NOTICE VILLAGE OF OSCEOLA BOARD MEETING

Date: April 14, 2020 Time: 6:00 pm CST

Place: Remote Video Meeting (Public)

In an effort to support community health management initiatives surrounding the COVID-19 pandemic, The Village of Osceola will be conducting all public meetings virtually through a web-based/telephone meeting platform called "Go To Webinar". Please follow the instructions on the posted agenda to listen and/or participate during the meeting.

Please join the Board meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/662650173

You can also dial in using your phone. United States: +1 (224) 501-3412

Access Code: 662-650-173

New to GoToMeeting? Get the app now and be ready when your first meeting starts: https://global.gotomeeting.com/install/662650173

- 1. Call to order
- 2. Approval of the agenda
- 3. Approval of the minutes
 - a) Regular meeting dated March 10, 2020
 - b) Special meeting dated March 18, 2020
 - c) Special meeting dated March 19, 2020
- 4. Public input and ideas (Limit 5 minutes per speaker)
- 5. Reports
 - a) Staff Reports
 - i. Library (reviewed by Board rep)
 - ii. Fire (reviewed by Board rep)
 - iii. Building permits
 - iv. Administration
 - v. Police (reviewed by Board rep)
 - vi. Public Works (reviewed by Board rep)
 - b) Chamber of Commerce/Mainstreet
- 6. Other business discussion and possible action re:
 - a) Detachment request by Village properties on Jared Road
 (Parcels 165-00342-0000,165-00458-0000,165-00458-0100, 165-00458-0001,165-00459-0000,165-00342-0200)

- b) Resolution #20-07 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,500,000 General Obligation Promissory Notes
- c) Resolution #20-08 Authorizing the Issuance of Not to Exceed \$2,400,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,400,000 Note Anticipation Notes in Anticipation Thereof
- d) Tax Increment District One and Two update and Resolution #20-09 Tax Incremental District 1 Termination
- e) Updates on COVID-19 and Village response/impact
- 7. Permits and Licenses
 - a) Licenses
 - i. Approving Change of Agent for Class "B" Beer and Class "C" Wine License
 Pizza Cellar 102 Second Avenue, Osceola, WI 54020
- 8. Board, Committee, Commission and Agency Reports:

a. July 24, 2019 Historical Preservation Committee

b. December 16, 2019 Police & Fire Committee

c. January 30, 2020 Admin & Finance Committee

d. February 4, 2020 Planning Commissione. February 6, 2020 Osceola Library Board

- 9. Financial update
- 10. Approval of vouchers payable
- 11. Discussion of and action on any other appropriate items
- 12. Adjourn

The Power of 10 are the 10 most significant assets in the community identified by the Board. They are listed below:

- 1. Schools
- 2. Airport
- 3. Industrial Park
- 4. River
- 5. Falls
- 6. Downtown Businesses

- 7. Personalization/Historic of Downtown Feel
- 8. Access to major population center
- 9. Medical Services
- 10. Recreational opportunities and the Braves (tied ranking for number 10)

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Meetings may be recorded for public viewing and record retention.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Village Hall at (715) 294-3498.

VILLAGE OF OSCEOLA BOARD PROCEEDINGS MARCH 10, 2020

The Osceola Village Board met for a regular meeting on March 10, 2020 at the Village Hall/Discovery Center Meeting Room 205. Village President Jeromy Burberl called the meeting to order at 6:00 p.m.

Present: Buberl, Bob Schmidt, Tim Anderson, Deb Rose, Travis Murphy and Bruce Gilliland

Excused: Van Burch

Staff present: Benjamin Krumenauer, Frances Duncanson, Shelby Friendshuh, Paul Elfstrom, Ron Pedrys, Rick

Caruso

Others present: Joel West, Bernie Desmaris, Dave Foster, Mike Dunnom, Germaine Ross, and other citizens.

Motion by Anderson and seconded by Rose to approve the agenda

Ayes-6 Nays-0 Motion carried.

Motion by Schmidt and seconded by Murphy to approve the February 11, 2020 Regular meeting minutes.

Ayes-6 Nays-0 Motion carried.

Public input and ideas (Limit 5 minutes per speaker)

None

Staff Reports

<u>Public Works</u> – Caruso updated the Board on business and the need for a future resolution on sludge to Ellsworth increased amount of sludge to be hauled at one time, cost savings. New employee starting Thursday.

<u>Library</u> - Friendshuh completed first draft of strategic plan with IFLIS. Draft for next month's library board. Slightly less circulation that last year. E-book check outs are up. This month is parenting book collection. Programs going well. Craft classes are starting. Summer schedule coming out soon. Did receive very generous bequest from a local citizen.

<u>Fire</u> – Stark updated the Board on monthly statistics (total of six runs, one Village the rest Farmington). New truck is proceeding with testing on pumps and ladder. Pumper truck issues with corroded wires. Got extractor washer and dryer up and running.

<u>Building permits</u> - two last month, very quiet. One new home and one deck. Three new homes since first of year, it's winter.

Administration – Krumenauer updated on a sign map with DOT and School District to make HWY 35 safer for residents and buses. First phase of audit complete. New half time position in office to be posted on Friday. Catch up on clearing out bus building in public works with more storage. Gateway subdivision not designed to be what it is now, Village staff coming up with solutions to improve signage. Interesting with what is going on at school. Dept meeting held to make sure building clean and residents informed. May revisit rental policies with library.

<u>Police</u> - Pedrys asked questions on report? February busy with larger investigations and three search warrants. Fugitives in Osceola, two wanted captured and no one injured. Part time positions hard to fill. Cops Grant has been submitted, in holding pattern for now. Did a drivers ed class, it was fun. Scam presentation at the Senior Center. Speed limit lowered on Seminole. Community Coffee events coming up.

<u>Chamber of Commerce/Mainstreet</u> – Anna Lund gave general updates on Chamber business. Rise & Shine Education Series. Cocoa Crawl on the 29^{th.} March 19th is chamber chat at the Pizza Cellar. Spring Social mixer at Krooked Kreek. Spring Fling is in April with money raised for flowers.

Other business – discussion and possible action re:

Conditional Use Permit and rezone for Horst Rechelbacher Foundation property (856 Pioneer Drive): Krumenauer gave an update on the item and the unique situation. In total the property has 300 acres on north and west side of HWY 35. Green house burned down, series of goodwill events, a nice asset for them. New greenhouse doesn't fit where they wanted it. Planning Commission recommended approval of lot line adjustment and rezone to bring both lots to R2. Building itself requires a conditional use permit and Planning Commission made a recommendation to approve CUP. Motion by Gilliland, seconded by Murphy to approve the three items.

Motion by Gilliland and seconded by Murphy to approve the three items as discussed. Ayes-6 Nays-0 Motion carried.

<u>Standard Village Board/Committee meeting calendar:</u> Krumenauer presented a standardized meetings calendar for various committee meeting scheduled. The main focus is to allow residents the ability to know what to expect and when Committees are planned. If a meeting is not needed or no business is requested, then a cancellation notice can be posted.

Motion by Schmidt and seconded by Rose to approve a calendar standardizing regular Village meeting Ayes-6 Nays-0 Motion carried.

Ordinance #20-xx Fireworks (DRAFT): Duncanson explained the proposed draft ordinance. She went on to highlight the particulars and justification for the language listed. Krumenauer provided detail on why this request has come forward and that a local business is also claiming exclusive rights to sell fireworks. As this is a draft ordinance, staff is only seeking thoughts and recommendations. Schmidt asked about individuals letting off fireworks. Anderson asked about zoning. Buberl asked about transport permits. Duncanson stated that the input was appreciated and that a final version will go to police and fire prior to Village Board review and acceptance.

No formal action taken

St. Croix Valley Veteran's Recognition Statue Agreement: Paul Anderson of SCV Veterans memorial stated that they are ready to break ground as soon as they have the property. They have agreement between the Village and the group. Agreement will be short term. Not a bona fide 501 3c and as such at some point ownership needs to be turned over to a bona fide 5013c like the historical society. Brick with names will continue to be added.

Questions on snow removal. Because of construction invasive to keep free of snow and ice, lighting will still be up, but no reason to remove ice and snow. Eventual long-term sidewalk is planned by Village. Otherwise good with agreement. Krumenauer stated that the Village committed to site prep for foundation. Estimated at \$2,500 and funds are available. Anderson asked what happens if group dissolves? Krumenauer stated that the intent is to develop the monument and then SCV Veterans will be handing the maintenance over to a non-profit. In the end, it is a Village property and could fall to the Village at some point in the future. He also went on to state that the Village will maintain the lawn. The plan is to have the site completed by wheels and wings weekend.

Motion by Rose and seconded by Murphy to approve the development agreement between SCV Veterans Memorial Group and Village of Osceola.

Ayes-6 Nays-0 Motion carried.

Permits and Licenses

a) Beverage Server Operator Licenses

Motion by Schmidt and seconded by Anderson to approve beverage server licenses as listed:

- i. Dennis, Erika Pizza Cellar
- ii. Bergerson, Cheryl Pizza Cellar
- iii. Brown, Casey Tom Salewski
- iv. Johnson, Patricia Osceola Stop
- v. Stoklasa, Zacariah Pizza Cellar
- vi. Newman, Hailee Osceola Lanes
- vii. Anderson, Miranda Cascade BP
- viii. Hicks, Megan Cascade BP

Ayes-6 Nays-0 Motion carried.

b) Class B Liquor License

Buberl announces, asks each party to step forward with statement. Cascade Bar and Grill (Wayne and Tyler Erickson) opened four months ago. License will help them improve business. Business is good, people are nice, license will enhance. Grateful for opportunity. Krumenauer stated that a report in the Board packet was related to a beer and wine request and is not related to this application. Cascade accidentally had previous background included.

Pizza Cellar-Colin Hastings and Stephanie Murphy. Hastings stated why they are applying and that they have a 30-year plan in place to build something in Osceola with another class of nightlife including stand up, quick change artist, acoustic music, lounge downstairs get up and running. Invited Board members to view. People and process in place to abide by all local and state laws. Gilliland asked where the license is tied too. Hastings responded that they applied for entire building and patio. Upstairs is comedy events after kitchen closes.

Buberl stated that it is unfortunate it has to be one or the other. Take the census seriously to get the numbers up. Not reasonable to hold license. Buberl added that he spoke to Van and read the email provided by Murch. Buberl wishes every business the best. Leans toward Cascade as it being a bar that needs a license. Deb Rose agrees with Buberl, is hard, sees value of both and has been to both. Cascade was open first, Pizza Cellar second. Those that have the full license use it well.

Motion by Buberl and seconded by Rose to award the Class B Liquor License to Ozzy Erickson LLC Roll call vote Ayes-5 Nays-1 (Murphy) Motion carried.

Motion by Rose and seconded by Gilliland to approve Board, Committee, Commission and Agency Reports:

a. June 4, 2019 Public Works committee

b. July 24, 2019 Historical Preservation Commission

c. January 2, 2020 Osceola Library Boardd. February 4, 2020 Planning Commission

Ayes-6 Nays-0 Motion carried.

<u>Financial update Krumenauer</u>: Audit detail. 2019 was complicated due to capital projects, this year will be simplified. Hope to have by the middle of June. Close to two TIFs no more expenditures or debt, can release close TID or look at affordable housing. Done by April 15th. Pleasure to work with Johnson Block. Pages of disbursements to balance and classify.

Approval of vouchers payable: Motion by Anderson and seconded by Gilliland to approve the vouchers Vote Ayes - 6 Vote Ayes

<u>Discussion of and action on any other appropriate items:</u> Buberl wash your hands. Deb Rose April 7th election Acknowledges candidates present.

Village Board will consider going into closed session pursuant to Wisconsin Statute §19.85(1)(e) for purposes of:

Reviewing a proposal to sell Village property

At 7:15 p. motion by Rose second Gilliland Roll to go into closed session.

Roll call vote Ayes -6 Navs -0 Motion carried

Motion Schmidt and seconded by Anderson to come out of closed session at 8:15 p.m.

Roll call vote Ayes -6 Nays -0 Motion carried

Motion by Buberl and seconded by Rose to approve proposed use of property and authorize Krumenauer to extend agreed upon counteroffer.

Adjourn at 8:16 p.m.

Respectfully submitted by

Frances Duncanson, MMC-WCPC Village Clerk

Benjamin Krumenauer Village Administrator

VILLAGE OF OSCEOLA SPECIAL BOARD PROCEEDINGS MARCH 18, 2020

The Osceola Village Board met for a regular meeting on March 18, 2020 at the Village Hall/Discovery Center Meeting Room 205. Village President Jeromy Burberl called the meeting to order at 6:00 p.m.

Present: Bob Schmidt, Jeromy Buberl, Deb Rose, Bruce Gilliland

By Phone: Van Burch, Tim Anderson, Travis Murphy

Staff present: Ben Krumenauer, Fran Duncanson, Ralph Tracy, Rick Caruso, Ryan Kenny

Motion by Rose and seconded by Gilliland to approve the agenda

Ayes-7 Nays-0 Motion carried.

Other business – discussion and possible action re:

Update on Village process and preparedness in reaction to COVID-19, Consider temporary closure of non-essential government sites and services: Krumenauer explained what we are doing for day to day function, public services maintained, employees. CDC best place to go for information. Working with local partners, school board, hospital, ambulance, police and fire. He continued by reviewing the official statement to public and made a recommendation to close off portions of the building through beginning of business on April 6, 2020.

Other general updates included, Police coverage continue though outreach efforts like coffee with a cop will be cancelled. The main office will be open but non-essential meetings are cancelled. Access to Village Hall/Police is only available through lower level. Library has been closed until further notice. To encourage remote participation at required meetings, staff will be exploring remote calls, virtual meetings and email participation. Presently, all meetings are available online for live viewing. Moreover, free wi-fi to south parking lot is available to all. Will be put on website.

Duncanson provided a detailed update on the upcoming elections. Updates included how to do in person absentee votes as well as election day preparedness.

Other updates include the closure of all non-essential Village amenities, Municipal Court is cancelled until May 26^{th} .

Murphy asked if Fire and Police get proper protective gear. He continued stating that Chief Pedrys wants kits for cars. Instructions for Frist Responders on calls, any symptoms wait outside.

Motion by Rose and seconded by Schmidt to close the building other than the 3rd Avenue (south) access and close senior center until the start of business on April 6th.

Roll Call Vote: Ayes-7 Nays-0 Motion carried.

Krumenauer continued the discussion by stating staff continuing to work, using social distances, limiting contact, keep areas clean and tidy. Flexible scheduling is implemented to allow staff to care for family. Remote access to work from home if necessary. Given the need for staff to work remotely, even if unable to come in, and that they have critical need to work from home, what is the Board's willingness to continue pay. Discussion was had for pay to continue if not able to come in without having to use sick, vacation, or other time off if themselves or family sick and need to work from home. Only related to

current issue and state and federal emergency declarations. Morale issue for dedicated staff members. Does not impact the budget as wages already budgeted. Consistency-other communities and library doing the same thing.

Schmidt stated his full support, but stated that no vacation to high risk areas should be reviewed.

Buberl asked about cross training. Krumenauer responded that public works and utilities are cross trained, and have a good working knowledge. Administration personnel could do payroll.

Rose suggested we continue to work with other communities. She also recommended we track hours for financial impact or FEMA funding.

Schmidt said the school is tracking all COVID -19 items. Krumenauer responded that we have spreadsheet and are doing likewise.

Gilliland asked if vacations are putting people at risk. He stated he likes paying people who work from home.

Anderson asked if this is extending to hourly employees? Krumenauer stated that this will protect employees who may be quarantined and if child care is closed because school closed.

Rose said if governor closes forced shutdown, don't use vacation, sick, etc. this would cover employees getting paid. Need to keep employees paid through this.

Motion by Schmidt and seconded by Gilliland to allow pay to continue for staff if they can't come in because of COVID 19 related events or a mandated total shutdown

Roll Call Vote: Ayes-7

Nays-0

Motion carried.

President Buberl adjourned the meeting at 6:47 p.m.

Respectfully submitted by

Frances Duncanson, MMC-WCPC Village Clerk

VILLAGE OF OSCEOLA SPECIAL BOARD PROCEEDINGS MARCH 19, 2020

The Osceola Village Board met for a regular meeting on March 19, 2020 at the Village Hall/Discovery Center Meeting Room 205. Village President Jeromy Burberl called the meeting to order at 7:30 p.m.

Present: Bob Schmidt, Jeromy Buberl, Deb Rose, Bruce Gilliland, Tim Anderson, Travis Murphy

By Phone: Van Burch

Staff present: Ben Krumenauer, Fran Duncanson

Motion by Rose and seconded by Gilliland to approve the agenda

Ayes-7 Nays-0 Motion carried.

Other business – discussion and possible action re:

<u>Proclamation Declaring a State of Emergency in the Village of Osceola relating to the COVID-19</u> <u>outbreak</u>: Buberl reminded all Board members of last night's meeting (03-18-2020) and stated why the board is here today. He then read line for line the proposed State of Emergency language for the record.

WHEREAS, COVID-19, a novel strain of the coronavirus, was detected in December 2019, and has subsequently spread throughout numerous countries and the United States, including Wisconsin; and,

WHEREAS, international organizations, the Federal, State, County and local governments are all working together to contain COVID-19; and,

WHEREAS, citing the World Health Organization's declaration of a Public Health Emergency of International Concern, and the United States Department of Health and Human Services declaration of a Public Health Emergency, the State of Wisconsin has declared a Public Health Emergency of Executive Order #72; and Polk County has issued a public health emergency; and,

WHEREAS, the Village of Osceola has been working to protect the community from the spread of this disease, and to prepare for the impacts it may have; and,

WHEREAS, in order to protect the health and well-being of residents and visitors, the Village of Osceola must avail itself of all resources needed to respond to and contain the presence of COVID-19.

NOW, THEREFORE, BE IT RESOLVED, by the Village President and Board of Trustees of the Village Osceola, that a local public health emergency now exists throughout the Village of Osceola; and,

IT IS FURTHER RESOLVED, by the Village President and Board of Trustees of the Village of Osceola, on behalf of the residents of the Village of Osceola, will do whatever is necessary and practical to protect the health and well-being of all community members; and,

IT IS FURTHER RESOLVED, by the Village President and Board of Trustees of the Village of Osceola, that during the existence of said local emergency the powers, functions and duties of the Village President and Emergency Management Coordinator, who is the Village Administrator, or

in their absence the Fire Chief followed by the Police Chief, shall have the authority to ensure daily operations continue; and,

IT IS FURTHER RESOLVED, by the Village President and Board of Trustees of the Village of Osceola, that Village officials and staff seek all opportunities to coordinate and collect all resources available to the community through local, county, state and federal programs.

No additional follow up questions were asked.

Motion by Schmidt and seconded by Gilliland to approve Resolution #20-06 declaring a public health emergency in response to the COVID-19 coronavirus

Roll Call Vote: Ayes-7 Nays-0 Motion carried.

President Buberl adjourned the meeting at 7:47 p.m.

Respectfully submitted by

Frances Duncanson, MMC-WCPC Village Clerk



Memo

To: Wilberg Memorial Library Board of Trustees

From: Library Director; Shelby Friendshuh

CC: Village Board of Osceola

Date: April 2020

ADMINISTRATIVE

Wow, this has been an absolutely crazy and unprecedented month. We closed the library doors on March 17th and have been working from home since. I've been catching up on policy updates, running the facebook page, marketing for programs, and am currently working on setting up a new page for the website that includes some great virtual resources.

MATERIALS CIRCULATION

March 2020, Total Items Circulated: **3,806** *March 2019, Total Items Circulated: 6,113*

eBook Checkouts for March 2020: NA eBook Checkouts for March 2019: 817

New Patrons in March 2020: 16

COLLECTIONS

In the month of March we acquired 83 new items!

EVENTS & ACTIVITIES

March Events/Participation:

3/2/2020	Adult Crafting Club	12
3/3/2020	Storytime	30
3/6/2020	Special Storytime	9



3/6/2020	School's Out	30
3/7/2020	Big Fun Play Date	30
3/9/2020	Storytime	10
3/10/2020	Play Dough Play Group	4
3/11/2020	Get Lit Book Club	5

^{*}We are currently discussing how to convey online participation so these numbers may be updated in the future.

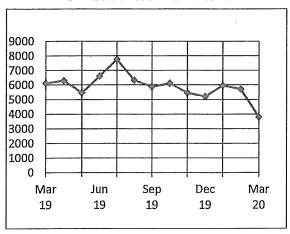
FACILITIES & STAFF

Staff is doing well working from home. We've been meeting virtually several times a week, working on online programs as well as future programs for when we reopen, spending time researching and learning more about the librarianship field and current events, and communicating with the public via email and facebook.

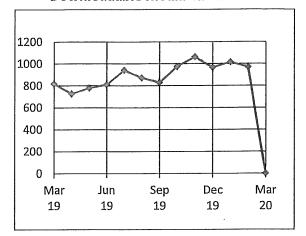
Please follow our Facebook page and website for information on how we are continuing to serve the community. Rebekah has planned a wonderful community outreach program that will encourage people to get outside while still adhering to social distancing principles and will also include give-aways of gift cards to local businesses. Keep an eye out for that!

Osceola Public Library Monthly Statistical Report March 2020

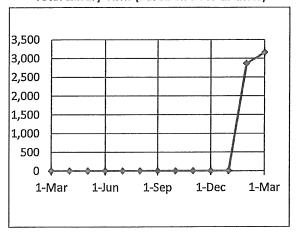
Total Materials Circulated



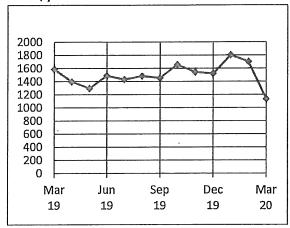
Downloadable Media Circulation



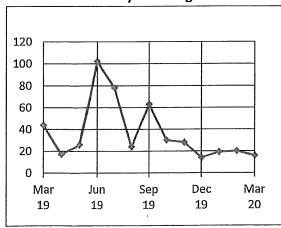
Total Library Visits (Based on Door Counter)



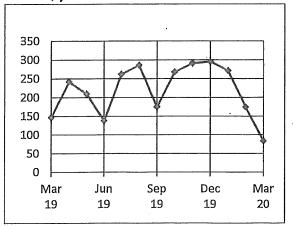
Qty of items loaned to other MORE libraries



New Library Card Registrants

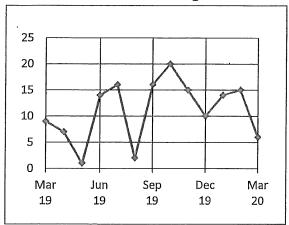


Qty of Items Added to Collection

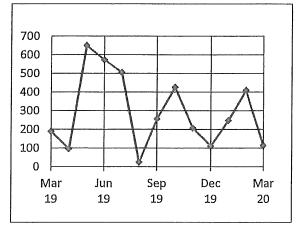


Osceola Public Library Monthly Statistical Report March 2020

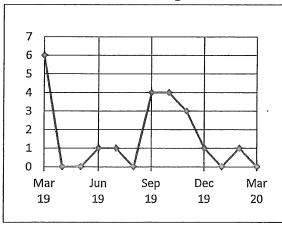
Number of Children's Programs Held



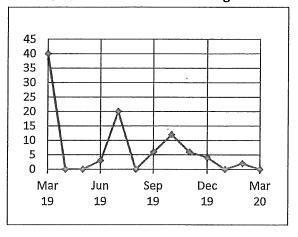
Total Attendance at Children's Programs



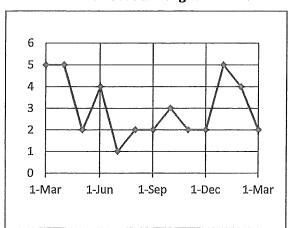
Number of Teen Programs Held



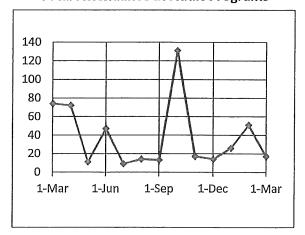
Total Attendance at Teen Programs



Number of Adult Programs Held



Total Attendance at Adult Programs



Municipality Permits Report 1/1/2020 to 3/31/2020

VILLAGE OF	OSCEOLA		Total Value	Total Fees	Total Fines
VOS20-01 1211 OAKEY COURT	JOSEPH OLSON JR	NEW SINGLE FAMILY DWELLING	\$164,000.00	\$1,412.38	
1211 UAKET COOKT					
VOS20-02 621 KREEKVIEW DRI	PREFERRED BUILDERS I VE	NC 653785 NEW SINGLE FAMILY DWELLING	\$180,000.00	\$1,520.40	
VOS20-03 410 SEMINOLE AVEN	ROBERT MUSSELL	EGRESS WINDOW	\$1,600.00	\$72.00	
VOS20-04 801 OAK RIDGE DRI ^V	Isaac Lindstrom VE	SOLAR	\$8,935.00	\$146.90	
VOS20-05 110 CASCADE STREE	THOMAS OSHAUGHNES	SY SIGN	\$500.00	\$120.00	
VOS20-06 504 Smith Ave	Due North Homes 119	01077 NEW SINGLE FAMILY DWELLING	\$280,000.00	\$1,784.84	
VOS20-07 133 INDUSTRIAL DR	Gregory Contracting IVE	Deck	\$15,000.00	\$130.00	
VOS20-08 221 MEADOWLARK L	JAMES & NORA BRUNBE ANE	RG NEW SINGLE FAMILY DWELLING	\$110,000.00	\$1,524.80	

Municipality Permits Report 1/1/2020 to 3/31/2020

Permit Distribution_

New Home=4 Alteration=1 Other—SOLAR PV INSTALLATION=1 Sign=1 Deck=1

Totals	Total Permits	8 Total Va	lue	\$760,035.00	,
Admin Inspection	\$674.60 \$5,375.20 State I	Impact Permit Seal	\$140.00	Plan Review House Number	\$521.52
Fines		Other	·		
				Total Fees	\$6,711.32

Municipality Permits Report 3/1/2020 to 3/31/2020

VILLAGE OF OSCEOLA			Total Value	Total Fees	Total Fines
VOS20-08	JAMES & NORA BRUNBE	RG	\$110,000.00	\$1,524.80	
221 MEADOWLARK I	ANE	NEW SINGLE FAMILY DWELLING			

Permit Distribution New Home=1

Totals	Total Perm	its 1 Total Val	ue	\$110,000.00	
Admin	\$150.00	Impact		Plan Review	\$121.80
Inspection	\$1,218.00 St	ate Permit Seal	\$35.00	House Number	
Fines		Other			
				Total Fees	\$1,524.80



OSCEOLA POLICE DEPARTMENT

310 Chieftain Street – Lower Level P.O. Box 217 Osceola, WI 54020

Phone: 715-294-3628 Fax: 715-294-2862 Ron Pedrys - Chief of Police

To: Village President Jeremy Buberl and Village of Osceola Trustees

CC: Administrator Benjamin Krumenauer

From: Police Chief Ron Pedrys

Date: Wednesday, April 8, 2020

Re: March 2020 Village Board Police Report

In March 2020, OPD Officers made 4 custodial arrests (1 felony arrest and 3 misdemeanor arrests). Officers logged a total of 37 traffic stops that resulted in 19 traffic citations being issued. OPD Officers also issued 2 municipal citations. 48 incident reports were processed and a total of 337 Calls for Service were logged by Officers.

Some other incidents OPD Officers responded to in March included two Mental Health calls (one of which resulted in an emergency detention hold), two narcotics investigations, one disturbance, one battery and three juvenile incidents.

Administration:

Most of the month of March and, to date, all of April has been very quiet relating to Police calls for service. With almost all businesses closed, no students or staff in the schools and a Safer at Home Executive Order in place, there is very limited activity. This has provided the opportunity for OPD Officers to talk to many residents out for walks. It has also helped OPD catch up on open investigations and clean and organize areas of the Police Department. Some of these areas included the garage, squad room and the evidence processing and storage areas.

In last month's report, I touched on OPD's significant challenges relating to finding qualified part-time Officers for employment. The Village relies over-heavily on part-time Officers due to full-time Officer staffing shortages and the current schedule worked by Officers. The current schedule, 12-hour shifts, is the only scheduling option to maintain 24-hour Police coverage. As promised, we did advertise a 2nd time, again statewide, for part-time Police Officers. The process is still open, however; we have only received three applications to date. Two of those applicants do not meet the minimum hiring standards and the 3rd applicant already works part-time for four other police agencies so their availability to cover necessary shifts for OPD would be very low. Additionally, in this past month, OPD's only two primary part-time Officers were hired full-time by other agencies. Both Officers indicated they would remain on the OPD roster and help how they could, but their availability to cover shifts would be very limited. OPD no longer has any primary part-time Officers readily available to cover open shifts (vacation and sick

time) or to be added for additional staffing, when needed, for special events or high volume weekends and Holidays.

Currently, OPD does have Personal Protective Equipment (PPE's) for all staff. Although these supplies are limited, we have enough until the Village receives a supply of PPE's from a local and very generous supporter of first responders. It is anticipated the donated PPE's, including gowns, masks and eye protection, will arrive in mid-April.

Thank You.

Respectfully Submitted,

Ron Pedrys – Police Chief

Village of Osceola



Memo

To: President Buberl and Village Board Members

From: Todd Waters (Public Works Coordinator) and Rick Caruso (Utilities Coordinator)

CC: Frances Duncanson

Date: April 14th, 2020

Re: April Board Update

Streets:

- While enduring the "State of Emergency" we have been utilizing this time by continuing to accomplish our regular seasonal maintenance programs and conduct training. Through social distancing we have been able to clean, sort and revamp our storage and work spaces not only in the main Public Works Maintenance shop but also in 3 other Public Works storage buildings located in the Village.
- The first round of sweeping of over 40 miles of streets and 4 parking lots occurred in the month of March within
 the Village of Osceola. Debris collected by the sweeper totals an estimated 25 yards which is equivalent to 5
 dump truck loads.
- Public Works has disseminated 7 ton (14,000 pounds) of HFE asphalt into potholes to date and will likely double that number going into April.
- Equipment changeover continues from winter to summer while remaining ready for a possible ice or winter related storm.

Parks:

- By local and state regulations our playgrounds and restrooms are currently closed, however we are continuing
 to do Spring cleaning in the parks so they will be ready for when regulations are lifted and fully opened to the
 public.
- We are taking advantage of the dormant period for trees and transplanting evergreens throughout many Village parks.

Building Maintenance:

- Public Works ordered and provided a cleaning agent to the cleaning staff to combat the spread of Covid19 in the Discovery Center. The same chemical agent is utilized by Village of Osceola Public Works and Utilities staff for all personal spaces, public spaces and buildings.
- Public Works provided an updated SDS catalog for all chemicals ordered and provided by the Village for cleaning staff use.

Water / Sewer:

- Water pumped in March totaled 5.6 million gallons. Wastewater treated totaled 9.3 million gallons.
- One pump at the millpond lift station failed and was not repairable. A replacement pump has been ordered, and thankfully we have a spare pump from a replacement we did a few years ago.
- Valve and hydrant maintenance is underway. These programs ensure when this infrastructure is needed it is fully operational.
- Sewer map updates have been made to include missing manholes.

April 10th, 2020 Report from Chamber & Main Street Director

We are in Survival Mode (and starting to look to the rebuilding phase). All events have been postponed. Board and Committees have postponed or switched to Zoom virtual meetings. Celebrate Osceola scheduled for June 4th TBD. The next 60- 90 days are critical in how our organization responds. Connections with business owners reveal a lot of anxiety, tears and stress. Some are starting to make adjustments, reinvent their business models but many are still in shock. We have shifted gears and need to focus on our mission's most important work of helping our businesses survive this crisis. Chamber & Main Street programs are essential resource connectors and educators for small businesses for the current crisis-it's overwhelming what is needed.

ACTIVITIES

1. **Focus on Fundraising**- Our beneficiaries have been seriously harmed and we are one of the key organizations in our community that can create a path for helping. Our own organization is in jeopardy. At this time, our organization does not qualify for the PPP but Congress is possibly going to open this up to 501c6s- watching closely. Our membership renewals , i.e. revenue is down due to the crisis. I am researching and will be applying for grants for our organization as they come available. We plan to participate in GiveBIG and shift from fundraising for flowers to fundraising for the organization's work needed at this time.



2. Education/Guidance for Members & Community.

#Osceola Strong Campaign. –website and social media. I am continuing to gather, curate, filter and share the very best sources and news our

businesses can use through social media and weekly e-newsletters. Scheduled a new Zoom meeting with Katherine Fossler from SBDC for April 16^{th} . and private consultations for our restaurant owners this Fri. April 10th.

3. **Osceola To Go Campaign**- 15 signs provided to restaurants for curbside pick up and help with setting up on line order and promotions. Most having pretty good success on some days. Lay off of employees is really hard on them.

- 4. Advocacy 1st Survey Completed- See results attached.51 businesses completed. So far have shared with both our state and National Main Street Center and Senators Schachtner, Tammy Baldwin and Ron. I told them that we can't get through this without their help...and that we need that help right now...ongoing advocacy needed.
 - **5.** Advisory Council- scheduled for Tue. April 21st- planning to go ahead with a virtual meeting.

- 6. Look for the Helpers We want to be leaders in hope and showcase our heroes in our community. Be on the lookout for people and businesses to highlight some hope, creativity and positivity -helpers that are going beyond while inspiring togetherness during this difficult time. Send mini stories and/or a pic to social media ambassadors- Gwen, Marcia or Kristen or I to showcase.
- 7. **Grow Osceola Flowers-** the Grow Gals planted tulips and pansies in 17 of the plantersm while practicing social distancing. We had \$ leftover from last year to cover costs of under \$300. These should last through Memorial Day. While some may not think flowers are ESSENTIAL we think they are important symbols to raise our spirits of HOPE especially during this difficult time. When you see them let them be a reminder to our businesses that the community is behind them. I issued 16 refunds for Spring Fling booths and tickets. It's a bummer- we were on a great roll to fundraise. I told them MAYBE we will have the event in the Fall. We don't know where funding will come from for the next flower phase YET.



Memo

To: Village Board

From: Benjamin Krumenauer, Administrator

CC: Board Packet

Date: 4/12/2020

Re: Item 6a: Detachment request by Village properties on Jared Road (Parcels 165-00342-

0000, 165-00458-0000, 165-00458-0100, 165-00458-0001, 165-00459-0000, 165-00342-

0200)

GENERAL INFORMATION

Applicant(s):

2521 Jared Road (Parcel 165-00342-0000, 165-00458-0000)

2525 Jared Road (Parcel 165-00342-0200) **2526 Jared Road** (Parcel 165-00459-0000)

2531 Jared Road (Parcels 165-00458-0100, 165-00458-0001)

Beth Hansen – Point of Contact

Action(s) Requested

Action 1: Applicants are requesting a formal detachment from the Village of Osceola, Polk County, WI

Applicable Provisions

Chapter 66.071 of the Wisconsin State Statutes

Chapter 6.0227 of the Wisconsin State Statutes

Attachments

- Detachment flow chart
- Applicable state statutes
- Applicant submission materials
- Village of Osceola zoning map
- Village of Osceola future land use map

ANALYSIS

Background

In late 2019 and into 2020, Village staff received correspondence and an eventual submission to detach by four property owners on Jared Road. The primary focus of this request evolved a bit over the months, but focuses on the property tax bill versus services provided by the Village. This request is in direct

response to the 2019 property tax increase and the ongoing question of what services a municipality provides to private property. On February 27, 2020, Staff received an official petition and corresponding paperwork to detach from the Village of Osceola. The paperwork is included below and includes, description of intent, petition, legal descriptions and limited mapping. Also included is an email submitted as evidence from the applicants describing the tax difference between communities (not verified by Village).

As required by the State of Wisconsin, a meeting on April 14th, 2020 has been called to review the request. The Village is required to review the request within 60 days. Once reviewed, an affirmative judgement could be given where the request is forward to the Town of Osceola for review, or a negative judgment where the request is denied and the issue is decided. Total area requested to be detached is 17.69 acres.

Current and Future Land Use

Current and future land use patterns for the eastern side of the Village has varied uses but is relatively consistent from east to west. Uses include Institutional (school) to the north, residential in the middle and industrial/residential to the south. This pattern is stable. The Town of Osceola is outside of our jurisdiction, but is primarily residential or vacant. The applicant properties on Jared Road have been highlighted.

The Village has identified this area's future land use as residential. Current land use is consistent with this description. With respects to the question at hand, at no time does our Village's Comprehensive Plan state the intent to not continue growing to the east. This would suggest that a deviation from this standard is not advisable to the Village's long-term design. Moreover, standard community design does not promote a "jigsaw" approach to property jurisdiction. This is especially evident with the challenges that play into providing services and planning along Simmon Drive. The Village has begun to surround Town properties. This issue comes with new growth and is an accepted necessity. If the Village Board were to accept the detachment request, and assuming the Town is also in agreement, then the Village will have to address long term planning differently. If removed this area would pose a future challenge as village growth begins to surround the area. Though the Village doesn't currently anticipate this growth, it is not unreasonable to see this as an inevitable conclusion. The Village has already grown east of Jared Road to the south and will likely continue this trend.

Services

The Village of Osceola is considered a full-service community where all critical services are provided in addition to discretionary services such as parks, recreation, economic development, etc.

Public Safety

All properties within the Village receive public fire and police protection. This service is extended to all properties on private roads, public roads and vacant properties. Village staff has stated that regular patrols of private roads do occur in order to ensure that services can be provided in the case of emergency. Osceola Fire Department has a policy to utilize municipal fire hydrants at any time possible. The primary reason for this is to ensure a steady and clean source of water. The usage of water and the water utility infrastructure is a cost paid by all properties within the Village (Fire Hydrant Fee). The FH Fee is derived from the value of the property versus the overall value of the community. It is represented on the annual property tax statement. The regular benefit of water for structure fires may be reduced or less available if OFD is no longer the primary. All attempts to provide services will continue to be provided through mutual aid when requested.

If the subject properties were to detach, Village public safety departments would only be dispatched in the event of mutual aide. All patrols and safety reviews would be suspended. The subject properties would have to follow whatever provisions the Town of Osceola has (regional fire department and Polk County Sheriff's Department).

Utilities

Water and sewer utilities are made available to a large portion of the Village. Though commonly provided, not all properties are serviced. The bulk of unserved areas located on the periphery (Ridge Road, Jared Road, small portions of Education Drive, etc.). The primary reason for this lack of service is related to either a lack of demand or the large upfront cost to extend utilities. While not all roads have sewer and water, the long-term focus of the department is to provide services to the whole Village as well as anticipate future growth directions. Recent growth trends of the Village have been to the east and to the south. Limits of Village water and sewer are on the end of Prospect Ct (industrial park), Education Drive and Seminole Ave/CTH M. In the future, the Village could work with property owners to extend utilities from any one of these locations (easements would be required if extended through the industrial park). Presently, the Village does is not planning an expansion of services to the applicant properties. If additional Town property were to come into the Village, the discussion of utility extensions could become more of a priority. Presently the Town of Osceola does not have provisions to supply municipal sewer or water.

Roads/sidewalks

As Jared Road is not a public roadway, services provided are very limited. With the exception of the occasional sand/salt mixture put on the road to ensure public safety can reach properties, no additional services are provided to private properties. A similar policy is adhered to by the Town of Osceola.

Taxes

While services provided are one of the arguments made it appears that the primary focus is the tax burden placed to properties. The applicants have requested that the attached email be placed in the packet. While it is fine to note the potential savings the applicants could receive, staff is more concerned about the loss of revenue with the loss of properties. State law describes how the tax collection process is done if a property detaches from the Village. The first year would be collected based on the time in each municipality. The following years would be a complete loss of revenue. The below chart highlights revenues collected annually.

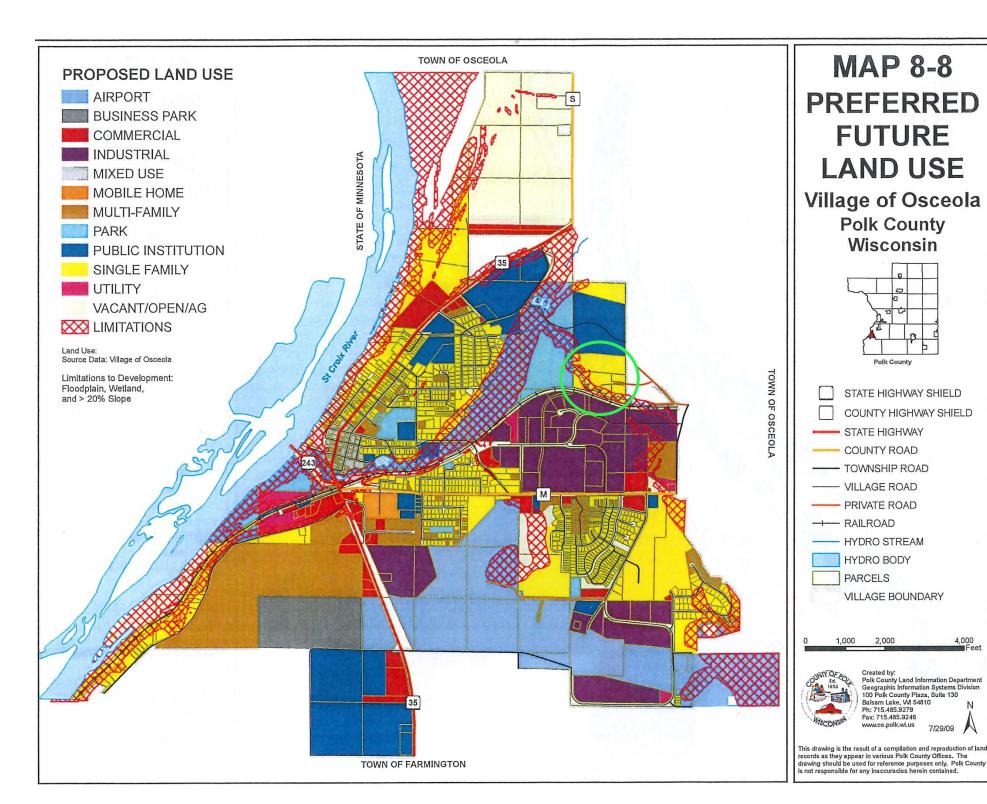
Parcel	2019 Local Real Estate Property Tax*	Fire Hydrant Fee*			
165-00342-0000	\$2,584.21	\$298.18			
165-00342-0200	1,120.41	129.28			
165-00458-0000	23.28	2.69			
165-00458-0001	7.76	0.90			
165-00458-0100	2,521.16	290.91			
165-00459-0000	2,013.82	232.37			
TOTAL	\$8,270.64	\$954.33			
* Revenues collected are based on 2019 rates					

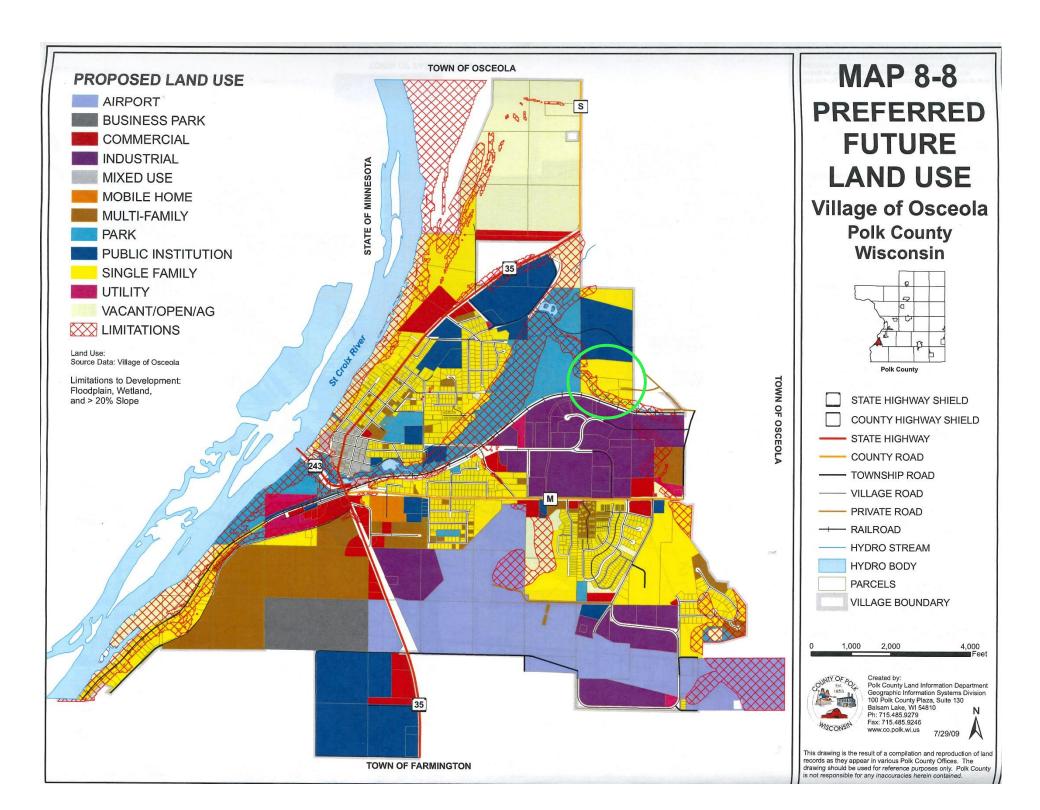
The Village would need to recoup the lost revenues in order to still remain whole. This would mean that the potential impact on other properties would be impacted as rates could increase for the remaining Village parcels.

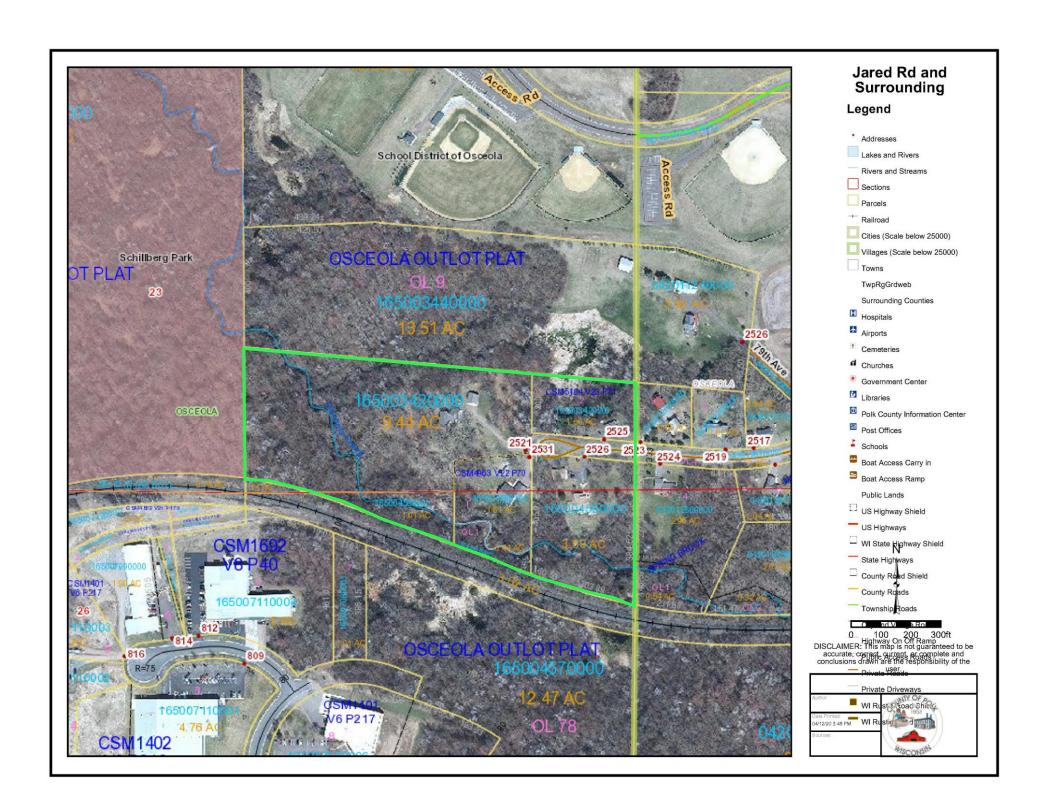
RECOMMENDATION(S)

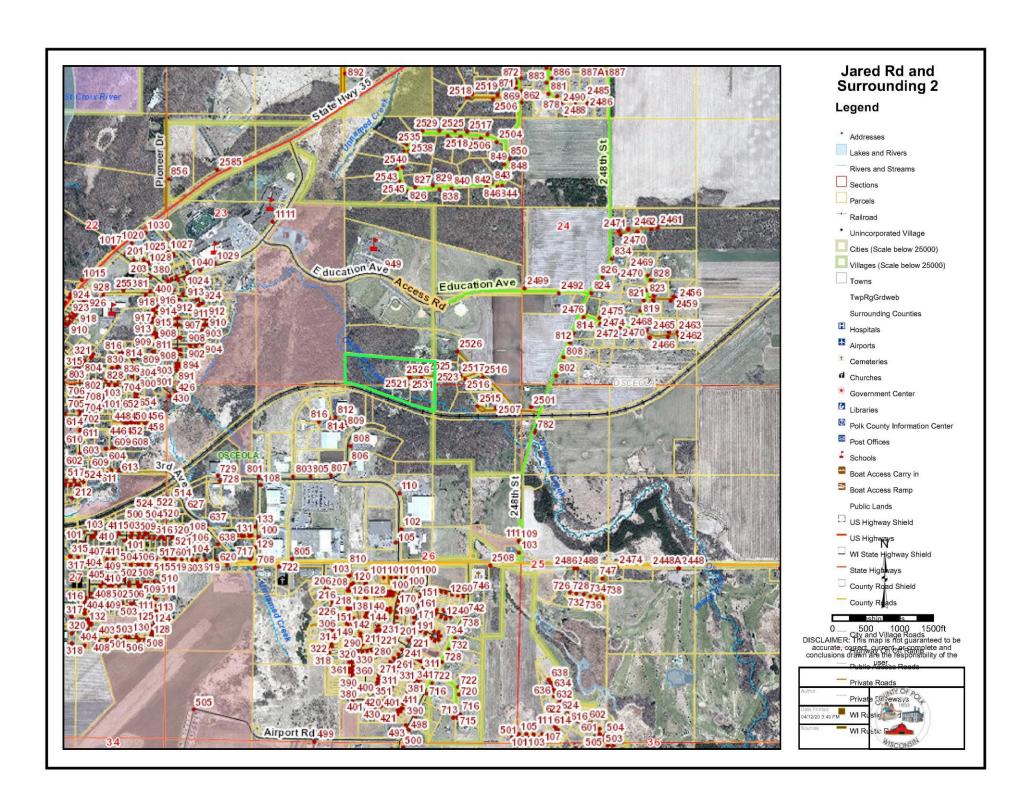
In summary, the Village Board is in a unique position where local support for a resident won't necessarily align with the best policy for the whole Village. In this case, it is very important to look at what is the best for the Village, and whether or not this request provide a direct benefit for the Village. While it is beyond question that taxes are less in the Town versus the Village, services do not necessarily align. The Village does provide limited services to Jared Road, but is overall in a stronger position to provide more responsive/timely public safety, long-term utility possibilities and no less in services provided to the road through Public Works. If properties detach, the overall tax burden will increase for all other Village parcels. Moreover, the loss of these properties provides a direct reversal in intended growth patterns and future land use goals. There isn't a plan in place to annex east in this area, but the loss of 17.69 acres of property will no longer clearly define what the eastern boundary of the Village is from a growth perspective. It is reasonable to state that the Village will have to address this area as development continues in the years to come.

Given these concerns and the overall slippery slope when it comes to allowing properties to leave the community, Administrator makes a recommendation to deny the detachment request.









To the Village Administrator and the Village Board

We would like to include the following supporting statement to our petition to detach from the Village of Osceola and attach to the Township of Osceola.

to pay taxes for basic services we don't receive. There is also a very important fact that We all know we have to pay taxes but we dispute whether we should have to continue There are no plans now, or in the future, to provide us with needs to be stated. village services.

Also, Are the taxes paid on the Property in substantial excess of the benefits received? Is the detachment justified?

We do believe both these things to be true. You can see from looking at the village map village road to get to our homes. It's a private gravel road and we pay for all repairs and systems. We pay for all repairs to our wells and our septic systems which can be quite We paid for our own wells and septic expensive. We don't have a paved road, street lights, sidewalks or curbs. We are for maintenance. We pay for the snow plowing and sanding of our road when it gets icy. that we never should've been in the village in the first place. We don't even have a because of where a line is drawn on a map. Paying village taxes, yet receiving no all purposes, in the township. We shouldn't be forced to pay excessive taxes just services, has been an undue burden on all of us. We have no sewer and no water provided to us.

Respectfully,

2525 Jared Road Steven Vold Christopher and Marta Vant 2526 Jared Road

2521 Jared Road Beth Hansen Jordan and Julia Mederich 2531 Jared Road Page 1 of 10

NOTICE OF INTENTION TO CIRCULATE A PETITION OF DETACHMENT

PLEASE TAKE NOTICE that the undersigned Owners of the Properties will petition the Village of Osceola and the Town of Osceola for an Order to detach the following described real estate from the Village of Osceola and it will then become a part of the Town of Osceola.

Section 26, Township 33 North, Range 19 West) and located in part of Outlot 9 of the Outlot Plat of the Village of Osceola, (SW 1/4 SE 1/4, Section 23, Township 33 North, Range 19 West), Polk County, A parcel of land located in Outlot 79 of the Outlot Plat of the Village of Osceola (Part of the NW 1/4 NE

PLEASE TAKE NOTICE that this Property is owned in its entirety by Christopher and Marta Vant, and they are the \overline{ON} two residents. Dated this \overline{V} Day of February, 2020 Day of February, 2020 By: Dated this_

Lot (2) of Certified Survey Map recorded in Vol. 23 CSM Page 71 as Doc. 716379, located in the SW-SE,

Sec. 23, T33N, R19W, Village of Osceola, Polk County, WI.

PLEASE TAKE NOTICE that this Property is owned in its entirety by Steven Vold, and he is the only one resident.

Dated this 1 6 Day of February, 2020 2 Ji

Dated this

Lot (1) of Certified Survey Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, located in the SW-SE, Sec. 23, T33N, R19W and in the NE-NE, Sec. 26, T33N, R19W, Village of Osceola, Polk County, WI. PLEASE TAKE NOTICE that this Property is owned in its entirety by Jordan and Julia Mederich, and they are the only two residents.

Dated this Lay of February, 2020

903; said Outlot 9 being located in the SW1/4 of SE1/4 of Sec. 23, T33N, R19W, and said Outlot 79 being located in the NW1/4 of NE1/4 of Sec. 26, T33N, R19W. EXCEPT: Lot (1) of Certified Survey Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, EXCEPT: Lot (2) of Certified Survey Map recorded in A parcel of land located in Outlots 9 and 79 of the Village of Osceola, EXCEPT those described in Vol. , Page 08, as Doc. No. 371529: in Vol. 480, Page 723, as Doc. No. 435259, and in Vol. 486, Page

Vol. 23 CSM Page 71 as Doc. 716379, Polk County, WI. PLEASE TAKE NOTICE that this Property is owned in its entirety by Beth Hansen, and she is the only Dated this 18 Day of February, 2020 one resident.

July & ander

Contact information for all petitioners:

Beth Hansen 2521 Jared Rd hanbeacres@gmail.com

Jordan & Julia Mederich 2531 Jared Rd jordaninperson@gmail.com

Steven Vold 2525 Jared Rd Vold10@gmail.com

Chris & Marta Vant 2526 Jared Rd mkirk0608@gmail.com

STATE OF WISCONSIN

Polk County

BLCNOTTES

NOTICE OF INTENTION TO CIRCULATE A PETITION OF DETACHMENT

PLEASE TAKE NOTICE that the undersigned Owners of the Properties will petition the Village of Osceola and the Town of Osceola for an Order to detach the following described real estate from the Village of Osceola and it will then become a part of the Town of Osceola.

A parcel of land located in Outlot 79 of the Outlot Plat of the Village of Osceola (Part of the NW 1/4 NE 1/4, Section 26, Township 33 North, Range 19 West) and located in part of Outlot 9 of the Outlot Plat of the Village of Osceola, (SW 1/4 SE 1/4, Section 23, Township 33 North, Range 19 West), Polk County, Mil

PLEASE TAKE NOTICE that this Property is owned in its entirety by, and they are the only two residents Dated this 18th Day of February, 2020 By. Chris Vant By: Marta Vant Lot (2) of Certified Survey Map recorded in Vol. 23 CSM Page 71 as Doc. 716379, located in the SW-SE, Sec. 23, 713N, R19W, Village of Osce-

Lot (1) of Certified Survey Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, located in the SW-SE, Sec. 23, T33N, R19W and in the NE-NE, Sec. 26, T33N, R19W, Village of Osceola, Polk County, WI. PLEASE TAKE NOTICE that this Property is owned in its en-

Signed

this Property is owned in its entirety by Jordan and Julia Mederich, and they are the only two residents. Dated this 18th Day of February, 2020 By: Jordan Mederich By: Julia Mederich A parcel of land located in Outlots 9 and 79 of the Village of Osceola, EXCEPT those described in Vol. 387, Page of Osceola, EXCEPT those described in Vol. 387, Page 08, as Doc. No. 371529: in Vol. 480, Page 723, as Doc. No. 435259, and in Vol. 486, Page 903; said Outlot 9 being located in the SW1/4 of SE1/4 of Sec. 23, T33N, R19W, and of Sec. 23, T33N, R19W, and of Sec. 23, T33N, R19W, and said Outlot 79 being located in the NW1/4 of NE1/4 of Sec. 26, T33N, R19W. EXCEPT. Lot (1) of Certified Survey Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, EXCEPT. Lot (2) of Certified Survey Map recorded in Vol. 23 CSM Page 71 as Doc. 716379, Polk County, WI. PLEASE TAKE NOTICE that this Property is owned in its entirety by Beth Hansen, and

Eric Buelow, being duly sworn, doth depose and say that he is an authorized representative of THE OSCEOLA SUN, a newspaper published at Osceola, Wisconsin, Polk County, State of Wisconsin, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on

February 26, 2020

Subscribed and sworn before me, this 26th day of February, 2020.

My commission expires February 12, 2021. Notary Public, Polk County, Wisconsin



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STATE OF WISCONSIN

POLK COUNTY COURT

IN THE MATTER OF

PETITION FOR DETACHMENT OF LAND FROM THE VILLAGE OF OSCEOLA, POLK COUNTY, WISCONSIN

Properties lying and being in the Village of Osceola, Polk County, Wisconsin, do hereby petition the Village of Osceola to detach said Properties from the Village of Osceola and PLEASE TAKE NOTICE that the undersigned Owners of the following described they will then become a part of the Town of Osceola.

the NW 1/4 NE 1/4, Section 26, Township 33 North, Range 19 West) and located in part A parcel of land located in Outlot 79 of the Outlot Plat of the Village of Osceola (Part of of Outlot 9 of the Outlot Plat of the Village of Osceola, (SW 1/4 SE 1/4, Section 23, Township 33 North, Range 19 West), Polk County, Wisconsin.

population of two persons as defined in Wis. Stats. 66.0227. A survey map reasonably showing the boundaries of said territory in relation of said territory to the municipalities The Undersigned verifies that this Property is owned in its entirety by Christopher and Marta Vant and contains approximately 3.59 acres more or less, with a current involved is attached hereto as Exhibit A.

Dated this /8 Day of February, 2020

Christopher Vant

By:

Marta Vant

Lot (2) of Certified Survey Map recorded in Vol. 23 CSM Page 71 as Doc. 716379, located in the SW-SE, Sec. 23, T33N, R19W, Village of Osceola, Polk County, Wisconsin.

as defined in Wis. Stats. 66.0227. A survey map reasonably showing the boundaries of contains approximately 1.6 acres more or less, with a current population of one person said territory in relation of said territory to the municipalities involved is attached hereto The Undersigned verifies that this Property is owned in its entirety by Steven Vold and as Exhibit B.

Dated this $\sqrt{8}$ Day of February, 2020

Steven Vold

located in the SW-SE, Sec. 23, T33N, R19W and in the NE-NE, Sec. 26, T33N, R19W, Lot (1) of Certified Survey Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, Village of Osceola, Polk County, Wisconsin.

Mederich and contains approximately 2.05 acres more or less, with a current population The Undersigned verifies that this Property is owned in its entirety by Jordan and Julia the boundaries of said territory in relation of said territory to the municipalities involved of two persons as defined in Wis. Stats. 66.0227. A survey map reasonably showing is attached hereto as Exhibit C.

Dated this 18 Day of February, 2020

Jordan Mederich

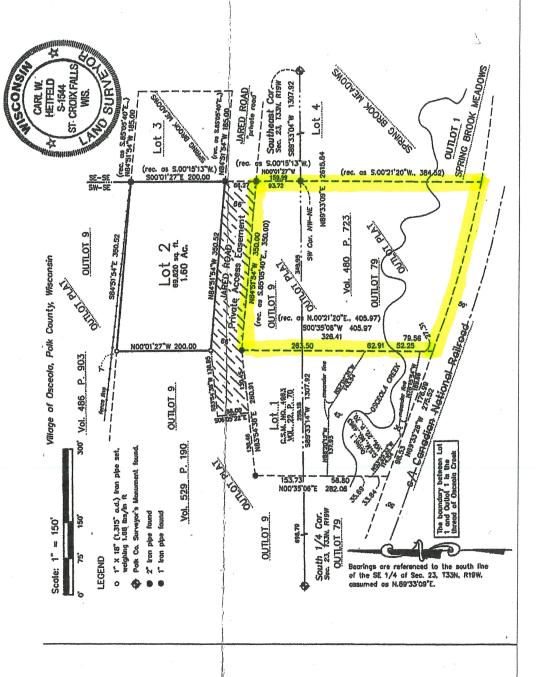
Julia-Mederich

described in Vol. 387, Page 08, as Doc. No. 371529: in Vol. 480, Page 723, as Doc. No. Sec. 26, T33N, R19W. EXCEPT: Lot (1) of Certified Survey Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, located in the SW-SE, Sec. 23, T33N, R19W and in the NE-NE, Sec. 26, T33N, R19W. EXCEPT: Lot (2) of Certified Survey Map recorded in 435259, and in Vol. 486, Page 903; said Outlot 9 being located in the SW1/4 of SE1/4 A parcel of land located in Outlots 9 and 79 of the Village of Osceola, EXCEPT those Vol. 23 CSM Page 71 as Doc. 716379, located in the SW-SE, Sec. 23, T33N, R19W, of Sec. 23, T33N, R19W, and said Outlot 79 being located in the NW1/4 of NE1/4 of Polk County, Wisconsin.

The Undersigned verifies that this Property is owned in its entirety by Beth Hansen and boundaries of said territory in relation of said territory to the municipalities involved is contains approximately 10.45 acres more or less, with a current population of one person as defined in Wis. Stats. 66.0227. A survey map reasonably showing the attached hereto as Exhibit D.

Dated this Say of February, 2020

Beth Hansen

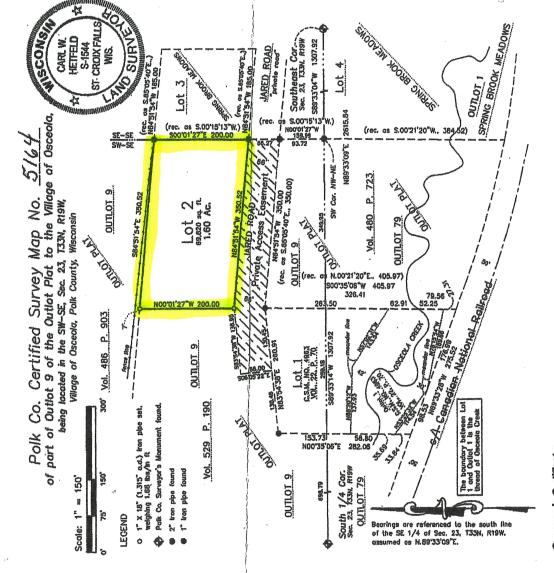


LEGAL DESCRIPTION

EXHIBIT A 2536 TARED RD

concave to the North and having a radius of 1859.71 feet, a central angle of 9° 21'45" and whose chord bears North 74° 28' 08" West 303.55 feet, thence North 69° 47' 15" west along said right of way 60.53 feet, thence South 85° 05' 40" East 350.00 feet to the East line across Jared Road as showing on the Plat of Spring Brook Meadows and as showing on Certified Survey Wisconsin, described as follows: Beginning at the Northeast comer of the NW 1/4 NE 1/4 of said Section of said SW 1/4 SE 1/4 of said Section 23, thence South 00° 15' 13" East, along said East line 93.72 feet Map No. 4963, recorded in Volume 22 of Certified Survey Maps, on Page 70, as Document No. 702244. right of way of the Soo Line Railroad, thence Westerly 303.89 feet along said right of way, being a curve Section 26, Township 33 North, Range 19 West) and located in part of Outlot 9 of the Outlot Plat of said easement being located in the NE 1/4 NE 1/4 Section 26-33N-19W and the SE 1/4 SE 1/4 Section the Village of Osceola, (SW 1/4 SE 1/4, Section 23, Township 33 North, Range 19 West), Polk County, A parcel of land located in Outlot 79 of the Outlot Plat of the Village of Osceola (Part of the NW 1/4 NE 26, thence South 00° 21' 20" West, along the East line of said NW 1/4 NE 1/4, 384.52 feet to the North to the point of beginning. Together with and subject to an easement for ingress and egress over and 23-33N-19W and Outlot 9 of the Outlot Plat of the Village of Osceola, Polk County, Wisconsin.

DA TARED EXHIBIT 3525



certify that I have surveyed, divided, and mapped part Outlot 9 of din the SM-SE of Section 23, Township 33 North, Range 19 Wes

Village of Oscoola, Polk County, Wiscornin described as follows:

Commencing at the Southeast Corner of said Section 23, thence S.89°33'04'W., 1307.92 feet to the Southeast Come the Southeast Come of Section 23, Township 33 North, Range 19 West, thence N.00°01'Z7'W, along the east line SW Xet, 159.99 feet to the southwest corner of Lot 3 of the pist of Spring Brook Meedows and the point of begin thence N.84°51'54'W, 350.52 feet, thence N.00°01'Z7'W, 200.00 feet; thence S.84°51'54'E, 350.52 feet to the northwest corner of said Lot 3; thence S.00°01'Z7'E, along the west line of said Lot 3, 200.00 feet to the point of

northwest comer of said Lot 3; wence save vire. The possibility of the plat of Spring Brook Maccess to the above described land is over and across Jared Road (a private road) of the plat of Spring Brook Maccess to the above described lands and over and across a 66 foot wide private access easement as shown on this Certified Survey Map.

That I have made this survey, land division, and plat by the direction of Richard W. Hansen and Beth L. Hansen, of said fand.

That said plat is a correct representation of the exterior boundaries of the lands surveyed and the subdivision materials and the Subdivision

ntation of the exterior boundaries of the lands surveyed and the subdivision made

and the Subdivision 716379

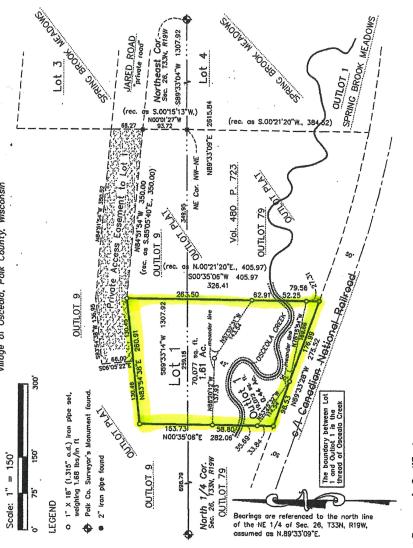
compiled with the provisions of Section 236.34 of the Wis ne Village of Osceola in surveying and mapping the same

Sheet 1 of 1 Sheets 1 Page 3 Yolume

STATE OF WISCONSIN COUNTY OF POLK RECEIVED & FILED MAY 11 2006

28 JAKED EXHIBIT 2631 JAREI

Osceola, POIK Co. Certified Survey Map No. 4963
of part of Outlot 9 and part of Outlot 79 of the Outlot Plat to the Village of C
being located in the SW-SE, Sec. 23, 133N, R19W and in the NW-NE, Sec. 26, 133N, R19W,
Village of Osceola, Polk County, Wisconsin 4963



egistered Land Surveyor, hereby certify that I have surveyed, divided, and mapped part Outlot 9 and he Outlot Plat to the Village of Oscoola, being located in the SW-SE of Section 23, Township 33 sst and in the NW-NE of Section 26, Township 33 North, Range 19 West, Village of Oscoola, Polk lescribed as follows:

part of Cuttor 79 of the Cuttor Plat to the Village of Oscoola, being located in the SW-SE of Section 23, Township 33 North, Range 19 West, Village of Oscoola, Polik County, Wisconsin described as follows:

County, Wisconsin described as follows:

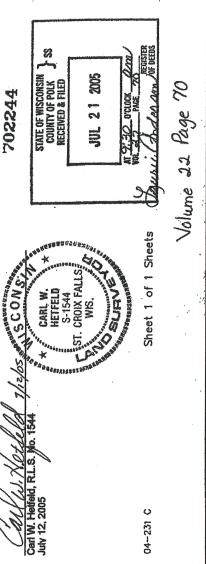
Commending at the Northeast Comer of said Section 26, Township 33 North, Range 19 West, Village of Oscoola, Polik County, Wisconsin described as follows:

Commending at the Northeast Comer of said Section 26; Thence S.89°33′04*W., 1307.92 feet to the Northeast Comer of the New of Section 26, Township 33 North, Range 19 West, thence N.00°01′27*W., along the west line of the NB Northeast Comer of said Section 26, Township 33 North, Range 19 West, thence N.00°01′27*W., along the west line of Lot 4 of the plat of Spring Brook Meadows, 93.72 feet to the southwest comer of Jared Road of said plat, thence N.84°31′34*W., along the north line of a parcel of fand recorded in Volume 480, Page 723, 350.00 feet to the north line of a parcel of fand recorded in Volume 480, Page 723, 406.97 feet to the north line of the Canadian National Rallicad; thence N.69°33′22*W., along said north line, 275.52 feet; thence N.00°35′06′E., 282.06 feet; thence N.83°54′38°E., 260.91 feet to the point of beginning. Access to the above described land is over and across a 68 foot wide private access easement as shown on this Certified Survey Map.

That I have made this survey, land division, and plat by the direction of Richard W. Hansen and Beth L. Hansen, owners of said land.

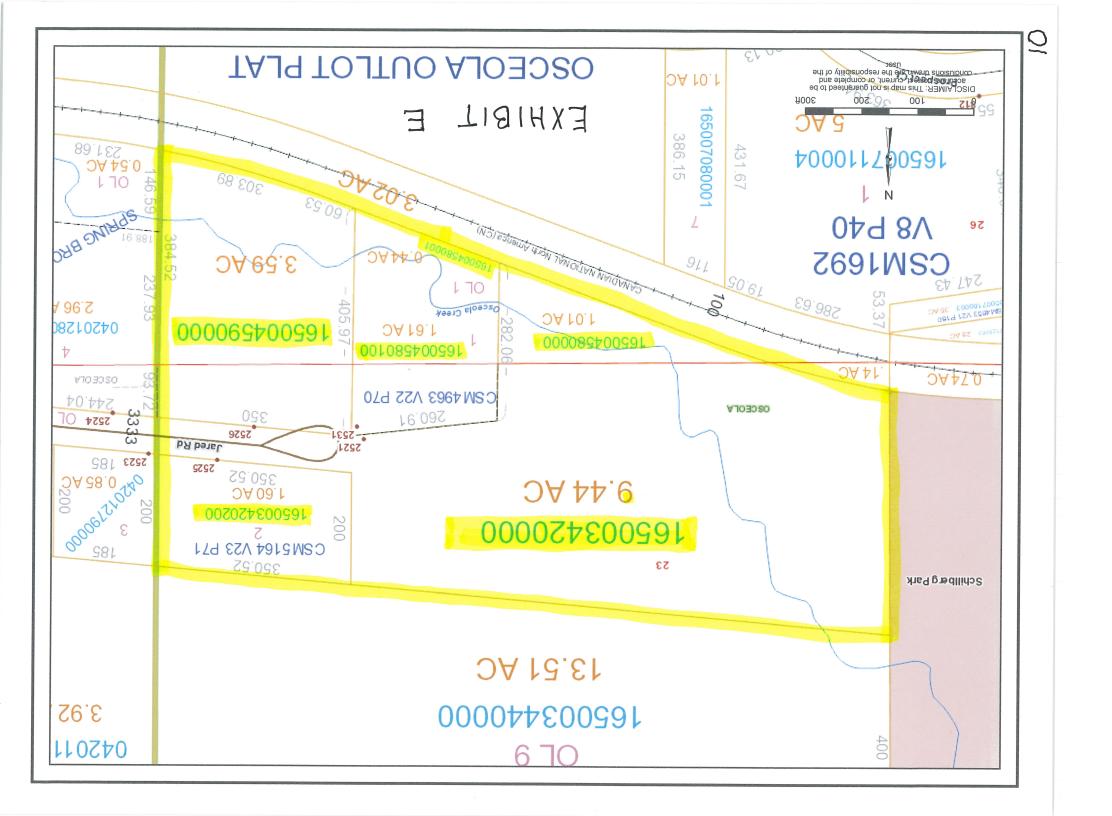
That said plat is a correct representation of the exterior boundaries of the lands surveyed and the subdivision made the substance of the lands surveyed and the subdivision made

/ compiled with the provisions of Section 236.34 of the Wisconsin Statutes and the Subdivision the Village of Osceola in surveying and mapping the same.



Excludes: Lot (1) of Certified Survey Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, located Certified Survey Map recorded in Vol. 23 CSM Page 71 as Doc. 716379, located in the SW-SE, Sec. in the SW-SE, Sec. 23, T33N, R19W and in the NE-NE, Sec. 26, T33N, R19W, Excludes: Lot (2) of described in Vol. 387, Page 08, as Doc. No. 371529: in Vol. 480, Page 723, as Doc. No. 435259, A parcel of land located in Outlots 9 and 79 of the Village of Osceola, EXCEPT those parcels in Vol. 486, Page 903; said Outlot 9 being located in the Southwest Quarter of the Southeast Quarter (SW1/4 of SE1/4) of Section 23, T33N, R19W, and said Outlot 79 being located in the Northwest Quarter of the Northeast Quarter (NW1/4 of NE1/4) of Section 26, T33N, R19W. 23, T33N, R19W;

298.25 feet; thence North 47°17' West, 196.2 feet; thence North 48°20' West, 675.4 feet to the East line of the subject parcel; and also a perpetual easement for ingress and egress over and across Together with a perpetual easement for ingress and egress, 66 feet wide, the center of which is Northeast Quarter (NE1/4 of NE1/4) of Section 26, T33N, R19W, which is 395.3 feet South of the described as follows: Commencing at a point on the East line of the Northeast Quarter of the Northeast corner of said 40; thence North 67°45' West, 100.75 feet; thence North 40°45' West, that road named "Jared Road" as platted and of record in SPRING BROOK MEADOWS.



of clothing in a bedroom synthetic urine and docubox and packet for fake er drawer was a urine including a digital scale related to drug use were idence. Additional items and near one of the beds corner of the basement name on them. In the ments bearing Tibbetts discovered in a dressby her juvenile son. Also believed to be occupied inside a laundry basket idue, which was located with suspected meth resfound in the basement basement area of the reshad been living in the

> NOTICE TO CREDITORS Informal Administration)

AMENDED

POLK COUNTY CIRCUIT COURT

additional bag which conof suspected meth, more tained a small amount rage of the residence an Inside the attached gawas a partially broken

of Wisconsin, with a mailing adof death February 12, 2019, was

dress of 1939 50th Avenue, Osdomiciled in Polk County, State

All interested persons waived

A claim may be filed at the

Polk County Courthouse, Bal-

sam Lake, WI, Room 500.

Jenell L. Anderson Probate Registrar

May 18, 2020.

against the decedent's estate is The deadline for filing a claim ceola, WI 54020.

Alicia Meredith Ash of dler of Apple River and Amery are to be married February 20, 2020. Devon Charles Chan-

River Falls, WI 54022

Bar # 1031885 715-425-7281

WNAXLP 29-31Sc Murray & Pletcher, SC

219 North Main Street Rodli, Beskar, Neuhaus,

> licenses in the Village of Osed at 310 Chieftain Street at Regular Village Board Meeting sidered at the March 10th, 2020 ceola, Polk County, Wisconsin. Clerk for alcohol retail sales filed application with the Village Chapter 125 the following have Pursuant to Wisconsin Statutes to be held at Village Hall locat-These applications will be con-

STATE OF WISCONSIN

Class B Beer & Class B Liquor

> M. Murphy, Agent Pizza Cellar LLC - Stephanie and lower level and patio areas d/b/a The Pizza Cellar 102 2nd Ave – including main

Village Clerk 30-31Sc WNAXLP

WCPC

ministration was filed.

birth August 7, 1933, and date

The decedent, with date of

PLEASE TAKE NOTICE:

John Edward Hofland N THE MATTER OF Case No. 19PR89

THE ESTATE OF

An application for informal ad-

CIRCULATE A PETITION OF NOTICE OF INTENTION TO DETACHMENT

a part of the Town of Osceola. Osceola and it will then become real estate from the Village of tach the following described of Osceola for an Order to delage of Osceola and the Town Properties will petition the Vilthe undersigned Owners of the PLEASE TAKE NOTICE that

Outlot 9 of the Outlot Plat of the Village of Osceola, (SW 1/4 SE 1/4, Section 23, Township 33 the Village of Osceola (Part of Outlot 79 of the Outlot Plat of County, WI. North, Range 19 West), Polk 19 West) and located in part of 26, Township 33 North, Range the NW 1/4 NE 1/4, Section A parcel of land located in

entirety by, and they are the only two residents Dated this this Property is owned in its Chris Vant By: Marta Vant 18th Day of February, 2020 By PLEASE TAKE NOTICE that

cated in the SW-SE, Sec. 23, Page 71 as Doc. 716379, lo-Map recorded in Vol. 23 CSM r33N, R19W, Village of Osce-Lot (2) of Certified Survey

entirety by Steven Vold, and ary, 2020 By: Steven Vold this Property is owned in its Dated this 18th Day of Februhe is the only one resident. ola, Polk County, WI. PLEASE TAKE NOTICE that

changed to Monday, March 9, 2020, beginning at 7:00 pm, at the

The regular monthly meeting for the Town of Farmington will be

REGULAR MEETING CHANGE

TOWN OF FARMINGTON

Map recorded in Vol. 22 CSM Page 70 as Doc. 702244, lo-cated in the SW-SE, Sec. 23, of Osceola, Polk County, WI. Sec. 26, T33N, R19W, Village T33N, R19W and in the NE-NE Lot (1) of Certified Survey

tirety by Jordan and Julia Medof February, 2020 By: Jordan erich, and they are the only two residents. Dated this 18th Day this Property is owned in its en-PLEASE TAKE NOTICE that

Outlots 9 and 79 of the Village of Osceola, EXCEPT those Page 903; said Outlot 9 being 08, as Doc. No. 371529: in described in Vol. 387, Page Mederich By: Julia Mederich ed in Vol. 23 CSM Page 71 as of Sec. 23, T33N, R19W, and located in the SW1/4 of SE1/4 No. 435259, and in Vol. 486. of Certified Survey Map recorded in Vol. 22 CSM Page 70 as of Certified Survey Map recordthe NW1/4 of NE1/4 of Sec. 26, said Outlot 79 being located in Doc. 716379, Polk County, WI Doc. 702244, EXCEPT: Lot (2) T33N, R19W. EXCEPT: Lot (1) A parcel of land located in 480, Page 723, as Doc

she is the only one resident. Dated this 18th Day of Februentirety by Beth Hansen, and this Property is owned in its ary, 2020. PLEASE TAKE NOTICE that

By: Beth Hansen WNAXLP

> Polk County Corporation Coun-Malia Theresa Malone, TO: Polk County,

> > 67.11 feet;

S19°43'01"E a distance of way and said meander line,

ment premise

ment, excluding upstairs apartcluding main level and base-

1005 West Main Street, Suite

Balsam Lake

The heirs of Minnie Oakey WI 54810-4404 To: The estate of Henry Cooper

Frances Duncanson, MMC-Be notified that the Plaintiff

§ 847.07, at the Polk County siding, pursuant to Wis. Stat. Earl Allen Mork ("Plaintiff"), by orable Jeffery L. Anderson preshall move the court, the Honhis attorney Rory E. O'Sullivan 2020 at 12.45 pm, for a judge-Maps, page 61, as document Polk County Register of Deeds received for recording with the map dated July 24th, 1964 and contained in a certified survey the legal description of Lot 3 ment in this matter, correcting Lake, WI 54810 on March 6th Main Street, Suite 300, Balsam Justice Center, the following-described parcel quently, transferring to Plaintif number 306690 and, consein volume 1 of Certified Survey 1005 West

Wisconsin, including part of 1/4 of Section 1, T32N, R18W of said maps as Document no scribed as follows: recorded in Volume 1 Page 61 Lot 3 of a Certified Survey Map 306690 more particularly de-Town of Alden, Polk County Part of the SW 1/4 of the NE

of land:

corner of said Section 1; thence tance of 1627.32 feet; Section 1, N 86°35′27″W a disalong the East-West 1/4 line of Commencing at the East 1/4

easterly line of said Lot 3, N52°38'15"E a distance of said Certified Survey Map; southeasterly line of Lot 3 of tance of 361.07 feet to the Thence N03°24'33"E a dis-Thence along the

Thence, N41°14'06"W a distance of 149.11 feet to the south right of way of County

94.98 feet to the point of begin.

tance of 78.30 feet along the centerline of 180th street; Thence, S16°07'29"E a dis-

Thence, S52°38'15"W a distance of 77.78 feet to the point

of beginning. a line that bears N19°43'01"W ning of said meander line and N04°13'46"E from the beginander line and the shore of Big tween the above described me-_ake between a line that bears Including all lands lying be-

Containing 0.52 Acres, more

from the end of said meander

Street within the above de-County Road "K" all easements, restrictions and scribed property and subject to covenants of record. Subject to the right of way for The motion and its supporting and 180th/

ticipated pleadings and on the in advance of the hearing and documentation shall be filed sented at the hearing. arguments and evidence pre-Plaintiff shall rely on those an-

court, whose address is Polk address is 219 N. Main Street from Plaintiff's attorney, whose West Main Street, Suite 300 be obtained either from the supporting documentation may River Falls, WI 54022. Balsam Lake, WI 54810 or County Justice Center, A copy of the motion and the

ary, 2020. Dated this 17th day of Febru-

219 North Main Street, Murray & Pletcher, S.C., P.O. Box 138, Rodli, Beskar, Neuhaus, River Falls,

/s/ Rory E. O'Sullivan Rory E. O'Sullivan Attorneys for Plaintiffs WI 54767 Wisconsin State Bar No. 1088644

F: (715) 425-7586 T: (715) 425-7281

rory@rodlibeskar.com28-30Sc WNAXLP

Debbie Swanson, Clerk/Ireasurer

Town Hall in Farmington.

To The Village Board,

A Petition for Detachment from The Village of Osceola was made on February 27th, 2020. Ben said this issue would likely be discussed on April 14th, 2020 at the board meeting. We would like to submit additional information to be considered.

The first page attached shows two almost identical valued homes in Osceola and it is a map of part of the east village boundary line and the west boundary line of the township. The property in the township is marked house #1, and is just outside of the village line. The property in the village is marked house #2, and is just inside the village line. The second page attached is the property information on house #1. The third page attached is the property information on house #2. The assessed value of house #1 is \$264.300 and house #2 is assessed at \$259,900. The fair market value of house #1 is \$301,300 and the fair market value of house #2 is \$303,200. These two homes both receive fire and police protection. One receives it from the village and the other one receives it from the county. House #1 pays \$490.19 total in local taxes and house #2 pays \$2521.16 in local taxes, plus an additional Special Charge of \$290.91 for a fire hydrant fee, totaling \$2812.07 in local taxes. House #2 gets no other services for the local taxes that they pay, yet their local taxes are \$2321.88 more than house #1.

	Assesed Value	Fair Mrkt Value	Local Taxes	Special	
<u>Charg</u>	es Total Local	<u> </u>			
HOUSE #1 90.19	\$264,300.00	\$301,300.00	\$490.19	\$0.00	\$4
<u>812.07</u>	\$259,900.00	\$303,200.00	\$2,521.16	\$290.91	<u>\$2,</u>
IOIAL IAX	DIFFERENCE		\$2	2,321.88	

We would like all of you to look at this as if House #2 was your home. Would you be okay with paying for services you don't receive? Would it be fair to your family? Please take a look at the map and the two homes. You have to drive out of the village to get to both

homes. Most everyone would think they were in the township. It used to be said if you have city sewer and water you were in the city, and if you have a well and septic you were in the township. An arbitrary line shouldn't give the village the right to overtax someone. There should be justified reasons why a person pays the taxes that they do. In this case, the village is taking money from people for services that they do not provide to them. The taxes being paid by those of us at the end of Jared Road are excessive and therefore are not justified.

We are hoping this additional information will help you come to agreement with us that the detachment is justified. If not, from what we understand, we can then appeal your decision. In an appeal, the village will have to prove to the court that the taxes are not excessive for the services it provides and also, that they are justified. We will have to prove that the taxes are excessive for the services we receive and that they are not justified. We believe we have already proven this in our letter we submitted with our petition for detachment. We also believe this map is additional evidence supporting our petition.

We would appreciate it if you would consider our Petition for Detachment, along with this additional information, and approve our request.

Respectfully, The Petitioners on Jared Road

DETACHMENT OF TERRITORY

Section 66.0227 Wis. Stats.

Notice

Publication of a Class 1 notice



Petition

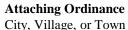
Filed with city or village and signed by:

- Majority of owners of 3/4s the taxable land in area OR
- All the landowners if there is no taxable land within the territory

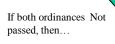


Detaching Ordinance

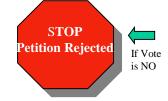
City or Village approves detaching its territory by ordinance by a three-fourths majority



City, Village, or Town accepts the territory by enacting an ordinance attaching the by a three-fourths majority







Within 60



Municipalities involved, or residents, MAY petition for a referendum vote



Filing Requirements

The ordinances, legal description, scale map, and certificate must be filed with:

- Department of Administration
- County Register of Deeds
- Utility providers
- · School districts



27

tory whose jurisdiction is subject to change under the stipulation, if within 30 days after the publication of the stipulation to change boundaries in a newspaper of general circulation in that territory, a petition for a referendum conforming to the requirements of s. 8.40 signed by at least 20 percent of the electors residing within that territory is filed with the clerk of the municipality from which the greater area is proposed to be removed and is filed as provided in s. 8.37. The referendum shall be conducted as are annexation referenda. If the referendum election fails, all proceedings under this section are void.

- **(3)** CONTESTED BOUNDARY ACTIONS. (a) In this subsection, "boundary action" means an action, proceeding, or appeal in court contesting the validity of an annexation, consolidation, detachment, or incorporation.
- (b) If 2 municipalities whose boundaries are immediately adjacent at any point are parties to a boundary action, the municipalities may enter into an agreement under s. 66.0301 (6) or s. 66.0307 as part of a stipulation to settle the boundary action. The court may approve and make part of the final judgment a stipulation that includes an agreement under s. 66.0301 (6) or s. 66.0307.
- (4) AUTHORITY FOR CERTAIN STIPULATIONS. A stipulation that is court—approved under this section before January 19, 2008, that affects the location of a boundary between municipalities, is not invalid as lacking authority to affect the location of the boundary.

 History: 1977 c. 187; 1989 a. 192; 1991 a. 269; 1999 a. 150 s. 71; Stats. 1999 s.

66.0225; 1999 a. 182 s. 201; 1999 a. 186; 2001 a. 30; 2007 a. 43.

- **66.0227 Detachment of territory.** Subject to ss. 66.0301 (6) (d) and 66.0307 (7), territory may be detached from a city or village and attached to a city, village or town to which it is contiguous as follows:
- (1) A petition signed by a majority of the owners of three-fourths of the taxable land in area within the territory to be detached or, if there is no taxable land in the territory, by all owners of land in the territory, shall be filed with the clerk of the city or village from which detachment is sought, within 120 days after the date of publication of a class 1 notice, under ch. 985, of intention to circulate a petition of detachment.
- **(2)** An ordinance detaching the territory may be enacted within 60 days after the filing of the petition, by a vote of three–fourths of all the members of the governing body of the detaching city or village and its terms accepted within 60 days after enactment, by an ordinance enacted by a vote of three–fourths of all the members of the governing body of the city, village or town to which the territory is to be attached. The failure of a governing body to adopt the ordinance under this subsection is a rejection of the petition and all proceedings are void.
- (3) The governing body of a city, village or town involved may, or if a petition conforming to the requirements of s. 8.40 signed by a number of qualified electors equal to at least 5 percent of the votes cast for governor in the city, village or town at the last gubernatorial election, demanding a referendum, is presented to it within 30 days after the passage of either of the ordinances under sub. (2) shall, submit the question to the electors of the city, village or town whose electors petitioned for detachment, at a referendum election called for that purpose not less than 70 days nor more than 100 days after the filing of the petition, or after the enactment of either ordinance. The petition shall be filed as provided in s. 8.37. If a number of electors cannot be determined on the basis of reported election statistics, the number shall be determined in accordance with s. 60.74 (6). The governing body of the municipality shall appoint 3 election inspectors who are resident electors to supervise the referendum. The ballots shall contain the words "For Detachment" and "Against Detachment". The inspectors shall certify the results of the election by their attached affidavits and file a copy with the clerk of each town, village or city involved, and none of the ordinances may take effect nor be in force unless a majority of the electors approve the question. The

referendum election shall be conducted in accordance with chs. 6 and 7 to the extent applicable.

- (4) If an area which has been subject to a city or village zoning ordinance is detached from one municipality and attached to another under this section, the regulations imposed by the zoning ordinance continue in effect and shall be enforced by the attaching city, village or town until changed by official action of the governing body of the municipality, except that if the detachment or attachment is contested in the courts, the zoning ordinance of the detaching municipality prevails, and the detaching city or village has jurisdiction over the zoning in the area affected until ultimate determination of the court action.
- **(5)** The ordinance, certificate and plat shall be filed and recorded in the same manner as annexations under s. 66.0217 (9) (a). The requirements for the secretary of administration are the same as in s. 66.0217 (9) (b).
- (6) Because the creation of congressional, legislative, supervisory and aldermanic districts of equal population is a matter of statewide concern, any detachment action that affects a tract of land that is the subject of an ordinance enacted or resolution adopted by a city during the period from January 1, 1990, to April 1, 1991, or any later date, expressing an intent to not exercise the city's authority to annex territory before April 1, 1991, or the specified later date, taken by a municipality during the period beginning on April 1 of the year commencing after each federal decennial census of population and ending on June 30 of the year commencing after that census, is effective on July 1 of the year commencing after that census or at a later date as specified in the detachment ordinance. This subsection first applies to detachments effective after March 31, 1991.

History: 1973 c. 90; 1983 a. 29; 1987 a. 391; 1989 a. 192; 1991 a. 5, 269; 1993 a. 301; 1999 a. 150 s. 66; **Stats**. 1999 s. 66.0227; 1999 a. 182 s. 198; 2001 a. 30; 2007 a. 43; 2011 a. 75; 2015 a. 55.

Cross-reference: See s. 62.075 for special provision for detachment of farm lands from cities.

66.0229 Consolidation. (1) GENERAL PROCEDURES. Subject to ss. 66.0301 (6) (d) and 66.0307 (7), a town, village or city may be consolidated with a contiguous town, village or city, by ordinance, passed by a two-thirds vote of all the members of each board or council, fixing the terms of the consolidation and ratified by the electors at a referendum held in each municipality. The ballots shall bear the words, "for consolidation", and "against consolidation", and if a majority of the votes cast in each municipality are for consolidation, the ordinances shall take effect and have the force of a contract. The ordinance and the result of the referendum shall be certified as provided in s. 66.0211 (5); if a town the certification shall be preserved as provided in ss. 66.0211 (5) and 66.0235, respectively. Consolidation does not affect the preexisting rights or liabilities of any municipality and actions on those rights or liabilities may be commenced or completed as if there were no consolidation. A consolidation ordinance proposing the consolidation of a town and a city or village shall, within 10 days after its adoption and prior to its submission to the voters for ratification at a referendum, be submitted to the circuit court and the department of administration for a determination of whether the proposed consolidation is in the public interest. The circuit court shall determine whether the proposed ordinance meets the formal requirements of this section and shall then refer the matter to the department of administration, which shall find as prescribed in s. 66.0203 whether the proposed consolidation is in the public interest in accordance with the standards in s. 66.0207. The department's findings have the same status as incorporation findings under ss. 66.0203 to 66.0213.

(2) TOWN OF ROCHESTER IN RACINE COUNTY AND THE VILLAGE OF ROCHESTER MAY CONSOLIDATE. The town of Rochester, in Racine County, and the village of Rochester may consolidate if all of the procedures contained sub. (1) are fulfilled, except that the consolidation ordinance need not be submitted to the circuit court

66.0229 MUNICIPAL LAW

for a determination and the department of administration for a public interest finding, as otherwise required, and the consolidation may be completed without any circuit court determination or department of administration findings.

History: 1977 c. 29; 1979 c. 361 s. 112; 1983 a. 532 s. 36; 1991 a. 39, 269; 1995 a. 27, ss. 3307 and 9116 (5); 1995 a. 216; 1997 a. 27; 1999 a. 150 s. 42; Stats. 1999 s. 66.0229; 2003 a. 93; 2007 a. 20, 43.

66.0230 Town consolidation with a city or village.

- (1) (a) In addition to the method described in s. 66.0229 (1) and subject to subs. (2), (3), and (4) and to ss. 66.0301 (6) (d) and 66.0307 (7), all or part of a town may consolidate with a contiguous city or village by ordinance passed by a two—thirds vote of all of the members of each board or council and ratified by the electors at a referendum held in each municipality.
- (b) With regard to the referendum, the ballots shall bear the words "for consolidation," and "against consolidation," and if a majority of the votes cast in each municipality are for consolidation the ordinances shall take effect and have the force of a contract. The ordinance and the result of the referendum shall be certified as provided in s. 66.0211 (5).
- (c) Consolidation does not affect the preexisting rights or liabilities of any municipality and actions on those rights or liabilities may be commenced or completed as if there were no consolidation.
- **(2)** All or part of a town may consolidate with a city or village under sub. (1) if all of the following apply:
- (a) The town, and the city or village, adopt identical resolutions that describe the level of services that residents of the proposed city or village will receive, or have access to, in at least all of the following areas:
 - 1. Public parks services.
 - 2. Public health services.
 - 3. Animal control services.
 - 4. Library services.
 - 5. Fire and emergency rescue services.
 - 6. Law enforcement services.
- (b) The town, and the city or village, adopt identical resolutions that relate to the ownership or leasing of government buildings.
- (c) The city or village with which the town wishes to consolidate enters into a separate boundary agreement, subject to approval of the town board of the town to be consolidated, with every city, village, and town that borders the proposed consolidated city or village. Each boundary agreement shall determine the boundaries between the parties to the agreement. The boundary agreement shall state the term of the agreement and shall contain the procedures under which the agreement may be amended during its term. A boundary agreement entered into under this paragraph is a binding contract upon the parties.
- (d) The consolidating town, and city or village, agree to adopt a comprehensive plan under s. 66.1001 for the consolidated city or village, and the comprehensive plan takes effect on the effective date of the consolidation.
- (e) At least some part of the consolidated city or village receives sewage disposal services.
- (3) If less than an entire town consolidates with a city or village under sub. (1), the consolidation may not take effect unless the town enters into an agreement with a city, village, or town that has a common boundary with the remnant of the town that is not consolidated under which the town remnant becomes part of the city, village, or town with the common boundary. If a town remnant becomes part of a city or village, an agreement described under this subsection shall be included in each boundary agreement under sub. (2) (c) that is entered into by a city, village, or town that borders the remnant. An agreement entered into under this subsection is a binding contract upon the parties.

(4) In this section, a municipality that borders or has a common boundary with another municipality includes municipalities that intersect at only one point.

History: 2003 a. 93; 2007 a. 20, 43; 2009 a. 180.

66.0231 Notice of certain litigation affecting municipal status or boundaries. If a proceeding under ss. 61.187, 61.189, 61.74, 62.075, 66.0201 to 66.0213, 66.0215, 66.02162, 66.0217, 66.0221, 66.0223, 66.0227, 66.0301 (6), or 66.0307 or other sections relating to an incorporation, annexation, consolidation, dissolution or detachment of territory of a city or village is contested by instigation of legal proceedings, the clerk of the city or village involved in the proceedings shall file with the secretary of administration 4 copies of a notice of the commencement of the action. The clerk shall file with the secretary of administration 4 copies of any judgments rendered or appeals taken in such cases. The notices or copies of judgments that are required under this section may also be filed by an officer or attorney of any party of interest. If any judgment has the effect of changing the municipal boundaries, the city or village clerk shall also file with the county clerk or board of election commissioners the report required by s. 5.15 (4) (b). The secretary of administration shall forward to the department of transportation 2 copies and to the department of revenue and the department of administration one copy each of any notice of action or judgment filed with the secretary of administration under this section.

History: 1977 c. 29 s. 1654 (8) (c); 1977 c. 273; 1979 c. 355; 1983 a. 532 s. 36; 1991 a. 269; 1995 a. 35; 1999 a. 150 s. 70; Stats. 1999 s. 66.0231; 2005 a. 25; 2007 a. 43; 2015 a. 55, 196; 2017 a. 360.

66.0233 Town participation in actions to test alterations of town boundaries. In a proceeding in which territory may be attached to or detached from a town, the town is an interested party, and the town board may institute, maintain or defend an action brought to test the validity of the proceedings, and may intervene or be impleaded in the action.

History: 1999 a. 150 s. 73; Stats. 1999 s. 66.0233.

- **66.0235** Adjustment of assets and liabilities on division of territory. (1) DEFINITION. In this section, "local governmental unit" means town sanitary districts, school districts, technical college districts, towns, villages and cities.
- **(2)** Basis. (a) Except as otherwise provided in this section or in s. 60.79 (2) (c) when territory is transferred, in any manner provided by law, from one local governmental unit to another, there shall be assigned to the latter local governmental unit such proportion of the assets and liabilities of the first local governmental unit as the assessed valuation of all taxable property in the territory transferred bears to the assessed valuation of all the taxable property of the entire local governmental unit from which the territory is taken according to the last assessment roll of the local governmental unit. The clerk of a local governmental unit to which territory is transferred, within 30 days of the effective date of the transfer, shall certify to the clerk of the local governmental unit from which territory was transferred and to the clerk of the school district in which the territory is located a metes and bounds description of the land area involved. Upon receipt of the description the clerk of the local governmental unit from which the territory was transferred shall certify to the department of revenue and to the clerk of the school district in which the territory is located the latest assessed value of the real and personal property located within the transferred territory, and shall make any further reports as needed by the department of revenue in the performance of duties required by law.
- (b) When the transfer of territory from one local governmental unit to another results from the incorporation of a new city or village, the proportion of the assets and liabilities assigned to the new city or village shall be based on the average assessed valuation for the preceding 5 years of the property transferred in proportion to the average assessed valuation for the preceding 5 years of all the

Updated 17-18 Wis. Stats.

taxable property of the entire local governmental unit from which the territory is taken, according to the assessment rolls of the local governmental unit for those years. The certification by the clerk of the local governmental unit from which territory was transferred because of the incorporation shall include the assessed value of the real and personal property within the territory transferred for each of the last 5 years. The preceding 5 years shall include the assessment rolls for the 5 calendar years prior to the incorporation.

- **(2c)** SCHOOL DISTRICTS. (a) *Standard procedure*. 1. When territory is transferred in any manner provided by law from one school district to another, there shall be assigned to each school district involved such proportion of the assets and liabilities of the school districts involved as the equalized valuation of all taxable property in the territory transferred bears to the equalized valuation of all taxable property of the school district from which the territory is taken. The equalized valuation shall be certified by the department of revenue upon application by the clerk of the school district to which the territory is transferred.
- 2. The clerk of any school district to which territory is transferred, within 30 days of the effective date of the transfer, shall certify to the clerk of the local governmental unit from which the territory was transferred a metes and bounds description of the land area involved. Upon receipt of the description the clerk of the local governmental unit from which the territory was transferred shall certify to the department of revenue the latest assessed value of the real and personal property located within the transferred territory, file one copy of the certification with the school district clerk and one copy with the department of public instruction and make any further reports as needed by the department of revenue in the performance of duties required by law.
- (b) Alternative procedure. Two or more school districts may, by identical resolutions adopted by a three–fourths vote of the members of each school board concerned, establish an alternative method to govern any adjustment of their assets and liabilities. The authority of this paragraph applies wherever the boards find that the adoption of the resolution is necessary to provide a more equitable method than is provided in par. (a). The resolutions shall be adopted no later than 120 days after the effective date of the transfer of territory and may be adopted prior to the transfer. The resolutions adopted shall be recorded in the office of the register of deeds.
- (2m) ATTACHMENT AND DETACHMENT WITHIN 5 YEARS. If territory is attached to or consolidated with a school district, and the territory or any part of the territory is detached from the district within 5 years after the attachment or consolidation, the school district to which it is transferred is entitled, in the apportionment of assets and liabilities, only to the assets or liabilities or proportionate part apportioned to the school district as the result of the original attachment or consolidation.
- (3) REAL ESTATE. (a) The title to real estate may not be transferred under this section except by agreement, but the value of real estate shall be included in determining the assets of the local governmental unit owning the real estate and in making the adjustment of assets and liabilities.
- (b) The right to possession and control of school buildings and sites passes to the school district in which they are situated immediately upon the attachment or detachment of any school district territory becoming effective, except that in 1st class city school districts the right to possession and control of school buildings and sites passes on July 1 following the adoption of the ordinance authorized by s. 66.0217 (8). The asset value of school buildings and sites shall be the value of the use of the buildings and sites, which shall be determined at the time of adjustment of assets and liabilities.
- (c) When as a result of an annexation a school district is left without a school building, any moneys are received by the school district as a result of the division of assets and liabilities required by this section, which are derived from values that were capital assets, the moneys and interest on the moneys shall be held in trust

by the school district and dispensed only for procuring new capital assets or remitted to an operating district as the remainder of the suspended district becomes a part of the operating district, and may not be used to meet current operating expenditures. The boards involved shall, as part of their duties in division of assets and liabilities in school districts, make a written report of the allocation of assets and liabilities to the state superintendent of public instruction and any local superintendent of schools whose territory is involved in the division of assets.

- (4) PUBLIC UTILITIES. A public utility plant, including any dam, power house, power transmission line and other structures and property operated and used in connection with the plant, belongs to the local governmental unit in which the major portion of the patrons of the utility reside. The value of the utility, unless fixed by agreement of all parties interested shall be determined and fixed by the public service commission upon notice to the local governmental units interested, in the manner provided by law. The commission shall certify the amount of the compensation to the clerks of each local governmental unit interested and that amount shall be used by the apportionment board in adjusting assets and liabilities.
- (5) APPORTIONMENT BOARD. The boards or councils of the local governmental units, or committees selected for that purpose, acting together, constitute an apportionment board. When a local governmental unit is dissolved because all of its territory is transferred the board or council of the local governmental unit existing at the time of dissolution shall, for the purpose of this section, continue to exist as the governing body of the local governmental unit until there has been an apportionment of assets by agreement of the interested local governmental units or by an order of the circuit court. After an agreement for apportionment of assets has been entered into between the interested local governmental units, or an order of the circuit court becomes final, a copy of the apportionment agreement, or of the order, certified to by the clerks of the interested local governmental units, shall be filed with the department of revenue, the department of natural resources, the department of transportation, the state superintendent of public instruction, the department of administration, and with any other department or agency of the state from which the town may be entitled by law to receive funds or certifications or orders relating to the distribution or disbursement of funds, with the county treasurer, with the treasurer of any local governmental unit, or with any other entity from which payment would have become due if the dissolved local governmental unit had continued in existence. Subject to ss. 79.006 and 86.303 (4), payments of forest crop taxes under s. 77.05, of transportation aids under s. 20.395, of state aids for school purposes under ch. 121, payments for managed forest land under subch. VI of ch. 77 and all payments due from a department or agency of the state, from a county, from a local governmental unit, or from any other entity from which payments would have become due if the dissolved local governmental unit had continued in existence, shall be paid to the interested local governmental unit as provided by the agreement for apportionment of assets or by any order of apportionment by the circuit court and the payments have the same force and effect as if made to the dissolved local governmental unit.
- **(6)** MEETING. The board or council of the local governmental unit to which the territory is transferred shall fix a time and place for meeting and give a written notice of the meeting to the clerk of the local governmental unit from which the territory is taken at least 5 days prior to the date of the meeting. The apportionment may be made only by a majority of the members from each local governmental unit who attend, and in case of committees, the action shall be affirmed by the board or council represented by the committee.
- (7) ADJUSTMENT, HOW MADE. (a) The apportionment board shall determine, except for public utilities, assets and liabilities from the best information obtainable and shall assign to the local governmental unit to which the territory is transferred its proper proportion of assets and liabilities by assigning the excess of lia-

MUNICIPAL LAW

66.0235

bilities over assets, or by assigning any particular asset or liability to either local governmental unit, or in another manner that meets the requirements of the particular case.

- (b) If a proportionate share of any indebtedness existing by reason of municipal bonds or other obligations outstanding is assigned to a local governmental unit, that local governmental unit shall levy and collect upon all its taxable property, in one sum or in annual installments, the amount necessary to pay the principal and interest when due, and shall pay the amount collected to the treasurer of the local governmental unit which issued the bonds or incurred the obligations. The treasurer shall apply the moneys received strictly to the payment of the principal and interest.
- (c) If the asset apportioned consists of an aid or tax to be distributed in the future according to population, the apportionment board shall certify to the officer, agency or department responsible for making the distribution each local governmental unit's proportionate share of the asset as determined in accordance with sub. (2). The officer, agency or department shall distribute the aid or tax directly to the several local governmental units according to the certification until the next federal census.
- (8) APPEAL TO COURT. If the apportionment board is unable to agree, the circuit court of the county in which either local governmental unit is situated may, upon the petition of either local governmental unit, make the adjustment of assets and liabilities under this section, including review of any alternative method provided in sub. (2c) (b) and the correctness of the findings made under sub. (2c) (b).
- **(9)** TRANSCRIPT OF RECORDS. If territory is detached from a local governmental unit, the proper officer of the local governmental unit from which the territory was detached shall furnish, upon demand by the proper officer of the local governmental unit created from the detached territory or to which it is annexed, an authenticated transcript of all public records in that officer's office pertaining to the detached territory. The local governmental unit receiving the transcript shall pay for the transcript.
- (10) STATE TRUST FUND LOANS. When territory transferred in any manner provided by law from one local governmental unit to another is liable for state trust fund loans secured under subch. II of ch. 24, the clerk of the local governmental unit to which territory is transferred shall within 30 days of the effective date of the transfer certify a metes and bounds description of the transferred area to the clerk of the local governmental unit from which the land was transferred. The clerk of the local governmental unit from which territory was transferred shall then certify to the board of commissioners of public lands the effective date of the transfer of territory, the last preceding assessed valuation of the territory liable for state trust fund loans before transfer of a part of the territory and the assessed valuation of the territory transferred. The board shall in making its annual certifications of the amounts due on account of state trust fund loans distribute annual charges for interest and principal on outstanding loans covered by this subsection in the proportion that the assessed valuation of the territory transferred bears to the assessed valuation of the area liable for state trust fund loans as constituted immediately before the transfer of territory. A transfer of territory effective subsequent to January 1 of any year may not be considered until the succeeding year.
- (10a) CORRECTIONS. The provisions of sub. (10) are applicable to school districts. Any errors, omissions or other defects in the tax certifications and levies in connection with the repayment of state trust fund loans by school districts for the year 1950 and all subsequent years may be corrected by the school district clerk in the tax levy certifications for following years.
- (11) DESIGNATING DISTRICTS. (a) Whenever a transfer of territory from one school district to another results in a change in the name of a school district which is liable for one or more state trust fund loans secured under subch. II of ch. 24, the clerk of the school district to which the territory was transferred shall, within 30 days

of the effective date of such transfer, certify to the board of commissioners of public lands and the county clerk:

- 1. The name of the school district from which territory was transferred;
 - 2. The effective date of such transfer;
- The name of the school district to which the transfer was made immediately prior to the effective date of the transfer;
- 4. The name of the school district to which the transfer was made immediately after the effective date of the transfer.
- (b) In making the annual certifications of the amounts due on account of state trust fund loans the board of commissioners of public lands shall use the new name of the school district. A transfer of territory effective subsequent to January 1 of any year may not be considered by it until the succeeding year.
- (12) TIME OF TRANSFER. When the governmental classification of a school district is changed, all of the assets and liabilities and the title to all school property shall vest in the new district by operation of law upon the effective date of the change.
- (13) TAXES AND ASSESSMENT. (a) General property taxes. 1. Subject to subd. 2., if any territory is annexed, detached or incorporated in any year, general property taxes levied against the territory shall be collected by the treasurer of the local governmental unit in which the territory was located on January 1 of such year, and all moneys collected from the tax levied for local municipal purposes shall be allocated to each of the local governmental units on the basis of the portion of the calendar year the territory was located in each of the local governmental units, and paid accordingly.
- 2. If a city or village is incorporated after January 1 and before April 1, the procedures described in subd. 1. shall be applied as if the city or village was incorporated on January 1 of the year in which it was incorporated and the territory shall be treated for purposes of ch. 70 as if the incorporation had occurred on January 1.
- (aa) Apportionment when town is nonexistent. If the town in which territory was located on January 1 is nonexistent when the city or village determines its budget, any taxes certified to the town or required by law to be levied against the territory shall be included in the budget of the city or village and levied against the territory, together with the city or village tax for local municipal purposes.
- (b) Special taxes and assessments. If territory is transferred from one local governmental unit to another by annexation, detachment, consolidation or incorporation, or returns to its former status by reason of court determination, any special tax or assessment outstanding against property in the territory shall be collected by the treasurer of the local governmental unit in which the property is located, according to the terms of the ordinance or resolution levying the tax or assessment. The special tax or assessment, when collected, shall be paid to the treasurer of the local governmental unit which levied the special tax or assessment, or if the local governmental unit is nonexistent, the collecting treasurer shall apply the collected funds to any obligation for which purpose the tax or assessment was levied and which remains outstanding. If no obligation is outstanding, the collected funds shall be paid into the school fund of the school district in which the territory is located.
- (bb) Apportionment when court returns territory to former status. If territory which has been annexed, consolidated, detached or incorporated returns to its former status by reason of a final court determination, there shall be an apportionment of general property taxes and current aids and shared revenues between the local governmental units, and no other apportionment of assets and liabilities. The basis of the apportionment shall be determined by the apportionment board subject to appeal to the circuit court. The apportionment shall to the extent practicable equitably adjust the taxes, aids and revenues between the local governmental units involved on the basis of the portion of the calendar year the territory was located in the respective local governmental units.

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(c) Certification by clerk. The clerk of the local governmental unit which assessed the special and general tax and special assessment shall certify to the clerk of the local governmental unit to which the territory was attached or returned, a list of all the property located in the attached or returned territory to which is charged any uncollected taxes and assessments. The certification shall be made within 30 days after the effective date of the transfer of the property, but failure to certify does not affect the validity of the claim.

History: 1971 c. 125 s. 521; 1971 c. 154; 1973 c. 90; 1975 c. 41; 1977 c. 29 ss. 699, 700, 1646 (3), 1648 (1), 1654 (2), (8) (c); 1981 c. 169; 1985 a. 29; 1985 a. 225 ss. 32 to 38, 100; 1987 a. 399; 1989 a. 31; 1991 a. 39, 316; 1993 a. 399; 1995 a. 27 ss. 3313, 3314, 9145 (1); 1995 a. 216, 225; 1997 a. 27, 237; 1999 a. 150 s. 75; **Stats**. 1999 s. 66.0235; 2011 a. 32.

The method of division of assets and liabilities set forth is exclusive. Sheboygan v. Sheboygan Sanitary District #2, 145 Wis. 2d 424, 427 N.W.2d 390 (Ct. App. 1988). Sewerage systems are not public utilities valued by the public service commission under sub. (4). Town of Beloit v. Public Service Commission, 180 Wis. 2d 610, 510 N.W.2d 140 (Ct. App. 1993).

SUBCHAPTER III

INTERGOVERNMENTAL COOPERATION

66.0301 Intergovernmental cooperation. (1) (a) Except as provided in pars. (b) and (c), in this section "municipality" means the state or any department or agency thereof, or any city, village, town, county, or school district, the opportunity schools and partnership programs under subch. IX of ch. 115 and subch. II of ch. 119, the superintendent of schools opportunity schools and partnership program under s. 119.33, or any public library system, public inland lake protection and rehabilitation district, sanitary district, farm drainage district, metropolitan sewerage district, sewer utility district, solid waste management system created under s. 59.70 (2), local exposition district created under subch. II of ch. 229, local professional baseball park district created under subch. III of ch. 229, local professional football stadium district created under subch. IV of ch. 229, local cultural arts district created under subch. V of ch. 229, long-term care district under s. 46.2895, water utility district, mosquito control district, municipal electric company, county or city transit commission, commission created by contract under this section, taxation district, regional planning commission, housing authority created under s. 66.1201, redevelopment authority created under s. 66.1333, community development authority created under s. 66.1335, or city-county health department.

- (b) If the purpose of the intergovernmental cooperation is the establishment of a joint transit commission, "municipality" means any city, village, town or county.
- (c) For purposes of sub. (6), "municipality" means any city, village, or town.
- (2) Subject to s. 59.794 (2), and in addition to the provisions of any other statutes specifically authorizing cooperation between municipalities, unless those statutes specifically exclude action under this section, any municipality may contract with other municipalities and with federally recognized Indian tribes and bands in this state, for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law. If municipal or tribal parties to a contract have varying powers or duties under the law, each may act under the contract to the extent of its lawful powers and duties. A contract under this subsection may bind the contracting parties for the length of time specified in the contract. This section shall be interpreted liberally in favor of cooperative action between municipalities and between municipalities and Indian tribes and bands in this state. If a municipality is required to establish or maintain an agency, department, commission, or any other office or position to carry out a municipal responsibility, and the municipality joins with another municipality by entering into an intergovernmental cooperation contract under this subsection to jointly carry out the responsibility, the jointly established or maintained agency, department, commission, or any other office or position to which the contract applies

fulfills, subject to sub. (7), the municipality's obligation to establish or maintain such entities or positions until the contract entered into under this subsection expires or is terminated by the parties. In addition, if 2 or more municipalities enter into an intergovernmental cooperation contract and create a commission under this section to jointly or regionally administer a function or project, the commission shall be considered, subject to sub. (7), to be a single entity that represents, and may act on behalf of, the joint interests of the signatories to the contract entered into under this section.

- (3) Any contract under sub. (2) may provide a plan for administration of the function or project, which may include but is not limited to provisions as to proration of the expenses involved, deposit and disbursement of funds appropriated, submission and approval of budgets, creation of a commission, selection and removal of commissioners, and formation and letting of contracts.
- (4) A commission created by contract under sub. (2) may finance the acquisition, development, remodeling, construction and equipment of land, buildings and facilities for regional projects under s. 66.0621. Participating municipalities acting jointly or separately may finance the projects, or an agreed share of the cost of the projects, under ch. 67.
- **(5)** No commission created by contract under sub. (2) may, directly or indirectly, do any of the following:
- (a) Acquire, construct or lease facilities used or useful in the business of a public utility engaged in production, transmission, delivery or furnishing of heat, light, power, natural gas or communications service, by any method except those set forth under this chapter or ch. 196, 197 or 198.
- (b) Establish, lay out, construct, improve, discontinue, relocate, widen or maintain any road or highway outside the corporate limits of a village or city or acquire lands for those purposes except upon approval of the department of transportation and the county board of the county and the town board of the town in which the road is to be located.
- **(6)** (a) Any 2 municipalities whose boundaries are immediately adjacent at any point may enter into a written agreement determining all or a portion of the common boundary line between the municipalities. An agreement under this subsection may include only the provisions authorized under this section and s. 66.0305, and one or more of the following:
- 1. That specified boundary lines apply on the effective date of the agreement.
- That specified boundary line changes shall occur during the term of the agreement and the approximate dates by which the changes shall occur.
- 3. That specified boundary line changes may occur during the term of the agreement and the approximate dates by which the changes may occur.
- 4. That a required boundary line change under subd. 2. or an optional boundary line change under subd. 3. is subject to the occurrence of conditions set forth in the agreement.
- 5. That specified boundary lines may not be changed during the term of the agreement.
- (b) The maximum term of an agreement under this subsection is 10 years. When an agreement expires, all provisions of the agreement expire, except that any boundary determined under the agreement remains in effect until subsequently changed.
- (c) 1. Before an agreement under this subsection may take effect, and subject to par. (e), it must be approved by the governing body of each municipality by the adoption of a resolution. Before each municipality may adopt a resolution, each shall hold a public hearing on the agreement or both municipalities shall hold a joint public hearing on the agreement. Before the public hearing may be held, each municipality shall give notice of the pending agreement and public hearing by publishing a class 1 notice, under ch. 985, and by giving notice to each property owner whose property is currently located in that municipality and in, or immediately adjacent to, the territory whose jurisdiction will change. Notice



To: Village Board

From: Benjamin Krumenauer, Administrator

CC: Board Packet
Date: 4/12/2020

Re: Item 6b: Resolution #20-07 Authorizing the Issuance and Establishing Parameters for

the Sale of Not to Exceed \$1,500,000 General Obligation Promissory Notes

ITEM DESCRIPTION:

In order to stay on track for 2020, the Village will need to consider a scheduled refinance of existing and obligated debt. Resolution #20-07 outlines the parameters for a sale not to exceed \$1,500,000 in funds. The primary reason for the measure includes:

- \$950,000 Refinance 2019 Bank Loan that funded the library.
- \$550,000 2020-21 CIP including:
 - \$425,000 Fire Truck
 - \$19,000 2020 Capital Improvements
 - \$106,000 in 2021 Capital/debt restructuring

REVIEW:

This debt restructuring includes the funds necessary to refund the payments made for the 2019 Kenworth/Custom Fire truck as well as reimbursements for the two small scale 2020 Capital Improvements (\$4,000 estimated for DPW generator, \$15,000 local match for federal aviation funded projects). In addition, the Village still needs to continue a structured refinancing of needed capitals and other debts. This measure is one of two major refinances needed in 2020 and 2021.

RECOMMENDATION:

April 10, 2020: Admin & Finance Committee recommended approval of the 2020 borrowing measure of not to exceed \$1,500,000 in GO Bonds.



To: Village Board

From: Benjamin Krumenauer, Administrator

CC: Board Packet

Date: 4/12/2020

Re: Item 6c: Resolution #20-08 Authorizing the Issuance of Not to Exceed \$2,400,000 General

Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,400,000 Note Anticipation Notes in Anticipation Thereof

ITEM DESCRIPTION:

Resolution #20-08 leads to the eventual restructuring of the last of the primary Village Hall expenses. Per the previously developed financial plan, the Village is now in a position where a continued restructuring is necessary.

REVIEW:

The Village has already taken most of the steps to refinance all of its current obligations. The last major scheduled refinance is for the \$2,400,000 Promissory Notes. The first step per plan is to extend the life of the notes through 2021 in order to align with best funding practices. While the Village is in a financial position to complete a larger restructuring of all debts in 2020, it is not in the Village's best interest. The Village is bound to only having 5% of equalized value in general obligation debt at any time. A complete 2020 restructuring is possible, but would place the Village in a position where 97% of borrow capacity is tied up. This is not advantageous at all. If an emergency borrow measure or other obligation comes forward, then capacity may not be available. By continuing to follow the recommended financial plan, the Village will continue to move towards strong financial ability. A complete sale of GO Bonds similar to Resolution #20-07 will be conducted in 2021.

RECOMMENDATION:

April 10, 2020: Admin & Finance Committee recommended approval of the 2020 measure to begin the process of refinancing the \$2,400,000 notes.



To: Village Board

From: Benjamin Krumenauer, Administrator

CC: Board Packet
Date: 4/11/2020

Re: Item 6d: Tax Increment District One and Two Resolution #20-09 Tax Incremental

District 1 Termination

ITEM DESCRIPTION:

The Village has had two individual Tax Increment Districts for years now. A tax increment district is a planning tool that helps to prioritized funding towards a prescribed area. TIDs can focus on redevelopment areas, new commercial/industrial parks or even downtown and limited residential needs. They have been a tool well used by communities for almost 60 years. In the case of Osceola, our two TIDs have reached a point where final year expenses can be reviewed as well as whether or not they should be closed.

Attachments:

- 1. TID #1 Proforma Analysis (Industrial Park)
- 2. TID #1 Map
- 3. TID #2 Proforma Analysis (Downtown/Aviation)
- 4. TID #2 Map
- 5. Resolution #20-09 Tax Incremental District 1 Termination

REVIEW:

Upon close inspection, both TID 1 and TID 2 are in a position where final review and closure needs to be reviewed. TID 1, started in 1987 is better known as the North Industrial Park TID. It is scheduled to close no later than 2025. TID2 started in 1992 and includes portions of downtown, airport and the south industrial park. TID 2 has gone through several amendments to increase its size. It is scheduled to close no later than 2030. Both TIDs were classified as "distressed" allowing them to stay open for longer than originally designed. Thanks to strong growth and sustainable development both Districts are now considered successful.

TID 1 does not have any future obligation and could close. This scheduled closure would have to be noticed April 15, 2020 and would allow the district to collect final revenues and disperse surplus funds back to local taxing entities. Current surplus is approximately \$339,160. The corresponding resolution #20-09 outlines the language to begin closing this district.

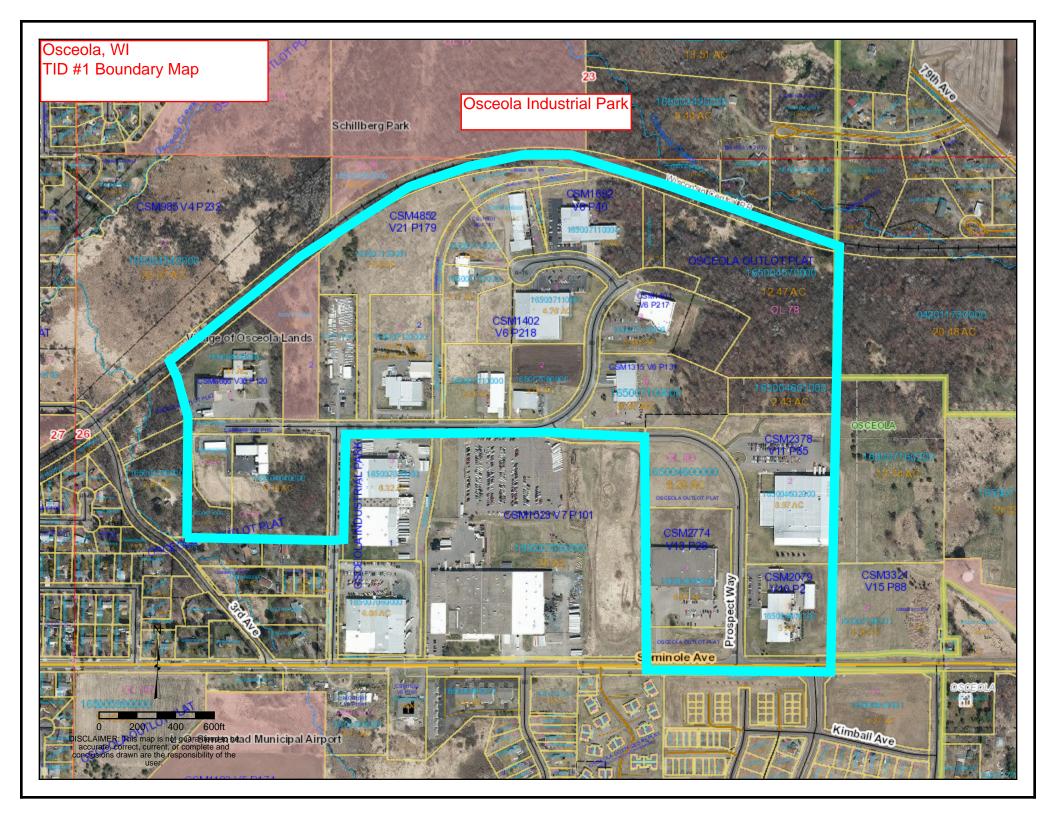
TID 2 is in a position where enough funds are available to pay for remaining obligations that are noted. It is still under review on whether or not additional obligations can be paid for by TID revenues. There are several projects including utility work and redevelopment that are tied to affordable housing these

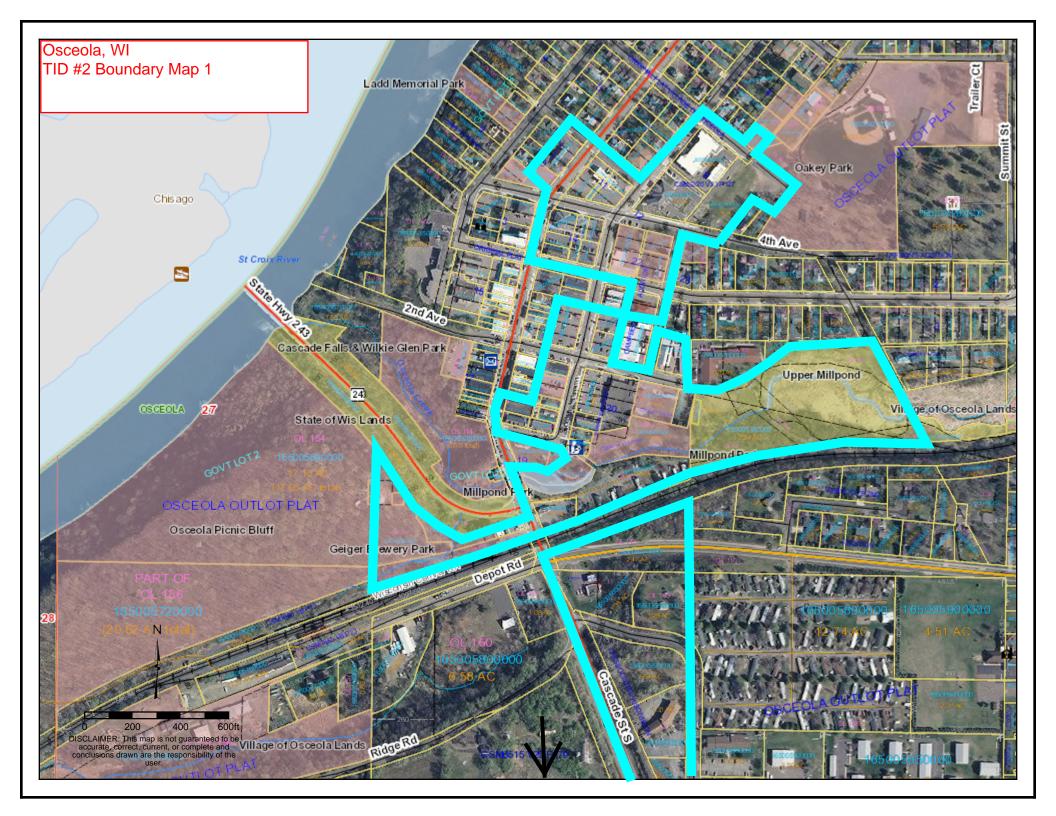
projects are likely recoverable by TID 2. These obligations may require the TID to remain open for a longer period of time.

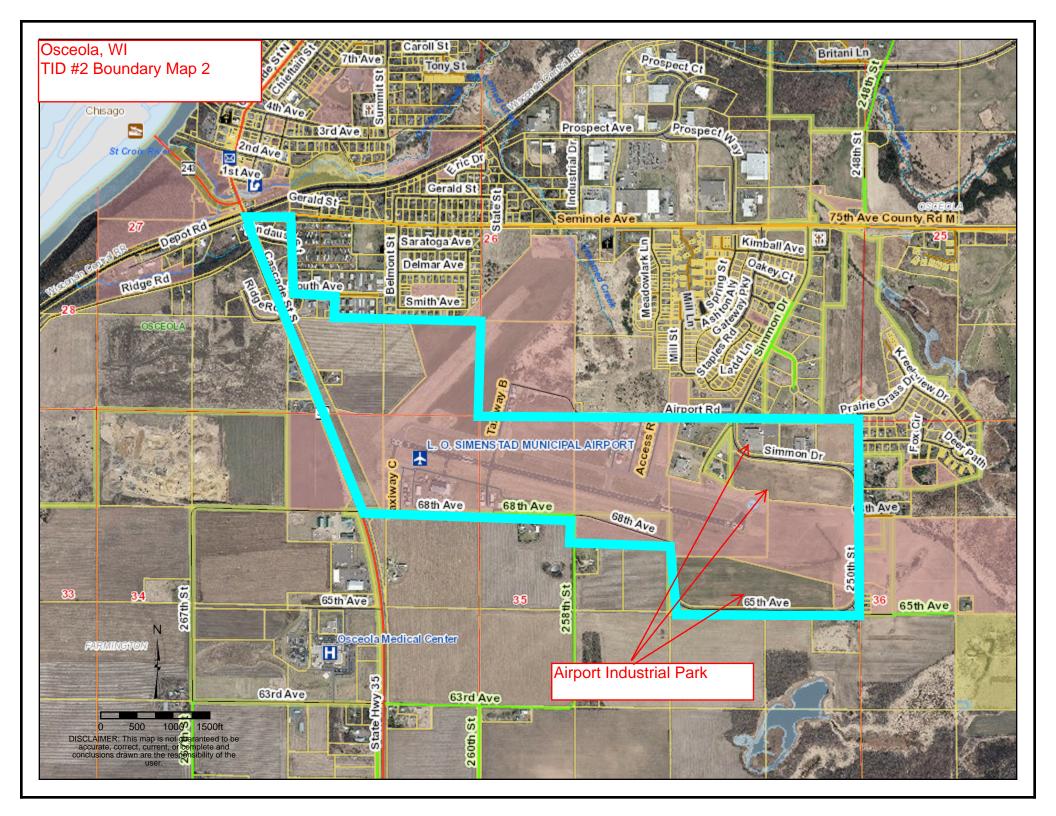
Attached are two proforma analysis sheets that help to show where the districts are sitting financially. Any closure of the TIDs would allow for new ones to form, would positively impact potential revenues and have the potential to decrease local debt burden on the tax role. All official closures will need to align with Village financial planning and annual audits. Village auditors and financial planners would be included.

RECOMMENDATION:

April 10, 2020: Admin & Finance Committee recommended a closure of Tax Incremental District One.







"Current Status"



Village of Osceola Tax Increment District No. 1

Cash Flow Proforma Analysis

Assumptions	
Annual Inflation During Life of TID	0.00%
2018 Gross Tax Rate (per \$1000 Equalized Value)	\$20.96
Investment rate	1.50%
Data above dashed line are actual	

										DONOR						
		Back	ground D	ata			Revenues			Ex	penditur	es		TID Statı	IS	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k) Transfers	(1)	(m)	(n) Year End	(0)	
	TIF District	Inflation	Construction	TIF Increment	Tax	Tax	Computer	Investment	Total	Administrative	to	Combined	Annual	Cumulative		
Year	Valuation	Increment	Increment	Over Base	Rate	Revenue	Aid	Proceeds	Revenues	Expenses	Recipient TID	Expenditures	Balance	Balance	Cost Recovery	Year
	(January 1)										(1)			(December 31)		
	Base Value															
	\$345,000															
2016	¢16 210 200			¢14.762.100	¢22.10											2016
2016	\$16,319,300			\$14,762,100	\$22.18											2016
2017	\$15,107,100			\$14,981,700	\$21.64									+0		2017
2018	\$15,326,700			\$16,266,400	\$20.96		111 050	4.0	1005 107		1001100	1001 100		<u>\$0</u>		2018
2019	\$16,611,400	\$0		\$16,266,400	\$20.96	\$314,084	\$11,053	\$0	\$325,137	\$17,000	\$304,108	\$321,108	\$4,029		Expenditures Recovered	2019
2020	\$16,611,400	\$0		\$16,266,400	\$20.96	\$341,017	\$11,053	\$60	\$352,131	\$17,000		\$17,000	\$335,131	' '	Expenditures Recovered	2020
2021	\$16,611,400	\$0		\$16,266,400	\$20.96	\$341,017	\$11,053	\$5,087	\$357,158	\$17,000		\$17,000	\$340,158		Expenditures Recovered	2021
2022	\$16,611,400	\$0		\$16,266,400	\$20.96	\$341,017	\$11,053	\$10,190	\$362,260	\$17,000		\$17,000	\$345,260	\$1,024,577	Expenditures Recovered	2022
2023	\$16,611,400	\$0		\$16,266,400	\$20.96	\$341,017	\$11,053	\$15,369	\$367,439	\$17,000		\$17,000	\$350,439	\$1,375,016	Expenditures Recovered	2023
2024	\$16,611,400	\$0		\$16,266,400	\$20.96	\$341,017	\$11,053	\$20,625	\$372,695	\$17,000		\$17,000	\$355,695	\$1,730,712	Expenditures Recovered	2024
2025	\$16,611,400	\$0		\$16,266,400	\$20.96	\$341,017	\$11,053	\$25,961	\$378,031	\$17,000		\$17,000	\$361,031	\$2,091,743	Expenditures Recovered	2025
	_															
	=	\$0	\$0	:		\$2,360,187	\$77,371	\$77,292	\$2,514,850	\$119,000	\$304,108	\$423,108				

Type of TID: Industrial

1987 TID Inception (6/9/1987)

2009 Final Year to Incur TIF Related Costs

2024 Maximum Legal Life of TID (27 Years + 10 Years as Donor to Distressed TID)

2025 Final Tax Collection Year

(1) Assumes transfers end once TID 2 expenditures are recovered.

"Current Status"



Village of Osceola Tax Increment District No. 2

Cash Flow Proforma Analysis

Assumptions	
Annual Inflation During Life of TID	0.00%
2018 Gross Tax Rate (per \$1000 Equalized Value)	\$20.96
Investment rate	1.50%
Data above dashed line are actual	

DSRF Deposit: \$197,500

	RECIPIENT																	
		Backg	ground Da	ita				Reve	nues			Ex	penditure	es		TID Stati	JS	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i) Transfers	(j)	(k)	(I) Total	(m)	(n)	(o)	(p) Year End	(q)	
	TIF District	Inflation	Construction	TIF Increment	Tax	Tax	Computer	Investment	from	DSRF	Total	Existing	Administrative	Combined	Annual	Cumulative		
Year	Valuation	Increment	Increment	Over Base	Rate	Revenue	Aid	Proceeds	Donor TID	Revenue	Revenues	Debt Service	Expenses	Expenditures	Balance	Balance	Cost Recovery	Year
	(January 1)								(1)			(2)				(December 31)		
	Base Value																	
	\$3,751,800																	
2016	\$19,931,000			\$16,690,700	¢22.19													2016
2010	\$20,442,500			\$16,910,700	· ·													2010
2017	\$20,662,500			\$23,256,900												\$721,880		2017
2019	\$27,008,700	\$0		\$23,256,900		\$354,525	\$5,387	\$10,828	\$304,108	\$2,963	\$677,810	\$559,690	\$15,000	\$574,690	\$103,120	\$825,000		2019
2020	\$27,008,700	\$0		\$23,256,900		\$487,570	\$5,387	\$12,375	Ψ30 1/100	\$200,463	\$705,794	\$637,388	\$15,000	\$652,388	\$53,407		Expenditures Recovered	2020
2021	\$27,008,700	\$ 0		\$23,256,900	•	\$487,570	\$5,387	\$13,176		4-00 /100	\$506,133	\$109,725	\$14,200	\$123,925	\$382,208		Expenditures Recovered	2021
2022	\$27,008,700	\$0		\$23,256,900	•	\$487,570	\$5,387	\$18,909			\$511,866	\$106,575	\$14,200	\$120,775	\$391,091		Expenditures Recovered	2022
2023	\$27,008,700	\$0		\$23,256,900		\$487,570	\$5,387	\$24,776			\$517,732	, ,	\$14,200	\$14,200	\$503,532		Expenditures Recovered	2023
2024	\$27,008,700	\$0		\$23,256,900	\$20.96	\$487,570	\$5,387	\$32,329			\$525,285		\$14,200	\$14,200	\$511,085	\$2,666,323	Expenditures Recovered	2024
2025	\$27,008,700	\$0		\$23,256,900	\$20.96	\$487,570	\$5,387	\$39,995			\$532,952		\$14,200	\$14,200	\$518,752	\$3,185,074	Expenditures Recovered	2025
2026	\$27,008,700	\$0		\$23,256,900		\$487,570	\$5,387	\$47,776			\$540,733		\$14,200	\$14,200	\$526,533		Expenditures Recovered	2026
2027	\$27,008,700	\$0		\$23,256,900	•	\$487,570	\$5,387	\$55,674			\$548,631		\$14,200	\$14,200	\$534,431		Expenditures Recovered	2027
2028	\$27,008,700	\$0		\$23,256,900		\$487,570	\$5,387	\$63,691			\$556,647		\$14,200	\$14,200	\$542,447		Expenditures Recovered	2028
2029	\$27,008,700	\$0		\$23,256,900	•	\$487,570	\$5,387	\$71,827			\$564,784		\$14,200	\$14,200	\$550,584		Expenditures Recovered	2029
2030	\$27,008,700	\$0		\$23,256,900	\$20.96	\$487,570	\$5,387	\$80,086			\$573,043		\$14,201	\$14,201	\$558,842	\$5,897,911	Expenditures Recovered	2030
	-	\$0	\$0	-		\$5,717,791	\$64,644	\$471,442	\$304,108	\$203,425	\$6,761,409	\$1,413,378	\$172,001	\$1,585,379				
	=	\$ 0	Ψ 0	=		Ψ5,/17,/31	φυ τ,υ14	φ τ /1, 11 2	\$30 7 ,100	φ <u>2</u> 03, 1 23	ψ0,701, 1 09	Ψ1,713,376	φ1/2,001	Ψ1,303,379				

Type of TID: Industrial

1992 TID Inception (8/6/1992)

2014 Final Year to Incur TIF Related Costs

2029 Maximum Legal Life of TID (27 Years + 10 Years as Distressed)

2030 Final Tax Collection Year

(1) Assumes transfers end once expenditures are recovered.

(2) Includes RDA and General Obligation debt supported by TID#2.

Tax Incremental District Termination

Village	of				Resolution Nu	mber	20-09
(Town, Village, City)		(Municipality)					
Termination of	Tax Incre	mental District (TI	D) # 001	and auth	orization to: <i>(cl</i>	heck one)	
✓ Distribute ex	xcess inc	rement to overlying	taxing dist	ricts			
Transfer all	remaining	debts to the mun	icipality				
WHEREAS, the	e Village	of Osc	eola	created	TID #1 or	n <u>06-09-19</u>	987, and adopted a
project plan in t	he same	year, and				(mm-dd-yy	уу)
WHEREAS, all	TID#	1 projects were	completed	in the pre	escribed allowed	d time; and:	
WHEREAS, project cost		t increment was co	ollected as o	of the 201		ble <u>2020</u> , to	cover TID #1_
☐ WHEREAS,	, insufficie	ent increment was	collected to	cover pro	ject costs.		
THEREFORE E	BE IT RES	OLVED, that the _	Village	of(Osceola	does dissolv	ve/terminate TID #1;
and							
BE IT FURTHE	R RESOL	.VED, that the Vi	llage Cle	erk shall n	otify the Wisco	nsin Departn	nent of Revenue (DOR),
					-		comes first, that the TID
has been termin	nated; an	d			(year)		
							accounting form (PE-223)
agreeing on a c	date by wh	nich the Village	_ shall subi	mit final a	ccounting inforr	mation to DO	R; and:
✓ BE IT FURT	THER RES	SOLVED, that the	Village	Treasurer	shall distribute	any excess	increment collected after
		expenses of the T			· ·		ate shares to be
determined	by the fin	al audit by the <u>V</u>	illage 's a	auditors, <u>.</u>	Johnson Block	CPAs	
							ept all remaining debts for
TID #1_	_ as dete	rmined by the fina	l audit by the	e Municip	ality's auditors,		·
		April					
Resolution intro	oduced ar	d adoption moved	by alderpe	rson			
		nded by alderpers					
On roll call mot	ion passe	d by a vote of	ayes to	na	ays		
				4	ATTEST:		
Mayor/Head of G	overnmen	t Signature			Clerk Signature		

PE-613 (R. 7-17) Wisconsin Department of Revenue



To: Village Board

From: Benjamin Krumenauer, Village Administrator

CC: Frances Duncanson, Village Clerk

Date: 4/12/2020

Re: Item 7a: Approving Change of Agent for Class "B" Beer and Class "C" Wine

License Pizza Cellar – 102 Second Avenue, Osceola, WI 54020

We have received an application from Pizza Cellar at $102\,2^{nd}$ Avenue to change the authorized agent for their Class B Beer and Class C Wine license. State Statutes require each beer, wine or liquor license holder to have an authorized agent. In the event that the agent leaves the business, regulations require a timely change of agent. Pizza Cellar ($102\,2^{nd}$ Avenue) has requested a change of agent.

VILLAGE OF OSCEOLA HISTORIC PRESERVATION COMMISSION

The Village of Osceola Histoic Preservation Commission met on Wednesday, July 24, 2019 at 6:00 p.m. at the Osceola Village Office/Discovery Center, 310 Chieftain Street, Lower Level, Room 10

Present: Deb Rose, Angela Helgeson-MCCarty, Van Burch, Dan Lorenz, Perry Rice

Absent: Jerry Viebrock

The meeting was called to order at 6:00 p.m. by Chair Rose

Motion by Burch and seconded by Rice to approve the Agenda. Vote: Yes – 5 No - 0

Motion by Lorenz and seconded by Burch to approve the Minutes of March 19, 2019 Vote: Yes -5 No - 0

Sign Permit – 116 Cascade Sreet – Treasure Alley

Discussion on sign color, size and placement for Treasure Alley signs. Does not show any lighting of the sign. Commission members want to make sure business owner is aware that if lights are going to be installed they will have to submit another permit to be reviewed by the HPC. Main lower awning appears to be going to be removed. Commission members want to make sure business owner is aware that if they are going to keep any part of the lower awning, put a sign on it or install a new one installed they will have to submit another permit to be reviewed by the HPC.

Motion by Burch and seconded by Rice to approve the signs as presented contingent upon owner being notified about lights and awning. Vote: Yes – 5 No – 0

Other appropriate business

- Brent Wenerlund will not be re-roofing his building at 209 Cascade Street as it can be repaired and does not need a new roof.
- The commission plans to review the sandwich board policies to make sure there is an understanding of the policy and compliant vs non-compliant signs
- Discussion about having a packet to give to new businesses that outline HPC ordinences. Rose will put something together and present to the rest of the HPC members. This will be presented to the Chamber to add or help start an onboarding packet for new businesses.
- Discussion on working with businesses who are located off of Cascade Street but would like sign exposure on Cascade. Perhaps and addition to the HPC section of the Village code.

Adjourn 6:30 p.m.

Submitted by: Deb Rose, Chair, Historic Preservation Commission

VILLAGE OF OSCEOLA

POLICE & FIRE COMMITTEE

December 16, 2019 - 5:30 PM

The Village of Osceola Police & Fire Committee met in session on December 16, 2019 at the Village Hall.

Present: Schmidt, Burch, Anderson

Absent: None

Also Present: Krumenauer, Pedrys, Giller, Jesse Wulf, Todd Theobald

Motion by Anderson and seconded by Van to approve the agenda.

Vote: Yes - 3, No - 0. Motion carried.

Motion by Burch and seconded by Schmidt to approve the July 15, 2019 minutes. Vote: Yes – 3, No – 0. Motion carried.

Discussion and possible action re: ATV regulations

Southern Polk County ATV/UTV Club requested the Village open all Village roads to ATV use, and to make it open year round. They are not asking for the hours of use to change. Todd Theobald of the aforementioned Club stated that it would cost in the thousands of dollars to mark every road where ATV use is acceptable, and the State of Wisconsin would need to approve the signs and postings on the State highway. The better alternative would be to post where ATV use ends or is not acceptable. Discussion was had regarding areas not allowed for ATV travel. Administrator Krumenauer stated Ordinance 179-3 would state where ATV use was not allowed, and that it would be open year round.

Motion by Anderson and seconded by Burch to send the item to the Village's legal representation for review.

Vote: Yes - 3, No - 0. Motion carried.

Discussion and possible action re: Ordinance #20-02 Vaping

Pedrys discussed the current federal push (Assembly Bill 422) for making the purchase, possession or use of vaping materials by persons under age 21 illegal. Discussion was had regarding adding wording to the ordinance stating no indoor use in businesses and public places. Fines would be the

same as for illegal tobacco possession/use (\$79.80 – 1st offense, \$125 – 2nd offense).

Motion by Anderson and seconded by Burch to forward the ordinance to the Village's legal representation for approval.

Vote: Yes – 3, No – 0. Motion carried.

Discussion and possible action re: Annual holiday adjustments for part-time police staff

Pedrys suggested to adjust Officer Cadalbert's pay to reflect hours he works on a shift falling on a holiday as a part-time officer by \$500.

Motion by Burch and seconded by Schmidt to adjust Cadalbert's pay as noted above.

Vote: Yes – 3, No – 0. Motion carried.

Meeting adjorned at 6:11 p.m.

Respectfully submitted,

Jennifer Giller

ADMINISTRATION & FINANCE COMMITTEE

Adopted: xx-xx-20xx

The Village of Osceola Administration and Finance Committee met on Thursday, January 30, 2020 at 9:00 a.m. at the Village Office/Discover Center – 310 Chieftain Street, Lower Level, Room 106

Present: Deb Rose and Bob Schmidt Absent: Bruce Gilliland (Excused)

Also Present: Benjamin Krumenauer, Administrator, Tim Anderson

The meeting was called to order at 9:01 a.m. by Chair Rose

1. Approval of the agenda.

Motion by Schmidt and seconded by Rose to approve the Agenda.

Vote: Yes - 2. No - 0

2. Discussion and possible action re: Minutes of the October 4, 2019 meeting.

Motion by Schmidt and seconded by Rose to approve the minutes from the October 4, 2019 meeting.

Vote: Yes -2. No -0

3. Discussion and possible action re: COPS Hiring Program (CHP) grant opportunity

Chief Pedrys began the conversation by explaining the origin of the grant and the specific steps to complete. Of major focus was the grant dollars and how they factor into long-term funding. The grant has a three-year funding window where up to \$150,000 of the position is paid over the three years. The grant also requires that the position remain funded for one additional year after the initial funding is complete. Pedrys and Krumenauer stated the intent to keep the position funded permanently as the fiscal impact will be less due to less part-time help being needed.

There is no fiscal cost to apply for the grant. If awarded and officially accepted by all parties, the fiscal impact to the Village will be the difference in positional funding and the intent to keep the officer position permanently.

Motion by Schmidt and seconded by Rose to apply for additional staff funding through the COPS Hiring Program.

Vote: Yes – 2. No - 0

4. Discussion and possible action re: General Village finances update

Mr. Krumenauer provided a brief update on the 2019 audit to be started in February. He also discussed the importance of this committee in developing a new budget format that will be easier to read and digest for all parties and the community.

5. Discussion of future agenda items

It was requested that the future budget discussion be brought up again as well as continue financing updates.

6. Adjourn.

Chair Rose adjourned the meeting at 9:54 am

Recording Secretary: Benjamin Krumenauer, Administrator

VILLAGE OF OSCEOLA PLANNING COMMISSION

February 4, 2020

Pursuant to due call and notice the Village of Osceola Plan Commission met on Tuesday, February 4, 2020 in the Discovery Center – Large Conference Room

Present: Buberl, O'Connell, Bullard, Chantelois and Tomfohrde, Bents

Absent: Anderson Also in attendance: Krumenauer

Buberl called the meeting to order at 7:00 pm.

<u>Approval of the Agenda</u> - Motion by O'Connell and seconded by Bents to approve the agenda. Vote: Yes -6, No -0. Motion Carried.

<u>Approval of the Minutes</u> - Motion by O'Connell and seconded by Chanelois to approve the November 5, 2019 meeting minutes. Vote: Yes - 7, No - 0. Motion Carried.

<u>Discussion and Possible Action re: Future proposal to vacant public land adjacent to 808 Chieftain Street</u> – Mr. Krumenauer explained the background and details of the request. It was noted that the property owner at 808 Chieftain Street would like to sell the property but is running into a conflict due to the location of an old garage. It appears that the garage is straddling the east property line. A draft resolution was provided that gives guidance to the Village Board if that route is taken.

Mike Miller, 808 Chieftain Street, stated his support for this request and that they would like to obtain the former alleyway in order to secure the sale of their property. He went on to state that they have a firm lined up that will draft the formal paperwork for Board approval at a later time. The only thing they will need is an update resolution stating the intent of the Village to pursue this correction.

Motion by Bents and seconded by Bullard to recommend the Village Board vacate the former alley way directly east of 808 Chieftain Street to 808 Chieftain Street with the condition that no cost be incurred by the Village.

Vote: Yes -6, No -0. Motion Carried.

<u>Discussion and possible action re: Guidance on potential lot adjustments (discussion only)</u> – Village Planning Commission reviewed the potential lot line changes that may come up at a future meeting. The focus area was adjacent to Tony Street. Tony Street is a private road that has both a duplex/twin home and condo designation. The roadway is not to Village standard nor is the intent of the future request for the Village to take roadway.

The Village Planning Commission felt that a future discussion should occur and didn't see any substantive issues with a future request to adjust property lines. Past practice has already allowed this process.

No action taken.

Any other appropriate items to discuss – O'Connell requested that Village staff review the current state of the Consolidated Outdoor Recreation Plan and whether or not that needs to be updated. Buberl would like the Planning Commission to revisit the "Power of Ten" as he feels they are not in alignment with community sentiments. Mr. Chantelois would like us to continue exploring ways to ensure the Planning Commission stays in the loop and is a part of the decision making process at all times. He also asked for a Veteran's Memorial update. Mr. Tomfohrde asked for Extraterritorial Zoning to be developed or at a minimum reviewed as a potential planning tool. Mr. Bullard would like to see a longer presentation update regarding the Community Fair Building.

Buberl adjourned the meeting at 8:03 pm

Respectfully submitted: Benjamin Krumenauer Village Administrator



Library Board of Trustees Minutes of Regular Meeting February 2020

Trustees Present:, Kaitlyn Carlson, Stephen Bjork, Betsy Kremser, Deb Rose, Michele Merritt, Marcia Dressel

Trustees Absent:, One open seat

Also present: Director Shelby Friendshuh

- 1. President Bjork called the meeting to order at 5:32
- 2. Motion to approve the agenda was made by Kremser, second by Rose. Motion carried 6-0.
 - a. Stephen arrived
- 3. A motion to approve the **Minutes of the January 2020 meeting as amended** by Rose second by Bjork. Carried 6-0
- 4. **Citizens' Comments -** Friendshuh reported a generous donation for the library. The staff will be working on proposals for ideas to put the funds to use and honor the doner.
- 5. **Director's report** Friendshuh shared that the circulation continues to be strong. She also is adding a feature report to the library directors report shared with the village as well. Adult winter reading program is underway including some more programing as well. The new online catalog is up and running.
- 6. Monthly financials- Friendshuh shared the monthly financial results. Some of the 2019 expenditures were put on 2020 for January. Friendshuh has accounted for these in the library's separate accounting and alerted the village of which items should be changed to 2019. Bjork requested to get clarification on when and how the library will be receiving the village allocation for 2020. Motion to approve the financial results by Kremser, second by Merritt. Carried 4-2.
- 7. Audit and Approved Bills motion by Dressel and second by Kremser to pay the bills. Carried 6-0.
- 8. Old Business:
 - a. Strategic planning update: Friendshuh shared a compiled report of the surveys and focus group conversations. She plans to share a draft of the strategic plan based on those results next month for board review and approval.
- 9. New Business:



Library Board of Trustees Minutes of Regular Meeting February 2020

- a. Annual Report: Motion by Dressel, second by Rose to approve the annual report. Carried 6-0
- b. Challenged Materials/Collection Development Policies: Friendshuh shared updated versions of both policies.
 - i. Kremser moved to approve the Collection Development policy and second by Rose. Carried 6-0
 - ii. Dressel moved to approve the Challenged Materials and second by Merritt.Carried 6-0
- 10. Next regularly scheduled meeting will be March 12th.
- 11. Meeting adjourned at 6:29pm.

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ACCT

Fund: All Funds

	2020 March	2020 Actual 03/31/2020	2020 Budget	Budget Status	% of Budget
TAXES	1,472.98	9,148.00	2,524,575.15	-2,515,427.15	0.36
SPECIAL ASSESSMENTS REVENUE	0.00	3,473.44	24,638.00	-21,164.56	14.10
INTERGOVERNMENTAL REVENUES	0.00	198,794.73	706,399.00	-507,604.27	28.14
LICENSES AND PERMITS	2,567.30	8,238.92	79,548.00	-71,309.08	10.36
FINES, FORFEITS AND PENALTIES	-174.40	2,414.05	24,500.00	-22,085.95	9.85
PUBLIC CHARGES FOR SERVICES	305,060.80	299,633.50	1,885,729.00	-1,586,095.50	15.89
INTERGOV'T. CHARGES FOR SERV.	95,563.44	95,563.44	354,232.00	-258,668.56	26.98
MISC. GENERAL REVENUE	18,187.46	45,168.59	133,639.00	-88,470.41	33.80
OTHER FINANCING SOURCES	0.00	0.00	744,000.00	-744,000.00	0.00
Total Revenues	422,677.58	662,434.67	6,477,260.15	-5,814,825.48	10.23

2

Fund: All Funds

		2020					
	2020 March	Actual	2020	Budget	% of		
	March	03/31/2020	Budget	Status	Budget		
GENERAL GOVERNMENT	72,961.57	194,040.43	495,335.00	301,294.57	39.17		
PUBLIC SAFETY	86,163.81	229,412.25	1,115,000.00	885,587.75	20.58		
PUBLIC WORKS	110,219.19	220,978.43	1,959,055.00	1,738,076.57	11.28		
LIBRARY	40,737.43	112,695.20	397,357.00	284,661.80	28.36		
CONSERVATION & DEVELOPMENT	764.16	3,747.62	16,250.00	12,502.38	23.06		
CAPITAL OUTLAY	413,170.00	-8,856.40	425,000.00	433,856.40	-2.08		
DEBT SERVICE	0.00	23,010.32	4,000.00	-19,010.32	575.26		
OTHER FINANCING USES	0.00	0.00	1,302,356.00	1,302,356.00	0.00		
Total Expenses	724,016.16	775,027.85	5,714,353.00	4,939,325.15	===== 13.56 =====		
Net Totals	-301,338.58	-112,593.18	762,907.15	875,500.33	-14.76		

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GENERAL FUND CHECKING ALL Checks

3/06/2020 Posted From: From Account: 4/09/2020 Thru Account: Thru:

		• • • • • • • • • • • • • • • • • • • •	
Check Nbr	Check Date	Payee	Amount
59963	3/16/2020	BACH, ANDREW	1,900.51
59964	3/16/2020	BURROWS, HANNAH	105.98
59965	3/16/2020	CADALBERT, MATTHEW	1,353.22
59966	3/16/2020	CARUSO, RICHARD T.	1,620.39
59967	3/16/2020	DORN CUTLER, PRISCILLA R	230.50
59968	3/16/2020	DUNCANSON, FRANCES	1,524.25
59969	3/16/2020	FELDTMOSE, MARIE K.	431.20
59970	3/16/2020	FRIENDSHUH, SHELBY	1,103.84
59971	3/16/2020	GADA, TIMOTHY	1,597.19
59972	3/16/2020	GILLER, JENNIFER	968.37
59973	3/16/2020	HOVERMAN, RICHARD D.	261.09
59974	3/16/2020	JACOBS, MICHELLE	237.85
59975	3/16/2020	KENNY, RYAN	234.72
59976	3/16/2020	KRUMENAUER, BENJAMIN	2,461.99
59977	3/16/2020	LEHMAN, ERIC M.	1,590.49
59978	3/16/2020	LEHMAN, GENEVIEVE	80.05
59979	3/16/2020	LEHMAN, JENNIFER T.	191.00
59980	3/16/2020	MALLIN, MICHAEL	891.61
59981	3/16/2020	MILLER, ANNE	677.37
59982	3/16/2020	PALMER, REBEKAH S.	699.55
59983	3/16/2020	PEDRYS, RONALD W.	2,341.96
59984	3/16/2020	RAPP, JOELLE	87.45
59985	3/16/2020	REBHAN, TANNER	446.27
59986	3/16/2020	ROYTEK, JENNIFER L.	1,333.41
59987	3/16/2020	SCHILL, JUSTIN	1,157.56
59988	3/16/2020	TRACY, DAWN	525.74
59989	3/16/2020	TRACY, RALPH E.	1,600.20
59990	3/16/2020	WATERS, TODD	1,561.86
59991	3/16/2020	ABM	2,838.71
59992	3/16/2020	AFLAC	432.04
59993	3/16/2020	ALEX AIRE APPARATUS, INC.	739.00
59994	3/16/2020	AMAZON CAPITAL SERVICES	267.38
59995	3/16/2020	Amazon.com	668.50

Page: 2 ACCT

GENERAL FUND CHECKING ALL Checks

3/06/2020 Posted From: From Account: 4/09/2020 Thru Account: Thru:

Check Nbr	Check Date	Payee	Amount
59996	3/16/2020	ANDREW BACH	311.95
59997	3/16/2020	ARDEN SPECIALTY, LLC	41.10
59998	3/16/2020	BAKER & TAYLOR	952.25
59999	3/16/2020	BAKKE NORMAN. S.C.	747.00
60000	3/16/2020	CAPITAL ONE COMMERCIAL	103.58
60001	3/16/2020	CINTAS	560.19
60002	3/16/2020	COMMERCIAL TESTING LAB.	849.25
60003	3/16/2020	COMPENSATION CONSULTANTS, LTD	25.00
60004	3/16/2020	CONTROL SCAN	149.75
60005	3/16/2020	CULLIGAN OF RICE LAKE	34.50
60006	3/16/2020	CUMMINS SALES AND SERVICE	524.26
60007	3/16/2020	EASYITGUYS	4,443.38
60008	3/16/2020	ERIC LEHMAN	200.00
60009	3/16/2020	FRANCES DUNCANSON	50.00
60010	3/16/2020	J & S GENERAL CONTRACTING	1,617.00
60011	3/16/2020	JENNIFER GILLER	150.00
60012	3/16/2020	JENNIFER LEHMAN	244.84
60013	3/16/2020	JENNIFER ROYTEK	30.00
60014	3/16/2020	JOHN WEAS	174.40
60015	3/16/2020	KIRVIDA FIRE, INC.	7,270.97
60016	3/16/2020	LIBERTY MUTUAL	7,501.38
60017	3/16/2020	LUDVIGSON LAW OFFICE 2014	1,620.00
60018	3/16/2020	MICROMARKETING, LLC	111.76
60019	3/16/2020	MUNICIPAL ENVIRONMENTAL GROUP-WATER DIVISION	260.70
60020	3/16/2020	NEW RICHMOND PUBLIC LIBRARY	15.00
60021	3/16/2020	OSCEOLA AEROSPORT, LLC	6,625.02
60022	3/16/2020	OSCEOLA MEDICAL CENTER	40.00
60023	3/16/2020	PETTY CASH	195.51
60024	3/16/2020	REBEKAH PALMER	150.00
60025	3/16/2020	RITEWAY GRAVEL COMPANY	380.58
60026	3/16/2020	RIVER STATES TRUCK AND TRAILER	172.72
60027	3/16/2020	RONALD PEDRYS	100.00
60028	3/16/2020	SECURIAN FINANCIAL GROUP, INC.	1,468.98

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3/06/2020 From Account: Posted From:

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Check Nbr	Check Date	Payee	Amount
60029	3/16/2020	SHELBY FRIENDSHUH	25.00
60030	3/16/2020	SHRED-IT USA	107.85
60031	3/16/2020	SIRCHIE	205.50
60032	3/16/2020	SPECTRUM	121.30
60033	3/16/2020	SUMMIT COMPANIES	1,010.00
60034	3/16/2020	THE HOME DEPOT PRO	388.68
60035	3/16/2020	THE OSCEOLA SUN	116.00
60036	3/16/2020	TIMOTHY GADA	38.46
60037	3/16/2020	VERIZON	341.47
60038	3/16/2020	VISA	136.58
60039	3/16/2020	VISA	203.74
60040	3/16/2020	WI SCTF	499.99
60041	3/17/2020	NATIONWIDE TRUST COMPANY, FSB	750.00
60042	3/17/2020	CUSTOM FIRE APPARATUS INC	413,170.00
60043	3/25/2020	AFLAC	432.04
60044	3/25/2020	AMAZON CAPITAL SERVICES	214.99
60045	3/25/2020	AMERICAN WATER WORKS ASSOCIATION	382.00
60046	3/25/2020	BAER INSURANCE SERVICES, INC.	100.00
60047	3/25/2020	CENTURYLINK	1,355.03
60048	3/25/2020	CORE & MAIN LP	4,185.00
60049	3/25/2020	DELTA DENTAL PLAN OF WISCONSIN	1,140.10
60050	3/25/2020	DICK'S FRESH MARKET	5.17
60051	3/25/2020	DIGGERS HOTLINE	15.66
60052	3/25/2020	FLEET PRIDE	211.45
60053	3/25/2020	GENERAL TEAMSTERS UNION	358.00
60054	3/25/2020	HACH COMPANY	196.44
60055	3/25/2020	INDUSTRIAL HEALTH SERVICES NETWORK, INC.	274.90
60056	3/25/2020	JOHNSON BLOCK AND COMPANY, INC.	6,500.00
60057	3/25/2020	LIBERTY MUTUAL	7,501.38
60058	3/25/2020	MONARCH PAVING	509.86
60059	3/25/2020	OFFICE DEPOT	145.74
60060	3/25/2020	OSCEOLA MEDICAL CENTER	218.00
60061	3/25/2020	PITNEY BOWES INC.	99.96

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GENERAL FUND CHECKING ALL Checks

3/06/2020 Posted From: From Account: 4/09/2020 Thru Account: Thru:

Check Nbr	Check Date	Payee	Amount
60062	3/25/2020	PRINTELECT	164.36
60063	3/25/2020	RONALD PEDRYS	257.78
60064	3/25/2020	SPECTRUM	123.11
60065	3/25/2020	THE OSCEOLA SUN	1,145.51
60066	3/25/2020	UNUM LIFE INSURANCE COMPANY OF AMERICA	326.89
60067	3/25/2020	WE ENERGIES	3,938.83
60068	3/25/2020	WEST CENTRAL BIOSOLIDS COMMISSION	9,540.59
60069	3/25/2020	WEST CENTRAL WISC. REGIONAL PLAN COMMISSION	2,381.25
60070	3/25/2020	XCEL ENERGY	12,748.36
60097	3/30/2020	TRACY, DAWN	479.63
60098	3/30/2020	TRACY, RALPH E.	1,600.20
60099	3/30/2020	WATERS, TODD	1,561.87
60100	3/30/2020	BACH, ANDREW	1,640.89
60101	3/30/2020	BURROWS, HANNAH	137.77
60102	3/30/2020	CADALBERT, MATTHEW	1,359.98
60103	3/30/2020	CARUSO, RICHARD T.	1,620.40
60104	3/30/2020	DUNCANSON, FRANCES	1,524.25
60105	3/30/2020	FELDTMOSE, MARIE K.	474.08
60106	3/30/2020	FRIENDSHUH, SHELBY	1,107.67
60107	3/30/2020	GADA, TIMOTHY	1,535.44
60108	3/30/2020	GILLER, JENNIFER	960.78
60109	3/30/2020	HOVERMAN, RICHARD D.	228.65
60110	3/30/2020	JACOBS, MICHELLE	315.56
60111	3/30/2020	KENNY, RYAN	1,182.01
60112	3/30/2020	KRUMENAUER, BENJAMIN	2,461.99
60113	3/30/2020	LEHMAN, ERIC M.	1,436.50
60114	3/30/2020	LEHMAN, GENEVIEVE	61.86
60115	3/30/2020	LEHMAN, JENNIFER T.	316.65
60116	3/30/2020	MALLIN, MICHAEL	897.43
60117	3/30/2020	MILLER, ANNE	650.82
60118	3/30/2020	MORGEL, JOSHUA J.	19.13
60119	3/30/2020	O'HARA, MATTHEW	61.92
60120	3/30/2020	PALMER, REBEKAH S.	699.55

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4/08/2020

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1,012.00

1,661.50 92.64

2,582.78

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GENERAL FUND CHECKING ALL Checks

Posted From: 3/06/2020 From Account: Thru: 4/09/2020 Thru Account:

Check Nbr Check Date Amount Payee 60121 3/30/2020 PEDRYS, RONALD W. 2,343.71 60122 RAPP, JOELLE 3/30/2020 142.77 60123 3/30/2020 ROYTEK, JENNIFER L. 1,225.53 60124 3/30/2020 SCHILL, JUSTIN 1,157.56 60125 3/30/2020 THOMPSON, CODY 446.24 3/31/2020 ERIC LEHMAN 225.00 60136 60137 3/31/2020 FRANCES DUNCANSON 416.00 60138 3/31/2020 INTERNAL REVENUE SERVICE 1,736.44 516.00 60139 3/31/2020 JENNIFER GILLER 3/31/2020 213.00 60140 JENNIFER ROYTEK 60141 3/31/2020 REBEKAH PALMER 516.00 60142 3/31/2020 RONALD PEDRYS 283.00 3/31/2020 SHELBY FRIENDSHUH 391.00 60143 60144 3/31/2020 TIMOTHY GADA 63.46 60145 3/31/2020 WI SCTF 499.99 60146 4/01/2020 RICHARD CARUSO 119.00 60147 4/01/2020 WEST WISCONSIN INSPECTION AGENCY, LLC 1,484.80 60148 4/01/2020 WISCONSIN RURAL WATER ASSOC. 450.00 60149 4/08/2020 BILL'S ACE HARDWARE 150.00 60150 4/08/2020 CASCADE BP 290.95 4/08/2020 1,211.56 60151 CENTURYLINK 60152 4/08/2020 CULLIGAN OF RICE LAKE 19.20 60153 4/08/2020 CUSTOM FIRE APPARATUS INC 6,339.01 60154 4/08/2020 DILLON ANNIS 520.00 60155 4/08/2020 GENERAL TEAMSTERS UNION 358.00 60156 4/08/2020 GUARDIAN PEST SOLUTIONS, INC. 115.00 4/08/2020 HACH COMPANY 254.80 60157 83.79 60158 4/08/2020 MENARDS 60159 4/08/2020 OSCEOLA CHAMBER/MAINSTREET 5,000.00

OSCEOLA TOWING & REPAIR

STATE OF WISCONSIN COURT FINES & ASSESSMENTS

POLK COUNTY TREASURER

ROY STEGNER

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Posted From: 3/06/2020 From Account:

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Check Nbr	Check Date	Payee		Amount
60164	4/08/2020	TARA COUCH		275.00
60165	4/08/2020	WE ENERGIES		3,127.66
WDC-Mar 16	3/17/2020	GREAT WEST		615.00
			Grand Total	599,142.71

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GENERAL FUND CHECKING ALL Checks

Posted From: 3/06/2020 From Account:
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	Amount
Total Expenditure from Fund # 100 - GENERAL	111,153.72
Total Expenditure from Fund # 221 - LIBRARY	21,593.54
Total Expenditure from Fund # 250 - AIRPORT	7,890.20
Total Expenditure from Fund # 275 - OSCEOLA MUNICIPAL COURT	5,015.06
Total Expenditure from Fund # 410 - GENERAL CAPITAL FUND	413,170.00
Total Expenditure from Fund # 510 - WATER UTILITY	17,677.60
Total Expenditure from Fund # 520 - SEWER UTILITY	22,642.59
Total Expenditure from all Funds	599,142.71