

VILLAGE OF OSCEOLA BOARD PROCEEDINGS

The Village of Osceola met for a regular meeting on April 13th, 2021 at the Village Hall/Discovery Center. Village President Buberl called the meeting to order at 6:00 p.m.

Present: Buberl, Deb Rose, Brad Lutz, Bob Schmidt, Joel West, and Bruce Gilliland. Van Burch attended remotely.

Staff present: Benjamin Krumenauer, Frances Duncanson, Ron Pedrys, Shelby Friendshuh, Todd Waters, Rick Caruso

Others present: Holly Walsh, Justin Fischer, Trudy Lorenz

Motion by Lutz and seconded by Gilliland to approve the agenda

Ayes-7 Nays-0 Motion carried.

Motion by Gilliland and seconded by West to approval the minutes of the Regular meeting dated March 9, 2021

Ayes-7 Nays-0 Motion carried.

Public input and ideas (Limit 5 minutes per speaker) Newly elected Trustee Holly Walsh introduced herself.

Reports:

Staff reports

Library-Friendshuh: The are getting ready to reopen the library with visits by appointment going well. The Library received a grant for community conversation and Friendshuh will take an e-course on administration. Circulation has boosted back up to the 3000 range 172 new items were added to the collection. A high school student donated some sports equipment like balls and hoops. They are still doing take home kits. People can go online and fill out survey of interest and staff will fill a bag with items. The Library would like to display local artwork.

Fire-Elfstrom The Dept was busy with 12 runs in March. Elfstrom met with the Airport Commission regarding hangar compliance inspections, less than half complied last year. They are looking at a forfeiture for non-compliance. The Dept. did electrical and air drops in the station themselves to save costs. Three members took state certification exams, and one also completed the Fire Officer course. The old tile was removed to polish the concrete for upcoming maintenance; made possible by donations from Friends of the Fire Dept. and the Horst Foundation. The 1984 pumper truck did not pass inspection, they are testing to see if it can be fixed. Schmidt wonders if it is still really needed with newer equipment.

Building Inspection-Krumenauer: Five new homes for about \$1 million in permit value in the Gateway neighborhood were issued. School District related projects added another \$3 million in permit value last month.

Administration-Krumenauer: The old library is now sold, and proceeds will be applied to debt reduction. A meeting was held with the Mill Pond Foundation representatives in March. Nothing is set in stone, but signage is moving forward. The Village will receive \$252,000 in stimulus relief funding with a range of specific uses including health and business enhancements related to the pandemic as well as utilities such as sewer, water, and broadband. Oak Ridge Road signage ordinance will be up for approval next month to assist in traffic control. With the donation from the Horst Foundation there will be new way finding signage and a flag outside. It has been a busy month with outreach to eight business developers. Two of those interested were not able to fit here. West asks about the Mill Pond organization providing finance information. Krumenauer responded they turned over two of the five years of data with the current audit not finished yet. They were not willing to provide complete openness at this time other than what is required by law.

Police-Pedrys: March was a busy month with a couple of search warrants executed resulting in several arrests and recovery of narcotics. The new squad car was picked up and is in to be outfitted. Some items are on back order and some items will be reused. The order for body cameras was placed. The software grant is closed out and the Village received reimbursement.

Public Works-Waters: presented a PowerPoint. Temperature swings have had the Dept. working on flood control and deicing storm sewers. Street sweeping and cleaning is progressing. Waters recognized employee Mike Mallin for developing a sweeping program and repairing the Pelican sweeper. With good weather park cleanup and trimming is taking place. The parks are getting busy, with bathrooms open except Oakey Park. They have received the new mower trailer and two new mowers. Waters met with the Grow Osceola Group on improvements and a better Trail system. Some time was spent on Village grounds improvement, with 20 trees cleaned up and fencing tightened up. Building maintenance continues with HVAC. Schmidt asks if COVID monies can be used for HVAC improvements. West asks about exterior operating concerns, Waters replied they need to address mulching, landscaping, and securing the irrigation system.

Utilities-Caruso The oxidation ditch bearing failed. When this has happened in the past it was a \$10-\$17,000 repair bill. This time we did it ourselves and avoided the need for a crane. The locking nuts were not stainless steel as desired. The ballasts failed in the ultraviolet disinfection system and were replaced. Digester blowers were serviced.

Chamber of Commerce/Mainstreet-Deb Rose for Ross: Grow Osceola is cleaning up the downtown and fundraising through Give Big for flowers and décor. Banners are being finalized and will be up in May. The Train is going to run this year. Nancy Beck has old metal signs to illuminate the falls and they are building a kiosk in the area.

Other business – discussion and possible action re:

Motion by West and seconded by Rose to approve the appointment of Max Waddell to the Airport Commission for a 3-year term expiring in 2024.

Ayes-7 Nays-0 Motion carried.

General financial and debt service schedule update

Justin Fischer of Robert Baird & Company updated the Board on issues related to debt service and the larger Village financial plan with a ten-year timeline. A few years ago we were close to the maximum debt limit with only 3% capacity left. Now due to growth and repayment we are at 17% capacity. We are planning for equipment and capital borrowing by designing projects one year and completing them the next. The Village is sitting in a strong position in savings due to stimulus funding. The utilities are functioning strongly.

Motion by Rose and seconded by Burch to approve Resolution #21-04 Providing for the Sale of Approximately \$2,400,000 General Obligation Refunding Bonds

Ayes-7 Nays-0 Motion carried.

Motion by Rose and seconded by Gilliland to approve the 2021 Arbor Day proclamation

Ayes-7 Nays-0 Motion carried.

Video, open meetings and retention discussion

Trustee Lutz requested this agenda item. Discussion was held on Village meeting videos being posted online. When we switched to a remote meeting format the videos generated from our virtual partner get treated differently. The file size is very large to convert and upload for viewing. The videos have backup copies kept offsite and are available. Krumenauer is working with our IT company to resolve the issue. Buberl states the file must download first, then upload to our website. Krumenauer stated we are not required to video but once we have, it is treated like an open record. The minutes are the official

legal permanent record. Rose asked about putting a link on the front page of the website to view the meeting.

Permits and Licenses:

Motion by West and seconded by Gilliland to approve Operator licenses for Aaron Hendren and Quentin Murray at Valley Spirits

Ayes-7 Nays-0 Motion carried.

Motion by Rose and seconded by Gilliland to approve a Kennel License for Kehren at 441 Ladd Lane

Ayes-7 Nays-0 Motion carried.

Board, Committee, Commission and Agency Reports:

Motion by Lutz and seconded by West to approve the following minutes and reports:

Historic Preservation	December 1, 2020	(Committee approved March 10, 2021)
Public Works	December 16, 2020	(Committee approved March 17, 2021)
Airport Commission	January 18, 2021	(Committee approved March 23, 2021)
Library Board	February 11, 2021	(Committee approved March 11, 2021)
Admin & Finance	March 5, 2021	(Committee approved April 2, 2021)
Library Board	March 11, 2021	(Committee approved April 8, 2021)
	Ayes-7	Nays-0 Motion carried.

Motion by West and seconded by Rose to approval vouchers payable

Ayes-7 Nays-0 Motion carried.

Discussion of and action on any other appropriate items

Burch stated he is looking forward to joining the meeting in person live next month. Lutz welcomes Holly Walsh to the Board and complimented the election staff. Rose thanked Trustee Bob Schmidt for all his work and input over his time on the Board and stated he will be missed. Rose values his knowledge and enjoys having him here. Gilliland stated he was great to work with. West echoes the other comments. Schmidt state he will miss nights like tonight and enjoyed his tenure and thanked them for the support. Buberl thanked Schmidt for everything he brings to the table and loved getting to know him.

President Buberl adjourned the meeting at 7:33 p.m.

Respectfully submitted by

Frances Duncanson, MMC-WCPC
Village Clerk