### NOTICE VILLAGE OF OSCEOLA BOARD MEETING

Date: July 12, 2022 Time: 6:00 pm CST

Place: Board Room (310 Chieftain Street) &

Virtual GoToMeeting

In an effort to support community health management initiatives surrounding the COVID-19 pandemic, this meeting is also available virtually through a web-based/telephone meeting platform called "GoTo Meeting". Please follow the instructions on the posted agenda to listen and/or participate during the meeting.

### TO JOIN BY VIDEO

https://meet.goto.com/481969605

### TO JOIN BY PHONE

United States: +1 (872) 240-3311 Access Code: 481-969-605

Get the app now and be ready when your first meeting starts: https://meet.goto.com/install

### **BOARD MEETING AGENDA**

- 1. Call to order
- 2. Approval of the agenda
- 3. Approval of the minutes:
  - a) Regular meeting dated June 14, 2022
- 4. Public input and ideas (Limit 5 minutes per speaker)
- 5. Reports:
  - a) Staff reports
    - i. Library
    - ii. Fire
    - iii. Building Inspection
    - iv. Administration
    - v. Police
    - vi. Public Works
    - vii. Utilities
  - b) Chamber of Commerce/Mainstreet
- 6. Other business discussion and possible action re:
  - a) Rescind sale of 405 4th Avenue property.
  - b) Approve Ben Melin to the Airport Commission.
- 7. Permits and Licenses:
  - a) Operator's License
    - i. Kathryn Lavacot Valley Spirits

- ii. Vickie Peterson PYs
- b) Conditional Obstruction Permits
  - i. The Secret Closet
- 8. Board, Committee, Commission and Agency Reports:

a)	Library Board	May 12, 2022	(L. Board approved June 9, 2022)
b)	Historic Preservation Commission	n May 26, 2022	(Commission approved June 22, 2022)
c)	Airport Commission	May 16, 2022	(Commission approved June 24, 2022)
d)	Admin & Finance	May 6, 2022	(Committee approved June 3, 2022)
e)	Public Works Committee	January 6, 2022	(Committee approved June 22, 2022)

- 9. Approval of vouchers payable
- 10. The Committee may consider going into closed session pursuant to Wisconsin Statute §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or to conduct other specified public business, for competitive or bargaining reasons.
- 11. The Committee may continue in closed session proceedings under 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- 12. The Committee will come out of closed session proceedings and may take action on items discussed in closed session.
- 13. Any other business as permitted by law
- 14. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

Schools

5. Falls

Medical Services

2. Airport

6. Downtown Businesses

10. Recreational opportunities and the Braves (tied ranking for number 10)

3. Industrial Park

7. Personalization/Historic of Downtown Feel

4. River

8. Access to major population center

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

### VILLAGE OF OSCEOLA BOARD MEETING PROCEEDINGS June 14, 2022

The Village of Osceola met for a Regular Board meeting on June 14, 2022 at Village Hall. Village President Jeromy Buberl called the meeting to order at 6:00 p.m.

Present: Buberl, Van Burch, Bill Chantelois IV, Bruce Gilliland, Brad Lutz, Deb Rose, Holly Walsh

Staff present: Benjamin Krumenauer, Frank Pascarella, Frances Duncanson, Todd Waters, Rick Caruso, Shelby Friendshuh, Ron Pedrys, Paul Elfstrom, Anne Miller, Rebekah Palmer

Others present: Bruce Hughes, Kyle Weaver, Ruth Sattler, Joey Cutts, Addie Buberl, Jessica Buberl, Marsha Hovey, online was Neeley Corcoran and Paul Smith

President Buberl introduced interim Village Administrator Frank Pascarella.

Motion by Walsh and seconded by Gilliland to approve the agenda

Aves-7

Nays-0

Motion carried

Motion by Rose and seconded by Lutz to approve the minutes of the Regular meeting dated May 10, 2022 and Special meeting dated May 26, 2022

Ayes-7

Navs-0

Motion carried

Public input and ideas (Limit 5 minutes per speaker) Addie Buberl of 717 No Cascade Street spoke in favor of a skateboard park being constructed in the Village.

### Reports: Staff reports

<u>Library-Friendshuh</u>: This is her last meeting before going on leave. The Library Board approved the leave plan from July 1<sup>st</sup>-early October. Other staff members will fill in the duties. Last month saw a dip in circulation, somewhat normal right before summer. May had 3,470 in circulation, fifteen new patrons, and 169 new collection items. Keep an eye out for the book bike with a dedicated collection just for the bike. Summer reading has kicked off. Dawn Tracy held a watercolor painting class last week. They are looking for a new high school age student for ten hours a week this summer.

<u>Fire-Elfstrom</u>: The Dept. had eleven runs, seven in the Village, two in Farmington, one mutual aid in Dresser, and one in Somerset. They tried out the new pump by drawing water from the St. Croix River. The Dept. did a walk through at the schools to show where the boilers and other equipment are located. The hangars inspections are complete, with business inspections ongoing. The flagpole just came in, Bernie Miller's family donated funds.

<u>Building Inspection-Krumenauer</u>: There were twelve new permits issued with an estimated \$2.57 million in new value.

Administration-Krumenauer: Presented a list of forty-four items the admin department is working on.

<u>Police-Pedrys</u>: Dept. administrative staff member Jennifer Giller did a great job on background checks last month. The background checks and fingerprinting are done for the new Village IT provider. Officers Bach and Lehmann did fingerprints, a great job. There are no applicants yet for part time officers. Long gun qualification shooting was held by our two in house firearm instructors, Officers Bach and Lehman. The Dept. received a grant for Narcan and attended the required training. Chief Pedrys met with Osceola School District representatives about a parental educational event to be held in August.

<u>Public Works-Waters</u>: Seasonal part time help has started work. Asphalt repair and construction was worked on last month using over 10,000 lbs. of asphalt. The Memorial Day storm took down four trees around Oakey Park. The Dept. collected leaves to add to our compost pile and brush chipped about fifteen yards of material. The Cascade Falls overlook had a nicer looking semi temporary barrier and new signage. Grist Mill park has an excellent makeover with help from the Wild Rivers Conservancy. Oakey Park has restroom upgrades.

<u>Utilities-Caruso</u>: Dept. staff is reading meters today. The CMAR report is due at the end of the month. Flushing hydrants is on schedule with a map on the website. The utility GIS map system is live and information being inputted. It is a lot of walking and a good way to learn the system.

<u>Chamber of Commerce/Mainstreet-Ruth Sattler</u>: Just got ambassadors going again. Chamber chat twice a year, be doing a social mixer. Done with Celebrate Osceola Awards. Main Street organization leadership was in town. Harvest Bazaar. New website is coming together. Getting current members loaded first. BID District still being worked on, Main Street staff was helpful. If they do not get it will have problem maintaining the Main Street Program. They needs 51% of building valuation, are almost there.

### Other business - discussion and possible action re:

### Osceola Skatepark update and location identification

PW Coordinator Waters stated fundraising continues, and to apply for grants they need a designated location. The Public Works Committee approved the southwest sector of Oakey Park near 405 Oak Street. Marsha Hovey presented where they are at. Is a Chamber Main Street project and they have raised \$42,000 to date. The proposed area provides parking and room for expansion. They need grants, and do not expect the residents to fund it. With location approval, they can go to businesses to request contributions and apply for grants. \$200,000 is the goal for the park. Rose asked about rescinding a resolution from a year ago to sell the property and is glad we did not sell it. We need to get the cost of taking the house down and getting a parking lot, so we are careful we do not spend what we do not have. For tonight they are asking the Board to say proposed area is favorable. The Tony Hawke Foundation needs an address and design in the next couple of months.

Motion by Burch and seconded by Walsh to support a skate park in 409 4<sup>th</sup> Avenue the SW sector of Oakey Park.

Ayes-7 Nays-0 Motion carried

Krumenauer commented the proposed CSM if part of a long list of items to be completed to develop the old hospital (Bluffs) site. This will combine the existing five parcels all in to one lot. It does not change boundaries or approve the development. The Planning Commission and Village staff recommend approval.

Motion by Lutz and seconded by Burch to approve the Certified survey map for the Bluffs development site

Ayes-7 Nays-0 Motion carried

Caruso stated the bluff tower needs paint and some mechanical work. 2008 was last time is was coated . The tower will be offline for about three weeks and a mixer will be installed. It is funded partly from budget set aside and as part of the capital improvements plan.

Motion by Burch and seconded by Chantelois to approve the Bluff tower maintenance agreement with KLM Engineering for \$75,149

Ayes-7 Nays-0 Motion carried

Motion by Gilliland and seconded by Burch to approve the 2022 Sewer rate study contract with SEH for \$22,500

Nays-0

Motion carried

### 101 N. Cascade/Cascade Falls trailhead update

A small group of Village officials met for a listening session with the property owners. They are still looking into the financial costs of a viable building; it is expected that cost would be exceedingly high. They are requesting funding assistance from the Village of 25-30% of the projected costs. The Village group did not support this. Another meeting will be held at the end of June or beginning of July. They are looking to get the building down and solidify/stabilize the site. Buberl stated discussion on this private issue is only happening because of the location and impact to the stairs down to Cascade Falls. The early December 2021 Village inspection action was in response to the safety of the structure, long term it must come down and it cannot be used or occupied.

Motion by Burch and seconded by Rose to approve the proposed National Park Service Agreement with the Osceola Fire Dept. for mutual aid with verbiage changes.

Ayes-7

Nays-0

Motion carried

Permits and Licenses:

Motion by Rose and seconded by Gilliland to approve a Special Events permit for the St. Croix Valley Christian Community Choir for a Patriotic Concert on June 30, 2022

Ayes-7

Nays-0

Motion carried

Motion by Walsh and seconded by Gilliland to approve Cigarette Licenses as listed.

Ayes-7

Nays-0

Motion carried

Motion by Rose and seconded by Chantelois to approve Operator's Licenses as listed.

Aves-7

Navs-0

Motion carried

Motion by Lutz and seconded by Gilliland to approve Alcohol Licenses as listed.

Ayes-7

Nays-0

Motion carried

Motion by Rose and seconded by Chantelois to approve the Conditional Obstruction Permit for Adoray's Treasures from the Heart

Ayes-7

Nays-0

Motion carried

Motion by Burch and seconded by Rose to approve the Conditional Obstruction Permit for Coffeebark LLC d/b/a The Chocolate Gnome

Ayes-7

Nays-0

Motion carried

Motion by Walsh and seconded by Chantelois to approve the Conditional Obstruction Permit for Coming Home

Ayes-7

Navs-0

Motion carried

Motion by Rose and seconded by Gilliland to approve the Conditional Obstruction Permit for Croixland Leather Works

Ayes-6 (Buberl, Burch, Chantelois, Gilliland, Rose, Walsh)

Navs-1(Lutz)

Motion carried

Motion by Rose and seconded by Lutz to approve the Conditional Obstruction Permit for Janie's Cottage

Ayes-7

Nays-0

Motion carried

Motion by Chantelois and seconded by Rose to approve the Conditional Obstruction Permit for Karita's

Ayes-7

Nays-0

Motion carried

Motion by Rose and seconded by Walsh to approve the Conditional Obstruction Permit for Style Escape

Ayes-7 Nays-0 Motion carried

Motion by Lutz and seconded by Walsh to approve the Conditional Obstruction Permit for The Sleepy Thicket

Ayes-7 Nays-0 Motion carried

Motion by Burch and seconded by Chantelois to approve the Conditional Obstruction Permit for Osceola Lanes contingent upon administrative approval in accordance with Village code.

Ayes-6 (Buberl, Burch, Chantelois, Gilliland, Lutz, Walsh) Nays-0 Abstain-1 (Rose) Motion carried

Motion by Rose and seconded by Gilliland to approve the Board, Committee, Commission and Agency Reports:

э,			
a)	Historic Preservation	February 28, 20	
b)	Library Board	April 14, 2022	(L. Board approved May 12, 2022)
c)	Water & Sewer Committee	March 1,2022	(Committee approved May 31, 2022)
ď)	Airport Commission	April 18, 2022	(Commission approved May 16, 2022)
e)	Room Tax Committee	April 18, 2022	(Committee approved May 23, 2022)
f)	Plan Commission	May 3, 2022	(Commission approved June 7, 2022)
_	Admin & Finance	May 6, 2022	(Committee approved June 3, 2022)
٥	Ayes-7	Nays-0	Motion carried

Motion by Gilliland and seconded by Burch to approve vouchers payable

Ayes-7 Nays-0 Motion carried

Any other business as permitted by law Rose: thanked a whole group of volunteers for their work in Gristmill Park. Burch: stated we need to follow up on getting signage posted about our air brake ordinance. Buberl: commented on the signage change on the building. The Board also thanked Administrator Krumenauer for his service to the Village and wished him well on his new position.

President Buberl adjourned the meeting at 7:30 p.m.

Respectfully submitted by

Frances Duncanson, MMC-WCPC Village Clerk



To: Wilberg Memorial Library Board of Trustees

From: Circulation Manager, Anne Miller

cc: Village Board of Osceola

Date: July 2022

### DIRECTOR/ADMINISTRATION

Shelby is officially on maternity leave with the birth of Emily Eleanor on June 30. Rebekah and Anne will be available for any director/administration issues that might arise over the next three months.

### MATERIALS CIRCULATION

June 2022, Total Items Circulated: 5,109 Public Computer Uses for June 2022: 97 eBook Checkouts for June 2022: 1,102

New Patrons in June 2022: 70

### **COLLECTIONS**

195 items were added to our collection in June. Weeding of the adult book collections was completed in the early part of June in time for the weeded items to go to the Friends of the Library June book sale which was held in conjunction with Rhubarb Fest. We are eagerly anticipating the arrival of the library book bike, and Fran is contacting the insurance company to let them know of this addition to the library.

### **EVENTS & ACTIVITIES**

### June Events/Participation:

The Summer Reading Program in-person events have brought many people back to the library. Attendance at June programs of Snake Discovery, Library-Con, Mr. Licky's Birthday Party, and Storytime were encouraging. There have been 156 children registered to participate in the Summer Reading Program, which runs through August 6.

Dawn held a successful Creators Club watercolor painting event in-person in the middle of June. Anne put together another The Library Spices Up Your Life take home kit, which



includes information about a spice, a recipe, and enough spice to make the recipe, at the end of June.

### **FACILITIES & STAFF**

Our facilities continue to do well. We are seeing more patrons utilizing the terrace after Rebekah had activities on the terrace during in-person events and as part of the Summer Reading Program Kick-off Teen Scavenger Hunt.

While the building as a whole is transitioning from EasyIT to Bitworks for our technology needs, the library will continue to use EasyIT for our phone service as it is a Voice-Over-Internet system, and will be re-evaluated once Shelby's maternity leave is over in October. We have been able to cover Shelby's maternity leave, especially with long time student employee, Cora Paro, coming back to work at the Front Desk over the summer.

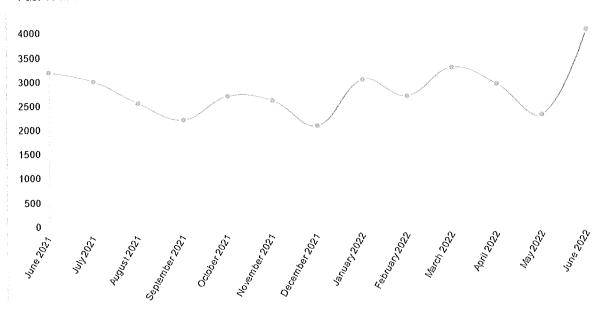
Rebekah and Anne will begin our search in earnest for a student replacement for Hannah Burrows. We hope to have someone hired before Hannah leaves for college, so that she can help train the new employee.

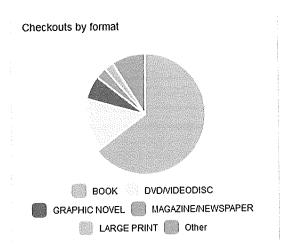
All staff have been adjusting to the higher volume of patrons in the library during June after two years of lower numbers during the height of Covid.

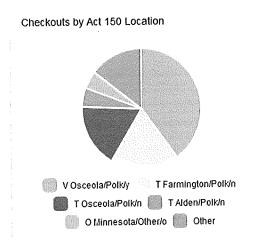
**Osceola Circulation Statistics** 



### Past 13 Months - Checkouts

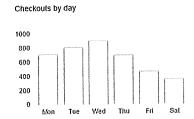


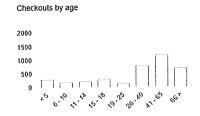


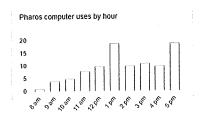


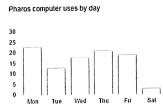


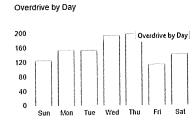


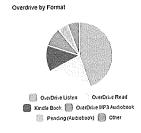


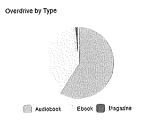














### OSCEOLA FIRE AND RESCUE

Station - 657 HWY 35 PO Box 217 Osceola, WI 54020 Emergency: 911 Non-Emergency (715) 294-3440

To: President Buberl and Village Board Members

From: Osceola Fire & Rescue

CC: Fran Duncanson
Date: July 12, 2022

Re: Fire & Rescue Monthly Report

### **RUNS**

- 7 Runs total
  - o 6 Village of Osceola
  - o 1 Town of Farmington
  - Run breakdown
    - 1 Medical Assist CPR
    - 3 Alarm
    - 3 Lift Assist

### **UPDATES IN BOLD**

- Meeting and Training in June consisted of operations and use of the Rescue Boat with new 40hp motor and the TeleSquirt ladder truck. Motor on boat was upgraded from 25hp to 40hp with donations through the Friends of Osceola Fire and Rescue.
- Upcoming training will cover landing zones which we will have LifeLink fly in to go over these support operations. We will also be going over water shuttle and draft/pump operations utilizing dump tanks for water supply.
- Police & Fire Committee meeting was held on 7/6/2022. Agenda for Fire was the same as the February meeting with discussion on questions and subsequent actions needed to move items forward.
- Business inspections are ongoing with generally good response and compliance. Some properties
  that have been challenging in the past are engaged and to this point being supportive and
  working with us to resolve outstanding issues.
- Wheels and Wings Emergency Management Plan is in process of being reviewed and finalized by all stakeholders ahead of this year's event.
- WI Department of Safety and Professional Services, which does oversee the active fire
  departments across the state has announced that they will be doing audits starting with
  departments that have not maintained their NFIRS reporting, which is a requirement for 2% dues.
  OFD is in very good standing with our NFIRS reporting at this time.

# Municipality Permits Report 6/1/2022 to 6/30/2022

VILLAGE OF OSCEOLA	SCEOLA		Total Value	Total Fees	Total Fines
VOS22-37 APOLLO HEATING AND	VOS22-37 165-00639-0000 APOLLO HEATING AND AIR   APOLLO HEATING	s AND AIR   003656 Julie Pohlmann	\$7,405.88	\$127.20	
1023 OAK RIDGE DR		AC REPLACEMENT			
VOS22-38 KAREN KUHN	165-00820-0300		\$3,500.00	\$130.00	
210 MEADOW LARK LN		DECK ADDITION			
VOS22-39 BONNIE BAUER	165-00845-0200		\$2,000.00	\$60.00	
503 KREEKVIEW DR		FENCE			
VOS22-40 165-00711- Jordan   Northwest Builders Inc   H	165-00711-0001 iilders Inc   H	<del>U</del>	\$983,603.81	\$2,846.00	
809 PROSPECT CT		MPP Corp. Addition			
VOS22-41 Paige & Christian Schmitt	165-00844-0007 nitt		\$12,000.00	\$60.00	
351 MILL ST		351 Mill Street Fence			

# Municipality Permits Report 6/1/2022 to 6/30/2022

VOS22-42 VAN BURCH	165-00450-0000	\$6,000.00	\$119.60
426 8TH AVE	ALTERATIONS		
VOS22-43 HANNAH PETERSON	165-00105-0000	\$1,000.00	\$60.00
204 2ND AVE	SIGN		
VOS22-44 GREGORY CONTRACTI	/OS22-44 165-00668-0000 GREGORY CONTRACTING   GREGORY CONTRACTING   977556	\$2,320.00	\$85.20
895 MAPLE DR	ALTERATION		
VOS22-45 KASHA HANSEN	165-00844-0072	\$1,000.00	\$60.00
1231 OAKEY CT	FENCE		
VOS22-46 John Blanco	165-00820-0500	\$12,100.00	\$60.00
218 MEADOW LARK LN	REROOF		

# Municipality Permits Report 6/1/2022 to 6/30/2022

T.+.	Total Permits	10 Total Value	\$1,030,929.69	
Orais				0
Admin	\$273.80	Impact	Pian Keview	419.20
Inspection	\$3,315.00 State Permit Seal	ermit Seal	House Number	
Fines		Other		
			Total Fees	\$3,608.00

# Municipality Permits Report 1/1/2022 to 6/30/2022

Permit Distribut New Home=10 Alteration=10 Sign=3 Other=1 Fireplace=1 Addition=2 Electrical=1 Siding=3 Shed=3 Acc. Building=1 Deck=5 Fence=7 Re-roof=2 HVAC=1
---

ution_,	<b>Totals</b>	Total Permits	47 Total Value		\$5,752,267.11	
	Admin	\$2,757.13	Impact		Plan Review	\$1,221.82
	Inspection	\$26,760.20 State Permit Seal		\$350.00	House Number	
	Fines		Other			
					<b>Total Fees</b>	\$31,089.15



### OSCEOLA POLICE DEPARTMENT

310 Chieftain Street – Lower Level P.O. Box 217 Osceola, WI 54020

Phone: 715-294-3628 Fax: 715-294-2862 Ron Pedrys - Chief of Police

To: Village President Jeromy Buberl and Village of Osceola Trustees

CC: Administrator Benjamin Krumenauer

From: Police Chief Ron Pedrys

Date: Wednesday, July 6, 2022

Re: June 2022 Village Board Police Report

During June 2022, OPD Officers made 7 custodial arrests (1 felony arrest and 6 misdemeanor arrests). OPD Officers made a total of 54 traffic stops that resulted in 40 traffic citations being issued. Additionally, 4 Municipal citations were issued. 92 incident reports were processed and OPD Officers logged 548 total calls for service.

Some incidents OPD Officers responded to and investigated in June included four OWI arrests, a possession of methamphetamine case, three incidents of disorderly conduct, a resisting/obstructing a Police Officer, and a possession of marijuana. Additionally, Osceola Officers logged eight citizen assists, a noise complaint, eleven alarm calls, twelve suspicious incidents and six mental health checks. Officers also logged twenty-two business checks.

### Administration:

In June, Osceola Officers and Osceola EMS responded to a home in the 200 block of Meadow Lark Lane for a report of a collapsed female. Upon arrival, Officers immediately recognized the female victim had overdosed on an opioid. Narcan was administered by Officers and the female was transported by ambulance to OMC. A search warrant was sought, and later granted, for that residence. An adult male that resides at that residence was arrested.

Todd Waters and I have been working on locations, logistics and updated pricing for Village cameras to be placed in key locations around our downtown area. This has been a more technical and time-consuming project than anticipated, due to specific elements that must be met, for a camera system to operate correctly and consistently. Funds for this project were allocated in the 2022 Capital Improvement Plan. We will be sure to provide more detailed updates on this program as they become available.

After our  $2^{nd}$  round of advertising for the open part-time Officer positions, we did not receive any applications. I have reposted those part-time Officer openings a  $3^{rd}$  time. That posting will close on September 2, 2022. That timeframe is the maximum time allowed for an opening to be posted.

On June 15<sup>th</sup>, I completed the required Administrator training, via zoom, for the Narcan grant the Village received. The latest estimate on when OPD will receive the new case of Narcan is in early August. Before being issued additional Narcan, all OPD Officers will also have to complete additional Narcan training through Wisconsin DOJ - Training and Standards Bureau.

Thank You.

Respectfully Submitted,

Ron Pedrys – Police Chief

Village of Osceola



To: President Buberl and Village Board Members

From: Todd Waters (Public Works Coordinator)

**CC:** Fran Duncanson

**Date:** July 12th, 2022

Re: June Public Works Department Board Update

### Streets:

- Storm sewer repairs within the department combined with contracted services occurred in June, allowing
  infrastructure to be brought up within standards in high traffic and high flow areas.
- Efforts continued to repair streets in June. DPW disseminated 10 tons of asphalt to failing roads with potholes and cracks.
- Another round of street sweeping occurred in the Village of Osceola, cleaning recent debris from storms and runoff.
- All ditches, right-of-ways, and public spaces were cut utilizing the skid steer and 6-foot mower.

### Parks:

- Oakey Park restrooms have seen an external overhaul with new paint and trim work.
- The DNR Urban Forestry Grant has been top priority in the month of June and will continue to take priority until
  the grant specifications are fulfilled. It is the number one project for DPW staff in 2022, consuming an extensive
  number of hours and labor to make a significant positive impact on our urban canopy.
- An excellent new trail loop has been developed on the bluff combining existing trails to loop to one another. The
  new trail creates a place that allows residents and visitors to enjoy hiking and nature while remaining on a
  dedicated path.

### **Building Maintenance:**

• Continued maintenance to our buildings occurred in June. All filters have been changed appropriately in our HVAC systems.



To: President Buberl and Village Board Members

From: Rick Caruso, Utilities Coordinator

CC: Fran Duncanson

Date: July 12, 2022

Re: Utility Department July Board Update

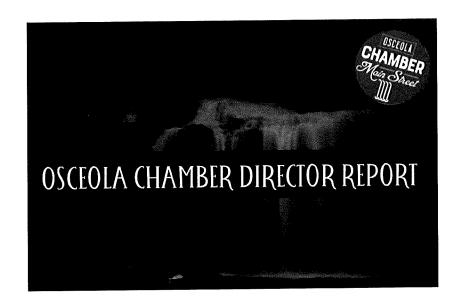
### Water Utility:

Water produced in June totaled 10.152 million gallons.

- All water meters have been read and billed. We have received the final piece of equipment to transition reading
  fully to Android devices and will be working with our Sensus Metering representative over the coming months
  to complete the transition. This move will significantly assist in loading, reading, and downloading routes. The
  equipment replaced was purchased in 2001 and has reached end of life.
- A water main break on 7<sup>th</sup> Ave caused an early morning for Utility Operators. The break was significant as we were losing approximately 2000 gallons per minute through a four foot crack in a six inch diameter main. Within an hour of receiving an alarm call, operators were able to identify and isolate the broken pipe. The pipe was repaired and service to the area was restored by noon the same day. Thank you to Eric Lehman of the Osceola PD for his assistance in finding the leaking pipe.

### Sewer Utility:

- Wastewater treated in June totaled 7.857 million gallons.
- The Compliance Maintenance Annual Report (CMAR) has been completed and submitted to the Wisconsin DNR. This report is an indicator of overall plant management and performance and is required annually. The Village received a grade of a 4.0 in all areas of the report.
- Operators performed maintenance of known sewer areas of concern with the sewer jet trailer.
- Backup generators have been exercised in accordance with DNR requirements to ensure proper operation in the event of an emergency.



July 2022-

### **COMMITTEE REPORTS:**

- Ambassadors:
  - Ambassadors help monthly meeting at the home of Ambassador lead Paul Smith (w/ Due North Homes)
    - Discussion of setting up Social Mixers
    - Business to Business networking events
    - Harvest Bazaar planning
    - Music on Main

### Past Happenings:

o Errin Welty from Wisconsin Mainstreet visited on June 14<sup>th</sup> to meet and discuss development of the BID as well as to offer ideas for Mainstreet.

### **Upcoming Events:**

- Ribbon Cutting July 21 for Jessica Robinson at Beauty Escape (back of the Coming Home Building)
- Harvest Bazaar planning is underway. More to come!

### Current Projects in the Works:

- Website Refresh and updates
  - O Data input and clean up has begun on the new website. Tentative launch date end of July / Early August.

### • Membership Information:

- O Working on gathering membership dues, recruitment of new members and chamber champions.
- o Setting up the new website via growth zone.

### **BID District**

- o Regular meetings are happening for discussion on the BID district and plans are beginning to get implemented into place. Information was sent to BID meeting members to begin discussions with local businesses to inform them of BID.
- o Letters, maps and petitions were sent out to all local businesses.
- o Petitions are being returned by businesses for BID.



To: Village President and Village Board Members

From: Todd Waters, Public Works Coordinator

CC: Fran Duncanson

Date: July 12<sup>th</sup>, 2022

Re: Rescind Sale of 405 4th Ave Property

### **GENERAL INFORMATION**

### **Background**

The Village Board approved the sale of property located at 405 4th Ave and 102 Chieftain Street on October 8th, 2019.

102 Chieftain Street was parted with as recommended, however 405 4<sup>th</sup> Ave was held as a holding property for potential long-term viability. The Village Board recognizes the potential for the 405 4<sup>th</sup> Ave site to be utilized for future endeavors and as an asset to the community.

### Action(s) Requested

Action 1: At this time staff is respectfully requesting the board to rescind the sale of 405 4th Ave Osceola, WI 54020

### RECOMMENDATION(S)

### Village Administrator

The Village Administrator recommends approval of rescinding the sale of said property.



To: Village Board

From: Carie Krentz, Office Assistant

CC: Airport Commission

Date: 7/8/2022

Re: Item 6(b): Committee/Commission Resident Appointments

Pursuant to Village Code §6-4 and Wis. Stats. 43.54 the following candidate has been proposed to be appointed to the Airport Commission:

i. Ben Melin for a 6-year term expiring in 2028.

### **RECOMMENDATION**

To discuss and confirm proposed appointment as agreed upon.



To: Village Board

From: Frances Duncanson, Village Clerk

CC: Benjamin Krumenauer, Village Administrator

Date: 7/8/2022

Re: Item 7a: Regular Operator Licenses

The Village has accepted applications for a Regular Operator licenses from the following:

i. Kathryn Lavacot - Valley Spirits

ii. Vickie Peterson-PYs

### **RECOMMENDATION**

The applicants have completed educational requirements and background checks and Village staff recommends approval with no additional conditions.



## APPLICATION FOR OPERATOR'S LICENSE

I, the undersigned, do hereby respectfully make appli an Operator's License as provided by Village Code S period ending June 30 <sup>th</sup> .	Section 137,3 and Wisconsin Statu	tes destion (activities as a second
I certify that I am <u>b</u> 2 years of age. I am famili granted said license, to obey all provisions of said lav Provisional License (\$15) New License (\$40)		
Telephone #:		
Street Address: 431 State Rd 3	5	
City, State, Zip: Osceola, wit	54020	
Date of Birth:	County/State of Birth: Poll	L/WI
Driver's License # (Please provide conv)	Employer Name & Phone # Ualley Spirits 715-294-	4240
Operators licenses held in last 2 years (list communities) OR:  Training course completed in last 2 years (provide documentation):	OSCHOLA	
Have you previously been denied an operate Have you ever had an operator's permit revolute Have you been issued a provisional permit in Have you been charged with an offense in lateral Have you had an alcohol offense?  Have you been convicted of a crime?	oked? n the previous 12 months?	YES or NO
Explain any Yes answers (use back if necessary	y)	
Kathryn Dawn Lavecot Print Complete Full Name  Rathyn Do  Signature	Maiden or Previous Na	xmann ames Used
Application Recv'd by:	Date School Attended: Date Village Board Appro Operator's Receipt # Operator License #	val:

Incident Page OSCEOLA POLICE DEPARTMENT **310 CHIEFTAIN STREET** Incident # 22-010422 PO BOX 217 Seq Rpt Dist Beat Type Background Check 1 OSCEOLA WI 54020 NA Attempt Occurred Date Day Crime / Incident (Primary, Secondary, Tertiary), On or From 06/15/2022 13:00 Wed Operators License Operators License Wed 06/15/2022 То 13:00 Wed Reported 06/15/2022 Location of incident 209 CHIEFTAIN ST, OSCEOLA, WI County Cross Street VALLEY SPIRITS "O" = Other "RP" = Reporting Party 'W' = Witness "S" = Suspect Dispo "V" = Victim Hair Eyes Home Phone HT WT Race Sex Age Last, First, Middle (Firm If Business) BRO BLN 0 W LAVACOT, KATHRYN DAWN Work Phone DL Number State DOB Address WI (715)431 STATE RD 35 Cell Phone FBI# Local ID# State # City, State, Zip Code SSN OSCEOLA WI 54020 Home Phone Hair Eyes HT WT Last, First, Middle (Firm if Business) Race Sex Age (715) 294-4240 0 VALLEY, SPIRITS LIQUOR State Work Phone DL Number DOB Address // 209 CHIEFTAIN ST Cell Phone FBI# Local ID# State # SSN City, State, Zip Code WI 54020 **OSCEOLA** Home Phone WT Hair Eyes Sex HT Age Race Last, First, Middle (Firm if Business) Work Phone State DL Number DOB Address Cell Phone FBI# Local ID# State # SSN City, State, Zip Code Home Phone НТ WT Hair Eyes Last, First, Middle (Firm if Business) Sex Race Age State Work Phone DOB DL Number Address Cell Phone Local ID# State # FBI# SSN City, State, Zip Code Synopsis Kathryn Lavacot applied to renew her Operator's License for Valley Spirits. No Wisconsin or Minnesota criminal histories were located. License recommended by Chief Pedrys. Continuation PropertyList Property Damage \$ Attached Attached S Press Domestic Violence 9999 UCR 0 Release Gang Related N Hate Crime Victim Senior Citizen V Α Pursult Force Used Child Abuse В County Disposition CLSD L Connecting Case # i Т CAD/CFS Event# Report Complete/Ready for Review Assigned To Date Date Reviewed By Approved

J



Assistant J. Giller

Officer ID



## APPLICATION FOR OPERATOR'S LICENSE

APPLICATION FO	N OF EIGHT ON O EIGHT
an Operator's License as provided by Village 3000 30 period ending June 30 <sup>th</sup> .	ation to the Village Board of the Village of Osceola, Polk County, for ection 137.3 and Wisconsin Statutes Section 125.17 for a two-year with the laws, ordinances and regulations and I hereby agree if an applying for (check one):  Renewal of a Current License(\$40)Temp License (\$15)
Date of Birth:	SSOUS County/State of Birth: Employer Name & Phone #
Operators licenses held in last 2 years (list communities) OR: Training course completed in last 2 years (provide documentation):  Have you previously been denied an operator Have you ever had an operator's permit revolutely been issued a provisional permit in Have you been charged with an offense in late Have you had an alcohol offense?  Have you been convicted of a crime?  Explain any Yes answers (use back if necessary)	the previous 12 months?  YES or NO  YES or NO  YES or NO  YES or NO
Print Complete Full Name  Signature  Application Recv'd by:  Police Recommendation:  Provisional Lic Recpt #  Provisional License #	Maiden or Previous Names Used  Date School Attended: 56 22  Date Village Board Approval: Operator's Receipt # Operator License #

# CERTIFICATE OF COMPLETION

This certifies that

Vickie Peterson

is awarded this certificate for

Wisconsin Responsible Beverage Server Training

Completion Date 05/06/2022

.... Expiration Date 05/05/2024

Certificate #WI-00601558

Official Signature

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. This certificate is non-transfereable and represents the successful completion of an approved

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

OSCEOLA POLICE DEPARTMENT 310 CHIEFTAIN STREET Incident# 22-010431 Seq **PO BOX 217** Rpt Dist Type Beat 1 **Background Check** NA OSCEOLA WI 54020 Time Day Occurred Date Attempt Crime / Incident (Primary, Secondary, Tertiary) Frl On or From 06/17/2022 16:00 Operators License Operators License Fri : 06/17/2022 To 16:00 Fri Reported 06/17/2022 Location of Incident CASCADE ST, OSCEOLA, WI County Cross Street PY'S BAR "O" = Olher "S" = Suspect 'W' = Witness "RP" = Reporting Party 'V' = Victim Dispo Home Phone Eyes WT HT Age Sex Race Last, First, Middle (Firm if Business) **BRO** W F PETERSON, VICKIE JO Work Phone State DL Number DOB Address MN (715)13230 NEWLANDER AV # 201A Cell Phone FBI# Local ID# State # SSN City, State, Zip Code LINDSTROM MN 55045-9659 Home Phone Halr Eyes WT HT Sex Age Race Last, First, Middle (Firm if Business) (715) 294-3314 0 0 PY'S, BAR Work Phone State DL Number DOB (715)WI SALOON & GRILL 11 109 N CASCADE (BOX 733) ST Cell Phone FBI# Local ID# State # SSN City, State, Zip Code LIQUOR.LI OSCEOLA WI 54020 Home Phone Eyes WT Halr HT Sex Last, First, Middle (Firm if Business) Race Work Phone State DOB DL Number Address Cell Phone FBI# State # Local ID# SSN City, State, Zip Code Home Phone WT Halr Eyes HT Race Sex Age Last, First, Middle (Firm if Business) Work Phone State DL Number DOB Address Cell Phone FBI# Local ID# State # SSN City, State, Zip Code Vickie Peterson applied for an Operator's License for PY's Bar. Peterson was convicted in Minnesota of Wrongfully Obtain Public Assistance (Medical). No Wisconsin criminal history found. No disqualifying violations found. License recommended by Chief Pedrys. PropertyList Continuation Property Damage \$ Attached Attached Domestic Violence Press UCR 9999 Case Release 0 L Victim Senior Citizen Gang Related N Hate Crime Child Abuse Force Used Α Pursuit В County Disposition CLSD Code L Connecting Case # ١ Т CAD/CFS Event # Report Complete/Ready for Review Date Assigned To Date Approved Reviewed By J Officer ID Assistant J. Giller



Incident

Page



To:

Village Board

From:

Carie Krentz, Office Assistant

CC: File

Date:

7/7/2022

Re:

**Item 7c: Conditional Obstruction Permits** 

### GENERAL INFORMATION

### Applicants & Locations

i. The Secret Closet @ 205 N. Cascade Street

### Action(s) Requested

Action 1: Applicant is requesting approval of outdoor signage displays on sidewalk for the 2022 calendar year.

### **Applicable Regulations**

- 1. Code of the Village of Osceola
  - a) Chapter 130 Historic Preservation
  - b) Chapter 219 Zoning Article IV Signs

### **ANALYSIS**

Village Staff have reviewed the proposed sign and have found no inconsistencies with prior submitted design and location for items 7c.

### RECOMMENDATION(S)

Historic Preservation Commission: On June 22, 2022, the Commission recommended approval of Conditional Obstruction Permit.

# Village of Osceola, 310 Chieftain St., P.O. Box 217, Osceola, WI 54020 715-294-3498 www.vil.osceola.wi.us

## **Conditional Obstruction Permit Application**

Return completed application and supporting documentation to: Village of Osceola, 310 Chieftain St, P.O. Box 217, Osceola, WI 54020. For assistance, please call 715-294-3498.

	Descripted Approval Period: From To (dates)
1.	Requested Approval Period. From
	Full Year Bingle Event
ı	Business Name: The Secret Closet
ı	Business Name: 112 SCOLOTO
l ·	Contact Name: 10ny Power
	Business Address: 205 N. Cascade St
1	- , h(3) 2386 344 (1204) (L(2) 80 / 1 / 9 Com 3 / 9 )
ļ	E-Mail: Homesby powell egmail icom
2.	Applications will not be accepted without the following:  1. Site Plan: A dimensioned drawing showing the existing building, street lights, street trees, curbs, benches and trash containers along with the proposed location of the fixtures (tables, chairs, benches, planters) and/or signs. The drawing shall be suitable to allow determination of the distance between the proposed fixture/sign and the curb, and the width of the clear passageway remaining on the sidewalk with the proposed fixture/sign in place.
	2. <u>Proof of Insurance or a Signed Hold Harmless Agreement</u> : A certificate of insurance for general liability in the amount of \$500,000 naming the Village of Osceola as additional insured <u>or</u> a Hold Harmless Agreement signed by the business owner indemnifying the Village from any and all claims related to the fixtures and/or signs.  Where Applicable, Provide:
	3. <u>Drawing of Proposed Sign</u> : Photo or drawing must show sign appearance, indicate sign dimensions, materials of construction, colors, ad copy, lettering and other pertinent information. For a changeable sign, note whether slate or plastic and whether chalk or grease pencil is to be used. (see addition sign requirements on reverse side of this application)
	4. Photos or Drawings and Description: Include for any proposed fixtures (tables, chairs, benches, or planters). Size and material construction must be included.
3.	Signature:
	Date: S/24/22
	OFFICIAL USE ONLY:
	Action by Village Board: Date:
<u></u>	

# HOLD HARMLESS AGREEMENT (Conditional Obstruction Permit)

In consideration of being issued a permit for the use of the public right-of-way (hereinafter referred to as the "property") for a temporary obstruction, the undersigned applicant (hereinafter referred to as the "permittee") agrees to indemnify, defend, save and hold harmless the Village, its officers and employees, from any and all claims, lawsuits, damages, and cause of action, which may arise out of the permittee's use of the public right-of-way or the discontinuance of any use.

The undersigned agrees and understands that the use of the property is temporary, on a day to day basis; that the undersigned does not acquire any right, title or interest in such property, that the undersigned may be required by the Village at any time to vacate all or any part of the property, that the undersigned has been given permission to use; that upon demand to vacate such property, the undersigned agrees to promptly remove any personal property placed thereon by the undersigned and to return the property to the same condition that it was in prior to commencement of such use or to reimburse the Village for the cost of removing such property and restoring the property to its prior condition and that the undersigned has no recourse against either the Village or its officers, employees or agents, either for any loss or damage occasioned by his or her being required to vacate all or any part of the property which the undersigned has been granted permission to use.

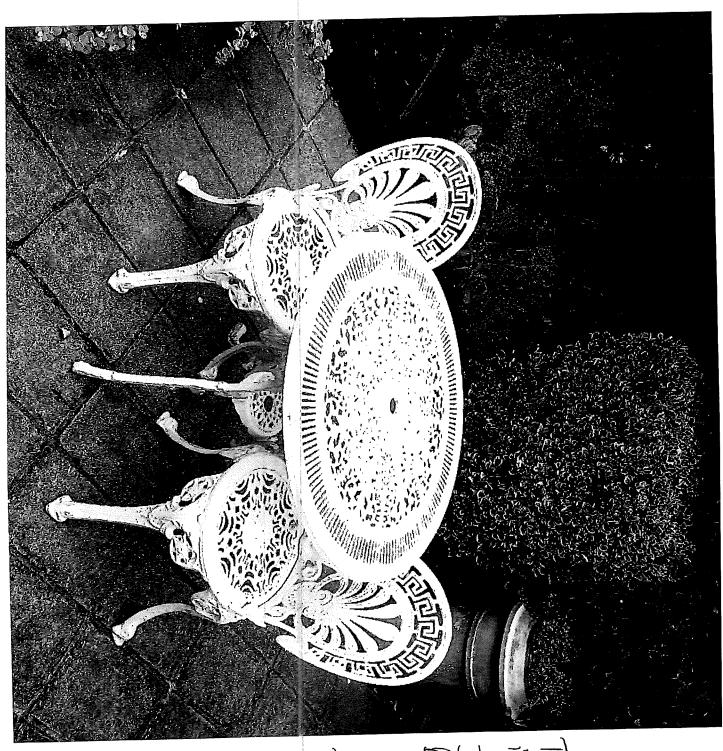
The undersigned further agrees at all times hereafter to comply with all municipal ordinances, rules and regulations of the Village of Osceola, Wisconsin.

Dated this $24$ day of $May$ , $2022$
Name of Business: The Secret Closet
Signature of Business Representative:
Printed Name of Business Representative:
Title of Business Representative:





5,726 24" wide



Jaly Diameter Jall



### Library Board of Trustees Minutes of Regular Meeting May 12, 2021

Trustees Present: Betsy Kresmer, Jeromy Buberl, Amber Krumenauer, Jessica Buberl, Michele Merritt,

Stephen Bjork

Trustees Absent: Amanda Wicklund

Also present: Library Director Shelby Friendshuh

President Bjork called the meeting to order at 5:30 p.m.

Approval of Agenda. Motioned by Jeromy Buberl. Seconded by Besty Kresmer

Approval of minutes for April Meeting. Motioned by Jeromy Buberl. Seconded by Jessica Buberl. Carried unanimously.

Citizens' Comments: None to mention.

**Director's report**: Shelby has completed her maternity leave plans. She is continuing education classes She has begun to prepare ACT 150 requests that will be sent out in June. Received 191 new items. Rebekah has been preparing for a Sumer Learning Program. A lot more financial support from community than expected. Received close to \$3,000. Estimated was \$1,000. Internet services is being changed to help save some money and hopefully better service.

Monthly Financials: Motion to approve Monthly financials by Jeromy. Seconded by Michele. Carried unanimously

Audit and Approved Bills: Motion to approve the bills by Betsy. Seconded by Jessica. Carried unanimously.

Shelby's Parental Leave Plan: Plan to work from home at 38 weeks pregnant, around July 1<sup>st</sup>. Plan is to get 6 weeks paid leave, 2.5 weeks of vacation pay, return part time on September 20<sup>th</sup> and return full time on October 3<sup>rd</sup>. Went over bonus pay for Rebekah, Dawn, and Anne. Will equal about \$1,500 total to split between the 3 of them. Motion to approve Shelby's Parental Leave Plan by Jessica. Seconded by Michele.

Library Board Officer Elections: Discussion to talk about who to nominate for positions for President, Secretary, and VP/Treasurer. Betsy said she would go for VP/Treasurer again if no one wants the position. Jessica said she would be up for President for one year. Shelby said she would talk to Amanda about secretary role. Can hold election at next meeting.

Jeromy nominated Jessica as president. Michele Seconded. Carried Unanimously.



# Library Board of Trustees Minutes of Regular Meeting May 12, 2021

Jessica nominated Betsy as VP/Treasurer. Jeromy seconded. Carried Unanimously.

Library Board Openings: Ron starts next month. Need to find a new trustee as Amber is leaving. Needs to be a village resident

Next regularly scheduled meeting will be June, 9th at 5:30 PM virtually and/or in person.

Meeting adjourned at 6:21 PM.

Respectfully submitted by,

Amber Krumenauer Library Board Secretary

## VILLAGE OF OSCEOLA HISTORIC PRESERVATION COMMISSION SUMMARY OF PROCEEDINGS May 26, 2022

The Historic Preservation Commission of the Village of Osceola met via video and in person on May 26, 2022. Rose called the meeting to order at 6:00 p.m.

Present: Rose, Burch, McCarthy, Lorenz & Viebrock

Absent: Rice

Staff present: Administrator Krumenauer

## Approval of agenda

Motion by Burch and second by McCarthy to approve the agenda.

(Vote: Yes -5, No -0. Motion Carried)

## Approval of minutes February 28, 2022 meeting

Motion by Burch and second by Lorenz to approve the minutes from the February 28, 2022 meeting with the revision to spelling of Commission member McCarthy corrected.

(Vote: Yes -5, No -0. Motion Carried)

#### **Public Forum**

None

# Revisit of Certificate of Appropriateness review for 107 N. Cascade Street (sign for PY's Saloon)

Rose reintroduced the item and Krumenauer gave a brief update on the revisions made.

Motion by Viebrock and seconded by Burch to approve the Certificate of Appropriateness for 107 N. Cascade Street (Vote: Yes -5, No -0. Motion Carried)

## Certificate of Appropriateness review for proposed Bluffs development (206 River Street)

Krumenauer provided a high level overview of the proposed 99-unit mixed use development located at the former OMC site. Due to the development residing within the Village's historical district this team is required to provide oversight on the aesthetic nature of the property. Krumenauer described the development including material, color palettes and landscaping.

Viebrock asked if color swatches were supplied. Krumenauer stated that the preferred materials are outlined within the plan set, but no physical materials were provided for review.

Krumenauer stated that the earth tone material proposed are similar to Village Hall but also include a few additional materials including composite siding and limited metal railing work.

Various technical questions on the development were discussed including parking, layout, site plan and scale of project.

Viebrock stated that the project is welcome and similar to Forest Lake in general design and intent of uses. Krumenauer responded affirmatively and stated that the only difference is the scale as this development is smaller.

Rose stated that the development appears to meet the rules and is hopeful.

Viebrock requested that better descriptions of the materials be provided for additional review. This sentiment was generally agreed upon.

After minor discussion Krumenauer was directed to provide feedback to the applicant.

No additional action taken.

### **Conditional Obstruction Permits**

Motion by Viebrock and seconded by Rose to recommend approval of the Conditional Obstruction Permits for a-f & h-I as proposed.

(Vote: Yes -5, No -0. Motion Carried)

Motion by Viebrock and seconded by Rose to recommend approval of the Conditional Obstruction Permits for g as proposed.

(Vote: Yes -0, No -0, Rose abstains. Motion Carried)

Any Other Appropriate Items to Discuss

#### Adjourn

Rose adjourned the meeting at 5:44 pm

Respectfully submitted by:

Benjamin Krumenauer, Administrator

# Osceola Airport Commission Minutes May 16, 2022

Present:

Pat Lee (4:15pm), Max Waddell, Dick Johnson & Joe Greene

Absent:

None

Others Present:

Benjamin Krumenauer, Ben Melin

- 1. Call the meeting to order Greene called the Osceola Airport Commission to order at 4:02 p.m.
- 2. Approval of the agenda Motion by Johnson and seconded by Waddell to approve the agenda. (Vote: Yes -3, No -0. Motion Carried)
- 3. Approval of the April 25, 2022 minutes Motion by Johnson and seconded by Greene to approve the minutes of the April 25, 2022 meeting.

  (Vote: Yes 3, No 0. Motion Carried)
- 4. <u>Invoices for payment</u> No invoices required additional review. No additional action.
- 5. <u>Review of Airport Financial Statements</u> Krumenauer provided a brief update on the airport financials including the current budget balance and anticipated revenue sources.
- 6. <u>Airport Manager's Report</u> Johnson discussed the potential opportunity to improve the terminal building through the 50/50 or 80/20 limited procurement process. He also talked about the leaking jet fuel cabinet and the water that is getting into the pan. This needs to be taken care of so any spilled fuel does not become a larger issue.
- 7. Other Business
  - a) Appoint Airport Commission representative to Wheels & Wings (annual appointment)
     Motion by Johnson and seconded by Greene to appoint Lee to Wheels & Wings
     (Vote: Yes 4, No 0. Motion Carried)
  - b) Status of damaged aircraft on airport grounds
    Johnson provided a quick update to the downed plane and those options are being reviewed to charge the
    plane a parking fee or other means to encourage removal of the plane. No current rule appears to be broken.
    It was also stated that the plan was sold to Wentworth and is likely to be repaired and then resold at a later
    date. Johnson will seek out more information from the owner.
  - c) Crack filling/terminal/fence/sign updates
    General updates were provided, and Johnson is going to email Krumenauer on the necessary signs.
    Krumenauer stated that the Village will order the signs in the coming months for installation. A brief discussion was also had on the weeds. It was generally recommended that Johnson look towards Federated Cooperative on options or plan on spraying the weeds during regular rounds of the airport.
  - d) 2022 COVID resource funding Motion by Lee and seconded by Waddell to pursue additional funding through the ARPA resources (balance of CARES).
     (Vote: Yes – 4, No – 0. Motion Carried)
  - e) Wildlife study application update

Motion by Lee and seconded by Greene to approve the allocation of entitlement funding for a 2022 wildlife study.

(Vote: Yes -4, No -0. Motion Carried)

- 8. Other business as permitted by law None
- 9. <u>Adjourn</u> There being no further items Greene adjourned the meeting at 5:51 p.m. with a motion from Lee and a second from Waddell.

Respectfully submitted.

Krumenauer

## VILLAGE OF OSCEOLA ADMINISTRATION & FINANCE COMMITTEE PROCEEDINGS May 6, 2022

The Village of Osceola Administration & Finance Committee met for a Regular meeting on May 6, 2022 at Village Hall. Chair Bruce Gilliland called the meeting to order at 10:35 a.m.

Present: Gilliland, Jeromy Buberl, and Deb Rose

Staff present: Benjamin Krumenauer

Others present: None

Motion by Rose and seconded by Buberl to approve the agenda

Ayes-3 Navs-0 Motion carried

Public Forum No one wished to speak.

Motion by Buberl and seconded by Rose to approve the minutes of the April 1, 2022 meeting

Ayes-3

Nays-0

Motion carried

Business Items: discussion and possible action re:

#### 2022+ IT Services RFQs

Krumenauer outlined the review process conducted for the expiring IT contract. He provided a detailed review of the proposed partners (three) and came with a recommendation to approve Bitworks as the new IT company.

Motion by Rose and seconded by Buberl to recommend to the Village Board to a three-year agreement with Bitworks.

Ayes-3

Nays-0

Motion carried

## Update on 2022 Capital Borrow Measure

Krumenauer updated the Admin & Finance members on the planned resolution up for discussion and action during the May Board meeting. He stated that the proposed measure is in alignment with the anticipated borrow needs and is recommended by staff for approval next week.

Gilliland asked if the item was ready to go. Krumenauer stated that the item is drafted but we are waiting on the final May 10th figures to complete the resolution.

No additional action

# Review of Services Contract for Executive Recruitment (Public Administration Associates)

Gilliland opened the item for discussion and Krumenauer outlined the proposed contract. Of focus was the need for a professional firm to conduct the next Administrator search. He stated that PAA was hired to conduct the previous search and completed all tasks efficiently and within the contracted budget. He provided a scope of work, draft contract and various examples of previous work completed.

Gilliland stated his support of the proposed contract.

Rose also stated her support and that they did a nice job during the previous search.

Buberl asked who the local leads will be for the search. Krumenauer stated that the main lead will be Darrell Hofland (former City Manager for Sheboygan WI) and a secondary of Dave Tebo (Former Administrator for the Village of Greenville). Additional support will be provided by Chris Schwartz.

The anticipated timeline for this contract is June through September for a sum of \$14,000 (1/2 at time of candidate recommendations and 1/2 upon successful contract completion).

Motion by Buberl and seconded by Rose to recommend to the Village Board to approve a services contract with PAA for the sum of \$14,000.

Aves-3

Nays-0

Motion carried

## General Village Revenue Trends

Krumenauer provided a brief spreadsheet outlining the known revenues over the next five years as well as a more illustrative ten-year projection. He stated that the planned closure of TID 2 will influx revenue into operating and provide a boost in potential program dollars. He also outlined a conservative but realistic growth potential over the next ten years. Of focus for the Village is how to maintain growth to help ensure the budget stays ahead of inflation.

No additional action taken.

## Any other business as permitted by law

Rose commented that a transition plan should be in place including interim, tasks and timing. Krumenauer responded affirmatively.

#### Adjourn

Gilliland adjourned the meeting at 12:02 pm.

Respectfully submitted by

Benjamin Krumenauer Village Administrator

# VILLAGE OF OSCEOLA PUBLIC WORKS COMMITTEE NOTES

Date:

Thursday, January 6th, 2022

Time:

7:00 p.m.

Place:

Room 105 Village Hall

& Video Conference

In an effort to support community health management initiatives surrounding the COVID-19 pandemic, this meeting is also available virtually through a web-based/telephone meeting platform called "GoTo Meeting". Please follow the instructions on the posted agenda to listen and/or participate during the meeting.

# TO JOIN BY VIDEO PUBLIC WORKS COMMITTEE Thu, Jan 6, 2022 7:00 PM - 10:00 PM (CST)

Please join my meeting from your computer, tablet or smartphone. <a href="https://global.gotomeeting.com/join/902231133">https://global.gotomeeting.com/join/902231133</a>

You can also dial in using your phone. United States: +1 (224) 501-3412

Access Code: 902-231-133

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <a href="https://global.gotomeeting.com/install/902231133">https://global.gotomeeting.com/install/902231133</a>

# Agenda

- 1. Call the Meeting to Order Van- 7:01 PM
- Approval of Agenda Holly, Second by Brad
- 3. Approval of Minutes September 22nd, 2021 Meeting Holly, Second by Van
- 4. Discussion and Possible Action re:
  - a. Skate Park Location Discussion and action on choosing appropriate site for potential skatepark. Van, Holly, Brad discussed the best suitable or most appropriate site being located at Oakey Park. The vote was to determine location only. 3-Yay, 0- Nay in Oakey Park being the best location. Van recommended to go to full Village board for review and decision.
  - b. Brewfest Sight Change Request Todd updated the committee members on Brewfest requesting a site change plan to Oakey Park near the Braves baseball field. Holly agreed the current site was small and the event was outgrowing it. Brad deemed the newly requested site would be a better fit. Van agreed on the new site location and recommended the special

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

Reprint Check Register - Quick Report - ALL

## GENERAL FUND CHECKING

## ALL Checks

Page: ACCT

1

Posted From:

7/07/2022 1:06 PM

6/10/2022

From Account:

Thru: 7/06/2022

Thru Account:

	rnru: //	706/2022 Infu Account.	
Check Nbr	Check Date	Payee	Amount
63836	6/10/2022	AFLAC	432.04
63837	6/10/2022	AMAZON.COM	647.64
63838	6/10/2022	ANGELA ANDERSON	50.00
63839	6/10/2022	ANNE MILLER	44.84
63840	6/10/2022	BAKER & TAYLOR	1,312.01
63841	6/10/2022	CARQUEST	36.55
63842	6/10/2022	DIGGERS HOTLINE	87.00
63843	6/10/2022	IFLS LIBRARY SYSTEM	854.32
63844	6/10/2022	JOHNSON FORD	1,823.02
63845	6/10/2022	LUDVIGSON LAW OFFICE 2014	1,325.00
63846	6/10/2022	NOBLE'S TIRE SERVICE	603.28
63847	6/10/2022	NORTHLAND BUSINESS SYSTEMS	388.98
63848	6/10/2022	OSCEOLA MEDICAL CENTER	40.00
63849	6/10/2022	PAULINE HAASS PUBLIC LIBRARY	25.00
63850	6/10/2022	PDI	59.94
63851	6/10/2022	PETTY CASH-LIBRARY	133.05
63852	6/10/2022	POLK COUNTY HEALTH DEPARTMENT	253.00
63853	6/10/2022	STREICHER'S	706.92
63854	6/10/2022	VISA	60.80
63855	6/10/2022	VISA	477.76
63856	6/10/2022	WI DEPT OF TRANSPORTATION	5.09
63857	6/10/2022	WMCA	25.00
63858	6/10/2022	WORD SYSTEMS, INC.	2,285.00
63859	6/20/2022	AMAZON CAPITAL SERVICES	1,226.58
63860	6/20/2022	CINTAS	898.27
63861	6/20/2022	CORE & MAIN LP	7,286.20
63862	6/20/2022	EMC INSURANCE COMPANIES	5,779.19
63863	6/20/2022	FRANK PASCARELLA	1,400.00
63864	6/20/2022	GENERAL TEAMSTERS UNION	772.00
63865	6/20/2022	GREAT LAKES TV SEAL INC.	5,372.79
63866	6/20/2022	HACH COMPANY	247.52
63867	6/20/2022	MSA PROFESSIONAL SERVICES	987.50
63868	6/20/2022	NORTHERN LAKE SERVICE, INC.	305.60

Reprint Check Register - Quick Report - ALL

# GENERAL FUND CHECKING

1:06 PM

7/07/2022

ALL Checks

Page: ACCT 2

Posted From: 6/10/2022 From Account:

63960	6 100 10000		
63869	6/20/2022	PAPERWORX DESIGN	675.00
63870	6/20/2022	SPECTRUM	129.98
63871	6/20/2022	VERIZON	343.82
63872	6/20/2022	WI DNR	1,227.92
63873	6/22/2022	ALBRECHT SIGN COMPANY	9,437.50
63874	6/22/2022	BILL'S ACE HARDWARE	126.44
63875	6/22/2022	ERIC LEHMAN	230.00
63876	6/22/2022	FRANCES DUNCANSON	262.90
63877	6/22/2022	JENNIFER GILLER	150.00
63878	6/22/2022	JENNIFER L. ROYTEK	30.00
63879	6/22/2022	MIDWEST ONE BANK	739.01
63880	6/22/2022	MINNESOTA PETROLEUM SERVICE	1,030.14
63881	6/22/2022	PIXELS TO THREADS	188.00
63882	6/22/2022	REBEKAH PALMER	150.00
63883	6/22/2022	RONALD PEDRYS	138.00
63884	6/22/2022	SHELBY FRIENDSHUH	25.00
63885	6/22/2022	STEVENS ENGINEERS, INC.	4,869.20
63886	6/22/2022	TANNER REBHAN	50.00
63887	6/22/2022	TIMOTHY GADA	38.46
63888	6/22/2022	UMB BANK	250.00
63889	6/27/2022	ACTION RADIO & COMMUNICATIONS, INC.	3,512.50
63890	6/27/2022	AMAZON CAPITAL SERVICES	247.13
63891	6/27/2022	BAKKE NORMAN. S.C.	74.00
63892	6/27/2022	BILL'S ACE HARDWARE	118.08
63893	6/27/2022	CAPITAL ONE COMMERCIAL	827.15
63894	6/27/2022	DELTA DENTAL PLAN OF WISCONSIN	1,422.84
63895	6/27/2022	DNR	561.80
63896	6/27/2022	DRESSER TRAP ROCK	126.41
63897	6/27/2022	EPA AUDIO VISUAL, INC.	7,525.00
63898	6/27/2022	EVERLAST REHAB	1,350.00
63899	6/27/2022	FEDERATED CO-OPS, INC.	147.65
63900	6/27/2022	FRANK PASCARELLA	800.00
63901	6/27/2022	INTERSTATE MECHANICAL, LLC	605.54

Page: ACCT

3

GENERAL FUND CHECKING

ALL Checks

Posted From:

6/10/2022

From Account:

Post		/10/2022 From Account: /06/2022 Thru Account:	
Check Nbr	Check Date	Payee	Amount
63902	6/27/2022	JOHNSON BLOCK AND COMPANY, INC.	16,600.00
63903	6/27/2022	KIRVIDA FIRE, INC.	264.98
63904	6/27/2022	LAWSON PRODUCTS	119.96
63905	6/27/2022	MACQUEEN EQUIPMENT INC.	10,964.58
63906	6/27/2022	MIDWEST ONE BANK	167.75
63907	6/27/2022	OSCEOLA UTILITIES	4,806.35
63908	6/27/2022	POLK BURNETT	52.64
63909	6/27/2022	RACHEL ERAR	127.77
63910	6/27/2022	SF INSURANCE GROUP, LLC	2,270.00
63911	6/27/2022	SUMMIT FIRE PROTECTION	2,091.00
63912	6/27/2022	TL ENTERPRISE	474.00
63913	6/27/2022	TMS	50.00
63914	6/27/2022	WE ENERGIES	978.32
63915	7/05/2022	AMAZON CAPITAL SERVICES	60.54
63916	7/05/2022	APPRAISAL SERVICES	8,120.00
63917	7/05/2022	BENSON LAW OFFICE, LTD	270.00
63918	7/05/2022	CAPITAL ONE COMMERCIAL	18.54
63919	7/05/2022	COMMERCIAL TESTING LAB.	1,109.40
63920	7/05/2022	EASYITGUYS	7,188.35
63921	7/05/2022	EMERGENCY COMMUNICATIONS SYSTEMS	1,535.38
63922	7/05/2022	FEDERATED CO-OPS, INC.	1,257.76
63923	7/05/2022	FOX VALLEY TECHNICAL COLLEGE	235.00
63924	7/05/2022	GENERAL TEAMSTERS UNION	386.00
63925	7/05/2022	HACH COMPANY	321.08
63926	7/05/2022	JENNIFER GILLER	427.78
63927	7/05/2022	PB ELECTRONIC INC.	153.00
63928	7/05/2022	SCHAAB, INC.	16.75
63929	7/05/2022	WEST CENTRAL BIOSOLIDS COMMISSION	17,931.06
63930	7/05/2022	WEST WISCONSIN INSPECTION AGENCY, LLC	9,176.55
63931	7/05/2022	WI DEPT OF NATURAL RESOURCES	125.00
63932	7/05/2022	WI PROFESSIONAL POLICE ASSOCIATION	170.00
63933	7/06/2022	ABT MAILCOM	1,483.50
63934	7/06/2022	BENJAMIN KRUMENAUER	336.72

7/07/2022 1:06 PM Reprint Check Register - Quick Report - ALL

## GENERAL FUND CHECKING ALL Checks

Page: ACCT

4

Posted From: 6/10/2022 From Account:

Check Nbr	Check Date	Payee	Amount
63935	7/06/2022	CARIE KRENTZ	124.44
63936	7/06/2022	COMPENSATION CONSULTANTS, LTD	25.00
63937	7/06/2022	CUSTOM FIRE APPARATUS INC	275.20
63938	7/06/2022	EO JOHNSON LEASING	487.95
63939	7/06/2022	ERIC LEHMAN	255.00
63940	7/06/2022	FRANCES DUNCANSON	628.90
63941	7/06/2022	FRANK PASCARELLA	600.00
63942	7/06/2022	JENNIFER GILLER	516.00
63943	7/06/2022	JENNIFER ROYTEK	213.00
63944	7/06/2022	KWIK TRIP	3,366.03
63945	7/06/2022	MSM MARTIN ENTERPRISES, INC.	3,265.00
63946	7/06/2022	NATIONWIDE TRUST COMPANY, FSB	150.00
63947	7/06/2022	REBEKAH PALMER	516.00
63948	7/06/2022	RONALD PEDRYS	321.00
63949	7/06/2022	SECURIAN FINANCIAL GROUP, INC.	422.65
63950	7/06/2022	SHELBY FRIENDSHUH	391.00
63951	7/06/2022	SUMMIT FIRE PROTECTION	420.00
63952	7/06/2022	TANNER REBHAN	50.00
63953	7/06/2022	TIMOTHY GADA	63.46
63954	7/06/2022	XCEL ENERGY	12,449.73
V6222201	6/22/2022	BACH, ANDREW	1,830.15
V6222202	6/22/2022	BURROWS, HANNAH	95.58
V6222203	6/22/2022	CARUSO, RICHARD T.	1,742.95
V6222204	6/22/2022	DORN CUTLER, PRISCILLA R	238.57
V6222205	6/22/2022	DUNCANSON, FRANCES	911.89
V6222206	6/22/2022	FELDTMOSE, MARIE K.	424.24
V6222207	6/22/2022	FRIENDSHUH, SHELBY	1,194.48
V6222208	6/22/2022	GADA, TIMOTHY	1,814.32
V6222209	6/22/2022	GILLER, JENNIFER	1,078.45
V6222210	6/22/2022	HOVERMAN, RICHARD D.	298.04
V6222211	6/22/2022	JACOBS, MICHELLE	355.06
V6222212	6/22/2022	JOHNSON, ANDREW	927.51
V6222213	6/22/2022	KENNY, RYAN	1,702.47

Page: 5

ALL Checks

7/07/2022 1:06 PM Reprint Check Register - Quick Report - ALL

GENERA]	L FUND CHEC	CKING		ALL Checks
Poste	d From:	6/10/2022	From Account:	
	Thru:	7/06/2022	Thru Account:	
ck Nbr	Check Dat	e Payee		
V6222214	6/22/202	2 KRENTZ,	CARIE	

Check Nbr	Check Date	Payee	Amount
V6222214	6/22/2022	KRENTZ, CARIE	1,130.30
V6222215	6/22/2022	KRUMENAUER, BENJAMIN	3,428.98
V6222216	6/22/2022	LEHMAN, ERIC M.	1,627.71
V6222217	6/22/2022	LEHMAN, JENNIFER T.	202.47
V6222218	6/22/2022	MALLIN, MICHAEL	1,499.80
V6222219	6/22/2022	MILLER, ANNE	943.51
V6222220	6/22/2022	PALMER, REBEKAH S.	1,177.47
V6222221	6/22/2022	PARO, CORA	123.66
V6222222	6/22/2022	PEDRYS, RONALD W.	2,273.50
V6222223	6/22/2022	REBHAN, TANNER	1,554.58
V6222224	6/22/2022	ROYTEK, JENNIFER L.	1,277.47
V6222225	6/22/2022	ROYTEK, LUKE	811.00
V6222226	6/22/2022	SCHILL, JUSTIN	1,423.35
V6222227	6/22/2022	TRACY, DAWN	801.00
V6222228	6/22/2022	TRACY, RALPH E.	1,652.20
V6222229	6/22/2022	WATERS, TODD	1,681.68
V7062201	7/06/2022	BACH, ANDREW	2,139.11
V7062202	7/06/2022	BRYANT, JESSICA	754.46
V7062203	7/06/2022	BUBERL, JEROMY	1,847.00
V7062204	7/06/2022	BURCH, VAN A.	692.62
V7062205	7/06/2022	CARUSO, RICHARD T.	1,669.94
V7062206	7/06/2022	DUNCANSON, FRANCES	1,171.54
V7062207	7/06/2022	FELDTMOSE, MARIE K.	528.11
V7062208	7/06/2022	FRIENDSHUH, SHELBY	1,194.48
V7062209	7/06/2022	GADA, TIMOTHY	1,598.04
V7062210	7/06/2022	GILLER, JENNIFER	1,078.45
V7062211	7/06/2022	GILLILAND, BRUCE	692.62
V7062212	7/06/2022	HOVERMAN, RICHARD D.	272.59
V7062213	7/06/2022	JOHNSON, ANDREW	1,566.44
V7062214	7/06/2022	KENNY, RYAN	1,743.89
V7062215	7/06/2022	KRENTZ, CARIE	1,130.30
V7062216	7/06/2022	LEHMAN, ERIC M.	1,553.01
V7062217	7/06/2022	LEHMAN, JENNIFER T.	168.72

7/07/2022 1:06 PM Reprint Check Register - Quick Report - ALL Page: ACCT

GENERAL FUND CHECKING ALL Checks

Posted From: 6/10/2022 From Account:

Check Nbr	Check Date	Payee		Amount
V7062218	7/06/2022	LUTZ, BRADLEY		692.62
V7062219	7/06/2022	MALLIN, MICHAEL		1,437.80
V7062220	7/06/2022	MILLER, ANNE		663.33
V7062221	7/06/2022	PALMER, REBEKAH S.		760.28
V7062222	7/06/2022	PARO, CORA		323.41
V7062223	7/06/2022	PEDRYS, RONALD W.		2,273.50
V7062224	7/06/2022	REBHAN, TANNER		1,624.65
V7062225	7/06/2022	ROSE, DEBRA		692.62
V7062226	7/06/2022	ROYTEK, JENNIFER L.		1,265.40
V7062227	7/06/2022	ROYTEK, LUKE		901.17
V7062228	7/06/2022	SCHILL, JUSTIN		1,365.34
V7062229	7/06/2022	TRACY, DAWN		406.11
V7062230	7/06/2022	TRACY, RALPH E.		1,575.40
V7062231	7/06/2022	WALSH, HOLLY		692.62
V7062232	7/06/2022	WATERS, TODD		1,610.66
STMT050622	6/13/2022	BP		490.00
WRS May 2022	6/30/2022	WRS-EFT		13,198.62
			Grand Total	271,188.72

7/07/2022 1:06 PM Reprint Check Register - Quick Report - ALL Page: 7

GENERAL FUND CHECKING

ALL Checks

Posted From: 6/10/2022 From Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL	149,703.10
Total Expenditure from Fund # 221 - LIBRARY	22,029.24
Total Expenditure from Fund # 250 - AIRPORT	4,063.43
Total Expenditure from Fund # 275 - OSCEOLA M	UNICIPAL COURT 4,074.69
Total Expenditure from Fund # 410 - GENERAL C	APITAL FUND 20,227.50
Total Expenditure from Fund # 510 - WATER UTI	LITY 28,496.12
Total Expenditure from Fund # 520 - SEWER UTI	LITY 42,594.64
Total Exp	enditure from all Funds 271,188.72