municipality	-	-	-		
510-50-48900-000-001	Impact Fees	10,500	9,240	8,000	8,820	8,000
510-50-49200-000-000	Contributed in Aid of Construction	-	-	-		
510-50-49200-000-520	Transfer in from Sewer Fund	-	-	-		
Total Miscellaneous Revenues		11,043	16,490	10,000	8,820	8,000

WATER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
Total Revenue - Property and Plant		610,690	601,504	725,588	736,766	748,278

EXPENSES

Wages

Production (51)

510-51-53700-110-000	Wages Director	600	-	-		
510-51-53700-110-001	Water Production Other	5,034	674	6,500	6,500	3,500
510-51-53700-110-002	Supply Well Maintenance	12,556	16,224	15,600	15,600	16,000
510-51-53700-110-003	Pumping Equipment Maintenance	1,494	1,240	1,800	1,800	1,800
Subtotal Wages - Production		19,684	18,138	23,900	23,900	21,300

Distribution (52)

510-52-53700-110-000	Wages - Director	0	-	-		
510-52-53700-110-001	Water Distribution Other	7,175	614	6,800	1,000	2,500
510-52-53700-110-002	Meter Mintenance	2,641	4,293	3,500	3,700	4,000
510-52-53700-110-003	Mains	1,846	7,253	3,600	7,000	7,000
510-52-53700-110-004	Curbsstand Maintenance	1,900	3,177	3,024	3,100	3,100
510-52-53700-110-005	Hydrant Flushing/Maintenance	3,287	4,037	4,200	4,200	4,300
510-52-53700-110-006	Residential Locates	2,016	3,779	3,000	3,800	3,700
510-52-53700-110-007	Meter reads	79	308	100	750	500
510-52-53700-118-000	Paid Leave	15,700	2,281	27,573	18,000	18,000
Subtotal Wages - Distribution		34,643	25,743	51,797	41,550	43,100

Quality (53)

510-53-53700-110-000	Wages Director	0	-	-		
510-53-53700-110-001	Water Quality Other	667	184	1,000	200	1,000
510-53-53700-110-002	Water Testing	3,703	7,294	4,800	7,000	7,000
510-53-53700-110-003	Chemical Equipment and Treatment	1,432	1,245	1,850	2,000	1,500
Subtotal Wages - Water Quality		5,803	8,723	7,650	9,200	9,500

Customer (54)

510-54-53700-110-000	Wages Director	0	-	-		
510-54-53700-110-001	Customer Account Other	1,587	537	1,400	700	1,400
510-54-53700-110-002	Meter Reading	10,458	14,440	10,000	14,000	14,000
510-56-53700-110-002	Well Maintenance	0	-	-		
Subtotal Wages - Customer Service		12,045	14,976	11,400	14,700	15,400
Total Wages		72,174	67,580	94,747	89,350	89,300

WATER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
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Benefits

Production (51)

510-51-53700-121-000	Health and Dental	6,061	-	6,949	5,213	7,300
510-51-53700-123-000	WRS	1,296	1,235	-	1,066	1,500
510-51-53700-124-000	FICA	1,198	1,094	1,398	979	1,350
510-51-53700-125-000	Medicare	280	256	-	230	315
510-51-53700-126-000	Life Ins	0	-	-	75	120
510-51-53700-127-000	WC	426	-	-	375	525
510-51-53700-128-000	Unemployment	0	-	-	-	-
510-51-53700-129-000	LTD	0	-	-	-	-
510-51-53700-130-000	Health Initiative	0	-	-	-	-
Subtotal Benefits - Production		9,261	2,585	8,347	7,938	11,110

Distribution (52)

510-52-53700-121-000	Health and Dental	10,667	-	6,949	5,213	7,300
510-52-53700-123-000	WRS	1,986	1,953	-	1,066	1,500
510-52-53700-124-000	FICA	1,894	1,756	3,025	979	1,350
510-52-53700-125-000	Medicare	443	411	-	230	315
510-52-53700-126-000	Life Ins	0	-	-	75	120
510-52-53700-127-000	WC	740	-	-	375	525
510-52-53700-128-000	Unemployment	0	-	-	-	-
510-52-53700-129-000	LTD	0	-	-	-	-
510-52-53700-130-000	Health Initiative	1,127	1,212	-	-	-
Subtotal Benefits - Distribution		16,857	5,332	9,974	7,938	11,110

Water Quality (53)

510-53-53700-121-000	Health and Dental	1,787	-	6,949	5,213	7,300
510-53-53700-123-000	WRS	383	590	-	1,066	1,500
510-53-53700-124-000	FICA	351	522	448	979	1,350
510-53-53700-125-000	Medicare	82	122	-	230	315
510-53-53700-126-000	Life Ins	551	451	-	75	120
510-53-53700-127-000	WC	126	-	-	375	525
510-53-53700-128-000	Unemployment	0	-	-	-	-
510-53-53700-129-000	LTD	0	-	-	-	-
510-53-53700-130-000	Health Initiative	0	-	-	-	-

WATER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
Subtotal Benefits - Water Quality		3,280	1,685	7,397	7,938	11,110

Customer (54)

510-54-53700-121-000	Health and Dental	3,709	-	6,949	5,213	7,300
510-54-53700-123-000	WRS	712	1,026	-	1,066	1,500
510-54-53700-124-000	FICA	712	910	667	979	1,350
510-54-53700-125-000	Medicare	167	213	-	230	315
510-54-53700-126-000	Life Ins	0	-	-	75	120
510-54-53700-127-000	WC	261	-	-	375	525
510-54-53700-128-000	Unemployment	0	-	-	-	-
510-54-53700-129-000	LTD	314	325	-	-	-
510-50-99999-123-000	Health Initiative	0	-	-	-	-
Subtotal Benefits - Customer		5,874	2,474	7,616	7,938	11,110
Total Benefits		35,272	12,075	33,334	31,752	44,440

Equipment and Operating

510-52-53700-130-000	Uniforms - Distribution	-	1,350	1,350	1,500	1,500
510-51-53700-210-000	Travel and Transportation - Production	0	-	-	-	600
510-52-53700-210-000	Travel and Transportation - Distribution	0	-	-	-	1,000
510-55-53700-210-000	Travel and Transportation - Admin & General	0	-	-	-	-
Travel and Transportation		-	-	-	-	-
510-51-53700-220-000	Training and Education - Production	545	245	1,500	300	1,500
510-52-53700-220-000	Training and Education - Distribution	685	625	1,500	700	1,500
510-53-53700-220-000	Training and Education - Quality	0	-	-	-	-
510-55-53700-220-000	Training and Education - Admin and General	0	-	-	-	-
Training and Education		1,229	870	3,000	1,000	3,000
510-51-53700-311-000	Electricity	25,245	19,960	28,000	28,000	28,000
510-51-53700-312-000	Water and Sewer	350	1,588	400	400	400
Utilities		25,594	21,548	28,400	28,400	28,400
510-51-53700-320-000	Telephone - Production	0	-	1,300	-	-
510-52-53700-320-000	Telephone - Distribution	1,597	1,021	-	1,500	1,600
510-52-53700-322-000	Cellular Phone - Distribution	314	590	500	500	500
Telephone		1,911	1,611	1,800	2,000	2,100
510-51-53700-340-000	Special Services - Production	135	30	-	30	100
510-52-53700-340-000	Special Services - Distribution	713	752	800	900	900
510-53-53700-340-000	Special Services - Quality	0	-	-	-	-

WATER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
510-54-53700-340-000	Special Services - Customer	0	-	-	-	
510-55-53700-340-000	Special Services - Admin and General	165	57	4,500	100	200
510-53-53700-340-001	Testing Labs - Quality	1,846	2,310	4,500	2,300	2,300
	Special Services/Testing	2,859	3,149	9,800	3,330	3,500
510-52-53700-342-000	IT Support - Distribution	4,028	3,209	5,000	5,000	5,000
510-54-53700-342-000	IT Support - Customer	1,256	1,259	1,000	1,200	1,200
510-55-53700-342-000	IT Support - Admin and General	651	1,259	1,200	1,200	1,200
	IT Support	5,935	5,728	7,200	7,400	7,400
510-52-53700-343-000	Auditor - Distribution	12,320	9,700	6,100	7,700	8,000
510-55-53700-343-000	Auditor - Admin and General	0	-	1,450	-	-
	Auditor	12,320	9,700	7,550	7,700	8,000
510-51-53700-344-000	Admin and Accounting	154	145	200	200	200
510-54-53700-341-000	Legal Services	0	-	200	-	200
510-54-53700-344-000	Admin and Accounting - Customer	0	-	-	-	-
510-55-53700-344-000	Admin and Accounting - Admin and General	0	-	34,000	34,000	53,000
	Administration and Accounting	154	145	34,400	34,200	53,400
510-55-53700-341-000	Engineering - Admin and Genral	899	569	5,000	1,000	1,200
510-52-53700-345-000	Engineering - Distribution	3,000	-	5,000	-	4,000
	Engineering	3,899	569	10,000	1,000	5,200
510-53-53700-426-000	Treatment Chemicals	12,201	10,158	17,000	15,000	15,000
510-51-53700-350-000	Equipment Maintenance - Production	2,774	2,048	4,000	2,000	3,500
510-52-53700-350-000	Equipment Maintenance - Distribution	0	2,000	4,000	2,000	3,500
510-53-53700-350-000	Equipment Maintenance - Quality	0	-	-	-	-
	Equipment Maintenance	2,774	4,048	8,000	4,000	7,000
510-51-53700-360-000	Building Maintenance - Production	1,462	1,462	1,500	1,500	1,500
510-51-53700-430-000	Repair and Maintenance Supplies - Production	721	49	1,500	1,000	1,500
510-52-53700-430-000	Repair and Maintenance Supplies - Distribution	3,443	2,129	7,000	3,000	5,500
510-54-53700-430-000	Repair and Maintenance Supplies Customer	0	-	-	-	-
510-51-53700-440-000	Small Tools - Production	1,013	-	-	-	-
510-52-53700-440-000	Small Tools - Distribution	0	570	2,000	570	2,000
510-54-53700-440-000	Small Tools - Customer	0	2,602	5,000	2,602	3,000
	Repair and Maintenance Supplies	5,177	5,350	15,500	7,172	12,000
510-52-53700-362-000	Pipeline Maintenance	300	7,501	25,000	10,000	20,000
510-52-53700-370-000	Vehicle Maintenance - Distribution	756	419	3,000	-	2,000
510-52-53700-480-000	Vehicle Parts - Distribution	65	-	-	1,500	-
	Vehicle Maintenance and Parts	820	419	3,000	1,500	2,000

WATER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
510-52-53700-381-000	Pubishing Expense- Distribution	0	169	-	200	200
510-53-53700-381-000	Pubishing Expense - Quality	0	-	-	-	-
510-55-53700-381-000	Pubishing Expense - Admin and General	591	279	500	350	500
510-55-53700-390-000	Misc. Contractual Services	324	138	500	100	500
510-52-53700-391-000	Dues & Publications - Distribution	1,302	1,098	1,300	1,098	1,300
510-55-53700-391-000	Dues - Admin and General	0	-	-	-	-
510-56-53700-390-928	PSC Regulatory Expense	11,593	(4,508)	-	700	1,500
510-51-53700-410-000	Office Supplies - Production	0	174	-	-	300
510-54-53700-410-000	Office Supplies - Customer	0	-	-	-	-
510-55-53700-410-000	Office Supplies - Admin and General	122	54	350	100	350
510-51-53700-420-000	Operating Supplies - Production	429	150	500	150	500
510-52-53700-420-000	Operating Supplies - Distribution	1,552	3,620	5,000	5,000	5,000
510-53-53700-420-000	Operating Supplies - Quality	1,551	314	5,000	1,000	1,500
510-54-53700-420-000	Operating Supplies - Customer	0	-	-	-	-
510-55-53700-420-000	Operating Supplies - Admin and General	24	-	-	-	-
510-52-53700-421-000	Postage - Distribution	0	41	-	41	100
510-53-53700-421-000	Postage - Quality	26	19	-	19	100
510-54-53700-421-000	Postage - Customer	656	1,788	2,000	1,800	2,000
	Office and Operating Supplies	18,169	3,336	15,150	10,558	13,850
510-51-53700-470-000	Gas and Oil - Production	0	-	-	-	-
510-52-53700-470-000	Gas and Oil - Distribution	819	493	2,000	800	2,000
	Gas and Oil	819	493	2,000	800	2,000
	Tax Expense - Property and Plant	142,568	135,001	135,000	135,001	135,000
510-51-53700-720-000	County Government - Production	46	-	50	50	50
510-52-53700-720-000	County Government - Distribution	696	-	700	700	700
510-55-53700-720-000	County Government - Admin and General	0	-	-	-	-
	County Government	742	-	750	750	750
510-51-53700-730-000	Insurance - Admin and General	0	-	500	500	500
510-52-53700-730-000	Insurance - Admin and General	195	195	500	500	500
510-53-53700-730-000	Insurance - Admin and General	0	-	500	500	500
510-54-53700-730-000	Insurance - Admin and General	0	-	500	500	500
510-55-53700-730-000	Insurance - Admin and General	0	-	7,000	7,000	7,000
	Insurance	195	195	9,000	9,000	9,000
510-54-53700-740-000	Judgements and Claims - Customer	0	-	-	-	-
	Total Equipment and Operating	239,126	212,633	335,400	281,811	330,600

WATER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
DEPRECIATION, TRANSFERS & DEBT						
510-54-53700-792-000	Bad Debts	0	-	-	-	-
510-50-53700-810-000	Amortization Expense - Property & Plant	0	-	-	-	-
510-50-53700-820-000	Depreciation - Property and Plant (Est.)	111,106	-	140,000	140,000	140,000
510-50-53700-820-001	Depreciation - Earnings	(4,928)	-	-	-	-
510-50-53700-820-002	Depreciation - Contributed Plant (Est.)	62,482	-	40,000	40,000	40,000
	Total Depreciation	168,659	-	180,000	180,000	180,000
	Transfer to the General Fund	-	-	55,000	55,000	55,000
	GO Debt Service (Principal) 12/1	31,069		31,769	31,769	32,696
	GO Debt Service (Interest) 12/1	11,408		10,788	10,788	9,552
	Revenue Debt Service (Principal) 12/1	152,854		153,053	153,053	158,256
	Revenue Debt Service (Interest) 6/1 & 12/1	36,399	15,870	31,741	31,741	26,721
	Total Debt Service	231,730	15,870	227,351	227,351	227,225
510-50-58200-650-000	Debt Issuance Costs	2,866	-	-	-	-
TOTAL DEPRECIATION, TRANSFERS & DEBT		403,255	15,870	462,351	462,351	462,225

TOTAL EXPENSES	749,828	308,158	925,832	865,264	926,565
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SUMMARY						
	REVENUES	610,690	601,504	725,588	736,766	748,278
	EXPENSES	749,828	308,158	925,832	865,264	926,565
	BALANCE (REVENUES OVER EXPENSES)	(139,138)	293,346	(200,244)	(128,498)	(178,287)
	Depreciation Adjustment	168,659	-	180,000	180,000	180,000
	Avialable for Reserve	29,522	293,346	(20,244)	51,502	1,713

Village of Osceola - 2021 Budget

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SEWER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
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REVENUE

Special Assessment

520-60-42000-000-000	Special Assessment	-	-	-	-	-
Total Special Assessment		-	-	-	-	-

Charges for Service

520-60-46410-000-000	Multi-Family	96,107	164,531	80,000	98,064	100,000
520-60-46410-001-000	Industrial	104,417	69,303	110,000	93,984	110,000
520-60-46410-002-000	Commercial	268,754	29,603	190,000	171,562	190,000
520-60-46410-003-000	Residential	409,609	350,875	385,000	443,060	440,000
520-60-46410-004-000	Penalties	17,712	10,241	15,000	10,241	15,000
520-60-46410-005-000	Misc. Repair and Reconstruction	25	-	-	-	-
520-60-46410-006-000	Sewer Account Setup Fee	810	-	1,500	-	1,500
Total Charges for Service		897,434	624,553	781,500	816,911	856,500

Public Charges for Service

520-60-47391-001-000	Dresser Contract	288,772	-	175,000	185,000	185,000
520-60-47391-008-000	Public Authority	-	-	38,000	40,262	40,000
Total Public Charges for Service		288,772	-	213,000	225,262	225,000

Other Revenue

520-60-48110-001-000	Interest on Investments	143	-	-	-	-
520-60-48110-002-000	Interest on Special Assessments	-	-	-	-	-
520-60-48110-003-000	Interest on Biosolids	-	-	-	-	-
520-60-48306-000-000	Sale of Assets	-	-	-	-	-
520-60-48440-000-000	Recoveries and Reimbursements	168	-	-	-	17,000
520-60-48691-000-000	Misc.	29,674	23,823	12,000	46,000	46,270
520-60-48900-000-000	Capital Paid in by Municipality	-	-	-	-	-
520-60-48900-000-001	Impact Fees	28,750	26,870	20,000	26,870	25,000
520-60-49200-000-000	Contribution in Aid of Construction	-	-	-	-	-
Total Other Revenue		58,734	50,693	32,000	72,870	88,270

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SEWER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
TOTAL REVENUES		1,244,940	675,246	1,026,500	1,115,043	1,169,770

EXPENSES

Wages						
520-61-53610-000-000	Misc		-	-		
520-61-53610-110-001	Wages	1,786	-	2,500	2,500	3,000
520-61-53610-110-002	Lift Station Maintenance	14,255	17,305	16,500	16,500	17,000
520-61-53610-110-003	Maint Line Maintenance	1,796	2,544	2,500	2,500	3,500
520-61-53610-110-004	Lateral Investigation	31	97	225	225	300
520-61-53610-110-005	Other Collection	353	624	1,000	1,000	900
	S/T Wages Collection	18,173	20,571	22,725	22,725	24,700
520-62-53610-110-001	Wages	2,953	1,459	4,500	4,500	5,000
520-62-53610-110-002	Equipment	24,288	30,882	37,569	37,569	40,000
520-62-53610-110-003	Facility	2,519	3,263	3,500	3,500	3,500
520-62-53610-110-004	Wages-Digester Bldg Removal	-	-	-	-	-
520-62-53610-118-000	Paid Leave	710	-	-	-	-
	S/T Wages Treatment	30,470	35,604	45,569	45,569	48,500
520-63-53610-110-000	Wages	-	-	6,000	6,000	1,000
520-63-53610-110-001	Wages	8,014	12,057	15,000	13,000	14,500
	S/T Wages Testing	8,014	12,057	21,000	19,000	15,500
	Total Wages	56,658	68,232	89,294	87,294	88,700

Benefits

520-61-53610-121-000	Hospital & Dental-Collection	7,129	-	9,266	9,266	9,657
520-61-53610-123-000	Retirement-Collection	1,179	1,410	6,028	6,028	1,942
520-61-53610-124-000	FICA-Collection	1,081	1,250	1,365	1,365	1,783
520-61-53610-125-000	Medicare-Collection	253	292	320	320	417
520-61-53610-126-000	Life Insurance-Collection	-	-	-	-	213
520-61-53610-127-000	Workers Comp-Collection	384	-	-	-	682
520-61-53610-128-000	Unemployment-Collection	-	-	-	-	-

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SEWER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
520-61-53610-129-000	Long Term Disability-Collection	-	-	-	-	200
	S/T FB - Collection	10,026	2,952	16,979	16,979	14,894
520-62-53610-121-000	Hospital & Dental-Treatment	11,952	-	9,266	9,266	9,657
520-62-53610-123-000	Retirement-Treatment	1,906	2,443	6,028	6,028	1,942
520-62-53610-124-000	FICA-Treatment	1,792	2,169	2,736	2,736	1,783
520-62-53610-125-000	Medicare-Treatment	419	507	640	640	417
520-62-53610-126-000	Life Insurance-Treatment	50	-	-	-	213
520-62-53610-127-000	Workers Comp-Treatment	658	-	-	-	682
520-62-53610-128-000	Unemployment-Treatment	-	-	-	-	-
520-62-53610-129-000	Long Term Disability-Treatment	291	325	518	518	200
520-62-53610-130-000	Uniforms-Treatment	966	1,212	1,150	1,150	500
	S/T FB - Treatment	18,034	6,657	20,338	20,338	15,394
520-63-53610-121-000	Hospital & Dental-Testing	3,144	-	9,266	9,266	9,657
520-63-53610-123-000	Retirement-Testing	551	828	6,028	6,028	1,942
520-63-53610-124-000	FICA-Testing	505	733	1,261	1,261	1,783
520-63-53610-125-000	Medicare-Testing	118	172	295	295	417
520-63-53610-126-000	Life Insurance-Testing	-	-	-	-	213
520-63-53610-127-000	Workers Comp-Testing	173	-	-	-	682
520-63-53610-128-000	Unemployment-Testing	-	-	-	-	-
520-63-53610-130-000	Long Term Disability-Testing	-	-	-	-	200
	S/T FB - Testing	4,490	1,733	16,850	16,850	14,894
	Total Benefits	32,551	11,341	54,167	54,167	45,182

Equipment and Operating

520-62-53610-210-000	Travel and Transportation	313	-	3,000	-	3,000
520-62-53610-220-000	Training and Education	788	225	3,500	625	3,500
520-61-53610-311-000	Electricity-Collection	2,352	1,909	2,800	3,000	3,000
520-62-53610-311-000	Electricity-Treatment	35,048	29,687	38,000	38,000	38,000
	Electricity	37,401	31,596	40,800	41,000	41,000
520-62-53610-312-000	Water and Sewer-Treatment	17,302	-	9,000	10,000	9,000
520-62-53610-313-000	Natural Gas-Treatment	2,995	-	3,000	3,000	3,000

SEWER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
520-61-53610-320-000	Telephone-Collection	1,276	1,021	1,350	1,600	1,600
520-62-53610-320-000	Telephone-Treatment	1,276	1,021	1,350	1,600	1,600
520-62-53610-322-000	Cell Phone-Treatment	314	300	500	500	600
	Telephone	2,866	2,341	3,200	3,700	3,800
	Rents & Leases	-	-	200		
520-61-53610-330-000	Special Services	1,210	360	500	400	500
520-62-53610-340-000	Special Services	204	114	350	150	350
520-63-53610-340-000	Testing	10,159	9,322	12,000	1,400	13,000
	Special Services / Testing	11,574	9,796	13,050	1,950	13,850
520-62-53610-342-000	IT Support	3,098	1,471	4,500	2,700	4,500
520-63-53610-342-000	IT Support	1,365	1,471	1,200	2,700	1,200
	IT Support	4,463	2,941	5,700	5,400	5,700
520-61-53610-343-000	Auditor	-	-	6,100		
520-62-53610-343-000	Auditor	12,900	11,700	1,100	9,800	7,550
	Auditor Expense	12,900	11,700	7,200	9,800	7,550
	Legal Services	-	-	-		
520-61-53610-341-000	Admin & Accounting	154	20	17,110	12,832	21,280
520-62-53610-344-000	Admin & Accounting	0	40	13,196	9,897	21,280
520-63-53610-344-000	Admin & Accounting	-	-	-		
	Administration and Accounting	154	60	30,306	22,729	42,560
520-61-53610-345-000	Engineering	3,447	569	2,000	1,200	4,000
520-62-53610-345-000	Engineering	-	569	2,000	250	2,000
	Engineering	3,447	1,137	4,000	1,450	6,000
520-62-53610-349-001	Biosolids Expense	130,924	105,737	142,000	138,000	145,000
520-62-53610-426-000	Treatment Chemicals	24,781	17,123	30,000	30,000	30,000
520-62-53610-349-002	DNR Wastewater Fee	1,054	1,090	1,800	1,090	1,200
520-61-53610-350-000	Equipment Maintenance	5,108	850	7,500	1,500	5,000
520-62-53610-350-000	Equipment Maintenance	4,881	2,448	15,000	3,000	12,000
520-63-53610-350-000	Equipment Maintenance	105	890	200	1,000	1,000
	Equipment Maintenance	10,094	4,188	22,700	5,500	18,000

SEWER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
520-61-53610-360-000	Building Maintenance	1,127	-	1,500	500	1,500
520-62-53610-360-000	Building Maintenance	2,133	3,344	4,000	2,000	4,000
	Building Maintenance	3,259	3,344	5,500	2,500	5,500
520-61-53610-430-000	Repair and Maintenance Supplies	950	-	1,500	750	1,500
520-61-53610-440-000	Small Tools	-	10,362	7,000	10,362	7,000
520-62-53610-430-000	Repair and Maintenance Supplies	725	3,401	8,000	5,500	8,000
520-62-53610-440-000	Small Tools	5,704	1,823	7,500	2,500	25,000
520-63-53610-430-000	Repair and Maintenance Supplies	-	-	-	-	200
520-60-53610-440-000	Small Tools	-	-	-	-	-
	Repair & Maintenance Supplies	7,379	15,586	24,000	19,112	41,700
	Pipeline Maintenance	37,279	-	40,000	40,000	40,000
520-61-53610-362-000	Vehicle Maintenance	756	419	3,000	-	3,000
520-61-53610-480-000	Vehicle Parts	65	-	2,000	-	-
520-62-53610-370-000	Vehicle Parts	-	-	-	5,000	-
	Vehicle Maintenance / Parts	820	419	5,000	5,000	3,000
520-61-53610-381-000	Publishing Expense	174	-	200	-	200
520-61-53610-410-000	Office Supplies	122	228	300	200	300
520-61-53610-420-000	Operating Supplies	109	112	300	150	300
520-62-53610-390-000	Misc Contractual Services	324	-	-	200	-
520-62-53610-391-000	Dues & Publication	301	301	1,400	1,400	1,400
520-62-53610-420-000	Operating Supplies	3,533	1,383	4,000	2,000	2,000
520-62-53610-421-000	Postage	656	1,413	1,300	1,300	1,500
520-63-53610-420-000	Operating Supplies	106	532	500	400	1,700
520-63-53610-421-000	Postage	-	-	-	-	-
	Office and Operating Supplies	5,324	3,969	8,000	5,650	7,400
520-61-53610-470-000	Gas and Oil	819	407	1,600	850	800
520-62-53610-470-000	Gas and Oil	-	-	-	-	800
	Gas and Oil	819	407	1,600	850	1,600
520-61-53610-720-000	County Government	4	-	10	-	10
520-62-53610-720-000	County Government	3,416	-	3,500	3,500	3,500
	County Government	3,420	-	3,510	3,500	3,510

Village of Osceola - 2021 Budget

Report Date 11/6/2020

SEWER UTILITY

Account Number	Description	2019 Actuals thru 12/31/2019	2020 Actuals thru 11/2/2020	2020 Proposed Budget	2020 End of Year Projected	2021 Proposed
520-61-53610-730-000	Insurance	-	-	5,000	5,000	5,000
520-62-53610-730-000	Insurance	195	195	10,000	10,000	10,000
520-63-53610-730-000	Insurance	-	-	1,500	1,500	1,500
	Insurance	195	195	16,500	16,500	16,500
	Total Equipment and Operating	274,894	196,268	359,566	308,244	370,670

Depreciation & Debt Service

520-60-53610-810-000	Amortization Expense	-	-	9,400	9,400	9,400
520-60-53610-650-000	Debt Issuance Costs	-	-	-	-	-
520-60-53610-820-001	Depreciation (Est.)	4,928	-	314,000	314,000	314,000
520-60-53610-820-002	Depreciation - Earnings	-	-	-	-	-
	Total Depreciation	4,928	-	314,000	314,000	314,000
	Transfer to the General Fund		-	55,000	55,000	55,000
	GO Debt Service (Principal) 12/1	140,124		145,000	145,000	150,000
	GO Debt Service (Interest) 12/1	75,129		71,099	71,099	66,510
	Debt Service (Principal) 12/1	323,111		330,945	330,945	338,970
	Debt Service (Interest) 6/1 & 12/1	57,623	24,825	49,649	49,649	41,511
	Total Debt Service	595,987	24,825	596,693	596,693	596,991
	Total Depreciation & Debt Service	600,915	24,825	975,093	975,093	975,391

TOTAL EXPENSES	965,017	300,666	1,478,120	1,424,798	1,479,943
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SUMMARY

REVENUES	1,244,940	675,246	1,026,500	1,115,043	1,169,770
EXPENSES	965,017	300,666	1,478,120	1,424,798	1,479,943
BALANCE (REVENUES OVER EXPENSES)	279,923	374,580	(451,620)	(309,755)	(310,173)
Add Depreciation	4,928	-	314,000	314,000	314,000
Balance Available	274,995	374,580	(137,620)	4,245	3,827



Memo (REVISED)

To: Village Board
From: Benjamin Krumenauer, Village Administrator
CC: Frances Duncanson, Village Clerk
Date: 11/9/2020
Re: Item 7a: Beverage Server Operator License

The Village has accepted the below applications for Beverage Server Operator Licenses:

- i. Hobbs, Katherine – PYs
- ii. **Cook, Crystal – Mini Mart**

METHODS OF REVIEW

As properly noticed, the Village occasionally receives operator license requests from hopeful beverage servers. The application generally included within the packet include a general information sheet followed by various staff review notes. By State of Wisconsin regulations, the Village Board is required to review and make an action within 60 days of completed application submission.

Requirements to serve alcoholic beverages In Wisconsin:

As provided under State Statute 125-04(5)(a), (b) and (d)

1. **The applicant must be at least 18 by the time of issuance.**
Thought the applicant may submit an application for review prior to 18, they must reach the age of 18 by formal issuance.
2. **The applicant may not have been convicted of a felony or be a “habitual law offender.”**
Based on employment laws, state statues, staff knowledge and past advice from our Village Attorney, the denial of a server license can only occur if the applicant has a felony conviction and/or it they are considered a “habitual law offender”. A “habitual law offender”, in this context, only relates to at least one past conviction for an alcohol server violation. An example of that would be a conviction (at Municipal or County level) for serving someone underage, outside of hours, closing hours violation, etc. The number of non-felony past criminal convictions, including the use of narcotics or multiple OWI convictions are not considered disqualifying factors and should not even be under discussion.
3. **There is no residency requirement to obtain an Operator’s License in Wisconsin.**
As stated, an operator does not need to be a resident of the State.

Under certain circumstances the applicant may also be required to show proof of appropriate beverage server education.

If the applicant meets all State of Wisconsin Statutory requirements, then a denial should not be recommended nor given. If the applicant does not meet these requirements, then staff will recommend denial and the Board should affirm that recommendation. If a denial is given when it could be considered arbitrary or without legal cause, the Village will likely be put into a position where legal action could be taken.

RECOMMENDATION

Background checks have been completed by the Osceola Police department and educational requirements satisfied so Village staff recommends approval of the above license request(s) with no additional conditions



REAL. CHARMING.

APPLICATION FOR OPERATOR'S LICENSE

I, the undersigned, do hereby respectfully make application to the Village Board of the Village of Osceola, Polk County, for an Operator's License as provided by Village Code Section 137.3 and Wisconsin Statutes Section 125.17 for a two year period ending June 30th.

I certify that I am [redacted] years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one):

Provisional License (\$15) [X] New License(\$40) [X] Renewal of a Current License(\$40) _____

Telephone #: [redacted]
Street Address: 2392 94th Ave Apt 1
City, State, Zip: Osceola WI 54020
Date of Birth: [redacted] County/State of Birth: Washington MN
Driver's License # (Please provide copy) Employer Name & Phone #: Tracy Libersky PYS 715 294 3314

Operators licenses held in last 2 years (list communities) OR:
Training course completed in last 2 years (provide documentation):

Table with 2 columns: Question and YES or NO. Questions include: Have you previously been denied an operator's permit? Have you ever had an operator's permit revoked? Have you been issued a provisional permit in the previous 12 months? Have you been charged with an offense in last 2 years? Have you had an alcohol offense? Have you been convicted of a crime?

Explain any Yes answers (use back if necessary) _____

Katherine Hobbs

Print Name

[Handwritten Signature]

Signature

Maiden or Previous Names Used

Application Recv'd by: Jennifer L. Ruytel

Date School Attended: 10/29/2020

Date Application Recv'd: 10/29/2020

Date Village Board Approval: _____

Police Recommendation: OK RWP/jg

Operator's Receipt # _____

Provisional Lic Recpt # 29112

Operator License # _____

Provisional License # 20-11



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Katherine Hobbs

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
10/29/2020



Expiration Date
10/29/2022



Certificate #
WI-115334

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6801 N Capital of Texas Hwy, Bldg 1, Suite 250 | Austin, TX 78731 | 877.881.2235 | www.360training.com

USA
NOT FOR FEDERAL PURPOSES

**DRIVER LICENSE
REGULAR**

WISCONSIN

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HOBBS
KATHERINE MARIE

2392 94TH AVE #1
OSCEOLA, WI 54020

15 SEX: F
16 HGT: [REDACTED]
17 WGT: [REDACTED]
18 EYES: HAZ
19 HAIR: BLD
20 DOB: [REDACTED]
21 END: NONE

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Driver
Social
Trust

OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

PO BOX 217
OSCEOLA WI 54020

Incident # **20-010768**

Crime / Incident (Primary, Secondary, Tertiary) Operators License Operators License	Beat NA	Rpt Dist	Type Background Check	Seq 1
	Attempt <input type="checkbox"/>	Occurred	Date	Time
	<input type="checkbox"/>	On or From	10/30/2020	10:00
	<input type="checkbox"/>	To	10/30/2020	Fri
	<input type="checkbox"/>	Reported	10/30/2020	10:00

Location of Incident **310 CHIEFTAIN ST, OSCEOLA, WI**

Cross Street	County
Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other	

O Last, First, Middle (Firm if Business) HOBBS, KATHERINE MARIE	Race W	Sex F	Age 5-07	HT 5-07	WT BLN	Hair HAZ	Eyes HAZ	Home Phone [REDACTED]
Address 2392 94TH AV # 1	DOB [REDACTED]	DL Number [REDACTED]	State WI	Work Phone 0				
City, State, Zip Code OSCEOLA WI 54020	SSN - -	Local ID #	State #	FBI #	Cell Phone 0			

O Last, First, Middle (Firm if Business) PYS, BAR	Race	Sex	Age 0	HT	WT	Hair	Eyes	Home Phone (715) 294-3314
Address 109 N CASCADE (BOX 733) ST	DOB / /	DL Number SALOON & GRILL	State WI	Work Phone (715)				
City, State, Zip Code OSCEOLA WI 54020	SSN	Local ID #	State # LIQUOR.LI	FBI #	Cell Phone 0			

Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address	DOB	DL Number	State	Work Phone				
City, State, Zip Code	SSN	Local ID #	State #	FBI #	Cell Phone			

Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
Address	DOB	DL Number	State	Work Phone				
City, State, Zip Code	SSN	Local ID #	State #	FBI #	Cell Phone			

Synopsis **Katherine Hobbs applied for an Operator's License for PY's Bar. No WI or MN criminal histories were found. License recommended by Chief Pedrys.**

S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>	Property List Attached <input type="checkbox"/>	Property Damage \$
	UCR 9999	Press Release <input type="checkbox"/>	Domestic Violence Case <input type="checkbox"/>
	Gang Related N	Hate Crime <input type="checkbox"/>	Victim Senior Citizen <input type="checkbox"/>
	Pursuit <input type="checkbox"/>	Force Used <input type="checkbox"/>	Child Abuse <input type="checkbox"/>
		County Code	Disposition CLSD
			Connecting Case #
	Report Complete/Ready for Review <input checked="" type="checkbox"/>		CAD/CFS Event #
	Assigned To _____ Date _____		

Officer ID Assistant J. Giller	J	Reviewed By	Approved	Date
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REAL. CHARMING.

APPLICATION FOR OPERATOR'S LICENSE

I, the undersigned, do hereby respectfully make application to the Village Board of the Village of Osceola, Polk County, for an Operator's License as provided by Village Code Section 137.3 and Wisconsin Statutes Section 125.17 for a two year period ending June 30th.

I certify that I am [redacted] years of age. I am familiar with the laws, ordinances and regulations and I hereby agree if granted said license, to obey all provisions of said laws. I am applying for (check one): Provisional License (\$15) [X] New License(\$40) [X] Renewal of a Current License(\$40) []

Telephone #: [redacted]
Street Address: 232 Horsmann Ave 1018
City, State, Zip: Dresser, WI 54009
Date of Birth: [redacted] County/State of Birth: MPLS, MN
Driver's License # (Please provide copy) [redacted] Employer Name & Phone #: Minut Mart 715-294-4192

Operators licenses held in last 2 years (list communities) OR:
Training course completed in last 2 years (provide documentation):

Table with 2 columns: Question and YES or NO. Questions include: Have you previously been denied an operator's permit? Have you ever had an operator's permit revoked? Have you been issued a provisional permit in the previous 12 months? Have you been charged with an offense in last 2 years? Have you had an alcohol offense? Have you been convicted of a crime?

Explain any Yes answers (use back if necessary) OWI, 2 poss Amphetamine, DC

Crystal Cook
Print Name
Maiden or Previous Names Used
Signature

Application Recv'd by:
Date Application Recv'd:
Police Recommendation: OK RWP/jg
Provisional Lic Recpt #:
Provisional License #:
Date School Attended:
Date Village Board Approval:
Operator's Receipt #:
Operator License #:

Wisconsin Responsible Beverage Seller Training

Crystal Cook

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL111019

Date of Completion: 08/13/2020

Kelly Bailey

Authorized Signature

m MINNESOTA COMMERCIAL DRIVER'S LICENSE
NOT FOR FEDERAL IDENTIFICATION




1. COOK
2. CRYSTAL MARIE
3. 10920 YUKON ST NW
4. COON RAPIDS, MN 55433-3929

5. DL# [REDACTED] 6. ISS: 05/13/2019
7. DOB [REDACTED] 8. EXP [REDACTED]

9. CLASS: A 10. END PNT
11. RESTR: M

DONOR
12. SEX: F 13. WGT: 170 14. EYES: BRO
15. HGT: [REDACTED] 16. EYES: BRO

17. ID# 00000001168876 [REDACTED]



OSCEOLA POLICE DEPARTMENT

310 CHIEFTAIN STREET

PO BOX 217
OSCEOLA WI 54020

Incident # **20-010661**

Crime / Incident (Primary, Secondary, Tertiary) Operators License Operators License	Beat NA	Rpt Dist	Type Background Check	Seq 1
	Attempt <input type="checkbox"/>	Occurred	Date	Time
	<input type="checkbox"/>	On or From	09/21/2020	15:00
	<input type="checkbox"/>	To	09/21/2020	Mon
	<input type="checkbox"/>	Reported	09/21/2020	15:00

Location of Incident **310 CHIEFTAIN ST, OSCEOLA, WI**

Cross Street	County
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Dispo "V" = Victim "RP" = Reporting Party "W" = Witness "S" = Suspect "O" = Other

O	Last, First, Middle (Firm if Business) COOK, CRYSTAL MARIE	Race W	Sex F	Age [REDACTED]	HT 5-04	WT [REDACTED]	Hair BRO	Eyes BRO	Home Phone [REDACTED]
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Address 232 HORSMANN AV # 8	DOB [REDACTED]	DL Number [REDACTED]	State MN	Work Phone 0
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City, State, Zip Code DRESSER WI 54009	SSN	Local ID #	State #	FBI #	Cell Phone 0
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O	Last, First, Middle (Firm if Business) MINIT, MART	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone (715) 294-4192
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Address 201 WILLOW LANE RD	DOB	DL Number AKA STOP-A-SEC	State WI	Work Phone (715)
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City, State, Zip Code OSCEOLA WI 54020	SSN	Local ID #	State #	FBI #	Cell Phone 0
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Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
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Last, First, Middle (Firm if Business)	Race	Sex	Age	HT	WT	Hair	Eyes	Home Phone
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Address	DOB	DL Number	State	Work Phone
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City, State, Zip Code	SSN	Local ID #	State #	FBI #	Cell Phone
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Synopsis **Crystal Cook applied for an Operator's License for Minit Mart. Cook has been convicted of an OWI in Minnesota and an additional count in Wisconsin (2019). She has also been convicted in Wisconsin in 2020 of Disorderly Conduct, Possession of Amphetamine, and Failure to Report to Jail. Due to no disqualifying violations, license is recommended by Chief Pedrys.**

S O L V A B I L I T Y	Continuation Attached <input type="checkbox"/>	Property List Attached <input type="checkbox"/>	Property Damage \$
	UCR 9999	Press Release <input type="checkbox"/>	Domestic Violence Case <input type="checkbox"/>
	Gang Related N	Hate Crime <input type="checkbox"/>	Victim Senior Citizen <input type="checkbox"/>
	Pursuit <input type="checkbox"/>	Force Used <input type="checkbox"/>	Child Abuse <input type="checkbox"/>
		County Code	Disposition CLSD
			Connecting Case #
	Report Complete/Ready for Review <input checked="" type="checkbox"/>		CAD/CFS Event #

Assigned To	Date
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Officer ID Assistant J. Giller	Reviewed By J	Approved	Date
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Library Board of Trustees
Minutes of Regular Meeting August 13th, 2020

Trustees Present:, Kaitlyn Carlson, Betsy Kremser, Marcia Dressel, Stephen Bjork, Deb Rose

Trustees Absent: One open seat, Michelle Merritt

Also present:

1. President Bjork **called the meeting to order roll Call** at 5:33
2. Motion to approve the agenda by Kremser, second by Dressel. Motion carried 4-0.
*Rose arrived
3. A motion to approve the **Minutes as amended for the July 2020 regular meeting** by Kremser second by Dressel. Carried 5-0.
4. **Citizens' Comments** - Friendshuh shared an email from a library patron- we'll discuss further in later item: future policies
5. **Director's report**- Since the Director was not able to attend, the board reviewed Friendshuh's report.
6. **Monthly financials**- Rose shared that the Village has finished up the audit and recommends that the necessary updates should be made by September for the 2019 expenses that remain on our 2020 budget. If they are not, the board will make a recommendation for Friendshuh. Kremser asked about looking into storage options that are not as expensive as our current service. Rose will discuss the matter with the Village Administrator. Rose made a motion to approve the monthly financials, second by Dressel. Motion carried 4-1.
7. **Audit and Approved Bills** motion by Rose and second by Kremser to pay the bills. Carried 5-0.
8. **Withdrawal from the book fund:** Friendshuh proposed that the book purchases line of the budget be brought back up by using some of the donated funds in donation accounts. Dressel made a motion to approve a \$2000 withdrawal from the Betsy Greene fund and \$4000 withdrawal from the Scott Wing fund to earmark for books, Second by Rose. Carried 5-0.
9. **Public Relations Policy:** Dressel made a motion to approve the Public Relations Policy presented, second by Kremser. Carried 5-0.
10. **Future Policies:** Pursuant to a citizen comment, the board discussed whether there is a need for a future policy providing a statement of diversity and cultural awareness supported by the library. The board determined there will be an action item next month to approve a policy of this nature.

**VILLAGE OF OSCEOLA
HISTORIC PRESERVATION COMMISSION SUMMARY OF PROCEEDINGS
August 25, 2020**

The Historic Preservation Commission of the Village of Osceola met via video and in person on August 25, 2020. Chair Deb Rose called the meeting to order at 5:01 p.m.

Present: Rose, Rice, Burch, Lorenz, Helgeson
Absent: Viebrock
Staff present: Administrator Krumenauer

Approval of agenda

Motion by Burch and seconded by Rice to approve the agenda.
(Vote: Yes-5, No-0. Motion Carried)

Approval of minutes July 7, 2020 meeting

Motion by Lorenz and seconded by Rice to approve the minutes of the July 7, 2020 meeting.
(Vote: Yes-5, No-0. Motion Carried)

Conditional obstruction permit review

- | | |
|-----------------------------|-----------------------|
| a. Sodie's Cigar Shop: | 101 N. Cascade Street |
| b. Osceola Lane: | 104 N. Cascade Street |
| c. Uptown Gifts: | 111 N. Cascade Street |
| d. Adoray's Treasures: | 120 N. Cascade Street |
| e. Coming Home: | 206 N. Cascade Street |
| f. Croixland Leather Works: | 208 Second Avenue |
| g. Coffebark Llc: | 201 Third Avenue |

Krumenauer described the proposed permits under review. He went on by stating that three signs (Uptown Gifts, Adoray's and Coming Home) were substantially accurate while the other four signs were not compliant due to materials, location or other code violations. Krumenauer further stated Village code does not provide an avenue for non-compliant signs. As such, they should be removed. It was his recommendation that item 3c, 3d and 3e be approved and item 3a, 3b, 3f and 3g be denied with the understanding that they have until the end of the year to reapply with an appropriate sign.

After a brief discussion, it was felt that a cooperative effort should be taken but the rules should be followed. As such, the below motions were made:

1. Motion by Rose and seconded by Burch to approve the Conditional Obstruction Permits for Adoray's Treasures, Uptown Gifts and Coming Home.
(Vote: Yes – 5, No – 0. Motion Carried)

2. Motion by Burch and seconded by Rice to deny the Conditional Obstruction Permits for Sodie's Cigar Shop, Osceola Lanes, Croixland Leather Works and Coffebark Llc with the understanding that they and all other Conditional Obstructions (sign only) have until December 31, 2020 to submit a new COP request or be removed permanently.
(Vote: Yes – 5, No – 0. Motion Carried)

Krumenauer thanked the group and said that each business would be noticed regarding the above decisions after appropriate approvals by the Village Board.

Other Appropriate Business

None

Adjourn

Rose adjourned the meeting at 5:55 pm

Respectfully submitted by:

Benjamin Krumenauer
Recording Secretary

**VILLAGE OF OSCEOLA
PLANNING COMMISSION**

September 1, 2020

Pursuant to due call and notice the Village of Osceola Planning Commission met on Tuesday, September 1, 2020 via in person and video conference

Present: Buberl, O’Connell, Chantelois, Tomfohrde & Bullard.
Absent: Bents
Also in attendance: Krumenauer, Citizens

Buberl called the meeting to order at 7:01 pm.

Approval of the Agenda - Motion by O’Connell and seconded by Chantelois to approve the agenda.
Vote: Yes – 5, No – 0. Motion Carried.

Approval of the Minutes - Motion by O’Connell and seconded Bullard by to approve the August 4, 2020 meeting minutes.
Vote: Yes –5, No –0. Motion Carried.

Discussion and Possible Action re:

Development Concept for 405 4th Avenue (Renee Germain): Krumenauer outlined the item under discussion including location and general site characteristics. He then introduced Renee Germain (current property renter) who is looking to discuss a development opportunity. Germain is looking at constructing two separate uses, the first being a coffee house and the second a new single-family residence option. Germain presented different options including site design including the reconstruction of the existing garage/carriage house into a coffee house with outside patio. The site will include limited site improvements during the first stage and a more detailed site concept in the coming years. The second half of the development proposal is for a new single-family development. The existing house would be demolished prior to full development. Germain stated that initially parking would be made available on the street as available and the final finished concept will include off street parking.

Bullard asked particulars about the site including lot sizes and options. Krumenauer responded that the lot would be possible, but generally considered substandard based on best practices outlined in the Village’s Zoning Code.

Bullard asked additional questions about parking. Germain said that after the house is removed, additional parking could be provided. Krumenauer said that due to the likely lot line locations, parking will be manageable but limited in size.

Buberl commented that this proposal is not unwelcome, but isn’t the same as the concept that the Village has for this area. It appears that the concept plan talks about park expansion as well as additional multi-family residential living. A business and single-family is interesting but may not align with other thoughts.

O’Connell asked what the market price is and if a sale were to be pursued would the price be required. Krumenauer said that the site is still in discussion and a price is yet to be determined. He did say that the Village bought the property for approximately \$160,000 a few years ago.

O’Connell asked if other examples are available in the Village. Krumenauer said that portions of downtown have residences both about and below. There is also a parcel that has a residence behind it. Local could does allow for residences above or below.

Chantelois said that not only should we review this request, we should also review it as it aligns with the existing plans at the senior living facility.

After no further questions, the commission thanked Renee Germain and said that she should debrief with staff on the next steps.

No action taken.

TID #3 Update and Review: Krumenauer updated the Planning Commission on the proposed Tax Increment District. He stated the overall intent of the proposal including boundary, anticipated projects, and timeline. It was further stated that a public hearing has been scheduled for September 9, 2020 to have the planning Commission officially review the proposal.

No action taken.

Any other appropriate items to discuss – None.

Adjourn - Buberl adjourned the meeting at 7:56 pm

Respectfully submitted: Benjamin Krumenauer
Village Administrator

**VILLAGE OF OSCEOLA
PLANNING COMMISSION PUBLIC HEARING**

September 9, 2020

Pursuant to due call and notice the Village of Osceola Planning Commission met on Wednesday, September 9, 2020 via in person and video conference

Present: Buberl, O’Connell, Bents, Tomfohrde, Rose & Bullard.
Absent: Chantelois
Also in attendance: Krumenauer, Brian Ruechel (Baird Financial)

Buberl called the meeting to order at 7:01 pm and introduced Village Board member Deb Rose. Deb will be taking over the Board appointed position for the Planning Commission.

Public input – Buberl opened the public input session. Any citizen was welcome to participate or provide comments. No public comment was made. After 15 minutes, Buberl closed the public comment.

Discussion and Possible Action re:

Planning Commission Resolution #20-01: Resolution Formally Adopting Proposed Project Plan and Boundaries for Tax Increment District No. 3: Motion by Bullard and seconded by Bents to approve Resolution #20-01.
(Vote: Yes - 6, No – 0. Motion Carried)

Adjourn - Buberl adjourned the meeting at 7:23 pm

Respectfully submitted: Benjamin Krumenauer
Village Administrator

Osceola Airport Commission Minutes September 21, 2020

Present: Jerry Tack, Joe Greene, Joel West, Dick Johnson & Pat Lee
Absent: None
Others Present: Benjamin Krumenauer, Village Administrator

1. Call the meeting to order –West called the Osceola Airport Commission to order at 4:04 p.m.
2. Approval of the agenda –Motion by Johnson and seconded by Greene to approve the agenda.
(Vote: Yes – 4, No – 0. Motion Carried)
3. Approval of the Minutes – Motion by Johnson and seconded by Tack to approve the minutes for regular meeting dated July 20, 2020 and regular meeting dated August 17, 2020.
Vote: Yes – 4, No – 0. Motion Carried)
4. Invoices for Payment – Krumenauer provided a description of the standard invoices.
No Additional Action.

Pat Lee arrived at 4:10 pm

5. Airport Budget & Financial – Krumenauer provided an update on the airport budget. The Commission talked in brief about the potential need for increased revenues to help offset expenses (seasonal snow, etc).
6. Reports
 - a. Airport Manager’s Report – Johnson provided an update on needed repairs to the terminal building including siding, windows and other weatherization. Some of these repairs will need to align with the recently approved jet fuel project. West asked if the jet fuel electrical system could be mounted on a bracket separate from the building. Johnson was not sure, but would look into it. Tack asked if volunteers could be recruited to help with weatherization tasks. West said it is important to keep track of Terminal projects so funding can be prioritized.
7. Other Business
 - a. Airport lease expirations (December 31, 2020) – Krumenauer reminded the Commission that over 15 hanger leases are set to expire at the end of 2020. Administration staff will be mailing out contract updates and will seek further review by the Commission in coming months. No additional action.
 - b. Delinquent hanger lease update – After an aggressive campaign to collect past dues, the airport now has an outstanding balance of just under \$378. Overall, the Village has collected almost \$5,000 in additional hanger lease payments. No additional action.
 - c. Jet Fuel System Replacement Project Update – Johnson updated the Commission on the jet fuel project and the anticipated late 2020 or more likely early 2021 start date. Discussion focused on whether 2020 should be pushed for a start date or if the contract should be allowed in 2021. The primary fear was that if the project starts too late into 2021 then entitlements may be penalized. It was felt that the project should still continue. No Additional Action.

- d. CARES Act funding request update – Krumenauer provided a brief update on the funding request. He stated that he anticipates reimbursement towards the end of 2020. No additional action.
 - e. 2021 Budget discussion – Krumenauer distributed a blank 2021 budget that the Commission will need to fill. Of major discussion is the anticipated lack of revenues as maintenance costs continue to increase faster than revenues. A longer discussion is planned for the October meeting. No additional action.
8. Other Business as Permitted by Law – None
9. Adjourn – West adjourned the meeting at 5:11 pm

Respectfully submitted
Benjamin Krumenauer, Village Administrator

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
61108	10/02/2020	BENJAMIN KRUMENAUER	1,098.00
61109	10/14/2020	ABM	2,838.71
61110	10/14/2020	ABT MAILCOM	745.00
61111	10/14/2020	AFLAC	432.04
61112	10/14/2020	AMAZON CAPITAL SERVICES	262.00
61113	10/14/2020	AMAZON.COM	252.61
61114	10/14/2020	ARROWHEAD SCIENTIFIC, INC.	1,138.32
61115	10/14/2020	BAKER & TAYLOR	1,176.15
61116	10/14/2020	BILL'S ACE HARDWARE	192.80
61117	10/14/2020	CAPITAL ONE COMMERCIAL	225.60
61118	10/14/2020	CENTURYLINK	1,516.30
61119	10/14/2020	COMPENSATION CONSULTANTS, LTD	25.00
61120	10/14/2020	CULLIGAN OF RICE LAKE	24.60
61121	10/14/2020	DEPARTMENT OF WORKFORCE DEVEOLPMENT	202.16
61122	10/14/2020	DICK'S FRESH MARKET	23.03
61123	10/14/2020	ECHOSAT INC.	49.95
61124	10/14/2020	EO JOHNSON LEASING	903.66
61125	10/14/2020	ERIC LEHMAN	200.00
61126	10/14/2020	FRANCES DUNCANSON	50.00
61127	10/14/2020	GENERAL TEAMSTERS UNION	358.00
61128	10/14/2020	HOME LIFE, INC.	25.00
61129	10/14/2020	JENNIFER GILLER	150.00
61130	10/14/2020	JENNIFER ROYTEK	30.00
61131	10/14/2020	LAWSON PRODUCTS	72.72
61132	10/14/2020	LUDVIGSON LAW OFFICE 2014	2,300.00
61133	10/14/2020	MICROMARKETING, LLC	39.99
61134	10/14/2020	MISSISSIPPI WELDERS SUPPLY CO., INC.	34.00
61135	10/14/2020	MYSTAIRE, INC.	641.58
61136	10/14/2020	NARTEC, INC.	590.90
61137	10/14/2020	NATIONWIDE TRUST COMPANY, FSB	150.00
61138	10/14/2020	OFFICE DEPOT	121.35
61139	10/14/2020	OSCEOLA MEDICAL CENTER	170.00
61140	10/14/2020	PETTY CASH	174.71

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
61141	10/14/2020	PIONEER PRESS	447.72
61142	10/14/2020	PITNEY BOWES INC.	503.50
61143	10/14/2020	REBEKAH PALMER	150.00
61144	10/14/2020	RONALD PEDRYS	100.00
61145	10/14/2020	SECURIAN FINANCIAL GROUP, INC.	325.36
61146	10/14/2020	SHELBY FRIENDSHUH	25.00
61147	10/14/2020	THE HOME DEPOT PRO	208.60
61148	10/14/2020	TIMOTHY GADA	38.46
61149	10/14/2020	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	50.00
61150	10/14/2020	VERIZON	504.47
61151	10/14/2020	VISA	163.45
61152	10/14/2020	VISA	88.60
61153	10/14/2020	WE ENERGIES	328.75
61154	10/14/2020	WI SCTF	499.99
61155	10/14/2020	WI SCTF	65.00
61156	10/14/2020	WILDWOOD FLOWERS	108.99
61157	10/14/2020	XCEL ENERGY	9,126.84
61159	10/19/2020	AMAZON CAPITAL SERVICES	338.20
61160	10/19/2020	ANDERSON TECHNOLOGIES	227.50
61161	10/19/2020	BILL'S ACE HARDWARE	10.42
61162	10/19/2020	BP	1,361.99
61163	10/19/2020	CAPITAL ONE COMMERCIAL	123.15
61164	10/19/2020	CINTAS	568.21
61165	10/19/2020	COMMERCIAL TESTING LAB.	1,160.25
61166	10/19/2020	DENNY'S AUTO	838.40
61167	10/19/2020	EASYITGUYS	897.59
61168	10/19/2020	GUARDIAN PEST SOLUTIONS, INC.	115.00
61169	10/19/2020	MIDWESTONE	7,634.33
61170	10/19/2020	MIDWESTONE	32,243.75
61171	10/19/2020	MS MARTIN ENTERPRISES, INC.	6,960.00
61172	10/19/2020	NORTHERN LAKE SERVICE, INC.	220.00
61173	10/19/2020	OFFICE DEPOT	27.50
61174	10/19/2020	STATE OF WI - ENVIRONMENTAL IMPROVEMENT FUND	22,619.26

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
61175	10/19/2020	SUMMIT COMPANIES	420.00
61176	10/19/2020	THE HOME DEPOT PRO	164.48
61177	10/19/2020	UNUM LIFE INSURANCE COMPANY OF AMERICA	363.67
61178	10/19/2020	WISC. DEPT. OF REVENUE	2,063.28
61179	10/19/2020	WISCONSIN STATE LABORATORY OF HYGIENE	26.00
61180	10/19/2020	WITC - NEW RICHMOND	156.40
61181	10/23/2020	AMAZON CAPITAL SERVICES	107.92
61182	10/23/2020	ANDREW BACH	750.00
61183	10/23/2020	BAKKE NORMAN. S.C.	1,526.25
61184	10/23/2020	DELTA DENTAL PLAN OF WISCONSIN	1,140.10
61185	10/23/2020	DOMAIN REGISTRY	190.00
61186	10/23/2020	GRAINGER	209.53
61187	10/23/2020	ICMA MEMBERSHIP RENEWALS	720.00
61188	10/23/2020	INDUSTRIAL HEALTH SERVICES NETWORK, INC.	45.90
61189	10/23/2020	JOHNSON BLOCK AND COMPANY, INC.	7,750.00
61190	10/23/2020	MIDWESTONE	2,260.41
61191	10/23/2020	MYSTAIRE, INC.	964.30
61192	10/23/2020	OSCEOLA MEDICAL CENTER	68.00
61193	10/23/2020	SIRCHIE	210.10
61194	10/23/2020	THE OSCEOLA SUN	2,384.78
61195	10/23/2020	TOWN OF FARMINGTON	2,948.85
61196	10/23/2020	WEST CENTRAL BIOSOLIDS COMMISSION	15,765.77
61197	10/28/2020	AFLAC	432.04
61198	10/28/2020	CRAIG MCKENZIE	89.96
61199	10/28/2020	ERIC LEHMAN	200.00
61200	10/28/2020	FRANCES DUNCANSON	50.00
61201	10/28/2020	GENERAL CODE	995.00
61202	10/28/2020	JENNIFER GILLER	150.00
61203	10/28/2020	JENNIFER ROYTEK	30.00
61204	10/28/2020	JEREMY PORTER	116.37
61205	10/28/2020	JOEY CUTTS	87.79
61206	10/28/2020	POLK BURNETT	42.63
61207	10/28/2020	REBEKAH PALMER	150.00

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
61208	10/28/2020	RONALD PEDRYS	100.00
61209	10/28/2020	SCHAAB, INC.	22.75
61210	10/28/2020	SHELBY FRIENDSHUH	25.00
61211	10/28/2020	SPECTRUM	114.98
61212	10/28/2020	TIMOTHY GADA	38.46
61213	10/28/2020	TYLER MAXWELL	89.96
61214	10/28/2020	WI SCTF	499.99
61215	11/05/2020	ABM	1,360.45
61216	11/05/2020	ANNE MILLER	61.63
61217	11/05/2020	BENJAMIN KRUMENAUER	16.04
61218	11/05/2020	BROOKE KULZER	48.94
61219	11/05/2020	CAROL OTTO	112.38
61220	11/05/2020	CHERYL HUSTAD	155.88
61221	11/05/2020	DARLENE BLAIR	146.81
61222	11/05/2020	DEBRA ROSE	164.94
61223	11/05/2020	EASYITGUYS	968.99
61224	11/05/2020	EASYITGUYS	4,682.22
61231	11/05/2020	ECHOSAT INC.	49.95
61232	11/05/2020	EO JOHNSON LEASING	208.61
61233	11/05/2020	FRANCES DUNCANSON	54.31
61234	11/05/2020	INCLUSION SOLUTIONS, LLC	2,880.00
61235	11/05/2020	KYLE WEAVER	110.56
61236	11/05/2020	LAW ENFORCEMENT TARGETS, INC.	198.66
61237	11/05/2020	LINDA COX	50.75
61238	11/05/2020	MARGARET MCCURDY	50.75
61239	11/05/2020	OFFICE DEPOT	173.02
61240	11/05/2020	OSCEOLA AEROSPORT, LLC	2,253.37
61241	11/05/2020	OSCEOLA MEDICAL CENTER	80.00
61242	11/05/2020	POLK COUNTY TREASURER	1,009.50
61243	11/05/2020	ROGER ALLRICH	85.19
61245	11/05/2020	STEVENS ENGINEERS, INC.	3,454.50
61246	11/05/2020	THE POLICE AND SHERIFFS PRESS	17.55
61247	11/05/2020	WE ENERGIES	675.55

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
61248	11/05/2020	WEST WISCONSIN INSPECTION AGENCY, LLC	1,992.16
61249	11/05/2020	WI PROFESSIONAL POLICE ASSOCIATION	126.00
61250	11/05/2020	XCEL ENERGY	9,779.90
61251	11/05/2020	STATE OF WISCONSIN COURT FINES & SURCHARGES	1,506.48
61252	11/06/2020	AMAZON CAPITAL SERVICES	148.22
61253	11/06/2020	AXON ENTERPRISE, INC.	414.00
61254	11/06/2020	COMPENSATION CONSULTANTS, LTD	25.00
61255	11/06/2020	CULLIGAN OF RICE LAKE	19.20
61256	11/06/2020	DEPARTMENT OF WORKFORCE DEVELOPMENT	60.99
61257	11/06/2020	GALLS, LLC	137.99
61258	11/06/2020	GENERAL TEAMSTERS UNION	358.00
61259	11/06/2020	J & S GENERAL CONTRACTING	600.00
61260	11/06/2020	OFFICE DEPOT	76.40
61261	11/06/2020	PETTY CASH	202.78
61262	11/06/2020	POLK COUNTY SHERIFF'S OFFICE	150.00
61263	11/06/2020	SPRINT	50.00
61264	11/06/2020	THE POLICE AND SHERIFFS PRESS	17.55
61265	11/06/2020	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	50.00
61266	11/06/2020	VERIZON	160.00
V101401	10/14/2020	ALBERTS, AMANDA	447.96
V101402	10/14/2020	BACH, ANDREW	1,854.33
V101403	10/14/2020	BURROWS, HANNAH	98.91
V101404	10/14/2020	CADALBERT, MATTHEW	1,359.98
V101405	10/14/2020	CARUSO, RICHARD T.	1,551.40
V101406	10/14/2020	DUNCANSON, FRANCES	1,524.25
V101407	10/14/2020	FELDTMOSE, MARIE K.	344.37
V101408	10/14/2020	FRIENDSHUH, SHELBY	1,107.67
V101409	10/14/2020	GADA, TIMOTHY	1,759.98
V101410	10/14/2020	GILLER, JENNIFER	1,008.61
V101411	10/14/2020	JACOBS, MICHELLE	329.21
V101412	10/14/2020	KENNY, RYAN	1,332.10
V101413	10/14/2020	KRENTZ, CARIE	683.72
V101414	10/14/2020	KRUMENAUER, BENJAMIN	2,461.99

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
V101415	10/14/2020	LEHMAN, ERIC M.	1,455.31
V101416	10/14/2020	LEHMAN, GENEVIEVE	29.11
V101417	10/14/2020	LEHMAN, JENNIFER T.	95.50
V101418	10/14/2020	MALLIN, MICHAEL	767.61
V101419	10/14/2020	MILLER, ANNE	634.88
V101420	10/14/2020	PALMER, REBEKAH S.	699.55
V101421	10/14/2020	PARO, CORA	166.23
V101422	10/14/2020	PEDRYS, RONALD W.	2,341.96
V101423	10/14/2020	PETERS, BRADLEY	417.82
V101424	10/14/2020	ROYTEK, JENNIFER L.	1,165.26
V101425	10/14/2020	SCHILL, JUSTIN	1,143.91
V101426	10/14/2020	TRACY, DAWN	479.63
V101427	10/14/2020	TRACY, RALPH E.	1,429.88
V101428	10/14/2020	WATERS, TODD	1,494.87
V102801	10/28/2020	ALBERTS, AMANDA	846.79
V102802	10/28/2020	BACH, ANDREW	1,701.29
V102803	10/28/2020	BURROWS, HANNAH	95.38
V102804	10/28/2020	CADALBERT, MATTHEW	1,766.12
V102805	10/28/2020	CARUSO, RICHARD T.	1,620.41
V102806	10/28/2020	DORN CUTLER, PRISCILLA R	230.50
V102807	10/28/2020	DUNCANSON, FRANCES	1,524.25
V102808	10/28/2020	FELDTMOSE, MARIE K.	305.66
V102809	10/28/2020	FRIENDSHUH, SHELBY	1,107.67
V102810	10/28/2020	GADA, TIMOTHY	1,593.82
V102811	10/28/2020	GILLER, JENNIFER	1,001.02
V102812	10/28/2020	JACOBS, MICHELLE	324.70
V102813	10/28/2020	KENNY, RYAN	1,302.43
V102814	10/28/2020	KRENTZ, CARIE	700.15
V102815	10/28/2020	KRUMENAUER, BENJAMIN	2,461.99
V102816	10/28/2020	LEHMAN, ERIC M.	1,616.59
V102817	10/28/2020	LEHMAN, GENEVIEVE	43.66
V102818	10/28/2020	LEHMAN, JENNIFER T.	153.86
V102819	10/28/2020	MALLIN, MICHAEL	932.85

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
V102820	10/28/2020	MILLER, ANNE	645.51
V102821	10/28/2020	PALMER, REBEKAH S.	699.55
V102822	10/28/2020	PARO, CORA	203.17
V102823	10/28/2020	PEDRYS, RONALD W.	2,341.96
V102824	10/28/2020	PETERS, BRADLEY	511.24
V102825	10/28/2020	REBHAN, TANNER	20.77
V102826	10/28/2020	ROYTEK, JENNIFER L.	1,148.81
V102827	10/28/2020	SCHILL, JUSTIN	1,193.93
V102828	10/28/2020	TRACY, DAWN	479.63
V102829	10/28/2020	TRACY, RALPH E.	1,600.19
V102830	10/28/2020	WATERS, TODD	1,561.87
		Grand Total	240,632.12

GENERAL FUND CHECKING

ALL Checks

Posted From: 10/09/2020 From Account:
Thru: 11/06/2020 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL	91,879.36
Total Expenditure from Fund # 221 - LIBRARY	18,510.36
Total Expenditure from Fund # 250 - AIRPORT	4,024.26
Total Expenditure from Fund # 275 - OSCEOLA MUNICIPAL COURT	3,488.47
Total Expenditure from Fund # 300 - DEBT SERVICE FUND	42,138.49
Total Expenditure from Fund # 410 - GENERAL CAPITAL FUND	6,960.00
Total Expenditure from Fund # 430 - TIF #2 FUND	750.00
Total Expenditure from Fund # 510 - WATER UTILITY	15,037.87
Total Expenditure from Fund # 520 - SEWER UTILITY	57,843.31
Total Expenditure from all Funds	240,632.12