

# VILLAGE OF OSCEOLA BOARD PROCEEDINGS

## September 8<sup>th</sup>, 2020

The Village of Osceola Board met for a Regular meeting on September 8, 2020. Village President Jeromy Buberl called the meeting to order at 6:00 p.m.

Present: Buberl, Deb Rose, Van Burch, Bob Schmidt, Joel West, Brad Lutz, and remotely Bruce Gilliland  
Staff present: Benjamin Krumenauer, Frances Duncanson, Ron Pedrys,  
Others present: Germaine Ross,

### **Discussion and possible action of appointment to fill the vacant Trustee position including swearing in of new Trustee. (Bradley Lutz)**

Village President Buberl called Lutz to the podium for a brief interview and asked him to tell the Board a little bit about himself. Lutz responded he is a 17-year resident of the Village and has two kids, has recently joined the Fair Board, and likes to play likes pinball and arcade games.

Buberl asked why Lutz wanted to serve on the Board and Lutz responded it is the best way to make a positive impact and he is a vocal supporter of the Village.

Buberl asked if what one or two topics were important to the Village and how would he address them? Lutz responded they parallel the nation at large, that he would foster partnerships with residents and administration without pettiness or cutting people down. As a tourist town and river town we need to put our best foot forward. One of biggest things is to help share information, what it is to run/be part of a Village, to communicate and make awareness to others by sharing knowledge.

Buberl asked what qualities were important and Lutz responded integrity, being open minded, and willing to learn. Lutz stated he views himself as a straight shooter and pragmatic.

Buberl asked what his leadership style was and Buberl responded he is a fair mixture of delegation and coordination and leverages people to get us where we need to be.

Buberl asked what his current favorite book is and Lutz responded it is Earnest Klein Ready Player One.

Buberl explains the timeframe of the balance of the term and time commitment, and Lutz responded he is OK with that.

Motion by Rose and seconded by Buberl to appoint Bradley Lutz to complete the balance of the term formerly held by Tim Anderson until April 2021.

Ayes-6                      Nays-0                      Motion carried.

Trustee Lutz was sworn in by Clerk Duncanson.

Motion by West and seconded Gilliland by to approve the agenda.

Ayes-7                      Nays-0                      Motion carried.

Motion by Schmidt and seconded by Lutz to approve the minutes of the Regular Meeting dated August 12, 2020 and Special Village Board Meeting dated August 27, 2020

Ayes-7                      Nays-0                      Motion carried.

### **Public input and ideas (Limit 5 minutes per speaker)**

There was no public comment either in person or on the phone.

#### **1. Reports**

**a) Staff Reports**

- i. Public Works-Rick Caruso: The Dept. is almost done with copper and lead testing. It is hard to get residents to take samples for them to send off to the testing lab.
- ii. Library-Buberl: Has his first Library Board meeting with them this Thursday. The report is in the packet, and Buberl asked if there were any questions or comments and there were not.
- iii. Fire -Stark: It has been a slow month with six total runs. Signage was added at the Fire Hall making it authorized persons only. There is a lot of training coming up for new members. Eight are signed up for the officer's class and one is starting the fire instructor class. Schmidt asked about a firefighter who is moving and wants to be sure he is recognized for his service. Rose asks about the upcoming tribute to 9/11 on stair steps at Wild River Fitness,
- iv. Building permits-Krumenauer: Gave the monthly report with five new homes in August. There is a large greenhouse project at the Horst property. All the new permits are in Gateway Meadows. There have been some calls about the quality of the construction at the Gateway Meadows development. We issue the permits with construction and inspections done to the state codes. If it is not in the code, we cannot enforce it. Please know what you are buying. We have not found anything wrong that has happened at this point.
- v. Administration-Krumenauer: The annual audit report is forwarded. We are more behind than we would like with our primary auditor retiring. Will may have the audit firm do a presentation. The Public Hearing is tomorrow on TIF#3 by the Planning Commission. There will be a Special Board meeting on September 23<sup>rd</sup> to approve the new TID. We will roll this in to one large meeting to include a budget work session. The Village was just notified the board room can go full wireless capable at a cost of about \$1,500. We will ask for CARES funding reimbursement. It is time to re-negotiate the utilities and public works union contracts.
- vi. Police-Pedrys: Outlines the more significant calls for service. The Osceola Police Dept. did get a COPS grant after missing the first round. It is \$125,000 over the next three years, funding about 50% of a full-time officer with benefits.
- vii. Chamber of Commerce/Mainstreet-Germaine Ross: Welcomes Trustee Lutz. Ross updated on the Customer Service Award for Lynn Isakson at Osceola Lanes and the Social Mixers held at the Golf Club outdoors and socially distanced. They are trying a new attraction called Music on Main, with street musicians at the parklet through October 24<sup>th</sup>. The Osceola activity magazine is now online. Buberl asked how the businesses were doing with COVID; Ross responded spirits are high and they are looking for a good fall.

**2. Other business – discussion and possible action re:**

Motion by Burch and seconded by West to approve the annual Osceola Area Ambulance Service Contract.

Ayes-7                      Nays-0                      Motion carried.

This represents a \$1.00 per capita increase. The Ambulance service is looking at long term staffing.

**a) Village Board and Resident Involvement in Village Committees**

Various Committees and Commissions were reviewed and discussed. The Planning Commission states by ordinance the Village President is Chair, Buberl would like that changed for the Commission to select the Chair. Potentially changing the size of the committees to allow for resident spots was discussed. The Board would like more resident involvement. Gilliland stated with more people involved there is more public understanding of Village business. There have been some concerns that being on a committee as a citizen and not having any teeth in decisions made. Burch thinks they do as their recommendations are important and the Board often goes with their recommendations. Buberl commented on the perception that the Village President has too much power. West commented to perhaps make them ex-officio at first, and alter committee structure later and was concerned about quorum issues. The consensus was to consider residents rather than citizens at large. Gilliland asked how to drum up interest. Rose suggested having a Chair meet with the Village Administrator form agendas and proposed a taxpayer advisory committee that would be any taxpayer who would like to be heard and would not have to be a resident to give them an opportunity beyond public comments. Schmidt felt they already have a voice. Krumenauer stated every community is different and it is hard

to get people for the 4-5 positions we have open now. West suggested instead of creating another committee, make citizens ex-officio on existing committees. Rose suggested perhaps a contact through the chamber or a retail group could pick a standing person who attends meetings. West felt it is a not a one size fits all situation. Krumenauer stated all materials are online and is considering revisiting the email chain, although email addresses would become public information, The consensus was to bring it back to the board for approval and have it aligned with elections.

### **b) 2021-2025 CIP/Budget Workshop**

Krumenauer updated the Board on the Administration & Finance Committee meeting last week. The u. Dept. heads provided the needs of their departments and reviewed the draft capital plan. The CIP is formatted similar to the budget in six categories. Buckets of funding were reviewed. Impact fee usage is being analyzed. Each item will have a cut sheet and a budget summary added. There is a proposed \$20 million in projects over ten years with some grant funding anticipated. Burch asks about TIF#3 projects; Krumenauer stated they are in the TI#3 Project Plan. We are a couple of weeks behind on the budget process. Staff is working on year end projections and reconciliations.

### **3. Permits and Licenses**

#### **a) Conditional Obstruction Permits**

- |      |                          |                       |
|------|--------------------------|-----------------------|
| i.   | Sodie's Cigar Shop:      | 101 N. Cascade Street |
| ii.  | Osceola Lane:            | 104 N. Cascade Street |
| iii. | Uptown Gifts:            | 111 N. Cascade Street |
| iv.  | Adoray's Treasures:      | 120 N. Cascade Street |
| v.   | Coming Home:             | 206 N. Cascade Street |
| vi.  | Croixland Leather Works: | 208 Second Avenue     |
| vii. | Coffebark Llc:           | 201 Third Avenue      |

These were reviewed by staff with the Historical Preservation Committee making recommendations. Getting approval was Uptown Gift, Adoray Treasurer, and Coming Home with denials to Sodies Cigar Shop, Osceola Lanes, Croixland Leather Works and Coffebark. With some of the denials the material were not correct, or they did not meet criteria with no place in regulation to allow those signs. Krumenauer recognized the concern and did not recommend they be pulled immediately as we don't want to reverse growth. Krumenauer recommended they be given until the end of the year to be brought in to compliance or removed at that time. Rose commented on sandwich boards being discussed a lot and we may want to look closer at. Generally, a sandwich board is to advertise something inside the store. Buberl stated sometimes they block the sidewalk, and questioned if they benefit the business in the right way. Lutz wanted to know if we could go back and tell them what is wrong and give them a path and suggestions to compliance.

Motion by West and seconded by Rose to approve the recommendations from the Historical Preservation Commission to approve signs for Uptown Gifts, Adoray Treasurers and Coming Home, and to deny permits for Sodies Cigar Shop, Osceola Lanes, Croixland Leather Works and Coffebark. West amended his motion to include supplying information to those out of compliance.

Ayes-7                      Nays-0                      Motion carried.

Motion by Rose and seconded by Burch to approve operator's licenses for Jennifer Keopple at Minit Mart, Hali B Alton at Tippy Canoes and Ashley Newman at Tippy Canoes.

Ayes-7                      Nays-0                      Motion carried.

Motion by Schmidt and seconded by West to approve a kennel license for Harold & Ann Gjernerjng at 614 Summit Street

Ayes-7                      Nays-0                      Motion carried.

Motion by Rose and seconded by West to approve the following Board, Committee, Commission and Agency Reports with the exception of the July 7<sup>th</sup> Historic Preservation Committee:

- |    |                |                                    |
|----|----------------|------------------------------------|
| a) | July 2, 2020   | Admin & Finance Committee          |
| b) | July 20, 2020  | Airport Commission                 |
| c) | July 30, 2020  | Airport Commission Special Meeting |
| d) | August 4, 2020 | Planning Commission                |

e) August 13, 2020 Osceola Library Board

Motion by West and seconded by Gilliland to approve the vouchers payable  
Ayes-7 Nays-0 Motion carried

**Discussion of and action on any other appropriate items**

The other Trustees and Village President welcomed Lutz to the Board. Lutz responded he was excited to get to work.

Buberl adjourned the meeting at 7:54 p.m.

Respectfully submitted by

Frances Duncanson, MMC-WCPC  
Village Clerk